



# PALISADES

## CHARTER HIGH SCHOOL

### **Board of Trustees Meeting Operations Report November 17, 2020**

#### **Transportation:**

- Generally Speaking - Status Quo. Waiting for Hybrid Mode to have a start Date determined.
- 416 Registered Riders – 130 (31%) with Scholarship Offers, 286 (69%) without.
- 72% of the 416 riders have paid their full down-payment. Deadline for down-payments extended until 12/9/2020.
- The Special-Ed transportation of three (3) students starts Mon 11/16

#### **Security/Safety:**

- PCHS continues to follow LA County Department of Public Health (LACDPH) guidelines
- PCHS needs to discuss/determine if it will require COVID Testing for Faculty/Staff and/or Students return to campus for either Educational or Extra-Curricular Activities
- Janitorial personnel are on-campus now 6-Days a week (Mon thru Sat) to clean/disinfect
- Additional PPE/Supplies have been ordered and received
- Additional Janitorial Staff needed for extra Disinfecting & Cleaning once more students come to campus
- PCHS Campus Aids security coverage remains as has been since the summer. Additional security staffing needed once more students come to campus.

#### **Information Technology:**

- Technology Team continues to support Faculty/Staff, Students/Parents and PCHS Governance Groups in 100% Remote/Virtual mode.
- Team continues to service a steady stream of By Appointment and Walk-Up Students
- IT continuing work on budget-approved purchases/projects. Many things still backordered (student devices, faculty printers, web cams, etc.), but many things also already received/setup/deployed.
- Faculty/Staff Laptops: 84 Ordered, 78 Received, 50 Deployed, 28 Waiting for Faculty Pick-Up
- IT Support was requested and provided Tech Support for the first Saturday School, held on 11/7. Support included telephone, ticket, remote session, and Zoom based services.
- IT is supporting a new data collection project with the Librarian to gather subscription information and usage from all departments and bring it under one roof.
- Working with the California State Library and the PCHS Librarian, the IT Team is setting up access to multiple databases and resources from the K-12 Online Resources project, an initiative funded through the State to provide digital resource access to students. Britannica and Escholar have been configured for on-site access and integrated with Schoology. Off-site access to be addressed prior to advertising the resources.



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### Information Technology (Continued):

- Procurement and setup of WeVideo for students and faculty is complete. Additionally, WeVideo has now been integrated with Schoology. IT will be working with the Tech Coaches to devise a rollout plan for the new software.
- IT is working with multiple vendors in support of expanding A/V resources and security cameras on campus. Multiple walkthroughs with vendors conducted and quotes received and reviewed.
- IT continues to work with the Deans and other stakeholders on Student Code of Conduct and Responsible Use Policy violations that may lead to disruption of the eLearning classroom.
- The support of CPRA submissions continue to require a significant amount of IT time, taking away vital availability from faculty/staff and student/family support.
- Planning for eRate fiscal year 2021-2022 has begun.

### MGAC/Pool:

- MGAC/Pool opened Thu 10/15 for Lap Swim only for Community Members and Permit Groups
  - Following current LACDPH Guidance for Public Pools incorporated into Reopening Plan
  - No-contact health and temperature check-in protocols in place
  - PPE, Supplies and Signage procured and Lifeguard hiring/training completed for now
  - Back-end NEONCRM reservation system active for no contact registration
  - As per current PCHS Plan, upon approval of Board, will welcome PCHS Water Polo Teams back as of 11/30 for Conditioning-Only (Lap Swim Only)
- MGAC/Pool Fiscal Status – \$28,000 revenue earned from 10/15 - 11/12 operating on limited hours
- Prior Heater Breakdown, leading to new heater, yielded insurance reimbursement for \$11,700
- SoCal Energy-Efficiency Rebate For Business Application (heater) approved for \$5,500
- Recent Maintenance Repairs/Replacements Projects completed/planned:
  - Starting blocks refurbished and installed (and look great!)
  - New Lane Lines received and installed
  - Underwater plaster repair
  - New Chlorine Tank replacement assessment in process
  - Main Drain replacement in process
- Online ARC courses (Lifeguarding and FA/CPR) being implemented-skill sessions will resume when pool re-opens for full scale/scope use when Students return
- PCHS should continue accruing/saving for major repairs in the 1-3 year timeframe as major pool components start to reach their useful life of 8-10 years.
  - 1. Re-Plaster Both Pools (~\$250k)
  - 2. Replacement/Backup Competition Pool Pump (~\$35-\$50k)
  - 3. Small Pool Coping Repair and Concrete Deck Repair (~\$25k)
- For MGAC News & Updates - Subscribe to pool newsletter on MGAC Website
- MGAC Policies - Please see MGAC Website for details at [www.palihigh.org/palipool](http://www.palihigh.org/palipool)



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### Permits & Setups:

- Permit Revenue for October 2020 is ~\$14,000:
  - ~\$500 from Facility Rentals (parking for Bay City Trees on Top Tier of Main Campus Lot)
  - ~\$1,500 from Banner Rentals
  - ~\$12,000 from Filming (Falkon Creative, LLC)
- With all facilities shutdown due to the Pandemic and LAUSD Directives, Athletic Permit Revenues remains very low.
- Banner demand is remaining stagnant with school being mostly virtual. This is the time that we typically promote our local elementary schools and their events, but that is not happening this year.
- Filming Update:
  - Filming inquiries continue to be fairly steady. Averaging 1-2 shoots per month.
  - Nike Basketball Commercial (Russell Westbrook) took place in October in Large Gym. Followed all PCHS COVID guidelines and practiced social distancing with no more than 10 people allowed in the gym at one time.
  - Feature Film (15 days of filming over Nov 16-Dec 21, primarily in Nov and on/off in Dec)
  - Dicks Sporting Goods (1 day shoot, November 22)
  - Short Film (1 day shoot, Nov 27)
  - Potential Filming – Still holding out hope for Saved by the Bell. Waiting to hear from location manager for next steps.
- Increasing volume of requests from outside groups about renting facilities to hold events.

### Facilities/Projects:

- **Ongoing Day-to-Day Operations/Facilities Support via [facilitieshelp@palihigh.org](mailto:facilitieshelp@palihigh.org) that included but is not limited to the following:**
  - **Common Area Hand-Sanitizer Dispensers Installed** – Additional (19) automatic dispenser locations to be: Small/Large Gyms, Gym locker rooms, Baseball Field, Upper blacktop, Stadium, Staff Cafeteria; MGAC Office; Tech Office; Pali Academy + additionally to Counseling Office & Mercer Hall. Original (8) automatic dispensers installed @ Attendance, Counseling, A-Hallway, Mercer, Gilbert, Library, Loading Dock – Break Room, J120 in main room.
  - **Continued disinfecting of high touch areas** include but not limited to things such as door knobs/handles, light switches, desks, tables, chairs, keyboards/mouse, counters, benches, water fountains push button, elevator, etc. rails with Clorox Wipes in addition to general daily cleaning.
  - **Bleachers Cleaning** - Completed machine scrubbing & disinfecting of Large Gym Bleachers.
  - **Disinfecting/Cleaning of Spaces Used Regularly:** Classrooms, Bathrooms, A-Bldg, etc.
  - **Electrostatic & RYOBI Disinfecting** of larger spaces as/when needed
  - **MGAC/Pool** – Regular Janitorial Services plus Disinfecting between user groups
  - **Filming** - Custodial staff provided cleaning/disinfecting after each on-campus filming session
  - **HVAC** – In addition to the recent MERV -13 Filter replacements, optimizing fresh-air intake/supply for continuous airflow throughout rooms/offices



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### Facilities/Projects (Continued):

- **Ongoing Day-to-Day Operations/Facilities Support:**
  - **HVAC** – Faulty thermostats replaced for G101 & G105 after assessing G-Bldg. 1<sup>st</sup> floor Actuators & Thermostats.
  - **PPE:** Continued ordering/restocking as needed
  - **Pest Control IPM @ U-Bungalows** - Using **LAUSD Approved** products/methods to apply treatments all U-Bldgs.
  - **Furniture** – Purchase/Deployment of 6 new Teacher Chairs
  - **Furniture** – Purchase Whiteboards to be installed to replace non-usable/damaged ones
  - **Baseball Field Annual Lawn/Turf Maintenance** – Completed.
  - **PE Tunnel** – (3) Broken conduit pipes above grade for PA, Fire Alarm and Phone wires fixed
  - **Cafeteria Appliances:** All checked and operating as normal.
  - **Safety: Broken Glass** – Replaced G102 & G107 Class Windows and F204 Emergency Door Glass. Weight Room broken mirror panels removed as well.
  - **Anti-Climb Deterrent** - Installed at various locations where people frequently climb our fences.
  - **Gilbert Hall** – Broken preset light fixture controller addressed.
  - **Teacher Survey Responses/Requests** - Continue work and completion of requested items
  - **Set Ups** - Assistance with College Center collections for Seniors and Library Books Exchanges
  - **Safety:** Checking that all spaces have secure door kits, ropes, emergency escape maps and emergency food and water supplies
  
- **Items in-progress and expected future completion include:**
  - **U101–U104 Walkway** – Replacing of rotted termite infested wood to exterior walkway
  - **Pests:** Remediate Gilbert Hall for Termites.
  - **Plexi-Glass Shields:** Counter Shields assembled/provided to J110 & J120 for incoming students.
  - **Additional Signage Installed** – (6) covid-19 A-Frames promoting social distance, mask wearing etc. purchased in addition to the (4) already placed in locations throughout campus.
  - **Ice Machines** – Cafeteria Ice Machine Repair + Regular PM
  - **Bldg. Rain Gutter Cleaning/Clearing**
  - **U-Bungalows Re** - Tile Misc. Sections in: U107; U108; U111; U112; U115; U116
  - **Roofing Repairs** – U117/U118 & W120
  - **Anti–Climb Deterrents** – Football Bungalow gate @ Stadium.
  - **Mercer Hall:** Fix Pocket Doors and general cleanup/organization
  - **Safety:** Refresh painting/taping required clearances around Plant Equipment around campus

### Facilities/Projects - Larger Scale Projects:

- **Long-Term Underground Utilities Infrastructure Replacement Project (LAUSD Bond Funded).**  
Project started Mid-Oct. Phase 1 to run through early Jan 2021. Phase 2 of 5 to start early 2021.
- **Gym A/C Project (LAUSD Bond Funded)** – Delayed until 2022