



PALISADES

CHARTER HIGH SCHOOL

CHIEF BUSINESS OFFICER

COVER SHEET FOR AGENDA ITEMS

April 20, 2021

TOPIC/ AGENDA ITEM:

V. FINANCE

C. 2021-2022 Cafeteria Contract Extension

PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, Chief Business Officer, Finance, Cafeteria

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve our food service (cafeteria) contract extension for 2021-2022. Chartwells, who is our food service vendor, has provided excellent service since July 1, 2017. The Budget & Finance committee voted in favor of extending the contract for 2021-22.

The contract outlines a 4.3% increase in our Cost Per Meal. It is estimated that the increased cost per meal may result in an approximately \$20,734 cost impact to PCHS in 2021-22 (compared to the current cost per meal).

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will support the goal of ensuring PCHS meets the CDE nutrition program requirements.

OPTIONS OR SOLUTIONS:

The expectation is that the board approve the 2021-2022 contract renewal with ChartWells. Next year we may explore the RFP process to evaluate other food service vendors.

CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the 2021-2022 cafeteria contract extension.

RECOMMENDED MOTION:

“To approve the 2021-2022 cafeteria contract extension.”

Juan Pablo Herrera
Chief Business Officer