



PALISADES CHARTER HIGH SCHOOL

Human Resources Board Report October 12, 2021

New Hires:

Name	Classification/Position	Funding	Effective Date
Hutchinson, Bethany	Counselor-Temporary covering FMLA	General	09/20/2021
Chang, Jaime	Information Technology I	General	10/04/2021

Benefits:

Representatives from Costco Pharmacy were able to return to the PCHS campus since Covid-19 on Wednesday, September 15th and held the annual Flu Shot Clinic. During the month of October the Navia system will open online enrollment for PCHS employees to sign up for flexible spending accounts. This money will be deducted for their accounts pre-tax.

LAUSD Compliance with COVID-19 Vaccination Mandate:

All staff are required to have completed their immunization for their COVID-19 vaccination by October 15th, 2021. This includes: completing both shots for Pfizer or Moderna or the single J&J shot.

Salary Scale : Action Item

Salary Scale update for the Unrepresented and Mid-Manager Staff

Proposal to include \$3,000 longevity stipend to apply once a staff member has been at the top of the scale for two years. Please refer to board materials.

Staffing and Recruitment:

We are currently hiring for

Director, Student Support Services

Math Paraprofessional

Stage Technician (Contract position)

Adult Tutors –

Math (2)

English (1)

Spanish (1)

