

English Department PLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

9th:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

10th:

- The 10th PLC does Art Costa's level of questions, formative assessments such as SAT vocabulary practice and shared quizzes, summative performance tasks (dialectical journals [MLA format, embedding quotes, MLA citations, commentary/analysis]), practice and participation goals of being present and engaged during class. Projects as determined by the individual teacher.

11th/12th:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

AP:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

2. Provide weighted category values, if used.

9th:

- [9th Grading Categories](#)

10th:

- Practice and Participation: 25%
- Formative: 35%
- Summative: 40%

11th/12th:

- Practice/diagnostic-20%
- Formative-40%
- Summative- 40%

AP:

- **AP Language and Composition**
 - Practice/diagnostic-20%
 - Formative-40%

- Summative- 40%
- **Berger AP Lit. - *Grading weights:***
 - Class Participation 10%
 - Homework/Classwork 15%
 - Quizzes 15%
 - Timed Writing 40%
 - Formal Writing/Projects 20%

3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.

9th:

- Missing assignments and zero value scores are up to the discretion of the individual pod/teacher

10th:

- PLC: We believe that students should receive credit based on the work they complete throughout the semester. Giving students a 50% for an assignment they did not complete does not seem academically ethical. With that said, teachers are being flexible with their make-up and late work policy so that students can bounce back from a “0” if they choose to put in the effort. Teachers flag assignments as “missing” to motivate students to submit the work. Teachers are being very flexible at the start of the year to assuage stress as students adjust to this unique year. Teachers plan to move to stricter deadlines of 2 weeks; after that time, students will keep their “Missing” zero grade to hold them accountable, as well as to reduce students submitting August work in December, before the semester closes.

11th/12th:

- Missing assignments are marked as “missing” in the gradebook, which equals a score of zero. Students have the opportunity to complete the assignment for late credit as determined by the individual teacher’s make-up policy.

AP:

- Missing assignments are marked as “missing” in the gradebook, which equals a score of zero. Students have the opportunity to complete the assignment for late credit as determined by the individual teacher’s make-up policy.

4. Explain Late Work/Make-Up Work practices

9th:

- Late work will be accepted at the pod/teacher’s discretion.

10:

- PLC is giving students 2 weeks to make up work. We believe that this gives students enough time to make up work while still holding them accountable for completing assignments in a timely manner. This late-work policy can be adjusted case-by-case based on the student's situations.

11th/12th:

- Students who do not submit work will receive a zero until they turn in the work (aka Make-up). *Different teachers have different due dates for make-up work (end of the unit/end of the semester/end of the grading period). The ability to make up the work is at the discretion of the teacher and dependent on a documented explanation of why the student did not complete the assignment in the original time frame (ex: internet outage, family emergency, illness, etc.)
- Late work will be accepted at the teacher's discretion.
- IEP/504 accommodations will be taken into account.

AP:

- Students who do not submit work will receive a zero until they turn in the work (aka Make-up). *Different teachers have different due dates for make-up work (end of the unit/end of the semester/end of the grading period).
- Late work will be accepted at the teacher's discretion.
- IEP/504 accommodations will be acknowledged.

5. Consider noting whether you round up grades or not and why.

9th:

- Rounding of grades is a personal teacher decisions

10th:

- PLC - We are not rounding grades for English. We feel that during the semester, we are all very flexible with make-up work and generous with support along the way. A "0.3%" could be a matter of 50-100 points depending on the number of assignments a teacher has in his/her grade book. Giving students these "free" points because they are close to the next grade up does not seem academically justifiable.

11th/12th:

- Rounding of grades is a personal teacher decision.

AP:

- Rounding of grades is a personal teacher decision.

6. Include established, common rubrics

9th:

- Rubrics are established per individual pod

10th:

PLC - We use common rubrics for common assessments such as the semester common essay, dialectical journals, and the summer assignment. We feel that it is important to align on common assessments to analyze the data as a PLC. However, we feel that rubrics for daily assignments should be at the discretion of each teacher based on their objectives. Even so, all teachers worked over the summer to put rubrics and assignments into the Schoology Shared Resources.

11th/12th:

- Common Assessment Rubrics
 - [11th Argument Writing](#)
 - [Sinners Rubric](#)
 - [Lit. Analysis Rubric](#)

AP:

- Common AP Rubrics
 - AP Language and Composition:
<https://apcentral.collegeboard.org/pdf/ap-english-language-and-composition-course-and-exam-description.pdf?course=ap-english-language-and-composition>
 - AP Literature and Composition:
<https://apcentral.collegeboard.org/pdf/ap-english-literature-and-composition-course-and-exam-description.pdf?course=ap-english-literature-and-composition>

7. Include AP courses and singleton course policies

9th:

- Pod courses

10th:

- LatinX and Columbian Literature

11th:

- N/A

12th:

- War and the Canon of Literature
- California Literature

AP:

- AP Language and Composition
- AP Literature and Composition