



PALISADES

CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, March 8, 2021

3:30-5:00 PM, via ZOOM

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

Zoom Meeting: <https://palihigh-org.zoom.us/j/82974322482?pwd=eGJOWGJjZDNmQyt2aENIS25KUzJQQT09>

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. Call to Order & Roll Call S Margiotta

1. In Attendance: S Margiotta, R Rodman, D Gronich, J Asagar, Ivy Greene. Non-Voting Members: P Magee, JP Herrera, A Ilyas. Guests are noted on the sign-in roster maintained with the Committee Chair.

B. Public Comments – M Ianessa commended teachers for working with their departments to get the budget prepared and thanked JP Herrera for assisting them in this process.

C. Approval of Minutes from

1. January 11, 2021, February 8, 2021 – R Rodman made a motion to approve the budget meeting minutes as submitted. D Gronich seconded the motion. Minutes passed unanimously.

2. February 8, 2021 – R Rodman made a motion to approve the budget meeting minutes as submitted. I Greene seconded the motion. Minutes passed unanimously.

3. February 22, 2021 minutes were tabled as these were not posted with the other materials.

II. OLD BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. Eligible Committee Members - S Margiotta stated that the school is still waiting to hear back from state officials as to whether teachers would be considered eligible to be committee members. However, per our Charter this committee is currently made up of parents, community members and students. The committee historically agreed to hold a couple of spots until the teacher question was resolved. However, as some of our current members have graduating seniors, she suggested that we continue to fill the committee per the Charter until we hear otherwise so interested parents could join the committee now to get up to speed and become familiar with the committee's work. Committee agreed and will reach out to parents with whom had expressed interest previously.

III. REPORTS (5 minutes each):

A. Executive Director - P Magee expressed optimistic that COVID cases were moving in the right direction. The county could move from the purple to red tier within the next week. The administration is working on a MOU with teachers. Students are on campus this week for conditioning and special services but doing so as safely as possible. The administration realizes that students/parents/teachers want to be back on campus. Surveys have been sent out and are dialing down what people most want to see when campuses reopen.

B. CBO Report-Discussion - J Herrera: report stands as submitted. There was discussion about monies for students at risk and whether some of this money could be used to bus these at risk students to school. JP Herrera confirmed that this was an acceptable use of these funds pending further clarification.



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- C. Fundraising & Development - M Rawson: report stands as submitted. The PCHS Fund is at 67% of its goal. Students will be sending out "Thank You" notes to donors. He is also working with Dr. Magee on a campaign as outreach to donors who have not yet given. There will be a final campaign push in June. He is also working on a Donor Impact/Appreciation video. M Rawson also clarified that the increase in subscription costs was for Alma Base to increase/improve alumna involvement. CTE allocations were discussed and clarification was given on how CTE monies are allocated.
- D. ASB Treasurer Report – M Rodman mentioned that ASB's See's Candy fundraiser finished at the end of February and raised approximately \$400. They are currently doing a Red Bubble fundraiser making stickers and t-shirts. They are also reordering lanyards.
- E. Booster Club - R Rodman, D Gronich, I Greene: Boosters is having a special meeting on 3/9/21 to hear the presentation given by JP Herrera to the B&F Committee on 2/22/21. Boosters is close to their goal of \$250,000 so R Rodman is going to help M Rawson focus on the PCHS Fund campaign for the remainder of the year. She also clarified that the next set of banners will be put up. They are at a total of 58 banners for this current school year. D Gronich discussed the installation of the water fountains, a project that has been going on for several years. Challenges have come up at a price of an additional \$11/\$12K for installation. Overall Boosters has approved \$35K for these but doesn't want to allocate money to LAUSD. She inquired as to whether restricted monies donated to the PCHS Fund as COVID Safety donations could be used to cover these installation costs and then Boosters would incur a similar cost being covered by the PCHS Budget. M Rawson stated that these installation costs were an acceptable use of this restricted monies. B&F will continue to review costs/expenses as they arise over the year to look for a similarly funded item that we can ask Boosters to fund. The restricted monies donated to help teachers was discussed and suggestions were made as to how to allocate these funds. S Margiotta reminded the committee that there has already been \$100 per teacher allocation from this restricted monies. The B&F Committee tasked the Administration with creating a process for reimbursement to teachers (who have had out of pocket expenses during this school year) that is fair and equitable for all.
- F. Lifetime/Health Benefits - A Nguyen noted that the next Lifetime Health Benefits meeting is on 3/19/21. She noted that at the last meeting she recapped that LAUSD retiree benefits are a Medicare Supplement and not full insurance. Actuarial reports were reviewed and the committee was looking at the costs of those options.
- G. Credit Card Purchases-Discussion/Recommend - A Ilyas: report stands as submitted.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2020-2021 Second Interim Financial Report - A Ilyas/J Herrera – reviewed and report stands as submitted.
- B. OPEB Scenarios - J Herrera – report reviewed, discussed by the committee and stands as submitted. It was noted that the "pay as you go plan" which has occurred over the past several years was not for lack of wanting to fund this obligation but that the school simply couldn't afford it. The original goal of the Lifetime Health Benefits Committee was to evaluate cost reduction options in the current obligation to ensure that the school could meet its obligation. Then the committee had planned to look at some version of a health savings plan to support the PCHS school employees who did not have Lifetime Health Benefits.
- C. 2020-2021 Audit Engagement - J Herrera – stands as submitted to extend our contractual agreement with Christy White.
- D. Busing Contract - D Parcell noted that we are currently planning on running 8 buses. A lengthy discussion occurred about regular school buses, athletic buses, etc. D Parcell did clarify that the busing contract allowed the school flexibility to scale up and down without penalty (aside from a potential increase in per bus costs if the latter occurs) and could be scaled down to simply athletic buses. R Rodman motioned to approved the 3 year busing contract noting the ability to scale back as needed and with the caveat that the



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contract does not cause the school to incur penalty costs associated with unforeseen catastrophes. D Gronich seconded the motion. Motion passed unanimously.

- E. Busing Scholarships for 2021-22: Request - \$200,000 - D Parcell presented his scholarship request and a lengthy discussion occurred. The committee was in agreement that priority should be given to our current PCHS students. D Parcell clarified that in years past the maximum scholarship tier covered 70% of the cost per family. Under current tier, the new max is 40%. Ultimately, it was agreed that the scholarship be tabled until the committee had all of the information needed to have a more meaningful conversation to ensure we are aligned with LCAP.
- F. Refund Policy – Refund Fee - A Ilyas – As submitted. This item was reviewed and discussed and the committee asked A Ilyas to work with A. King to get her input as she could provide the most valuable input regarding book fines. In addition, she collects fines for book damage so this would allow them to bring consistency to all imposed library fines. A Ilyas will work with A King and bring a revised Refund Fee policy to the committee at a future date.

V. OTHER:

Date of Next Regular Meeting: April 12, 2021. Agenda items must be submitted to B&F Committee Recording Secretary (E Grady) by April 5, 2021 @ 2pm (via EMAIL).