



PALISADES CHARTER HIGH SCHOOL

Human Resources Board Report

September 22nd , 2020

Retirement/Resignation:

Name	Classification/Position	Funding	Effective Date
Allen, Kimberly	Special Education Assistant	Special Education	September 17, 2020
Morales, Delia	Senior Office Assistant	General	September 17, 2020
Sprowel, Virgil	Campus Aid	General	September 17, 2020

Benefits:

Due to COVID-19 restrictions our usual representatives from Costco Pharmacy were not able to come to the PCHS campus to hold the annual Flu Shot Clinic. Instead there was communication sent to all employees on the instructions to get free flu shots at their local Costco, or go through their insurance provider. During the month of October the Navia system will open online enrollment for PCHS employees to sign up for flexible spending accounts. This money will be deducted for their accounts pre-tax.

During September Monique Lee-Parks attended (virtually) the Atkinson, Anderson, Loya Rudd & Romo An Administrator's Guide to Investigations.

On September 9, 2020 Schools First hosted a vertical webinar on 403(b)/Retirement workshop for faculty and staff.

Staffing and Recruitment:

Status of positions is listed below:

Position	Status
Stage Technician	Applications being reviewed
Tech I	Applications being reviewed

Staffing: Faculty member has a Biligual authorization from AZ and will take the necessary tests to obtain equivalent English Learner Authorization for the California Commission on Teacher Credentialing.

Action item:

___ Board Resolution for English Learners Authorization Waiver (document attached)



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Negotiations:

UTLA::

PCHS concluded negotiations with the UTLA-PCHS union.

Tentative Agreement for UTLA Multi-Year Contract – Amy Nguyen (5 min)

- a. ACTION: VOTE. Approval of UTLA Contract (*tentative agreement document attached*)

PESPU ::

PCHS is setting up meeting dates and times for negotiations with the PESPU union. Any sunshine documents will be added to the October board agenda.

Unrepresented Staff:

The PCHS administration is proposing addressing the compensation and conditions for PCHS At-Will and Unrepresented staff.

Proposal of Agreement for PCHS Unrepresented Employee Compensation – Amy Nguyen (5 min)

- a. ACTION: VOTE. Approval of PCHS Unrepresented Employee Salary Proposal. .
(*document attached*)