



# PALISADES CHARTER HIGH SCHOOL

## Human Resources Board Report

February 9<sup>th</sup>, 2021

### Staffing:

Interviews were held with candidates for the open Director of Admissions and Attendance position. We are recommending approval of Ms. Okafor for the position. This requires a Board vote and the contract is attached to this report.

### New Hire

Name	Classification/Position	Funding	Effective Date
Okafor, Amy	Director Attendance & Admissions	General	02/10/2021

### Benefits:

The Human Resource office is currently still highly paper based for benefits, recruiting, hiring and record keeping. Accessing materials has become more and more cumbersome for the HR office as the number of records that the law requires we keep increases year over year. The HR office is exploring options to move the processing of benefits to a more online format that would allow staff to access their specific benefits online. The information would be accessible 24 hours a day, seven days a week and would allow employees to track their benefits care and spending at their convenience. On January 19<sup>th</sup>, 2021 the HR department had a meeting with the insurance brokers from United Agencies Inc., Insurance. This meeting was to go over options for moving our benefits to an online platform. These talks are at the beginning stages and HR will update the Board as we progress through research and bids. As with all services to the school, multiple companies will be interviewed and competitive rates and services researched before any final plans are brought through the budgeting process for approval.

### Vaccine Update:

Our current Health care providers are Kaiser and Anthem Blue Cross. Kaiser insures over 9.3 million Californians and has announced that they have only received just over 300,000 vaccines in the government roll out. Kaiser will continue to vaccinate their health care providers and has requested a large increase in their allocation to meet the demand in California. Anthem Blue Cross has distributed to their healthcare partners and supply is dependant on the number of patients in their network. California has rolled out county wide options including the [myturn.ca.gov](https://myturn.ca.gov) website where people are able to view the stages as the role out continues and sign up for vaccinations as supply becomes available. We have a few staff who have been able to access the vaccine already.