



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE
MONDAY, NOVEMBER 6, 2023
3:30-5:00 PM, Library

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. Call to Order & Roll Call – In attendance: S Margiotta, D Gronich, S Sherkhonov. Absent: R Rodman, J Lunde. Non-voting members: JP Herrera and P Magee. (In R Rodman’s absence, S Margiotta, Chaired the meeting as second ranking officer.)
- B. Public Comments – None given
- C. Approval of Minutes from October 16, 2023. D Gronich made a motion to approve the minutes from October 16, 2023 as submitted. S Sherkhonov seconded the motion. The motion passed unanimously with no absentions.

II. OLD BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. Copy Clerk (Increased Hours/Revised Job Description) - JP Herrera/M Monahan reported that this issue has been resolved and a Copy Clerk was hired with the current job description.

III. REPORTS (5 minutes each):

- A. Executive Director - P Magee reported that the Administration is continuing to work on the Title IX issue, Progress Report 2 are upcoming, they are digging into technology with the tools which are now in place. School has also begun Tech Tuesdays for training and these have been well attended.
- B. CBO Report - JP Herrera reviewed and stands as submitted.
- C. Fundraising & Development – JP Herrera reviewed and stands as submitted.
- D. ASB Treasurer Report – No report given.
- E. Booster Club - R Rodman/D Gronich reported that Boosters has raised approximately \$160,000 of the \$250,000 goal. Giving Tuesday will happen after Thanksgiving. Boosters approved approximately \$24,000 in donation requests last month. The highlighted the ongoing issue to ensure that requests are being approved by coaches/teachers/administrators prior to them going to Boosters for approval to ensure requests are needed and there isn’t funding available from other sources.
- F. Credit Card Purchases-Discussion/Recommondations - JP Herrera – Reviewed and stands as submitted.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2023-24 Budget vs Actuals (FYI) - JP Herrera reviewed as noted in CBO report and stands as submitted.



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- B. Title IX Project (FYI) - JP Herrera reported that an agreement has been reached related to the baseball vs. softball spaces. PCHS will create a make shift softball field in the right corner of the baseball field. It is a practice field and does not meet the CIF requirements for games. Softball games are held on the football field in an already created space.
- C. RFP Updates -JP Herrera reviewed and stands as submitted.

V. OTHER:

Date of Next Regular Meeting: December 4, 2023. Agenda items must be submitted to B&F Committee Recording Secretary by November 27, 2023 @ 2pm (via EMAIL).

Meeting was adjourned at 4:18 pm.