

## Palisades Charter High School

## **Board Meeting**

#### **Date and Time**

Tuesday October 14, 2025 at 5:00 PM PDT

#### Location

Pali South 302 Colorado Avenue Santa Monica, CA 90401

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

#### SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

#### ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

#### **Agenda**

Purpose Presenter Time

I. Opening Items 5:00 PM

Opening Items

A. Call the Meeting to Order

Maggie Nance

B. Record Attendance and Guests

2 m

C. Public Comment

30 m

"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <a href="https://forms.gle/kSsxkvL6T9GgXpdEA">https://forms.gle/kSsxkvL6T9GgXpdEA</a>. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

D. Approve Minutes Approve Maggie Nance 2 m

Minutes

Approve minutes for Board Meeting on September 16, 2025

E. Approve Minutes Approve Maggie Nance 2 m

Minutes

Approve minutes for Governance Training on September 15, 2025

			Purpose	Presenter	Time
	F.	Approve Minutes	Approve Minutes	Maggie Nance	2 m
		Approve minutes for Governance Training on Sept	tember 8, 2025		
II.	LAI	JSD Facilities Presentation			5:38 PM
	A.	Facilities Presentation	FYI	LAUSD Facilities Team	30 m
	В.	Road to Pali Update	FYI	Rafael Negroe	30 m
III.	Org	ganizational Reports			6:38 PM
	A.	Student Report	FYI	Alessandra Santini	3 m
	B.	Parent Report	FYI	Jessica Recinos, Neegen Ben- Cohen, Lisa Cahill	3 m
	C.	Community Report	FYI	Fati Adeli	3 m
	D.	Represented Classified Staff Report	FYI	Andrew Paris	3 m
	E.	Unrepresented Classified Staff Report	FYI	Dr. Martha Monahan	3 m
	F.	Faculty Report	FYI	Maggie Nance, Nicholas Albonico, Minh Ha Ngo	3 m
	G.	Human Resources Director (HR) Report	FYI	Dr. Martha Monahan	5 m
	Н.	Director of Operations Report	FYI	Rafael Negroe	3 m
	I.	Director of Information Technology Report	FYI	Jeff Roepel	5 m
	J.	Director of Development Report	FYI	Rene Rodman	3 m
	K.	Chief Finance Officer (CFO) Report	FYI	John Azzizzi	3 m
	L.	Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
IV.	Воа	ard Committees (Stakeholder Board Level Comm	nittees)		7:20 PM

			Purpose	Presenter	Time
	A.	Academic Accountability Committee Update  "Motion to approve committee members/positions	Vote	Maggie Nance	5 m
	В.	Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
	C.	Election Committee Update	FYI	Maggie Nance	5 m
		There is nothing to report at this time.			
	D.	Charter Committee Update	FYI	Maggie Nance	5 m
		There is nothing to report at this time.			
V.	Boa	ard Committees (Board Members Only)			7:40 PM
	A.	Board Members Only - Committee Updates	FYI	Various	5 m
		<ul><li>Audit Committee</li><li>Grade Appeal Committee</li><li>Survey Committee</li></ul>			
		•			
VI.	Aca	idemic Excellence			7:45 PM
VI.	Aca	ndemic Excellence PCHS 2025-2026 Schoolwide Goals	Vote	Dr. Pam Magee	<b>7:45 PM</b> 5 m
VI.				Dr. Pam Magee	
VI.		PCHS 2025-2026 Schoolwide Goals		Dr. Pam Magee  PCHS Administrators	
VI.	A.	PCHS 2025-2026 Schoolwide Goals  "Motion to approve the 2025-2026 Schoolwide Go	pals."	PCHS	5 m
VI.	А.	PCHS 2025-2026 Schoolwide Goals  "Motion to approve the 2025-2026 Schoolwide Go Schoolwide Academic Data Presentation  • Curriculum • CAASP • NWEA	pals."	PCHS	5 m
	А.	PCHS 2025-2026 Schoolwide Goals  "Motion to approve the 2025-2026 Schoolwide Go Schoolwide Academic Data Presentation  • Curriculum • CAASP • NWEA • Intervention	pals."	PCHS	5 m

			Purpose	Presenter	Time
	C.	Board of Trustees Visit to/Assessment of Pali "Motion to approve the next campus visit."	Vote	Maggie Nance	5 m
VIII.	Co	nsent Agenda			8:50 PM
	A.	Finance Items: School Organized Conferences/Trips	Vote	Maggie Nance	5 m
		Feb. 25-27   Catalina Island Marine Bio Camp   S Nov. 5-8   Forestry Challenge - Running Springs, Engelmann Nov. 6-8   ASCA Conference - San Fransisco, CA Nov. 21-23   ACTFL Conference - New Orleans, L Diego Batres Brol, Patricia Perez	CA   Supervisino	g Teacher: Mr. Pamela Magee	
	B.	Personnel Items	Vote	Dr. Martha Monahan	5 m
IX.	Ne	w Business / Announcements			9:00 PM
	A.	Announcements / New Business	FYI	Maggie Nance	1 m
		Next Monthly Board Meeting: Tuesday, Novembe	r 18, 2025 - 5:00	) PM at Pali South	
Χ.	Clo	osing Items			9:01 PM
	A.	Adjourn Meeting	FYI	Maggie Nance	1 m

## **Approve Minutes**

Section:
Item:
D. Approve Minutes
Purpose:
Approve Minutes

Submitted by:

**Related Material:** Minutes for Board Meeting on September 16, 2025



## Palisades Charter High School

## **Minutes**

## **Board Meeting**

#### **Date and Time**

Tuesday September 16, 2025 at 5:00 PM

#### Location

Pali South 302 Colorado Avenue Santa Monica, CA 90401

# REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

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Amir Ebtehadj, Andrew Paris, Fati Adeli, Jane Davis, Jessica Recinos, Lisa Cahill, Maggie Nance, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen, Nicholas Albonico

#### **Trustees Absent**

None

#### **Ex Officio Members Present**

Dr. Pam Magee

#### **Non Voting Members Present**

Dr. Pam Magee

#### **Guests Present**

Alessandra Santini

#### I. Opening Items

#### A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Sep 16, 2025 at 5:10 PM.

#### **B.** Record Attendance and Guests

#### C. Public Comment

Michael Friedman addressed several operational and policy concerns. He highlighted continuing issues with WiFi reliability, limited access to copiers and printers, and inquired about the existence of a contingency plan for these issues. Mr. Friedman also noted that staff members are not creating standardized protocols for students out of class. Finally, he recommended that Human Resources (HR) should leverage existing staff as a support resource and expressed concerns regarding the internal culture of the HR department, citing potential lawsuits.

#### D. Approve Minutes

Amir Ebtehadj made a motion to approve the minutes with revisions from Board Meeting on 08-19-25.

Fati Adeli seconded the motion.

Dr. Ngo shared the following amendments/edits:

Faculty Report: Amend to reflect that the scheduled class roster was available only two days prior to the start of instruction.

Attendance: Amend minutes to reflect that Trustee Maggie Nance was absent.

VA Contract: Clarify that while asked if testing must be in-person, the confirmed response was that testing will be proctored via Zoom.

The board **VOTED** to approve the motion.

#### **Roll Call**

Jessica Recinos Aye Amir Ebtehadi Aye Negeen Ben-Cohen Aye Jane Davis Aye Andrew Paris Aye Fati Adeli Aye Maggie Nance Abstain Minh Ha Ngo Abstain Lisa Cahill Aye Nicholas Albonico Aye Martha Monahan Abstain

#### E. Approve Minutes

Andrew Paris made a motion to approve the minutes from Special Board Meeting on 08-19-25.

Negeen Ben-Cohen seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Maggie Nance Abstain Amir Ebtehadj Aye Minh Ha Ngo Aye Martha Monahan Abstain Negeen Ben-Cohen Aye **Andrew Paris** Aye Nicholas Albonico Aye Fati Adeli Aye Jessica Recinos Aye Jane Davis Abstain Lisa Cahill Aye

#### **II. Organizational Reports**

#### A. Student Report

Alessandra Santini reported on recent and upcoming student activities. Over 400 students participated in the recent PaliPalooza event, which showcased all of the school's bands and performers at Sony Studios. Planned future activities include a Senior Tie-Dye event scheduled for this Friday, as well as several upcoming bake sales organized by student groups.

B.

#### **Parent Report**

The parent representatives presented several concerns raised by the parent community. The 10th-grade parents reported dissatisfaction regarding school-provided technology, specifically noting that students had not received the products promised, were experiencing issues with lockdown browsers, had broken laptop keys, and had batteries that would not hold a charge.

A separate issue was raised regarding 9th and 10th-grade counseling, which parents described as unresponsive and inconsistent. The parents inquired whether counseling staff would be meeting with students before the end of the school year to finalize scheduling for the following academic year.

Lastly, the parents expressed concern that a recent Academic Pathways presentation focused solely on IB and AP courses and failed to include information on A-G requirements, grade weighting, Special Education (SpED), or Visual Arts (VA) pathways. An update was also requested concerning the availability of sports facilities for the Winter and Spring seasons.

#### C. Represented Classified Staff Report

Nothing to report at this time.

#### D. Unrepresented Classified Staff Report

Dr. Monahan reported positive feedback regarding Back to School Night, noting that teachers and staff were incredibly helpful and adaptable, particularly given the constraints and challenges of the current space.

#### E. Faculty Report

The faculty representatives reported on several operational and future planning concerns. The United Teachers Los Angeles (UTLA) is scheduled to hold a meeting tomorrow. Immediate operational challenges continue to involve WiFi reliability and limited copier access. Looking ahead, faculty members requested greater clarity regarding the return to the main Pali campus, specifically seeking specific, known dates for classroom access.

In relation to planning the return process, concerns were raised regarding safety monitoring; while air and soil monitoring results are publicly available, internal classroom surface swab testing data is not. A suggestion was made to potentially submit a California Public Records Act (CPRA) request to LAUSD to obtain the information on surface contaminants.

#### F. Human Resources Director (HR) Report

Dr. Monahan reported that both classified and certificated employees are scheduled to receive a 1% contractual salary increase. She further recommended that the Board

consider applying the same 1% increase equitably across the board to all staff not covered by the existing union contracts.

Amir Ebtehadj made a motion to approve the 2025–2026 salary increase equivalent to that of UTLA/PCHS and PESPU employees for all active unrepresented staff and management employees, retroactive to July 1, 2025.

Jane Davis seconded the motion.

This cost was included and factored in the annual budget.

The board **VOTED** to approve the motion.

#### **Roll Call**

Andrew Paris Abstain Lisa Cahill Aye Fati Adeli Aye Minh Ha Ngo Abstain Negeen Ben-Cohen Aye Amir Ebtehadj Aye Jane Davis Aye Abstain Martha Monahan Abstain Maggie Nance Jessica Recinos Ave Nicholas Albonico Abstain

#### G. Director of Operations Report

No report was submitted.

#### H. Director of Information Technology Report

No report was submitted. Trustees requested a comprehensive update on current IT challenges and the status of laptop distribution for 9th and 10th-grade students. This update is requested from the Director of IT at the next regularly scheduled meeting.

#### I. Director of Development Report

No report was submitted. Similarly a report was requested from the Director of Development at the next regularly scheduled meeting.

#### J. Chief Finance Officer (CFO) Report

#### K. Executive Director/Principal (EDP) Report

EDP Magee expressed gratitude and appreciation to all staff, ASB, Ambassadors, and LINK Crew for their substantial help during Back to School Night. The EDP also thanked the Board members for their active participation during the annual board goal-setting retreat, highlighting the focus on academic goals. The resulting academic goals will be discussed at a department meeting on October 9th, followed by an Academic Accountability Committee (AAC) meeting, with a full update to be presented at the October Board meeting.

In operational updates, a full evacuation drill is scheduled for tomorrow to assess safety protocols. Regarding the concern over doors, the topic was addressed by the Budget and Finance Committee, which determined that improvements would be cost- and time-prohibitive. Dr. Magee stated that the Bowdoin campus is expected to be released to the school in early October.

#### III. Board Committees (Stakeholder Board Level Committees)

#### A. Academic Accountability Committee Update

Mr. Michael Friedman reported that they had selected and seated their board and officers. The committee discussed various student support services and resources, including the Study Center and other support programs that have been implemented or phased out. Concerns were raised regarding funding for support programs, noting that the current frozen ADA (Average Daily Attendance) is temporary. The AAC also discussed the potential of an International Baccalaureate (IB) program and will be exploring this option further.

The committee noted that testing snapshots over the last five years have been atypical and will explore what programs have been effective. The Math Lab will be utilized to conduct a data and survey initiative to assess efficacy. A discussion regarding the composition of the committee highlighted that English is overrepresented by teachers. The AAC is exploring the use of teleconferencing (Zoom, call-in) as an option for future in-person meetings.

The committee is currently tasked with re-appointing its members and officers to ensure proper functioning. A two-pronged communication strategy was recommended in order to standardize communication strategy to ensure clarity and operational uniformity. This strategy will focus on defining operational expectations and structure for all participants, which includes:

Committee Governance: Sharing information with all subcommittee members, chairs, and leadership detailing the structure, policies, scope, and goals of each subcommittee.

Trustee Onboarding: Developing clear communication for newly starting Trustees to define their operational expectations, including the resources, access systems (e.g., email), and platforms used by the Board to ensure a smoother transition and informed start to their term.

#### B. Budget & Finance Committee Update

The Committee reviewed Proposition 28 funding and approved salary alignment recommendations. A robust discussion regarding the cost and feasibility of replacing doors took place; it was reported that the \$256,000 cost covers the doors alone,

excluding permitting and associated fees, making the project time-prohibitive at this time. Measures for security increases were also discussed.

In fundraising, the Committee noted that the annual giving campaign is running slightly late. Efforts are actively underway to secure Federal Emergency Management Agency (FEMA) Aid grants. The Committee also approved a Community Day initiative to commission Ed Massey for an art installation to be housed at the Pali Bowdoin campus. Finally, the distribution of \$500 per teacher for classroom supplies was approved.

#### C. Election Committee Update

#### D. Charter Committee Update

#### IV. Academic Excellence

#### A. Road to Pali Update

The administration provided a detailed timeline for the phased return to the Bowdoin campus. The track handoff is scheduled for October 25th, with the pool steps nearing finalization and contractors prepared to begin work. Cafeteria access is expected to be re-granted by the end of September. Approval from the Division of the State Architect (DSA) for the field is anticipated soon, projecting readiness by mid- to late-October. The school anticipates receiving its keys in mid-October, allowing for an initial, brief trip back to campus for teachers. The operations team will mobilize for the major move back to the Palisades in November, and mobilization plans are expected to be finalized by October. The process of moving materials back to Bowdoin is scheduled for December, with the official first day of student return set for January 12th.

In terms of logistics, the administration noted that student enrollment has leveled, and while some classes are experiencing desk shortages, this issue is being resolved. Significant community eagerness to help with campus beautification was reported. The administration was prompted to clarify when teachers will be informed of their assigned classrooms and was encouraged to share drafts of policies with all affected stakeholders.

#### V. Governance

#### A. Board on Track Review/Update

Amir Ebtehadj presented an overview of the Board on Track platform, detailing its features and providing instruction on its use, specifically as a resource for newly elected Board members.

#### B. Election of Board Officer - Board Chair

Nicholas Albonico made a motion to elect Maggie Nance as Chair.

Andrew Paris seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. Election of Board Officer - Board Vice Chair

Negeen Ben-Cohen made a motion to elect Amir Ebtehadj as Vice-Chair.

Martha Monahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. Election of Board Officer - Board Secretary

Fati Adeli was nominated by Minh Ha Ngo but respectfully declined the nomination.

Amir Ebtehadj made a motion to elect Negeen Ben-Cohen as Secretary.

Maggie Nance seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### E. Committee Selection

Maggie Nance made a motion to approve the committee selection for the SLC and board level committees.

Amir Ebtehadj seconded the motion.

The board **VOTED** unanimously to approve the motion.

Amir Ebtehadj presented regarding the composition of each SBLC and board member committees. The board members volunteered and were nominated for the committees.

The Trustees for the Stakeholder Board Level Committees are the following:

Budget and Finance- Jane Davis and Jessica Recinos

Academic Accountability- Negeen Ben-Cohen, Lisa Cahill, and Fati Adeli

Election: Lisa Cahill, Jessica Recinos, Martha Monahan, and Fati Adeli

Charter: Amir Ebtehadj, Martha Monahan, and Nick Albonico

The Trustees for the Board Member Committees:

Executive: Maggie Nance (Chair), Amir Ebtehadj (Vice-Chair) and Negeen Ben-Cohen

(Secretary)

Grade Appeal: ALL FACULTY TRUSTEES (ALTERNATING), Andy Paris, Amir

Ebtehadj, Fati Adeli

Risk Management: Jane Davis, Amir Ebtehadi, and Negeen Ben-Cohen

**Evaluation:** ALL NON-INTERESTED TRUSTEES **Bargaining:** ALL NON-INTERESTED TRUSTEES

Survey: Maggie Nance, Jessica Recinos, Minh Ha Ngo, and Amir Ebtehadj

#### VI. Finance

#### A. Prop 28/Arts & Music in Schools Annual Report

Maggie Nance made a motion to approve the Prop 28/Arts & Music in Schools Annual Report.

Minh Ha Ngo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### VII. Consent Agenda

#### A. Finance Items: School Organized Conferences/Trips

Amir Ebtehadj made a motion to approve the School Organized Conferences/Trips. Maggie Nance seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Minh Ha Ngo Aye Andrew Paris Aye Amir Ebtehadj Aye Jessica Recinos Aye Fati Adeli Aye Negeen Ben-Cohen Aye Nicholas Albonico Abstain Jane Davis Aye Maggie Nance Aye Lisa Cahill Aye Martha Monahan Aye

#### **B.** Personnel Items

Maggie Nance made a motion to approve the Personnel Items as submitted.

Amir Ebtehadj seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### VIII. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,

Amir Ebtehadj

## **Approve Minutes**

Section:
Item:
Item:
E. Approve Minutes
Purpose:
Approve Minutes

Submitted by:

Related Material: Minutes for Governance Training on September 15, 2025



# Palisades Charter High School

## **Minutes**

## **Governance Training**

#### **Date and Time**

Monday September 15, 2025 at 5:00 PM

#### Location

In-Person

Pali South 302 Colorado Avenue Santa Monica, CA 90401

Remotely - <a href="https://go.palihigh.org/BoardOfTrusteesLive">https://go.palihigh.org/BoardOfTrusteesLive</a>

#### **Trustees Present**

Amir Ebtehadj, Andrew Paris, Jessica Recinos, Lisa Cahill, Maggie Nance, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen

#### **Trustees Absent**

Fati Adeli, Jane Davis, Nicholas Albonico

#### **Ex Officio Members Present**

Dr. Pam Magee

#### **Non Voting Members Present**

Dr. Pam Magee

#### **Guests Present**

#### Alessandra Santini

#### I. Opening Items

#### A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Monday Sep 15, 2025 at 5:01 PM.

#### **B.** Record Attendance and Guests

#### **II. New Business/Announcements**

#### A. Upcoming Board Meeting Dates

The next regularly scheduled board meeting will be held tomorrow, September 16th, at 5:00 PM at the Pali South campus.

#### III. Governance

#### A. Board Governance Training

Counsel Greta Proctor provided advisory training and a presentation to the Board regarding essential governance requirements, including Form 700, disclosures, and managing conflicts of interest.

#### IV. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted, Amir Ebtehadj

## **Approve Minutes**

Section:
Item:
F. Approve Minutes
Purpose:
Approve Minutes

Submitted by:

**Related Material:** Minutes for Governance Training on September 8, 2025



# Palisades Charter High School

## **Minutes**

## **Governance Training**

#### **Date and Time**

Monday September 8, 2025 at 5:00 PM

#### Location

**In-Person** 

Pali South 302 Colorado Avenue Santa Monica, CA 90401

Remotely - <a href="https://go.palihigh.org/BoardOfTrusteesLive">https://go.palihigh.org/BoardOfTrusteesLive</a>

#### **Trustees Present**

Andrew Paris, Fati Adeli, Lisa Cahill, Maggie Nance, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen, Nicholas Albonico

#### **Trustees Absent**

Amir Ebtehadj, Jane Davis, Jessica Recinos

#### **Ex Officio Members Present**

Dr. Pam Magee

#### **Non Voting Members Present**

Dr. Pam Magee

#### **Guests Present**

#### Alessandra Santini, Sara Margiotta

#### I. Opening Items

#### A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Monday Sep 8, 2025 at 5:03 PM.

#### **B.** Record Attendance and Guests

#### II. Consent Agenda

#### A. Finance Items: School Organized Conferences/Trips

Minh Ha Ngo made a motion to approve the consent agenda.

Andrew Paris seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Lisa Cahill Aye Martha Monahan Absent Jessica Recinos Absent Jane Davis Absent Minh Ha Ngo Aye Negeen Ben-Cohen Aye Andrew Paris Aye Fati Adeli Aye Maggie Nance Aye Nicholas Albonico Aye Amir Ebtehadj Absent

#### III. New Business/Announcements

#### A. Upcoming Board Meeting Dates

Reviewed upcoming meetings.

9/13 - Board Retreat - Pali South, 10:00 AM - 12:00 PM

9/15 - Governance Training - Pali South 5:00 PM - 6:00 PM Room 104

9/16 - Regular Board Meeting - Pali South - 5:00 PM

#### IV. Governance

#### A. Board Governance Training

Greta Proctor ran the training. She followed the materials provided and delineated our responsibilities and best practices as a Board.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted, Maggie Nance

# Human Resources Director (HR) Report

Section: III. Organizational Reports

Item: G. Human Resources Director (HR) Report

Purpose: FY

Submitted by:

Related Material: HR Board Report 10\_14\_2025.pdf



### Board of Trustees Meeting Human Resources Report October 14, 2025

#### SB 848: New Safeguards for Student Protection in Hiring and Reporting

Governor Gavin Newsom recently signed Senate Bill 848, which is intended to strengthen protections against childhood sexual assault in California schools. The bill introduces new hiring and mandated reporter requirements for Local Educational Agencies (LEAs) and private schools.

#### **Key Provisions of interest to the Governance Board:**

- Expanded Hiring Requirements (Effective January 1, 2026):
   Applicants for classified positions must provide a complete list of all prior LEA and private school employers. LEAs must contact these previous employers to determine whether the applicant was involved in any complaints, investigations, or disciplinary actions related to egregious misconduct.
- Simplified Mandated Reporter Definition:
   SB 848 replaces the detailed list of mandated reporters (e.g., teachers, aides, officers) with a broader definition: any employee, volunteer, or governing board member of an LEA or private school is now considered a mandated reporter.
- Training Requirements (Effective July 1, 2026):
   LEAs must include all newly defined mandated reporters in their annual mandated reporting training.

#### **Payroll System Transition and Schedule Update**

As part of PCHS's transition to Charter Impact as our back-office provider, all payroll operations will be moving to the Inova payroll system November 10, 2025.

Through the Inova App and website, employees will be able to:

- View and manage personal information
- Access paystubs, W-2s, and compensation statements
- Submit leave requests
- Review benefits information

This transition is designed to enhance transparency, improve user experience, and increase employee confidence in payroll processes.

## Payroll Schedule Change:

Beginning October 25, 2025, PCHS will implement a bi-monthly payroll distribution for all hourly employees, ensuring more timely and consistent distribution of earnings for our classified staff.

Respectfully Submitted,

Martha Monahan, Ed.D. Director of Human Resources

# **Director of Operations Report**

Section: III. Organizational Reports
Item: H. Director of Operations Report

Purpose: FYI

Submitted by:

**Related Material:** Operations Board Report 10\_14\_2025.pdf



# Board of Trustees Report: Pali Campus Re-Occupancy Plan

Prepared by: Rafael Negroe, Director of Operations & Facilities

Date: October 10, 2025

Target Move-In: January 2026 (Start of Second Semester)

## **Executive Summary**

This report outlines the comprehensive plan to transition operations from Pali South back to the original Pali campus. The move is contingent upon LAUSD's environmental clearance and will be executed in phases to ensure a smooth, safe, and fully operational return.

## Phase 1: Pre-Move Coordination (October–December 2025)

- LAUSD Clearance: Await formal notification from LAUSD confirming the campus is environmentally safe and cleared for occupancy.
- Space Planning: Conduct walkthroughs to assess available space. Finalize space allocation for all departments, faculty, and staff. Identify special-use areas (SPED, Athletics, Admin, etc.).
- Facilities Assessment: Inspect all rooms for aesthetic readiness, furniture needs, HVAC functionality, electrical and lighting, flooring, walls, and ceilings. Schedule high dusting, floor care, wall touch-ups and repairs.

## Phase 2: Packing & Logistics (December 2025)

- Staff Coordination: Meet with all departments at Pali South to identify items to be moved, distribute packing materials, label and inventory all items.
- Moving Company Engagement: Finalize contract with moving vendor, schedule move dates, coordinate delivery logistics to Pali campus.

## Phase 3: Campus Setup (Late December 2025 – Early January 2026)

• Move Execution: Supervise loading and unloading, ensure all items are delivered to correct locations, set up classrooms, offices, and common areas.



- Modular Village Setup: Coordinate with LAUSD to furnish temporary modulars ("The Village"), install furniture, IT, and utilities.
- Infrastructure Restoration: Re-establish IT infrastructure (servers, Wi-Fi, phones), facilities warehouse (tools, equipment). Coordinate with Edison, LADWP, SoCal Gas, Frontier, and other vendors for access and service readiness.

## Phase 4: Departmental Support & Final Prep (Early January 2026)

- Departmental Readiness: Assist all support departments in becoming operational: Attendance, IT, Main Office, Security, Transportation, Student Store, SPED, Athletics, Administration, Academic.
- Final Campus Prep: Landscape cleanup and beautification, locker inspection and readiness, final safety checks and walkthroughs.

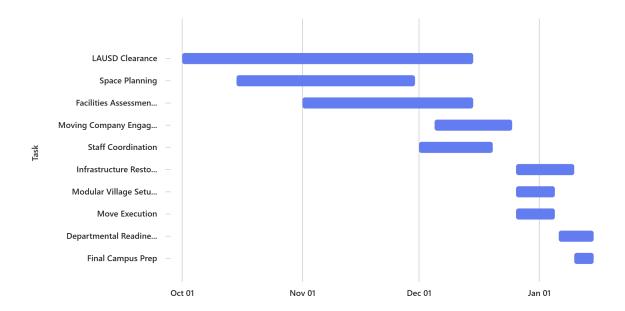
## **Risk Mitigation**

- Contingency Plan: If LAUSD clearance is delayed, maintain readiness at Pali South.
- Vendor Coordination: Weekly check-ins with all vendors and contractors.
- Communication: Regular updates to staff, leadership, and stakeholders.

#### Conclusion

The Operations Department is fully committed to ensuring a seamless transition back to the Pali campus. With careful planning, cross-departmental collaboration, and vendor coordination, we aim to have the campus fully operational by the start of the second semester in January 2026.





# Director of Information Technology Report

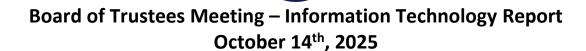
Section: III. Organizational Reports

Item: I. Director of Information Technology Report

Purpose: FYI

Submitted by:

**Related Material:** Information Technology Board Report 10\_14\_2025.pdf



#### Student device distribution

 Devices arrived 9/24. The tech team stayed late that night to prepare for distribution to freshman on 9/25. Devices were handed out to freshman students through their English class. ODD English period freshman received devices on 9/25 and EVEN English period freshman on 9/26. Students who were not present have been able to pick up devices before and after school and during nutrition or lunch.

Grade	Count
9th	517
10th	50
11th	34
12th	29

#### Pali South network

 We continue to monitor the Pali South wireless network and adjust where possible. While our network capacity is significantly higher than originally designed, we are over saturated in areas of the building and unable to compensate for due to a lack of available resources.

#### • Pali campus network

- o ISP
- Construction occurred throughout July & August with service to the site live on 8/22.
- Service verified on 8/27 when we connected and configured a vendor borrowed firewall.
- Secondary core switch configured and IDF switches brought online between 8/28 and 10/7.
   Some campus areas inaccessible or awaiting equipment for Pali Village buildings before final configurations will be pushed.
- Wifi was brought online on 10/7 with basic PSK. All spaces need to be reviewed for accessibility. Initial review showed many access points down or offline, likely unplugged or otherwise damaged as part of the decontamination process.
- VOIP services and relevant VLAN's are scheduled to be completed after Pali Village IDF's are finalized.
   Available phones will be reset and tested.
- Emergency Services Phones
  - According to the local TelCo, copper is no longer available in the Palisades and we have moved to an approved cellular and fiber-backed service. Installation was originally scheduled for mid-September, but a delivery issue pushed the install date back to 10/14. Status TBD.
- Servers and UPS systems are being ordered shortly and will be configured to allow for restoration and update of necessary campus services.
- Computer lab hardware for the classrooms previously in J100, J101, J108, J109, and J123 are being ordered shortly.
- Classroom technology for directly impacted buildings is being ordered shortly. Indirectly impacted rooms are being inventoried and tested by the IT team. Initial findings are that a majority of the cleaned printers are physically damaged by the process and will need replacement. Various projectors have been damaged or have parts missing. Some monitors have been found to have damage likely related to exposure to cleaning agents. All items will be submitted to insurance for replacement once inventory and testing have been completed.
- Donor programs and support



- The team has been swamped with technology items from our various incredible donors. IT needs to receive, record, asset tag, and often configure the items before they are usable.
- Working with Infinite Campus on multiple training packages for new administrators and our SIS Coordinator.
   Working to automate various processes within the system to reduce repetitive tasks and improve the workflow of our online registration product.
- Technology has been working to support all departments with financials, insurance claims, and technology
- IT staff have worked with ASB to run multiple "Mini Pep Rally" events and other student engagement events. This bring a sense of normalcy and excitement for all to enjoy.
- Film Production and Culinary Arts connections through GHCS and Grant HS
  - Working with the schools and our local teachers to visit the programs of other schools as we discuss design and functionality with our future building and spaces in mind.
- Apple 3<sup>rd</sup> Street mini-field trips
  - The 3<sup>rd</sup> Street Promenade Apple Store has offered to partner with some of our teachers whose programs align with their "Today at Apple" program. Teachers will be able to take their classes to the stores incredible learning center and work directly with Apple trainers and devices/software/apps to learn tips, tricks, and experience new applications of familiar hardware. All lessons are curated for each class such as Film Production, Photography, and Art. Concepts of video editing and production, music arrangement, and unlocking the power of Apple cameras will be part of the lessons.
- The Technology Team continues to support all students and staff. Receiving calls to the Help Desk line, responding to tickets, handing out devices to students, faculty, and staff. The team has responded to 821 tickets, 740 have been closed, 20 are open, and 61 are waiting on parts or customer response.
- Planning with Operations for classroom and office space to include all hardware and network needed to support all needs, has begun as part of our overall move-back-home plan.
- The IT department continues to support the normal day-to-day operations within Infinite Campus, Schoology, and all other PCHS systems.

# Director of Development Report

Section: III. Organizational Reports

Item: J. Director of Development Report

Purpose: FY

Submitted by:

Related Material: Development Report 10\_06\_2025.pdf

# **Budget & Finance Meeting 10.6.25 Development Report**

PCHS Fund 2025-26	<u>9/30/24</u>	9/30/25	
Fiscal YTD Donations Received	\$202,065	\$71,975	
YTD # of Donors	142	63	
Banner Donors	56	17	Need to update with Booster inform
Average Donation	\$1,423	\$1,142	

#### **Current Circumstances Impacting Annual Giving**

- Skewed comparison of highest September Annual Giving in 2024 to lowest in 2025
- Loss of approximately 500 students from fire impacted area and beyond; many families were top supporters
- Reduced banner levels from some of our remaining Banner Donor families
- No Booster Club Fundraising Chair for 2025-26
- Competing time-sensitive priorities (grant applications vs. Annual Giving)
- Athletics, VAPA, and other fire relief fundraising

#### Banner Donors 2024-25 to 2025-26

Graduated Out	13
Left School	16
Remaining	45

Total of 74 Banner Donors in 2024-25 that contributed \$201,000 (almost 60% of total raised for the PCHS Fund)

Raise Pali Fire Relief Campaign	6/17/25	9/30/25	<u>Increase</u>
To-Date Online & Individual Donations	\$176,495	\$179,123	\$2,629
All Time Raise Pali Donors	1,151	1,155	4

#### **Major Gifts and Grants Received/Pending**

Catching Hope Foundation (through LAUSD Ed Foundation)	\$100,000	Baseball/ Athletics
LAUSD Ed Foundation	\$82,500	Classrooms/ Schoolwide
Dick's Sporting Goods Foundation	\$50,000	Athletics
Palisades Forever	\$12,000	Alumni Yearbooks
Pad Project	\$2,000	Menstrual Products
LAUSD Ed Foundation - Privacy Pod	\$16,000	Schoolwide
Drinking Water Reimbursements	\$13,000	Schoolwide
Baby2Baby (through LAUSD Ed Foundation) - 140 Air Purifiers	Unknown	Schoolwide
Other	\$4,000	VAPA

#### **Grant Applications In Process**

Project SERV (Dept of Education)
Phase 3 FireAid Application
Pacific Palisades Community Foundation

# Chief Finance Officer (CFO) Report

**Section:** III. Organizational Reports

Item: K. Chief Finance Officer (CFO) Report

Purpose: FYI

Submitted by:

**Related Material:** CFO Board Report and Exhibits 10\_14\_2025.pdf



Palisades Charter High School - Board Meeting - Agenda - Tuesday October 14, 2025 at 5:00 PM

## Coversheet

Chief Financial Officer (CFO) Report

Section: Item:

Purpose FYI / Review

Submitted by: Related Material:

- 1. CFO Report
- 2. Financial Report Current Estimate Total Year





# Palisades Charter High School Finance Update

- Insurance Claim Update
- 25-26 Budget Update
- Finance Report

October 14, 2025 – Board Meeting

### Insurance Claim / Costs Update

\*

- Plan assumes Dec 2025 move back. Demo Pali South in January
- BRG / Operations estimating \$11.7 mm total cost through Dec (incl Jan rent)
  - Finance needs to review contract/other costs to make sure not double-counted in other budget categories
- \$10.0 mm policy sublimit
- PCHS will have to cover \$1.7 mm from relief funding/general fund
  - \$1.6K additional revenue (LCFF, SSPDBG) will help offset
  - PCHS pursuing add'l grants and relief funding (Project SERV, FEMA)
  - · Raise Pali (\$875K)

Palisades Charter High School				
Temporary Relocation (Interim Ext				
	Booked FY 24-25	Estimate I - Dec 2025	(	Total Proj (Return to npus Jan'26)
Temp Relocation (Extra Expense)	\$ 9,343,473	\$ 2,370,538	\$	11,714,011
Policy Sublimit \$10,000,000				(10,000,000)
Excess Cost / Deficit			\$	1,714,011



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### Insurance Claim / Costs Update (cont)



- Property Damage and Replacement is accounted for separately
  - \$90.0 mm policy sublimit
- Two major claims filed to date (Track & Pool)
  - · Numbers will change if/as more claims filed
- The school will receive additional revenue/reimbursements for these claims to offset cost
  - Some funds already rec'd 24-25
  - Once dust clears on 24-25, Finance will do top to bottom review to ensure everything properly accounted for

Summary of Property Damage & Contents	
	Total
IT Equipment, Matls & Supplies	\$ 610,625
Track & Field Repair (low amount)	1,311,869
Pool Repair	1,237,011
Total	\$ 3,159,505
Less: 24-25 Expense	(610,625)
25-26 Estimate	2,548,880



### 2025-26 Financial Forecast Update



- Expect LCFF Revenue increase with change in hold harmless provision to ADA basis rather than \$ basis (+\$700K)
  - (assumes supplemental funding on same Unduplicated Count +\$700K)
- New SS&PD Block Grant. Can be applied to increases in operating costs (+\$860K)
- Additional Insurance Claim revenue (offset by add'l costs)
  - rollover/deferred from 24-25 as well as new claims

#### Revenue

State Aid/LCFF Revenue SSPD Block Grant Insurance Claim Rev All Other Revenue

**Total Revenue** 

Annual/Full Year								
	Forecast Budget Fav/(U			av/(Unf)				
\$	36,671,388	\$	35,971,294	\$	700,094			
	859,972		-		859,972			
	2,210,319		-		2,210,319			
	7,036,531		7,036,830		(299)			
<u>\$</u>	46,778,210	\$	43,008,124	\$	3,770,086			







- Additional insurance costs added in to forecast
  - \$650K contingency was incl in the original budget
  - +\$1.7K additional Temp Relocation costs
  - +\$2.5K in Property Damage and Replacement costs
- Once FY 24-25 is closed out, need to do top to bottom expense and revenue forecast update

### **Expenses**

Ins Cost: Temporary Relocation
Ins Cost: Property Replacement

**All Other Costs** 

**Total Expenses** 

Annual/Full Year							
	Forecast		Budget	Fav/(Unf)			
\$	2,370,538	\$	650,000	\$	(1,720,538)		
	2,548,880		-		(2,548,880)		
	42,339,878		42,333,430		(6,448)		
<u>\$</u>	47,259,296	\$	42,983,430	<u>\$</u>	(4,275,866)		







- Current forecast is very preliminary; much work to be done.
  - Numbers will change significantly after adjusting for updated staffing & benefits assumptions, relooking insurance categories, and other factors.
- Forecasting move from breakeven to \$481K deficit

Total Surplus(Deficit)	\$	(4
Beginning Fund Balance		16,5
Ending Fund Balance	<u>\$</u>	16,1
As a % of Annual Expenses		
Ending Fund Balance Components		
Capital Assets (Net)	\$	4,5
Restricted Net Position		3,9
Unrestricted Net Position	\$	7,5
As a % of Annual Expenses		
As # of Mos. Avg Espenses		

Annual/Full Year							
	Forecast		Budget		av/(Unf)		
	(				(=======		
\$	(481,086)	Ş	24,694	Ş	(505,780)		
_	16,587,059		16,587,059				
<u>\$</u>	16,105,973	<u>\$</u>	16,611,753	<u>3</u>			
	34.1%		38.6%				
\$	4,532,251	¢	4,532,251				
Y	, ,	Ţ					
_	3,995,548	_	3,995,548				
\$	7,578,174	\$	8,083,954				
	16.0%		18.8%				
	1.92		2.26				



### Finance Report



- Year-End Close clean-up work is still in process
  - Bank reconciliations
  - Reviewing additional revenue recognition opportunities
  - Balance sheet account reconciliations
  - Pension account updates
  - Adjustments to be sent to auditors prior to final audit / audited actuals
- Transition Update
  - Regular monthly financial reporting pushed to November board meeting pending payroll and benefits entries, bank reconciliations and other closing activity.
  - Payroll and Benefits onboarding continues with Inova/CI now for 10/1 start for payroll processing.
    - Currently operating in a hybrid mode on existing ADP platform.



### **FY25-26 Palisades HS Forecast**

### **Current Estimate FY25-26**

Revised 10/02/25 Actuals Through:



ADA =	2745.21	Current	Original	Favorable /	24-25 Unaud	Favorable /
_		Estimate	Budget	(Unfav.)	Act	(Unfav.)
Revenues			ADA =	2745.21	ADA =	2745.21
State Aid - Reve	nue Limit LCFF State Aid	16 001 539	10 071 122	(1.070.605)	12 000 050	2 001 670
8011 8012	Education Protection Account	16,991,528 8,202,556	18,071,133 6,473,995	(1,079,605) 1,728,561	12,999,858 11,367,365	3,991,670 (3,164,809)
8012	State Aid - Prior Year	- 8,202,330	0,473,333	1,728,301	10,140	(10,140)
8096	In Lieu of Property Taxes	11,477,304	11,426,166	51,138	11,583,249	(105,945)
		36,671,388	35,971,294	700,094	35,960,612	710,776
Federal Revenue	e					
8181	Special Education - Entitlement	423,400	423,400	-	707,797	(284,397)
8220	Federal Child Nutrition	312,605	312,786	(181)	174,414	138,191
8290	Title I, Part A - Basic Low Income	292,162	292,162	-	295,170	(3,008)
8291	Title II, Part A - Teacher Quality	56,781	56,781	-	57,142	(361)
8293	Title III - Limited English	20,826	20,826	-	-	20,826
8296	Other Federal Revenue	46,970	46,970	-	272,057	(225,087)
8299	Prior Year Federal Revenue	-		<u>-</u>	4,142	(4,142)
Other State Rev	anua	1,152,744	1,152,925	(181)	1,510,722	(357,978)
8311	State Special Education	2,548,173	2,548,173	-	2,547,912	261
8520	Child Nutrition	591,915	592,258	(343)	520,851	71,065
8550	Mandated Cost	156,587	156,587	-	154,815	1,772
8560	State Lottery	749,442	749,876	(434)	778,542	(29,099)
8598	Prior Year Revenue	· -	-	-	245,468	(245,468)
8599	Other State Revenue	1,522,670	662,011	860,660	532,112	990,558
		5,568,788	4,708,905	859,883	4,779,700	789,088
Other Local Rev	enue					
8634	Food Service Sales	49,971	50,000	(29)	12,272	37,699
8650	Lease and Rental Income	425,000	425,000	-	470,520	(45,520)
8660	Interest Revenue	350,000	350,000	-	603,556	(253,556)
8670	Transportation Revenue	-		-	544,024	(544,024)
8690	Other Local Revenue	-	-	-	12,202	(12,202)
8697	Insurance Claim Revenue	2,210,319		2,210,319	9,343,473	(7,133,154)
8698	ASB Fundraising	350,000	350,000	-	1,324,742	(1,324,742)
8699	School Fundraising	350,000 3,385,290	350,000 <b>1,175,000</b>	2,210,290	12,310,789	350,000 ( <b>8,925,499</b> )
		3,383,290	1,173,000	2,210,290	12,310,783	(8,323,433)
<b>Total Revenue</b>		46,778,210	43,008,124	3,770,086	54,561,822	(7,783,613)
Expenses						
Certificated Sala	ries					
1100	Teachers' Salaries	13,736,790	13,736,790	_	14,346,537	609,747
1170	Teachers' Substitute Hours	472,000	472,000	-	361,869	(110,131)
1200	Pupil Support Salaries	1,891,811	1,891,811	-	1,337,256	(554,555)
1300	Administrators' Salaries	891,484	891,484		1,001,439	109,955
		16,992,085	16,992,085	-	17,047,101	55,016
Classified Salari						
2100	Instructional Salaries	820,053	820,053	-	828,181	8,128
2200	Support Salaries	219,713	219,713	-	294,712	74,999
2300	Classified Administrators' Salaries	494,839	494,839	-	627,474	132,635
2400 2900	Clerical and Office Staff Salaries Other Classified Salaries	1,952,638	1,952,638	-	2,089,231	136,593
2900	Other Classified Salaries	866,273	866,273	<del>-</del>	1,314,109 <b>5,153,706</b>	447,836 <b>800,190</b>
Benefits		4,353,516	4,353,516		3,133,700	800,130
3101	STRS	3,245,488	3,245,488	-	3,210,535	(34,953)
3202	PERS	1,167,178	1,167,178	-	1,279,856	112,678
3301	OASDI	269,918	269,918	-	316,542	46,624
3311	Medicare	309,511	309,511	-	319,974	10,463
3401	Health and Welfare	4,288,991	4,288,991	-	4,004,044	(284,947)
3501	State Unemployment	10,673	10,673	-	18,023	7,350
3601	Workers' Compensation	190,616	190,616	-	183,961	(6,656)
3901	Other Benefits	800,000	800,000	-	800,000	<u> </u>
n	P	10,282,375	10,282,375	<u>-</u>	10,132,935	(149,441)
Books and Supp	iies					

### **FY25-26 Palisades HS Forecast**

#### **Current Estimate FY25-26**

Revised 10/02/25 Actuals Through:



Actuals Through:						
ADA =	2745.21	Current Estimate	Original Budget	Favorable / (Unfav.)	24-25 Unaud Act	Favorable / (Unfav.)
4100	Textbooks and Core Curricula	74,890	74,890	-	72,431	(2,459)
4302	School Supplies	266,544	266,544	_	280,328	13,784
4305	Software		-	-	52,193	52,193
4310	Office Expense (Copiers/Tech)	112,000	112,000	_	57,955	(54,045)
4311	Business Meals	100	100	_	119	19
4313	Operating/Other Supplies	207,387	207,387	_	113	13
4400	Noncapitalized Equipment	642,520	642,520	_	555,990	(86,530)
4700	Food Services	381,465	382,018	553	257,874	(123,591)
4700	1 dou services	1,684,906	1,685,459	<b>553</b>	1,281,649	(195,870)
Subagreement S	Services					
5102	Special Education	414,500	414,500	-	641,502	227,002
5103	Substitute Teacher	_	-	-	2,132	2,132
5104	Transportation	438,270	438,270	-	788,039	349,769
5105	Security	439,296	439,296	-	522,956	83,660
5106	Other Subagrements &	1,840,804	1,840,804	-	772,447	(1,068,357)
		3,132,870	3,132,870	-	2,727,077	(405,793)
Operations and						
5201	Auto and Travel	6,200	6,200	-	9,274	3,074
5300	Subscriptions	518,747	518,747	-	571,404	52,657
5400	Insurance	587,351	587,351	-	503,544	(83,807)
5501	Utilities	485,000	485,000	-	375,576	(109,424)
5502	Janitorial Services	412,896	412,896	-	762,555	349,659
5516	Miscellaneous Expense	12,000	12,000	-	28,758	16,758
5900	Communications	53,000	53,000	-	43,789	(9,211)
5901	Postage and Shipping	500	500	-	2,524	2,024
	5 11 5	2,075,694	2,075,694	-	2,297,426	221,732
Facilities, Repair	rs and Other Leases			-		
5602	Additional Rent	_	_	_	2,767	2,767
5603	Equipment Leases	35,000	35,000	_	3,845	(31,155)
5604	Other Leases	-	-	_	5,115	5,115
5610	Repairs and Maintenance	361,300	361,300		329,751	(31,549)
3010	Repairs and Maintenance	396,300	396,300		341,478	(54,822)
Professional/Co	nsulting Services					, , ,
5801	IT	4,500	4,500	-	3,565	(935)
5802	Audit & Taxes	50,000	50,000	-	8,886	(41,114)
5803	Legal	330,800	330,800	-	416,411	85,611
5804	Professional Development	59,265	59,265	-	111,446	52,181
5805	General Consulting	370,838	370,838	-	890,094	519,256
5806	Special Activities/Field Trips	_	-	-	9,263	9,263
5807	Bank Charges	_	-	-	773	773
5808	Printing	_	_	-	1,517	1,517
5809	Other taxes and fees	3,800	3,800	-	(29,721)	(33,521)
5810	Payroll Service Fee	-	-	_	54,418	54,418
5811	Management Fee	500,000	500,000	_	75	(499,925)
5812	District Oversight Fee	366,714	359,713	(7,001)	359,505	(7,209)
5814	SPED Encroachment (20% Fee)	594,315	594,315	(,,001)	651,142	56,827
5815	Public Relations/Recruitment	1,200	1,200	_	3,525	2,325
5816	Insurance Cost - Temp Relocation	2,370,538	650,000	(1,720,538)	9,343,473	6,972,935
5817	Insurance Cost - Replacement Exp	2,548,880	030,000	(2,548,880)	3,343,473	(2,548,880)
3817	msurance cost - Replacement Exp	7,200,850	2,924,431	(4,276,419)	11,824,372	4,623,522
Depreciation				,		, ,-
6900	Depreciation Expense	1,140,700	1,140,700	-	929,793	(210,907)
		1,140,700	1,140,700		929,793	(210,907)
Interest						
		-	-	<u>-</u>	-	<u>-</u>
Total Expenses		47,259,296	42,983,430	(4,275,866)	51,735,537	4,476,241
Monthly Surplus (De	eficit)	(481,086)	24,694	(505,780)	2,826,285	(3,307,372)
					1,566,285	Unrestricted
					875,000	Raise Pali
					3,000	uise i uii

### Coversheet

### Executive Director/Principal (EDP) Report

Section: III. Organizational Reports

Item: L. Executive Director/Principal (EDP) Report

Purpose: FY

Submitted by:

Related Material: EDP Board Report 10\_14\_2025.pdf

Palisades High Pro-Bono Mural.pdf



### Executive Director/Principal Report Board of Trustees Meeting October 14, 2025

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide goals addressed: Academic Achievement, Communication, Diversity, Student Socioemotional Well-being and Health, Fiscal/Fundraising & Development

**Return to the Palisades/Project Welcome Home –** PCHS is working closely with LAUSD to prepare for the return to the Pacific Palisades campus for the start of second semester on January 13, 2026.

LAUSD has confirmed the phased return of buildings starting with Building D by November 1. As each building passes final inspection, it will be returned to PCHS for restoration. The multi-phased return to campus includes:

Phase 1 Pre-move Coordination (October-December 2025)

Phase 2 Packing and Logistics (December 2025)

Phase 3 Campus Set-up (Late December 2025 - Early January 2026)

Phase 4 Final Preparation (Early January 2026)

\*Contingency plans are in place to maintain Pali South in the event of delays in this plan.

PCHS Director of Operations Rafael Negroe is coordinating **Project Welcome Home**, Pali High's initiative to create a warm, clean, functional environment for our students and staff that includes painting classrooms, repairing or replacing furniture, waxing floors, and making each space feel truly welcoming. The full Pali Campus Re-Occupancy Plan is included in The Director of Operations Report.

#### 2025-2026 Schoolwide Goals

The PCHS Board of Trustees, administrators, parents, and student representatives from Pali Ambassadors and ASB Leadership met on Saturday, September 13, to review progress and provide feedback on the schoolwide goals for the coming year. This annual exercise included a summary of the guiding plans that are currently in place, including the Local Control and Accountability Plan/Learning Continuity and Attendance Plan, Western Association of Schools and Colleges Action Plan (2024-2030), LAUSD Charter Authorization (2020-2026), and Annual 2023-2024 LAUSD Charter School Division Compliance Review. Each of these plans requires feedback from educational partners.

PCHS has established a clear vision and focus by layering common goals. Each plan reinforces the others by addressing similar areas, including academic achievement, communication, diversity, budget/development, and socioemotional well-being. A working draft of the 2025-2026 Schoolwide Goals is included in the meeting materials.

#### **Brown Act Updates**

Since the recent Board of Trustees Ethics Training (September 4, 8, 15), SB 707 was passed and brings revisions to the Brown Act effective January 1, 2026. Detailed guidance will be provided to the Board of Trustees for the November meeting.

### Counseling Office Updates provided by Amie Whiteley, Director of Student Support Services Goal – Academic Achievement

The Counseling Department continues to play a vital role in supporting student success, wellness, and college and career readiness at Palisades Charter High School. Below is an overview of our current initiatives, progress, and upcoming goals for the semester.

#### 1. Credit Recovery and Academic Support

- We launched our **Fall 2025 Credit Recovery Program** using the APEX Online platform. This program provides flexible, teacher-monitored opportunities for students to make up previously attempted courses and stay on track for graduation.
- As of October, over **120 students** are actively enrolled, with a focus on prioritizing seniors to ensure timely completion of graduation requirements.
- At Palisades Charter High School, our goal is to ensure every student has the tools, time, and support they need to succeed. For the 2025–2026 school year, our Intervention Program has been expanded to provide more targeted academic help, personalized learning opportunities, and stronger collaboration between teachers, counselors, and families.
- Students needing additional support in math can attend **Math Lab** during 7th period. This class offers guided practice, reteaching of key concepts, and a chance to build confidence in problem-solving and foundational math skills.
- Study Skills Periods 1, 2, 3, 5
  Study Skills classes focus on organization, time management, and building strong study habits. Students receive help with homework, test preparation, and strategies to stay on top of their assignments. These classes provide structured academic

support during the school day.

#### Pali Period

Pali Period continues to be a key time for intervention, tutoring, and enrichment. Teachers and counselors use this period to check in with students, monitor grades, and offer targeted assistance when needed.

#### Teacher Office Hours

All teachers hold regular office hours to help students review materials, clarify concepts, and receive extra academic support. Students are encouraged to attend as needed—especially if they're struggling in a class or preparing for an upcoming assessment.

#### • Homework Help – After School in the Atrium.

After-school Homework Help in the Atrium is open to all students. Peer tutors and staff are available to assist with assignments across subjects in a relaxed, supportive environment.

#### • Before/After School Study Skills - Period 0 & 7

Additional Study Skills sessions are available before and after school for students who need more flexibility in their schedule. These sessions include structured study time, organizational coaching, and one-on-one help from peer tutors.

### Spring Semester Expansion.

To further support students in mathematics, **three additional Math Labs** will be added in the **Spring semester**. This will allow more students to receive direct instruction and individualized attention in math.

Progress Monitoring and Family Communication

Students earning a **D** or **F** will trigger a **D/Fail Letter** sent home through **Parent Square** to keep families informed and involved. Counselors will meet with these students to discuss improvement strategies, explore available supports, and, when necessary, make **referrals to the Student Success Team (SST)** for more intensive intervention planning.

#### 2. College and Career Readiness

- Counselors are meeting with seniors for one-on-one graduation checks and individualized postsecondary planning. Counselors will start meeting with Juniors next week.
- The **College Center** has hosted several college rep visits, UC/CSU workshops, and FAFSA support sessions.
- The College Center successfully hosted its annual College Fair on September 25, 2025, welcoming a strong turnout of students and representatives from a wide range of colleges and universities.
- The College Center coordinated and administered the PSAT for juniors on October
   11, 2025, providing students with an important opportunity to prepare for college admissions and qualify for national merit recognition.

### 3. Social-Emotional Learning and Wellness Goal-Student Socioemotional Well-being and Health

- At Palisades Charter High School, student wellness is at the heart of everything we
  do. One of the most meaningful supports on our campus is Margaret's Place, a
  safe, welcoming space where students can find comfort, connection, and support
  for their mental and emotional well-being.
- Margaret's Place provides a trauma-informed, school-based program designed to help students navigate stress, relationships, and difficult life experiences. Staffed by a licensed counselor, the center offers individual counseling, small group sessions, classroom presentations, and daily drop-in support. Students can stop by to talk, decompress, or simply take a moment to reset during a busy school day.
- Beyond counseling, Margaret's Place helps foster a culture of kindness and awareness on campus. The team leads wellness activities, campaigns, and student engagement events that promote healthy communication, resilience, and emotional safety. These activities encourage students to look out for one another and build a stronger sense of community.
- By collaborating closely with the Counseling Department, and PSW team,
   Margaret's Place ensures that every student has access to layered,
   compassionate support when they need it most. Whether it's managing stress,
   coping with personal challenges, or learning new coping strategies, students know
   they're not alone.
- The Pali High Mental Health team hosted a Pali Period Zoom meeting shared to the entire school. They shared the Mental Health resources available on campus, who to reach out to, where there are, and when they would seek assistance. Our Associated Student Body Mental Health Coordinator and Commissioner of Publicity shared the student perspective on Mental Health here at Pali High and the importance of resilience and hope. She encouraged her peers to seek help if they need it and destigmatized mental health needs. Margaret's Place, our Free Drop-In Mental Health support team, shared who they are, where they are, what they can help with, and their plans for creating a Mental Health Peer Support group on campus.

#### 4. Next Steps and Goals

- Continue to expand credit recovery opportunities and monitor progress toward graduation for all grade levels.
- Increase student participation in college and career readiness workshops.
- Strengthen early intervention strategies for at-risk students through data analysis and staff collaboration.
- Enhance visibility of counseling services to ensure every student knows where and how to seek support.

The Counseling Department remains dedicated to promoting academic success, socialemotional wellness, and equitable access to postsecondary pathways for all students. We are grateful for the continued support of the Board and administration as we work toward our shared goal of ensuring every Dolphin thrives.

#### Special Education Updates from Dr. Ian Sayer, Director of Special Education

- DVR process Our Special Education Department is the process of its DVR (District Validation Review). This is a regularly scheduled review of Special Education services at our school held by our SELPA (Special Education Local Planning Area) LAUSD. This was scheduled to begin in January 2025 and conclude in March 2025 but was rescheduled to this semester due to the fires. On Tuesday, December 9 we will have our In-Person Review, and we are working hand-in-hand with the LAUSD DVR team to meet all requirements.
- Ms. McKinzie-Johnson has joined the Special Education team as our Special Education Coordinator. She brings a wealth of knowledge to the team and her perspective on student support and her ability to bridge gaps in pedagogy is a breath of fresh air. We are glad to have her.
- Best Buddies Program. Our school has officially joined the Best Buddies program. This program is designed to bring together students in Special Education and General Education and create opportunities to increase peer interactions, an understand of different ability levels, and nurture compassion throughout the student body. We've started monthly meetings of the program and are planning an information session where the program will be showcased to gain more attention from the student body.

#### International Baccalaureate (IB) Goal - Academic Achievement

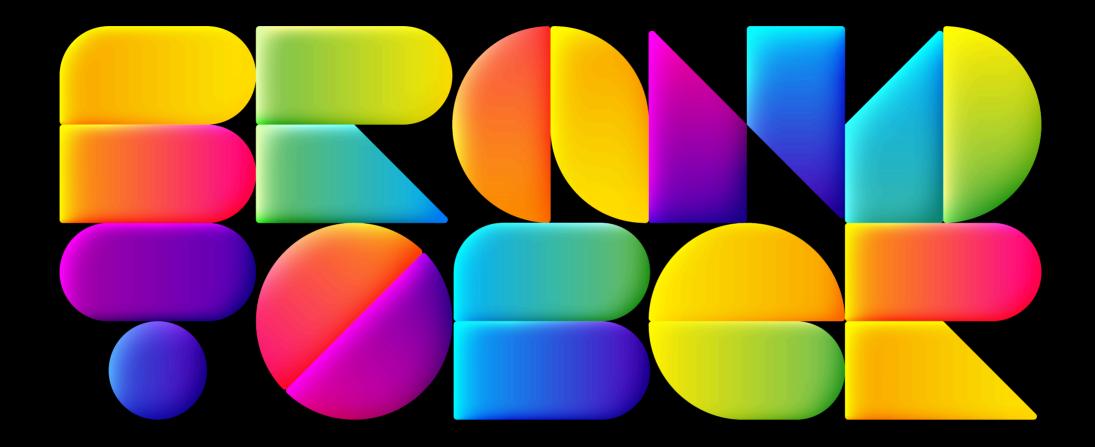
PCHS is in the preliminary stages of the rigorous International Baccalaureate (IB) Diploma Programme (DP) candidacy application, which is required to be authorized to offer the program. The PCHS IB candidacy visit is scheduled on November 17 and 18.

- Mandatory Training: The PCHS Director of Student Achievement, Director of Academic Planning, and ED/P recently completed a three-day mandatory IB training. An IB Coordinator has been selected and is immersed in the program orientation. Subject area teachers will be completing training in the coming weeks.
- Why become an IB school? Main premise Empowering students to shape a better world! PCHS students come from 100 zip codes bringing with them a rich diversity of backgrounds including socioeconomic status, ethnicity, and life experiences. This diversity makes Pali High an ideal fit for the IB educational model, which emphasizes a path toward international mindedness and creating a better world through an inquiry-driven, inclusive, and focused curriculum dedicated to lifelong learning. The IB learner profile reflects the traits of PCHS students: inquirers,

knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, and reflective.

### Pali South in the Spotlight/Pro-Bono Mural Development Goal: Fundraising & Development

- Gensler global design and architecture firm featured the Pali South project and the
  return to the Palisades campus during the firm's annual brand spotlight event.
  "Brand-tober" is an annual month-long event hosted by Gensler that focuses on
  brand design through various activities and discussions. Panelist for the program
  included Kelly Farrell, James Kelly, and Pam Magee.
- The organization-wide presentation reviewed the Sears Building relocation design that led into the explanation of the Mural Design Competition for a pro-bono mural for the Pali High Pacific Palisades campus. Participants sketched ideas incorporating visual concepts connected to the Pali High iconography.
- Next steps: Mural designs will be presented to Pali for consideration. Students will be invited to participate in the design selection and painting of the mural.



# Gensler

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# **Run of Show**

Introduction

• Review Sears Building Relocation Design

Design Competition

Context

Interactive Mural Design















### **Our Palisades Context**



Where the Water & Mountains Meet

Our incredible siting provides the best of Los Angeles, the Palisades — where the sea meets the mountains. We celebrate our natural beauty and all the flora and fauna that comes with it.



**Community of Excellence**& Diversity

We are a community of bright, bold minds. Coming from all walks of life, we celebrate our differences and diversity. We come together to study, play sports, and develop life-long bonds through the power of academia.



**Dolphin (and Ocean) Pride** 

We are proud Dolphins. We shine when we're together, working as a team and showing off our unique talent, charisma and prowess.



**Eclectic Beach Vibe** 

Our neighborhood inspires us with a laid back eclecticism. From mid-century modern icons to celebrities who walk among us, we take a more playful and beachy approach to life.

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### **Establishing our North Star**

**Pride** Resilience Problem-Solving Integrity Seaside Palisades Excellence Community Learning Beach **Dolphins Optimism** 

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### **Visual Listening**

### **List of Programs:**

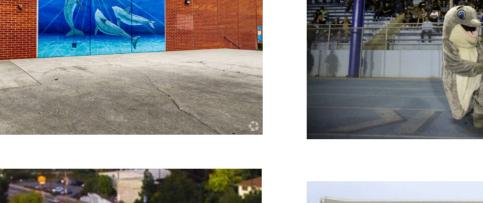
### **Clubs, Activities & Arts**

- Art Club
- Band / Orchestra / Music programs, including marching band, winter drumline etc.
- Drama / Theater
- Newspaper
- Yearbook
- Film / New Media related programs (film clubs etc.)
- Robotics
- Poetry Club
- · Chess Club

### **Sports & Athletics**

- Lacrosse
- Basketball
- Football
- Soccer
- Swimming / Dive
- Volleyball
- Cross Country
- Track & Field
- Tennis
- Softball & Baseball
- Cheerleading & Drill Team
- Golf
- Wrestling
- Surfing





















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## **Visual Listening**

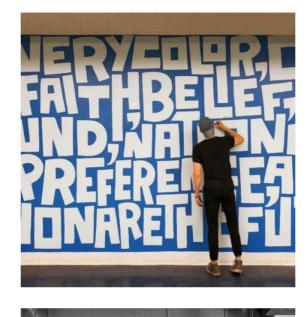


















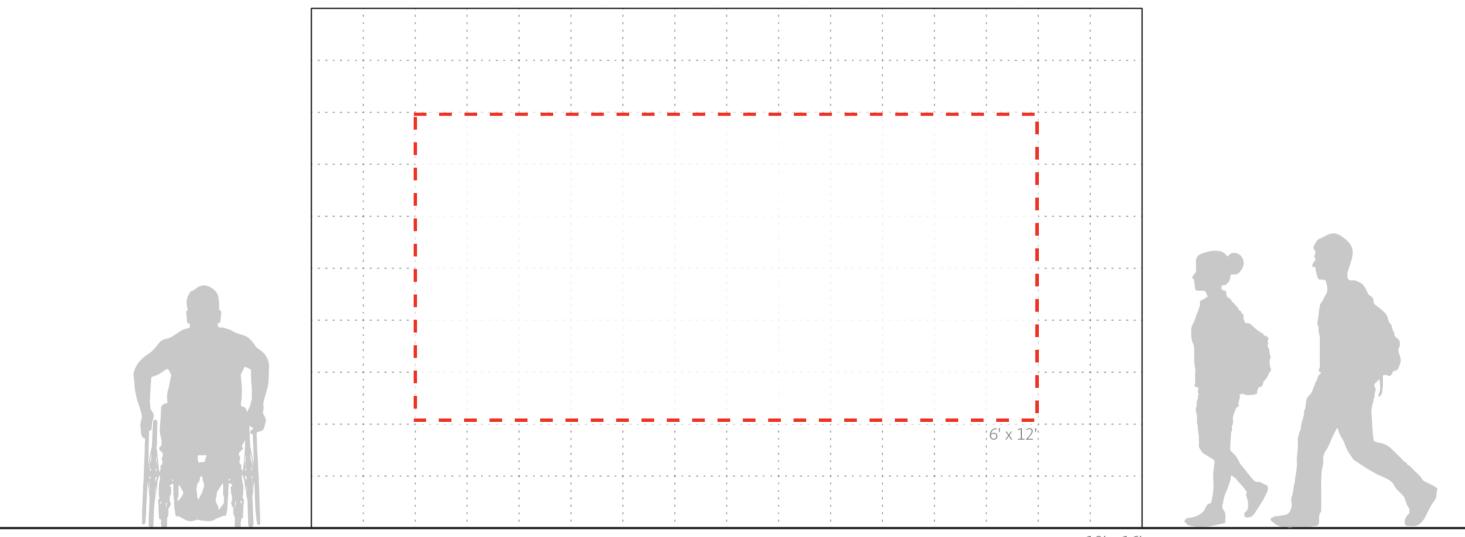






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## **Mural Template**



10' x 16'

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### Coversheet

### Academic Accountability Committee Update

Section: IV. Board Committees (Stakeholder Board Level Committees)

Item: A. Academic Accountability Committee Update

Purpose: Vote

Submitted by:

Related Material: AAC Meeting Minutes 10\_09\_2025.pdf

### ACADEMIC ACCOUNTABILITY COMMITTEE Regular Meeting

October 9, 2025 Room 315 3:11 pm

I **PRELIMINARY** – 5 minutes A. Call to Order and Roll Call M. Friedman

**Attendance:** Michael Friedman, Randy Tenan-Snow, Paul Mittelbach, Scarlett Rojas, Evelyn Rivera, Nicole Newble, Diana Kim, Stewart Wilson-Turner, Gregg Strouse, Roxie Bakhtori, Makayla Farhami Absent: Stephen Klima

#### II. Minutes Approval

- A. Stewart Wilson-Turner makes a motion to accept the amended the minutes
- B. Paul Mittelbach seconds the minutes
- C. Minutes approved by all in attendance except for Scarlet Rojas who abstained due to absence at the last meeting. Stephen Klima absent

#### III. Public Comment: 30 minutes

- A. Paul Mittelbach wants to voice deep concern over the elimination of the systemic support programs we have had over the years. He expressed how this diminishes one of the strong values at Pali which is to help all students reach their full potential. He explained that this sends an unfortunate message to students who are struggling. He hopes this committee will be tasked with working on academic intervention through a changed bell schedule that restores programs for students who need them the most. He feels that PCHS needs to ask whether we want to maintain the values of supportive education or not
- B. Heather Schon shared how counselors feel very helpless because students come to them asking for academic help and there are not any programs available. The counseling office lost the Intervention counselor, the Intervention committee, and a counselor during a time of trauma where there is no support for students. The Mental Health dept is in the middle of the school without a private space. She fears where we will end up if nothing is in place.
- C. Scarlett Rojas explained that she teaches freshmen and sophomores and is concerned because freshmen are dealing with academic issues as they are first realizing this is not a social promotion like middle school. They have no support to help with academics outside of Tier one support in the classroom. Freshmen needs extra support that is not available
- D. Nicole Newble shared that she is also concerned about intervention taken away. Currently we have Study Skills classes but are no longer able to place students in Study Skills after Progress Report One if they are failing like PCHS did historically. Now there are many students who are failing but cannot get the support from a Study Skills class. While it has been explained that there will be a tutoring support time during period zero and period seven, the concern is that many of the students needing academic help

cannot make it, which is an equity issue. Furthermore, the Study Skills curriculum, developed by Allison Rayner, has not been followed and needs to be used and continued to keep the Study Skills classes strong.

E. Fati Adeli, a community member on the Board expresses concerns about different departments that do not have alignment and asks that department chairs work on the alignment and issues in their department. She hopes Academic Accountability can be a forum where departments are aligned to create a stronger academic school.

F. Amir Ebtehadj said he hopes there will be a survey to see what the community sees is lacking. This will help to guide potential concerns for the Board or the AAC to address

IV. Michael Friedman moved to amend the committee membership and maintain the executive leadership as voted in September

Seconded by Stewart Wilson-Turner

Vote was unanimous with Fati Adeli voting yes

Motion is approved

- 1. Recorder Position Randy Tenansnow voted unanimously.
- 2. Chair of the Committee: Michael Friedman voted unanimously
- 3. Assistant Chair of the Committee: Evelyn Rivera was voted assistant chair
- 4. Committee Members Teachers: Stephen Klima, Paul Mittelbach, Philip Hoag, Gregg Strouse, Michael Friedman, Evelyn Rivera, Randy Tenansnow, Scarlett Roias
- 5. Committee Member Counselor: Nicole Newble
- 6. Committee Member Parent: Stuart Wilson Turner
- 7. Board Committee Members: Fati Adeli, Negin Ben-Cohen, Lisa Cahill
- 8. Committee Member Admin: Diana Kim
- 9. Committee Member Students: Roxi Bahktori and Makayla Farhami
- V. VAPA Presentation by Angelica Pereya
  - 1. 10 teachers running programs in Music, Choir, Theater, Dance, Film, Photography, Ceramics, Drawing, and Painting
  - 2. Goal is to turn 100% of students who can apply models of the art process to make anything a tangible reality
  - 3. Goals is for the next generation to innovate, communicate, caret, and lead
  - 4. Their philosophy is that the arts is the place where knowledge, disciplines and skills come together through all of the disciplines
  - 5. PLC's focus on the programs they run. Some are singleton and others have collaborative members
  - 6. Their view is "Art in Action" where imagination can take place
  - 7. Their department struggles with a post covid post fire apathy and lack of focus and listening skills (showing such a deep drop in our State exams). Fear of public speaking, chronic absenteeism, reject school routines
  - 8. Worries that the quality of student work has not returned from pre-Covid standards
  - 9. Challenges such as AI, grading policies, bell schedule, intervention are places they can use support

- 10. Department strengths: Visions, innovative programs and policies such as PLC's inclusive education
- 11. They meet the mission statement by having holistic subjects that promote the development of the whole child, break from technologies, develops real-life skills such as problem solving, hand eye coordination, dexterity, math/science applications. Work to develop patience and focus.
- 12. Department challenges: Al.
- 13. Bell Schedule works well with 100 minutes for the arts.
- 14. Pali Period works but very short to work on a project
- 15. Concerns about facilities impacted by fires such as Jakus' film studio, instruments loss, Performing Arts lack proper facilities. Ceramics drawing and painting and photography studio were so close to the fires, worries about having any space that is healthy and ready with appropriate materials. Seems there is an avoidance about how to transition back in. Seems there is an avoidance about how to take the time to come back to a place that has experienced trauma.
- 16. Ongoing Request for support

Increase student attendance

Encourage and support budgetary decision to improve VAPA equipment and facilities

Encourage professional development related to our subjects

Support Department Chair's involvement in department related matters such as matrix, budget, hiring practices

Hire full time theatrical tech director to run events still a need VAPA complex since 2010

- 17. Strengths: Courses added such as Advanced Video Production and multiple CTE Dance and Theater courses with an added AP Art History. They are involved in outreach with graduation, film documentation, athletic events, Pali Academy, Fuerza Unida, cross-curricular, prepared and presented PD as well as multiple clubs.
- 18. Strengths most teachers are still working in the art industry and have been mentored by world renowned artists and are involved in touring professionally as can be seen on the list from VAPA presentation.
- 19. Strengths teachers are very committed to their disciplines and see art as a life saver and remembering the mistakes are part of the process
- 20. What did support look like from the community? Will iam is supporting the robotics program and providing a morale lift to the students. Today a family from Samohi came by who fundraised money for the Art Department and delivered \$3000+ to them. Invited to the Grammy's and Dudomel. Fati suggested putting the fundraised monies in the Newsletter. Amir suggested working with the development director to write grants for the Art Department. Stewart Wilson-Turner suggested aggression in garnering grants for monies to support the department
- VI. Report to the Board once a semester sharing the department presentations to provide recommendations.
  - 1. Maggie Nance shared the Academic Accountability Committee Description.
  - 2. She explained what the description encompasses. The committee will listen to PCHS departments and programs present all the information asked for by the

Board. She also explained that members of the AAC committee are tasked with analyzing the data and information presented then they need to compile it and present it in a report to the members of the Board

VII. The next meeting will be November I3, 2025, at 3:00pm Room 315

## Coversheet

## **Budget & Finance Committee Update**

Section: IV. Board Committees (Stakeholder Board Level Committees)

Item: B. Budget & Finance Committee Update

Purpose: FY

Submitted by:

Related Material: Budget Com Meeting Minutes 10\_06\_2025.pdf



# REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE MONDAY, OCTOBER 6, 2025 - 3:30 - 5:30 PM

VIA ZOOM - https://palihigh-org.zoom.us/j/89845864254?pwd=mFhXyZfrk0fYr2tTYdaLQ0c8ymS0ZZ.1 Passcode: 576735

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

#### I. PRELIMINARY:

- A. Call to Order & Roll Call S Margiotta called the meeting to order at 3:36 pm. In attendance: S Margiotta, S Sherkhanov, R Kianofar, J Recinos, J Davis, N Hall (ASB). Additional attendees: J Azzizzi, R Rodman, P Magee, A Duston, R Negroe and B King.
- B. Public Comments Diego, the new Italian teacher requested that textbooks be added to the budget for the Italian classes.
- C. Approval of Minutes from
  - 1. September 8, 2025 Item tabled until the Nov. 2025 B&F Committee meeting.

#### III. REPORTS (5 minutes each):

- A. Executive Director P Magee reported that they are working on the plan to return to PCHS, transitioning with Operations Dept., looking at fees for moving services and working with LAUSD about common areas where there have been delays. They are paying attention to legacy buildings and doing restoration in the classrooms. The Board is going through a lot of training with Greta and we are going to be able to continue remote meetings. The Goal Setting Retreat reviewed fundraising and R Negroe and R Rodman were a part of that discussion. R Rodman noted that a break out session on finance discussed school needs and moving forward trying to centralize purchasing for economies of scale, including tech purchases. They are also discussing having an individual to help with purchasing, receiving and inventory. Looking at industry standards for this position. It was also reported that the schoolwide goals that were not met due to the fire have been included in this year's goals.
- B. CBO Report-J Azzizzi reviewed and it stands as submitted. He noted that the audit is in 2 weeks and they will be prepared. He also noted that there was a \$900K improvement in insurance and a \$500K deficit due to decreased staffing. Overall there was a \$2.2 million improvement in the overall bottom line of the budget. The audited actuals to be presented at the Nov. B&F meeting will reflect all of these revisions. Committee suggested that the science dept. also look to the their dept. IMA to fund the Gizmo subscription since the issue was not agendized for the committee to discuss.
- C. Fundraising & Development R Rodman reviewed and stands as submitted. She is working on grant requests/applications and many of the ones we have received are for athletics and VAPA. She is also working on 3<sup>rd</sup> round of Fire Aid and PP Community Council has grant money to give to those impacted. In addition, LA



Ed Foundation is giving grant money to impacted schools. She is working on the art instillation with an event focused on community building, mental health and to help with the transition back to the main campus. D. ASB Treasurer Report – N Hall reported that they are working on merch with ½ zips. Boosters has approved the purchase and they are working with vendor to complete the order. E. Booster Club – R Rodman noted that they approved iPads for the college center. They will be ordered through the school so that they can fall under PCHS's Apple Care warranty.

#### IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. Budget Update J Azzizzi reviewed with CBO report.
- B. Credit Card exhibit Jul-Sept J Azzizzi reviewed and stands as submitted.
- C. US Dept. of Education Project SERV Grant R Rodman/P Magee discussed this potential grant. It is about "people" vs "stuff". It is good for 1 year of reimbursement and you can ask for assistance with rent, employee parking, additional security, the Topanga Bus, etc. They are willing to discuss the grant requests before submitting the application to help ensure we are requesting things that it can cover. The goal is to get this application in in the next 2-3 weeks.
- C. Electric Bus Grant R Negroe discussed this grant application. ATS was approved with a grant in round 1 of funding. Then during Round 3, J Pablo worked with Highland and was awarded 3.4 million dollars. This grant would require PCHS to purchase electric buses and maintain the program ourselves. Each bus is approximately \$500-\$700K to purchase and it would be an additional \$1.2 million per bus to build the infrastructure. The committee discussed and recommended that the school decline the grant as the potential program was not fiscally viable. The committee did also suggest that the school as for a donation to PCHS.

#### V. OTHER:

Date of Next Regular Meeting November 3, 2025 @ 3:30 pm. The meeting was adjourned at 4:45 pm.

### Coversheet

#### PCHS 2025-2026 Schoolwide Goals

Section: VI. Academic Excellence

Item: A. PCHS 2025-2026 Schoolwide Goals

Purpose: Vote

Submitted by:

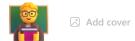
Related Material: 1. Academic Achievement.pdf

2. Communication.pdf

3. Fiscal Budget & Operations.pdf

4. Student Social Emotional Well-being.pdf

5. Diversity & Culture.pdf Schoolwide Goals 2025-26.pdf



## 1. Academic Achievement



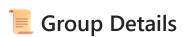
#### Items you may need for today:

**WASC Action Plan** 

2024-25 LAUSD Accountability Report

2024-25 School-wide Goals & Progress Report

2025-26 LCAP



Tell us who is in your group and what their role is within the PCHS Community.

Click "New" to add more members.

	■ Participant Name	⊘ Roles
1	Diana Kim	Admin
2	Tyler Farrell	Admin
3	Fati Adeli	Board Member
4	Nathan Shenassa	Student
5	Minh Ha Ngo	Board Member
6	Negeen Ben-Cohen	Board Member

## Overview of 2024-25 Goals

- Continue focusing on the educational program by re-evaluating and updating existing courses and instructional practices to include innovative and relevant content
- Improve outcomes through relevant professional development in best practices and latest research on instructional methodology
- Utilize data from CAASPP, NWEA, and Performance Matters Common Assessments to measure student growth, inform instruction and aim for improvements across all subgroups
- Develop campus-wide skills measurement and sharing system

## **Previous Goal Progress and Analysis**

Below are ways that PCHS moved towards meeting the 24-25 Schoolwide Goals. After reviewing the progress, you will evaluate the progress towards the 2024-25 Goals.

	<b>■ EVIDENCE OF PROGRESS</b>
1	PCHS restructured Small Learning Communities to better meet the current needs of 9th grade students.
2	Math offerings restructured by eliminating off-track math and offering math lab tutorials. Math paraprofessional support is being evaluated and redesigned due to the end of COVID relief funding.
3	9th grade was restructured and streamlined.
4	9th graders have new opportunities: AP Human Geography, AP Computer Science Principles, Collab classes, CTE classes, and electives (e.g., band, choir, art, etc.) are more easily accessible.
5	All English courses are offered at the <b>Honors</b> level with a <b>multicultural</b> focus.

10/10/25, 2:3	86 PM	Palisades Charter High School - Board Meeting - Agenda - Tuesday October 14, 2025 at 5:00 PM
	6	The curriculum for the pre-calculus and AP pre-calculus courses was developed to replace the existing Math Analysis course in the school year 2026-2027.
		Teacher-led professional development trainings (Tech-a-Palooza) demonstrated using various tech tools in the classroom. Other professional development included:     Social-emotional Trauma-Informed Schools     Implicit Bias
	7	Data Analysis and review of NWEA, and use of NWEA to inform intervention  SPED Co-teaching Model  Culturally Relevant Instruction for ELA and Math  Student Centered, Inquiry-Based Learning

• SBAC/ELA increased from 69% to 74.3% Standard Met or Exceeded.

SBAC/Math increased from 38% to 42%.

Student Engagement Strategies

Hispanic subgroup (165 students) increased by 35.5 pts;

SPED Subgroup (69 students) increased by 76.4 pts

The following are percentages of students who scored Proficient and Advanced on the Common Assessment by Professional Learning Communities (PLCs):

Algebra 1 - 12.2%

Algebra 2 - 37.1%

Geometry - 75.0%

8

Math Analysis - 81.5%

English 10 - 95.5%

English 11 - 68.2%

English 12 - 68%

AP Lit - 47.4%

AP Lang - 20.2%

In Fall NWEA, Science had a 5% increase to 71st percentile.

In Fall NWEA, Math had a 2% increase to 74th percentile.

In Fall NWEA, Language had a -1% decrease to 73rd percentile.

In Fall NWEA, Reading had no change of 64th percentile.

· Performance Matters was used to collect data on common assessments in each PLC and to have a common assessment. 9

NWEA is used as a tool to help students and educators improve learning outcomes

Based on the evidence above, determine to what degree the 2024-25 School-wide goals were met.

	≡ 2024-25 Goal	
1	Continue focusing on the educational program by re-evaluating and updating existing courses and instructional practices to include innovative and relevant content	
2	Improve outcomes through relevant professional development in best practices and latest research on instructional methodology	3 - Partially Met
3	Utilize data from CAASPP, NWEA, and Performance Matters Common Assessments to measure student growth, inform instruction and aim for improvements across all subgroups	
4	Develop campus-wide skills measurement and sharing system	

### **Areas for Continued Growth**

Things aren't always perfect the first time. What ideas do you have for areas for growth towards the previous goals?

	■ Areas for Growth	■ Rationale
1	Tutoring Support in Math (Tutor.com)	Students need additional support in math due to limited access to other supports (Math Lab, paras, etc.)
2	More opportunities for supports embedded within the classroom & school day	Traveling students and those involved with extracurricular activities cannot always take advantage of after-school office hours with their teachers.
3	Strategic examination of class sizes	Students in introductory classes such as English 9/10, Spanish I, Algebra I, etc. would benefit from being in smaller classes which would allow the teachers to manage providing more differentiation strategies, increased office hours & tutoring support.
4	Increased supports for counselors so they can be available for more of their students.	Students need more access to their counselor for guidance and support.



Plan your SMARTE Goal. How does your goal meet the following elements?

	≡	
1	Specific	PDSA (Plan-Do-Study-Action) Plan will be developed by each PLC and Singletons  Prof. Development schedule for 2026-27, including State/National Conferences
2	<b>M</b> easurable	Yes; Deliverable PD Schedule for conferences and school-wide PDs for 2026-27 school year
3	Attainable	Yes; there is Professional Development funding built into the PCHS Budget each year.
4	Relevant	Yes; Educational partners provided feedback on the goals to benefit students and teachers.
5	Time bound	Due dates attached to each item
6	Equitable	All students will benefit from more supports embedded withing the school day; remove transportation/calendar barriers.

#### 2025-26 SMARTE Goal

Type your revised or new 2025-26 goal(s) in the table below. Detail if and how it aligns with the current WASC Action Plan. If you have more than one goal, click "NEW" to add more rows.

	≡ 2025-26 Goal(s)		
1	By the end of the 2025-26 school year, Palisades Charter High School will create a professional development schedule for the 2026-27 school year, including a cycle for sending at least one department to a State and/or National Conference each year.	Yes	Relevant PD is in the plan.
2	By the end of the 2025-26 school year, Palisades Charter High School will re-evaluate the maximum class sizes for introductory-level courses (English 9, Algebra I, Spanish I, etc.) for teachers to increase their differentiation techniques, office hours, timely feedback, and other academic supports within their classes and the school day.	Yes	The WASC plan calls for improved instructional practices and increased academic supports.
3	During the 2025-26 school year, Palisades Charter High School will introduce and evaluate the effectiveness of the Plan Do Study Action (PDSA) model for all Professional Learning Communities.	Yes	The WASC plan is built around PCHS being a PLC school.

## **©** Specific Actions Items

Brainstorm and create specific actions that will contribute to meeting the 2025-26 SMARTE goal. Who (person or department) would be responsible for monitoring and following through on the action item? Be sure to identify which goal listed above each action item corresponds with.

	≡ Goal #	■ Action Item	Timeline / Due Date	■ Assigned to
1	1	Create a PD schedule that includes sending at least 1 department per year to the State and/or National conferences	Thu, Jun 4, 2026	Admin Team  Dept. Chairs
2	3	PDSA Cycle for all PLCs and Singletons	Fri, May 15, 2026	PLC Leads and Singletons
3	3	Examine, evaluate, and clarify expectations for PLCs in regard to grading practices, curriculum alignment, and instructional strategies, and consistent timely feedback to students and families on educational progress.	Fri, May 15, 2026	Admin Team PLC Leads
4		Provide and promote intervention options including Study Center and math support.	(Fri, Jan 30, 2026)	



Own your greatness. What are some things your team did well today? How did somebody help you or your group set our goals and action items?

	<b>Person</b>	<b>≡</b> Comments
1	Nathan Shanessa	Student was very contributing and gave specific examples
2		
3		



# 2. Communication



#### Items you may need for today:

WASC Action Plan

2024-25 LAUSD Accountability Report

2024-25 School-wide Goals & Progress Report

2025-26 LCAP



Tell us who is in your group and what their role is within the PCHS Community.

Click "New" to add more members.

	■ Participant Name	⊘ Roles
1	Martha Monahan	Admin
2	Sue Limsukonth Seltzer	Other
3	Scott Davis	Parent
4	Amir Ebtehadj	Board Member
5	Zoe Friedman	Student
6	Lilia Dowlatshahi	Student



### Overview of 2024-25 Goals

Research appropriate resources to increase student access to pertinent information through:

- Consistent use of a single platform for student communication
- Utilization of brief, colorful, easy-to-read information Note: Goal for parent communication (2023-2024) has been met through ParentSquare

Improve consistency in messaging across platforms

Better utilize the Leadership Show:

- Develop dedicated sections (news, sports, etc.)
- Increase teacher participation in showing the Leadership Show (currently estimated at 20%)

### **/**

## **Previous Goal Progress and Analysis**

Below are ways that PCHS moved towards meeting the 24-25 Schoolwide Goals. After reviewing the progress, you will evaluate the progress towards the 2024-25 Goals.

	■ EVIDENCE OF PROGRESS
1	Weekly ParentSquare newsletters have expanded to include a weekly student newsletter.
2	The ASB Leadership Show covered important student information leading up to the opening of Pali South, including progress toward reopening, City of Santa Monica details related to transportation and parking, and instructions on how to navigate the new PCHS building.
3	There has been an increased use of live information meetings for parents, including mental health resources and updates regarding the move to Pali South and ongoing recovery efforts.
4	PCHS hosted the first-ever Future Dolphin Night for new Pali families. Nearly 700 attended and expressed positive feedback on our Follow-up Survey.

Based on the evidence above, determine to what degree the 2024-25 School-wide goals were met.

	<b>≡</b> 2024-25 Goal	⊘ Goal Progress
1	Research appropriate resources to increase student access to pertinent information through:  Consistent use of a single platform for student communication  Utilization of brief, colorful, easy-to-read information Note: Goal for parent communication has been met through ParentSquare  Schoology has filled this need.	3 - Partially Met
2	Improve consistency in messaging across platforms	3 - Partially Met
3	Better utilize the Leadership Show:  Develop dedicated sections (news, sports, etc.)  Increase teacher participation in showing the Leadership Show (currently estimated at 20%)	2

## **Areas for Continued Growth**

Things aren't always perfect the first time. What ideas do you have for areas for growth towards the previous goals?

	■ Areas for Growth	■ Rationale
1	Weekly ParentSquare newsletters have expanded to include a weekly student newsletter. Students are not as engaged with StudentSquare and prefer to access information through Schoology.	Post PS student newsletters to Schoology so that a notification goes to students. Limit the number of PS posts so that they are not ignored/deleted. May have too much in newsletter. Target specific audiences. Have protocol for prioritizing postings.
2	The ASB Leadership Show covered important student information leading up to the opening of Pali South, including progress toward reopening, City of Santa Monica details related to transportation and parking, and instructions on how to navigate the new PCHS building. Teachers sometimes show it during Pali period (AP teachers say they don't have time to show the leadership show and PE teachers do not have the ability to stream the show during 4th period).	Perhaps start with the headlines. Shorten the leadership show. No one is watching the leadership show for news; they are looking at its entertainment value. Looking for "Infotainment" so that teachers see the value in using class time to view the show.
3	ASB sends Schoology posts to all students. Schoology may be overused, leading some to ignore the messages.	Protocol to prioritization. Repostings on Schoology are helpful reminders of events (eg: Palipalooza)

# The SMARTE Goal Planning

Plan your SMARTE Goal. How does your goal meet the following elements?

37 1111		<u> </u>
	=	
1	<b>S</b> pecific	The distribution of information to students will be streamlined and consolidated into a single platform (Schoology) and a brief "Infotainment" Leadership Show that is shown to all students consistently.
2	<b>M</b> easurable	Analyze and review impressions/clicks/opens on PS and newsletters. School survey and focus group responses.
3	<b>A</b> ttainable	School and student leadership will improve the use of existing platforms with purpose.
4	Relevant	Communication of events and the many updates is particularly important given the transitions that Pali is experiencing as we move forward.
5	Time bound	By Spring 2026, evidence of increased student and parent utilization of PS and Schoology platforms and viewership of the Leadership Show will be evaluated.
6	Equitable	All stakeholders (students, parents, faculty, staff, community) will have access to share and receive important communications in a format that meets their needs.

#### •

## 2025-26 SMARTE Goal

Type your revised or new 2025-26 goal(s) in the table below. Detail if and how it aligns with the current WASC Action Plan. If you have more than one goal, click "NEW" to add more rows.

	≡ 2025-26 Goal(s)	⊘ WASC Alignment	
1	By Spring 2026, information to the Pali community		

### 6

## **Specific Actions Items**

Brainstorm and create specific actions that will contribute to meeting the 2025-26 SMARTE goal. Who (person or department) would be responsible for monitoring and following through on the action item? Be sure to identify which goal listed above each action item corresponds with.

1 Admin will follow up with faculty regarding the importance of showing the leadership show regularly. Leadership will ensure that show is relevant and timely.  1 Admin will follow up with IT team to explore the Fri, Sep 19, 2025  Dr. Mage	ned to
1 Admin will follow up with IT team to explore the Fri, Sep 19, 2025 Dr. Mondon	e &
2 feasibility of posting PS student newsletter on Schoology for all students.  Ms. Selz	

3	1	ASB will discuss leadership show format to maximize brevity and relevance of information.	(Tue, Sep 30, 2025)	ASB student leaders and Mr. King
4	1	Parent and student groups will participate in focus groups and respond to surveys to determine communication priorities and preferences.	Fri, Oct 31, 2025	Mr. Davis and Mr. Ebtehadj
5	1	Student and parent data will be analyzed to determine next steps.	(Fri, Nov 28, 2025)	Mr. Ebtehadj, Mr. Davis, Ms. Selzer and Dr. Magee

# **Kudos**

Own your greatness. What are some things your team did well today? How did somebody help you or your group set our goals and action items?

	○ Person	<b>≡</b> Comments
1	Zoe	Zoe shared great student leadership information and priorities. Excellent presentation of goals.
2	Liliana	Liliana shared important new student perspective of communication needs. Very strong presentation skills!
3		



# 3. Fiscal Budget & Operations



#### Items you may need for today:

WASC Action Plan

2024-25 LAUSD Accountability Report

2024-25 School-wide Goals & Progress Report

2025-26 LCAP



Tell us who is in your group and what their role is within the PCHS Community.

Click "New" to add more members.

10/10/25, 2:37 PM

	■ Participant Name	⊘ Roles
1	Rafael Negroe	Admin
2	Rene Rodman	Other
3	Jeff Roepel	Admin
4	Quinn Elliott	Student
5	Isabella Kim	Student



#### Overview of 2024-25 Goals

Prioritize modernization

Evaluate potential enrollment increase and expansion of facilities (long-term goal)

Revise purchasing processes:

· Focus on purchasing alignment

Aim for economies of scale

Capital improvements:

- Continue A/C installation progress
- · Plan for clean energy initiatives (e.g., solar)
- Consider need for modular classrooms

#### Transportation:

- Continue parent-funded ridership
- Maintain relationship with Metro for Pali-only Express service



## Previous Goal Progress and Analysis

Below are ways that PCHS moved towards meeting the 24-25 Schoolwide Goals. After reviewing the progress, you will evaluate the progress towards the 2024-25 Goals.

	≡ EVIDENCE OF PROGRESS
1	Following the January Palisades fire, much of what was planned for the PCHS campus shifted to fire recovery and temporary relocation to the Pali South location in Santa Monica. PCHS is working closely with LAUSD to clean and restore the Palisades campus. Temporary modular buildings/classrooms are being installed to house classes during construction. Campus-wide cleaning to mitigate environmental hazards is ongoing.
2	PCHS transitioned from an on-site CBO to Charter Impact, a back-office service provider. This change will bring expertise and resources to PCHS, supporting the Finance Office in implementing best practices to improve efficiency and accuracy.
3	Edstruments is now in use. Edstruments allows all Pali members to create POs and all approver will track the process of the POs

4	The replacement of all lost property, forced us to purchase and receive service and supplies from many different vendors, suppliers, and donors. for 25-26 our revised goal will be:  To streamline our vendor list and explore the potential of joining a GPA, to benefit from GPA discounts and rebates, and standardized products, supplies and services.
5	<ul> <li>Capital improvements:</li> <li>Continue A/C installation progress - LAUSD continues to manage this project as a result of the fire reconstruction</li> <li>Plan for clean energy initiatives (e.g., solar) - ON-going and on hold due to the fire reconstructions effort</li> <li>Consider need for modular classrooms - This Item was completed as a result of the fire recovery</li> </ul>
6	Pali continues to offer transportation services to all students and MTA discounted all Tap-Cards

Based on the evidence above, determine to what degree the 2024-25 School-wide goals were met.

	≡ 2024-25 Goal	⊘ Goal Progress
1	Prioritize modernization	
2	Evaluate potential enrollment increase and expansion of facilities (long-term goal)  Transportation:  Continue parent-funded ridership  Maintain relationship with Metro for Pali-only Express service	
3	Revise purchasing processes:  • Focus on purchasing alignment	
4	Aim for economies of scale	
5	Capital improvements:  Continue A/C installation progress Plan for clean energy initiatives (e.g., solar) Consider need for modular classrooms	
6	Transportation:  Continue parent-funded ridership  Maintain relationship with Metro for Pali-only Express service	



## **Areas for Continued Growth**

Things aren't always perfect the first time. What ideas do you have for areas for growth towards the previous goals?

	■ Areas for Growth	<b>≡</b> Rationale
1	Explore the possibility of Geography-centered enrollment, survey potential users.	cost savings and broadening participation to achieve net zero expenses

# Transport Smart Goal Planning

Plan your SMARTE Goal. How does your goal meet the following elements?

	■	
1	Goal:	To streamline our vendor list and explore the potential of joining a GPA, to benefit from GPA discounts and rebates, and standardization of products, supplies and services.
2	Specific	Propose a new purchasing agent position to be added to the Facilities Department. This person/position will focus on the sourcing of GPAs, planning and execute implementation.  Equipment and purchasing standardization to support cost saving measures can also be achieved without joining a GPA.  The goal of this position is to return classroom time back to academic focus.
3	<b>M</b> easurable	Reseach and evaluate job descriptions used by other schools and/or LAUSD by EOY 2026. Create a Pali position job routine by December 2026
4	<b>A</b> ttainable	Rafael will complete the exploration of the job routine and present to this group by March 15, 2026  Rafael will create a Pali job routine and present to this group by April 20, 2026
5	Relevant	Potential of asset management and amortization of assets will ensure proper replacement and extend the life of all assets.
6	Time bound	Create a proposal and present to align during the 26-27 budget process. and present to the board during the subsequent BOT meetings after proper approval.
7	Equitable	Potential cost saving will be applied to the "student-centered" programs, and modernization through standardization of classroom furniture and materials
8		



## 2025-26 SMARTE Goal

Type your revised or new 2025-26 goal(s) in the table below. Detail if and how it aligns with the current WASC Action Plan. If you have more than one goal, click "NEW" to add more rows.

Improve student access to curriculum that will allow them to hone	Transition Operations from Pali South to Original
skills needed to negotiate real- life challenges and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication. e. Train teachers in positive behavioral supports and strategies for positive classroom climate	
	and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication. e. Train teachers in positive behavioral supports and strategies for positive classroom

37 PM	Palisades C	charter High School -	Board Meeting - Agenda - Tuesday October 14, 2025 at 5:0 3. Fiscal Budget & Operations
2	Specific	Improve student access to curriculum that will allow them to hone skills needed to negotiate reallife challenges and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication. e. Train teachers in positive behavioral supports and strategies for positive classroom climate	Successfully relocate all operations, staff, and

37 PM	Palisad	es Charter High School -	Board Meeting 3. Agenda - Tuesday October 14, 2025 at 5:
3	Measurable	Improve student access to curriculum that will allow them to hone skills needed to negotiate reallife challenges and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication. e. Train teachers in positive behavioral supports and strategies for positive classroom climate	LAUSD clearance obtained; Space allocation
		behavioral supports and strategies for positive classroom	

Palisades (	Charter High School -	Board Meeting - Agenda - Tuesday October 14, 2025 at 5:0 3. Fiscal Budget & Operations
Attainable	Improve student access to curriculum that will allow them to hone skills needed to negotiate reallife challenges and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication. e. Train teachers in positive behavioral supports and strategies for positive classroom climate	Led by the Director of Operations, with
		Attainable  Improve student access to curriculum that will allow them to hone skills needed to negotiate reallife challenges and achieve the aspirations spelled out in the PCHS mission statement. d. Cultivate Media Literacy skills needed to access, analyze, evaluate, and create messages for learning and effective communication.  e. Train teachers in positive behavioral supports and strategies for positive classroom

Relevant	Improve	This move is critical to restoring full operations at .
Relevailt	student access	This move is critical to restoring full operations at .
	to curriculum	
	that will allow	
	them to hone	
	skills needed to	
	negotiate real-	
	life challenges	
	and achieve the	
	aspirations	
	spelled out in	
	the PCHS	
	mission	
	statement. d.	
	Cultivate Media	
	Literacy skills	
	needed to	
	access, analyze,	
	evaluate, and	
	create	
	messages for	
	learning and	
	effective	
	communication.	
	e. Train teachers	
	in positive	
	behavioral	
	supports and	
	strategies for	
	positive	
	classroom	
	climate	
	Cilitate	

Time Bound	Improve	Target completion: January 2026, in time for the
ic Bouild	student access	got completion and grading 2020, in time for the
	to curriculum	
	that will allow	
	them to hone	
	skills needed to	
	negotiate real-	
	life challenges	
	and achieve the	
	aspirations	
	spelled out in	
	the PCHS	
	mission	
	statement. d.	
	Cultivate Media	
	Literacy skills	
	needed to	
	access, analyze,	
	evaluate, and	
	create	
	messages for	
	learning and effective	
	communication.	
	e. Train teachers	
	in positive	
	behavioral	
	supports and	
	strategies for	
	positive	
	classroom	
	climate	



# **Specific Actions Items**

Brainstorm and create specific actions that will contribute to meeting the 2025-26 SMARTE goal. Who (person or department) would be responsible for monitoring and following through on the action item? Be sure to identify which goal listed above each action item corresponds with.

	■ Goal #	■ Action Item	Timeline / Due Date	■ Assigned to
1	To transition from Pali South back to the Palisades.	Work with LAUSD to finalize the timeline for restoring campus for the school to return to the Palisades for all operations.  Complete the elements specified in the timeline.	Mon, Jan 12, 2026	

) / I 1 <b>V</b> I		5.1 iseur Buu	get & Operations
2	To streamline our vendor list and explore the potential of joining a GPA, to benefit from GPA discounts and rebates, and standardizatio n of products, supplies and services.	The Director of Operations will create a Pali job routine and present to this group by April 20, 2026	Fri, Apr 17, 2026

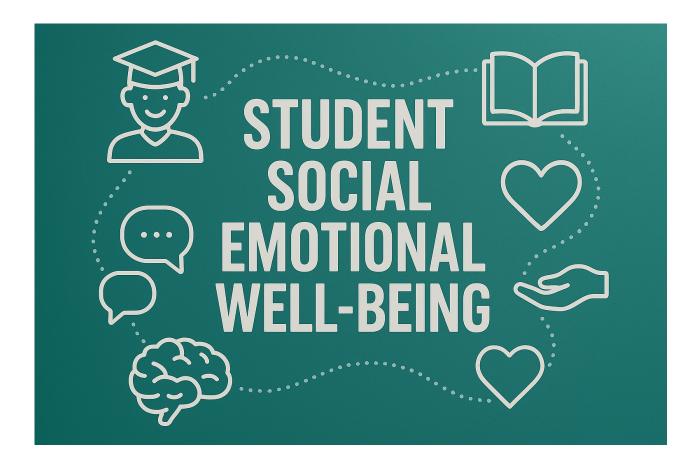
# **Kudos**

Own your greatness. What are some things your team did well today? How did somebody help you or your group set our goals and action items?

	<b>○</b> Person	<b>≡</b> Comments
1	Rafael Negroe	Data entry in Loop
2	Rene Rodman	Great input, great ideas, her input about connecting our goals to funding was ideal
3	Jeff Roepel	Fantastic guidance with the LOOP and Goal setting
4	Quinn Elliott	Great input and ideas about safety
5	Isabella Kim	Great input for the upcoming move back to PALI



# 4. Student Social Emotional Well-being



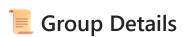
#### Items you may need for today:

WASC Action Plan

2024-25 LAUSD Accountability Report

2024-25 School-wide Goals & Progress Report

2025-26 LCAP



Tell us who is in your group and what their role is within the PCHS Community.

Click "New" to add more members.

1/5 101 of 142 Palisades Charter High School - Board Meeting - Agenda - Tuesday October 14, 2025 at 5:00 PM 4. Student Social Emotional Well-being

10/10/25, 2:38 PM

	■ Participant Name	⊘ Roles
1	Ian Sayer	Admin
2	Amie Whiteley	Admin
3	Nick Albonico	Faculty
4	Sofia Romero	Student



#### Overview of 2024-25 Goals

Limit social media usage at school

Create a mental health wellness center (part of WASC 6-year plan)

Publicize and advertise the mental health team

Improve signage and posting

Make the mental health team more accessible for students

Consider hiring retired psychologists or 3-4 part-time school psychologists (equivalent to one FTE)

Wellness center

- Implement phase one of the six-year plan for the center
- Identify and brand a physical space for the center
- · Address effects of social media on student wellbeing



## **Previous Goal Progress and Analysis**

Below are ways that PCHS moved towards meeting the 24-25 Schoolwide Goals. After reviewing the progress, you will evaluate the progress towards the 2024-25 Goals.

	■ EVIDENCE OF PROGRESS
1	PCHS partnered with Margaret's Place through the Joe Torre Safe at Home Foundation, which offers free therapeutic resources through a drop-in model for all students on campus.
2	PCHS entered into a collaboration model with the National Center for School Crisis and Bereavement to support staff, parents, and students as the school rebuilds after the events of the Palisades fires.

Other resources and supports include:

- Introduction of 7 Mindsets (BASE SEL Program)
- Self-Paced Online Course Assess students during initial assessment and then curates programs tailored to individual students'
- · Also, assign individual courses based on student needs.

3

- SEL is the process by which people learn and apply skills and attitudes to develop healthy identities, manage emotions, achieve goals, show empathy, build positive relationships, and make responsible decisions
- Created drop-in times for all students to meet with their counselors and created a system that they can schedule appointments through the Calendly program.
- · Held classroom discussions on expectations and the impact of social media on campus interactions with students.
- Moved the mental health team to the front main office for more visible support.

Based on the evidence above, determine to what degree the 2024-25 School-wide goals were met.

	≡ 2024-25 Goal	⊘ Goal Progress
1	Limit social media usage at school	3 - Partially Met
2	Create a mental health wellness center (part of WASC 6-year plan)	2
3	Publicize and advertise the mental health team	3 - Partially Met
4	Improve signage and posting	3 - Partially Met
5	Make the mental health team more accessible for students	4
6	Consider hiring retired psychologists or 3-4 part-time school psychologists (equivalent to one FTE)	5 - Fully Met
7	<ul> <li>Wellness center</li> <li>Implement phase one of the six-year plan for the center</li> <li>Identify and brand a physical space for the center</li> <li>Address effects of social media on student wellbeing</li> </ul>	3 - Partially Met



#### **Areas for Continued Growth**

Things aren't always perfect the first time. What ideas do you have for areas for growth towards the previous goals?

	■ Areas for Growth	■ Rationale
1	Create a mental health wellness center (part of WASC 6-year plan)	-Finding the space at Pali -Include students to determine the needs in that spaceIdentify partnerships to bring in mental health resources.

2

Implement 1 mental health awareness PD each semester to support staff.

- Giving teachers the tools to identify students struggling with their mental health and how to .
- Training on how to refer students to COST or mental health team.

# Transport Smart Goal Planning

Plan your SMARTE Goal. How does your goal meet the following elements?

	≡	■
1	<b>S</b> pecific	Create a wellness center at Pali
2	<b>M</b> easurable	Is this space built.
3	<b>A</b> ttainable	At Pali campus
4	Relevant	Student mental health
5	Time bound	June 2026
6	<b>E</b> quitable	Open to everyone during the school day.

### •

### 2025-26 SMARTE Goal

Type your revised or new 2025-26 goal(s) in the table below. Detail if and how it aligns with the current WASC Action Plan. If you have more than one goal, click "NEW" to add more rows.

	≡ 2025-26 Goal(s)	⊘ WASC Alignment	
1	Creation of a PCHS Student Wellness Center to focus	Yes	It will help to address and

# **©** Specific Actions Items

Brainstorm and create specific actions that will contribute to meeting the 2025-26 SMARTE goal. Who (person or department) would be responsible for monitoring and following through on the action item? Be sure to identify which goal listed above each action item corresponds with.

	≡ Goal #	■ Action Item	Timeline / Due Date	■ Assigned to
1	1	Identify a location at Pali High	Mon, Jan 12, 2026	Admin Team

4. Student Social Emotional Weil Seing				
2	2	Identify community partners to help create the Wellness Center	(Mon, Jun 1, 2026)	Admin Team, Mental Health Team, & ASB
3	3	Student Volunteer Hours	(Mon, Jun 1, 2026)	Admin & ASB. helperhelper.co m
4	4	Promoting the Wellness Center	(Mon, Jan 12, 2026)	Admin, ASB. Parent Square. Leadership Show, Newsletter
5	5	Wellness Resource Fair	Fri, May 1, 2026	Admin Team, Mental Health Team, Community Partners & ASB



Own your greatness. What are some things your team did well today? How did somebody help you or your group set our goals and action items?

	○ Person	<b>≡</b> Comments
1	Team	Listened to each other
2	Sofia	Great student input for our Wellness Center.
3		



# 5. Diversity & Culture



#### Items you may need for today:

WASC Action Plan

2024-25 LAUSD Accountability Report

2024-25 School-wide Goals & Progress Report

2025-26 LCAP



Tell us who is in your group and what their role is within the PCHS Community.

Click "New" to add more members.

10/10/25, 2:38 PM

	■ Participant Name	
1	Josh Wilson	Admin
2	Alessandra Santini	Student
3	Maggie Nance	Board Member
4	Jessica Recinos	Parent



#### Overview of 2024-25 Goals

Improve information accessibility and push out resources

Utilize multiple channels for communication:

- · ASB leadership show
- Schoology updates
- Classroom visits

Implement bullying campaigns:

- · Utilize social media and videos
- Ensure students know how to reach out for help
- Conduct regular surveys to measure effectiveness: Pre-survey, Mid-year survey and End-of-year survey

Additional engagement recommendations:

- · Achieve goals through teacher buy-in
- · Focus on mental health, reducing stigma, and improving student well-being
- Set semester-based timelines for initiatives
- · Educate students on available resources through Pali Period
- · Focus on freshman engagement
- Encourage mixing of diverse groups in clubs and unions



## **Previous Goal Progress and Analysis**

Below are ways that PCHS moved towards meeting the 24-25 Schoolwide Goals. After reviewing the progress, you will evaluate the progress towards the 2024-25 Goals.

	■ EVIDENCE OF PROGRESS
1	PCHS partnered with Margaret's Place, through the Joe Torre Safe at Home Foundation, which offers free drop-in therapeutic resources in a drop-in model for all students on campus. This group helps to create student leaders on campus and empower students to foster care and respect within their school community, creating a supportive environment for all.
2	Student Unions/Clubs reflect student diversity, club days, and student engagement activities. Club promotion is available through ParentSquare, Schoology, and physical fliers on campus.

3	A revitalized Link Crew program helped increase 9th graders' engagement. Leaders met with their groups throughout the semester, and several Link Crew events (tailgate, movie night, cocoa and cream, etc.) spread across the year were critical in keeping these students active in the campus culture.
4	With our Future Dolphin Night, we engaged our student unions and a variety of clubs/organizations on campus to showcase the diversity of our student body to prospective students and families.
5	Created daily check-in opportunities for students to connect with their counselors on mental health needs (while on Zoom).

Based on the evidence above, determine to what degree the 2024-25 School-wide goals were met.

	≡ 2024-25 Goal	⊘ Goal Progress
1	Improve information accessibility and push out resources	
2	Utilize multiple channels for communication:  • ASB leadership show  • Schoology updates  • Classroom visits	
3	<ul> <li>Utilize social media and videos</li> <li>Ensure students know how to reach out for help</li> <li>Conduct regular surveys to measure effectiveness: Pre-survey, Mid-year survey and End-of-year survey</li> </ul>	
4	Additional engagement recommendations:  Achieve goals through teacher buy-in  Focus on mental health, reducing stigma, and improving student well-being  Set semester-based timelines for initiatives  Educate students on available resources through Pali Period  Focus on freshman engagement  Encourage mixing of diverse groups in clubs and unions	

## •

## **Areas for Continued Growth**

Things aren't always perfect the first time. What ideas do you have for areas for growth towards the previous goals?

1 General Climate Surveys		■ Areas for Growth	■ Rationale
. General cumule surveys	1	General Climate Surveys	

2	Professional Development for Teachers on Culturally Responsive Instruction  • Annual Updates for All Faculty  • Include in new teacher instruction
3	<ul> <li>Variety of Student Unions</li> <li>Budget or add to development fundraising activities that lead to enhanced culture for diverse groups of students</li> <li>Taste around the world.</li> </ul>
4	Ensuring that there are facilities available for extracurriculars

### Transfer Smarre Goal Planning

Plan your SMARTE Goal. How does your goal meet the following elements?

	≡	
1	Specific	Identified areas of clear maintenance.
2	<b>M</b> easurable	<ul><li>Survey/Focus Group feedback</li><li>Budget</li></ul>
3	Attainable	Constant maintenance
4	Relevant	•
5	Time bound	
6	Equitable	

### •

### 2025-26 SMARTE Goal

Type your revised or new 2025-26 goal(s) in the table below. Detail if and how it aligns with the current WASC Action Plan. If you have more than one goal, click "NEW" to add more rows.

	≡ 2025-26 Goal(s)		
1	While diversity and culture are Pali strengths, this can	Yes	PD for Faculty in Culturall



Brainstorm and create specific actions that will contribute to meeting the 2025-26 SMARTE goal. Who (person or department) would be responsible for monitoring and following through on the action item? Be sure to identify which goal listed above each action item corresponds with.

	≡ Goal #	■ Action Item	Timeline / Due Date	■ Assigned to
1		Monthly check-in with randomly selected students.		
2		Financially, operationally, and logistically supporting student groups/unions  • Look for more funding for culturally relevant field trips		
3				



Own your greatness. What are some things your team did well today? How did somebody help you or your group set our goals and action items?

	○ Person	<b>≡</b> Comments
1	MN Maggie Nance	This is an area of strength for us and ASB does an incredible job of making students feel included and they create a truly fun high school environment.
2		
3		



#### **Annual Schoolwide Goals 2025-2026**

#### **ACADEMIC ACHIEVMENT:**

- By the end of the 2025-26 school year, Palisades Charter High School will create a
  professional development schedule for the 2026-27 school year, including a cycle
  for sending at least one department to a State and/or National Conference each
  year.
- 2. By the end of the 2025-26 school year, Palisades Charter High School will re-evaluate the maximum class sizes for introductory-level courses (English 9, Algebra I, Spanish I, etc.) for teachers to increase their differentiation techniques, office hours, timely feedback, and other academic supports within their classes and the school day.
- 3. During the 2025-26 school year, Palisades Charter High School will introduce and evaluate the effectiveness of the Plan Do Study Action (PDSA) model for all Professional Learning Communities.

#### COMMUNICATION:

1. By Spring 2026, information to the Pali community will be streamlined and consolidated into brief, relevant, and timely messages that are accessible to all stakeholders on the platform of their choice within the options available at PCHS including ParentSquare/StudentSquare and Schoology.

#### FISCAL BUDGET AND OPERATIONS:

- By Spring 2026, PCHS will streamline the vendor list and explore the potential of joining a GPA, to benefit from GPA discounts and rebates, and standardization of products, supplies and services.
- 2. PCHS in collaboration with LAUSD will finalize the timeline, process, and necessary resources for restoring the campus for the school to return to the Palisades for all operations in January 2025.

#### STUDENT SOCIAL EMOTIONAL WELL-BEING:

1. PCHS will create a Student Wellness Center to focus on spiking mental health concerns, drug and alcohol prevention, education, and support, fostering partnering with community resources, and providing resources and training for faculty and families by June 2026.

#### **DIVERSITY AND CULTURE:**

1. While diversity and culture are Pali strengths, this can only be maintained through ongoing support in these areas. We commit to: (1) annual professional development and new teacher training focused on culturally responsive instruction, (2) support of student unions through ongoing funding and operational support, and (3) regular solicitation of student feedback through surveys and focus groups.



### Coversheet

### Schoolwide Academic Data Presentation

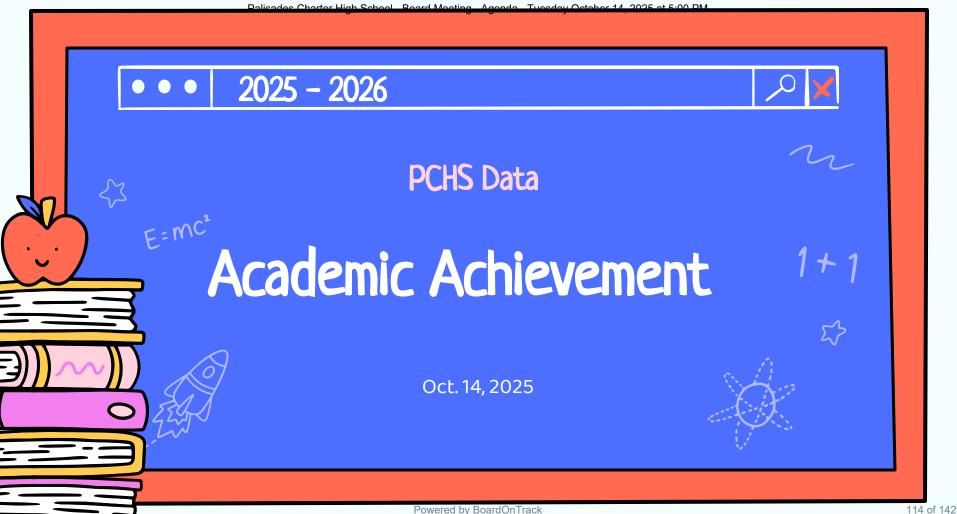
Section: VI. Academic Excellence

Item: B. Schoolwide Academic Data Presentation

Purpose: FYI

Submitted by:

**Related Material:** Academic Achievement Presentatio 10\_24\_2025.pdf





## 2025 CAASPP Data

(301/616



### tested)



Standard Met/Exceeded Increase from 42% to 60%

Exceeded went up from 21% to 39%

Across all subgroups:
Asian, White, Black



Standard Met/Exceeded Decrease from 73% to 63%

Not Met rose from 10% to 17%

ELA performance slipped, especially at the "Exceeded

### Science (CAST)

Standard Met/Exceeded Decrease from 44% to 39%

Mostly Stable

CAST results stayed **fairly** consistent with minor shifts

47



### **NWEA**



# Math (All grades)

Fall: 83% Spring: 77%

# ELA Reading (All grades)

Fall: 75% Spring: 74%



# ELA Language (9-11)

Fall: 80% Spring: 79%

### Science (9–10)

Fall: 76% Spring: 75%





# PLC Notebook Updates





# Performance Matters & PDSA

Performance Matters will be used for Common Assessment by PLC

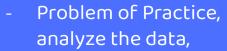


2 common assessments
 per year





















### Intervention



### Math Lab

Room 101 Mon. - Fri. 7th period Peer Student Tutors

### Office Hours

Once a Week or more

# Credit Recovery

At their own pace, work on APEX to recover credits

# Study Skills

5 sections;

Increase in Spring Math Study Skills

### Pali Period

Wednesday 40 min.
Teacher/Student Selection

### Homework Help

**Atrium** 

**Reer Student Tutors** 

### Coversheet

### LAUSD Compliance Checklist

**Section:** VII. Governance

Item: B. LAUSD Compliance Checklist

Purpose: FY

Submitted by:

Related Material: Charter School Compliance Monitoring 2025-2026.pdf

### CHARTER SCHOOL COMPLIANCE MONITORING 2025-2026 ATTACHMENT E

Pursuant to its chartering oversight duties set forth in the Charter Schools Act (see e.g., Ed. Code, § 47604.32), the LAUSD, through the Charter Schools Division (CSD), monitors each charter school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) School Administrator's Certification: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, by October 31, 2025, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. Please submit the entire document to the CSD via Dropbox with <u>only</u> the school administrator's columns completed, along with the administrator's signature no later than October 31, 2025.
- (2) <u>Certification of Board Compliance Review</u>: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2025-2026*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 9, 2026.

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hires a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders." This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

(3) <u>Documentation of Compliance</u>: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year's annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide* 2025-2026 for the preparation of the school's compliance documentation. Please ensure that this documentation is current, complete, and accurate. The "Supporting Documentation" column of the table in

the attached *Compliance Monitoring and Certification of Board Compliance Review 2025-2026* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance with all applicable legal, charter and District requirements.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

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# COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2025-2026

School Name:	
Board President Name:	
Charter Management Organization:	
LAUSD Loc. Code:	

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

<u>First submission</u> should be completed by checking each appropriate box (Compliant **OR** In Process) for all items; school administrator needs to sign and date the certification page and submit all pages no later than October 31, 2025 via Dropbox.

<u>Second submission</u> needs to be completed by checking each appropriate items 1-39 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 9, 2026 via Dropbox.

Note: All items should be checked. If an item is not applicable, leave the item blank and identify why it is not applicable in the chart below. Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Deguinements	Supporting	SCHOOL ADMIN. BY October 31, 2025		BOARD CERTIFICATION
Compliance Requirements	Documentation	COMPLIANT	REQUIREMENT IN PROCESS	BY JANUARY 9, 2026
1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary	Documentation that the school has at least one DOJ-confirmed Custodian of Records.			
employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code § 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237.	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2025-2026" form			

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment.		
	Certification of timely DOJ and TB clearances by all contracting entities.		
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555.		
2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1).	For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(l) and other applicable law		
	Master schedule that shows all assignment(s) of each certificated staff member.		
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures.		
3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school's most current <b>contact information</b> for	Accurate and updated school contact information.		
each Governing Board member and the 2025-2026 Board meetings calendar.	Accurate and updated list/roster of Governing Board members and contact information.		

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Compliance Requirements		Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
		Calendar of Governing Board meeting dates and location(s).		
4.	Charter school complies with the pre- and post- lottery and enrollment forms guidelines.	Lottery form and enrollment packet.		
5.	Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures, and shall	Comprehensive Health, Safety, and Emergency Plan.		
	maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:	Documentation of emergency drills and preparedness training.		
	<ul> <li>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)</li> <li>b. Child Abuse Mandated Reporter training</li> </ul>	Documentation of timely and compliant Child Abuse Mandated Reporter training.		
	requirements ( Ed. Code § 44691; Penal Code § 11164, et seq.)  c. Blood borne Pathogens training (see 8 CCR § 5193)  d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215	Documentation of annual Blood borne Pathogens training.		
		Documentation of Pupil Suicide Prevention Policy training.		
6.	Co-located Charter Schools only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a colocated charter school.	Participation in District and site level co-location meetings.  Review of Policy Bulletin-5532.1  Meeting with district site principal for additional information and questions.		
7.	The charter school has either implemented the LAUSD Master Plan for English Learners and Standard English Learners or reviewed and	EL Certification Form		
	implemented its own master plan in accordance with English Language Master Plan requirements See current FSDRL.	EL Master Plan has been reviewed (if the school has not adopted the LAUSD EL Master Plan).		
8.	The charter school's school climate and student discipline systems and procedures align with applicable law and LAUSD's <b>Discipline</b>	Description of the school- wide student behavior and discipline system that aligns with Discipline Foundation Policy and		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
Foundation Policy and School Climate Bill of Rights. See current FSDRL.	School Climate Bill of Rights.		
	Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.		
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, involuntary removals and reinstatements, and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL.	Monthly suspension and expulsion reports.		
10. Charter School ensures that any and all school communications, including the Parent Student Handbook, are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook		
11. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act and Section 504, and all other applicable fire, health, and structural safety and access requirements. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.	Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property).		
<ul> <li>12. The charter school complies with all public accountability, ethics and integrity laws, including, but not limited to:</li> <li>Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> <li>Political Reform Act of 1974, Gov. Code §§</li> </ul>	Board meeting agendas and minutes for the past 12 months.		
<ul> <li>81000, et seq.</li> <li>California Public Records Act, Gov. Code § 7920.000, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090 as set</li> </ul>	Verification of compliant public posting of Board agendas, including on the school website.		
forth in Education Code section 47604.1.	Evidence of Brown Act training.		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
Ethics Training for Officials, Gov. Code § 53235.	Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization.  Remaining applicable employees forms 700 are maintained at the school site/ organization.		
	School policy for responding to Public Records Act requests.		
13. The charter school governing board ensures that their <b>Articles of Incorporation</b> are current, filed, and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.		
14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws.		
15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates.	A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.		
16. The charter school implements <b>Uniform Complaint Procedure (UCP)</b> policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., California Code of Regulations, title 5, section 4600 et seq., and guidance provided at http://www.cde.ca.gov/re/cp/uc/	The governing board has reviewed the school's:  UCP policies  UCP procedures  UCP forms		
17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School</b>	Local School Wellness Policy, including evidence of stakeholder input in the development		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
Wellness Policy. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.  Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.	of the policy and annual progress report.		
18. The charter school governing board oversees the development of and approves/adopts the educational partner engagement process, goals, actions, measurable outcomes, and expenditures in the school's Local Control Accountability Plan (LCAP) and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.	Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Budget Overview for Parents, Action Tables, etc.).		
19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed:</b> Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.		
20. The charter school ensures that it complies with all applicable federal and state laws regarding students experiencing homelessness and foster youth, including but not limited to, the provisions of the federal McKinney-Vento Homeless Assistance Act and the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.		
21. Charter Schools Serving Grade 9: The charter school complies with all applicable requirements of Ed. Code § 51224.7.	Documentation of the adoption of the charter school's established policy in compliance with Ed. Code, § 51224.7, including the Board Meeting Agendas and Board Minutes.		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with all applicable requirements including the District's policy (BUL: 2637.4 Suicide Prevention, Intervention, and Postvention) and must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.		
23. Charter Schools Serving High School (grades 9-12): The charter school has obtained Western Association of Schools and Colleges (WASC) accreditation and University of California (UC) Doorways Course Approval.	Charter school approvals are listed on the WASC website and UC Doorways website.		
24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (charter schools serving Grades 9-12).	Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite.		
25. Charter school must comply with all online posting requirements related to the filing of a <b>Title IX</b> complaint pursuant to Ed. Code, § 221.61.	Documentation of the charter school's online posting(s) containing all the required information set forth in Ed. Code, § 221.61.		
26. Charter school must comply with all <b>Title IX</b> federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.	Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased <b>assistive technology</b> devices for individuals with exceptional needs.	Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to assistive technology devices in order to receive a free appropriate public education.		
28. Charter schools must comply with all applicable requirements of Ed. Code § 49501.5 and must make available a nutritionally adequate breakfast and a nutritionally adequate lunch free of charge and with adequate time to eat, during each school day to any pupil who requests a meal without consideration of the pupil's eligibility for a federally funded free or reduced-price meal.	Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP).		
29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS) and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.	Participation in the CalSAAS.  Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.  Documentation of corrected misassignments.		
30. If Charter School is offering <b>Independent Studies</b> (IS), comply with all applicable legal requirements for IS (Ed. Code, §§ 51744-51749.6; 5 C.C.R, §§ 11700-11705), including, SB 348 and SB 153 (see e.g., Ed. Code, §§ 49501.5, 46300 <i>et seq.</i> ), which include but are not limited to, adopting/updating and implementing written policies relating to IS.	Independent Study Policy		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
31. For charter schools serving grades K-6, charter school complies with all applicable requirements of SB 291 (Ed. Code, § 49056) and related updates in SB 153.	Recess Policy		
32. For charter schools serving High School grades, the charter school complies with all applicable requirements of AB 714 (e.g., Ed. Code, §§ 51225.1, 51225.2).	Graduation Policy		
33. For charter schools serving elementary school grades, complies with AB 2268 (Ed. Code, §§ 313 and 60810.).	English Language Learners: Pupil Instruction		
34. For charter schools serving High School grades, complies with AB 245. (Ed. Code, §§ 35179.1 and 35179.4.).	Physical Education Training and Emergency Action Plan		
35. For charter schools offering interscholastic athletic program, complies with AB 1653. (Ed. Code, § 35179.4.).	Emergency Action Plan		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
36. For charter school providing certain transportation services for pupils, complies with SB 88. (Ed. Code, §§ 49406 and 39875, et seq.)	Certification of Clearances Credentialing and Mandated Training or Vendor Certification		
37. For charter schools serving 6 <sup>th</sup> through 8 <sup>th</sup> grade, complies with AB659. (e.g., Ed. Code, § 48980.4.)	Pupil and Parent Notification		
38.Charter School complies with AB 889. (Ed. Code, § 48985.5.)	Charter School Website		
39. For charter schools serving High School grades, comply with SB153 California Guidance Initiative. (Ed. Code, § 51225.7, et seq.)	Pupil and Parent Notification		
40. For charter schools serving grades 7-12 comply with notification requirements re any dual enrollment or International Baccalaureate courses offered. (Ed. Code, § 48980.6.)	Annual notification to parent or guardians		
41. For students serving pupils in kindergarten or grades 1 or 2, the charter school shall assess each pupil for risk of reading difficulties, using the screening instrument or instruments adopted by the governing board. (Ed. Code, § 53008.)	Adopted reading screening		

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Compliance Requirements	Supporting Documentation	ADMIN. BY r 31, 2025	BOARD CERTIFICATION BY JANUARY 9, 2026
42. For charter schools serving grades 7-12, required LGBTQ training of all certificated employees pursuant to Education Code section 218.3.	Documentation of trainings		
43. Adopt and implement immigration enforcement policy consistent with Education Code section 234.7.	Immigration Enforcement Policy		
<ul> <li>44. The charter school or charter operator offers employee retirement benefits and/or makes employee contributions in a manner consistent with all applicable legal and charter requirement. (Ed. Code, §§ 47605(c)(5)(K) and 47611; Gov. Code, § 100032(e)*; Element 11 of operative charter.)</li> <li>* By December 31, 2025, eligible employers with one or more eligible employees and that do not offer a retirement savings program pursuant to subdivision (h) shall have a payroll deposit retirement savings arrangement to allow employee participation in the program.</li> </ul>	Verification that employee retirement benefits are offered and/or employee contributions are made as described under Compliance Requirements.		

Identify the non-applicable items here:

<b>Item Number</b>	Reason not applicable

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# CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(By Friday, October 31, 2025)

The undersigned hereby certifies that, on	The undersigned hereby certifies that, on the School Administrato						
	Date(s)						
wariawad tha sabaalla aa waliawa	Name of Charter School	4					
reviewed the school's compliance	e with legal, charter, and District policy requiremen	ts.					
	T						
Printed Name of School Administrator	Signature of School Administrator	Date Signed					
CEDTIFICATION OF	DOADD COMDITANCE DE	X/IIPXX/					
	BOARD COMPLIANCE RE	VIEW					
(By Fi	riday, January 9, 2026)						
The undersigned hereby certifies that, on		rning Board of					
	Date(s)						
maniarmad 4h a sah a alka a ammilian aa suidh lagal	Name of Charter School						
reviewed the school's compliance with legal, charter, and District policy requirements.							
This certification includes the following relevant documentation:							
☐ Board Agenda where item was discussed							
Printed Name of Governing Board Chair	Signature of Governing Board Chair						
	Signature of Governing Board Chair	Date Signed					
LL	Signature of Governing Doard Chair	Date Signed					

FORM REV. 9/18/2025 Page 12 of 12

### Coversheet

### Finance Items: School Organized Conferences/Trips

Section: VIII. Consent Agenda

Item: A. Finance Items: School Organized Conferences/Trips

Purpose: Vote

Submitted by:

Related Material: Newbill\_School\_Trip\_Request\_10\_14\_2025.pdf

Engelmann\_ School Trip Request 10\_14\_2025.pdf P\_Magee Conference Request 10\_14\_2025.pdf

World Language Dept\_Conference Request\_10\_14\_2025.pdf

# Palisades Charter High School REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

	the appropriate box: Field Trip Curricular Buss Tour OTHER (Des	1		☐ Athletic Tri
Name School	of i: Palisades Charter High School	Employee Supervising trip		rtified
Telepi	none Number (310) 230-6623	Grade levels (Circle) 9 10 11 12	OTHER	-
1.	Destination CIMI CAMP TOY	N BAY Are admission fees cha	arged? YesX	No
2.	Dates of Trips FEB. 25-21, 20	,		
4.	Name and employee number of employee w	tho will go on trip: K. NEWB	nii	
5.	Substitute required? Yes No	How Many? 3 DAY	Source of funds TRUS	T ACCT
6.	Time schedule required by school: Leave Scho	chool 6:45 AM  Return school 4:30 Pi	Arrive destination 8:1	5 AM
7.	Duration of trip: Less than one day One			DAYS
8.	Method of transportation: School bus (indica Public Carrier: airplane boat	te number required) Walking bus train	Automobile other	(explain)
9.	Brief description of educational benefit to be required for athletic trips of Youth Services A CATAUNA MARNE B  Source of funds for trip PARENTS	Activities) The students will		
	NOTE III III III II III III III III III II		Lish ADA will be taken	
11.	NOTE: It is illegal to charge students or pare Have the locations of the nearest emergency			
12.	Have forms for parent's or guardian's permis			
13.	If hiking or camping activity:	and the state of t	***************************************	
	a. Have the ranger, sheriff, police or other Yes No		d of intent to be in the area?	
	b. Has the area been checked for potent		No	
	c. Has the School Police Department be	een notified of the trip? Yes	No	
	OVALS: pal or Asst. Principal		Date:	
Board	of Trustees*		Date:	
* ONI	Y TRIPS INVOLVING SITES NOT ON APPR	ROVED LIST MUST BE PROCESSED	THROUGH THE PALISADE	S CHARTER HIGH

Powered by BoardOnTrack

SCHOOL BOARD OF TRUSTEES.

Request for Approval of School Organized Trip

Revised January 2012

Submit by Email

Print Form

# Palisades Charter High School REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

processes	k the appropriate box: Field Trip School Journey Curricular Trip Athletic Trip
Name School	of Employee Supervising trip Engelmann Non-Cert.  Certified Non-Cert.  Grade levels (Circle) 9 10 11 12 OTHER
Telep	none Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER
1.	Destination Hubert Eaton Scout Camp Are admission fees charged? Yes No
2.	Dates of Trips
4.	Name and employee number of employee who will go on trip: Steve Engelmann
5.	Substitute required? Yes No How Many? 2 1/3 Source of funds Forestry Challeng
6.	Time schedule required by school: Leave School 1 PM Arrive destination 3:30 PM  Leave destination 1 PM Return school 4 PM
7.	Duration of trip: Less than one day One day Overnight (if overnight, how many days?) 4 days/3 n 3 h 3
8.	Method of transportation: School bus (indicate number required) Walking Automobile Public Carrier: airplane boat bus train other (explain)
9.	Brief description of educational benefit to be derived form this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities)  The students will participals in Forestry  Challunge: Learning and demonstrating firestry skills +
10.	Source of funds for trip Forestry Challuge
	NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.
11.	Have the locations of the nearest emergency facilities been obtained? Yes No
12.	Have forms for parent's or guardian's permission been obtained? YesNo
13.	If hiking or camping activity:
	<ul> <li>Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?</li> <li>Yes No</li> </ul>
	b. Has the area been checked for potential hazards? Yes No
	c. Has the School Police Department been notified of the trip? Yes No
APPR Princi	ROVALS: pal or Asst. Principal Date:
Board	of Trustees* Date:
* ON	LY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH IOOL BOARD OF TRUSTEES.

Request for Approval of School Organized Trip

Revised January 2012

Palisades Charter High School - Board Meeting - Agenda - Tuesday October 14, 2025 at 5:00 PM

#### Palisades Charter High School

15777 Bowdoin St. • Pacific Palisades • California 90272 (310) 230-6623 • FAX (310) 454-6328

### CONFERENCE/TRAVEL REQUEST FORM

Employee Attendee(s) Nam	e(s):	Dr. Pamela I	Vlag	ее					
Department/Site:	Admir	nistration/EDP				Date of Request:	10-14-2025		
Name of Conference/Activity: Association of CA School Administrators (ACSA) Leadership Summit									
Organization/Company Holo	ding the					ACSA			
Location of Conference/Acti		Hilton Unio				Date(s) of Confere	ence/Activity:	November 6-	8, 2025
Purpose/Rationale (How wil									
Legal updates, innova									
Cost Estimate (if one form	is being	g submitted to	r mu	ıltıpı	e people,	be sure to include all costs	Tor all individ	Reimburse-	
Estimated Expenditures							Pali to Pay Directly	ment Requested	Cost
Conference Registration	1	people	@	\$	-	per person	yes		\$ 875.00 -
Certificated Substitute(s)		days	@			per day (sal. & stat. ben.)			\$ -
Travel - Mileage		miles	@	\$	0.70 pe	r mile			\$ -
Travel - Airfare	1	people	@	\$	-	per person		yes	\$ 150.00-
Travel - Ride Sharing Svs/Taxi/Shuttle		146				Type total amount into "cost" cell		yes	\$ 100 -
Lodging	3	nights	@	\$	330 -	per night	yes		\$1,161.70
Meals	3	Breakfasts	@	\$	10.00	per meal			
	3	Lunches	@	\$	10.00	per meal			\$120.00 -
	3	Dinners	@	\$	20.00	per meal			
Other (Parking, Tolls, Confe	erence	Materials, etc	:.) -	olea	se list belo	DW:			\$2406.70
						TOTA	AL APPROXI	MATE COST	12406.70
				_			AMOUNT	APPROVED	
without prior approval from an administrator. Upon returning from an approved event, attendee must submit an itemized Request for Reimbursement and/or a Mileage Report & Reimbursement Claim form with a copy of this form, the activity agenda/program, and all original itemized receipts for any out of pocket expenses to supervisor within 3 to 5 days of return. Expenses submitted without original itemized receipts will not be reimbursed.  Requestor Signature:									
Executive Director Approval:							Date:		
Funding Source:				SA	CS Code:				
Will costs be reimbursed by a	nother o	organization?		Υ	'es/No	If so, what organization?			
Board of Trustee/Designee Ap	oproval:						Date:		
Board Approval Date (if applic	cable):					Business Office Review	(in	nitial)	(date)

Palisades Charter High School - Board Meeting - Agenda - Tuesday October 14, 2025 at 5:00 PM



### **Palisades Charter High School**

15777 Bowdoin St., Pacific Palisades, California 90272 P: (310) 230-6623 F: (310) 454-6076

#### CONFERENCE/TRAVEL DETAIL REQUEST FORM

MAGGIE NANCE?, ANA NAVARRETE, AURORA MARTINEZ & DIEGO

	DNC	/L						white and the second se	NAME OF THE PARTY	
Employee Attendee(s) Nam	e(s)									
Department/Site:	WOR	WORLD LANGUAGE			Date of Request:	9/25/25				
Name of Conference/Activit				ACTFL						
Organization/Company Hole	ding the Cor	nference/Activ	it AN	IEF	RICA CO	DUNCIL OF THE TE	ACHING OF	FOREIGN LANG	GUAGI	ES
Location of Conference/Acti				os etterre s		Date(s) of Conferen		NOV. 21-23		
Purpose/Rationale (Brief S				the	school					
WORLD LANGUAGE TEA	CHERS WIL	L BE EXPOS	ED TO	) TH	E LATES	RESEARCH ON BEST PR	RACTICES FOR V	VORLD LANGUAGES	3	
Cost Estimate (if one form	is being sub	mitted for mu	tiple p	еор	le, be sur	e to include all costs for all	individuals):			
Estimated Expenditures							Pali to Pay Directly	Reimbursement Requested	C	ost
Conference Registration	5	people	@	\$	545.00	per person	Directly	requestes	\$2725	-
Contende Negistration		people	w	Ψ	343.00	per day (sal. & stat.			\$2120	-00-
Certificated Substitute(s)	2	days	@	\$	-	ben.)			\$	-
Classified Substitute		hours							A Committee of the Comm	D by ss Office
Travel - Mileage		miles	@		0.545	per mile			\$	-
Travel - Airfare	5	people	@	\$		per person			\$ 2625	5.00-
Travel - Ride Sharing						type total amount				
Svcs/Shuttle						into 'Cost' cell			\$	-
Lodging	4	nights	@	\$	150.00	per night		O	\$ 300	0.00
Meals		Breakfasts		\$	10.00	per meal				
		Lunches	@	\$	10.00	per meal				
		Dinners	@	\$	20.00	per meal			\$	-
						type total amount				
Other (Parking, Tolls, Confe	erence Mate	rials, etc.) - p	ease	list t	pelow:	into 'Cost' cell			\$	-
								PPROXIMATE COST		
			w/ 1000				A	MOUNT APPROVED	835	0.00
I understand that my reque- prior approval from an adm and/or a Mileage Report & pocket expenses to supervi	inistrator. Usattach it to the sor within 3 Ma.	Ipon returning heir approved to 5 days of QUE No.	from Confe retur	an a eren n. E	approved ce form, t Expenses	event, attendee must subn the activity agenda/progran	nit this itemized D n, and all original	etail Request for Rein itemized receipts for	nbursem any out o	nent
Requestor Signature:	Maggie	lance (Sep 29, 2	025 14:	16:23	SPDI)					
							B.4.		1	
Executive Director Approval:	-						Date:			
Funding Source:			_		CS Code:					
Will costs be reimbursed by ar	nother organia	zation?		Ye	s/No	If so, what organization?				
Board of Trustee/Designee Ap	proval:						Date:			
Board Approval Date (if applic	able):					Business/Finance Office Re	eview	/i_t/_N	13	latal
6/22/2017								(initial)	0)	late)

10/1/25

#### Dear Dr. Magee:

I am writing to request approval to attend the ACTFL 2025 Annual Convention and World Languages Expo in New Orleans, LA, from Friday, November 21 through Sunday, November 23, 2025. The ACTFL Convention will be held at the Ernest N. Morial Convention Center. The ACTFL Convention is globally recognized as the most comprehensive professional development event for language educators in the United States. This event offers learning opportunities for all language education professionals at all levels and from all languages.

At ACTFL 2025, I will have the opportunity to attend educational sessions and participate in hands-on learning environments that will provide me with tangible resources and ready-to-use techniques to build my content knowledge and learn new strategies. I will be exposed to timely topics, the latest research, and the most current trends in language education today. Upon my return, I will share the information and resources that I gathered with our world languages department, preparing our school and district to guide our language learners to improve their language proficiency and intercultural competence to interact in our global community.

#### ACTFL 2025 registration includes:

- Access to more than 800 educational presentations for all levels of instruction.
- Entry to an interactive exhibit hall featuring more than 200 companies and additional learning experiences in the Career Cafe, Digital Learning Lounge, Electronic Posters, Wellness Studio, the new AI Corner Classroom, and many others.
- An Opening General Session with a keynote address by Migual Cervantes and a Closing General Session by Steve Boyes.
- Opportunities to connect and network with more than 7,000 language professionals from around the world.

I am confident that I will bring back a great deal of valuable information to share with my colleagues to create a better learning experience that will help our students succeed.

Please visit the ACTFL website for more information on the ACTFL Convention and World Languages Expo: www.actfl.org/convention-expo.

Thank you for considering my request for this opportunity!

Sincerely,

Maggie, Diego, Myrna, Aurora, and Ana

### Coversheet

### Personnel Items

Section: VIII. Consent Agenda Item: B. Personnel Items

Purpose: Vote

Submitted by:

Related Material: Personnel Consent Agenda 10\_14\_2025.pdf



### PCHS BOARD CONSENT AGENDA: PERSONNEL ITEMS October 14, 2025

#### **Approve/Ratify Certificated Employment**

<u>NAME</u>	<u>POSITION</u>	EFFECTIVE

Art/Ceramics

Macisaac, Vani Teacher 9/29/25

#### **Approve/Ratify Classified Employment**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Flowers, Chayel	Football Coach	7/10/25
Gilman, Nathan	Baseball Coach	9/2/25
ladanza, Marc	Baseball Coach	8/28/25
Trask, Theodore	Athletic Assistant-p/t	8/22/25
Yancy, Kellan	Substitute Teacher	9/15/25
Eiseman, Jonas	Basketball Coach	8/13/25
Griffin, Adam	Girls Basketball Coach	9/22/25
Approve/Ratify Retirement/Resignation/Termination		
<u>NAME</u>	POSITION	<u>EFFECTIVE</u>
Unt, Ellen	Art Teacher	9/19/25

Substitute Teacher

9/22/25

O'Meara, Megan