



PALISADES CHARTER HIGH SCHOOL

**PALISADES CHARTER HIGH SCHOOL
BOARD OF TRUSTEES MEETING
EXECUTIVE DIRECTOR AND PRINCIPAL REPORT
APRIL 30, 2019**

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

PCHS Schoolwide Goal: Improve consistency in instructional curriculum, policies, and practices to increase student-centered learning.

Policy development, review, and revision

PCHS administration is concluding the year-long process of developing new and revising existing key academic policies. These policies have been discussed in Curriculum Council meetings, department meetings, and preparation period meetings held in February and April. Feedback from faculty has been incorporated into policies which are posted in the shared Faculty Google Drive for review and input. These policies will be given a final review by Curriculum Council for implementation during the 2019-20 school year and inclusion in the Faculty Handbook and Parent/Student Handbook. The primary policies included in Board of Trustees meeting materials address

- Attendance
- Grading
- Homework
- Advanced Placement
- Concurrent Enrollment

Student Support and Intervention Developments for 2019-20:

School Attendance Review Team and Saturday School

- **School Attendance Review Team (SART) proposal** - *included in revised Attendance Policy*

PCHS is creating a **School Attendance Review Team (SART)** to address the needs of students who are chronically absent, tardy, and truant. The goal of the SART team is to identify possible solutions to improve the student's attendance and/or behavior. This team may be composed of a retired judge, school psychologist, school police, social worker, deputy DA, principal, student's counselor, and teachers who do not know the student. The team will meet monthly and decide collectively the next steps for the student and what the parent must do to address and correct the poor attendance.

Saturday School – PCHS is creating a Saturday School program to provide educative opportunities for students in lieu of out of school suspensions. The Saturday program will provide information related to a variety of issues including substance abuse, stress and anger management, and making decisions with ethics and integrity.

Math Success Task Force – April 23, 2019 meeting

The task force continues to meet monthly. The agenda from the April meeting included the following items:

Updates on Math Task Force Action Plan



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Professional Development Plan

UCLA: Center X, UCLAMP, Curtis Center

<http://curtiscenter.math.ucla.edu/educators/math-teachers/>

Stanford: Jo Boaler Mindset Mathematics Workshop [October 15-16, 2019](#)

[December 9-10, 2019](#)

Math Placement Exam Update, May 18, 2019

Math Placement Exam pilot 2019 - 2020 (May 2020)

Minutes from the February 26, 2019 meeting are included in the meeting materials.

Schoolwide Goal: PCHS will continue to cultivate and expand opportunities for social-emotional wellness development and stress management both inside and outside the classroom.

National Alliance on Mental Illness (NAMI) Presentations

Students in 9th grade pods participated in the NAMI program called “Ending the Silence”, which aims to reduce the stigma surrounding mental health, educate about prevention, and inform students about how to help if someone is suffering from anxiety and depression. Presentations were held April 22-25.

CA Public Records Act

CCSA is hosting a CA Public Records Act seminar with attorneys from Young, Minnie, & Corr which will include guidance on responding to CPRA requests and sample charter school board policies for addressing and complying with CPRA requests. A representative from PCHS will participate in the seminar.

The California State Legislature adopted the Public Records Act in 1968. It is designed to give the public access to information in the possession of public agencies. The Act also provides that public records shall be open for inspection during regular office hours of the agency. The public can inspect or receive a copy of any record unless the record is exempted from disclosure under the act.

PCHS has contracted with **NextRequest**, a system designed to receive and track requests through an online portal, route requests to appropriate staff, maintain compliance with dashboards and audit trails, and release records after legal review.

Collective Bargaining is ongoing with UTLA and PESPU is ongoing. Management most recently met with UTLA on April 26 and with PESPU on April 30.

Culture and Climate Meetings

A group of PCHS teachers met with facilitator John Matich who has previously worked with PCHS conducting Adaptive Schools training to examine school climate challenges and concerns raised by the faculty. The focus of the group is the development of an action plan to go forward immediately. The group is continuing the work initiated in 2015 with Alan Rasmussen and Richard Tauer.

Upcoming Events:

Staff Appreciation Week - May 6-10

LAUSD Charter School Division Annual Compliance Visit – May 8 and 9