



PALISADES

CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, JUNE 5, 2023 - 3:30-5:30 PM

STAFF CAFETERIA

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. R Rodman called the meeting to order at 3:43 pm. In attendance: R Rodman, S Margiotta, D Gronich, S Sherkhanov, C Heisen. M Batts-King joining meeting remotely due to family medical emergency and was live via camera/voice at 4:03 pm. Non-voting members: P Magee, JP Herrera. Please see original sign in for list of attending guests.

B. Public Comments – There were no public comments made.

C. Approval of Minutes from

1. R Rodman motioned to approve the meeting minutes from May 30, 2023 with minor, non-material corrections. D Gronich seconded the motion. Motion passed unanimously with no abstentions. (M Batts-King was not yet present and did not vote.)

2. D Gronich motioned to approve the meeting minutes from May 31, 2023 with minor typographical corrections and to correct annual cost of 1:1 to \$450K. R Rodman seconded the motion. R Rodman, D Gronich and S Margiotta voted in favor of the motion as noted. C Heisen and S Sherkhanov abstained. (M Batts-King was not yet present and did not vote.) Motion passed.

II. OLD BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. APEX/Acellus was discussed. T Wilson/JP Herrera reported that the annual cost of Acellus is \$300/student for an annual cost of \$78,000. To keep licenses for just summer school students would cost \$240,000 so their recommendation is to purchase the annual schoolwide license for Acellus for the 2023/2024 school year because students are familiar with the software and if we were to transition to APEX students/faculty would need time to get familiar with it and make an educated decision as to whether the school should transition. (T Wilson also noted that there is also a way for students to transition from Acellus to APEX if that decision is made.). It was also noted that we can use 1 time grant money to pay for APEX if a decision was made to move forward with APEX and transition in January 2024. R Rodman made a motion to approve a sitewide subscription for Acellus in the amount of \$76,750 for the 2023/2024 school year. C Heisen seconded the motion. The motion passed unanimously with no absentions. (M Batts-King was not present for vote.)

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. PCHS 2023-2024 Budget updates were reviewed and stands as submitted.— JP Herrera noted that the updates include \$300K for future technology updates and additional subscriptions for Fortguard, \$15K and Impero \$25K (which will only be purchased if 1:1 program is approved. Building improvements also now



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include \$100K for future capital projects and \$10,500 for TechEd sewing machines. It was also noted that we do have PD Educator Effectiveness Grant money to train teachers on how to use Impero. Training can be done over the summer with point people and then those individuals can train other faculty. It was also noted that the Kin will be purchased using remaining 2022/2023 VAPA IMA monies. Additional increased costs are: \$2000 to paint the library, \$5,000 for slewing in mercer and \$12,000 to build out additional teacher office space.

Following the review of the 1:1 Device Program, ChartSAFE Insurance renewal and 2023/2024 ATS review/approval, R Rodman made a motion to approve the 2023-2024 budget as submitted on June 5, 2023 with an ending balance of approximately \$1.8 million. S Margiotta seconded the motion. Motion passed unanimously with no abstentions.

- B. 1:1 Device Program – Ed Tech plan p 18 revised annual costs was reviewed. It was noted that there are \$903,712 in unspent monies which were allocated to technology as well as \$250,000 remaining in the Educator Effectiveness grant (PD money). The plan calls for the purchase of 800 devices annually beginning in year 3. It was highlighted that several computer labs will not need to be refreshed of the school implements the 1:1 program.

S Sher Khanov made a motion to approve 1:1 device program for the 2023/2024 school year as recommended by the CBO with a revision to add \$300K in technology reserves for the academic year 2024/2025. D Gronich seconded the motion. The motion passed unanimously with no abstentions.

- C. ChartSAFE Insurance renewal - JP Herrera reviewed and stands as submitted. S Margiotta made a motion to approve the 2023/2024 ChartSAFE Insurance renewal in the amount of \$648,763. C Heisen seconded the motion. The motion passed unanimously.
- D. 2023-24 American Transportation System renewal - JP Herrera/D Parcell reviewed and stands as submitted. C Heisen made a motion to approve the 2023/2024 American Transportation System renewal with a 3.8% CPI increase pending the contract revision to reference April 2023 CPI. D Gronich seconded the motion. The motion passed unanimously with no abstentions.

The 2023/2024 revised transportation was reviewed and stands as submitted.

The meeting was adjourned at 5:43 pm.