



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

MEETING MINUTES -SPECIAL ELECTION COMMITTEE MEETING
FRIDAY, APRIL 5, 2024
3:00-3:30 PM, F104A

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. Call to Order & Roll Call – D Pickard called the meeting to order at 3:04 pm

In attendance: S Margiotta, S Klima, K Irwin, R King and D. Pickard. Please see original sign in sheet for list of guests.

B. Public Comments – K Ellis commented on glitches with way voting was going and reported that stakeholders in all groups had problems with voting. With Tech Dept. help they were able to vote. Some didn't know to vote. K Ellis reported knowing some people who had problems. She again discussed application deadlines with Election Committee deadline of 3 pm vs. 4 pm on draft application included with Election Committee materials vs. the approved materials posted to the 2024/2025 BOT Election webpage. It was again stated by Election Committee members that this was not a valid concern because the BOT application deadline was extended for all open trustee seats.

II. APPROVAL OF MEETING MINUTES

A. R King made a motion to approve the meeting minutes from 3/20/24. K Irwin seconded the motion. Motion passed unanimously with no abstentions.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

Results for the 2024/2025 regular PCHS BOT Election results were reviewed.

Candidates running uncontested:

-Parent Seat – Non-Traveling: Roger Crystal received votes to be elected.

-Parent Seat – Traveling: Jessica Recinos received votes to be elected.

-2 Year Faculty Seat: Nicholas Albacano received votes to be elected.

-1 Year Faculty Seat: Maggie Nance received votes to be elected.

Candidates for Management/Administrative Seat: Karen Ellis withdrew her application and by default, there was only 1 candidate for this trustee seat, Martha Monahan. She did receive votes to be elected.



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R King made a motion to certify the election results for the 2024/2025 PCHS Board of Trustees regular election. K Irwin seconded the motion. Motion passed unanimously with no abstentions.

J Roepel was invited to discuss the special election. He noted that the Classified staff who were not able to vote was an issue with HR and they had inadvertently not been added to the list of eligible employees. This issue was resolved Wed. at 10 am during the special election voting period. He also reported that when he went to “push” the voting survey to these employees, he accidentally removed other employees (44) who then were unable to cast ballots. This was resolved on Thurs. afternoon during the special election voting period so everyone had access to vote. In total, 44 faculty didn’t have access to vote from Wed @ 10 am to Thurs. afternoon during the special election voting period.)

R King noted that historically all stakeholder groups had been weighted. B King noted that when she ran the elections, they were not weighted by stakeholder groups. In recent years, elections have been held using raw numbers.

It was noted that the Tech Dept. telephone # was sent out via ParentSquare and WhatsApp in case anyone in the parent stakeholder group had any problems casting their votes. He reported that the Tech Dept. did not receive any calls.

D Pickard asked if there was not an opportunity for any stakeholder to vote who wanted to. J Roepel stated no.

Timing of ASB Election results were reviewed: ASB 1st run was Mon-Wed with runoffs occurring on Thurs/Friday of regular election period (5 days).

R King made a motion to discuss extension of voting period due to the glitches in Infinite Campus (IC). S Klima seconded the motion. Motion passed unanimously with no abstentions.

It was again reported that 44 faculty received the original email that they were able to vote. However, the link was inadvertently removed. Issue was resolved on Thurs. @ 3:30 pm. HR issue only pertained to College Center employees. Thus was resolved on Wed. at 10 am.

D Pickard asked B King to discuss historical implementation. B King stated that it was run by her and IT employee. Differences in implementation were discussed. It was also noted that the student voting process was the same this year as it has been in years past. The possibility of extending the voting period for the special election was discussed.

R King made a motion to extend the Special Election for PCHS Personnel with a voting period which will open on Monday, April 8, 2024 @ 12:00 and will run through Tuesday, April 9, 2024 @ 11:59 pm to ensure all PCHS personnel have the opportunity to vote in the Special Election. K Irwin seconded the motion. Motion passed unanimously with no abstentions.

D Pickard made a motion to postpone the final certification of the 2024/2025 PCHS BOT election results until Wed. April 10, 2024 at the Special Election Committee Meeting. Meeting will be held at 3:00 pm in F104A. R King seconded the motion. Motion passed unanimously with no abstentions.



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D Pickard to send notification via email to all PCHS staff via IC prior to the special election re-opening to this stakeholder group.

Committee unanimously agreed to adjourn @ 4:04 pm.

Next Election Committee meeting is scheduled for April 10, 2024 @ 3pm.