



Palisades Charter High School

Board Meeting

Date and Time

Tuesday November 18, 2025 at 5:00 PM PST

Location

Pali South
302 Colorado Avenue
Santa Monica, CA 90401

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Call the Meeting to Order		Maggie Nance	
B. Record Attendance and Guests			2 m
C. Public Comment			30 m
<i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i> Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).			
D. Approve Minutes	Approve Minutes	Maggie Nance	2 m
Approve minutes for Board Meeting on October 14, 2025			
II. Organizational Reports			5:34 PM
A. Student Report	FYI	Alessandra Santini	3 m

	Purpose	Presenter	Time
B. Parent Report	FYI	Jessica Recinos, Neegen Ben- Cohen, Lisa Cahill	3 m
C. Community Report	FYI	Amir Ebtehadj	3 m
D. Represented Classified Staff Report	FYI	Andrew Paris	3 m
E. Unrepresented Classified Staff Report	FYI	Dr. Martha Monahan	3 m
F. Faculty Report	FYI	Maggie Nance, Nicholas Albonico, Minh Ha Ngo	3 m
G. Human Resources Director (HR) Report	FYI	Dr. Martha Monahan	5 m
H. Director of Operations Report	FYI	Rafael Negroe	3 m
I. Director of Information Technology Report	FYI	Jeff Roepel	5 m
J. Director of Development Report	FYI	Rene Rodman	3 m
K. Chief Business Officer (CBO) Report	FYI	John Azzizzi	3 m
L. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
III. Board Committees (Stakeholder Board Level Committees)			6:16 PM
A. Academic Accountability Committee Update	FYI	Maggie Nance	5 m
B. Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C. Election Committee Update	FYI	Maggie Nance	5 m
There is nothing to report at this time.			
D. Charter Committee Update	FYI	Maggie Nance	5 m
There is nothing to report at this time.			
IV. Board Committees (Board Members Only)			6:36 PM
A. Board Members Only - Committee Updates	FYI	Various	5 m
• Audit Committee			

	Purpose	Presenter	Time
• Grade Appeal Committee • Survey Committee			
V. LAUSD/Campus Update			6:41 PM
A. Road to Pali Update	FYI	Rafael Negroe	30 m
VI. Transportation Update			7:11 PM
A. Spring Semester Transportation Update	FYI	Rafael Negroe	10 m
VII. Academic Excellence			7:21 PM
A. International Baccalaureate (IB) Update	FYI	Diana Kim	10 m
B. Counseling Center Update	FYI	Amie Whiteley	10 m
VIII. Finance			7:41 PM
A. Report on Funding Protections for Wildfire-Impacted Schools	FYI	John Azzizzi	5 m
B. September 2025 Financial Reports	FYI	John Azzizzi	10 m
IX. Consent Agenda			7:56 PM
A. Finance Items: School Organized Conferences/Trips December 14-15 VEI Conference & Exhibition, San Diego, CA Supervising Teacher: Mr. Brad Kolavo	Vote	Maggie Nance	5 m
B. Personnel Items	Vote	Dr. Martha Monahan	5 m
X. New Business / Announcements			8:06 PM
A. Announcements / New Business Next Monthly Board Meeting: Tuesday, December 9, 2025 - 5:00 PM at Pali South	FYI	Maggie Nance	1 m
XI. Closing Items			8:07 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	FYI	Maggie Nance	1 m

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	D. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on October 14, 2025



Palisades Charter High School

Minutes

Board Meeting

Date and Time

Tuesday October 14, 2025 at 5:00 PM

Location

Pali South
302 Colorado Avenue
Santa Monica, CA 90401

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Trustees Present

Amir Ebtehadj, Fati Adeli, Jane Davis, Lisa Cahill, Maggie Nance, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen, Nicholas Albonico

Trustees Absent

Andrew Paris, Jessica Recinos

Trustees who left before the meeting adjourned

Amir Ebtehadj, Lisa Cahill

I. Opening Items

A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Oct 14, 2025 at 5:10 PM.

B. Record Attendance and Guests

Amir Ebtehadj left.

Lisa Cahill left.

C. Public Comment

1. Mr. Friedman expresses concerns about electronics policy and enforcement tools. He also is advocating for AI assistance for operations and administration to help improve efficiency and accuracy, while reducing potential for bias or mistakes.
2. Online comment - faculty concerns about cleaning and testing of Pali campus. They want transparency of testing results. Also requesting board meetings to be on zoom or livestream to improve participation by the community. Requesting information about contingencies if campus is not ready in time.

D. Approve Minutes

Maggie Nance made a motion to approve the minutes from Board Meeting on 09-16-25.

Jane Davis seconded the motion.

Amendments to the minutes -

Human resources report - says 1% contractual salary increase. The correct figure is 1.3%.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

Maggie Nance made a motion to approve the minutes from Governance Training on 09-15-25.

Amir Ebtehadj seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jane Davis	Abstain
Martha Monahan	Aye
Jessica Recinos	Absent
Minh Ha Ngo	Aye
Nicholas Albonico	Aye
Andrew Paris	Absent
Maggie Nance	Aye
Amir Ebtehadj	Aye
Fati Adeli	Aye
Lisa Cahill	Abstain
Negeen Ben-Cohen	Aye

F. Approve Minutes

Maggie Nance made a motion to approve the minutes from Governance Training on 09-08-25.

Negeen Ben-Cohen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jessica Recinos	Absent
Jane Davis	Abstain
Maggie Nance	Aye
Martha Monahan	Aye
Fati Adeli	Aye
Amir Ebtehadj	Abstain
Lisa Cahill	Abstain
Andrew Paris	Absent
Minh Ha Ngo	Aye
Nicholas Albonico	Aye
Negeen Ben-Cohen	Aye

II. LAUSD Facilities Presentation

A. Facilities Presentation

Carlos Torres from LAUSD Office of Environmental Health and Safety - Update on return to campus.

- Mid-December building turnover date to get to January 12 opening.
- They are still completing testing, which may result in delays.
- USACE and LAUSD contractors have completed all debris removal and environmental assessment of soils. Soil, air and surface testing.

- LAUSD contractor is doing assessment and cleanup of interior spaces. Duct cleaning is almost done. Air testing was completed. Sampling was designed and conducted by independent certified hygienists.
- Planning on continued enhanced air quality monitoring in real time with online public access. This will include info on impacts from work in the area around the campus.
- LAUSD will do pre-occupancy testing and inspection.

DLR Group Architects

- Design update on the proposed construction of new buildings.
- Funding is \$266 mm in bond funds. Anticipating partial reimbursement by FEMA and insurance.
- Described scope of new classroom building. 3.5 year anticipated reconstruction timeline.
- Currently working on design and CEQA and DSA approvals.
- Construction slated to start Q1 2027.
- Discussion of design goals, scope of project and phased timeline.
- 30 total classrooms plus admin offices and support spaces. Integrated design for flow and continuity with existing buildings.
- Athletic area - restoring the track and field, and replacing the field building.
- Baseball field restoration - will be restoring the field and upgrading features.

Questions and Discussion:

- Minh Ha Ngo asked if new building will include an elevator for ADA purposes. Architects confirmed.
- Jane Davis asked about building materials and fire resiliency. The architects explained the sealed joint system and fire resistant materials. Non-combustible framing materials. Metal systems.
- Maggie Nance asked about total square footage - 55,000 for academic buildings and 2,000 for field building. She also asked if there will be another design update. There will be a final design report in December. Community meeting on October 28 to share what was shown tonight.
- Dr. Magee asked about construction cost. This building will cost around \$150mm. The total \$266mm funding number is not just construction cost.
- Jane Davis asked if they've received bids yet. They have only received estimates, no bids. Still in design phase. Then construction documents. Then DSA review. Will expedite the process by calling for bids while DSA is still reviewing. Bids expected mid-2026.
- Amir Ebtehadj commended them for removing the old bungalows. Asking about testing process and timelines. They are still waiting for cleaning to be completed before they can do the testing. They don't have a clear timeline because they are waiting for that.

- Lisa Cahill - what is the timeline for the samples they are waiting on? What percentage has been completed? They are going building by building. They did an initial cleaning of ducts. Now they are physically opening the ducts to clean them, so it's coordination of contractors and testing company. 24 hour turnaround of testing in a lab. Then have to review the results and determine next steps. Then closing everything, flushing the systems and testing the rooms again. Early November they will know if they have clearance on the first building. Then sequence of building by building until December 15 if there are no issues. Starting with the ones that were closest to burn areas, building D.
- Negeen Ben-Cohen - why such delays, why was this duct cleaning not started until 3 weeks ago? LAUSD does not seem to share our urgency in getting the campus turned over while we are in a space that cannot accommodate our physical needs and that is a financial burden for our school. LAUSD representatives responded that they do understand the urgency.
- Amir Ebtehadj - why can't you hand over building D now? They have cleaned the ducts but not run the air.
- Jane Davis - It sounds like there is a potential that December 15 comes and LAUSD says campus is not ready. This is true because of potential environmental issues.
- Nicholas Albonico - Would it be more efficient to just change the ducts? LAUSD says no because it would require permits, review and approvals.
- Minh Ha Ngo - This situation will put pressure on teachers during finals. And while she believes LAUSD shares our urgency what she wants is for them to share the financial burden since this displacement is very costly.
- Maggie Nance - there is a huge burden on extracurriculars and it's resulting in Pali losing kids because we don't have access to our sports facilities. Can we get the pool and field and theater and Mercer Hall open sooner. We had asked for that in June and said it was a priority. LAUSD says they are working on the pool and trying to fast track the gym to get it concurrently with building D.
- Amir Ebtehadj - What is the status of the temporary bungalow village? LAUSD say it will be ready. The first 21 portables are ready now. Then we decided to replace an additional 9 classrooms from the old bungalows so they brought in 9 more portables that have been delivered and hooked up to utilities. These will be ready by December 15.
- Maggie Nance - we are excited about the new building but we are really hamstrung in this space. Overwhelming urgency of faculty and students to get back to campus. Teachers very upset and emotional about not knowing what happened to their stuff or thinking that it's all been thrown away even though it didn't burn, and also about going back without assurances of environmental safety. It's been 10 months with no information.
- Amir Ebtehadj - the community at the 10/28 meeting will want dates and more concrete information than what has been provided tonight. Families need to make decisions about their housing, transportation, etc. LAUSD say they are committed to turning the buildings over by December 15 but they need to wait for more

environmental data. Once they turn over a building the Pali facilities team can start moving into it. Will require coordination since it's an active construction area.

- Jane Davis asked about contingency planning and the remaining term of the lease. Dr. Magee says we are locked in through December. Will have to exercise an option for February and March 45 days in advance.
- Lisa Cahill - the ambiguity is problematic. Need better communication from LAUSD including completion percentages and other details.

B. Road to Pali Update

Rafael Negroe providing an update.

Admin had an October 10 meeting at the Pali campus with LAUSD to see how the buildings will look upon turnover. Also to clarify what repairs LAUSD will be responsible for and what Pali facilities team will handle.

Building D anticipated turnover is November 1.

4 phases -

1. pre-move condition and coordination - October - December

once confirmed safe to reoccupy a building, admin will do space planning and walk throughs to assign spaces to teachers and staff.

facilities assessment with a contractor to get a quote and a plan to do any classroom repairs. includes painting, deep cleaning, flooring or lighting repair, furniture repair or installation. May include damage from prior wear and tear.

2. Packing & Logistics - December - staff coordination and moving company engagement

3. Campus Setup - December - January

4. Final Prep and Departmental Readiness - January

We have a contingency plan if we can't get the campus back in December.

We have a total of 12 people between facilities and janitorial team to help with this.

Some of the furniture at Sears belongs to Pali, some belongs to LAUSD.

Amir asked about Sears building turnover - Rafael says if we are out of the building by mid-December his expectation is that we would continue demolition after the termination of the lease. That is how the buildout was - the lease was signed in March but didn't take effect until April, giving us time to complete the buildout.

Minh Ha concerned about the timing of moving for teachers and also compensation for their time. They won't have time to pack and move during finals. Dr. Magee says they will work with UTLA and figure out these details. She says there is not that much stuff at Sears to pack up.

Maggie suggests a survey of teachers to see who wants to handle packing and moving their own stuff and who would rather a company handle it.

Minh Ha would like them to be working on classroom assignments from now.

Maggie expresses frustration that they threw away meaningful teacher belongings and personal items even though the ceiling tiles in the same classrooms were deemed safe and didn't have to be thrown away.

Maggie suggests we should have a special meeting before the next scheduled board meeting to discuss updates to the testing and timeline.

III. Organizational Reports

A. Student Report

Homecoming Dance planning efforts - They decided to postpone the dance until January to try to do it back at school.

Homecoming game this Friday at SMC.

Senior breakfast will be at Greystone Mansion and they will have an ice skating day.

B. Parent Report

Parents would like status updates about the Pali cafeteria reopening and the return to campus. Also have expressed concerns about why we are expanding to offer the IB program instead of focusing resources on improving existing courses and programs.

C. Community Report

Fati Adeli sharing information about "The Longest Table" community meal event for Pacific Palisades residents held in the Huntington Palisades. 800 people showed up and it was a hugely successful community event. They will try to make this a recurring event. Would be great to host one at Pali for the whole community.

D. Represented Classified Staff Report

E. Unrepresented Classified Staff Report

Martha Monahan - we have transitioned to a back office for a lot of financial items. Alexis and Jeff Roepel have played a big role in making this transition go smoothly.

The teachers, staff, and students really came together today in the rain.

F. Faculty Report

Nick Albonico - adding PDSA to PLC groups is redundant and an unnecessary extra layer.

Minh Ha Ngo - concerns about safety and moving back to campus. Performance Matters is not teacher friendly. Nick and Maggie agree. It makes exam writing much more difficult.

Teachers want a better assessment platform that will help inform instruction and give usable data.

G. Human Resources Director (HR) Report

New state bill 848 - impacts hiring. Every new certificated employee has to provide full background and we have to contact all of their prior schools. This has been expanded to classified staff now as well. Not clear yet how it has to be implemented. Expands

mandated reporters to include board members and volunteers. We will have to have a training in the spring.

We are also transitioning to a new payroll system as of November 10. Improves visibility to employees regarding pay and benefits. Switching to Innova instead of ADP. Minh Ha asked about financial impact. Martha says this will cost us around \$2,000 less a month than the prior system because it's included with our back office services.

H. Director of Operations Report

I. Director of Information Technology Report

Does phased building turnover impact technology restoration? They have access to the Palisades campus now and the wifi is working there.

New student devices distributed 9/25 to the students who had not received laptops.

Archer school offered to donate around 60 laptops plus several power supplies, Pali is going to pick them up this week.

J. Director of Development Report

K. Chief Finance Officer (CFO) Report

- We are estimating \$1.7mm out of general fund to cover costs at temporary location through move date. Insurance only covers the first \$10 mm and we have \$11.7 mm of costs.
- Expecting \$1.6mm of additional revenue to offset most of that via student support and professional development block grant (SSPD), hold harmless order and LCFF funds.
- Additional insurance revenue will be offset by additional costs. They need to take a closer look at costs like security, cleaning and overhead.
- If we stay in Santa Monica beyond January the costs will be steeper. We would take a big hit on bathroom rental cost because it's a one year agreement beginning March.
- Financial forecast - will have a more detailed report next month with a full set of financials. Focus right now is on cleaning up 24-25 books.
- Maggie Nance asked about teacher belongings - John says he will need detailed lists of the items such as books, reference materials, etc. in order to make insurance claims and request reimbursement.
- John says they are still exploring sub policies to see if we can get any recovery beyond the \$10 mm.
- Minh Ha Ngo asked about professional development funds from the SSPD grant. John says we have PD funds from 5 years ago that are still not depleted so this grant is not needed for PD.

- Minh Ha asked about Employee Retention Tax Credit - John says we are still waiting on those funds.

L. Executive Director/Principal (EDP) Report

- Current Enrollment - 2383. Started at 2500. Anticipate some families will leave and others will come when we transition back to campus.
- Enrollment lottery is now open.
- IB and other new programs are because we are trying to draw families into the community. We are talking to families about what they want and what would draw them to join Pali.
- Performance Matters system - we picked this system via an open process a few years ago. It's mandated by our charter authorizer that we have a system. We can look at other systems but there will be a learning curve to have that transition.
- Gensler slide deck for the Sears building - they featured Pali south at their national conference. They are donating a mural at the Pali campus when we go back. We will have a community vote on design options and we can be part of the painting and creation. Location is TBD.

IV. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Randy Tenansnow and Michael Friedman -

They want the committee to dig deep into the departments and assess what's going on internally. Focus of the committee is supposed to be on student achievement and data. Shifting attention to analysis instead of just reporting. They will make recommendations based on this process. They will study intervention needs, make curriculum recs, course offering recs, etc. and make reports to the board so the administration can execute on these recommendations.

Fati Adeli suggests that we need attention on alignment within departments and within PLCs re grading, testing, homework, etc.

There is a challenge with the loss of paraprofessionals and math lab instructors. Also that department heads cannot enforce policies for their teachers.

Minh Ha Ngo - part of the issue with returning exams is work flow. Teachers don't have time to make 10 versions of a test.

Maggie Nance made a motion to Approve Members of Academic Accountability Committee.

Nicholas Albonico seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Negeen Ben-Cohen Aye

Roll Call

Martha Monahan	Aye
Lisa Cahill	Absent
Andrew Paris	Absent
Jane Davis	Aye
Amir Ebtehadj	Absent
Fati Adeli	Aye
Maggie Nance	Aye
Jessica Recinos	Absent
Minh Ha Ngo	Aye
Nicholas Albonico	Aye

B. Budget & Finance Committee Update

Their report stands as submitted. No discussion.

C. Election Committee Update

nothing to report

D. Charter Committee Update

nothing to report

V. Board Committees (Board Members Only)

A. Board Members Only - Committee Updates

We are going to shift Grade Appeal and Risk Management and Audit to be ad hoc committees. No longer standing committees of the board.

VI. Academic Excellence

A. PCHS 2025-2026 Schoolwide Goals

Goals were created in the board retreat and have gone through some committees. The goals are set forth in draft form in attachment to agenda.

1. Academic Goals - Amend to add item 3 from the specific action items into the academic goals here - "Examine, evaluate, and clarify expectations for PLCs and singleton courses in regard to grading practices, curriculum alignment, and instructional strategies, and consistent timely feedback to students and families on educational progress."
2. Academic Goals #2 - Amend language to say "Prioritize smaller class sizes for introductory level classes"
 1. Discussion - Minh Ha - would like to amend academic achievement goal #2 re class sizes to actually commit to reduce class sizes and not just say to re-

evaluate maximum class sizes. Martha is not comfortable with that. This is something that needs to be negotiated and should not be a board goal even though it's a theoretical goal. And possible ramifications of this could be to prevent raises because it diverts funds. There are a lot of elements that go into class size decisions even though we all agree that it's a goal theoretically. Jane says we are already mid school year where salaries and budget have already been set for this year so this discussion would be for planning for next year. She doesn't see room in the budget for a change like this. This is a financially complex issue that ties into funding formulas. We are not sure what the state norm number is for students per class. The intro level classes are the ones with higher enrollments and a broader range of abilities including underperforming and high achieving students.

3. Fiscal Budget and Operations - amend to change "GPA" to "JPA" to avoid confusion as this refers to purchasing groups, not grades.

Maggie Nance made a motion to Approve the School Goals as Amended.

Martha Monahan seconded the motion.

See amendments in discussion above

The board **VOTED** to approve the motion.

Roll Call

Martha Monahan	Aye
Negeen Ben-Cohen	Aye
Nicholas Albonico	Aye
Amir Ebtehadj	Absent
Minh Ha Ngo	Aye
Fati Adeli	Aye
Jessica Recinos	Absent
Lisa Cahill	Absent
Jane Davis	Aye
Andrew Paris	Absent
Maggie Nance	Aye

B. Schoolwide Academic Data Presentation

Diana Kim -

- Overview of this year's changes in curriculum - New course offerings, IB program planning
- 2025 CAASPP Data - Math results improved slightly but ELA dropped significantly. Many students did not take the exams, only around 50% participation. We got a waiver from the state but we need federal waiver to avoid penalties because they mandate 95% participation.
- NWEA testing - around 1% decrease in scores across ELA reading, ELA language and science. Larger drop in Math scores.

- Performance Matters - each PLC will come up with common assessments to see where we are and what needs to be changed. PDSA instruction plan (Plan Do Study Act) to identify issues and solutions.
- Academic Interventions - Math Lab with Peer Student Tutors, Credit recovery on APEX, Pali Period, Office Hours, Study Skills course, Homework Help.
- Amir Ebtehadj - questions about intervention class enrollment - Ms. Kim says there was a hard deadline so there is no possibility now to enroll for this semester or to drop their classes but they will work with the student and their teacher to provide support. They may have opportunities to change for second semester. Maggie Nance says there should be more flexibility to move kids out of courses when the class is not a graduation requirement and they are not going to be able to perform. No point in keeping them in there and making them fail. They should be able to move into a study skills section. Dr. Magee wants it to be a data based decision.
- Minh Ha Ngo - this issue of kids failing is a big issue for Algebra 1 as well as English and science classes.
- Minh Ha Ngo - what is the differentiation between the old non-honors English 9 and the new honors English 9? And if we have kids that are failing English, Math and Science, why don't we have more differentiation opportunities? Maggie says world languages differentiates within a class rather than segregating classes. She says honors classes can move through material more quickly. Ms. Kim says they can have higher level analysis and evaluation based on ability in the same class.
- Negeen Ben-Cohen - Why not have differentiated classrooms so you have proficient classes and honors classes?
- Minh Ha Ngo - The kids who are struggling don't do the homework or show up for help. How do we improve the intervention?
- Fati Adeli - Before covid we worked with Paul Revere to have incoming kids tested. Can we bring back a placement test for English and Math? See if kids are really prepared for the honors classes.
- Negeen Ben-Cohen - Revere is beta testing a new math curriculum this year, there are issues and families complaining about the lack of instruction and effective learning. These kids will need more support coming into Pali.

VII. Governance

A. Review of Governance Documents and Responsibilities

Dr Magee and Maggie Nance made binders of governance documents for all board members to have a hard copy. We will table discussion of this for a later meeting.

B. LAUSD Compliance Checklist

Compliance visit is broader than this checklist but it gives you an idea of what they are looking at. This has to be submitted by admin in January. Important for board members to review.

C. Board of Trustees Visit to/Assessment of Pali

We would like to pick a date for a visit. Will be scheduled by email. May have to be after school hours.

VIII. Consent Agenda

A. Finance Items: School Organized Conferences/Trips

Minh Ha Ngo made a motion to Approve School Organized Conferences/Trips.

Jane Davis seconded the motion.

[Newbill_School_Trip_Request](#)

[Engelmann_School_Trip_Request](#)

[P_Magee_Conference_Request](#)

[World_Language_Dept_Conference](#)

The board **VOTED** to approve the motion.

Roll Call

Martha Monahan	Aye
Andrew Paris	Absent
Negeen Ben-Cohen	Aye
Minh Ha Ngo	Aye
Fati Adeli	Aye
Jane Davis	Aye
Amir Ebtehadj	Absent
Lisa Cahill	Absent
Maggie Nance	Abstain
Jessica Recinos	Absent
Nicholas Albonico	Aye

B. Personnel Items

Maggie Nance made a motion to Approve the Consent Agenda re Personnel Items as Amended.

Jane Davis seconded the motion.

Amend - Ellen Unt is on leave.

The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Absent
Fati Adeli	Aye
Jessica Recinos	Absent
Maggie Nance	Aye
Negeen Ben-Cohen	Aye

Roll Call

Lisa Cahill	Absent
Martha Monahan	Aye
Nicholas Albonico	Aye
Amir Ebtehadj	Absent
Jane Davis	Aye
Minh Ha Ngo	Aye

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,
Negeen Ben-Cohen

Coversheet

Human Resources Director (HR) Report

Section:	II. Organizational Reports
Item:	G. Human Resources Director (HR) Report
Purpose:	FYI
Submitted by:	
Related Material:	HR Board Report 11_18_2025.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Board of Trustees Meeting Human Resources Report November 18, 2025

Providing Relevant Inclusive Support that Matters (PRISM)

In compliance with California Education Code Section 218.3(c), PCHS teachers and certificated staff will complete one additional training this school year. Beginning in the 2025–26 school year and continuing through the 2029–30 school year, local educational agencies (LEAs) are required to provide and mandate a minimum of one hour of LGBTQ+ cultural competency training annually for all teachers and certificated employees serving students in grades seven through twelve.

PRISM (Providing Relevant, Inclusive Support that Matters) is a six-course online training designed for certificated educators. The program equips staff with resources and strategies to support Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+) students, fostering an inclusive and affirming school environment.

Payroll System Transition and Schedule Update

As part of PCHS's transition to Charter Impact as our back-office provider, all payroll operations successfully migrated to the Inova payroll system on November 10, 2025. Additionally, we implemented a bi-monthly payroll schedule for all hourly employees. This change ensures more timely and consistent distribution of earnings for classified staff, improving overall payroll efficiency and reliability.

Respectfully Submitted,

Martha Monahan, Ed.D.
Director of Human Resources

Coversheet

Director of Operations Report

Section:	II. Organizational Reports
Item:	H. Director of Operations Report
Purpose:	FYI
Submitted by:	
Related Material:	Operations Board Report 11_18_2025.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Board of Trustees Operations Report November 2025

1. Facilities & Environmental Updates

- **LAUSD Environmental Work:**

LAUSD continues air duct cleaning and environmental testing throughout the Alphabet Buildings.

2. Stadium Project

- **Design & Approval Process:**

Architects and engineers are progressing with drawings and submitting plans to DSA and LAUSD for approvals.

- **Timeline:**

Repairs are expected to begin in **early December**.

3. Campus Transition

- **Move from Pali South to Pali Main:**

Corovan has been selected to assist with moving tasks once clearance to access Pali Main Campus is granted.

4. Sears Building Lease

- **Lease Extension Decision:**

Pali must notify Seritage by **December 17, 2025**, regarding whether the lease will be extended through **March 2026**.

FACILITY UPDATE: STADIUM TRACK AND FIELD

Since PCHS operates on LAUSD owned property, we are required to follow all applicable District, OEHS, and DSA regulations for construction and site work. During the course of the Stadium Track and Field repair project, additional compliance requirements have been imposed by these entities.

These items were not part of the original project scope but are mandatory in order to proceed. PCHS has no discretion over these requirements:

Item	Reason for Addition	Estimated Cost
DSA (Division of the State Architect)	ADA requirements are mandatory for any repair or replacement project—which is what we fall under. Fees associated with DSA plan submission and review were required.	\$4,500
Architect (in addition to Landscape Architect)	The DSA requires an architect submit specific documentation and ensure ADA compliance. Landscape architects are not authorized to provide or certify this documentation – so we engaged Gensler.	Current Cost to Date: \$153,320
Civil Engineer	Required to verify that the field design and improvements meet all regulatory and site compliance standards mandated by DSA and LAUSD.	Will fall under our Architect's umbrella
Laboratory Testing (Waste Disposal & Soil Sampling)	Required by OEHS to sample the existing synthetic turf and underlying soil prior to off-site disposal/recycling to confirm compliance with hazardous materials regulations.	\$2000-\$3000

Footnote: All charges listed above are approved and covered by the PCHS Insurance.



July 3, 2025

Dr. Pamela Magee
Executive Director/Principal
Palisades Charter High School
pmagee@palihigh.org

Subject: **Agreement for Architectural Services**
Palisades High School Track & Field Replacement

Dear Dr. Magee:

This Agreement is between Palisades High School ("Client") and M. Arthur Gensler Jr. & Associates, Inc ("Gensler") for architectural services.

A. PROJECT

A.1 Project Description. The project includes the resurfacing of the track and field at Palisades High School located at 15777 Bowdoin Street, Pacific Palisades, CA 90272. The track and field surfaces were damaged from the January 2025 Palisades Fire and need to be replaced to ensure that the surfaces are even and safe for occupant use. Because the baseball fields at the north end of campus were paved over and now house modular classrooms to offset the classroom space destroyed in the fire, this is some of the only large outdoor space remaining on campus, making it even more critical for recreational use when students return to campus at Pali North. The additional scope of the project that may be required by DSA for accessibility compliance is still to be determined and will be based the results of the pre-application meeting scheduled to occur on Wednesday July 16, 2025. We understand that the funding for this project is approximately \$1,300,000.

A.2 Project Budget. Client will provide, and Gensler will review, Client's overall project and construction budget goals for the Project (the "Project Budget") prior to the commencement of services. Gensler will collaborate with the Contractor on prioritization of the Client's budget. Client and Gensler will review such cost estimates and Client will adjust it to reflect changes in the program requirements, design, and level of design detail, or adjust the program, to the extent required for consistency with the Project Budget. Unless it would otherwise be an Optional/Additional Service (as defined in Section B.3 below), Gensler will incorporate any agreed upon changes in the subsequent design phase as part of its Basic Services (as defined in Section B.1 below).

A.3 Project Schedule. The following key dates reflect the initial "discovery" phase of this project with the key goal of determining the scope of the project. Once the scope is determined, a project schedule that includes the documentation, plan check, bidding, and construction administration phases will be developed and submitted to Client for review.

- | | |
|---|---------------|
| a) Introductory Meeting with Pali High, BFS (Landscape Architect) & Gensler | Mon 6/23/2025 |
| b) Gensler site visit to Pali High's Track & Field | Fri 6/27/2025 |
| c) In-Person DSA Pre-Application Meeting to Confirm Project Scope | Wed 7/16/2025 |

Gensler LOA- Architecture
July 2025

Agreement for Architectural Services

July 3, 2025

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A.4 Sustainability Goals. There are no specific sustainability goals other than code requirements.

B. SCOPE OF SERVICES PROVIDED BY GENSLER

Client and Gensler will each provide the names of their key Project team members, including the primary contact person and the person authorized to make decisions.

B.1 Gensler's Basic Services

Gensler's Basic Services include architectural services to define the scope of work as required by DSA. Gensler will lead the pre-application meeting process to confer with DSA personnel and document the conclusion of this meeting. This will inform the next steps for the project including documentation, bidding, plan check, and construction administration, which are currently outside of the scope of work.

For future phases of work, Gensler may engage sub-consultants to provide design services for other aspects of the design, including but not limited to civil engineering, landscape design, and code consulting services. Client may need to engage with separate consultants to provide site survey information for the design team to use in future phases of work.

B.1.1 Pre-Design

B.1.1.1 Project Start-up/Kickoff. On Monday June 23, 2025, key representatives of Client, Gensler, and BFS (landscape architect) met to discuss the Project and strategize on how to navigate next steps with DSA. The agenda included the following:

- a) Introductions
- b) Discussion of Project Goals & the need to expedite delivery of the replacement track & field
- c) Confirm next steps, including sharing existing drawings of the track & field and for Gensler to conduct a site walk to review the existing conditions

During this initial phase of work, Gensler will meet with client as needed (by telephone or other suitable means) to review status and recommended next steps/future phase of work.

B.1.1.2 Existing Site Conditions. Gensler will review record documentation provided by Client of the existing site conditions, including topographical surveys, geotechnical reports, etc. Gensler will visit the Project site to verify reasonably observable conditions, including site access, views, etc. If required, and approved by Client, Gensler may provide Additional Services to measure portions of the Project solely for the purpose of verifying certain conditions. Under certain circumstances, e.g., if the documentation of existing conditions is unavailable or appears to be unreliable, Gensler may recommend that Client engage the services of a surveyor to document the existing conditions before Gensler can proceed with further design services. Client acknowledges that demolition can reveal pre-existing, hidden conditions, which may require Additional Services and/or modifications to the Project Budget and/or Schedule.

B.2 Optional/Additional Services. Gensler will provide services beyond the Basic Services described in Section B.1 ("Additional Services") if requested by Client and confirmed in writing by Gensler.

Additional Services include, but are not limited to:

- a) Future phases of work, including schematic design, design development, construction documents, bidding, plan check, construction administration and/or project close-out.
- b) Services required due to delays, untimely Client information, approvals, or instructions, out-of-sequence phasing, project pauses or remobilization, or other schedule changes due to reasons beyond Gensler's reasonable control;

Agreement for Architectural Services

July 3, 2025

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- c) Services required due to changes in: (i) the Program; (ii) previously provided Client information, approvals, or instructions; or (iii) federal, state, or local laws, or regulations (or their interpretation by the authority having jurisdiction);
- d) Value engineering services required due to: (i) absence of Project Budget at the commencement of Services; (ii) Project Budget changes after the Programming phase; or (iii) inaccurate cost estimates;
- e) Changes based on alternative, fast track, separate, or sequential bids, or phasing;
- f) Services required due to performance failures by Client's consultants/contractors; and
- g) Services pertaining to: (i) signage and wayfinding (other than code-required signage); and (ii) materials palettes, finish boards, 3-D models, or photo realistic renderings.

C. SCOPE OF SERVICES PROVIDED BY CLIENT

C.1 Services Provided By Client. The following consulting services may be required on the Project and shall be provided by Client, Client's consultants or contractors, or others:

- a) Consulting services, including geotechnical, site survey.
- b) Design-build or Design-assist services.

C.2 Information Provided By Client or Others. The following information may be required on the Project and shall be provided by Client, including:

- c) Legal description of the property;
- d) Existing or Base Building information, including drawings, specifications, and other documents that describe the existing utility services, site conditions, build out and base building construction, and any systems with which the Project is to be coordinated;
- e) Structural, mechanical, chemical, air, and water pollution and hazardous materials tests, and other laboratory and environmental tests, inspections, and reports required by law or by authorities having jurisdiction over the Project, or reasonably requested by Gensler.

D. COMPENSATION

Compensation to Gensler for Basic Services, Additional Services, and Reimbursable Expenses will be as described below. When Gensler's compensation is based on hourly rates, the rates will be those set forth in Gensler's Standard Hourly Billing Rates.

D.1 Basic Services. Compensation for Basic Services will be the lump sum of **ten thousand dollars (\$10,000)**.

D.3 Additional Services. Compensation for Additional Services (if not agreed upon as a lump sum amount) will be based on Gensler's Standard Hourly Billing Rates.

D.4 Consultants. No consultants are to be engaged for this preliminary scope of work.

D.5 Progress Payments. Progress payments will be made monthly. Where Gensler's fee is based on a lump sum, progress payments for Basic Services will be based on the percentage of services provided during the previous month.

Agreement for Architectural Services

July 3, 2025

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E. AGREEMENT AND ACCEPTANCE

E.1 Agreement. This Agreement is comprised of and incorporates the following documents, in order of precedence:

- a) Amendments and modifications signed by both parties;
- b) This Letter of Agreement;
- c) The attached Standard Terms and Conditions;

Where a portion of one document is amended by another of higher precedence, all unmodified portions will remain in effect. The terms and conditions of this Agreement, the STC and any Work Authorization hereunder, are integral parts of this Agreement and are fully incorporated herein by this reference. No conflicting or supplemental pre-printed provisions on Client forms (including, without limitation, terms on purchase orders) will be binding on the parties.

E.2 Effective Date. The effective date of this Agreement is June 23, 2025.

By Gensler:

By Client:

Kelly M. Farrell

(Printed Name of Signatory)

By _____

(Signature)

By _____

(Signature)

Co-Managing Director, Principal

(Title)

(Date)

(Title)

(Date)

On behalf of Andrew P. Cohen
Executive Director,
California Registration Number C12855

cc: Tom Williams, Heidi Hampton

STANDARD TERMS AND CONDITIONS OF THE AGREEMENT BETWEEN CLIENT AND GENSLER (“STC”)

Article 1 – Definitions and General Provisions

1.1 Parties. The terms “Client” and “Gensler” include each party’s authorized representatives.

1.2 Days or Time. Time periods refer to calendar days, unless otherwise stated.

1.3 Services. “Services” means the professional services to be performed by Gensler, one or more of its affiliated entities and its consultants.

1.4. Project. “Project” means the project for which Client has retained Gensler.

1.5. Work. “Work” means the construction of the Project elements designed or specified by Gensler.

1.6 Contractor. “Contractor” means the contractor engaged by Client to perform the Work.

1.7 Project Budget. The “Project Budget” is the Client’s budget for the Work. It is anticipated that the Client will include usual and customary allowances for design and construction contingencies in addition to the cost of the Work. Gensler cannot and does not warrant or represent that bids or negotiated prices will not vary from the Project Budget or from any cost estimate reviewed by Gensler.

Article 2 – Gensler’s Services

2.1 Standard of Care. Gensler will perform the Services with the reasonable skill and care ordinarily provided by professionals practicing in the same discipline and locality under similar circumstances (“Standard of Care”). Gensler will perform the Services as expeditiously as is consistent with the Standard of Care and the orderly progress of the Project. Gensler will not be responsible for any delays due to factors beyond its reasonable control.

2.2 Limitation of Construction Responsibilities. Gensler will not have control over, or charge of, and will not be responsible for, construction means, methods, schedules, delays, or safety precautions and programs in connection with the Work, or Contractor’s negligence or failure to perform the Work in accordance with the Construction Documents or any portion of the agreement between Client and Contractor.

Article 3 – Client’s Responsibilities

3.1 Information. Client will provide full information regarding the requirements for the Project.

3.2 Client’s Services and Information. Gensler will be entitled to rely upon the accuracy and completeness of the services, information, surveys, and reports provided by Client, Contractor, or any of their subcontractors or consultants. Gensler’s coordination of the Services with the services of Client’s consultants will be limited to that necessary for consistency of the Documents (as defined in section 4.1 below) with those of such consultants.

Article 4 – Use of Gensler’s Documents and Data

4.1 The drawings, specifications, surveys, reports, and other documents (collectively “Documents”) and any computer tapes, disks, models, CAD files, research, analytics, processes, algorithms or other data, in any medium (collectively “Digital Media”) prepared by Gensler are instruments of service and/or otherwise protected by U.S. copyrights laws, and will remain Gensler’s property. Gensler grants Client a nonexclusive license to use the Documents and Digital Media, delivered or intended as deliverables, solely and exclusively in connection with Client’s use and occupancy of the Project, provided that Client substantially performs its contract obligations, including prompt payment of all sums when due.

4.2 Client agrees to indemnify and hold Gensler harmless from and against any and all claims, liabilities, suits, demands, losses, damages, costs, and expenses (including reasonable legal fees and costs of defense), accruing or resulting to any persons, firms, or other legal entities, on account of any damages or losses to property or persons, including death or economic loss, arising out of the unlicensed use, or the transfer or modification of, the Documents and/or Digital Media.

Article 5 – Claims and Disputes

5.1 Mediation. The parties agree to mediate any dispute or claim, under the Construction Industry Mediation Procedures of the American Arbitration Association, prior to undertaking arbitration per Section 5.2. The cost of the mediation service will be borne equally by the parties.

5.2 Arbitration. In the event the parties are not able to resolve a dispute by mediation, the parties agree to submit the matter to confidential arbitration, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association in force at the time the claim is submitted to arbitration. The arbitration will be held in or near the city of Gensler’s office providing the Services. The award rendered by the arbitrator(s) will be

final, and judgment on the award may be entered in any court having jurisdiction.

5.3 Mutual Indemnification. Gensler agrees to indemnify Client from and against those damages that Client incurs, as a result of a third-party claim concerning the death or bodily injury to any person or the destruction or damage to any property, to the proportionate extent caused by the negligent act, error, or omission of Gensler or anyone for whom Gensler is legally liable. Client agrees to indemnify Gensler from and against those damages that Gensler incurs, as a result of a third-party claim concerning the death or bodily injury to any person or the destruction or damage to any property, to the proportionate extent caused by the negligent act, error, or omission of Client or anyone for whom Client is legally liable.

5.4 Limitation of Liability. Except for the indemnification obligations under Section 5.3, Client agrees that Gensler's total liability arising out of or related to the Project or this Agreement will not exceed the total compensation received by Gensler pursuant to this Agreement.

5.5 Mutual Waiver of Consequential Damages. Gensler and the Client hereby waive special, exemplary or consequential damages for claims or disputes arising out of or relating to this Agreement. The parties agree that this mutual waiver includes, but is not limited to, waiver of damages incurred by either party for loss of income, lost profit, financing costs, loss of business, or damage to reputation.

5.6 Governing Law. This Agreement will be governed by the law of the jurisdiction where the Project is located.

Article 6 – Termination and Suspension

6.1 Termination or Suspension by Either Party. This Agreement may be terminated or suspended by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with this Agreement, through no fault of the party initiating the termination or suspension, and such nonperformance is not remedied within the notice period.

6.2 Termination or Suspension by Gensler. Client's failure to make payments to Gensler in accordance with this Agreement, or the Client's violation of its obligations under section 8.6 of this Agreement, will constitute substantial nonperformance and cause for termination or, at Gensler's option, cause for suspension of performance of Services under this Agreement, and Gensler shall not be responsible for any claims or damages arising out of or related thereto.

6.3 Termination for Convenience. Client may terminate this Agreement for its convenience upon not less than seven days written notice to Gensler.

6.4 Compensation upon Termination. In the event of termination, Gensler will be compensated for Services performed prior to termination, together with reimbursable expenses then due.

Article 7 – Payments to Gensler

7.1 Progress Payments. Gensler will submit monthly invoices for Services performed and expenses incurred during the previous month, exclusive of any non-US withholding or value-added taxes. Payment will be due in US Dollars and payable upon receipt of Gensler's invoices. Client will notify Gensler of any disputes or questions regarding an invoice within 15 days of Client's receipt of the invoice in question. Client may withhold payment of any portion of an invoice only to the proportionate extent the invoice is compensation for any Services Gensler has provided in breach of this Agreement. Amounts unpaid 30 days after the issue date of Gensler's invoice will be assessed a service charge of 1.5% per month.

7.2 Hourly Rates. Where Services are to be compensated on an hourly basis, compensation will be based on the hourly rates set forth in Gensler's and Gensler's consultants' standard rate schedules.

7.3 Project Changes. Gensler's fee for Basic Services is based upon (among other things) the budget, schedule, and the scope of services. Gensler's compensation will be equitably adjusted if the Project's scope, schedule, or budget, or Client information, approvals, or instructions, are changed due to factors beyond Gensler's reasonable control. If portions of the Project do not proceed, compensation for those portions will be payable to the extent Services are performed on those portions.

7.4 Sales Tax. Gensler's compensation is exclusive of any applicable sales tax. If Gensler is required by applicable law to charge Client sales tax, the sales tax will be itemized on each invoice and will be due and payable to Gensler by Client upon receipt, unless the Client provides valid sales tax exemption documentation to Gensler issued by the relevant tax authority.

Article 8 – Miscellaneous Provisions

8.1 Assignment and Third Parties. Neither party will assign this Agreement, any right arising out of it, or the performance of obligations hereunder, without the written consent of the other. Nothing contained in this Agreement will create a contractual relationship with, or a cause of action in favor of, any third party.

8.2 Credits. Gensler may create and use representations of the Project's design (including photographs, videos, or other media) in Gensler's business and marketing activities, such as in marketing materials and competitive

submissions. Unless otherwise directed by Gensler, Client will provide professional credit for Gensler in Client's promotional materials (except for materials used to solicit funding) for the Project.

8.3 Latent Conditions. In the event the Project includes any remodeling, alteration, or rehabilitation work, Client acknowledges that certain design and technical decisions will be made on assumptions based on available documents and visual observations of existing conditions.

8.4 Area Analysis. Unless this Section 8.4 is explicitly superseded by further agreed terms and conditions in the Letter of Agreement or applicable Work Authorization, area measurements and calculations provided by Gensler ("Measurements") are for use in designing and constructing the Project only. Measurements will not be used for any other purpose, including negotiating or determining rent, asset values, or legal obligations. Client will indemnify Gensler from third-party liabilities arising from unauthorized use of Measurements. Upon Client's request, and subject to further agreed terms and conditions, Gensler will provide Measurements suitable for purposes other than designing and constructing the Project as an Additional Service.

8.5 Hazardous Materials. Client acknowledges that Gensler has no expertise in, and is not being retained for the purposes of, investigating, detecting, abating, replacing, remediating, or removing any items, products, or materials containing hazardous substances.

8.6 Ethics. Client and Gensler acknowledge their responsibilities and commitment to abide by their respective ethical guidelines, to require that their employees, agents, consultants or contractors conduct themselves professionally and respectfully, and to comply with both domestic and international anti-slavery and anti-corruption laws, including but not limited to the United States Foreign Corrupt Practices Act, the United Kingdom Bribery Act and the Modern Slavery Act, and any amendments and related regulations. Either party may terminate this Agreement at any stage of the Project, if it reasonably believes that the other party has failed to comply with the provisions of this section, including any non-compliance prior to the effective date of this Agreement. A party exercising its right to terminate under this provision will not be liable for any claims or damages arising out of or related to the termination.

8.7 Confidentiality and Data Privacy. The terms and conditions of this Agreement, non-public information designated by either party as confidential, and proprietary information that is not known to the public respecting the business of either party will be considered "Confidential Information." Neither party will reveal Confidential Information to third parties, except to the extent necessary for the purpose of this Agreement or as required by

law. Client will not provide Gensler information that is defined as personal information ("Personal Data") under applicable data privacy or protection laws ("Data Protection Laws") without written authorization from Gensler's legal counsel. Upon such authorization, Client will (a) enter into a data processing agreement with Gensler (if applicable), (b) notify and instruct Gensler with respect to the handling of such Personal Data consistent with Data Protection Laws, and (c) comply with such laws in connection with the collection, storage, and processing of Personal Data.

8.8 Entire Agreement, Waiver, and Severability. This Agreement is the entire, integrated agreement between Client and Gensler. This Agreement supersedes all prior related negotiations, representations, or agreements and Client and Gensler are not relying on any such matter. No failure to act by either Party hereto will be deemed to constitute a waiver of such Party's rights or remedies hereunder. If any part of this agreement is declared unenforceable or invalid, the remainder will continue to be valid and enforceable.

- End of Document -

WORK AUTHORIZATION FOR ADDITIONAL SERVICES NUMBER **01**

Project: Palisades High School Track & Field Replacement	Date: 10/27/2025
Project Location: 15777 Bowdoin St. Pacific Palisades, CA 90272	Project Number: 005.933.200
Client: Palisades Charter High School	File: 1 WA This Page 1 of 4

Services to be performed pursuant to the Original or Master Agreement, date
Agreement for Architectural Services signed on September 10, 2025.

If there is no Original or Master Agreement referenced above Gensler's current Standard Terms and Conditions ("STC") shall apply. A copy of the STC is attached or available upon request.

Other References N/A

Services not included (this list is not exhaustive)

Services not included in the scope described within.

Fee and Basis	☒ Lump Sum of \$ 105,020 ☐ Hourly ☒ Hourly, not to exceed \$ 29,300 without prior authorization	☒ Plus Reimbursable Expenses (10% mark-up) ☐ Plus Consultants which are not listed as included in fee (10% mark-up) ☐ Other: ____
Date Services to Begin	☒ As noted below (specify date) ☐ Immediately after Work Authorization approval	
Services projected to be completed no later than the following, if indicated	☒ As noted below (specify date) ☐ Working days after Work Authorization approval	

Services requested by:	Rafael Negroe	Date of Request:	June 2025
Gensler Authorization by:	Kelly Farrell, Principal	Date Signed:	
Client Authorization by:		Date Signed:	

Authorization is confirmed for Gensler to perform the following services:
(Refer to the following pages)

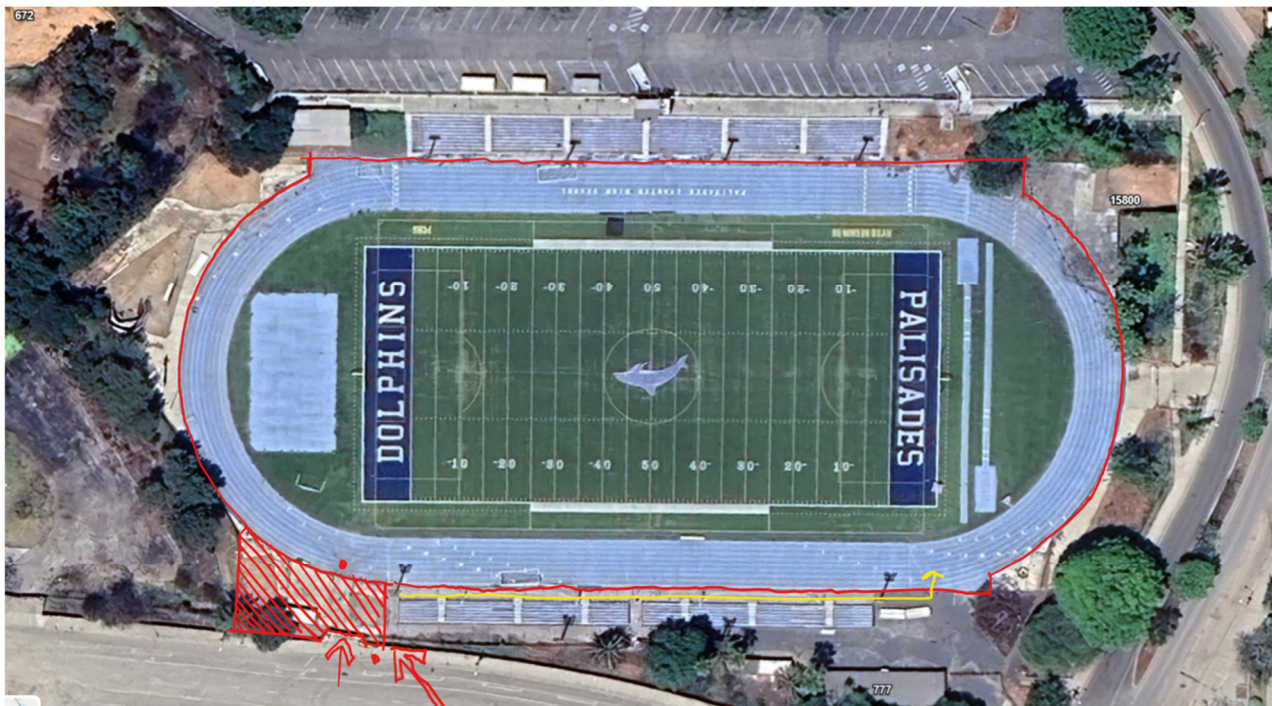
SCOPE OF SERVICES:

Pali High has requested that Gensler take over the Track & Field project after the original project's submission to DSA was submitted by BFS, the landscape architect contracted directly under Pali High, on July 24, 2025. Gensler was originally contracted for a "Discovery Phase" of work during which the Gensler team walked the site multiple times, met with DSA for a pre-application meeting, coordinated with and defined the scope of work with Pali High and Los Angeles Unified School District (LAUSD) who owns the property that Pali High is located on, onboarded a civil engineer, and prepared an initial drawing package for LAUSD and Pali High to confirm the scope of work.

This proposal includes the following services (broken down by phase):

Construction Document (CD) Phase & DSA Plan Check Phase:

- Conduct (2) site visits (already completed)
- Participate in up to (4) virtual coordination meetings with Pali High & LAUSD (2 already completed)
- Lead the creation of a CD level document set that includes:
 - Resurfacing of the track and field (scope documented by BFS)
 - New paving at ADA parking stalls at the southwest corner of the site (see red diagonal hatched area in the image below)
 - New fence from public way to the project, including required gates and hardware.
 - Coordination with civil engineer for grading and new pavement details.
- Completion of all forms required by DSA, including the DSA95, DSA1REG and DSA1-RUH (request for finding of unreasonable hardship).
- Resubmission to DSA and up to (2) rounds of DSA backcheck.



MAKE PROJECT SCOPE HIT
\$200,000 HARDSHIP REQUIREMENT.
WITHIN THIS AREA.

→ DEMO/PROVIDE (N) CONCRETE, DRAINAGE
• (N) FENCES (FROM PUBLIC WAY TO PROJECT)
• (N) ACCESS PARKING
* EXCLUDE POT TO RESTROOMS/OTHERS.

Construction Administration:

- Conduct periodic site observations to verify that the work is proceeding in general accordance with the DSA-approved construction documents, up to (3) times. Document field observations and prepare written field reports following each site visit.
- Review and respond to Contractor's Requests for Information (RFIs) for clarification or interpretation of the contract documents.
- Review and approve submittals, product data, shop drawings, and samples for conformance with design intent and DSA-

Work Authorization for Additional Services

October 27, 2025

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- approved documents.
- Attend and participate in regular construction meetings (typically weekly or biweekly), either in person or virtually, and prepare meeting minutes if required by the Owner.
- Coordinate with the DSA Project Inspector (IOR) as required.
- Review and respond to DSA Field Engineer correspondence, Field Trip Notes, and correction notices as required.
- Prepare and submit Construction Change Documents (CCD Category A, B, or C) as required by DSA.
- Participate in site walks, punchlist reviews, and progress inspections as required.
- Review and coordination of contractor-proposed substitutions or value engineering changes post-bid. Proceeding with/incorporating such changes may require additional services.

De-Scope CCD:

LAUSD requested that this proposal also include a separate fee for the preparation of a de-scoping CCD, which will be used to document a portion of the DSA approved design that is not constructed. At this time, we understand that although the project needs to be submitted with the new parking lot to be approved by DSA, that the needs for accessible parking may be superseded by a future project to be completed by LAUSD. As such, this proposal includes the following:

- Meet with the Pali High, LAUSD and Construction Manager to confirm which scope elements are to be deleted from the project and whether any portions will remain in a “future phase.”
- Review the DSA-approved construction documents to identify all sheets, details, schedules, and references affected by the de-scoped work.
- Coordinate with consultants (civil, landscape) to determine their corresponding deletions or modifications.
- Prepare and issue a CCD-Category A or Category B, per DSA Procedure PR 13-01, documenting the scope deletion and including the following:
 - Cover sheet and description of the change (“Deletion of unbuilt scope per Owner direction”).
 - Revised drawings and/or marked-up sheets showing scope removed (“cloud and delta” per DSA standards).
 - Updated drawing index, if necessary.
 - Any affected specifications or sheets reissued as part of the CCD.
- Coordinate all consultant CCD drawings and ensure consistent notation and references.
- Ensure that all sheets clearly identify the revision and CCD reference number.
- Assemble the full CCD package (architectural and consultant sheets) and submit to DSA for review and approval.
- Respond to any DSA comments and revise documents as necessary to achieve approval.
- Coordinate with the DSA Field Engineer and Inspector of Record (IOR) to ensure proper documentation in the project file.
- Support the Owner and DSA during project closeout to ensure the removed scope is documented as “not in contract” and does not affect project certification.
- No new design or reconfiguration is included. The CCD is limited to removal and documentation of previously approved, unbuilt scope.
- Any new work added or reconfigured as part of this change may require additional services.
- DSA review and approval fees, if any, will be paid directly by Owner.

ASSUMPTIONS:

- Includes architectural and civil engineering services only. Gensler will coordinate with BFS and slip sheet their landscape drawings into the drawing set. All other services are excluded.
- Accounts for up to (2) rounds of DSA backcheck. Additional backchecks may require additional services.
- Path of travel is excluded from the scope of work.
- Restrooms and all other accessible elements on the site are excluded from the scope of work unless noted otherwise.
- DSA review and approval fees, if any, will be paid directly by Owner.

SCHEDULE:

- CD Phase: 4 weeks total
 - 2 weeks for team to document (from NTP)
 - 1 week for Pali & LAUSD to review & provide comments
 - 1 week to incorporate comments & submit to DSA
- DSA Plan Check Phase: Duration TBD
- CA Phase: Duration TBD

Work Authorization for Additional Services

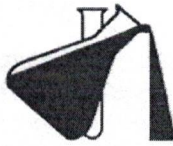
October 27, 2025

Page 4

**FEE:**

	Fee
CD & DSA Plan Check Phase (Lump Sum)	\$83,420
Construction Administration (T&M, NTE)	\$29,300
De-Scope CCD (Lump Sum)	\$21,600
TOTAL (LUMP SUM)	\$105,020
TOTAL (T&M NTE)	\$29,300
GRAND TOTAL	\$134,320

-- END --



QUALITY ANALYTICAL SERVICES SINCE 1987

1824 1st Street
 San Fernando, CA 91340
 (818) 639-5300 ph
 (818) 639-5306 fx
 pat-chem.com

PAT-CHEM
 LABORATORIES

Analytical Services Quotation

PCL - Sales

Printed: 11/11/2025

Palisades Charter High School Attn Kalei Park

Effective: 11-Nov-25

Expires: 10-May-26

Pricing Summary

Parameter	Method	Quantity	TAT (days)	Unit Price	Extended Price
Soil					
- Extraction - Metals	[group]	1	10	\$22.00	\$22.00
- Fuel Surcharge	Labor	1	10	\$55.00	\$55.00
8082 PCB	EPA 8082	1	10	\$125.00	\$125.00
8260 VOA	EPA 8260B	1	10	\$175.00	\$175.00
8270 SIM PAH	EPA 8270C (SIM)	1	10	\$175.00	\$175.00
Asbestos Soil (Sub) [LAT]	PCM	1	10	\$305.00	\$305.00
Cd Total ICPMS 200.8	EPA 200.8	1	10	\$36.00	\$36.00
Hex Cr 7196A	EPA 7196A	1	10	\$100.00	\$100.00
Metals CAM TTLC	varies	1	10	\$411.00	\$411.00
Metals TCLP	varies	1	10	\$222.00	\$222.00
Pb Total ICPMS 200.8	EPA 200.8	1	10	\$36.00	\$36.00
Additional Items					
TCLP Extraction		1		\$50.00	\$50.00
Sample Collection (per hour)		1		\$95.00	\$95.00
PFAS (EPA 1633)		1		\$600.00	\$600.00
				Bid Total:	\$2,407.00

Analytical services quotation for your review. Please verify that all methods, reporting limits and analytes meet your criteria. Please contact us prior to submitting your samples with any changes or additions. PCL will not be responsible for any missing testing parameters.

 Stephen Parks

Sales

PALI SOUTH → PALI MAIN MOVING COST QUOTE COMPARISON

VENDOR		MoveGreen 1 2		Corovan 3 4	
 Move/Relocation		95-Classroom + Office Space Relocation	20-Classroom + Office Space Relocation	95-Classroom + Office Space Relocation	20-Classroom + Office Space Relocation
 Price		RANGE \$65K-\$113K		RANGE \$60K-\$136K	
 Included Services		• Moving & Transport Trucks • Personnel • Current quote Does <u>NOT</u> include all privacy pods or Tech EQ		• Moving & Transport Trucks • Personnel • this range <u>DOES</u> include all privacy pods & Tech EQ	

Summary

- Lowest Full Move Quote: Movegreen – \$113,000 (excluding tech & pods)
- Lowest 20-Classroom Quote: Corovan – \$65,000 (range)
- Recommended Vendor (based on scope & coverage): Corovan, for full-service inclusion of tech and privacy pods



FULL BREAKDOWN OF
PRICING QUOTE BELOW
FOR:
THE RELOCATION OF
20-CLASSROOMS +
OFFICE SPACE.
WITH THE **OPTION** TO
INCLUDE ADDITIONAL

 **JOB NAME** Pali South Move to Main Campus

 **PREPARED FOR** Palisades Charter High School

 **QUOTED BY** Steve Milinkevich
smilinkevich@corovan.com

DESCRIPTION	AMOUNT
Relocation of PCHS Classroom Furniture, Contents, Etc.	\$56,223.34
Packing Materials and Delivery	\$1,851.33
General Pre-Move Project Management	\$2,422.00
Transportation Valuation - Option 2	\$193.80

Optional Items	(Not Included in Quote Total)
OPTIONAL - Relo of LAUSD Furniture	\$76,100.00



JOB DESCRIPTION

Relocation of PUHS Owned Items from Pali South to PCHS Main Campus

Non-Taxable Subtotal	\$60,690.47
Taxable Subtotal	\$0.00
Net Subtotal	\$60,690.47
Total Sales Tax*	\$0.00
Quote Total	\$60,690.47

**Estimated Sales Tax. Actual tax may vary.*

IMPORTANT NOTICE: CAREFULLY READ THE CONTRACT DOCUMENTS AND MASTER SERVICES AGREEMENT ("MSA") <https://corovan.com/clientmsa>
IF CUSTOMER AGREES, **ACCEPT** BY SIGNING BELOW. DELIVERY BY PAPER, EMAIL OR FAX IS BINDING. CONTACT COROVAN TO DISCUSS, OR IF YOU CANNOT ACCESS THE LINKED MSA OR CONTRACT DOCUMENTS. WITHOUT LIMITATION, THE MSA AND CONTRACT DOCUMENTS INCLUDES: AN ESTIMATED QUOTE FOR SERVICES, A VALUATION SELECTION, BINDING RESPONSIBILITIES BETWEEN SOPHISTICATED BUSINESS PARTIES, LIMITS TO COROVAN'S LIABILITY, A WAIVER OF JURY TRIAL, ELECTS BINDING ARBITRATION IN SAN DIEGO UNDER CALIFORNIA LAW, AND AN ATTORNEYS' FEES CLAUSE. COROVAN'S QUOTED RATE IS OPEN FOR THIRTY DAYS FROM THE DATE ON THE QUOTE.

Please fill out and sign below acknowledging your acceptance and return to smilinkevich@corovan.com.

Contact Info:	Company	Name	Title
	Email	Phone	Signature
			Date
Billing Info:	Company	Name	P.O.
	Email	Phone	Address

 **JOB NAME** Pali South Move to Main Campus

Additional Services

Relocation of PCHS Classroom Furniture,
Contents, Etc.

Packing Materials and Delivery
General Pre-Move Project Management

Relocating approx 25 classes of all furniture, teacher desks and misc contents
from remaining classes, common area seating, library, shipping/receiving,
office areas, and counseling
Boxes, Computer Protection, Labels
Pre-Move Meetings, Signage, Etc.

 JOB NAME Pali South Move to Main Campus

MOVING	COV	Client	N/A
Move all existing furniture	X		
Move existing file cabinets	X		
Move shelving	X		
Move private office furniture	X		
Move plants			X
Move server room			X
Move workstations			X
Move artwork			X
Move copiers			X
Moving all PCHS Furniture (all LAUSD furniture is optional)			

INSTALLATION	COV	Client	N/A
Wall track			X
Conference tables			X
Overheads			X
Shelving			X
Modular Offices	X		
Workstations			X
Field Measurement			X
Specification			X
Product Inventory			X

PACKING	COV	Client	N/A
Pack individual offices		X	
Pack supply room		X	
Pack conference room		X	
Pack common areas		X	
Pack file room			X
Pack kitchen			X
Pack library			X

TECH SERVICE DISCONNECT/RECONNECT	COV	Client	N/A
PCs		X	
Printers			X
Servers			X
Copiers			X

PLANNING	COV	Client	N/A
Bldg / elev reservations		X	
Elec permits / cubicles			X
Installation plans			X
Destination signage	X		
Secure parking permits			X
Office layout diagrams		X	
Certificate of insurance	X		

BRACING	COV	Client	N/A
Gang and level files			X
Hang artwork			X
Brace bookcases			X
Hang presentation board			X
Hang whiteboards			X

SPECIALTY SERVICES	COV	Client	N/A
Rigging			X
Hold on van			X
Crating			X
Storage			X
Space planning		X	
Disposal			X
Computer Disconnect/Reconnect		X	

 JOB NAME Pali South Move to Main Campus

In the event of item loss for which Corovan Moving & Storage Co. ("Corovan") is liable while the item(s) was (were) in Corovan's possession, Customer agrees that the Declared Value for the item loss is the lesser of the actual cost, including transportation costs, to the Customer of repairing, replacing, or reproducing the item loss: (iii) the fair market value of the item loss on the date Customer knows or should know the of the item loss: (iii) \$0.60 per pound of the item when purchased per MSA § 17(b). Customer may, by selection below, increase Corovan's liability on all the items subject to services up to indicated dollar limits, by purchasing Additional Valuation. Additional Valuation is not valid unless purchased before any item loss. Customer's failure to purchase Additional Valuation is an acceptance of the Declared Value.

VALUATION OPTIONS	Transportation COST / MONTH
\$0.60 Per Pound	\$34.49
Option 1 – Valuation up to \$2,500	\$68.97
Option 2 – Valuation up to \$10,000	\$193.80
Option 3 - Valuation up to \$50,000	\$689.70
Option 4 - Valuation up to \$100,000	\$1,173.06
Option 5 - Valuation up to \$250,000	\$2,587.80
Option 6 - Valuation up to \$500,000	\$5,044.50
Option 7 – Third Party Insurance over \$500,000, subject to underwriter's approval	Based on \$9.69 per \$1,000 worth of coverage selected

100% CO-INSURANCE applicable to Option 7: This is third party coverage to the insured / Customer. If the coverage is not equal to the damage or loss of the items subject to services, Corovan will not be responsible for any loss deficit. The Customer / insured shall bear any loss deficit.

Lease Term (Article 1)

The lease lasts for six (6) full calendar months starting on the official Lease Commencement Date.

- Tenant has three (3) options to extend the lease for two (2) months each.
 - Each extension must be requested in writing at least 45 days before the current lease ends.
 - Rent and all other terms remain exactly the same during any extensions.
-

Removal Obligations (Section 11.3)

Key Points:

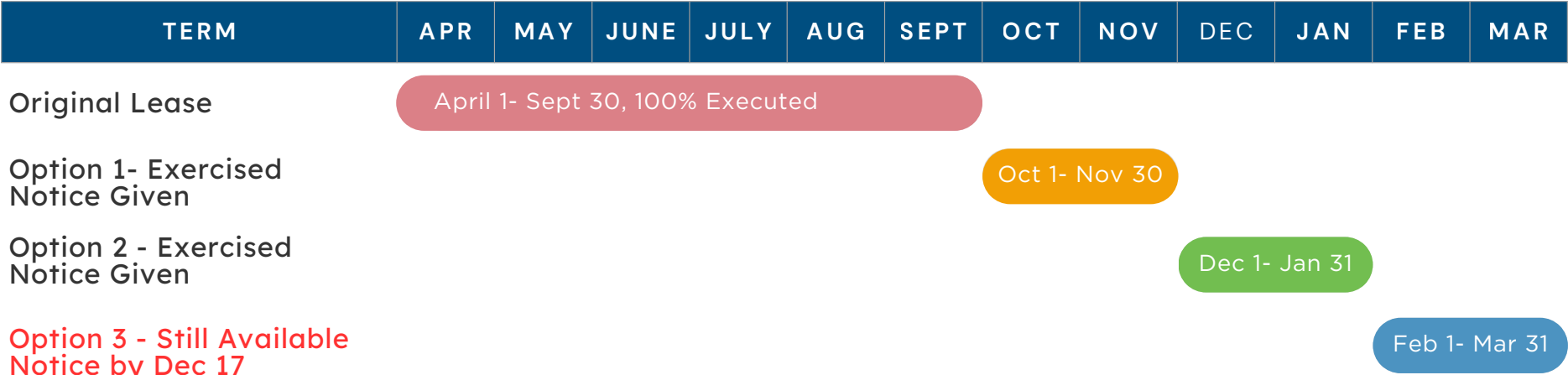
- Tenant must leave the property in the same (or better) condition as received.
- Permanent improvements (alterations) become landlord's property — you can't remove them unless told to.
- The landlord can demand written removal of alterations and repairs before the lease ends.
- If the tenant doesn't do it:
 - The landlord can charge continued rent until it's done, or
 - The landlord can do the work and bill the tenant (plus a supervision fee).

Budget Impact Considerations:

- Restoration costs can be significant. If the landlord requires removal of tenant improvements (e.g., walls, HVAC, wiring, fixtures), those costs will fall entirely on the tenant.
- Timing is critical: If the work extends beyond the lease end, the tenant might keep incurring rent, adding cost pressure.
- The "supervision fee" is an extra landlord charge (essentially project management overhead).
- Plan to budget for a full restoration allowance — cleaning, repairs, patching, paint, and potential demolition of added improvements.

We have requested clarification from the landlord early on which alterations they'll want removed, to avoid last-minute expenses – we're waiting to hear back.

PALI SOUTH LEASE TERM & EXTENSION OPTIONS



Original Lease
Terms

Extension Option
#1 - Exercised

Extension Option
#2 - Exercised

Extension
Option #3- Still
Available

Coversheet

Director of Information Technology Report

Section:	II. Organizational Reports
Item:	I. Director of Information Technology Report
Purpose:	FYI
Submitted by:	
Related Material:	Technology Board Report 11_18_2025.pdf



Board of Trustees Meeting – Information Technology Report November 18th, 2025

- Pali campus network
 - All basic services have been finalized
 - Wifi has been configured and tested with temporary staff/student PSK networks until the server environment has been restored.
 - VOIP services and relevant VLAN's have been configured. Testing and changes are expected to take place through December.
 - Emergency Services Phones
 - All alarm lines were verified on 11/13. Once First Fire has finalized alarm certification, final testing with dispatch can be tested.
 - Elevator emergency call verified. Elevator technician will need to program dialer for call center for final certification.
- Donor programs and support
 - The team continues to provide support with items from our various and incredible donors. IT needs to receive, record, asset tag, and often configure the items before they are usable and placed in the classroom.
- IT provided support to faculty during the Progress 2 grading window, helping teachers to sync, verify, and submit grades in a timely manner.
- Multiple updates were applied to Infinite Campus, providing for new functionality, program fixes, and stability improvements.
- New slides were created and have been running on our "mobile marquee" displays, having a focus on account password practices and cyber security and threat awareness.
- Work with Infinite Campus training team continues. Working to automate various processes within the system to reduce repetitive tasks and improve the workflow of our online registration product. Improvements to process and workflows involving student course registration to be implemented over the next weeks prior to the Winter Break enrollment period.
- Technology continues to support all departments with financials and insurance claims.
- Apple 3rd Street mini-field trips
 - The Today at Apple series have been incredibly well received! Thank you to Apple for providing these opportunities and to Mr. Steil for engaging his students with these enriching activities.
- The Technology Team continues to support all students and staff. Receiving calls to the Help Desk line, responding to tickets, handing out devices to students, faculty, and staff. The team has responded to 253 tickets, 222 have been closed, 8 are open, and 23 are waiting on parts or customer response. Top issues this period were application/software requests, student device issues, and account issues.
- Planning for classroom assignments and office spaces, to include all hardware and network needed to support faculty and staff needs, has concluded. We are now finalizing all findings to order and replace all needed equipment for each space.
- The IT department continues to support the normal day-to-day operations within Infinite Campus, Schoology, and all other PCHS systems and platforms.

Coversheet

Chief Business Officer (CBO) Report

Section:	II. Organizational Reports
Item:	K. Chief Business Officer (CBO) Report
Purpose:	FYI
Submitted by:	
Related Material:	CBO Finance Board Report 11_18_2025.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Palisades Charter High School – Board Meeting – Agenda – Tuesday November 18, 2025:

Coversheet

CBO/Finance Report

Section:

Item:

Purpose FYI / Review

Submitted by:

Related Material:

1. Finance Report/Presentation
 - a. Funding Protections summary
 - b. September Financials / 1st Interim Forecast



Palisades Charter High School Finance Report

- Funding Protections / Hold Harmless (update)
- 25-26 September Financials / 1st Interim Forecast

November 18, 2025 – Board Meeting

Funding Protections

- 2025-26 LCFF Hold Harmless
 - Funding protected at 24-25 P-1 Apportionment (\$'s not ADA)
 - Enrollment down 531 (-18%) from 24-25 [ADA down 523]
 - \$6.3MM hold harmless protection
 - Lose out on \$700K COLA
- 2026-29 – FCMAT Proposal
 - 26-27: 30% of 24-25 P-1 Appt; 27-28 = 20%; 28-29 = 10%
 - Update report 11/1/27 and review 28-29, 29-30
 - Using conservative enrollment forecast: \$12.5MM shortfall in LCFF alone over 5 yr period

		<u>24-25 (P-1)</u>	<u>25-26</u>	<u>26-27</u>	<u>27-28</u>	<u>28-29</u>	<u>29-30</u>	<u>Total</u>
Enrollment		2,920	2,389	2,303	2,278	2,310	2,400	
Average Daily Attendance (ADA)		2,746.8	2,221.8	2,141.8	2,118.5	2,148.3	2,232.0	
LCFF Entitlement w/o HH		35,971,294	29,707,428	29,419,228	30,123,103	31,556,657	33,847,718	
- EC 46392(g) [25-26]			6,263,866					
- AB 100 (proposed) 26-29				10,791,388	7,194,259	3,597,129		
Total Projected LCFF Revenue		35,971,294	35,971,294	40,210,616	37,317,362	35,153,786	33,847,718	
Memo: LCFF @24-25 ADA w/COLA			36,671,388	37,650,018	38,937,419	40,227,686	41,529,424	
Difference			(700,094)	2,560,598	(1,620,057)	(5,073,900)	(7,681,706)	(12,515,159)

Funding Protections (*cont.*)

- Other State/Federal Funding – ADA Based / Not Protected
 - Lottery, SpEd, Federal Title Programs,
 - 25-26: State MH, Prop 28 – incl in P-1 Appt protection?
 - 26-27 on, not protected
- Insurance Coverage – Business Interruption
 - \$10MM Policy Sublimit
 - Pursuing claim
 - Enrollment/Funding Decreases
 - Pool/Permit lost revenue

PCHS Financials - Highlights

- Forecasted revenue increase (\$3.38MM) and decrease in personnel costs (\$1.48MM) offsets insurance cost increases to remain at breakeven
- Enrollment and ADA declining slightly month over month (mos. 1-3)
 - LCFF Funding locked in via Hold Harmless (P-1 Appt)
- Healthy cash and reserve balances

PCHS Financials - Revenue

- Other State Revenue +\$1.06MM
 - One-Time Block Grant (SSPDBG): +\$860K
 - Additional Ed Eff Funds: +\$400K

- Other Local Revenue +\$2.25MM
 - Primarily add'l revenue from insurance claims (\$2.13MM) for track and pool [offset by costs for same]

	<i>Annual/Full Year</i>		
	Forecast	Budget	Fav/(Unf)
Revenue			
State Aid-Rev Limit	\$ 35,971,294	\$ 35,971,294	\$ -
Federal Revenue	1,218,394	1,152,925	65,469
Other State Revenue	5,767,864	4,708,905	1,058,959
Other Local Revenue	<u>3,428,179</u>	<u>1,175,000</u>	<u>2,253,179</u>
Total Revenue	<u>\$ 46,385,731</u>	<u>\$ 43,008,124</u>	<u>\$ 3,377,607</u>

PCHS Financials - Expense

- Insurance Costs (incl in Ctrctd Svcs) +\$4.24MM
 - \$2.13MM offset by add'l revenue (Pool & Track)
 - Temp Relocation Costs >\$10MM sublimit: +\$2.1MM
- Salaries & Benefits -\$1.48MM
 - Hiring "Frost" (-18 positions)
- Accounting Shift – Food Services (\$523K) from subagreement svcs to food costs (Books and Supplies)
- Account cleanup underway to match expense buckets to budget

Expenses

Certificated Salaries
 Classified Salaries
 Benefits
 Books and Supplies
 Subagreement Services
 Operations
 Facilities
 Contracted Svcs (incl Insurance)
 Depreciation
 Interest

Total Expenses

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 15,907,101	\$ 16,992,085	\$ 1,084,984
4,335,501	4,353,516	18,015
9,904,350	10,282,375	378,025
2,437,944	1,685,459	(752,485)
2,586,324	3,132,870	546,546
2,097,057	2,075,694	(21,363)
574,241	396,300	(177,941)
7,588,866	2,924,431	(4,664,435)
930,093	1,140,700	210,607
-	-	-
\$ 46,361,476	\$ 42,983,430	\$ (3,378,046)

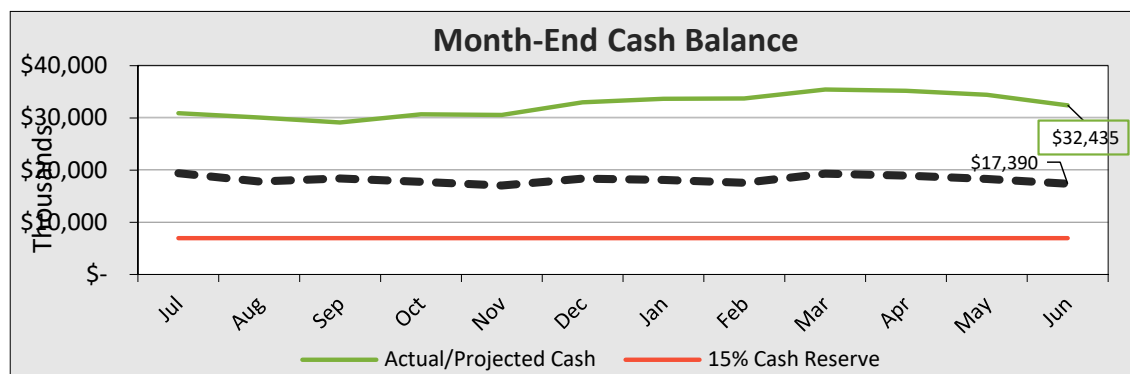
PCHS Financials – Fund Balance & Cash

- Year-end fund balance projected at 34.2%
 - Includes restricted and capital net assets

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 24,255	\$ 24,694	\$ (439)
Beginning Fund Balance	<u>15,853,139</u>	<u>15,853,139</u>	
Ending Fund Balance	<u>\$ 15,877,394</u>	<u>\$ 15,877,833</u>	
<i>As a % of Annual Expenses</i>	34.2%	36.9%	

- Healthy Cash Balances

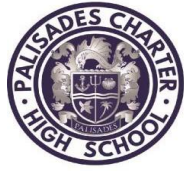
- Will be important over next several years to cover revenue ups and downs



Coversheet

Executive Director/Principal (EDP) Report

Section:	II. Organizational Reports
Item:	L. Executive Director/Principal (EDP) Report
Purpose:	FYI
Submitted by:	
Related Material:	EDP Board Report 11_18_2025.pdf Schoolwide Goals 2025-26.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Executive Director/Principal Report Board of Trustees Meeting November 18, 2025

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide goals addressed: Academic Achievement, Communication, Diversity, Student Socioemotional Well-being and Health, Fiscal/Fundraising & Development

[PCHS 2025-2026 Schoolwide Goals \(Board approved October 14, 2025\)](#)

Exciting Transition Back to Our Pacific Palisades Campus

PCHS is thrilled to announce that we remain on track to return to our home campus in the Pacific Palisades at the start of the second semester. This transition marks an important milestone for our community as we move from Pali South back to the Dolphins' home base. To ensure a smooth and successful experience, we are actively gathering input and implementing key steps, including surveying teachers and students about plans for the first days back, forming an ad hoc committee to prioritize communication and transition needs, and refining our moving and communication strategies. Together, we are committed to making this return a positive and memorable moment for the entire PCHS family.

Campus Transition Progress

PCHS continues working closely with LAUSD preparing for the return to the Pacific Palisades campus for the start of second semester on January 13, 2026. LAUSD has confirmed the phased return of buildings starting with Building D this week. As each building passes final inspection, it will be returned to PCHS for restoration. The multi-phased return to campus includes:

- Phase 1 Pre-move Coordination (October-December 2025)

- Phase 2 Packing and Logistics (December 2025)

- Phase 3 Campus Set-up (Late December 2025 -Early January 2026)

- Phase 4 Final Preparation (Early January 2026)

*Contingency plans are in place to maintain Pali South in the event of delays in this plan.

Our **Facilities and Operations Team** has been working tirelessly behind the scenes to prepare for our return to our **Pacific Palisades campus**. Their commitment and effort are helping to ensure a safe, welcoming environment for all when we come back home.

- DWP continues water testing and sampling all potable water sources. Once test results are favorable all water filters will be replaced.
- Duct cleaning and testing continue.
- Air quality monitors are on campus and readings are being monitored.
- Fire alert testing should be completed.
- Mercer Hall and Gilbert are in final stages of cleaning and testing. Stage equipment and materials are being ordered.
- LAUSD crews have started to surface clean classrooms in various buildings.
- The kitchen was inspected by the department of health services.
- Aquatic center continues clean up and restoration. Projected completion date is 12/20.
- Impacted column on the north side between building E & F had been fully restored.
- Metal containers will be dropped behind the gym to replace the damaged ones.

Ongoing efforts at the **Pali South campus in Santa Monica** include:

- Air purifiers deployed throughout the building.
- Twelve carbon monoxide detectors installed throughout the building.
- Carbon dioxide monitors placed throughout the building.
- Shipments of supplies and materials for all faculty and staff continue to be received and distributed.
- Elevator maintenance completed.

Schoolwide Performance Accountability

The **2025 California School Dashboard** is California's accountability system with the reporting of Status (current year data), Change (the difference from prior year data), and Performance Levels (colors). The CA School Dashboard date is important in that this data is widely available to the public and incorporated in assessments by our charter authorizer and other agencies. The PCHS dashboard can be accessed [HERE](#). PCHS formally requested a Fire Impact Waiver, which is reflected on the current dashboard as follows:

Fire Impact Notice

On September 25th, 2025, the California Department of Education (CDE) and the California State Board of Education submitted a request to the US Department of Education (USDOE) on behalf of Palisades Charter High for a waiver of federal statutory and regulatory requirements under Section 1111(d)(2)(A) of the Every Student Succeeds Act of 2015 (ESSA), Pub. L. No. 114-95. As of this date, the USDOE has not taken final action on this waiver request. Upon final action by the USDOE on the waiver request, the CDE shall update the English Language Arts and Mathematics Indicators for Palisades Charter High accordingly.

2025-2026 Admissions and Attendance Data as of November 14, 2025

Mr. Tyler Farrell - Director of Admissions, Attendance, and Compliance

2025-26 Data by Grade Level				
	9th Grade	10th Grade	11th Grade	12th Grade
Enrollment	527	576	608	664
ADA	95.99%	95.12%	95.22%	94.90%
Chronically Absent	70 13.28%	96 16.58%	105 17.26%	134 20.18%
Perfect Attendance	48 9.09%	40 7.02%	54 9.26%	18 2.87%
Excellent Attendance (96%)	210 39.85%	154 26.73%	181 29.77%	145 21.84%

Chronic Absenteeism Trends		
2023-24	2024-25	2025-26
24.25%*	17.47%	16.57%

*Whole SY data instead of YoY comparison (November 1st)

PCHS Lottery Application Numbers				
	9th Grade	10th Grade	11th Grade	12th Grade
2024	898	71	36	11
2025	648	36	34	12

PCHS School Tours

Prospective family tours led by the Pali Ambassadors with an introduction from the Pali High Administrative Team are now posted on the PCHS website and included in the PCHS newsletter. All tours begin at 8:45am in Gilbert Hall and last approximately 90 minutes. Registration opened Monday, November 17, 2025.

School Tour Dates

Friday, January 23, 2026

Saturday, January 24, 2026 | 8:45am | 11:00am

Friday, January 30, 2026

Monday, February 2, 2026

Friday, February 6, 2026

Friday, February 13, 2026

Friday February 20, 2026

Saturday, February 21, 2026 | 8:45am | 11:00am

Friday, February 27, 2026

Monday, March 2, 2026

Friday, March 6, 2026

Friday, March 13, 2026

Attendance & Admissions

- Most grade levels present a noticeable decrease in Chronic absenteeism YoY compared to 2024-25. 9th Grade saw a slight increase in CA%.
- 14 Prospective family tours scheduled for spring semester
 - Piloting Saturday Tours (2 dates w/ 2 tours each)
- Biggest lottery impacts are felt in 9th and 10th grades
- Faculty participated in an interactive PD, “Building Positive Attendance Practices” focusing on meaningful Tier 1 outreach efforts and included an “Attendance Toolkit” for school-wide use.

Visual & Performing Arts / Tech Ed

- Harvest Concert & Fall Play were HUGE successes. Bravo to all our participating students and faculty.
 - PCHS Photo students participated in interactive learning experiences through the Apple Store in the Promenade.
 - PCHS Marching Band has been competing throughout October & November and received numerous awards and will participate in the SCSBOA Championships on November 22.
 - Excited for VAPA performances in December at Paul Revere MS; 7:00pm
 - December 8 - Choir Concert
 - December 9 - Band Concert,
 - December 10 - Jazz & Orchestra Concert
 - December 11 - Dance Showcase
 - Continuing to work towards articulation agreements with LA Trade Tech College and West LA College to offer dual-enrollment credit for existing CTE classes.
-

Counseling Center – Ms. Amie Whiteley, Administrative Director of Student Support Services

The Fall Wellness Resource Fair is scheduled for December 9 during periods three and four as well as lunch. The Special Education team is actively managing student scheduling, placement, and services while maintaining close communication with the counseling office. Preparations for the 2026–27 school year are underway, including cleanup of course and staff planners. Counselors are meeting with sophomores to finalize course planners and are preparing a December webinar to guide students in selecting electives over the winter break. Additionally, a mental health presentation titled *“Navigating Unwanted Feelings”* was held during last week’s Pali Period Wednesday. A feedback survey has been distributed to gather input on these initiatives.

Special Education Updates – Dr. Ian Sayer, Director of Special Education

The PCHS Special Education Department is currently undergoing LAUSD’s District Validation Review (DVR), a process conducted every four years. The review consists of two components: an online meeting and an in-person meeting.

The online DVR session took place on Monday, November 17. Participants included members of the Pali High Special Education team, the Director of Special Education, the Special Education Coordinator, one Educational Psychologist, and four Special Education Teachers. During the meeting, the LAUSD Review Board examined 22 randomly selected Individualized Education Plans (IEPs) from Palisades Charter High School. The purpose was to assess compliance and identify areas for professional growth in IEP development. Findings from this review will be shared with the Special Education Department and Dr. Magee to guide targeted improvements.



Annual Schoolwide Goals 2025-2026

ACADEMIC ACHIEVMENT:

1. By the end of the 2025-26 school year, Palisades Charter High School will create a professional development schedule for the 2026-27 school year, including a cycle for sending at least one department to a State and/or National Conference each year.
2. By the end of the 2025-26 school year, Palisades Charter High School will prioritize smaller class sizes for introductory-level courses (English 9, Algebra I, Spanish I, etc.) for teachers to increase their differentiation techniques, office hours, timely feedback, and other academic supports within their classes and the school day.
3. During the 2025-26 school year, Palisades Charter High School will introduce and evaluate the effectiveness of the Plan Do Study Action (PDSA) model for all Professional Learning Communities. PCHS will examine, evaluate, and clarify expectations for PLCs in regard to grading practices, curriculum alignment, and instructional strategies, and consistent timely feedback to students and families on educational progress.

COMMUNICATION:

1. By Spring 2026, information to the Pali community will be streamlined and consolidated into brief, relevant, and timely messages that are accessible to all stakeholders on the platform of their choice within the options available at PCHS including ParentSquare/StudentSquare and Schoology.

FISCAL BUDGET AND OPERATIONS:

1. By Spring 2026, PCHS will streamline the vendor list and explore the potential of joining a JPA, to benefit from JPA discounts and rebates, and standardization of products, supplies and services.
2. PCHS in collaboration with LAUSD will finalize the timeline, process, and necessary resources for restoring the campus for the school to return to the Palisades for all operations in January 2026.

STUDENT SOCIAL EMOTIONAL WELL-BEING:

1. PCHS will create a Student Wellness Center to focus on spiking mental health concerns, drug and alcohol prevention, education, and support, fostering partnering with community resources, and providing resources and training for faculty and families by June 2026.

DIVERSITY AND CULTURE:

1. While diversity and culture are Pali strengths, this can only be maintained through ongoing support in these areas. We commit to: (1) annual professional development and new teacher training focused on culturally responsive instruction, (2) support of student unions through ongoing funding and operational support, and (3) regular solicitation of student feedback through surveys and focus groups.

Board approved: October 14, 2025

Coversheet

Academic Accountability Committee Update

Section:	III. Board Committees (Stakeholder Board Level Committees)
Item:	A. Academic Accountability Committee Update
Purpose:	FYI
Submitted by:	
Related Material:	AAC Draft Meeting Minutes 11_13_2025.pdf

ACADEMIC ACCOUNTABILITY COMMITTEE

Regular Meeting

Nov 13, 2025

Room 315

3:15 pm

I **PRELIMINARY** – 5 minutes

A. Call to Order and Roll Call M. Friedman

Attendance: Michael Friedman, Randy Tenan-Snow, Paul Mittelbach, Evelyn Rivera, Nicole Newble, Diana Kim, Phillip Hoag, Gregg Strouse, Roxie Bakhtari, Makayla Farhami, Stephen Klima, Fati Adeli, Neegin Ben-Cohn
Absent: Scarlett Rojas and Stewart Wilson-Turner

II. Minutes Approval

- A. Paul Mittelbach makes a motion to accept the amended minutes
- B. Roxie Bakhtari seconds the minutes
- C. Minutes approved by all in attendance except for Stephen Klima and Neegin Ben-Cohen, who abstained due to absence at the last meeting.

III. Public Comment: 30 minutes

A. Paul Mittelbach explained that there is quite a lot we have to evaluate about our program. He suggests we follow the WASC evaluation for continuous school improvement, which is student-centered, data-driven, and action-oriented. He explained that it is a recursive process involving departments and school-wide issues, and a dialogue among the different groups to develop a school-wide vision that keeps things professional.

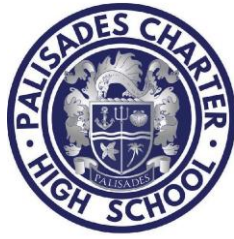
IV. Groups of three filled out the analysis sheet for Tech Ed Elective, English, Social Science, Math, and Science. At the next meeting, the plan is to complete the analysis sheet for the last five departments/programs. We will investigate some missing data from the Social Sciences. We are waiting for reports from Pali Academy and World Language

VII. The next meeting will be on December 11, 2025, at 3:00 pm Room 315

Coversheet

Budget & Finance Committee Update

Section:	III. Board Committees (Stakeholder Board Level Committees)
Item:	B. Budget & Finance Committee Update
Purpose:	FYI
Submitted by:	
Related Material:	Special Budget Com Meeting Minutes 11_14_2025.pdf Special Budget Com Meeting Minutes 11_12_2025.pdf Budget Com Meeting Minutes 11_03_2025.pdf



PALISADES

CHARTER HIGH SCHOOL

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SPECIAL MEETING MINUTES - BUDGET/FINANCE COMMITTEE **FRIDAY, NOVEMBER 14, 2025 – 4:00 – 5:00 PM**

LOCATION: Pali South - 302 Colorado Ave., Room 104, Santa Monica, CA 90401
S Sherkhanov is remote: UCLA – 607 Charles E Young Dr E, 437 Boyer Hall, Los Angeles, CA 90049
D Gronich is remote: 8590 National Blvd., Culver City, CA 90232
S Margiotta is remote: 36 Vernon, Newport Beach, CA 92657
R Kianfar is remote: 11150 W. Olympic Blvd., Los Angeles CA 90064
J Recinos is remote: 3361 Boxford Ave., Commerce CA 90040
J Davis is remote: 11725 Sunset Boulevard, Los Angeles, California 90049

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

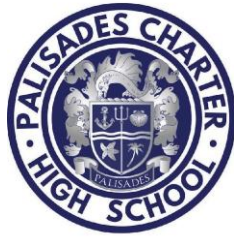
I. PRELIMINARY:

A. Call to Order & Roll Call - S Margiotta the meeting to order at 4:13 pm. In attendance: S Margiotta, D Gronich, R Kianfar. S Sherkhanov joined at 4:37 pm. Non-Voting members: P Magee, J Azzizzi.
B. Public Comments – J May reported that the was a Pali parent and expressed desire to return to campus. However, she is concerned about the testing being done by AirTech. She believes they are only doing limited testing and is suggesting that the school do additional testing and remediation in advance of return to campus.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. 2025/2026 Estimates – J Azzizzi reviewed and stands as submitted.
B. September 2025 Financial Reports – J Azzizzi reviewed, discussed and stands as submitted. He also reported that he met with PCHS insurance and we have coverage for business interruption for a claim of up to \$10 million dollars over a 5 year period. The school will be working on this claim and it can cover loss of permit use and ADA.

Date of Next Regular Meeting December 1, 2025 @ 3:30 pm. Agenda items must be submitted to B&F Committee Recording Secretary (S Margiotta) 1 week prior to meeting by 2pm (via EMAIL)



PALISADES

CHARTER HIGH SCHOOL

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SPECIAL MEETING MINUTES - BUDGET/FINANCE COMMITTEE WEDNESDAY, NOVEMBER 12, 2025 – 3:30 – 5:30 PM

LOCATION: Pali South - 302 Colorado Ave., Room 104, Santa Monica, CA 90401
S Sherkhanov is remote: UCLA – 607 Charles E Young Dr E, 437 Boyer Hall, Los Angeles, CA 90049
D Gronich is remote: 8590 National Blvd., Culver City, CA 90232
S Margiotta is remote: 36 Vernon, Newport Beach, CA 92657
R Kianfar is remote: 11150 W. Olympic Blvd., Los Angeles CA 90064
J Recinos is remote: 3361 Boxford Ave., Commerce CA 90040
J Davis is remote: 11725 Sunset Boulevard, Los Angeles, California 90049

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I. PRELIMINARY:

A. Call to Order & Roll Call - S Margiotta called the meeting to order at 3:34 pm. In attendance: S Margiotta, D Gronich, R Kianfar, S Sherkhanov, N Hall, (J Recinos joined at 3:45 pm). Non-voting members: P Magee, R Negroe, J Azzizzi.

B. No public comments were made.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

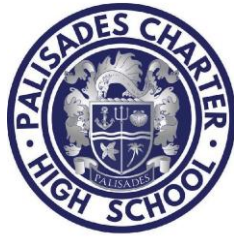
A. FCMAT Report Summary – J Azzizzi reviewed and it stands as submitted.

B. Aquatic Center – R Negroe reviewed the additional costs of the aquatic center remediation and repair. It stands as submitted and will be reported to the BOT as an FYI.

C. Stadium Update – Review/Approve Additional Costs - R Negroe reviewed the additional costs of the stadium remediation and repair. Currently this stands at an additional \$153,200 over the original \$1.3 million estimate. S Margiotta made a motion to approve up to an additional \$200K in contracts for Track and Field design and improvements including architectural and civil engineering fees and testing subject to all costs being covered by insurance. D Gronich seconded the motion. Motion passed unanimously with no absentions.

D. Relocation to PCHS – Moving Company RFP's/Contracts - R Negroe reviewed and stands as submitted. S Margiotta made a motion to approve the Corovan contract as submitted up to \$136K. R Kianfar seconded the motion. Motion passed unanimously with S Sherkhanov absent.

E. Additional Relocation Costs – R Negroe reported that there are no additional costs yet but could include



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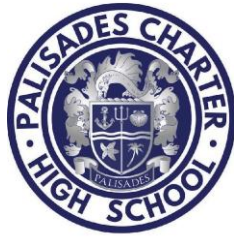
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patching/painting/electrical, etc. Those remediation costs are covered by insurance.

F. Sears Lease Extension – Reviewed and stands as submitted. If needed, demolition of the inside spaces are estimated at \$600K.

Date of next Special B&F Meeting Friday, Nov. 14 @ 4 pm.

Meeting was adjourned at 4:45 pm.



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REGULAR MEETING MINUTESBUDGET/FINANCE COMMITTEE MONDAY, NOVEMBER 3, 2025 – 3:30 – 5:30 PM

LOCATION: Pali South - 302 Colorado Ave., Room 104, Santa Monica, CA 90401

S Sherkhanov is remote: UCLA – 607 Charles E Young Dr E, 437 Boyer Hall, Los Angeles, CA 90049

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I. PRELIMINARY:

A. Call to Order & Roll Call - S Margiotta called the meeting to order at 3:35 pm. In attendance: S Margiotta, D Gronich, S Sherkhanov (remote), R Kianfar (remote due to emergency illness, H Ramberg (ASB), J Davis, J Recinos. Non-voting members: P Magee, J Azzizzi (remote), R Negroe (remote). Other attendees: B King, K Park, Z Bolour, C Richter, A Duston (remote).

B. Public Comments – M Friedman suggested that the school purchase an engraving device which can be housed in the Make Your Space room. It could be used to put teachers names on their classroom doorways to personalize spaces as we move back to the original campus. He is not sure where the money will come from. He also suggested that it could be used for other possibilities. He also was in support for pouches to lock phones up in class, nutrition and lunch.

C. Approval of Minutes from

1. D Gronich made a motion to approve the meeting minutes from September 8, 2025 as posted with the correction of the spelling on September. R Kianfar seconded the motion. ASB voiced their support. Motion carried unanimously without abstention.

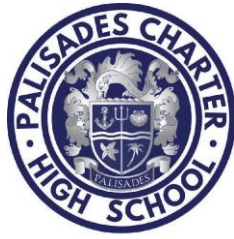
2. S Margiotta made a motion to approve the meeting minutes from October 6, 2025. S Sherkhanov seconded the motion with a request to correct a spelling error in R Kianfar's name. Motion carried unanimously with no abstentions.

II. REPORTS (5 minutes each):

A. Executive Director - P Magee reported that there is lots of work being done on returning to the Palisades location including: timng, challenges and what a return to campus will look like. She also noted that teachers/administrators have begun IB training and are working to see how this will fit with AP's & CTE to be an effective recruitment too.

B. CBO Report - J Azzizzi reviewed his CFO report and it stands as submitted. He was unable to complete his report in time for this meeting. The was suggested and agreed that the committee will hold a Special B&F meeting on Nov. 12th to review these materials in anticipation of the Board meeting.

C. Fundraising & Development - R Rodman reviewed her fundraising report and it stands as submitted.



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D. ASB Treasurer Report - ASB Leadership reported that they have sold 206 merch items, 132 Sr Packages, 37 yearbooks, + hoodies/tshirts/sweatshirts. Their budget is complete with a \$61,000 profit before profit from SoFi game. However, this does not take into account significant upcoming expenses (prom, etc). Group has also been discussing parking when we return to campus and is considering a tiered system for students interested in purchasing on campus parking.

E. Booster Club - R Rodman reported that they are over \$100K in fundraising at their last meeting, during which time they also granted approximately \$16K. They will be holding their annual auction this year.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

A. PCHS Operations Update - R Negroe /K Park reviewed and it stands as submitted. He noted that the intent is to end the lease at Pali South at the end of January.

C. Pali South Lease Update

P Magee

C. US Dept. of Education Project SERV Grant – FYI

R Rodman/P Magee

C. Electric Bus Grant – Discussion

P Magee

V. OTHER:

Date of upcoming Special B&F Committee meeting is Nov. 12, 2025 @ 3:30 pm. We will be reviewing contacts, budgets and the financial impact of the lease extension.

The meeting was adjourned at 4:38 pm.

Coversheet

International Baccalaureate (IB) Update

Section:	VII. Academic Excellence
Item:	A. International Baccalaureate (IB) Update
Purpose:	FYI
Submitted by:	
Related Material:	IB Board Presentation 11_18_2025.pdf



What is International Baccalaureate (IB)?

Mission Statement

The International Baccalaureate aims to develop **inquiring, knowledgeable** and **caring** young people who help to create a better and more **peaceful** world through **intercultural** understanding and respect.

Learner profile

The IB learner profile is the IB mission statement translated into a set of learning outcomes for the 21st century.

As IB learners we strive to be:

- inquirers
- knowledgeable
- thinkers
- communicators
- principled
- open-minded
- caring
- risk-takers
- balanced
- reflective

+International Mindedness



Key benefits



What is the Diploma Program (DP)?

- 2-Year program (11th & 12th)
- Students take 6-7 IB classes
- Combination of Standard Level (SL) and Higher Level (HL) courses
- IB curriculum based on learner traits and international-mindedness
- Internal & External Assessments to earn credit and diploma





What is the Diploma Program (DP)?

6 Subject Groups:

- Studies in Language and Literature
- Language Acquisition
- Individuals and Societies
- Sciences
- Mathematics
- The Arts (or another elective)

+ DP Core:

- Theory of knowledge (class)
- CAS
- Extended Essay



Approaches to learning skills

Approaches to learning (ATL) supports the IB belief that a large influence on a student's education is not only what they learn but also how they learn



Key benefits



Our Work

- Weekly IB Team Meetings
- Advisory Boards (ASB, Parent, Student)
- Community Meetings (Families, Pali Comm)- 75 attendees; 90+ respondents on interest form
- Policies Drafted
 - reviewed by IB teachers, SPED leadership
- IB Training completed/in progress
 - Pamela Magee (head of school)
 - Diana Kim (head of school)
 - Amie Whiteley (counseling)
 - Katie Pawlik (coordinator, CAS)
 - Shannon Skelley (business)
 - Allison Cheng (music)
 - Carolyn Krieger (math)
 - Aurora Martinez (spanish)
 - Dave Schalek (physics)
 - Alice Choi (Enviro)
 - Annika Lundgren (english)
 - Randy Tenan-Snow (Essay)



Important Benchmarks in Becoming an IB School

- Teacher Training - Fall & Spring 2025
- Action Plan Completed - November 2025
- Consultant Visit - November 2025
- Application Submission - January 2026
- Verification Visit - May 2026
- First IB Classes Offered - Fall 2026

Coversheet

Report on Funding Protections for Wildfire-Impacted Schools

Section:	VIII. Finance
Item:	A. Report on Funding Protections for Wildfire-Impacted Schools
Purpose:	FYI
Submitted by:	
Related Material:	Funding Protections for Wildfire-Impacts.pdf



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Palisades Charter High School – Board Meeting – Agenda – Tuesday November 18, 2025:

Coversheet

Report on Funding Protections for Wildfire-impacted Schools

Section:

Item:

Purpose

FYI / Review

Submitted by:

Related Material:

1. Summary of Funding Protections
2. 2025-30 - Enrollment, ADA, & LCFF Funding Assumptions Exhibit
3. LCFF Calculator – Summary Page



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Summary of Funding Protections (“Hold Harmless”)

1. 2025-26: EC 46392(g)

- a. The funding floor is set at the 24-25 P-1 Apportionment. If 25-26 P-2 is below 24-25 (it will be), then the school is funded at the 24-25 P-1 level via a special apportionment
- b. A preliminary allocation is expected as part of the first principal apportionment (P-1) beginning February 2026
- c. Minimum of 175 days of school operation (assume pro-rata if not)
- d. Prop 28 and State Mental Health are included in principal apportionment; should be protected under EC 46392(g). Need to confirm with CDE.
- e. Other state revenue sources based on current year ADA are not protected (e.g. SpEd/AB 602).
- f. Some Federal revenue sources are based on prior year ADA; will be impacted in 26-27 (e.g. SpEd/Fed IDEA)
- g. Title programs allocations based on number of unduplicated pupils will also be lower, based on overall lower enrollment.

2. J-13A Waiver – Material Decrease [

- a. Increases reported 24-25 P-Annual ADA
- b. Basically provides funding protection for 24-25 Lottery Revenue (which is only revenue source based on prior year P-Annual ADA)

3. 2026-2030: FCMAT AB 100 Report (11/1/25)

- a. FCMAT Report commissioned under Assembly Bill (AB) 100 [April ‘25]
- b. Recommendation #2: “Provide a special allocation for all impacted charter schools, as outlined in Education Code 46392, through the 2028-29 fiscal year to address outstanding and ongoing recovery related cost pressures as follows
 - i. 2026-27: 30% of the charter’s LCFF entitlement as of the 2024-25 first principal apportionment.

- ii. 2027-28: 20% of the charter's LCFF entitlement as of the 2024-25 first principal apportionment.
 - iii. 2028-29: 10% of the charter's LCFF entitlement as of the 2024-25 first principal apportionment."
- c. Recommendation #3. "Direct FCMAT to conduct an update of this report by November 1, 2027, to evaluate the need for additional funding and statutory changes for the 2028-29 and 2029-30 fiscal years."
- d. Intended to cover additional cost pressures as well as other revenue decreases based on ADA

4. Business Interruption Insurance

- a. \$10MM Policy Sublimit
- b. Working with BRG insurance consultant on submitting claim
 - i. Pool/Permits lost revenue
 - ii. Additional ADA loss protection beyond FCMAT or other recommendations / legislation
 - iii. Other reduced revenue sources based on ADA or Enrollment (e.g. Lottery, Title Funds, Federal / State SpEd)

2025-30 - ENROLLMENT, ADA, & LCFF FUNDING ASSUMPTIONS [DRAFT]**25-26 1st Interim/MYP Projection**

Enrollment Actual ⁻¹ /Projection:	Actual	Actual	Actual	Fall 1 Draft	Projection (Conservative)			
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>25-26</u>	<u>26-27</u>	<u>27-28</u>	<u>28-29</u>	<u>29-30</u>
9	691	715	716	530	550	570	600	620
10	758	742	723	578	540	560	580	610
11	753	769	724	615	588	550	570	590
12	757	765	757	666	625	598	560	580
Tot Enrollment	2959	2991	2920	2389	2303	2278	2310	2400
Actual/Projected ADA Rate⁻²⁾	92.91%	92.85%	94.01%	93.00%	93.00%	93.00%	93.00%	93.00%
LCFF Assumptions	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>25-26</u>	<u>26-27</u>	<u>27-28</u>	<u>28-29</u>	<u>29-30</u>
Enrollment (CalPADS Fall 1) ⁻¹⁾	2959	2991	2920	2389	2303	2278	2310	2400
Unduplicated Pupil #	791	823	649	563	541	535	543	564
- UPP% (One-Yr)	26.73%	27.52%	22.23%	23.57%	23.49%	23.49%	23.51%	23.50%
- UPP% (3-Yr rolling)	26.63%	27.32%	25.51%	24.52%	23.03%	23.52%	23.49%	23.50%
ADA - LCFF ⁻⁴⁾ Gr 9-12	2,749.26	2,777.24	2,745.21	2,221.77	2,141.79	2,118.54	2,148.30	2,232.00
Total ADA vs Prior Yr		27.98	-32.03	-523.44	-79.98	-23.25	29.76	83.70
% vs Pr Yr		1.02%	-1.15%	-19.07%	-3.60%	-1.09%	1.40%	3.90%
% vs 24-25				-19%	-22%	-23%	-22%	-19%
AB-100 HH% (proposed)					30%	20%	10%	
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>25-26</u>	<u>26-27</u>	<u>27-28</u>	<u>28-29</u>	<u>29-30</u>
LCFF Entitlement w/o HH	32,984,755	36,105,639	35,950,472	29,707,428	29,419,228	30,123,103	31,556,657	33,847,718
Funding Protection ("Hold Harmless"):								
- EC 46392(g) [25-26] ⁻³⁾				6,263,866				
- AB 100 (proposed) ⁻⁴⁾					10,791,388	7,194,259	3,597,129	
Total Projected LCFF Revenue	32,984,755	36,105,639	35,950,472	35,971,294	40,210,616	37,317,362	35,153,786	33,847,718
Memo: LCFF @24-25 ADA w/COLA				36,671,388	37,650,018	38,937,419	40,227,686	41,529,424
Difference				(700,094)	2,560,598	(1,620,057)	(5,073,900)	(7,681,706)
Memo: LCFF / ADA (w/o HH)	11,998	13,001	13,096	13,371	13,736	14,219	14,689	15,165
LCFF / ADA (incl HH)	11,998	13,001	13,096	16,190	18,774	17,615	16,364	15,165

Note 1: Enrollment is as of CalPADS Census Day. 25-26 is Draft/Not Certified

Note 2: ADA Actuals are from P-2 reporting

Note 3: Difference between 24-25 P-1 Apportionment [\$35,971,294 and 25-26 Actual (P-2)]

Note 4: As % of 24-25 P-1 Apportionment: 26-27 30%; 27-28 20%; 28-29 10%. 28-29 & 29-30 to be reviewed by 11/1/27 [not incl in 1st Interim]

Palisades Charter High (1995836) - 25-26 1st Interim		11/1/2025							
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
General Assumptions									
COLA & Augmentation	13.26%	8.22%	1.07%	2.30%	3.02%	3.42%	3.31%	3.24%	
Base Grant Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Add-on, ERT & MSA Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Student Assumptions:									
Enrollment Count	2,959	2,991	2,920	2,389	2,303	2,278	2,310	2,400	
Unduplicated Pupil Count (UPC)	791	823	649	563	541	535	543	564	
Unduplicated Pupil Percentage (UPP)	26.63%	27.32%	25.51%	24.52%	23.03%	23.52%	23.49%	23.50%	
Current Year LCFF Average Daily Attendance (ADA)	2,749.26	2,777.24	2,745.21	2,221.77	2,141.79	2,118.54	2,148.30	2,232.00	
Funded LCFF ADA	2,749.26	2,777.24	2,745.21	2,221.77	2,141.79	2,118.54	2,148.30	2,232.00	
LCFF Entitlement Summary									
Base Grant	\$30,522,285	\$33,368,539	\$33,337,830	\$27,601,049	\$27,410,628	\$28,040,995	\$29,375,854	\$31,509,144	
Grade Span Adjustment	794,536	866,498	867,487	717,631	713,216	728,778	764,795	819,144	
<i>Adjusted Base Grant</i>	<i>\$31,316,821</i>	<i>\$34,235,037</i>	<i>\$34,205,317</i>	<i>\$28,318,680</i>	<i>\$28,123,844</i>	<i>\$28,769,773</i>	<i>\$30,140,649</i>	<i>\$32,328,288</i>	
Supplemental Grant	1,667,934	1,870,602	1,745,155	1,388,748	1,295,384	1,353,330	1,416,008	1,519,430	
Concentration Grant	-	-	-	-	-	-	-	-	
Total Base, Supplemental and Concentration Grant	\$32,984,755	\$36,105,639	\$35,950,472	\$29,707,428	\$29,419,228	\$30,123,103	\$31,556,657	\$33,847,718	
Total Allowance and Add-On Amounts	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
Total LCFF Entitlement Before Adjustments (excludes Additional State Aid)	\$32,984,755	\$36,105,639	\$35,950,472	\$29,707,428	\$29,419,228	\$30,123,103	\$31,556,657	\$33,847,718	
Miscellaneous Adjustments	-	-	-	-	-	-	-	-	
Total LCFF Entitlement (excludes Additional State Aid)	\$ 32,984,755	\$ 36,105,639	\$ 35,950,472	\$ 29,707,428	\$ 29,419,228	\$ 30,123,103	\$ 31,556,657	\$ 33,847,718	
LCFF Entitlement Per ADA (excludes Categorical MSA)	\$ 11,998	\$ 13,001	\$ 13,096	\$ 13,371	\$ 13,736	\$ 14,219	\$ 14,689	\$ 15,165	
Additional State Aid	-	-	-	-	-	-	-	-	
Total LCFF Entitlement with Additional State Aid	32,984,755	36,105,639	35,950,472	29,707,428	29,419,228	30,123,103	31,556,657	33,847,718	
LCFF Sources Summary									
Funding Source Summary									
Local Revenue and In-Lieu of Property Taxes <i>(net for school districts)</i>	\$ 9,960,734	\$ 10,793,938	\$ 11,583,249	\$ 10,030,849	\$ 10,346,638	\$ 10,950,724	\$ 11,881,872	\$ 13,208,938	
Education Protection Account Entitlement <i>(includes \$200/minimum per ADA)</i>	\$ 2,699,883	\$ 5,062,780	\$ 11,367,365	\$ 6,638,542	\$ 6,592,835	\$ 6,744,295	\$ 7,065,405	\$ 7,578,522	
Net State Aid <i>(excludes Additional State Aid)</i>	\$ 20,324,138	\$ 20,248,921	\$ 12,999,858	\$ 13,038,037	\$ 12,479,755	\$ 12,428,084	\$ 12,609,380	\$ 13,060,258	
Additional State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Funding Sources	\$ 32,984,755	\$ 36,105,639	\$ 35,950,472	\$ 29,707,428	\$ 29,419,228	\$ 30,123,103	\$ 31,556,657	\$ 33,847,718	
Funding Source by Resource-Object									
State Aid (Resource Code 0000, Object Code 8011)	\$ 20,324,138	\$ 20,248,921	\$ 12,999,858	\$ 13,038,037	\$ 12,479,755	\$ 12,428,084	\$ 12,609,380	\$ 13,060,258	
EPA, Current Year (Resource 1400, Object Code 8012) (P-2 plus Current Year Accrual)	\$ 2,699,883	\$ 5,062,780	\$ 11,367,365	\$ 6,638,542	\$ 6,592,835	\$ 6,744,295	\$ 7,065,405	\$ 7,578,522	
EPA, Prior Year Adjustment (Resource 1400, Object Code 8019) (P-A less Prior Year Accrual)	\$ 532,518	\$ 66,012	\$ 12,803	\$ -	\$ -	\$ -	\$ -	\$ -	
Property Taxes (Object 8021 to 8089)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
% Change		0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	
In-Lieu of Property Taxes (Object Code 8096)	9,960,734	10,793,938	11,583,249	10,030,849	10,346,638	10,950,724	11,881,872	13,208,938	
Entitlement and Source Reconciliation									
Basic Aid/Excess Tax District Status	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total LCFF Entitlement	\$ 32,984,755	\$ 36,105,639	\$ 35,950,472	\$ 29,707,428	\$ 29,419,228	\$ 30,123,103	\$ 31,556,657	\$ 33,847,718	
Additional State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Additional EPA Minimum Entitlement (excess to LCFF Entitlement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Excess Taxes before Minimum State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Funding Sources	\$ 32,984,755	\$ 36,105,639	\$ 35,950,472	\$ 29,707,428	\$ 29,419,228	\$ 30,123,103	\$ 31,556,657	\$ 33,847,718	
LCAP Percentage to Increase or Improve Services Calculation									
Base Grant <i>(Excludes add-ons for TIIG & Transportation)</i>	\$ 31,316,821	\$ 34,235,037	\$ 34,205,317	\$ 28,318,680	\$ 28,123,844	\$ 28,769,773	\$ 30,140,649	\$ 32,328,288	
Supplemental and Concentration Grant funding in the LCAP year	\$ 1,667,934	\$ 1,870,602	\$ 1,745,155	\$ 1,388,748	\$ 1,295,384	\$ 1,353,330	\$ 1,416,008	\$ 1,519,430	
Projected Additional 15% Concentration Grant funding in the LCAP year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Percentage to Increase or Improve Services	5.33%	5.46%	5.10%	4.90%	4.61%	4.70%	4.70%	4.70%	

Palisades Charter High (1995836) - 25-26 1st Interim				11/1/2025															
				2022-23		2023-24		2024-25		2025-26		2026-27		2027-28		2028-29		2029-30	
PER-ADA FUNDING LEVELS																			
Base, Supplemental and Concentration Rate per ADA																			
Grades 9-12	\$	11,997.68	\$	13,000.55	\$	13,095.71	\$	13,371.06	\$	13,735.81	\$	14,218.80	\$	14,689.13	\$	15,164.75			
Base Grants																			
Grades 9-12	\$	11,102	\$	12,015	\$	12,144	\$	12,423	\$	12,798	\$	13,236	\$	13,674	\$	14,117			
Grade Span Adjustment																			
Grades 9-12	\$	289	\$	312	\$	316	\$	323	\$	333	\$	344	\$	356	\$	367			
Prorated Base, Supplemental and Concentration Rate per ADA																			
Grades 9-12	\$	11,391	\$	12,327	\$	12,460	\$	12,746	\$	13,131	\$	13,580	\$	14,030	\$	14,484			
Prorated Base Grants																			
Grades 9-12	\$	11,102	\$	12,015	\$	12,144	\$	12,423	\$	12,798	\$	13,236	\$	13,674	\$	14,117			
Prorated Grade Span Adjustment																			
Grades 9-12	\$	289	\$	312	\$	316	\$	323	\$	333	\$	344	\$	356	\$	367			
Supplemental Grant																			
Maximum - 1.00 ADA, 100% UPP		20%		20%		20%		20%		20%		20%		20%		20%			
Grades 9-12	\$	2,278	\$	2,465	\$	2,492	\$	2,549	\$	2,626	\$	2,716	\$	2,806	\$	2,897			
Actual - 1.00 ADA, Local UPP as follows:																			
Grades 9-12	\$	26.63%	\$	27.32%	\$	25.51%	\$	24.52%	\$	23.03%	\$	23.52%	\$	23.49%	\$	23.50%			
Concentration Grant (>55% population)																			
Maximum - 1.00 ADA, 100% UPP		65%		65%		65%		65%		65%		65%		65%		65%			
Grades 9-12	\$	7,404	\$	8,013	\$	8,099	\$	8,285	\$	8,535	\$	8,827	\$	9,120	\$	9,415			
Actual - 1.00 ADA, Local UPP >55% as follows:																			
Grades 9-12	\$	0.0000%	\$	0.0000%	\$	0.0000%	\$	0.0000%	\$	0.0000%	\$	0.0000%	\$	0.0000%	\$	0.0000%			
Grades 9-12	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			

Coversheet

September 2025 Financial Reports

Section:	VIII. Finance
Item:	B. September 2025 Financial Reports
Purpose:	FYI
Submitted by:	
Related Material:	September Financial Reports_upd01.pdf



PALISADES
CHARTER HIGH SCHOOL
Empowering Educational Excellence.

Palisades Charter High School – Board Meeting – Agenda – Tuesday November 18, 2025:

Coversheet

September 2025 Financial Reporting Package

Section:

Item:

Purpose FYI / Review

Submitted by:

Related Material:

1. 2025-26 Current Year Estimate
2. Financial Package
 - a. Budget vs Actual
 - b. Statement of Financial Position (Balance Sheet)
 - c. Statement of Cash Flows
 - d. Sept '25 Check Register
 - e. Sept '25 Accounts Payable Aging

FY25-26 Palisades HS Forecast

Monthly Cash Flow/Budget FY25-26

Revised 11/13/25

Actuals Through:

9/30/2025

ADA = 2221.77



Revenues

State Aid - Revenue Limit

	25-26 CY Forecast	Original Budget Total	Favorable / (Unfav.)	24-25 (PY) Forecast	Favorable / (Unfav.)
8011 LCFF State Aid	18,071,133	18,071,133	-	12,999,858	5,071,275
8012 Education Protection Account	6,473,995	6,473,995	-	11,367,365	(4,893,370)
8019 State Aid - Prior Year	-	-	-	10,140	(10,140)
8096 In Lieu of Property Taxes	11,426,166	11,426,166	-	11,583,249	(157,083)

35,971,294

35,971,294

-

35,960,612

10,682

Federal Revenue

8181 Special Education - Entitlement	423,400	423,400	-	707,797	(284,397)
8220 Federal Child Nutrition	312,786	312,786	0	174,414	138,372
8290 Title I, Part A - Basic Low Income	367,489	292,162	75,327	295,170	72,319
8291 Title II, Part A - Teacher Quality	46,408	56,781	(10,373)	57,142	(10,734)
8293 Title III - Limited English	21,341	20,826	515	-	21,341
8296 Other Federal Revenue	46,970	46,970	-	272,057	(225,087)
8299 Prior Year Federal Revenue	-	-	-	4,142	(4,142)

1,218,394

1,152,925

65,469

1,510,722

(292,328)

Other State Revenue

8311 State Special Education	2,548,201	2,548,173	28	2,547,912	289
8520 Child Nutrition	592,258	592,258	0	520,851	71,408
8550 Mandated Cost	159,799	156,587	3,212	154,815	4,984
8560 State Lottery	604,321	749,876	(145,555)	778,542	(174,220)
8598 Prior Year Revenue	-	-	-	245,468	(245,468)
8599 Other State Revenue	1,863,284	662,011	1,201,273	554,859	1,308,425

5,767,864

4,708,905

1,058,959

4,802,447

965,417

Other Local Revenue

8634 Food Service Sales	34,950	50,000	(15,050)	12,272	22,678
8650 Lease and Rental Income	425,000	425,000	-	470,520	(45,520)
8660 Interest Revenue	264,726	350,000	(85,274)	604,247	(339,521)
8670 Transportation Revenue	117,422		117,422	543,604	(426,183)
8689 Other Fees and Contracts	34,000	-	34,000	-	34,000
8690 Other Local Revenue	2,000	-	2,000	12,202	(10,202)

FY25-26 Palisades HS Forecast

Monthly Cash Flow/Budget FY25-26

Revised 11/13/25

Actuals Through:

9/30/2025

ADA = 2221.77



		25-26 CY Forecast	Original Budget Total	Favorable / (Unfav.)	24-25 (PY) Forecast	Favorable / (Unfav.)
8697	Insurance Revenue	2,125,082		2,125,082	9,343,473	(7,218,391)
8699	School Fundraising	425,000	350,000	75,000	1,324,742	(899,742)
		3,428,179	1,175,000	2,253,179	12,311,060	(8,882,881)
					-	-
Total Revenue		46,385,731	43,008,124	3,377,607	54,584,840	(8,199,110)
					-	-
Expenses					-	-
Certificated Salaries					-	-
1100	Teachers' Salaries	12,629,142	13,736,790	1,107,648	14,346,537	1,717,395
1170	Teachers' Substitute Hours	472,000	472,000	0	361,869	(110,131)
1200	Pupil Support Salaries	1,759,762	1,891,811	132,049	1,337,256	(422,506)
1300	Administrators' Salaries	1,012,353	891,484	(120,869)	1,001,439	(10,914)
1900	Other Certificated Salaries	33,845	-	(33,845)	-	(33,845)
		15,907,101	16,992,085	1,084,984	17,047,101	1,140,000
Classified Salaries						
2100	Instructional Salaries	805,504	820,053	14,549	827,212	21,708
2200	Support Salaries	220,134	219,713	(421)	294,712	74,578
2300	Classified Administrators' Salaries	495,193	494,839	(354)	627,474	132,281
2400	Clerical and Office Staff Salaries	1,998,974	1,952,638	(46,336)	2,092,153	93,179
2900	Other Classified Salaries	815,696	866,273	50,577	1,313,505	497,810
		4,335,501	4,353,516	18,015	5,155,055	819,555
Benefits						
3101	STRS	3,031,792	3,245,488	213,696	3,210,535	178,743
3202	PERS	1,162,348	1,167,178	4,829	1,279,856	117,507
3301	OASDI	268,801	269,918	1,117	316,542	47,741
3311	Medicare	293,027	309,511	16,485	319,974	26,947
3401	Health and Welfare	4,140,408	4,288,991	148,583	4,004,044	(136,365)
3501	State Unemployment	10,104	10,673	569	18,023	7,919
3601	Workers' Compensation	197,870	190,616	(7,254)	183,961	(13,910)
3901	Other Benefits	800,000	800,000	(0)	800,000	(0)
		9,904,350	10,282,375	378,025	10,132,935	228,584
Books and Supplies						
4100	Textbooks and Core Curricula	74,890	74,890	0	72,431	(2,458)

FY25-26 Palisades HS Forecast

Monthly Cash Flow/Budget FY25-26

Revised 11/13/25

Actuals Through:

9/30/2025

ADA = 2221.77



	25-26 CY Forecast	Original Budget Total	Favorable / (Unfav.)	24-25 (PY) Forecast	Favorable / (Unfav.)
4200 Books and Other Materials	8,804	-	(8,804)	4,944	(3,860)
4302 School Supplies	266,544	266,544	0	319,882	53,338
4305 Software	217,766	-	(217,766)	53,788	(163,978)
4310 Office Expense (Copiers/Tech)	112,000	112,000	(0)	65,959	(46,041)
4311 Business Meals	2,988	100	(2,888)	198	(2,790)
4313 Operating/Other Supplies	207,387	207,387	(0)	-	(207,387)
4400 Noncapitalized Equipment	642,520	642,520	(0)	565,871	(76,650)
4700 Food Services	905,045	382,018	(523,027)	334,223	(570,822)
	2,437,944	1,685,459	(752,485)	1,417,295	(1,020,648)
Subagreement Services					
5101 Nursing	1,800	-	(1,800)	2,905	1,105
5102 Special Education	427,515	414,500	(13,015)	683,352	255,837
5103 Substitute Teacher	-	-	-	2,132	2,132
5104 Transportation	555,692	438,270	(117,422)	788,039	232,347
5105 Security	439,296	439,296	(0)	538,850	99,554
5106 Other Subagreements & Consultants	1,162,020	1,840,804	678,784	772,897	(389,123)
	2,586,324	3,132,870	546,546	2,788,176	201,852
Operations and Housekeeping					
5201 Auto and Travel	152,181	6,200	(145,981)	28,395	(123,786)
5300 Subscriptions	393,975	518,747	124,772	625,887	231,912
5400 Insurance	587,351	587,351	(0)	503,544	(83,807)
5501 Utilities	485,000	485,000	(0)	397,509	(87,492)
5502 Janitorial Services	412,896	412,896	(0)	839,794	426,898
5516 Miscellaneous Expense	12,000	12,000	-	28,758	16,758
5900 Communications	53,000	53,000	(0)	43,789	(9,211)
5901 Postage and Shipping	653	500	(153)	2,530	1,877
	2,097,057	2,075,694	(21,363)	2,470,206	373,149
Facilities, Repairs and Other Leases					
5602 Additional Rent	165,625	-	(165,625)	3,964	(161,661)
5603 Equipment Leases	35,000	35,000	0	3,845	(31,154)
5604 Other Leases	12,316	-	(12,316)	5,115	(7,201)
5610 Repairs and Maintenance	361,300	361,300	(0)	378,367	17,067
	574,241	396,300	(177,941)	391,291	(182,950)

FY25-26 Palisades HS Forecast

Monthly Cash Flow/Budget FY25-26

Revised 11/13/25

Actuals Through:

9/30/2025

ADA = 2221.77



		25-26 CY Forecast	Original Budget Total	Favorable / (Unfav.)	24-25 (PY) Forecast	Favorable / (Unfav.)
Professional/Consulting Services						
5801	IT	4,500	4,500	-	3,565	(935)
5802	Audit & Taxes	54,050	50,000	(4,050)	8,886	(45,164)
5803	Legal	330,800	330,800	0	429,530	98,731
5804	Professional Development	304,923	59,265	(245,658)	115,296	(189,626)
5805	General Consulting	379,231	370,838	(8,393)	1,072,448	693,217
5806	Special Activities/Field Trips	82,611	-	(82,611)	9,263	(73,347)
5807	Bank Charges	810	-	(810)	1,052	242
5808	Printing	3,790	-	(3,790)	2,945	(844)
5809	Other taxes and fees	23,970	3,800	(20,170)	(30,415)	(54,384)
5810	Payroll Service Fee	59,678	-	(59,678)	55,353	(4,325)
5811	Management Fee	500,000	500,000	-	75	(499,925)
5812	District Oversight Fee	359,713	359,713	-	359,505	(208)
5814	SPED Encroachment (20% Fee)	594,320	594,315	(6)	651,142	56,822
5815	Public Relations/Recruitment	1,080	1,200	120	3,525	2,445
5816	Replacement Temp Facility	2,340,511	650,000	(1,690,511)	9,185,389	6,844,877
5817	Insurance Replacements Expense	2,548,880	-	(2,548,880)	-	(2,548,880)
		7,588,866	2,924,431	(4,664,435)	11,867,560	4,278,695
Depreciation						
6900	Depreciation Expense	930,093	1,140,700	210,607	929,793	(300)
		930,093	1,140,700	210,607	929,793	(300)
Total Expenses		46,361,476	42,983,430	(3,378,046)	52,199,413	5,837,937
Monthly Surplus (Deficit)		24,255	24,694	(439)	2,385,427	(2,361,173)

Palisades Charter High School

Financial Package
September 30, 2025

Presented by:



Palisades Charter High School**Budget vs Actual**

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget	% YTD
Revenue								
State Aid - Revenue Limit								
8011 - LCFF Revenue	\$ 849,576	\$ 903,034	\$ (53,458)	\$ 849,576	\$ 1,806,068	\$ (956,492)	\$ 18,071,138	4.7%
8012 - Economic Protection Account Funding	-	1,618,499	(1,618,499)	-	1,618,499	(1,618,499)	6,473,996	0.0%
8019 - State Aid - Prior Year	(179,993)	-	(179,993)	(179,993)	-	(179,993)	-	n/a
8096 - In Lieu of Property Taxes	1,389,990	1,370,346	19,644	1,389,990	2,055,519	(665,529)	11,426,165	12.2%
Total State Aid - Revenue Limit	2,059,573	3,891,879	(1,832,306)	2,059,573	5,480,086	(3,420,513)	35,971,299	5.7%
Federal Revenue								
8181 - Federal Special Education - IDEA	84,936	-	84,936	84,936	-	84,936	423,400	20.1%
8220 - Federal Child Nutrition	-	-	-	-	-	-	312,788	0.0%
8290 - Title I, Part A - Basic Low Income	-	73,041	(73,041)	-	73,041	(73,041)	292,163	0.0%
8291 - Title II, Part A - Teacher Quality	-	14,195	(14,195)	-	14,195	(14,195)	56,781	0.0%
8293 - Title III - Limited English	-	-	-	-	-	-	20,826	0.0%
8296 - Other Federal Revenue	-	-	-	-	-	-	46,972	0.0%
Total Federal Revenue	84,936	87,236	(2,300)	84,936	87,236	(2,300)	1,152,930	7.4%
Other State Revenue								
8311 - State Special Education - AB602	305,749	127,409	178,340	305,749	254,818	50,931	2,548,178	12.0%
8520 - State - Child Nutrition	-	-	-	-	-	-	592,262	0.0%
8550 - State - Mandated Cost Reimbursement	-	-	-	-	-	-	156,587	0.0%
8560 - State - State Lottery	-	-	-	-	-	-	749,877	0.0%
8599 - State - Other State Revenue	11,649	11,608	41	11,649	23,216	(11,567)	662,008	1.8%
Total Other State Revenue	317,398	139,017	178,381	317,398	278,034	39,364	4,708,912	6.7%
Other Local Revenue								
8634 - Food Service Sales	(24)	4,750	(4,774)	(72)	7,250	(7,322)	50,000	-0.1%
8650 - Lease and Rental Income	-	35,417	(35,417)	-	106,251	(106,251)	425,004	0.0%
8660 - Interest Revenue	721	29,167	(28,446)	2,226	87,501	(85,275)	350,004	0.6%
8689 - Other Fees and Contracts	62,744	-	62,744	62,744	-	62,744	-	n/a
8690 - Other Local Revenue	54,514	-	54,514	302,543	-	302,543	-	n/a
8697 - Insurance Revenue	-	-	-	823,344	-	823,344	-	n/a
8699 - School Fundraising	137,801	29,167	108,634	179,930	87,501	92,429	350,004	51.4%
Total Other Local Revenue	255,756	98,501	157,255	1,370,715	288,503	1,082,212	1,175,012	116.7%
Total Revenue	\$ 2,717,663	\$ 4,216,633	\$ (1,498,970)	\$ 3,832,622	\$ 6,133,859	\$ (2,301,237)	\$ 43,008,153	8.9%
Expenses								
Certificated Salaries								
1100 - Certificated Teachers' Salaries	\$ 926,880	\$ 1,144,733	\$ 217,853	\$ 2,752,508	\$ 3,434,199	\$ 681,691	\$ 13,736,796	20.0%
1170 - Certificated Teachers' Substitute Hours	20,706	42,909	22,203	41,412	85,818	44,406	471,999	8.8%
1200 - Certificated Pupil Support Salaries	240,540	157,651	(82,889)	685,721	472,953	(212,768)	1,891,812	36.2%
1300 - Certificated Supervisors' and Administrators' Salaries	78,340	74,290	(4,050)	227,833	222,870	(4,963)	891,480	25.6%
1900 - Other Certificated Salaries	11,590	-	(11,590)	33,845	-	(33,845)	-	n/a
Total Certificated Salaries	1,278,056	1,419,583	141,527	3,741,319	4,215,840	474,521	16,992,087	22.0%
Classified Salaries								
2100 - Classified Instructional Salaries	87,626	82,005	(5,621)	215,450	164,010	(51,440)	820,050	26.3%
2200 - Classified Support Salaries	22,847	18,309	(4,538)	64,982	54,927	(10,055)	219,708	29.6%
2300 - Classified Supervisors' and Administrators' Salaries	215,421	41,237	(174,184)	605,304	123,711	(481,593)	494,844	122.3%
2400 - Clerical, Technical, and Office Staff Salaries	-	177,513	177,513	-	355,026	355,026	1,952,643	0.0%
2900 - Other Classified Salaries	74,051	80,800	6,749	193,249	161,600	(31,649)	866,268	22.3%
Total Classified Salaries	399,945	399,864	(81)	1,078,985	859,274	(219,711)	4,353,513	24.8%
Benefits								
3101 - State Teachers' Retirement System, certificate	247,588	271,140	23,552	725,282	805,225	79,943	3,245,485	22.3%
3202 - Public Employees' Retirement System, classified	96,607	107,204	10,597	262,050	230,372	(31,678)	1,167,181	22.5%
3301 - OASDI/Medicare/Alternative, certificated positions	23,177	24,792	1,615	61,494	53,276	(8,218)	269,922	22.8%
3311 - Medicare certificated positions	24,174	26,382	2,208	69,561	73,589	4,028	309,511	22.5%
3401 - Health and Welfare Benefits, certificated positions	(5,822)	357,416	363,238	603,028	1,072,248	469,220	4,288,992	14.1%
3501 - State Unemployment Insurance, certificated positions	-	534	534	-	1,602	1,602	10,676	0.0%
3601 - Workers' Compensation Insurance, certificate	-	16,248	16,248	195,784	45,321	(150,463)	190,619	102.7%
3901 - Other Benefits, certificated positions	74,843	68,190	(6,653)	191,639	190,207	(1,432)	799,999	24.0%
Total Benefits	460,567	871,906	411,339	2,108,838	2,471,840	363,002	10,282,385	20.5%
Books & Supplies								
4100 - Textbooks and Core Curricula Materials	13,929	18,723	4,794	13,929	37,446	23,517	74,892	18.6%
4200 - Books and Other Reference Materials	-	-	-	8,804	-	(8,804)	-	n/a
4302 - School Supplies	27,536	22,212	(5,324)	57,719	66,636	8,917	266,544	21.7%

Palisades Charter High School**Budget vs Actual**

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget	% YTD
4305 - Software	68,635	-	(68,635)	217,766	-	(217,766)	-	
4310 - Office Expense	4,507	9,333	4,826	11,461	27,999	16,538	111,996	10.2%
4311 - Business Meals	2,745	17,291	14,546	2,839	51,873	49,034	207,492	1.4%
4400 - Noncapitalized Equipment	27,907	128,504	100,597	102,025	257,008	154,983	642,520	15.9%
4700 - Food Services	448	34,729	34,281	485	69,458	68,973	382,019	0.1%
Total Books & Supplies	145,707	230,792	85,085	415,028	510,420	95,392	1,685,463	24.6%
Subagreement Services								
5102 - Special Education	35,380	37,682	2,302	88,379	75,364	(13,015)	414,502	21.3%
5104 - Transportation	191,857	39,843	(152,014)	197,107	79,686	(117,421)	438,273	45.0%
5105 - Security	137,939	39,936	(98,003)	137,939	79,872	(58,067)	439,296	31.4%
5106 - Other Educational Consultants	15,790	184,080	168,290	21,020	184,080	163,060	1,840,800	1.1%
Total Subagreement Services	380,966	301,541	(79,425)	444,445	419,002	(25,443)	3,132,871	14.2%
Professional/Consulting Services								
5801 - IT	-	375	375	-	1,125	1,125	4,500	0.0%
5802 - Audit and Tax	4,050	-	(4,050)	4,050	-	(4,050)	50,001	8.1%
5803 - Legal	16,533	27,567	11,034	16,533	82,701	66,168	330,804	5.0%
5804 - Professional Development	300	5,927	5,627	4,021	5,927	1,906	59,270	6.8%
5805 - General Consulting	32,292	37,084	4,792	45,477	37,084	(8,393)	370,840	12.3%
5806 - Special Activities	5,973	-	(5,973)	75,111	-	(75,111)	-	n/a
5807 - Bank Charges	-	-	-	-	-	-	-	n/a
5808 - Printing	3,517	-	(3,517)	3,790	-	(3,790)	-	n/a
5809 - Other Taxes and Fees	(1,170)	380	1,550	20,549	380	(20,169)	3,800	> 200%
5810 - Payroll Service Fee	-	-	-	59,678	-	(59,678)	-	n/a
5811 - Management Fee	41,667	41,667	-	125,301	125,001	(300)	500,004	25.1%
5812 - District Oversight Fee	43,141	38,919	(4,222)	43,141	54,801	11,660	359,711	12.0%
5814 - SELPA Fees	78,138	25,482	(52,656)	78,138	50,964	(27,174)	594,314	13.1%
5815 - Public Relations	-	120	120	-	120	120	1,200	0.0%
5816 - Replacement Temp Facility	848,027	-	(848,027)	849,109	-	(849,109)	-	n/a
5817 - Insurance Replacements Expense	21,610	-	(21,610)	21,730	-	(21,730)	-	n/a
Total Professional/Consulting Services	1,094,078	177,521	(916,557)	1,346,628	358,103	(988,525)	2,274,444	59.2%
Facilities, Repairs & Other Leases								
5602 - Additional Rent	115,600	-	(115,600)	165,625	-	(165,625)	-	n/a
5603 - Equipment Leases	1,181	2,917	1,736	1,181	8,751	7,570	35,004	3.4%
5604 - Other Leases	-	-	-	12,316	-	(12,316)	-	n/a
5610 - Repairs and Maintenance	2,442	30,108	27,666	34,982	90,324	55,342	361,296	9.7%
5615 - Ins Claim Costs - Temp Reloc	-	54,167	54,167	-	162,501	162,501	650,004	0.0%
Total Facilities, Repairs & Other Leases	119,223	87,192	(32,031)	214,104	261,576	47,472	1,046,304	20.5%
Operations & Housekeeping								
5201 - Auto and Travel Expense	624	564	(60)	147,108	1,128	(145,980)	6,204	> 200%
5300 - Dues & Memberships	99	43,229	43,130	4,915	129,687	124,772	518,748	0.9%
5400 - Insurance	499	48,946	48,447	66,955	146,838	79,883	587,352	11.4%
5501 - Utilities	19,872	40,417	20,545	19,873	121,251	101,378	485,004	4.1%
5502 - Janitorial/Trash Removal	59,753	34,408	(25,345)	83,573	103,224	19,651	412,896	20.2%
5516 - Miscellaneous Expense	-	1,200	1,200	-	1,200	1,200	12,000	0.0%
5900 - Communications	11,424	4,417	(7,007)	11,423	13,251	1,828	53,004	21.6%
5901 - Postage and Shipping	-	50	50	203	50	(153)	500	40.6%
Total Operations & Housekeeping	92,271	173,231	80,960	334,050	516,629	182,579	2,075,708	16.1%
Depreciation								
6900 - Depreciation Expense	77,527	95,058	17,531	232,581	285,174	52,593	1,140,696	20.4%
Total Depreciation	77,527	95,058	17,531	232,581	285,174	52,593	1,140,696	20.4%
Total Expenses	4,048,340	3,756,688	(291,652)	9,915,978	9,897,858	(18,120)	42,983,471	23.1%
Change in Net Assets	(1,330,677)	459,945	(1,790,622)	(6,083,356)	(3,763,999)	(2,319,357)	24,682	> 200%
Net Assets, Beginning of Period	11,100,460	0	(1,330,677)	15,853,139	0	(6,083,356)	0	n/a
Net Assets, End of Period	\$ 9,769,783	\$ 459,945	\$ (3,121,298)	\$ 9,769,783	\$ (3,763,999)	\$ (8,402,713)	\$ 24,682	> 200%

Palisades Charter High School

Statement of Financial Position

For the period ended September 30, 2025

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 26,729,389	\$ 32,370,008	\$ (5,640,620)	(17) %
Accounts Receivable	1,075,826	1,218,774	(142,947)	(12) %
Prepaid Expenses	71,597	271,597	(200,000)	(74) %
Other Current Assets				
Other Short Term Assets	209,997	209,996	-	0 %
Total FSP-SoFP-Other Current Assets	209,997	209,996	-	0 %
Total Current Assets	28,086,809	34,070,375	(5,983,567)	(18) %
Long-term Assets				
Property & Equipment, Net	6,361,313	6,568,895	(207,581)	(3) %
Deposits	400,000	400,000	-	0 %
Total Long-term Assets	6,761,313	6,968,895	(207,581)	(3) %
Total Assets	\$ 34,848,122	\$ 41,039,270	\$ (6,191,148)	(15) %
Liabilities				
Current Liabilities				
Accounts Payable	\$ 1,202,927	\$ 1,815,088	\$ (612,161)	(34) %
Accrued Liabilities	20,594,950	20,111,349	483,601	2 %
Deferred Revenue	3,280,462	3,259,694	20,768	1 %
Total Current Liabilities	25,078,339	25,186,131	(107,792)	(0) %
Total Liabilities	25,078,339	25,186,131	(107,792)	(0) %
Net Asset	9,769,783	15,853,139	(6,083,356)	(38) %
Liabilities & Net Assets	\$ 34,848,122	\$ 41,039,270	\$ (6,191,148)	(15) %

Palisades Charter High School***Statement of Cash Flows***

For the period ended September 30, 2025

	Month Ended 09/30/25	YTD Ended 09/30/25
Cash Flows from Operating Activities		
Change in Net Assets	\$ (1,330,677)	\$ (6,083,356)
Adjustments		
Depreciation	77,527	232,581
(Increase) Decrease in Operating Assets		
Grants, Contributions & Pledges Receivable	142,948	142,947
Prepaid Expenses	617,916	200,000
Increase (Decrease) in Operating Liabilities		
Accounts Payable	86,449	(612,160)
Accrued Expenses	(579,414)	483,600
Deferred Revenue	20,768	20,768
Total Cash Flows from Operating Activities	(964,483)	(5,615,620)
Cash Flows from Investing Activities		
Purchases of Property & Equipment	(25,000)	(25,000)
Total Cash Flows from Investing Activities	(25,000)	(25,000)
Change in Cash and Cash Equivalents	(989,483)	(5,640,620)
Cash & Cash Equivalents, Beginning of Period	27,718,872	32,370,008
Cash & Cash Equivalents, End of Period	\$ 26,729,389	\$ 26,729,389

Palisades Charter High School

Check Register

For the period ended September 30, 2025

Check/Voucher No.	Vendor	Check Date	Amount Applied
10237	AMERICAN TRANSPORTATION SYSTEMS	9/8/2025	\$ 18,624.43
10238	ANDREA KING	9/8/2025	149.98
10239	Bridgeport West School	9/8/2025	5,134.42
10240	California Commerical Pools, Inc.	9/8/2025	20,000.00
10241	CHARTER IMPACT	9/8/2025	42,143.80
10242	CITY OF LA DEPT OF RECREATION AND PARKS	9/8/2025	3,866.50
10243	Cross Country Staffing	9/8/2025	4,160.00
10244	EDOLOGICAL GROUP CORP	9/8/2025	810.00
10245	ELLEN UNT	9/8/2025	703.12
10246	Flinn Scientific Inc	9/8/2025	814.73
10247	KAP7 INTERNATIONAL, INC	9/8/2025	1,171.43
10248	KOHL BUILDING MAINTENANCE	9/8/2025	88,464.57
10249	MARTHA MONAHAN	9/8/2025	844.20
10250	MATTHEW GOLAD	9/8/2025	682.70
10251	Michaela Metiever	9/8/2025	350.00
10252	SWEETWATER SOUND HOLDINGS LLC	9/8/2025	103.00
10253	TIER ONE MECHANICAL INC	9/8/2025	6,800.00
10255	VILLAGE GLEN SCHOOL	9/8/2025	6,383.27
10256	Virtual Enterprises International, Inc	9/8/2025	3,500.00
10257	ZOOM VIDEO COMMUNICATIONS, INC	9/8/2025	11,423.20
10258	AMAZON CAPITAL SERVICES, INC	9/12/2025	5,508.32
10259	Bridgeport West School	9/12/2025	945.74
10260	California Commerical Pools, Inc.	9/12/2025	5,000.00
10261	Carolina Biological Supply Co.	9/12/2025	1,081.48
10262	COPYLAND	9/12/2025	1,063.52
10263	Ducko	9/12/2025	3,033.00
10264	KARYN NEWBILL	9/12/2025	717.29
10265	LISA SAXON	9/12/2025	623.40
10266	Malibu Pacific Palisades Chamber of Commerce	9/12/2025	99.00
10267	MINITAB LLC	9/12/2025	2,036.10
10268	School Health Corporation	9/12/2025	553.08
10269	School Outlet	9/12/2025	3,149.90
10270	THE BOOMERANG PROJECT	9/12/2025	3,850.00
10272	Wellnessmart	9/12/2025	970.00

Palisades Charter High School

Check Register

For the period ended September 30, 2025

Check/Voucher No.	Vendor	Check Date	Amount Applied
10273	ALLISON WYANT	9/18/2025	2,100.00
10274	CEASAR AVINA	9/18/2025	1,500.00
10275	Kennethson Thang	9/18/2025	375.00
10276	Kiichi Okumura	9/18/2025	1,500.00
10277	Shannyn Sul	9/18/2025	1,500.00
10278	Thomas Kato	9/18/2025	1,500.00
10279	UC REGENTS	9/18/2025	25,187.56
10280	AFLAC	9/19/2025	499.15
10281	CTA MEMBERSHIP DEPARTMENT	9/19/2025	2,736.95
10282	HERFF JONES, INC.	9/19/2025	29,116.07
10283	UTLA	9/19/2025	11,016.92
10284	City of Santa Monica	9/25/2025	13,750.00
10285	STAPLES ADVANTAGE	9/26/2025	11.52
10286	Superior Service, Corp	9/26/2025	3,766.86
10287	UC REGENTS	9/26/2025	2,400.00
10288	WAXIE	9/26/2025	2,044.77
ACH	ADP, INC.	9/19/2025	3,234.82
ACH	SchoolsFirst Plan Administration, LLC	9/19/2025	52,809.14
ACH	SISC FLEX	9/19/2025	5,045.00
ACH	LIMINEX, INC	9/25/2025	17,226.00
ACH	Mark 302 Property Owner LLC	9/25/2025	228,065.30
ACH	JANET WICHMAN	9/22/2025	6,400.00
ACH	EMILIO ALVARADO	9/22/2025	1,012.70
ACH	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	9/22/2025	12,348.10
ACH	DIANA KIM	9/22/2025	149.45
ACH	Cross Country Staffing	9/22/2025	25,400.88
ACH	SPEECH, LANGUAGE AND EDUCATIONAL	9/22/2025	5,692.50
ACH	J. W. PEPPER & SON, INC.	9/22/2025	646.37
ACH	City of Santa Monica Finance & Billing Collections x1702	9/22/2025	1,955.89
ACH	Cengage Learning Inc	9/22/2025	13,928.65
ACH	GOLF TEAM PRODUCTS, INC.	9/22/2025	2,388.21
ACH	ST. MORITZ SECURITY SERVICES INC	9/22/2025	88,282.69
ACH	LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	9/22/2025	11,029.12
ACH	Tilde Productions	9/22/2025	750.00
ACH	BSN Sports LLC	9/22/2025	12,636.62
ACH	RENE RODMAN	9/22/2025	20,833.34
ACH	Carolina Biological Supply Co.	9/22/2025	8,803.12
ACH	LEARN BY DOING INC	9/22/2025	21,750.00
ACH	BRAILLE ABILITIES LLC	9/22/2025	2,111.00

Palisades Charter High School

Check Register

For the period ended September 30, 2025

Check/Voucher No.	Vendor	Check Date	Amount Applied
ACH	7 Mindsets Academy LLC	9/22/2025	4,000.00
ACH	AMERICAN TRANSPORTATION SYSTEMS	9/22/2025	52,437.23
ACH	MATTHEW GOLAD	9/22/2025	316.31
ACH	EDLOGICAL GROUP CORP	9/22/2025	145.00
ACH	CHRISTY WHITE ACCOUNTANCY CORPORATION	9/22/2025	4,050.00
ACH	EDPUZZLE, INC	9/22/2025	3,600.50
ACH	APPLEONE EMPLOYMENT SERVICES	9/22/2025	1,702.68
ACH	DUNN EDWARDS	9/22/2025	639.44
ACH	B&H PHOTO VIDEO	9/22/2025	22,561.91
ACH	Jarod Oseguera	9/22/2025	2,565.00
ACH	KARYN NEWBILL	9/22/2025	351.68
ACH	ALLURE PEST MANAGEMENT INC	9/22/2025	745.00
ACH	3D Molecular Designs	9/22/2025	3,127.88
ACH	AMAZON CAPITAL SERVICES, INC	9/22/2025	3,487.43
ACH	TURNITIN, LLC	9/22/2025	12,911.50
ACH	LOS ANGELES UNIFIED SCHOOL DISTRICT	9/22/2025	3,153.08
ACH	CONTAINER ALLIANCE COMPANY	9/22/2025	339.58
ACH	WILLIAMS SCOTSMAN	9/23/2025	53,032.00
ACH	CITY OF LA DEPT OF RECREATION AND PARKS	9/29/2025	2,995.00
ACH	Jeff Roepel	9/29/2025	436.99
ACH	THE COOP BJJ LLC	9/29/2025	900.00
ACH	STAPLES ADVANTAGE	9/29/2025	1,476.27
ACH	AMERICAN TRANSPORTATION SYSTEMS	9/29/2025	68,605.77
ACH	APPLEONE EMPLOYMENT SERVICES	9/29/2025	1,216.20
ACH	DAVID K. MEYERS	9/29/2025	750.00
ACH	SHAW HR CONSULTING	9/29/2025	555.00
ACH	Michael A. Schlotter	9/29/2025	4,000.00
ACH	CONTAINER ALLIANCE COMPANY	9/29/2025	170.56
ACH	Elite Modular Leasing Sales	9/29/2025	22,516.00
ACH	PAUL MITTELBACH	9/29/2025	300.00
ACH	Berkeley Research Group, LLC	9/29/2025	53,655.28
ACH	CHARTWELLS DINING SERVICE	9/29/2025	448.82
ACH	WILLIAMS SCOTSMAN	9/29/2025	208,098.41

Palisades Charter High School

Check Register

For the period ended September 30, 2025

Check/Voucher No.	Vendor	Check Date	Amount Applied
ACH	Cross Country Staffing	9/29/2025	4,062.50
ACH	KOHL BUILDING MAINTENANCE	9/29/2025	47,013.20
ACH	ST. MORITZ SECURITY SERVICES INC	9/29/2025	32,650.52
ACH	DLR Ticket Fufillment	9/29/2025	8,050.00
ACH	WAXIE	9/29/2025	13,937.82
ACH	SMMUSD	9/29/2025	20,233.00
ACH	STATE OF CA DEPARTMENT OF JUSTICE	9/29/2025	224.00
ACH	PROCOPIO, CORY, HARGREAVES & SAVITCH	9/29/2025	372.43
VOID	UCLA REGENTS	9/8/2025	VOID
VOID	UC REGENTS	9/12/2025	VOID
VOID	UCLA REGENTS	9/8/2025	VOID
VOID	UC REGENTS	9/18/2025	VOID
Voided - 10120	UCLA REGENTS	9/23/2025	(3,600.00)
Voided - 10162	Michaela Metiever	9/5/2025	(350.00)

Total Disbursements in September \$ 1,544,147.87

Palisades Charter High School

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
AMERICAN TRANSPORTATION SYS	145331	11/6/2025	\$ 52,190	\$ -	\$ -	\$ -	\$ -	\$ 52,190.00
Berkeley Research Group, LLC	10023082	7/28/2025	-	-	-	87,758.58	-	87,758.58
City of Santa Monica	R491412	8/23/2025	-	-	4,895	-	-	4,895
City of Santa Monica Finance & Bill	CITY081425-1802	9/15/2025	-	39.07	-	-	-	39
City of Santa Monica Finance & Bill	CITY081425-1902	9/15/2025	-	6,173.12	-	-	-	6,173
DELTAMATH SOLUTIONS INC	26407	10/4/2025	2,210	-	-	-	-	2,210
FedEx Office	116100620927	9/3/2025	-	603.03	-	-	-	603
FedEx Office	116100108192	9/10/2025	-	18.74	-	-	-	19
FedEx Office	116100108195	9/10/2025	-	32.01	-	-	-	32
FedEx Office	116100108193	9/10/2025	-	27.80	-	-	-	28
FedEx Office	116100108194	9/10/2025	-	40.76	-	-	-	41
FedEx Office	116100108312	9/18/2025	-	313.31	-	-	-	313
FedEx Office	116100108354	9/18/2025	-	40.76	-	-	-	41
FedEx Office	116100108317	9/18/2025	-	4.05	-	-	-	4
FedEx Office	116100108320	9/18/2025	-	24.70	-	-	-	25
FedEx Office	116100108331	9/18/2025	-	7.53	-	-	-	8
FedEx Office	116100108333	9/18/2025	-	230.42	-	-	-	230
FedEx Office	116100108349	9/18/2025	-	34.82	-	-	-	35
FedEx Office	116100108352	9/18/2025	-	224.32	-	-	-	224
FedEx Office	116100108355	9/18/2025	-	269.72	-	-	-	270
FedEx Office	116100108322	9/18/2025	-	204.67	-	-	-	205
FedEx Office	116100108330	9/18/2025	-	551.20	-	-	-	551
FedEx Office	116100108350	9/18/2025	-	277.43	-	-	-	277
FedEx Office	116100108315	9/18/2025	-	2.22	-	-	-	2
FedEx Office	116100108467	9/24/2025	-	12.40	-	-	-	12
FedEx Office	116100108475	9/24/2025	-	2.12	-	-	-	2
FedEx Office	116100108466	9/24/2025	-	17.21	-	-	-	17

Palisades Charter High School

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
FedEx Office	116100108469	9/24/2025	-	40.06	-	-	-	40
FedEx Office	116100108474	9/24/2025	-	35.96	-	-	-	36
FedEx Office	116100108471	9/24/2025	-	12.85	-	-	-	13
FedEx Office	116100108477	9/24/2025	-	31.41	-	-	-	31
FedEx Office	116100108478	9/24/2025	-	20.09	-	-	-	20
FedEx Office	116100108481	9/24/2025	-	2.67	-	-	-	3
FedEx Office	116100108473	9/24/2025	-	83.02	-	-	-	83
FedEx Office	116100402472	9/26/2025	-	40.83	-	-	-	41
FedEx Office	116100402470	9/26/2025	-	51.10	-	-	-	51
FedEx Office	116100317525	9/27/2025	-	39.83	-	-	-	40
FedEx Office	116100317526	9/27/2025	-	33.35	-	-	-	33
FedEx Office	116100317574	9/28/2025	-	28.12	-	-	-	28
FedEx Office	116100317572	9/28/2025	-	39.64	-	-	-	40
FedEx Office	116100317573	9/28/2025	-	5.93	-	-	-	6
FedEx Office	116100317571	9/28/2025	-	42.32	-	-	-	42
FedEx Office	OC-796531	10/1/2025	25	-	-	-	-	25
FedEx Office	116100109325	10/29/2025	28	-	-	-	-	28
FedEx Office	116100109324	10/29/2025	42	-	-	-	-	42
Jill Barker	2132	10/25/2025	1,440	-	-	-	-	1,440
LOU'S GOLF CARTS INC	45493	10/4/2025	1,106	-	-	-	-	1,106
OSCAR CABRERA	CABR092925	10/9/2025	88	-	-	-	-	88
Palisades Baseball Team, Inc.	PALI081325	9/12/2025	-	8,254.33	-	-	-	8,254
PAMELA MAGEE	MAGE091225	9/24/2025	-	198.04	-	-	-	198
QUADIENT LEASING USA, INC	Q1965329	9/5/2025	-	1,180.91	-	-	-	1,181
School Health Corporation	CINV000265605	8/21/2025	-	-	77	-	-	77
SCHOOL MATE	IN000633150	9/1/2025	-	3,086.73	-	-	-	3,087
SHANNON SKELLY	SKEL091625	9/26/2025	-	138.32	-	-	-	138

Palisades Charter High School

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Soundtrap US Inc	USIN101963	9/19/2025	-	499.00	-	-	-	499
STAPLES ADVANTAGE	6034993921	7/21/2025	-	-	-	217	-	217
TYLER FARRELL	FARR091825	9/28/2025	-	44.00	-	-	-	44
WILLIAMS SCOTSMAN	9024486518	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486516	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486514	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486513	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486520	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486511	10/1/2025	5,001	-	-	-	-	5,001
WILLIAMS SCOTSMAN	9024486517	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9022753314	1/9/2025	-	-	-	-	526	526
WILLIAMS SCOTSMAN	9024486521	10/1/2025	4,516	-	-	-	-	4,516
WILLIAMS SCOTSMAN	9024486522	10/1/2025	9,032	-	-	-	-	9,032
Total Outstanding Invoices			\$ 102,775	\$ 23,060	\$ 4,972	\$ 87,976	\$ 526	\$ 219,309

Coversheet

Finance Items: School Organized Conferences/Trips

Section:	IX. Consent Agenda
Item:	A. Finance Items: School Organized Conferences/Trips
Purpose:	Vote
Submitted by:	
Related Material:	Kolavo School Trip Request 11_18_2025.pdf

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: ☒ Field Trip ☐ School Journey ☐ Curricular Trip ☐ Athletic Trip
☐ Curricular Buss Tour ☐ OTHER (Describe) _____

Name of _____ Employee _____ Certified ☒ _____
 School: **Palisades Charter High School** Supervising trip Kolavo Non-Cert. _____
 Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER _____

1. Destination San Diego State Are admission fees charged? Yes ☒ No _____
2. Dates of Trips 12/14 - 12/15 3. Number of Students 30 Number of adults 2
4. Name and employee number of employee who will go on trip: Brad Kolavo
5. Substitute required? Yes ☒ No _____ How Many? 1 Source of funds CTE
6. Time schedule required by school: Leave School 12/14 at 3pm Arrive destination 5pm
 Leave destination 12/15 at 4pm Return school 12/15 at 6pm
7. Duration of trip: Less than one day _____ One day _____ Overnight ☒ (if overnight, how many days?) 1
8. Method of transportation: School bus (indicate number required) _____ Walking _____ Automobile _____
 Public Carrier: airplane _____ boat _____ bus _____ train _____ other _____ (explain) _____
9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will attend and participate in the VEI 2025 San Diego Conference & Exhibition
10. Source of funds for trip _____

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes _____ No _____
12. Have forms for parent's or guardian's permission been obtained? Yes _____ No _____
13. If hiking or camping activity:
 - a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?
 Yes _____ No _____
 - b. Has the area been checked for potential hazards? Yes _____ No _____
 - c. Has the School Police Department been notified of the trip? Yes _____ No _____

APPROVALS:

Principal or Asst. Principal _____ Date: _____

Board of Trustees* _____ Date: _____

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

Request for Approval of School Organized Trip

Revised January 2012

Coversheet

Personnel Items

Section:	IX. Consent Agenda
Item:	B. Personnel Items
Purpose:	Vote
Submitted by:	
Related Material:	Consent Agenda HR Items 11_18_2025.pdf



PCHS BOARD CONSENT AGENDA: PERSONNEL ITEMS
November 18, 2025

Approve/Ratify Certificated Employment

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
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Approve/Ratify Classified Employment

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
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Approve/Ratify Retirement/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
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O'Meara, Megan	Substitute Teacher	9/22/25
Delaney, Kathleen	Senior Office Assistant	10/22/25
Lopez-Lucero, Sergio	Math Teacher	11/7/25