



PALISADES

CHARTER HIGH SCHOOL

Executive Director/Principal Report Board of Trustees Meeting December 14, 2021

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide Goal Update

The PCHS Board of Trustees, Executive Director/Principal, Directors/Assistant Principals and students representing ASB Leadership, Ambassadors, Justice Union, BSU, LSU and more met in Mercer Hall on Saturday, August 18 to discuss schoolwide goals for the 2021-22 school year and beyond. The group reviewed the previous schoolwide goals, critical benchmarks identified in the WASC Accreditation Action Plan for Equity, the Local Control Accountability Plan (LCAP) surveys, and the annual LAUSD Charter School Division Compliance Audit.

The current schoolwide goals build on previous goals and address academic achievement, budget/fiscal, communication, diversity, and student socioemotional well-being.

Progress toward one or more of the goals will be reported monthly to the Board of Trustees and stakeholders. This month's focus is on the Communication Goal:

PCHS will utilize, refine, and explore current and new communication systems and platforms to inform the PCHS community on PCHS's relevant updates, strengths, needs, data, and opportunities for participation in school-wide events and programs.

In order to make school-wide updates more accessible and convenient, PCHS will group weekly updates in specific categories across the multiple PCHS platforms.

Action Items:

- Weekly Wednesday Newsletter: Admin will submit announcements and information by the Monday Admin Meeting. Information will be disseminated through PCHS's campus website and Infinite Campus. The tentative start date is scheduled for November 2021.
- **PARENTS/COMMUNITY CATEGORIES**
 - Academics
 - Arts & Activities
 - Athletics
 - Culture
 - Covid
 - Transportation
 - Week at a Glance
- Student Leadership will develop their own categories and manner of dissemination.



PALISADES

CHARTER HIGH SCHOOL

- PCHS began publishing the Weekly Wednesday Newsletter in December. Previous newsletters are archived on the website for review.
- Improving communication with the school community has been the focus of multiple meetings held to analyze incidents that occurred on campus this week, more specifically the mass check-out on Monday, December 6 and campus graffiti on Tuesday, December 7.

Corrective Action Plan - Communication

PCHS conducted a SWOT (Strength, Weakness, Opportunity, Threat) analysis of incident responses during the past week and developed a Corrective Action Plan to address areas needing improvement. The plan is included in the meeting materials.

Emergency Communication Steps include:

- When additional or increased security is required on campus, and security is not compromised as a result, information is sent to parents/students/staff in one communication.
- PIO SERT activated in all incidents involving campus disruption (identify name in category on SERT chart).
- Coordination is required with the Infinite Campus Data Manager to grant access to authorized users to send/release message in Infinite Campus Data Manager's absence.

Activate Emergency Text Notification System via Infinite Campus (Staff/Students/Parents)

- Personnel assigned role: write 1-2 sentence status update in any event normal school operations are disrupted.
- Seek ED/ED designee approval and send within 5 minutes of incident.
- Two backup/substitute personnel also named in case of absence.
- **PCHS will conduct a test of the Emergency Text Notification System before Winter Break.**

Community Feedback regarding Communication

Students representing the national organization March for Our Lives in collaboration with ASB hosted a virtual meeting for students on Wednesday, December 8. The meeting objective was to give students the opportunity to express their concerns and to ask questions. Administrators participated in the forum and are working with students to develop a plan to ensure students have the information and emergency training needed to respond in an active shooter situation. Students expressed that the need for more timely information about potential threats, effective training and safety drills, preventive measures, and easily accessible mental health support.

PCHS posted a Google doc to collect parent feedback after the mass check out on Monday, December 6 to better understand concerns and where improvements are needed. Like the students, parents requested more timely and frequent communication regarding safety-related situations. Parents expressed concerns about school check-out procedures and safety plans.



PALISADES

CHARTER HIGH SCHOOL

Faculty/Staff expressed concerns consistent with other stakeholder groups. When events occur in the evening or weekend, the need for communication prior to morning arrival on campus is especially important to faculty and staff.

Second Semester COVID-19 Health and Safety Protocols

PCHS will keep the current health and safety protocols in place to begin the new semester. We will monitor conditions to determine if cases spike after the holidays. PCHS will continue to encourage student vaccination to reach the 85% recommended threshold before dropping the outdoor mask mandate. The Administration and Health Office recommend continuing weekly COVID-19 testing for all faculty and staff regardless of vaccination status for the time being. An app designed to improve the daily campus clearance process is currently in the testing phase.

2022-23 Bell Schedule Changes

SB 328 known as the later school start bill goes into effect July 1, 2022. All California public districts are required to start high schools no earlier than 8:30am and middle schools no earlier than 8:00am. The Academic Accountability Committee was tasked by the Board of Trustees to discuss potential bell schedules and has requested proposals to review. Bell schedules are a negotiable item. After vetting proposals and gathering stakeholder feedback, PCHS will collaborate with UTLA-PCHS to determine the most appropriate schedule for the coming school year.

The current PCHS Student COVID-19 Vaccination Mandate reminders for students age 16 and above (This mandate will be reviewed by the PCHS Board of Trustees on December 14):

- PCHS must receive evidence of a student being fully vaccinated by **December 17** for students age 16 and older to be able to access campus for any reason after **January 10, 2022**.
- Proof of vaccination is submitted to COVIDvax@palihigh.org.
- The only possible exemption to the vaccination mandate is for doctor approved medical reasons. Completed [Student Medical Exemption to COVID-19 Vaccine Mandate](#) that is signed in ink by a physician must be submitted to COVIDmedexemption@palihigh.org.
- PCHS is offering **Virtual Academy/Independent Studies** for families who do not intend to attend in-person classes. Those who did not complete and submit [the Virtual Academy Prospective Student Form](#) by the **November 19** deadline have been placed on a waiting list.
- The Pfizer-BioNTech (COMIRNATY) vaccination is FDA approved for individuals 16 years of age and older. As FDA approval broadens to include younger students, the PCHS vaccination mandate will expand to include these students.