



PALISADES

CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report January 12, 2021

Transportation:

- Generally status-quo
- Stats holding about same at 409 Registered Riders and 72% (293) have paid their full down-payment
- Current 3-Year busing contract ends this year. Discussions underway with vendors for 2021-22 School Year & Beyond
- PCHS B&FC and Board ideally to start discussions in Jan at the Special Funding Priorities Meeting on setting the School Bus Scholarship funding for 2021-22. We should ideally target Feb/Mar 2021 for finalization/vote.

Security/Safety:

- Security Operations continuing as they have been
- Security staff will be increased commensurately whenever students return to campus

Permits & Setups:

- **Permit Revenue for December 2020 is ~\$44,000:**
 - ~\$500 from Facility Rentals (parking for Bay City Trees on Top Tier of Main Campus Lot)
 - ~\$500 from Banner Rentals
 - ~\$43,000 from Filming
- Non-Filming Permit Revenues continue to be minimal with the Pandemic and Facilities Closures
- Filming inquiries continue to be steady. Averaging 1-2 shoots per month at this point. Filming on locations has been classified at the State and County/City level as an Essential Business and therefore is permitted to continue to operate during Pandemic and Stay/Safer-at-Home Orders.
- Miramax Feature Film (He's All That) Part 2 took place in 1st Half of December. Followed all PCHS COVID guidelines and per LACDPH and LA County filming guidelines a COVID Compliance Team was required on site every single day.
- Potential filming – Music Video (Late Jan), Sports Commercial (Late Jan), Viacom Production (40 day shoot, Jan/Feb Timeframe).
- Multiple requests from outside groups about renting facilities to hold events. PCHS continues to turn these offers down due to COVID.
- Banner demand has been slow recently, but starting to show signs of increasing.



PALISADES

CHARTER HIGH SCHOOL

Information Technology:

- Technology Team continues to support Faculty/Staff, Students/Parents and PCHS Governance Groups in 100% Remote/Virtual mode.
- IT continuing work on budget-approved purchases/projects. Some things still backordered (Student Devices, Faculty Printers with Scanning), but many things also already received/setup/deployed.
- Faculty/Staff Laptops: 84 Ordered, 84 Received, 62 Deployed, 22 Waiting for Faculty Pick-Up
- Faculty Survey on Satisfaction of PCHS Issued Full Computer Tech Devices:
 - 118 of 131 Teachers submitted a Survey (90% Participation)
 - How well is the PCHS Issued Tech Device functioning:
 - 110 of 118 (93%) are Satisfied or Better
 - 97 of 118 (82%) said their device is Good or Very Good
 - How well do you feel the PCHS Issued Tech Device is working for you (suits your needs):
 - 105 of 118 (89%) are Satisfied or Better
 - 90 of 118 (76%) said their device is Good or Very Good for their Needs
 - Would you prefer a totally different device to be issued to you:
 - 9 of 118 (8%) would like a totally different device
 - 8 of the 9 (89%) would like an Apple MacBook over a Windows device
 - 1 of the 9 (11%) wanted a Windows Desktop over their Windows Laptop
- IT continues to work with the Deans and other stakeholders on Student Code of Conduct and Responsible Use Policy violations that may lead to disruption of the eLearning classroom.
- Electrical work component of eRate category 2 project is nearly completed and expected to be cut over the week of 1/11.
- IT is working with VAPA to optimize the Gilbert Hall/B101 A/V components.
- IT is working with the Academic Achievement Office for the 2020-21 CAASPP testing. This year's test present some significant device access issues.
- The Summer 2020 order of student devices is expected to arrive in Late January. IT is prepping to receive, inventory, prep and begin distribution to any students in need.
- Working with the Library on an alternate SSDP and book format method for spring semester.



PALISADES

CHARTER HIGH SCHOOL

MGAC/Pool:

- Currently operating per LACDPH Protocol for Reopening Public Swimming Pools-12/7/20 Update
- MGAC/Pool offering early AM Lap swim for Community & Permit Groups Tues/Thurs starting 1/7
- Limitations tightened after LACDPH Safer-at-Home Order: 1 Swimmer per Lane, Regulated Lap Swim Only, and limiting participation to those \geq 18 Years old
- Fiscal Status – Dec 2020 Revenue \$21,000 (Operating hours 10:15am-4:40pm)
- Recent Maintenance Repairs/Replacements Projects completed/planned:
 - New Chlorine Tank replacement awaiting delivery of tank/materials
 - Main Drain replacement in process – Re-scheduled for 1/18
- PCHS should continue accruing/saving for major repairs in the 1-3 year timeframe as major pool components start to reach their useful life of 8-10 years.
 - 1. Re-Plaster Both Pools (~\$250k)
 - 2. Replacement/Backup Competition Pool Pump (~\$35-\$50k)
 - 3. Small Pool Coping Repair and Concrete Deck Repair (~\$25k)

Facilities/Projects - Ongoing Day-to-Day Operations/Facilities Support:

- **General:**
 - Disinfecting/Cleaning of Spaces Used Regularly: Classrooms, Bathrooms, A-Bldg., etc.
 - Electrostatic & RYOBI Disinfecting of larger spaces as/when needed
 - MGAC/Pool – Regular Janitorial Services plus Disinfecting between user groups. Pool hours extended for Tue & Thurs so added scheduled times to disinfect increased for those respective days.
 - Filming - Custodial staff cleaning/disinfecting after each on-campus filming session. All areas completed in PM prior to next day use. Most recently for the Miramax Feature Film He's All That.
- **PPE:** Additional PPE obtained re bottles of QT3 for EMIST360 disinfecting spray system, hand sanitizer refills, gowns, gloves, etc.
- **Gilbert Hall Stage** - Termite treatment applied to stage and completed by 3rd-Party contractor with approved LAUSD product to address sub terrain termites.
- **Attendance Office** – All electronic ballasts for light fixtures replaced with new LED compatible electronic ballasts. Touch-up paint added around recently installed hand sanitizer dispenser.
- **Campus-Wide Tree Trimming** – Tress within our Classroom Bldgs. & Stage area were cut, scaled away from Bldgs., canopies raised, etc. Trees also addressed in same fashion in Faculty Parking Lot 1st floor trees, 3 Gilbert Hall Quad trees, Up & Down Bowdoin St. and trees hanging over from behind Pali Academy.
- **Rain Gutter Cleaning/Clearing** - Recently completed and after 1st day of hard rain a few new gutters leaks identified and are being addressed prior to the next round of rain. Fall cleared campus wide storm drains all working properly. No clogs to report.



PALISADES

CHARTER HIGH SCHOOL

Facilities/Projects (Continued):

- **Bungalow/Trailer Ramps** – All now Repainted with anti-slip paint
- **Painting** – Common spaces in Small & Large Gym, Mercer & Gilbert lower walls being painted
- **J108A** – Replaced 4' x 4' of ceiling tile due to leak.
- **Mercer Hall Safety Zones** – Re-Establishing safety zone lines to mark/identify all HVAC equipment, electrical panels, infrastructure boxes or equipment, fire alarm components and/or FD water connections, etc. to maintain compliance by maintaining clearances of said devices for access when needed. Outside VAPA workshop being power washed in order to also place lines indicating path of travel from teachers' lounge/green room to emergency exit push bar gate to also maintain clearance in case of an emergency.
- **PE Tunnel Repair** - 1st day of hard rain provided proof of repair working well. No longer is water able to penetrate the broken rusted conduit pipes for PA, Fire Alarm and Phone. Safety hazard avoided.
- **Gilbert Quad** – New conduit laid/installed in recently dug trench and concrete electrical pull box installed at rear of lawn near post where conduit will run up and over into A-Bldg. electrical room timer.
- **Furniture** – Received 2nd of 2 Whiteboard Orders (17 new whiteboards for classrooms). Installations of new Whiteboards ongoing.
- **Set Ups** - Assistance with College Center collections for Seniors and Library Books Exchanges
- **Safety:** Checking that all spaces have secure door kits, ropes, emergency escape maps and emergency food and water supplies

Items set to begin and/or in progress with expected completion soon

- **Safety:** Black out shades for Mercer entrance and backsliding glass doors of teachers' lounge.
- **Music Class Secure Instrument Storage Door Servicing** – Awaiting vendor to schedule.
- **44 New Whiteboard Installs**
- **Boosters Water fountain Project** - Install new Elkay units with bottle fillers
- **Mercer Hall** – Replace broken Pocket Doors to A/V Closet with Standard Swing Doors
- **Ice Machine** – Cafeteria Ice Machine Repair
- **Paint:** J108 and Library
- **J-Bldg. exterior canopy light** - Replacement of damaged fixture.
- **Gilbert Lawn Sprinklers** – Replace 6 broken sprinklers

Facilities/Projects - Larger Scale Projects:

- **Long-Term Underground Utilities Infrastructure Replacement Project (LAUSD Bond Funded).**
 - Phase 1 – Completed
 - Phase 2 of 5 being planned by LAUSD now. Rumored not to be starting until 3/1/2021.
- **Gym A/C Project (LAUSD Bond Funded)** – Delayed until 2022