EVERY SPACE COUNTS

BERLINER

ARCHITECTS

June 16, 2022

Don Parcell and Brooke King
Palisades Charter High School
15777 Bowdoin St
Pacific Palisades, CA 90272

Subject: Fee Proposal for Master Plan study of Gates and Fences for the Palisades Charter High School Campus.

Dear Don and Brooke,

Thank you for the opportunity to submit this proposal for developing a Master Plan for the perimeter gates and fences along Bowdoin St. This proposal is for master planning to establish the location and specific improvements including fencing, gates, and landscaping to the primary entries to the campus to provide a safe and secure entry and maintain the aesthetic integrity of the buildings and campus. In addition to the master plan we will develop schematic design for the gates and entries at both the vehicular and pedestrian entries based on the selected scheme.

SCOPE OF WORK

DELIVERABLES

1. Site Analysis, research, user interviews, and documentation

    Prior to any design work the following tasks will be completed in approximately two weeks:

    a. Create Base drawings using surveys and as built drawings provided by Palisades Charter High School
    b. Document LAUSD fence and gate standards
    c. Site analysis of entry points and drop-off along Bowdoin
    d. Vehicular and Pedestrian Circulation analysis
    e. Interview up to 5 users about use patterns, functional requirements, aesthetic goal.
    f. Code Analysis of exiting requirements from the school and required exit width.

2. Scheme Development

    Based on research, interviews and site analysis:

    a. Develop 3-5 concepts for gates and fences at vehicular and pedestrian entries
    b. Develop 3-5 design approaches for gates and fences in various locations

3. Review and comment with stakeholders

    Schemes will be reviewed with the following stakeholders and further developed based on comments.

    a. 3-5 meetings with Palisades High School stakeholder groups including the safety committee and presentation to the board
    b. 1 meeting with the Joint Regional Intelligence Center for comments on design options.
    c. 1- meeting with City of Los Angeles Case Management group including DOT, Public Works and LAFD regarding any proposals in the public right of way along Bowdoin.

4. Pricing Drawing Development

    Once a scheme is selected, we will develop Schematic Design level pricing drawings

    a. Working with the client's contractor we develop a ROM (Rough order of magnitude) budget.
    b. Budget will be reviewed with stakeholders and a scope of work for further development will be established.

NOT IN SCOPE OF WORK

- Design development and construction documents.
- LAUSD review and approval
- DSA review and approval
- Construction administration.
- Civil, Landscape, structural, Traffic, MEP engineering
- Security consultants

SCHEDULE

• Base drawings, Site Analysis, Code Research, LAUSD standard review	1 Weeks
• Preliminary design concepts for fence and gate location, circulation.	2 Weeks
• First presentation for client review	1 Week
• Revisions to initial design	1 Week
• Second presentation for client review	1 Week
• Revisions to design	2 Weeks
• Final presentation for client review	1 Week
• Preparation of pricing documents and working with client's contractor	2 Weeks
• Final design package	2 Weeks
Total	**13 Weeks**

FEES

Berliner Architects, Base Services for Entries Master plan and Gates and Fences Schematic Design.	$21,000.00
Schematic Design of Bowdoin Façade Studies	$3,000.00
SUBTOTAL BERLINER ARCHITECTS LABOR	**$24,000.00**
Estimated Reimbursable Expenses	$1,000.00
MAXIMUM FEE (Not to Exceed)	**$25,000.00**

REIMBURSABLE COSTS

Reimbursable costs will be billed at cost plus 7.5%. These costs include reproduction of drawings and documents, postage, mileage, long distance phone calls, conference calls, and renderings and models to be used for public hearings, fund raising, etc. beyond those prepared during the design process.

PAYMENTS AND TERMS

Please note that we anticipate payment of invoices within 30 days of the invoice date. A monthly service charge of 1.5% of the unpaid balance (18% true annual rate) will be added to past due accounts. Berliner Architects reserves the right to terminate the performance of services without waiving any claims or rights against the client and without liability whatsoever if payment is past due the 30-day period.

CHANGES IN SCOPE

Any changes in scope will be submitted in writing in the form of a Work Authorization and no work will be done until specifically authorized by Palisades Charter High School. Hourly billing rates are as follows:

Principal, Richard Berliner	$260.00 / Hour
Project Architect	$190.00 / Hour
Project Manager	$170.00 / Hour
Project Job Captain	$140.00/ Hour
Drafting and Design	$ 90.00-$110.00 / Hour

*Fees may be adjusted annually on February 1st.

Please contact me with any questions regarding this request. We look forward to working with Pali High on Gates and Fences.

Sincerely yours,

BERLINER ARCHITECTS

Richard Berliner, AIA, NCARB, LEED AP

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Accepted For Palisades Charter High School   Date

PALISADES CHARTER HIGH SITE SECURITY ASSESSMENT FINDINGS

Below are key Observations, Descriptions, and Options for Consideration resulting from the Security Vulnerability Assessment (SVA). SVAs use surveys, interviews, observations specific to security policies, procedures, and physical properties, as well as security best practices to identify site vulnerabilities and provide options to reduce those vulnerabilities.

Observation	Description	Option for Consideration
• Fencing and Gates	• Fence line along main entrance needs to be reduced utilizing the building envelope and alleviate the current temporary solution • Fencing along front entrance lacks adequate number of pedestrian gates for emergency egress • Swing gates remain locked during school hours or in the event of a lockdown • Students were unable to quickly evacuate during a recent incident	• Install fence and gates similar the perimeter of the pool • Use the building envelope to decrease fence runs • Gate pedestrian underpass and secure after hours
• High Speed Avenue of Entry	• W. Bowdoin St. is a non residential access street bisecting the campus • W. Bowdoin St. acts as a "cut through" for the adjacent community • As witnessed a large volume of traffic does not respect local speed limit • No posted signage indicating 25 mph in school zone • Student drop off and pick up extends across multiple lanes at the main entry	• Reduce hours of access while school is in session during pick up and drop off times • Install School Zone traffic speed limit signage • Install high visibility pedestrian safety mitigations i.e. actuated pedestrian crossing signals, raised pedestrian crossings, signage, and speed l monitoring radar sign • Engage LAPD to conduct speed enforcement operation
• Antivehicle Measures	• W. Bowdoin St is a high speed avenue of approach that bisects the campus • Vehicles traveling above speed limits can deliberately or accidently enter mass gathering areas at the main entrance to the campus	• Install antivehicle measures i.e. planters, bollards, benches, which have a antivehicle rating for the mass and speed of the vehicles traveling the road