



# PALISADES CHARTER HIGH SCHOOL

*Empowering Educational Excellence.*

## Board of Trustees Meeting - Operations Report December 12, 2023

### Information Technology:

- Provided setups for 25 scheduled student & faculty events, including World Language Department special guest speaker, and closed 142 tickets
- Improved workflow for handling of student device repairs, including 30 received with damages this month
- Continuing to assist all department offices with data collection/report writing in Infinite Campus
- Working with Counseling and the AA Office to provide instructional support for Semester Grading period

### Permits & Setups:

- Permit Revenue for November 2023 is: \$59,946.00
  - \$44,716.00 from Facility Rentals
  - \$500.00 from Facility Parking Rental
  - \$3,200.00 from One-Time Rentals
  - \$11,200.00 from Banner Rentals
  - \$330.00 from Production Parking
- Banner demand continues to be strong.
- Permits– Steady use into the Winter Season. PCHS Winter athletics kicking in, which affects revenue due to game cancellations, etc.
- Small and Large Gym – CLOSING December 18th for 2 weeks for Annual Resurfacing
- \*\*Permit revenue will dip in the months following – it will correct itself mid-January/February
- Filming for Nov. – Sports Commercial (September 14th), AT&T Still Photo (October 17th)
- Potential Filming for Dec. – Still Photo Commercial (Daydreamer Inc., Dec 9), Still Photo Commercial (C-Mag, Dec 11 or 13), Samsung (Dec 15), Dick's Sporting Goods Still Photo (Dec 18th OR 19th)
- Current Hollywood Climate –Inquiries slowly on the uptick...with the holidays coming it will be sporadic but expecting a bit influx come Jan

### Transportation/Buses:

- All Transportation Programs (Regular Bus, Late Bus, Comp Bus, SPED, Public) operating as needed
- All (195) Student Parking Permits have been sold and distributed
- TAP Cards being given out upon request – 1007 distributed to date

### MGAC/Pool:

- Pool building receiving HVAC and plumbing overhaul service on all devices
- ARC First Aid/CPR/AED Certification/Recertifications conducted on a weekly basis, serving PCHS and permits
- Holiday MGAC hours: 6AM-3PM

### Safety & Security:

- Next Safety Drill 1/24 – SHELTER IN PLACE/AIRBORNE Response – Check Schoology Safety Course for resources
- EOP update in process for Jan 2024 BOT review
- Emergency generator use being investigated-other safety system upgrades in process

### Facilities/Projects:

- Furniture: (39) NEW student ceramic combo desks for E204 to replace old worn-down vintage student wooden desks



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- Exterior Hallways: (10) New blue benches installed to provide additional seating for students, including Pali Academy
- Baseball Field: Currently CLOSED for Annual Reseeding/Renovations
- Whiteboards: Installed New whiteboards to replace old worn boards for D207; E204 & G202. Pending whiteboard installations to take place during winter break.
- Pali Academy: Basketball court drainage; seepage and sump pump maintenance continues
- Stadium Turf: Regular field maintenance ongoing