



PALISADES CHARTER HIGH SCHOOL

Human Resources Report Board of Trustees Meeting February 28, 2023

Credentials/Classifications

CTC Declaration of Need (action item): PCHS administration recommends local approval of the Governance Board for Paula Anderson to teach special education courses without an Autism Authorization in addition to her valid Standard Secondary Credential in Drama and English and her Specialist Credential for Learning Handicapped. Ms. Anderson is pursuing options to complete her Autism Authorization by the end of the 2022-2023 school year.

Proposed Classification Change: PCHS administration recommends approval of the Governance Board to reclassify an employee:

Current Title: Instructional Assistant (Classified)

Proposed Title: ELL Program Instructional Assistant (Classified)

Reasoning: As the needs of the English Language Learner population at PCHS has changed, the duties and responsibilities of this instructional assistant have changed to include more administrative tasks relating to assessment and compliance.

Fiscal Impact:

Year	Hourly Rate
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2120-2022	23.95
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2022-2023	29.27
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No additional steps.

Collective Bargaining

Government Code Section 54957.6

PCHS/UTLA: Management and certificated representatives will meet for the first time on March 9, 2023.

Human Resources Activity

New Hires

Office Assistant

Fiscal Director

Substitute Teacher (2)

Copy Clerk

Resignation/Retirement

Employee #100607

Closed Session

Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957:

Respectfully Submitted,

Martha Monahan, Ed.D.
Director of Human Resources