



PALISADES

CHARTER HIGH SCHOOL

CBO REPORT BOARD OF TRUSTEES MEETING MAY 21, 2019

2018-2019

Cash Balances for PCHS at the end of March 2019 was \$7.1 million (\$6.6 unrestricted) February 2019 was \$6.1 million (total). PCHS received the benefit of the Quarterly LCFF Funding in March.

Attendance

Current enrollment through Month 8 (4/12/19) was 2,933 (2,941-Month 7). The Cumulative ADA to Month 8 was 2,834.3 at a rate of 95.9% (incl. 6.3 NPS students). PCHS ADA is below the revised 2nd Interim Budget of 2,845. Month 8 signifies the end of the ADA period (P-2) for which ADA Funding is calculated. The 2018-2019 Financial projections (attached) are now updated to reflect this lower ADA from the prior Interim report (down 10.7 ADA)

2018-2019 Budget

PCHS attended the Special Education Charter Operated Programs (Option 3) meeting this month and learned about additional local funding will be approved & received for Special Education funding for the remainder of the 2018-2019 School Year. As a result of the awards granted (\$14k Step Grant, \$130k Assistance Grants), our projected revenue in this area will increase approximately.

Other

PCHS financial staff will be attending the May Revise workshop, which will provide information on the levels of state funding for PCHS in the 19/20 FY. The 2-day Budget & Finance Committee meeting to discuss and recommend the 19/20 budget for PCHS will take place May 28th & 29th in the staff cafeteria. PCHS is also in the process of updating its LCAP (Local Control Accountability Plan) for the 19/20 school year, and reflecting upon the 18/19 goals and actions year as well. A summarized version of our LCAP is attached to this report.



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Cafeteria

The Free & Reduced population at PCHS remains largely unchanged at 31.4% of the total Enrollment (928 students) at the date of this report. A separate attachment is provided for review of the PCHS/Cafeteria Financial results to April 2019. The 2019-2020 Contract with Chartwells (our Food Service Provider) is in the final stages of review by the CDE. We will present the contract Amendment at the June meeting.

Audit

Christy White & Associates will be the PCHS Auditors for 2018-2019, which 2 additional option years available. We have scheduled their review to start in July 2019 and return visit to take place in October 2019.

2019-2020

We met with our current Medical provider (SISC) to discuss premium renewals for 2019-2020. The preliminary information is that premiums will be increasing anywhere for 2.2% for Anthem Blue Cross PPO plans to 4.9% for Kaiser plans (HMO plans up 4.1%). The overall increase would be approx. 3.2%. Another Health Benefit provider (CharterLife) is scheduled to present a proposal to PCHS in the near future. PCHS is also anticipating receiving the 2019-2020 premium quotes for General Liability and Worker's Compensation Insurance from CharterSafe. Early indications are that while the Worker's Compensation rates will decrease in 2019-2020 (current year premium-\$207,000), the General Liability rate increase may approach 10% (current year premium \$174,000).

PCHS met with various Charter Leaders to coordinate utilizing the State of California's School Based Medi-Cal Administrative Activities Program (SMAA). SMAA has the potential to provide PCHS with State of California SMAA reimbursements that could amount to tens of thousands of dollars.

**PCHS CAFETERIA OPERATIONS
2018-2019**

	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	Year To Date 18/19	
Cash sales per day	\$ -	\$ 1,129.35	\$ 1,509.72	\$ 1,601.98	\$ 1,558.14	\$ 1,235.99	\$ 1,455.18	\$ 1,555.36	\$ 1,619.90	\$ 1,540.17		
Revenue												
A La Carte/Paid	\$ 4,321	\$ 16,940	\$ 25,665	\$ 36,846	\$ 23,372	\$ 11,124	\$ 24,738	\$ 29,552	\$ 34,018	\$ 24,643		
Total Sales	\$ 4,321	\$ 16,940	\$ 25,665	\$ 36,846	\$ 23,372	\$ 11,124	\$ 24,738	\$ 29,552	\$ 34,018	\$ 24,643	\$ 231,219	
Catering Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
State Reimbursements	\$ 124	\$ 1,775	\$ 2,755	\$ 4,086	\$ 2,657	\$ 1,318	\$ 2,756	\$ 3,188	\$ 3,706	\$ 2,667	\$ 25,033	
Federal Reimbursements	\$ 1,701	\$ 21,746	\$ 33,227	\$ 49,306	\$ 31,721	\$ 15,053	\$ 33,091	\$ 38,270	\$ 44,311	\$ 31,949	\$ 300,374	
Total Revenue	\$ 6,146	\$ 40,461	\$ 61,647	\$ 90,238	\$ 57,751	\$ 27,495	\$ 60,585	\$ 71,010	\$ 82,035	\$ 59,259	\$ 556,626	
Cumulative	\$ 6,146	\$ 46,607	\$ 108,254	\$ 198,492	\$ 256,243	\$ 283,738	\$ 344,322	\$ 415,332	\$ 497,367	\$ 556,626		
Expenses												
Total Salaries & Benefits		\$ 3,525	\$ 6,844	\$ 6,140	\$ 8,275	\$ 6,671	\$ 6,224	\$ 7,641	\$ 6,914	\$ 7,194	\$ 59,428	
Food Expense 44.27%	\$ 1,409	\$ 16,199	\$ 24,829	\$ 33,810	\$ 22,874	\$ 10,900	\$ 24,074	\$ 28,397	\$ 32,473.20	\$ 23,398	\$ 218,362	
Chartwells Management 55.73%	\$ 1,774	\$ 20,392	\$ 31,256	\$ 42,562	\$ 28,795	\$ 13,721	\$ 30,306	\$ 35,747	\$ 40,879.42	\$ 29,455	\$ 274,888	
Total Chartwells Expenses (Invoice)	\$ 3,184	\$ 36,590	\$ 56,085	\$ 76,373	\$ 51,669	\$ 24,621	\$ 54,380	\$ 64,144	\$ 73,353	\$ 52,853	\$ 493,250	
Total Expenses (Before Commodity Credit)	\$ 3,184	\$ 40,115	\$ 62,929	\$ 82,513	\$ 59,944	\$ 31,292	\$ 60,604	\$ 71,785	\$ 80,266	\$ 60,046	\$ 552,678	
Commodity Credit	\$ (18,861)	\$ (1,675)	\$ (3,848)	\$ (3,848)	\$ (2,895)	\$ (2,895)	\$ (2,895)	\$ (6,057)	\$ (4,386)	\$ (4,386)	\$ (18,861)	
Net Expenses	\$ 3,184	\$ 38,441	\$ 62,929	\$ 78,665	\$ 59,944	\$ 31,292	\$ 57,709	\$ 71,785	\$ 74,209	\$ 55,660	\$ 533,818	
Net Income/(Loss)	\$ 2,962	\$ 2,020	\$ (1,282)	\$ 11,573	\$ (2,193)	\$ (3,797)	\$ 2,876	\$ (776)	\$ 7,826	\$ 3,599	\$ 22,808	
Operational Expenses	\$ -	\$ 8,550	\$ 932	\$ (3,395)	\$ 15,236	\$ -	\$ -	\$ 3,107	\$ 1,425	\$ -	\$ 25,857	
Net Income/(Loss) - After Operations	\$ 2,962	\$ (6,530)	\$ (2,214)	\$ 14,967	\$ (17,429)	\$ (3,797)	\$ 2,876	\$ (3,883)	\$ 6,401	\$ 3,599	\$ (3,049)	
Per day profit		\$ (435.32)	\$ (130.24)	\$ 650.75	\$ (1,161.96)	\$ (421.90)	\$ 169.16	\$ (204.37)	\$ 372.66	\$ 224.91		
Operating Days	12	15	17	23	15	9	17	19	21	16		
Operating Days-Cumulative	12	27	44	67	82	91	108	127	148	164	164	
Free Students	29	738	733	751	745	739	743	744	743	739		
Reduced Students	13	189	203	185	186	185	185	192	194	191		
Total F & R-	42	927	936	936	931	924	928	936	937	930	-	
Enrollment (Per Infinite Campus)	-	2,968	2,966	2,949	2,948	2,967	2,952	2,945	2,945	2,935		
F & R %	0	31%	31.56%	31.74%	31.58%	31.14%	31.44%	31.78%	31.82%	31.69%		
Meals Served:												
Breakfast	Free	141	2,769	4,597	6,676	4,573	2,650	4,551	5,312	6,231	4,484	41,984
	Reduced	36	437	750	1,151	788	521	868	967	1,229	860	7,607
	Paid	92	428	796	1,186	841	550	899	1,080	1,396	1,042	8,310
Lunch	Free	179	3,766	5,341	7,933	4,929	1,975	5,154	6,018	6,870	4,943	47,108
	Reduced	53	639	947	1,497	931	421	1,064	1,167	1,320	976	9,015
	Paid	159	1,426	2,115	2,986	1,876	766	2,109	2,301	2,684	1,981	18,403
Total Meals		660	9,465	14,546	21,429	13,938	6,883	14,645	16,845	19,730	14,286	
Participation:												
Free	Breakfast	9%	18%	38%	33%	38%	49%	28%	38%	30%	51%	
	Lunch	7%	21%	42%	37%	44%	73%	30%	41%	32%	55%	
Reduced	Breakfast	33%	9%	24%	21%	23%	39%	17%	22%	18%	30%	
	Lunch	23%	13%	30%	30%	34%	58%	25%	31%	24%	41%	
Paid	Breakfast & a la carte	13%	1%	2%	1%	2%	3%	1%	1%	1%	2%	
	Lunch	8%	10%	17%	15%	16%	27%	11%	16%	15%	27%	



2018-2019 LCAP Goals & Updates (with continuing & new actions)

Goals/Need	Actions/Services	19-20 Updates
<p>#1- Teachers are required to and will hold a valid CA teaching credential as defined by the CA Commission on Teaching Credentialing. Teachers will also be appropriately qualified in the content area taught.</p> <p>Need: Teachers must be highly qualified in content areas taught to meet standards for the California Standards for the Teaching Profession.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> • Will continue staffing of instructional program and review of all teacher credentials per the master schedule • Continuing Action (EL): All teachers of EL students will be certified in SDAIE and ELD instructional strategies, will continue to ensure that faculty complete classes and testing for English Learner Authorization 	
<p>#2- All students will have access to standards aligned materials.</p> <p>Need: Based on records review of student economic status and stakeholder survey results, need was established for student access to technology given the school plan to increase technology based instruction.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> • Instructional & Supplemental materials aligned to the Common Core State Standards. Update Instructional & Supplemental Materials. • Teachers will participate in CCSS professional development, conferences, and training • Release time for PLC/SCL curriculum planning • Continuation of the Academic Achievement Team (teacher coaches supporting professional development, PLC/SLC coordination, data, EL, math, and literacy) -PLC/SLC notebooks • School will continue administer interim assessments in ELA and Math through SBAC in their English and Math classes. <p><u>New action:</u></p> <ul style="list-style-type: none"> • Increase student access to technology by adding additional devices to 	



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Goals/Need	Actions/Services	19-20 Updates
<p>#3- All school facilities are maintained and in good repair. Daily cleanliness is maintained and items on inspection list are in compliance.</p> <p>Need: All school facilities are maintained and in good repair to ensure a safe and healthy educational environment.</p>	<p>classrooms by 20% over the next 3 years.</p> <p>Actions to Continue:</p> <ul style="list-style-type: none"> • Continue to maintain custodial staff day and night to clean facilities • Continue to service/clean facilities in compliance with SARC • Continue to refresh classrooms to be complainant with SARC <p>New Actions:</p> <ul style="list-style-type: none"> • Repair/add additional safety equipment • Additional security • ADA compliant campus • Add A/C to large/small gyms • Install more hydration stations 	
<p>#4- School will provide opportunities for parent involvement in school decisions through parent volunteer opportunities, committee membership, and informational sessions as well as continue to increase communication efforts in areas of family and community outreach and parent involvement in all key operations and programs.</p> <p>Need: To provide stakeholder input in order to increase student achievement.</p>	<p>Actions to Continue:</p> <ul style="list-style-type: none"> • Hold outreach meetings for 2x/year for ELAC parents, disability parents, foster youth • Release time for PLC/SCL curriculum planning • Reclassify EL learners • Continue to track performance data in EL, math, and literacy • Provide support and counseling for students not meeting adequate growth • Transition program for youth with disabilities • Continue to provide training for parents on school technology systems • Continue to hold minimum 3 outreach meetings per semester to encourage parents participation • Use surveys to record temperature and climate on campus 	
<p>#5- PCHS will develop and maintain partnerships with colleges and will enhance the CTE program to improve</p>	<p>Actions to Continue:</p> <ul style="list-style-type: none"> • Develop partnerships through development director & CTE 	



Goals/Need	Actions/Services	19-20 Updates
<p>Post-secondary success.</p> <p>Need: Students need to be prepared for more than just college but also for potential careers.</p>	<p>advisory council to enhance services and expose students to college course and alternative opportunities</p> <ul style="list-style-type: none"> Continue to re-define CTE pathways by increasing offerings and CTE-credentialed teachers 	
<p>#6- 70% of EL students will demonstrate one year's growth in English Language Development each academic year as measured by the CELDT</p> <p>Need: 75% will show growth in CELDT scores while 30% will be classified as RFEP.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> EL coordinator, PIQE, ELAC, EL Teacher/Assistant, Tutoring, MESA/SHPE to provide services to EL students and families <p><u>New Actions:</u></p> <ul style="list-style-type: none"> Utilize Achieve 3000 to track & adjust Lexile growth for EL Students 	
<p>#7- Increase student academic achievement as evidenced by high graduation rate and increased A-G/CTE completion rate.</p> <p>Need: To be successful in either college or career students need the preparation that A-G and/or CTE courses provided.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> Counseling Support, Teacher Training, PIQE, TVN, Fuerza Unida that leads to more students taking and completing A-G and/or CTE courses. Increase student participation in Honors and AP courses. Increase student participation in Dolphin Leadership Academy. Provide alternative options such as summer school, Virtual Academy, Pali Academy and the Pali Online Program for students to take courses, improve grades and recover credits. Proper placement of incoming 9th grade students in English and math support courses Reduce class sizes to increase support and pass rates in support classes 	
<p>#8- School will maintain a high ADA- as close to 96% as possible.</p> <p>Need: High attendance leads to higher student achievement.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> Attendance Personnel/training. Continue with high levels of communication with various media/formats. 	



Goals/Need	Actions/Services	19-20 Updates
	<ul style="list-style-type: none"> Continue with providing positive incentives and reinforcements for perfect attendance. Intervention & counseling for students with attendance concerns. Monitor ADA, as well as modes of transportation. 	
<p>#9- School will maintain a low (under 2.5%) suspension rate and maintain less than a 1% expulsion rate.</p> <p>Need: Some students are suspended for more than 2 days in a year and lose instruction</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> Discipline Deans staffing Discipline and expulsion records Provide counseling services including crisis counselor/consultant and Educationally Related Mental Health Services. Increase counseling participation rates, Continue to improve completion and decrease drop-out rates <p><u>New Action:</u></p> <ul style="list-style-type: none"> Link students with behavior challenges to adult mentors to develop positive behaviors via Link Crew, & restorative justice program 	
<p>#10- School will explore additional funding to reduce expenses & costs focused High Needs Students & Families. Funding will also address low performing students in all categories</p> <p>Need: Identify and obtain revenue outside of State Funding to reduce reliance on annual State Budget.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> School will dedicate funding efforts to address transportation costs and alternative methods Continue to support PCHS efforts to on-going efforts to provide 1:1 Technology devices in the hands of all students <p><u>New Action:</u></p> <ul style="list-style-type: none"> Fundraise to provide on-going support for Math and increasing test scores. Math assistants identified as primary recipient of these funds. LEA added a campus unification director to assist with creating a positive learning environment on campus (HELLO PROGRAM) 	



Goals/Need	Actions/Services	19-20 Updates
<p>#11- Improve student achievement in math for lowest achieving subgroups.</p> <p>Need: Not all subgroups are performing equally well in math standardized testing.</p>	<p><u>Actions to Continue:</u></p> <ul style="list-style-type: none"> • Provide both in-class and out-of-class math interventions, such as math paraprofessionals and Math Lab. • Provide target interventions. • Work with programs, such as TVN, Fuerza Unida, DLA, and PIQE, as well as student groups, such as BSU, LSU and Link Crew, to provided target support and intervention. <p><u>New Action:</u></p> <ul style="list-style-type: none"> • AA team to develop & model lessons through PLC trainings as a means to support marginalized groups identified in equity study,. 	

