



# PALISADES CHARTER HIGH SCHOOL

*Empowering Educational Excellence.*

REGULAR MEETING AGENDA - BUDGET/FINANCE COMMITTEE  
MONDAY, MARCH 11, 2024  
3:30-5:00 PM, Library

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

*ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

## **I. PRELIMINARY:**

A. Call to Order & Roll Call - R Rodman called the meeting to order at 3:41 pm. In attendance: R Rodman, S Margiotta, S Sherkhonov, J Lande. Non-voting members in attendance: P Magee, JP Herrera. Please see original sign in sheet for list of guests.

B. Public Comments – No public comments were made.

C. Approval of Minutes from

1. S Sherkhonov made a motion to approve the February 12, 2024 meeting minutes as submitted. J Lande seconded the motion. Motion passed unanimously with no abstentions.

## **III. REPORTS** (5 minutes each):

A. Executive Director - P Magee reported that the school is preparing for LAUSD Charter School visit on Wed and Sunday, WASC will be coming and will be at the school through Wed. 3/20/24. The school has been preparing for these visits. She also discussed POWERS School Performance Matters and said that Dept. Chairs and PLCs have been experimenting with it. The plan is to begin to use this by the end of the year. \$ has been budgeted for this and it will be helpful with accreditations moving forward. There is value for teachers as well as AI and Valuebank.

B. CBO Report-Discussion - JP Herrera reports that RFPs are going well. Security has one bid and 1-2 other inquiries. Janitorial has 6-7. But are due April 2, 2024. Transportation there are a few interested parties. The school's deadline for responses is Marh 11, 2024 and bids are due March 15, 2024. He also confirmed that Power School implementation cost will be covered by \$ already budgeted.

C. Fundraising & Development – R Rodman reported that the Phon-a-Thon is on Wednesday and will be held to raise funds for the PCHS Fund. Email, and robo call reminders are scheduled.

D. ASB Treasurer Report – J Lande reported that they are getting ready for prom and are sellint Grad Night tickets. Prom ticket sales will start after Spring Break. He also reported that ASB was looking for advice of the ticket prices. Last year the price was \$140 and they were thinking of increasing price to add additional entertainment/etc. to event. Committee suggested raising price to \$145 would be reasonable and hopefully would not be a price that would exclude potential students from attending. It was also noted that Sr. Funds are at \$30K but that doesn't cover these event expenses.



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- E. Booster Club - R Rodman reported that Boosters has hit their \$350K goal and still has the upcoming auction as a source of revenue. Auction is on April 13, 2024. She laos reported that they had a big meeting last month and that grant requests continue to come in.
- F. Credit Card Purchases-Discussion/Recommend - JP Herrera requested that this item be tabled until the April 2024 meeting.

#### IV. **NEW BUSINESS** (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2023-24 Second Interim Financial Report – JP Herrera reviewed and it stands as submitted. He noted that ADA was down to 2800 due to several closed days. He will be filing J13 waivers due to these storm cancellations and virtual school but monies will not be received until the next school year if approved because it has to be approved by LAUSD and CDE. He also reported that 2023-2024 Interim was submitted to LAUSD in February. He also noted IMA is down \$40K because spending is capped on April 2, 2024. Spending on travel/conference is also down. Currently, Attendance Office is trying to bring kids in off the waiting list for the remainder of this school year to help try to offset ADA. S Margiotta made a motion to approve the 2023/2024 Second Interim Financial Report as submitted. S Sherkhanov seconded the motion. Motion passed unanimously.
- B. 2024-25 Food Service Management Company Contract Extension – JP Herrera reviewd this and the current CPI of 5.5% was discussed. Chartwells is currently offering 5.09% which JP Herrera is recommending we accept. R Rodman made a motion to approve 2024/2025 Food Service Management Company Contract extension with increase of 5.09% with a contract correction to adjust for the 2:1 breakfast meals. S Margiotta seconded the motion. Motion passed unanimously with no abstentions.
- C. 2023-24 Consolidated Application (CARS) – JP Herrera reviewed the Spring certification and it stands as submitted. S Margiotta made a motion to approve the 2023/2024 Spring CARS application as submitted to California Department of Education (CDE). R Rodman seconded the motion. Motion passed unanimously with no abstentions.
- D. 2022-23 Actuarial Valuation – JP Herrera reviewed and stands as submitted. It was noted that the previous annual funding recommendation was approximately \$800,000 and the new recommended future funding is approximately \$900,000.

#### V. **OTHER:**

Date of Next Regular Meeting: April 15, 2024.

Meeting was adjourned at 4:38 pm.