



PALISADES CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, JUNE 6, 2022

3:30-5:00 PM

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ZOOM MEETING: <https://palihigh-org.zoom.us/j/85362140750?pwd=dzAxWGZQWFI2cE1aK016V1I6QVJXQT09>

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. Call to Order & Roll Call

S Margiotta

1. Voting members in attendance: S Margiotta, R Rodman, D Gronich, M Rodman, C Heisen, L Diamond.

Non-voting members in attendance: P Magee, JP Herrera, A Ilyas. Guests: Chukwunonso Kojoonwaeze (Nonso) – incoming ASB Treasurer and P Jaffee.

B. Public Comments – None made

C. Approval of Minutes from

1. April 18, 2022, May 16, 2022, May 26/June 1-2, 2022 – tabled

III. REPORTS (5 minutes each):

A. Executive Director – No additional updates to report

B. CBO Report- A Ilyas/JP Herrera reviewed 2022/2023 budget summary and stands as submitted.

C. Fundraising & Development – No additional update to report

D. ASB Treasurer Report – M Rodman discussed Senior events noting that Prom and Sr. Picnic went really well and were profitable. ASB Budget for 2022/2023 was approved along with athletic supplies budget. He also reported that ASB has approved 2 new merchandise designed for next year.

E. Booster Club - R Rodman/D Gronich reported that they had a successful event and have new auction chairs for next year. They are trying to coordinate auction date with PCHS currently and are targeting March 11, 2023 at the Annenberg.

F. Lifetime/Health Benefits – P Jaffee/S Margiotta confirmed that there were no additional updates.

G. Credit Card Purchases-Discussion/Recommend – none provided

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. 2022/2023 PCHS School Budget

B&F Committee continued to finalize budget process and reviewed the washer/dryer requests. The washer/dryer for VAPA is a new request and those for Home Ec are replacements. It was reported that the higher costs included some plumbing repairs that need to be made. It was also reported that there is a washer/dryer in J Building. Committee discussed and agreed to move VAPA washer/dryer to a pending item (not to be funded with current 2022/2023 school budget) and ask VAPA to come to B&F to present their requests for W/D and climate control storage so committee could better understand their needs and work



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with VAPA help determine possible cost effective strategies (ie climate control vs. W/D, etc.) D Parcell also reported he won't use all W/D budgeted money if it is not needed for replacement.

Committee also discussed additional bench requests. D Parcell noted that the quad renovation plans are in place. It was noted that the donor funding renovation indicated that there is the potential for additional money to complete the project. Dr. Magee concurred with this feedback. Therefore B&F Committee agreed not to fund bench requests in the 2022/2023 budget (using general funds). Instead, committee will wait to discuss further to see what comes out of the initial execution of the project.

Committee also reviewed requests for additional flatbeds and agreed to fund the long flatbet @\$9500. Shortbed request will be placed on hold.

Tech Ed Plan – Plan was not submitted/posted for committee by Friday June 3, 2022 as requested. (A financial projection was submitted to B&F Committee on 6/6/22 @ 2:09 pm but was not received by all committee members as distribution list was incorrect.) Therefore, this item was not discussed. B&F Committee needs to plan for long term sustainability of the program and therefore, the \$450K in tech request for devices will remain off the current 2022/2023 annual budget. It was noted that there are 1 time funds to begin program but there needs to be an overall Tech Ed Plan prior to implementation.

S Margiotta motioned to approve the draft 2022/2023 draft budget dated 6.1.22 with the following revisions: Removal of \$4000 VAPA washer/dryer, removal of bench funding in the amount of \$23,000 and removal of shortbed cart in the amount of \$6500. R Rodman seconded the motion. Motion passed unanimously with all committee members present.

- B. 2022/2023 Budget and Finance Committee Calendar – C Heisen made a motion to approve 2022/2023 B&F Committee Calendar with the noted correction revising dates to 2023 as appropriate for the latter ½ of the school year. R Rodman seconded the motion. Motion passed unanimously with all committee members present.

V. OTHER:

A Special B&F Committee will be convened if necessary to review LCAP prior to presentation to BOT. Date/time TBD if necessary. It was also reported that school reserves are currently at 5% of our operating expenditures. In addition, school has the forgiven PPP loan which will be expensed pending Administration recommendations, B&F review and Board of Trustees approval.