



# PALISADES

## CHARTER HIGH SCHOOL

### CHIEF BUSINESS OFFICER

### COVER SHEET FOR AGENDA ITEMS

March 16, 2021

#### TOPIC/ AGENDA ITEM:

V. FINANCE  
C. Interfund Transfer Request

#### PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, Chief Business Officer, Finance

#### ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve an interfund transfer request during the 2020-2021 year. The State of California will defer over \$5 Million of revenue for PCHS between February through June of 2021. Given the uncertainty and potential for fiscal volatility in the remainder of the school year, the Chief Business Officer proposes that the Board approve an interfund transfer. This would allow PCHS to transfer funds from the Retiree Benefit Fund (Fund 20) into the General Fund (Fund 09).

The funds would only be expensed if PCHS needs them in order to cover operating costs in the remaining part of the 2020-2021 school year.

#### IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will support the goal of ensuring PCHS is able to meet its financial obligations in 2020-2021.

#### OPTIONS OR SOLUTIONS:

An alternative solution is that PCHS explores an external lender/loan, resulting in interest owed.

#### CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the interfund transfer request. Once the deferred revenue is received in July/Aug of 2021, PCHS will transfer the funds back to Fund 20.

#### RECOMMENDED MOTION:

“To approve an interfund transfer of special or restricted funds for 2020-2021. PCHS would temporarily transfer funds from Fund 20 (Retiree Benefit Fund) into Fund 09 (General Fund)”

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Juan Pablo Herrera  
Chief Business Officer

RESOLUTION OF THE BOARD OF TRUSTEES  
of  
PALISADES CHARTER HIGH SCHOOL

**RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS  
OF SPECIAL OR RESTRICTED FUNDS**

WHEREAS, the governing board of any school district may direct that funds held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Palisades Charter High School, in accordance with the provisions of Education Code Section 42603 adopts the following authorization for fiscal year **2020-2021** to temporarily transfer funds between the following funds provided that all transfers are approved by the Chief Business Officer, or his/her designee:

General Fund – Fund 09  
SP RES FD Post Retirement Benefit Fund – Fund 20

PASSED AND ADOPTED this 16<sup>th</sup> day of March 2021.

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Brooke King  
Board of Trustees, Chair  
Palisades Charter High School