



PALISADES

CHARTER HIGH SCHOOL

CONCURRENT ENROLLMENT POLICY- DRAFT

DEFINITION- Concurrent enrollment is defined as enrollment in any non-Palisades Charter High School course during the school year or during the summer by a student currently enrolled in Palisades Charter High School (PCHS). Concurrent enrollment is an alternative means by which students may obtain credit while simultaneously enrolled at PCHS and another approved accredited educational program to receive PCHS credit. As concurrent enrollment refers to courses not taken at PCHS, concurrent enrollment does not include courses included in the PCHS dual enrollment partnership with community colleges, the PCHS Virtual Academy, or online classes taken at PCHS through credit recovery or through an IEP/504 Plan.

- Students **must** first communicate with their counselor and complete all required paperwork before they can be approved for concurrent enrollment. Approval from the Director of Academic Programs and Guidance Services or another administrator is also required. If a student does NOT obtain approval from PCHS beforehand, the course is not guaranteed to appear on the PCHS transcript.
- PCHS credit will only be granted for concurrent classes taken at accredited schools or colleges. It is the students' responsibility to research accredited schools or colleges and should speak to their counselor. PCHS does not grant credit for special programs or enrichment programs.
- In order to earn PCHS credit and be posted on the PCHS transcript, the approved course must be required for graduation, fulfill the minimum A-G college entrance requirement, to meet NCAA requirements, or used for credit recovery. Grades earned for credit recovery will not replace the original grade, nor will the original course be removed from the student's PCHS transcript. The grades will be averaged in computing the PCHS GPA.
 - However, some colleges and universities may calculate the GPA differently for application purposes. Students should speak to their counselor or the College Center for more specific details.
 - PCHS does not factor in + or – grades (e.g. B+ or C-) when determining a student's GPA. Why don't we factor the += or - in?
 - Please note, some universities, such as UCs, require that a student earn a C grade or higher in order to meet a college requirement. Therefore, if students receive a C- grade or lower, they may not meet a college requirement.
- Students who completed a course concurrently and wish to take the next course sequentially should be made aware that some PCHS Departments give preference to students who took the prior course at PCHS.
- Students cannot receive Honors or AP credit at PCHS for classes taken through concurrent enrollment. Incoming PCHS 9th grade students may only concurrently enroll



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in a Health class before the Fall Semester of their 9th grade year at PCHS. They must get approval from PCHS beforehand.

- Incoming PCHS 9th grade students that enroll in any other course will NOT receive PCHS credit for the class and may need to enroll in the course at PCHS or repeat that course in order to receive PCHS credit.
- Students may take concurrent enrollment courses beyond high school graduation or minimum A-G requirements. They **must** first meet with their counselor and complete all required paperwork before they can be approved. Approval from the Director of Academic Programs and Guidance Services may also be required. However, the course will NOT be posted on the student's PCHS transcript, computed in the student's PCHS GPA, nor earn high school credit.
- For any approved-course taken through concurrent enrollment, students must provide an official sealed transcript to the Counseling Office or submit through a secure service such as Parchment in order

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