



# PALISADES CHARTER HIGH SCHOOL

*Empowering Educational Excellence.*

REGULAR MEETING MINUTES- BUDGET/FINANCE COMMITTEE  
MONDAY, FEBRUARY 12, 2024  
3:30-5:00 PM, Library

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

*ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

## **I. PRELIMINARY:**

- A. Call to Order & Roll Call - R Rodman called the meeting to order at 3:44 pm. In attendance: R Rodman, S Margiotta, S Sherkhonov, J Lande. Non-Voting members: P Magee and JP Herrera. Guest: M Monahan.
- B. Public Comments – No public comments were made.
- C. January 22, 2024 minutes were reviewed. S Margiotta made a motion to approve the meeting minutes with minor corrections. R Rodman seconded the motion. The motion passed unanimously with no abstention

## **II. REPORTS** (5 minutes each):

- A. Executive Director - P Magee reported that they had just finished the WASC report with good recommendations moving forward. She thanked M lanessa and T Ferrel for all of their hard work. Looking ahead March 13/14, 2024 is Charter Oversight, March 15, 2024 is a SELP review for Special Ed and Mrch 18-20, 2024 is WASC.
- B. CBO Report- JP Herrera reviewed report and it stands as submitted. He did note that the Administrative Transportation Committee reviewed and agreed to submit a grant to the EPA for \$300K per bus grant to convert gas vehicles to electric with the help of a vendor. The vendor could then use the grant monies to purchase electric vehicles.
- C. Fundraising & Development – JP Herrera repoted that the Administrative Development Committee is meeting on March 15, 2024. He also noted that J Roepel can get kids logged onto computers for the Phone-a-Thon and is suggesting the computer lab as a location for this event.
- D. ASB Treasurer Report – J Lande reported that ASB is on track with their budget. They have just started to sell Grad Night tickets and have sold 110 of the 200 available. Swag sales have also been very successful and they have been promoting the to Seniors and at Senior events.
- E. Booster Club - R Rodman reported that Boosters met last week and gave out their biggest monthly allocation during this current school year. They have also met their \$250K goal.
- F. Credit Card Purchases- JP Herrera reviewed the cc purchases and they stand as submitted.

## **IV. NEW BUSINESS** (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2023-24 Budget vs Actuals Update - JP Herrera reviewed and they stand as submitted.



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- B. 2024-25 RFP Updates -JP Herrera reviewed 2024/2025 RFPs updates and RFPs for Janitorial, Security and Transportation Services and report stands as submitted.
- C. 2024-25 Food Service Management Company Contract Extension was reviewed by JP Herrera and it stands as submitted. This will be brought back to April 2024 B&F Committee meeting as the contract cost increase is based upon the March CPI.
- D. Policies & Procedures Update was tabled until the March 2024 B&F Committee meeting. The first one being updated is permit use.
- E. Special Education Teacher Mod/Severe New-Hire Incentive was reviewed and discussed by M Monahan and it stands as submitted. She highlighted the challenges of finding a new hire for this position. R Rodman made a motion to approve a signing retention bonus in the amount of \$15,000 evenly spread out over 3 years. S Margiotta seconded the motion. Motion passed unanimously with no abstentions.

## V. OTHER:

Date of Next Regular Meeting: March 11, 2024.

Meeting was adjourned at 4:36 pm.