

# Order Agreement

Check Applicable Box       Purchase       Lease       Other:

<b>INVOICE TO</b> Account #	<b>SOLD TO</b> Account # SO 0000958512	<b>SHIP TO</b> Account #
Legal Name PALISADES CHARTER HIGH SCHOOL	Legal Name PALISADES CHARTER HIGH SCHOOL	Legal Name PALISADES CHARTER HIGH SCHOOL
Attn Line 1	Attn Line 1	Attn Line 1 JEFF ROEPEL
Attn Line 2	Attn Line 2	Attn Line 2
Street Address 15777 BOWDOIN ST	Street Address 15777 BOWDOIN ST	Street Address 15777 BOWDOIN ST
City PACIFIC PALISADES State CA Zip 90272-3523	City PACIFIC PALISADES State CA Zip 90272-3523	City PACIFIC PALISADES State CA Zip 90272-3523
Tax Exempt <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Copy Required)	Tax Exempt # 92-0184898	
P.O. Required <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Copy Required)	P.O. #	P.O. Expiration Date

<b>Payment Terms:</b> TERMS SET BY MASTER AGREEMENT	<b>Credit Card</b>	<input type="checkbox"/> Yes, I want to pay by Credit Card. Please provide contact name/phone below.	<b>Check</b>	<b>Amount</b>
		<input type="checkbox"/> Pay in Full (including applicable tax) <input type="checkbox"/> Partial Payment, Amount \$ _____		<b>Check #</b>
Contact Name: _____		Phone: _____		

<b>Requested Delivery Date:</b> SEE ATTACHED	<b>Maintenance Contract</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Declined
--	--

QTY	MATERIAL #	MATERIAL DESCRIPTION	SERIAL NUMBER	PRICE EACH	EXTENDED
2	ADF2011	ACCURIOPRINT 2100		\$ 11,355.75	\$ 22,711.50
2	7640018096	BASIC NETWORK SERVICE - BNS06		\$ 0.00	\$ 0.00
2	A4F3WY6	FS-532M STAPLE FINISHER		\$ 1,430.49	\$ 2,860.98
2	AC8UW11	PK-525 PUNCH KIT		\$ 163.26	\$ 326.52
2	XGPCS20820DKM	ESP DIAGNOSTIC POWER FILTER 208V/		\$ 236.38	\$ 472.76
2	7640021190	ACCURIOPRO SECURE		\$ 499.00	\$ 998.00
2	7640014688	BASIC PROFESSIONAL SERVICES - LEV		\$ 600.00	\$ 1,200.00
2400.0	7640015255	PROFESSIONAL SERVICES PROJECT F		\$ 1.00	\$ 2,400.00
6	AA2J013	BIZHUB C360I WITH DF-714		\$ 3,086.72	\$ 18,520.32
6	7640018094	BASIC NETWORK SERVICE - BNS04		\$ 0.00	\$ 0.00
6	135700	DK-516 COPY DESK		\$ 61.59	\$ 369.54
6	A2YUWY3	FS-533 INNER FINISHER		\$ 414.43	\$ 2,486.58
6	A3EUW12	PK-519 PUNCH KIT FOR FS-533		\$ 138.91	\$ 833.46
6	D5133NTKM	ESP POWER FILTER 120V/15A BASIC		\$ 134.92	\$ 809.52
QTY	MATERIAL #	SUPPLY - MATERIAL DESCRIPTION		PRICE EACH	EXTENDED
2	A88J130	TN016 TONER	N/A	\$ 0.00	\$ 0.00
6	AAV8430	TN-328C CYAN TONER	N/A	\$ 0.00	\$ 0.00
6	AAV8130	TN-328K BLACK TONER	N/A	\$ 0.00	\$ 0.00
6	AAV8330	TN-328M MAGENTA TONER	N/A	\$ 0.00	\$ 0.00
6	AAV8230	TN-328Y YELLOW TONER	N/A	\$ 0.00	\$ 0.00
			N/A		

<b>ADDITIONAL CHARGES</b>	Additional Charges
<input type="checkbox"/> Network <input type="checkbox"/> Removal <input type="checkbox"/> Other	<b>TOTAL</b> \$ 63,838.43
	(TOTAL is exclusive of applicable taxes) Total Includes Items on Schedule B

<b>PICK-UP</b>	<b>Requested Removal Date:</b> 04/30/2022
----------------	---

QTY	MATERIAL #	MATERIAL DESCRIPTION	SERIAL NUMBER
1		951	A4W011040588
1		BIZHUB	A61F011024031
1		BIZHUB	A61F011024041
1		BIZHUB	A7PU011008664
1		BIZHUB	A43W011040628

<b>COMMENTS</b>

DRAFT



DRAFT

## Maintenance Agreement

### Customer Information

Sold to Acct #: <u>0000958512</u>		Payer/Bill to Acct #: _____		Ship to Acct #: _____	
Name: <u>PALISADES CHARTER HIGH SCHOOL</u>		Name: <u>PALISADES CHARTER HIGH SCHOOL</u>		Name: <u>PALISADES CHARTER HIGH SCHOOL</u>	
Attn/Dept: _____		Attn/Dept: _____		Attn/Dept: <u>JEFF ROEPEL</u>	
Ste/Rm: _____		Ste/Rm: _____		Ste/Rm: _____	
Address: <u>15777 BOWDOIN ST</u>		Address: <u>15777 BOWDOIN ST</u>		Address: <u>15777 BOWDOIN ST</u>	
City: <u>PACIFIC PALISADES</u>		City: <u>PACIFIC PALISADES</u>		City: <u>PACIFIC PALISADES</u>	
State: <u>CA</u> Zip: <u>90272-3523</u>		State: <u>CA</u> Zip: <u>90272-3523</u>		State: <u>CA</u> Zip: <u>90272-3523</u>	
Tax Exempt Customer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Tax Exemption Number: <u>92-0184898</u>		Tax Exemption Certificate must be attached when applicable.	
PO Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		PO Number: _____		PO Expiration Date: _____	
PO must be attached when applicable.		PO Contact: _____		Email: _____	
<input type="checkbox"/> Individual PO <input type="checkbox"/> Blanket PO		Name: <u>JEFF ROEPEL</u>		Ph: <u>310 230 6623</u>	
Fleet Manager? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Email: <u>JROEPEL@PALIHIGH.ORG</u>		Ph: _____	

### Coverage / Billing Options

<p><b>Coverage Options:</b> <span style="float: right;"><b>MFP</b></span></p> <p>Select Options:</p> <p><input checked="" type="checkbox"/> Supply Inclusive</p> <p><input type="checkbox"/> After Hours Service - Requires After Hours Agreement</p> <p><input checked="" type="checkbox"/> Decline Digital Connected Support*</p> <p><small>* Digital Connect Support will be added automatically billed at \$12.00 per serial number monthly, unless declined above.</small></p> <p><b>Billing Options:</b> <span style="float: right;"><b>MFP</b></span></p> <p>Initial Term in Months: <input type="checkbox"/> 36 <input type="checkbox"/> 48 <input checked="" type="checkbox"/> 60 <input type="checkbox"/> Other _____</p> <p>Flat Rate Frequency: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually</p> <p>Meter Frequency: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually</p> <p>Aggregate Volume: <input type="checkbox"/> B/W <input type="checkbox"/> Color</p> <p>Effective Date: <input checked="" type="checkbox"/> On Install <input type="checkbox"/> Date: _____</p> <p>Billing Day: <input checked="" type="checkbox"/> Selected by KMBS <input type="checkbox"/> Preferred Day: _____ (29th, 30th, and 31st are not an available selection)</p>	<p><b>Coverage Options:</b> <span style="float: right;"><b>Wide Format</b></span></p> <p>Select Options:</p> <p><input type="checkbox"/> Toner (Black Only)</p> <p><input type="checkbox"/> 20lb Bond Roll Paper</p> <p><input type="checkbox"/> Decline Digital Connected Support*</p> <p><b>Billing Options:</b> <span style="float: right;"><b>Wide Format</b></span></p> <p>Initial Term in Months: <input type="checkbox"/> 36 <input type="checkbox"/> 48 <input type="checkbox"/> 60 <input type="checkbox"/> Other _____</p> <p>Flat Rate Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually</p> <p>Meter Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually</p> <p>Aggregate Volume: <input type="checkbox"/> B/W <input type="checkbox"/> Color</p>
--	---

### Maintenance Pricing

MFP							Internal Use	
Item	Model Description	Serial Number	Type	Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	MA #:
1	BIZHUB C360I WITH D F-714		Color		0.00	0.04000		
			B/W		0.00	0.00850		
2	BIZHUB C360I WITH D F-714		Color		0.00	0.04000		
			B/W		0.00	0.00850		
3	BIZHUB C360I WITH D F-714		Color		0.00	0.04000		
			B/W		0.00	0.00850		

Additional Equipment on Schedule B

Wide Format							Internal Use	
Item	Model Description	Serial Number	Type	Monthly Minimum Volume (Sq. Feet)	Monthly Flat Rate \$	Cost Per Square Foot Rate \$	Start Meter	Sub Fleet
1			Color					
			B/W					

Additional Equipment on Schedule C

### Comments

### For Internal Use

Maintenance: <input type="checkbox"/> with Equipment Order <input type="checkbox"/> Maintenance Only <input type="checkbox"/> Billed by KMBS <input type="checkbox"/> Billed by Lease Company <input type="checkbox"/> Dealer Serviced		Sales Rep Number: _____		Sales Rep Name: _____		Sales Rep Email Address: _____		Sales District: _____	
Originating:	<u>124283</u>	<u>ANN-MARIA RICE</u>	<u>ARICE@KMBS.KONICAMINOLTA.US</u>	<u>46202</u>					
Order Taking:	<u>124283</u>	<u>ANN-MARIA RICE</u>	<u>ARICE@KMBS.KONICAMINOLTA.US</u>	Processed					
Servicing:	<u>124283</u>	<u>ANN-MARIA RICE</u>	<u>ARICE@KMBS.KONICAMINOLTA.US</u>	<input type="checkbox"/> Branch <input checked="" type="checkbox"/> Windsor					

DRAFT

### Maintenance Agreement Additional Equipment - Schedule B

Maintenance Pricing								Internal Use		
MFP				Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	MA #:	Sub Fleet	Price Plan
Item	Model Description	Serial Number	Type							
1	BIZHUB C360I WITH DF-714		Color		0.00	0.04000				
			B/W		0.00	0.00850				
2	BIZHUB C360I WITH DF-714		Color		0.00	0.04000				
			B/W		0.00	0.00850				
3	BIZHUB C360I WITH DF-714		Color		0.00	0.04000				
			B/W		0.00	0.00850				
4	ACCURIOPRINT 2100		Color		0.00					
			B/W		0.00	0.00350				
5	ACCURIOPRINT 2100		Color		0.00					
			B/W		0.00	0.00350				
6			Color							
			B/W							
7			Color							
			B/W							
8			Color							
			B/W							
9			Color							
			B/W							
10			Color							
			B/W							
11			Color							
			B/W							
12			Color							
			B/W							
13			Color							
			B/W							
14			Color							
			B/W							
15			Color							
			B/W							
16			Color							
			B/W							
17			Color							
			B/W							
18			Color							
			B/W							
19			Color							
			B/W							
20			Color							
			B/W							
21			Color							
			B/W							
22			Color							
			B/W							
23			Color							
			B/W							
24			Color							
			B/W							
25			Color							
			B/W							
26			Color							
			B/W							
27			Color							
			B/W							
28			Color							
			B/W							

DRAFT

DRAFT



## Equipment Removal Authorization

Customer: PALISADES CHARTER HIGH SCHOOL

Pick Up Address: PALISADES CHARTER HIGH SCHOOL, 15777 BOWDOIN ST, PACIFIC PALISADES, CA, 90272-3523

Contact Name: JEFF ROEPEL Contact Phone: 310 230 6666

Equipment being removed from Customer's Location:

Make: BIZHUB Model: 951 Serial Number: A4W011040588

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Customer Owned Asset:

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

Lease Company Owned Asset:

Lease Company Name: US BANK EQUIPMENT FINANCE Lease #: 2067362

Upgrade to Return KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

Upgrade to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

Buyout to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

End of Lease Return Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: 0.00

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

DRAFT

# Equipment Removal Authorization

Customer: PALISADES CHARTER HIGH SCHOOL

Pick Up Address: PALISADES CHARTER HIGH SCHOOL, 15777 BOWDOIN ST, PACIFIC PALISADES, CA, 90272-3523

Contact Name: JEFF ROEPEL Contact Phone: 310 230 6666

Equipment being removed from Customer's Location:

Make: 364E Model: BIZHUB Serial Number: A61F011024031

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Customer Owned Asset:

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

Lease Company Owned Asset:

Lease Company Name: US BANK Lease #: 2067362

Upgrade to Return KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

Upgrade to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

Buyout to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

End of Lease Return Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: 0.00

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

DRAFT

## Equipment Removal Authorization

**Customer:** PALISADES CHARTER HIGH SCHOOL

**Pick Up Address:** PALISADES CHARTER HIGH SCHOOL, 15777 BOWDOIN ST, PACIFIC PALISADES, CA, 90272-3523

**Contact Name:** JEFF ROEPEL **Contact Phone:** 310 230 6666

**Equipment being removed from Customer's Location:**

Make: 364E Model: BIZHUB Serial Number: A61F011024041

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

**Customer Owned Asset:**

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

**Lease Company Owned Asset:**

**Lease Company Name:** US BANK **Lease #:** 2067362

**Upgrade to Return** KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

**Upgrade to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

**Buyout to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

**End of Lease Return** Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: \_\_\_\_\_

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

**Comments:**

DRAFT

## Equipment Removal Authorization

Customer: PALISADES CHARTER HIGH SCHOOL

Pick Up Address: PALISADES CHARTER HIGH SCHOOL, 15777 BOWDOIN ST, PACIFIC PALISADES, CA, 90272-3523

Contact Name: JEFF ROEPEL Contact Phone: 310 230 6666

Equipment being removed from Customer's Location:

Make: C368 Model: BIZHUB Serial Number: A7PU011008664

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Customer Owned Asset:

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

Lease Company Owned Asset:

Lease Company Name: US BANK Lease #: 2067362

Upgrade to Return KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

Upgrade to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

Buyout to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

End of Lease Return Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: 0.00

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

DRAFT



## Equipment Removal Authorization

Customer: PALISADES CHARTER HIGH SCHOOL

Pick Up Address: PALISADES CHARTER HIGH SCHOOL, 15777 BOWDOIN ST, PACIFIC PALISADES, CA, 90272-3523

Contact Name: JEFF ROEPEL Contact Phone: 310 230 6666

Equipment being removed from Customer's Location:

Make: 951 Model: BIZHUB Serial Number: A43W011040628

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Customer Owned Asset:

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

Lease Company Owned Asset:

Lease Company Name: US BANK Lease #: 2067362

Upgrade to Return KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

Upgrade to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

Buyout to Keep KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

End of Lease Return Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: 0.00

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

DRAFT

# Order Package Acceptance Agreement

**Customer Name/Address:**

PALISADES CHARTER HIGH SCHOOL  
15777 BOWDOIN ST  
PACIFIC PALISADES, CA 90272-3523

**Customer's signature below constitutes Customer's acceptance of the preceding forms in this Order Package (as identified by Order Package ID S00628753 time stamped 04/12/22 06:35 PM).**

This Order Package is governed by the terms and conditions of the Master Agreement contract between Konica Minolta Business Solutions U.S.A., Inc. and FOUNDATION FOR CA COMMUNITY COLLEGES 00003237, dated 03/12/2020 terms of which are incorporated into this agreement. If payment by credit card is indicated above, Customer hereby grants KMBS the authority to charge the Customer's credit card in the amount indicated (plus applicable taxes). KMBS assumes no responsibility to pick-up, return to any party, and/or resolve any financial obligations on any existing Customer equipment except as specifically stated in this Agreement or separately executed form.

Not binding on KMBS until signed by KMBS Manager.

**DRAFT**

**Authorized Customer Representative**

Name: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**KMBS Representative**

Name: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**KMBS Manager**

Name: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_