



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

GP#9 : Board Committee Membership and Responsibilities

- 9.1 All Board committees serve at the pleasure of the Board, under Board direction, and in accordance with the terms of the approved charter. The Board maintains Board Level Committees (“BLC”) and Stakeholder Board Level Committees (“SBLC”) as defined in the charter. The Board maintains final authority on all items except where the Board or the terms of the Charter has delegated final decision-making authority to the committee (i.e. Grade Appeal Committee or Collective Bargaining Committee).
- 9.2 Committee composition shall be as established in the charter. Any membership not directed by the charter, shall be established by the Board or delegated by the Board to the Committee Chairperson. The Board may remove any committee member with or without cause at its discretion, but the removal of a committee member shall not be used to undermine the faculty’s right to constitute a majority on each SBLC. Unless otherwise directed in the charter, committees shall be no larger than 9 members.
- 9.3 Every committee shall have a chairperson and secretary. The chairperson of each SBLC committee shall be selected by the Board. The chairperson of each BLC shall be selected by the committee. The secretary of each SBLC and BLC committee shall be selected by each committee upon formation. Each committee may elect other officers as desired by the committee. In the absence of Board action assigning an SBLC committee chairperson, the Board Chairperson shall appoint a SBLC committee chairperson.
- 9.4 All committee members shall have the authority to vote subject only to the Recusal Policy adopted by the Board which shall apply equally to committee members. Only committee members may have the authority to vote.
- 9.5 All standing Board Level Committee and Stakeholder Board Level Committee meetings shall comply with the Brown Act. Ad Hoc committees composed of solely of a minority of the Board shall have no obligation to the comply with the Brown Act.
- 9.6 The committee chairperson is responsible for ensuring compliance with the Brown Act, meeting with the EDP to establish the agenda for the committee meetings, and effectively chairing each committee meeting.
- 9.7 The committee secretary is responsible for ensuring the minutes of each meeting are documented, compiled, and published.
- 9.8 The purpose, role, and duties of each committee is established by the Board annually in alignment with the terms of the approved charter. Any purpose, role, or duties outside of those established by the Board shall be developed by the committee and proposed to the Board for approval. The committee chairperson shall recommend to the committee an annual calendar of committees to accomplish the purpose, role, and duties as adopted by the Board. Once the annual calendar is adopted, it shall be submitted to the EDP and Board Chairperson for comment, as each deems necessary.
- 9.9 Any subcommittee shall be recommended by BLC or SBLC and approved by the Board.



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- 9.11 Any failure of a committee to complete an assigned responsibility shall not delay recommendations or action by the EDP or Board. The day to day operation of the School and the authority of the Board is not subject to the actions or inactions of any committee.
- 9.12 All committees may be disbanded by the Board with the exception of the Budget and Finance Committee. The Board desires to maintain a committee structure of a sufficient number to enable the board to carry out its governance roles and responsibilities in an efficient and effective manner. However, the Board believes that too many committees can create a cumbersome structure and, in some cases, can invite micromanagement which fails to align with the PCHS governance philosophy as described herein and in the approved charter.