



PALISADES

CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report December 8, 2020

Transportation:

- Generally status-quo
- Stats holding at 414 Registered Riders and 72% (299) have paid their full down-payment

Security/Safety:

- Nothing New to Report – Operations continue as they have been
- Security staff will be increased commensurately whenever students return to campus

Information Technology:

- Technology Team continues to support Faculty/Staff, Students/Parents and PCHS Governance Groups in 100% Remote/Virtual mode.
- IT continuing work on budget-approved purchases/projects. Many things still backordered (student devices, faculty printers, web cams, etc.), but many things also already received/setup/deployed.
- Faculty/Staff Laptops: 84 Ordered, 84 Received, 56 Deployed, 28 Waiting for Faculty Pick-Up
- IT continues to work with the Deans and other stakeholders on Student Code of Conduct and Responsible Use Policy violations that may lead to disruption of the eLearning classroom.
- Final electrical work component of eRate category 2 project is in progress and on-track to be completed and closed out by the end of 2020.
- IT is working with VAPA to optimize the Gilbert Hall/B101 A/V components.
- Preparations have begun to swap out student devices that need to be returned as part of a lease. This will be aligned with the Library semester end book return.
- IT is working with the Academic Achievement Office for the 2020-21 CAASPP testing. This year's test present some significant device access issues.
- It was just discovered that Infinite Campus, as part of a security measure, is now blocking all access to Infinite Campus from outside the United States. We have approximately 35 students known to be out of the country and unable log in to IC for daily attendance. We are working with IC and our Attendance Office to ensure these students are properly accounted for and not penalized.



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Permits & Setups:

- **Permit Revenue for November 2020 is ~\$64,550:**
 - ~\$500 from Facility Rentals (parking for Bay City Trees on Top Tier of Main Campus Lot)
 - ~\$5,800 from Banner Rentals
 - ~\$58,250 from Filming
- Non-Filming Permit Revenues continue to be minimal with the Pandemic and Facilities Closures
- Filming inquiries continue to be steady. Averaging 1-2 shoots per month at this point. Filming on locations has been classified at the State and County/City level as an Essential Business and therefore is permitted to continue to operate during Pandemic and Stay/Safer-at-Home Orders.
- Miramax Feature Film (He's All That – 15 Days) took place in November and planned to come back in Mid-December - Multiple locations around campus, mostly outside. Followed all PCHS COVID guidelines and per LACDPH and LA County filming guidelines a COVID Compliance Team was required on site every single day.
- Other filming that took place -- Dicks Sporting Goods (1 day shoot, still photography – outdoor only, November 22), Short Film (1 day shoot, Nov 27)
- Potential Filming – Music Video (Late Dec), Sports Commercial (Late Dec), Viacom Production (40 day shoot, Jan/Feb Timeframe).
- Continuous requests from outside groups about renting facilities to hold events, which at this time we are unable to do unless they are filming or Pool related.
- Banner demand is slowly increasing...on top of this being the time that we promote our local elementary schools and their events we are also being asked to promote local restaurants and real estate agents.

MGAC/Pool:

- MGAC/Pool opened Thu 10/15 for Lap Swim only for Community Members and Permit Groups
- Limitations tightened after LACDPH Safer-at-Home Order: Only 1 Swimmer per Lane, and only people >= 18 Years old
- Fiscal Status – Nov 2020 Revenue \$30,200 (Operating hours 11am-3pm)
- Recent Maintenance Repairs/Replacements Projects completed/planned:
 - New Chlorine Tank replacement awaiting delivery of tank/materials
 - Main Drain replacement in process – Scheduled for 12/11
- PCHS should continue accruing/saving for major repairs in the 1-3 year timeframe as major pool components start to reach their useful life of 8-10 years.
 - 1. Re-Plaster Both Pools (~\$250k)
 - 2. Replacement/Backup Competition Pool Pump (~\$35-\$50k)
 - 3. Small Pool Coping Repair and Concrete Deck Repair (~\$25k)



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Facilities/Projects - Ongoing Day-to-Day Operations/Facilities Support:

- **General:**
 - Disinfecting/Cleaning of Spaces Used Regularly: Classrooms, Bathrooms, A-Bldg, etc.
 - Electrostatic & RYOBI Disinfecting of larger spaces as/when needed
 - MGAC/Pool – Regular Janitorial Services plus Disinfecting between user groups
 - Filming - Custodial staff cleaning/disinfecting after each on-campus filming session
- **Common Area Hand-Sanitizer Dispensers Installed** – Additional units installed around campus. We now have 20 units around campus
- **PPE:** Additional PPE obtained re bottles of hand sanitizer, face shields, cloth masks, medical masks, etc.
- **Plexi-Glass Shields:** Received (10) 3' x3' acrylic sheets along with brackets to produce (10) additional sneeze guards as needed.
- **A-Bldg. Exterior Door** - Bottom closer replaced. Was preventing from self-closing.
- **Bungalow/Trailer Ramps** – Repainted with anti-slip paint
- **U101–U104 Walkway** – Rebuilding of termite infested and water damaged walkway completed
- **PE Tunnel – Damaged** conduit pipes for PA, Fire Alarm and Phone wires repaired
- **Gilbert Hall** – Demo'd portion of Gilbert Stage to further asses termite damage.
- **Gilbert Quad** – New trench dug to provide connection of quad tree lighting Gilbert Lawn trees
- **Furniture** – Received 1st of 2 Whiteboards order. (27 new whiteboards for classrooms).
- **Rain Gutter Cleaning/Clearing** - Gilbert/A-Bldg./Mercer/Covered eating area completed
- **U-Bungalows** – Weatherproofing of all windows completed.
- **W120** – Roof coated with sealant to address leaks.
- **Stadium Visiting Side Light pole Electrical Panel** – Termite infested rotted plywood cover top replaced with new metal top to prevent water from entering top.
- **Set Ups** - Assistance with College Center collections for Seniors and Library Books Exchanges
- **Safety:** Checking that all spaces have secure door kits, ropes, emergency escape maps and emergency food and water supplies
- **Ice Machine** – Cafeteria Ice Machine Repair + Regular PM scheduled for this coming week of December 7th.
- **Mercer Hall** – Replace broken Pocket Doors to A/V Closet with Standard Swing Doors

Facilities/Projects - Larger Scale Projects:

- **Long-Term Underground Utilities Infrastructure Replacement Project (LAUSD Bond Funded).**
 - Phase 1 on-schedule to be completed this month
 - Phase 2 or 5 being planned by LAUSD now. Rumored to not be starting until 3/1/2021
- **Gym A/C Project (LAUSD Bond Funded)** – Delayed until 2022