

## **Election Committee Meeting Minutes from January 25, 2019**

### **Attendees**

#### Committee Members

Brooke King  
Dara Williams  
Reeve Chudd (via phone)

#### Committee Members Subject to Board Approval

Rob King  
Jeanne Saiza

#### Students

Ali Zafar-Khin  
Taylor Smith  
Saba Johnson  
Vida Keyvanfar

The minutes from the September 21, 2018 meeting were reviewed. Dara moved to approved the minutes and Rob King seconded the motion. The minutes were unanimously approved.

Brooke King noted that she has been approached by potential candidates and there are candidates interested in all of the open seats with the exception of one open seat.

Future proposed meeting dates and a proposed timeline for the elections was discussed. Revisions were made to the meeting dates based upon the availability of the current committee and proposed committee members. Adjustments were made to the proposed timeline based upon the adjustments to the meeting dates. Dara Williams moved to approve the adjusted proposed election time lines as follows:

#### **Election Committee Timeline:**

3/25/2019: Deadline for candidate applications due via email to Shelby Ladnier, PCHS Administrative Staff by 4:00 pm  
3/29/2019 Election Committee Meeting to verify candidate application  
4/01/2019 Parent Voter Information Verification closes. Parents need to register via Infinite Campus  
4/15/2019 8:00 AM PST Voting Window Opens. Ballots sent out via Election Buddy (start of spring break)  
4/22/2019 11:59 PM PST Voting Window Closes (Easter is on 21<sup>st</sup>)  
5/03/2019 Election Committee Meeting (Verify Election Results) (Back from Spring Break)

5/04/2019 Candidates notified of election results pending Board approval  
5/6/2019 – 5/13/2019: Run-off window (if necessary)  
5/17/2019 Special Election Committee Meeting (if necessary due to run-off)  
5/20/2019 Run-Off Election results posted  
5/21/2019 Board Meeting (Board vote on approval of winning candidates)

Rob King seconded the motion to approve the proposed election time lines. The motion passed unanimously. The students concurred in the vote

Dara Williams moved to approve the adjusted meeting times as follows:

**Meeting Dates:**

Friday, 2/15/2019 meeting at 2:15 pm  
Friday, 3/29/2019 meeting at 2:15 pm  
Friday, 5/03/2019 meeting at 3:30 pm

Rob King seconded the motion to approve the adjusted meeting times. The motion passed unanimously. The students concurred in the vote

DRAFT