

Los Angeles Unified School District Due Diligence Questionnaire and Acknowledgement Form

General Information

Full Name (First/Middle/Last):

Other Names Used (e.g. Maiden/Former Married):

Position at Proposed or Renewing Charter School:

Date of Birth:

Social Security #:

Current Residence Address:

City:

State:

Zip Code:

How long at current address?

Prior Residence Addresses:

Background Information (Please Attach Separate Sheets, if Necessary)

Criminal History (Arrests/Convictions):

Educational History

Employment History

Professional Licenses/Credentials:

Professional Affiliations (e.g. Corporate Positions, Board Positions):

Fictitious Business Name Affiliations:

Professional References:

Charter School Background

Name of Proposed or Renewing Charter School:

School Address (if available):

City:

State:

Zip Code:

Nonprofit Corporation/Entity Operating Charter School:

Other Charter Schools with which Affiliated (currently and previously):

Location of Other Charter Schools:

Authorization to Release Information

My signature affirms that all information on this questionnaire is true to the best of my knowledge. Further, I authorize all employers, institutions, government agencies and persons named as references to release information for use in establishing my qualifications and credentials for operating a charter school. This authorization:

- Authorizes the Los Angeles Unified School District through the Office of Inspector General (OIG) to perform a due diligence search of publically available information on me, a proposed operational leader of the charter school (e.g. Executive Director, Director/Principal, School Administrator, or Fiscal/Business Administrator).
- Acknowledges that those who provide information and verification based upon any information I have provided herein are not liable for providing information.
- Acknowledges that the Los Angeles Unified School District and any agent acting on its behalf will not be liable for requesting or using collected information.
- Is valid during the charter petition process and during any resulting period of employment and/or association with the above proposed or existing Charter School.
- Is an indication of my knowledge and understanding that the information provided will be used to investigate my background and perform a due diligence search of publically available information. Relevant results from search of publically available information may be publicly disclosed as part of the charter/renewal petition review process.
- Submission of the individual's social security number is voluntary but highly recommended. Social security numbers shall be kept confidential. Please note that the OIG will not be able to complete a due diligence search without the social security number, which is a unique identifier. Without a complete due diligence report, the Charter Schools Division cannot determine the capacity of a charter organization to successfully implement the educational program and operate a public charter school.

Signature

Print Name:

Signature:

Date:

Title: