

Palisades Charter High School
Credit Card Reconciliation Form
For the Period of: 04/01/2023 - 04/30/2023

Date	Vendor	Description of Expense	Cardholder	Requested By:	Amount	Resource	Budget Category
March 28, 2023	CHICAGO COSTUME COMPANY	VAPA Show - costumes	JP HERRERA	C SMITH	\$ 415.00	ASB	TRUST
March 29, 2023	PROMETHEAN INC	Science department IMA (instructional materials)	JP HERRERA	K NEWBILL	\$ 75.00	GENERAL	IMA
March 29, 2023	VISTA PRINT	Dept business cards - K Loftus	P MAGEE	B BANDUCCI	\$ 59.12	GENERAL	IMA
March 30, 2023	ACSA.ORG	Leadership PD	P MAGEE	K COX	\$ 449.00	GENERAL	PD
March 31, 2023	MAIL CHIMP	PCHS schoolwide mail campaign/newsletter subscription	JP HERRERA	K COX	\$ 220.00	GENERAL	SUBSCRIPTIONS
April 7, 2023	USPS PO	Postage - mailed certified letter to dept of public health servicese	JP HERRERA	D BROWN	\$ 9.65	CAFÉ	POSTAGE
April 10, 2023	DELTA AIR	LRP Conference roundtrip air (SpEd) - B HUTCHINSON	JP HERRERA	T WILSON	\$ 727.80	GENERAL	CONFERENCE
April 10, 2023	COLLEGEBOARD WORKSHOPS	Collegeboard workshop attendee #6 (other attendees were billed prior month)	P MAGEE	K ELLIS	\$ 570.00	ASB	COLLEGE CENTER
April 12, 2023	REBRANDLY.COM DUBLIN	Subscription Link Management & domain hosting	P MAGEE	K COX	\$ 190.00	GENERAL	SUBSCRIPTIONS
April 12, 2023	COLLEGEBOARD WORKSHOPS	CREDIT	P MAGEE	K ELLIS	\$ (545.00)	ASB	COLLEGE CENTER
April 15, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay - attendee 1	P MAGEE	T WILSON	\$ 491.13	GENERAL	CONFERENCE
April 15, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay - attendee 2	P MAGEE	T WILSON	\$ 491.13	GENERAL	CONFERENCE
April 15, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay - attendee 3	P MAGEE	T WILSON	\$ 535.29	GENERAL	CONFERENCE
April 15, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay - attendee 4	P MAGEE	T WILSON	\$ 535.29	GENERAL	CONFERENCE
April 19, 2023	HOTEL INDIGO NEW ORLEANS	CREDIT - LRP Conference	P MAGEE	T WILSON	\$ (491.13)	GENERAL	CONFERENCE
April 19, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay	P MAGEE	T WILSON	\$ 1,324.29	GENERAL	CONFERENCE
April 19, 2023	HOTEL INDIGO NEW ORLEANS	LRP Conference - hotel stay	P MAGEE	T WILSON	\$ 833.16	GENERAL	CONFERENCE
April 19, 2023	ADA FRUIT INDUSTRIES	Tech Ed Department IMA (instructional materials)	JP HERRERA	P KUPER	\$ 557.52	GENERAL	CONFERENCE
April 19, 2023	GRAYSTEP SOFTWARE	2024 ASBWorks Conference Registration for S Celiz	JP HERRERA	S CELIZ	\$ 478.95	GENERAL	CONFERENCE
April 20, 2023	DLR RESORT	2024 ASBWorks Conference at Disneyland Resort (hotel stay for S CELIZ)	JP HERRERA	S CELIZ	\$ 396.63	GENERAL	CONFERENCE
April 24, 2023	CARPET CLEANING SERVICES	Emergency carpet cleaning/deoderizing for J-building water leak (2 offices)	JP HERRERA	O CABRERA	\$ 299.00	GENERAL	OPS

GRAND TOTAL \$ 7,621.83

NOTE:

PCHS received a grant from our SpEd SELPA in the amount of \$3,000 per attendee - reimbursement for LRP conference