

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: ☒ Field Trip ☐ School Journey ☐ Curricular Trip ☐ Athletic Trip
☐ Curricular Buss Tour ☐ OTHER (Describe) _____

Name of School: **Palisades Charter High School** Employee Supervising trip: **NEWBIL & SHARFI** Certified _____ Non-Cert. _____
 Telephone Number: **(310) 230-6623** Grade levels (Circle) 9 10 11 **12** OTHER _____

1. Destination **CIMI COTUNA CAMP** Are admission fees charged? Yes _____ No _____
2. Dates of Trips **MARCH 1-3, 2023** 3. Number of Students **140** Number of adults **14**
4. Name and employee number of employee who will go on trip: **NEWBIL, SHARFI, SCHON, STEIL, CORINI**
5. Substitute required? Yes **X** No _____ How Many? **4** Source of funds **M.S. FIELD TRIP TRUST**
6. Time schedule required by school: Leave School **6:45 AM ON 3/1** Arrive destination _____
 Leave destination _____ Return school **5:00 PM ON 3/3**
7. Duration of trip: Less than one day _____ One day _____ Overnight **X** (if overnight, how many days?) **3 DAYS**
8. Method of transportation: School bus (indicate number required) **4** Walking _____ Automobile _____
 Public Carrier: airplane _____ boat ☒ bus _____ train _____ other _____ (explain) _____
9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will **Marine Biology camp.**
10. Source of funds for trip **Parents pay camp fee**

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes ☒ No _____
12. Have forms for parent's or guardian's permission been obtained? Yes ☒ No _____
13. If hiking or camping activity:
 - a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?
 Yes ☒ No _____
 - b. Has the area been checked for potential hazards? Yes ☒ No _____
 - c. Has the School Police Department been notified of the trip? Yes _____ No _____

APPROVALS:

Principal or Asst. Principal _____ Date: _____

Board of Trustees* _____ Date: _____

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

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Check the appropriate box: ☐ Field Trip ☐ School Journey ☐ Curricular Trip ☐ Athletic Trip
☐ Curricular Buss Tour ☒ OTHER (Describe) Conference

Name of _____ Employee _____ Certified X
 School: Palisades Charter High School Supervising trip Mr. David Pickard IV Non-Cert. _____
 Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER _____

1. Destination 6101 W Century Blvd. LA, CA 90045 Are admission fees charged? Yes X No _____
2. Dates of Trips February 4-5, 2023 3. Number of Students 15 Number of adults 2
4. Name and employee number of employee who will go on trip: David Pickard IV
5. Substitute required? Yes _____ No X How Many? _____ Source of funds _____
6. Time schedule required by school: Leave School N/A Arrive destination 8:00 a.m.
 Leave destination 5:00p.m. Return school N/A
7. Duration of trip: Less than one day _____ One day _____ Overnight X (if overnight, how many days?) 2
8. Method of transportation: School bus (indicate number required) _____ Walking _____ Automobile X
 Public Carrier: airplane _____ boat _____ bus _____ train _____ other _____ (explain) _____
9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will listen to keynote speakers, debate in mock U.S. legislative sessions, participate in thought-talks, as well as evening social activities.
10. Source of funds for trip _____

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes X No _____
12. Have forms for parent's or guardian's permission been obtained? Yes X No _____
13. If hiking or camping activity:
 - a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?
 Yes _____ No _____
 - b. Has the area been checked for potential hazards? Yes _____ No _____
 - c. Has the School Police Department been notified of the trip? Yes _____ No _____

APPROVALS:

Principal or Asst. Principal _____ Date: _____

Board of Trustees* _____ Date: _____

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