



PALISADES

CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, DECEMBER 5, 2022

3:30-5:00 PM, Library

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. Call to Order & Roll Call - R Rodman called the meeting to order at 3:39 pm. In attendance: R Rodman, S Margiotta, D Gronich, S Sherkanov, N Kojoonwaeze. Non-Voting members: P Magee, JP Herrera. Please see sign in sheet for list of attending guests.
- B. Public Comment – No public comment was made
- C. Approval of Minutes – R Rodman made a motion to approve the minutes from November 7, 2022 with minor grammatical corrections. S Margiotta seconded the motion. The motion carried unanimously with no abstentions.

III. REPORTS (5 minutes each):

- A. Executive Director - P Magee reported that the school continues to focus on school goals and focusing on academics for all students as well as communication. She is happy to be working with Datalinks and is excited about what is happening on campus.
- B. CBO Report-Discussion - JP Herrera's report was reviewed and stands as submitted.
- C. Fundraising & Development - M Rawson's report was reviewed and stands as submitted.
- D. ASB Treasurer – N Kojoonwaeze noted that not much is going on this week because it is quiet week. Jr. Class Spelling Bee was successful and ASB extends its thanks to the Booster Club for donating the cash prizes awarded to the winners.
- E. Booster Club - R Rodman reported that there is a Holiday Party next week and is open to everyone. Giving Tuesday raised approximately \$17-\$181. Boosters is getting ready for end of year campaign. They have money to gift and will start meeting with faculty at the beginning of the year to education new staff on how to request grant money from Boosters. They also reported that teachers/coaches need to be involved with any grant request submitted to Boosters (rather than grants coming solely from parents, etc.) to ensure that what is being requested is really needed.
- F. Lifetime/Health Benefits - M Monahan reported that this is in a holding pattern because retirees cannot apply for Medicare until January. 2022 retiree benefit changes have been communicated to those impacted.
- G. Credit Card Purchases-Discussion/Recommend - JP Herrera reviewed report and it stands as submitted.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. Datalink Networks Update – JP Herrera/Lidsey Sevendranth – PCHS is in month 3 working with Datalink and they have taken over Student Information System (SIS) and LM Integration. Ed Tech has been working with Dept. Chairs and PLCs for needs assessments. She noted that there is duplication with subscriptions and would be great to consolidate. She is working with J Ropel JP Herrera to identify active licenses and then will evaluate. There will be an interim report which will identify approved vendors (Schoolology assessments will no longer be
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allowed. Other licenses (Performance Matters) will no longer be available. Looking to use licenses for assessments that we already have in place. She recommends Parent Square noting that she believes communication is critical.

B. 2022-23 First Interim Financial Report – JP Herrera reviewed report and it stands as submitted. S Margiotta made a motion to approve the 2022/2023 First Interim Financial Report. S Sherkhanov seconded the motion. Motion passed unanimously with no abstentions.

C. Parent Square Pilot – JP Herrera reviewed updated proposal from Parent Square and it stands as submitted. S Margiotta made a motion to approve the revised Parent Square proposal as submitted. D Gronich seconded the motion. Motion passed unanimously with no abstentions.

D. Proposed Employee Reclassification – M Monahan presented. It was noted that this position was at the end of the column but did receive annual PESPU negotiated increases and the \$3000 longevity stipend. The committee did not approve the reclassification and the Administration to come up with a process for implementation of reclassifications.

E. NFHS Network (Athletic Live Broadcast) – JP Herrera/B Banducci reviewed proposal. It will be provided to PCHS free of charge (equipment, maintenance, service, etc.) and families will pay for a subscription with vendor to livestream school athletic events.

F. Perimeter Fencing Cost Estimate Update – B King presented financial update to committee. The Estimator made adjustments and the new estimate is \$237K vs. \$215K reported last month. It was noted that one major component of cost increase was the need to use the prevailing wage (which was not part of the original estimate. Hard costs are higher as well. Cost increases were discussed and fencing project to continue as originally proposed. Committee was advised that the Board directive was for B&F to maintain oversight of project for cost controls. It was questioned whether there might be additional anticipated cost increases in the future. Funding from ESSR II/III discussed and it was noted that unspent money from these grants have already been allocated (and Board approved) for areas like Sat. School and mental health and would need to be reallocated for fencing project if that was the directive of the Administration/Board for school safety. VAPA open classroom discussed and Administration confirmed that funding sources for this project would be identified in January. B King agreed to bring financial updates on project monthly per Board approval.

V. OTHER:

Meeting was adjourned at 5:28 pm.