



PALISADES

CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report August 23, 2022

Safety & Security:

- All Safety & Security management and reporting has been transitioned to Deans/Discipline Admin Brian Banducci

Permits & Setups:

Permit Revenue for June & July 2022: ~\$83,381

- ~\$39,646 from Facility Rentals
- ~\$27,205 from Iverbe Summer Camp Rental
- ~\$1,000 from Facility Parking Rental
- ~\$6,400 from Banner Rentals
- ~\$680 from One-Time Rentals
- ~\$8,450 from Filming
- Note: ~\$16,000 in Lost Revenue due to Facility Closure due to LAUSD Construction
- **Filming in June thru August:**
 - Still Photography (Martin Depict)
 - Production Parking (Base Camp)
 - HBO Documentary (Filming and Base Camp)
 - Time USA Doc
 - USA Women's Synchronized Swimming Team
 - Cologuard Commercial
- **(Potential) Filming for August:**
 - Still Photo Shoot
 - Commercial
- **Banners** - Demand continues strong, lots of new interest.
- **Fall Sports** – Picking up with practices, and games beginning the week of August 15th.
- **Permits** – Club Sports were limited in the gym over the summer but extremely steady in using our outdoor facilities (Stadium Field, Baseball Field and Tennis Courts) – were occupied daily.
- **Summer Closure(s):** Both the Large and Small Gym ended up being completely out of commission due to LAUSD construction from June 13-July 25, losing six full weeks and ~\$16,000 in Lost Revenue due to the LAUSD Construction.
- **August 2022 Set-Ups/Events:**
 - Teacher PD Days – August 15 & 16
 - 1st Day of School for All Students/Staff – August 17
 - 1st PCHS Home Football Game – August 19
 - New Parent Welcome Breakfast – August 20
 - Back to School Spirit Week – August 22-26
 - B&F Committee Meeting – August 22
 - Board Meeting – August 23



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MGAC/Pool:

- Summer public lap swim hours will run through 8/31
- Schedule has been adjusted in accordance with SB328 and the later start for schools
- Pool closures first 2 weeks of Aug facilitated the replacement of all LED underwater pool lights (Comp Pool & Instructional Pool), chemical pump repairs/replacement, and additional necessary plumbing and electrical repairs
- MGAC lifeguards look forward to upcoming PE swim classes and PCHS water polo/swim activity
- ARC Lifeguarding and FA/CPR/AED classes continue to be available on demand

Transportation/Buses:

- The PCHS School Bus Program & Schedule, as well as Special Ed and Competition Buses, are underway. Schedules posted and almost all To/From School buses full.
- New traffic patterns due to new school start timing will likely require a few schedule/timing adjustments over the first few weeks.
- The Cost Sharing adjustments in the Late Bus and Competition Bus Programs are in place. Finance primarily handling the charge-back of Comp Buses to Teams, and Transportation managing the Late Bus charge-back to students/families.
- The next major deadline for the Transportation Program is the Wed 8/24 last day to Opt-Out without a full year obligation.

Information Technology:

- The Konica contract was approved by the Board at the Special BoT meeting on 4/28. The devices were ordered, we are hopeful that they arrive soon and we can cut over to the new machines. We know the old/outgoing ones are barely holding on.
- Replacement of Computer Lab computers has begun. Not all ordered have arrived, and most we do have came in the week before school started. We will rollout as quickly as we can.
- Some of the new laptops for Faculty and Staff arrived the day before school started. IT hopes to be able to begin work and deployment of these in a few weeks.
- Setup and configuration of two new services, e-Hallpass and STOPit! Anonymous Reporting occurred over the recent weeks. IT will be working with the Administration and Deans Office on additional configuration and training before handing off the applications.
- Continuing to support PRA requests/searches as needed.
- IT continues to work with Ms. Iannessa on the planning and roll out of the Promethean Interactive Displays. We are hoping to receive the 45 panels at the end of August or right after Labor Day.



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Information Technology:

- Working with cafeteria vendor Chartwells and the CBO, we are planning a much-needed uplift of the cafeteria Point-of-Sale (POS) systems. The current systems are aged beyond support and have swollen batteries, screen breakage, or other issues that prevent them from being usable for service. New devices that are compatible with the recent changes to Infinite Campus POS 2.0 are being explored.
- The Tech Department completed multiple rounds of classroom and office moves and rewired every classroom teacher station over the summer.
- IT supported and participated in the 2022-23 Freshman and New Student Orientations, giving multiple talks to all present students throughout the day, informing them about student accounts, systems access, account security, how to log into Infinite Campus to retrieve their schedules, ID's, and locker information, how to check out a device if needed, and where and what types of support the Tech Office can provide.
- The Tech Department is primarily occupied with student device checkouts, as is customary at the start of the year, and supporting teachers/classrooms in starting up the school year. Due to these very-consuming activities, other non-critical support needs are on hold.

Facilities/Projects:

HVAC: Continued Evaluation of HVAC & Ventilation Systems

- Other HVACC related Items:
 - **Annual Bldg. duct cleaning** - completed per 5-year rotation
 - **Annual AC PM** -Completed for 40 units.
 - **MERV-13 Filters** ongoing Monthly Inspecting & Replacing
 - **E-Bldg.** – Return Fan motor replaced.
 - **Class thermostats** - Replaced (13) campus wide
 - **A-Bldg.** – Air compressor capacitor needs to be replaced. Capacitor on back order.

Facilities/Projects – OTHER:

- **Door Replacements:** U111, U113, U114 & Pali Academy B&G Restrooms doors replaced
- **Roofing:** Re-roofed U116 and patched U115, U114, U113, W119 and W120
- **Flooring:** Tile replaced for U111, U112, U118 and patched U116, E106 & E104
- **Hazardous Waste Pick Up:** End of year pick up completed.
- **Cafeteria:** Oven skillet repaired
- **Cafeteria:** Ice machine repaired
- **Landscaping:** Main irrigation shut off system repaired after multiple irrigation line breaks.
- **Landscaping:** Annual Summer brush clearance completed.



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Facilities/Projects – OTHER:

- **Painting:** (5) classrooms were fully painted; U-Bungalow & Pali Academy ramps painted with anti-slip paint. Various summer survey requests for small areas in various rooms also painted.
- **Teacher Desk** – Provided new teacher desk for D101

Facilities/Projects – OTHER (Ongoing Maintenance):

- **Pali Academy** - Basketball court drainage; seepage and sump pump maintenance
- **Transporting Nutrition & Lunch** – Facilities delivers meals to Pali Academy twice a day
- **Baseball Batting Cage & Tennis-Court Drainage Gutter** – Weekly sweeping/cleaning routine
- **Stadium Turf** - Weekly field maintenance on going and will continue as normal
- **Tent Set-Ups** - Security Stations and COVID Testing Stations after wind-related take-downs
- **Hallway & PE Locker Maintenance** – Support/resolve daily locker maintenance requests
- **IPM Pest Management** – Significant degree of baiting exterior of Bldgs. for ants and roaches using *LAUSD approved products only*.

Facilities/Projects - Items set to begin and/or in progress with expected completion soon

- **E106 Washer/Dryer replacement**
- **Baseball batting cages net replacement**
- **New Furniture Ordered:** Student Desk Assembly & Deployment once arrived
- **J-Bldg.: HVACC Compressor replacement**

Facilities/Projects - Larger Scale Projects:

- **Underground Utilities Piping Replacement Project (LAUSD Bond Funded).**
 - All Major Phases Completed
 - Building cutovers continuing into Mid-Sep
 - Project completion expected by end of Sep 2022

Facilities/Projects - Larger Scale Projects:

- **Gym A/C Project (LAUSD Bond Funded):**
 - Phase 1 started on Fri 12/17/2021. The Boys side of the Gym Complex is underway and anticipated to last until Nov 2022.
 - Phase 2 in the Main Gyms is virtually completed. A few isolated days at various points in time to tie into the main systems.
 - Phase 3 in the Girls Locker Room side of the Gym Complex to begin in Nov 2022. At that time, the Boys Side personnel will move back into their regular locations in the Gym Complex and the Girls' Side personnel will be relocated to the Trailers by the Pool.
- **Campus-Wide Non-Bungalows A/C Project (LAUSD Bond Funded):**
 - This project LAUSD Board approval. The project now moving into the Architecture & Engineering phase to design
 - Once DSA Approval received, the project will be Bid & Awarded, which could take another 3-4 Months. Project not expected to start until Summer 2024