

## Palisades Charter High School

Fundraising  
Acct.

## REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box:  Field Trip  School Journey  Curricular Trip  Athletic Trip  
 Curricular Buss Tour  OTHER (Describe) USAD - ACADEMIC DECATHLON STATE COMPETITION

Name of School: Palisades Charter High School Employee Supervising trip: JOEL JIMÉNEZ Certified  Non-Cert.   
 Telephone Number (310) 230-6623 Grade levels (Circle) 9 10  11  12 OTHER \_\_\_\_\_

1. Destination SACRAMENTO Are admission fees charged? Yes  No   
 2. Dates of Trips 3/20 - 3/24 3. Number of Students 9 Number of adults 4  
 4. Name and employee number of employee who will go on trip: JOEL JIMÉNEZ, Kevin Oliva, Chris Lee

5. Substitute required? Yes  No  How Many? 1 Source of funds PALI  
 6. Time schedule required by school: Leave School \_\_\_\_\_ Arrive destination \_\_\_\_\_  
 Leave destination 3/20 Return school 3/24

7. Duration of trip: Less than one day  One day  Overnight  (if overnight, how many days?) 5

8. Method of transportation: School bus (indicate number required)  Walking  Automobile   
 Public Carrier: airplane  boat  bus  train  other  (explain) UBER / SHUTTLE BUS TO/FROM AIRPORT TO HOTEL

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will \_\_\_\_\_  
OUR ACADEMIC DECATHLON TEAM QUALIFIED FOR STATE COMPETITION.

10. Source of funds for trip SCHOOL \$600 REG \$4,772.64  
Booster - paying transportation / food costs

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes  No

12. Have forms for parent's or guardian's permission been obtained? Yes  No

13. If hiking or camping activity: N/A

a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?  
 Yes  No

b. Has the area been checked for potential hazards? Yes  No

c. Has the School Police Department been notified of the trip? Yes  No

## APPROVALS:

Principal or Asst. Principal [Signature] Date: 2/14/19

Board of Trustees\* \_\_\_\_\_ Date: \_\_\_\_\_

\* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.