



PALISADES

CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE
MONDAY, FEBRUARY 13, 2023
3:30-5:00 PM, Library

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. Call to Order – In attendance: Voting Members – R Rodman, S Margiotta, D Gronich, S Sherhanov, M Batts-King, C Heisen, N Kojoonwaeze. Non-Voting Members: P Magee, JP Herrera. Guests – please see original sign in sheet.

B. Public Comments – None made

C. Approval of Minutes from

1. R Rodman pointed out a couple of minor grammatical errors and made a motion to approve the December 5, 2022 as amended. D Gronich seconded the motion. The motion carried unanimously with no abstentions.

2. C Heisen made a motion to approve the January 23, 2023 as presented. R Rodman seconded the motion. The motion carried unanimously with no abstentions.

II. OLD BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. D Parcell noted that the perimeter fencing proposal has been submitted to LAUSD and their feedback is pending. Once this is received/approved it will be forwarded to the LAUSD Board for approval (slated for March 2023) and then will go to DSA which will then lead to a final design. Once all of these steps are accomplished, project will be sent out to get RFP and will come back to Budget and Finance for review and recommendations.

III. REPORTS (5 minutes each):

A. Executive Director - P Magee reported there has been much work going into the Ed Tech Plan and the NWEA proposal being discussed at today's meeting. The administrative team is excited for the upcoming Booster Club Auction and has been working with the auction team and ASB on the promo video and spreading the word about the event.

B. CBO Report-JP Herrera reviewed and it stands as submitted.

C. Fundraising & Development - Stands as submitted

D. ASB Treasurer Report – N Kojoonwaeze provided update on ASB activities

E. Booster Club – Boosters has met their fundraising goal and is excited for the upcoming auction!

F. Lifetime/Health Benefits - M Monahan reported that there is 1 pending retiree to enroll in Medicare.

G. Credit Card Purchases-Discussion/Recommend - JP Herrera reviewed and stands as submitted.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):



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- A. Ed Tech Plan – Introductions were made and team reviewed what they have been doing in analyzing the school's technology. 1:1 has been the focus and determining how to maintain the program. It was noted that the faculty is looking for transparency and clear communication to avoid animosity. Team has been looking to "pear" down various ways things were getting communicated for clarity. They have also been looking at uniformity in grading (to configure with current systems) and uniformity in subscriptions for cost savings. They recognize the need for regular training time for the community. Team is now working on getting faculty buy-in on consolidation of subscriptions. Security was also discussed.
- B. 2022-2024 NWEA Contract was reviewed by JP Herrera and stands as submitted clarifying that this is a program recommended by WASC. M Ianessa noted that this program better matches the curriculum reviewed with our students and that this is testing is required for our Charter. The current plan is to only test 9th-11th Grades. R Rodman made a motion to approve the NWEA Sales Order (with a confirmation of the discount - list vs. sale) of MAP Growth K-12. D Gronich seconded the motion. The motion passes unanimously without abstentions.
- C. 2022-23 Budget vs Actuals - JP Herrera reviewed and it stands as submitted.
- D. Pool/Permit/Cafeteria Update - JP Herrera reviewed the Pool/Permit/Cafeteria updates and it stands as submitted.
- E. Potential Pool Renovation - D Parcell outlined potential pool renovations noting that it will need re-plastering in 1-2 years. Additionally, there are issues with the concrete coping around the pool (both small and large pools). Multiple assessments are being done to determine the extent of work to be done and timing. There is a question as to whether to do this repair in conjunction with replastering work.
- F. 2023-24 Budget Development Calendar - JP Herrera reviewed and it stands as submitted. S Margiotta made a motion to approve the Budget Development Calendar as submitted. R Rodman seconded the motion. Motion passed unanimously with members present (N Kojoonwaeze was absent for the vote) with no abstentions.
- G. 2022-23 Transportation Update - JP Herrera/D Parcell reviewed ridership through 1/31/23 and it stands as submitted. Late Bus revenue was reviewed and stands as submitted. Lat buses were discussed and it was noted that a large portion of the late bus ridership are students participating in the regular busing program. It was noted that Paul Revere Middle School's contractual rate is increasing 20% next year. The goal of the Administrative Transportation Committee was to evaluate and create a self-sustaining bus program by controlling PCHS's costs. It was noted that busing will continue to be a challenge due to changes in fuel requirements. In addition, the Fed does have a program funding electric buses for public schools however, electric bus production has stopped. Next year is the last year of our contract and then the school will go out to obtain 3 RFPs. It was noted that Special Ed bus costs have gone down by the cost associated with 1 yellow bus.

D Gronich noted that requests for Boosters to cover transportation costs are up and asked the school to work with campus groups to coordinate funding with monies already allocated.

- H. 2023-24 Transportation – Transportation rate increases were discussed and debated. R Rodman made a motion that the transportation rate increases 14% to \$285D for the "to"/"from" buses to cover expected increased Transportation CPI in Los Angeles, potential other vendor cost increases and late buses. C Heisen seconded the motion. All in favor: C Heisen, D Gronich, R Rodman, S Margiotta. All opposed: M Batts-King. There were no abstentions.



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PCHS Transportation Scholarship Fund was discussed and debated. S Margiotta made a motion to increase the scholarship fund 14% (%21,000) to \$171,000 for the 2023/2024 school year, however to be lockstep with ultimately reported increase per student costs. C Heisen seconded the motion. The motion passed unanimously with members present (N Kojoonwaeze was absent for the vote). There were no abstentions.

V. **OTHER:**

Date of Next Regular Meeting: March 13, 2023.

Meeting adjourned at 6:42 pm.