



PALISADES

CHARTER HIGH SCHOOL

MEETING MINUTES- BUDGET/FINANCE COMMITTEE

MONDAY, MARCH 13, 2023

3:30-5:00 PM, Library

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. R Rodman call the meeting to order @ 3:42 pm. In attendance: R Rodman, S Margiotta, N Kojo Onwaeze /P Greenleaf (ASB), C Heisen. S. Sherkhanov arrived remotely at 4 pm. M Batts-King arrived at 4:15 pm Non voting members: JP Herrera. Guests: M Rawson.
- B. Public Comments – No public comments made.
- C. Approval of Minutes:
 - 1. C Heisen made a motion to approve the meeting minutes from February 13, 2023 with minor grammatical corrections as noted by R Rodman. S Margiotta seconded the motion. All in favor: R Rodman, S Margiotta, N Kojo Onwaeze, C Heisen. Abstentions: None. Neah: None
 - 2. R Rodman made a motion to approve the meeting minutes from March 7, 2023 with grammatical and non-substantive changes. C Heisen seconded the motion. All in favor: R Rodman, S Margiotta, N Kojo Onwaeze, C Heisen. Abstentions: None. Neah: None.

II. REPORTS (5 minutes each):

- A. CBO Report reviewed by JP Herrera and stands as submitted.
- B. Fundraising & Development reviewed by M Rawson and stands as submitted. He noted that Monday is the student phon-a-thon and he is looking for 10 student volunteers who will be reaching out to donors who have a history of giving to the PCHS Fund but haven't done so this year.
- C. ASB Treasurer Report - N Kojo Onwaeze thanked the Booster Club for an amazing auction. He noted that there was a lot of positive feedback. In April, ASB will be student elections and also the Battle of the Bands.
- D. Booster Club - R Rodman reported that the auction was very successful. They raised over \$110K which includes a grant from The American Legion in the amount of \$20K. D Gronich was thanked for securing this grant. The Paddle Raise also raised approximately \$20K. Grant and paddle raise dollars will be used to fund/upgrade science classrooms at the school. Next Booster meeting is March 28, 2023.
- E. Lifetime/Health Benefits – There is no update.
- F. Credit Card Purchases were reviewed by JP Herrera and stands as submitted.

III. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2022-23 Second Interim Financial Report - JP Herrera reviewed the 2022/2023 Second Interim Financial Report and it stands as submitted. He noted that this now includes Learning Recovery Grant and Arts monies as well as Instructional Materials Grant money. ADA was discussed and the need to communicate the importance of attendance to parents. One idea to ensure enrollment in the 2023/2024 school year was

(310) 230 – 6623

15777 Bowdoin Street, Pacific Palisades, CA 90272

www.palihigh.org



PALISADES

CHARTER HIGH SCHOOL

to reach out to students/families who do not attend Textbook Distribution to ensure that they are planning to attend in the upcoming school year. S Margiotta made a motion to approve the PCHS 2022/2023 Second Interim Actuals as presented. R Rodman seconded the motion. All in favor: R Rodman, S Margiotta, C Heisen, S Sherkhanov, M Batts-King. Abstentions: None. Neah: None. Absent: K Kojo Onwaeze/P Greenleaf.

- B. 2023-24 Food Service Management Company Contract Extension was reviewed by JP Herrera and stands as submitted. It is his recommendation to extend the contract as outlined. R Rodman made a motion to approve the 2023-2024 Food Service Management Company Contract Extension between Chartwell and PCHS Agreement 2023001. C Heisen seconded the motion. . All in favor: R Rodman, S Margiotta, C Heisen, S Sherkhanov, M Batts-King. Abstentions: None. Neah: None. Absent: K Kojo Onwaeze/P Greenleaf.

IV. OTHER:

Date of Next Regular Meeting: April 17, 2023 @ 3:30 pm.

V. Meeting adjourned at 5:01 pm.