Palisades Charter High School

Board Meeting

Date and Time

Tuesday September 16, 2025 at 5:00 PM PDT

Location

Pali South
302 Colorado Avenue
Santa Monica, CA 90401

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

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Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
	Opening Items			
A.	Call the Meeting to Order		Maggie Nance	
B.	Record Attendance and Guests			2 m
C.	Public Comment			30 m

"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link **https://forms.gle/kSsxkvL6T9GgXpdEA**. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

D.	Approve Minutes	Approve Minutes	Maggie Nance	2 m

Approve minutes for Board Meeting on August 19, 2025

E.	Approve Minutes	Approve Minutes	Maggie Nance	2 m

Approve minutes for Special Board Meeting on August 19, 2025

		Purpose	Presenter	Time
II.	**Organizational Reports**			**5:36 PM**
A.	Student Report	FYI	Alessandra Santini	3 m
B.	Parent Report	FYI	Jessica Recinos, Neegen Ben-Cohen, Lisa Cahill	3 m
C.	Represented Classified Staff Report	FYI	Andrew Paris	3 m
D.	Unrepresented Classified Staff Report	FYI	Dr. Martha Monahan	3 m
E.	Faculty Report	FYI	Maggie Nance, Nicholas Albonico, Minh Ha Ngo	3 m
F.	Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
	"Motion to approve the 2025–2026 salary increase equivalent to that of UTLA/PCHS and PESPU employees for all active unrepresented staff and management employees, retroactive to July 1, 2025."			
G.	Director of Operations Report	FYI	Rafael Negroe	3 m
H.	Director of Information Technology Report	FYI	Jeff Roepel	5 m
I.	Director of Development Report	FYI	Rene Rodman	3 m
J.	Chief Finance Officer (CFO) Report	FYI	John Azzizzi	3 m
K.	Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
III.	**Board Committees (Stakeholder Board Level Committees)**			**6:15 PM**
A.	Academic Accountability Committee Update	FYI	Dr. Minh Ha Ngo	5 m
B.	Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C.	Election Committee Update	FYI	Maggie Nance	5 m
	There is nothing to report at this time.			
D.	Charter Committee Update	FYI	Maggie Nance	5 m
	There is nothing to report at this time.			

		Purpose	Presenter	Time
IV.	**Board Committees (Board Members Only)**			**6:35 PM**
A.	Board Members Only - Committee Updates • Audit Committee • Grade Appeal Committee • Survey Committee	FYI	Various	5 m
V.	**Academic Excellence**			**6:40 PM**
A.	Road to Pali Update	FYI	PCHS Administrators	30 m
VI.	**Governance**			**7:10 PM**
A.	Board on Track Review/Update	FYI	Maggie Nance	20 m
B.	Election of Board Officer - Board Chair	Vote	Maggie Nance	5 m
C.	Election of Board Officer - Board Vice Chair	Vote	Maggie Nance	5 m
D.	Election of Board Officer - Board Secretary	Vote	Maggie Nance	5 m
E.	Committee Selection	Vote	Maggie Nance	20 m
VII.	**Finance**			**8:05 PM**
A.	Prop 28/Arts & Music in Schools Annual Report *"Motion to approve Prop 28/Arts & Music in Schools Annual Report."*	Vote	John Azzizzi	10 m
VIII.	**Consent Agenda**			**8:15 PM**
A.	Finance Items: School Organized Conferences/Trips December 5-7 | National Conference for Social Studies - Washington, D.C. | Attendees: D. Carini, J. Knoll, A. Schoellnast, N. Albonico, B. Sands	Vote	Maggie Nance	5 m
B.	Personnel Items	Vote	Dr. Martha Monahan	5 m

		Purpose	Presenter	Time
IX.	**New Business / Announcements**			**8:25 PM**
A.	Announcements / New Business	FYI	Maggie Nance	1 m
	Next Monthly Board Meeting: Tuesday, October 14, 2025 - 5:00 PM at Pali South			
B.	Announce items for closed session, if any.	FYI	Maggie Nance	1 m
X.	**Closed Session**			**8:27 PM**
A.	Potential Conference with Legal Counsel	Vote		5 m
	• Potential Temporary Lease Contracts			
B.	Conference with Legal Counsel - Anticipated Litigation	Vote		5 m
	• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases)			
C.	Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Dr. Martha Monahan	5 m
	• (Govt. Code section 54957) (Education Code section 44929.21)			
D.	Potential Litigation	Vote		5 m
	• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9			
XI.	**Open Session**			**8:47 PM**
A.	Return to Open Session	FYI	Maggie Nance	1 m
B.	Report Out on Action Taken In Closed Session, If Any.	FYI	Maggie Nance	1 m
XII.	**Closing Items**			**8:49 PM**

		Purpose	Presenter	Time
A.	Adjourn Meeting	FYI	Maggie Nance	1 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on August 19, 2025

APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday August 19, 2025 at 5:00 PM

Location
Pali South
302 Colorado Avenue
Santa Monica, CA 90401

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Trustees Present

Amir Ebtehadj, Andrew Paris, Fati Adeli, Jane Davis, Jessica Recinos, Lisa Cahill, Maggie Nance, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen, Nicholas Albonico

Trustees Absent
None

Ex Officio Members Present
Dr. Pam Magee

Non Voting Members Present
Dr. Pam Magee

Guests Present
Alessandra Santini

I. Opening Items

A. Call the Meeting to Order

Amir Ebtehadj called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Aug 19, 2025 at 5:13 PM.

B. Special Election Committee Report

C. Record Attendance and Guests

D. Public Comment

Michael Freidman made public comments about safety issues.
Dr. Ngo read public comments from faculty members about adding more science classes. The two teachers were concerned about the number of students enrolled in science classes.
Mr. Ebtehadj read public comments about school safety, the school's cell phone policy, problems with student's schedule, the safety of sound-suppressing materials, concerns about transportation for athletics.
Welcomed the new parent rep for the board.
Martha Monahan made a motion to Approve Lisa Cahill to the board.
Negeen Ben-Cohen seconded the motion.
The board **VOTED** to approve the motion.
Each board member introduced themselves to the board and public.

E. Approve Minutes

Minh Ha Ngo made a motion to approve the minutes from Board Meeting on 06-17-25.

Fati Adeli seconded the motion.
Dr. Ngo was happy that LAUSD decided to remove the buildings that were damaged but not destroyed during the fire.
The board **VOTED** to approve the motion.

Roll Call	
Negeen Ben-Cohen	Abstain
Lisa Cahill	Abstain
Jessica Recinos	Aye
Amir Ebtehadj	Aye
Martha Monahan	Aye
Nicholas Albonico	Aye
Andrew Paris	Aye
Minh Ha Ngo	Aye
Fati Adeli	Aye
Jane Davis	Abstain
Maggie Nance	Aye

II. Organizational Reports

A. Student Report

The students are working on spirit week and homecoming. The students are excited to be back.

B. Parent Report

Mrs. Ben-Cohen: parents want the administration to improve communication about important issues. Parents are concerned about campus safety especially the lack of doors in classrooms. Parents are concerned about the new phone policy, and not all students have desks.

Mrs. Recinos was concerned about the quality of laptops and the problems many students have had with their schedules.

Mrs. Cahill was concerned about teachers not grading assignments, inconsistencies between teachers, the elimination of the pods. Mrs. Cahill expressed displeasure with the perceived shortcomings of the math department.

C. Represented Classified Staff Report

Mr. Paris: nothing to report.

D. Unrepresented Classified Staff Report

Dr. Monahan expressed gratitude for the teachers and staff.

E.

Faculty Report

Dr. Ngo expressed dismay with the way the schedule was created and the fact that our classroom and assignments and class rosters were unavailable until the day of school starting. Our teachers have been taking initiative to get supplies from donors choose and other sources.
Mr. Albonico: the students of Pali have shown remarkable citizenship.

F. Director of Operations Report

Mr. Negroe: facilities have been indefatigably at work to prepare us to return to Pali. Requested more staff. Described the number of students using buses to reach school and he anticipates there will be more when we return to Pali. The HVAC was repaired, described how facilities provides security, safety drills are scheduled, 4th st. tunnel gate is open until 4:00pm. We have an LA school police officer on duty Tuesday through Friday.

Facilities is repairing the damage done to the gym, athletic fields, the cafeterias, and classrooms.

Dr. Ngo asked if we are receiving funds for school food and if our classrooms are being painted.
Mrs. Ben-Cohen asked when the kitchen will be available.
Mrs. Cahill asked about lunch tables.
Mr. Ebtehadj asked about the interiors of classrooms and the timeline for when the cleaning process will be completed.
Mr. Negroe described the repairs that are still needed to be made.
There was a long discussion about how we will provide meals to students.

G. Director of Information Technology Report

Mr. Roepel: nothing to report.

H. Director of Development Report

Nothing to report.

I. Chief Finance Officer (CFO) Report

Mr. Azzizi: Year end financial report; unaudited actuals, insurance claims, budget update, back office transition.

Cleaning up the balance sheet, found extra revenue,
Insurance claim, used 9.3 have collected $10million from the policy,

300k above from where we thought we would be

Fund balance good, at least two months of full school needs,
Reserve levels are strong

Insurance costs: currently over the cost needed for recovery
We have about 5 million dollars to cover challenges ahead.
No hold harmless protection for 26-27.

Martha Monahan made a motion to Approve 24-25 unaudited actuals.
Amir Ebtehadj seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Jessica Recinos	Aye
Negeen Ben-Cohen	Aye
Jane Davis	Aye
Martha Monahan	Aye
Nicholas Albonico	Aye
Andrew Paris	Aye
Maggie Nance	Absent
Amir Ebtehadj	Aye
Lisa Cahill	Aye
Fati Adeli	Aye
Minh Ha Ngo	Aye

J. Executive Director/Principal (EDP) Report

Dr. Magee: the school has had entirely abnormal difficulties. The students, teachers, and support staff have done a good job of overcoming obstacles. Described the various back-to-school meetings. We will return to Pali when it is safe to do so. The administration is trying to communicate with parents and is open to suggestions for how to improve.
Mr. Ebtehadj asked when we would be ready to reopen Pali and the logistics of how it would happen.
Dr. Magee said it was too soon to know, but that information will be conveyed when it becomes available.
Dr. Ngo asked when the class sizes would be balanced.
Dr. Magee said the goal is to have that done by the end of the week.
Mrs. Cahill said parents very much appreciate when Dr. Magee communicates with parents.
Dr. Ngo and Mrs. Ben-Cohen seconded.

K. Human Resources Director (HR) Report

Dr. Monahan: read a statement recognizing long-tenured Pali teachers and staff.

III. Human Resources (HR) Report Continued

A.

Commission on Teacher Credentialing (CTC) Declaration of Need

Amir Ebtehadj made a motion to Verify people working outside their assignment and or working on their credentials.
Nicholas Albonico seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Minh Ha Ngo	Aye
Negeen Ben-Cohen	Aye
Jane Davis	Aye
Martha Monahan	Aye
Amir Ebtehadj	Aye
Maggie Nance	Abstain
Jessica Recinos	Aye
Nicholas Albonico	Aye
Lisa Cahill	Aye
Andrew Paris	Aye
Fati Adeli	Aye

B. Approval of Contract: Administrative Director, Student Activities, Athletics, and Discipline

Nicholas Albonico made a motion to To approve contract.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Amir Ebtehadj	Aye
Negeen Ben-Cohen	Aye
Maggie Nance	Absent
Nicholas Albonico	Aye
Martha Monahan	Abstain
Jessica Recinos	Aye
Jane Davis	Aye
Andrew Paris	Aye
Lisa Cahill	Aye
Minh Ha Ngo	Abstain
Fati Adeli	Aye

C. Approval of Contract: Administrative Director, Student Support Services

Amir Ebtehadj made a motion to Approve the contract.
Jessica Recinos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Martha Monahan	Abstain
Maggie Nance	Absent

Roll Call

Fati Adeli	Aye
Andrew Paris	Abstain
Jane Davis	Aye
Negeen Ben-Cohen	Abstain
Nicholas Albonico	Aye
Minh Ha Ngo	Abstain
Lisa Cahill	Aye
Amir Ebtehadj	Aye
Jessica Recinos	Aye

D. Alignment of Unrepresented Salary Tables for College Counselors

Martha Monahan made a motion to Alignment of Unrepresented Salary Tables for College Counselors.
Jane Davis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Amir Ebtehadj	Aye
Jessica Recinos	Abstain
Maggie Nance	Absent
Fati Adeli	Aye
Jane Davis	Aye
Lisa Cahill	Aye
Martha Monahan	Aye
Negeen Ben-Cohen	Aye
Minh Ha Ngo	Abstain
Andrew Paris	Abstain
Nicholas Albonico	Aye

E. Change of Classification for Lead Campus Aide

Martha Monahan made a motion to Change of Classification for Lead Campus Aide.
Nicholas Albonico seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Minh Ha Ngo	Abstain
Jane Davis	Aye
Martha Monahan	Aye
Fati Adeli	Aye
Amir Ebtehadj	Aye
Andrew Paris	Abstain
Maggie Nance	Absent
Negeen Ben-Cohen	Aye
Lisa Cahill	Aye
Nicholas Albonico	Aye

Roll Call

Jessica Recinos	Aye

IV. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Mr. Freidman and Mx. Tenan-Snow discussed what the committee does.

B. Budget & Finance Committee Update

Mr. Ebtehadj described what the committee does.

C. Election Committee Update

Mr. Ebtehadj described the purpose of the committee.

D. Charter Committee Update

Dr. Magee explained the functions of the committee.

V. Academic Excellence

A. Virtual Academy Contract

Mx. Tenan-Snow explained how the program works and the requirements to take virtual academy classes.
Dr. Ngo wanted to know how independent study fits into the program.
Lisa Cahill made a motion to Virtual Academy Contract.
Amir Ebtehadj seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Martha Monahan	Aye
Minh Ha Ngo	Abstain
Negeen Ben-Cohen	Aye
Jane Davis	Aye
Nicholas Albonico	Aye
Lisa Cahill	Aye
Jessica Recinos	Aye
Maggie Nance	Absent
Fati Adeli	Aye
Amir Ebtehadj	Aye
Andrew Paris	Aye

B. College and Career Access Pathway Partnership Agreement

Amir Ebtehadj made a motion to College and Career Access Pathway Partnership Agreement.

Nicholas Albonico seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Maggie Nance	Absent
Martha Monahan	Aye
Lisa Cahill	Aye
Negeen Ben-Cohen	Aye
Jessica Recinos	Aye
Amir Ebtehadj	Aye
Jane Davis	Aye
Minh Ha Ngo	Aye
Fati Adeli	Aye
Andrew Paris	Aye
Nicholas Albonico	Aye

C. NWEA Score for Reclassification Criteria

D. Waiver Request for CAASPP

Mx. Tenan-Snow described CAASPP results and how we are applying for a waiver because 95% of students did not take the exam.

E. New Additions to 9th Grade Courses: AP Human Geography, AP Computer Science, and Honors 9th English

Dr. Magee: They are popular, and we hope to add to them.

VI. Governance

A. 2024-2025 LAUSD CSD Oversight Visit Report

Dr. Magee discussed the results of the oversight visit.

VII. Finance

A. 2024-2025 Unaudited Actuals

B. 2024-2025 Education Protection Account (EPA) Actuals Report

Nicholas Albonico made a motion to 2024-2025 Education Protection Account (EPA) Actuals Report.
Jessica Recinos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Negeen Ben-Cohen	Aye
Lisa Cahill	Aye
Amir Ebtehadj	Aye

Roll Call	
Jane Davis	Aye
Martha Monahan	Aye
Jessica Recinos	Abstain
Minh Ha Ngo	Abstain
Andrew Paris	Aye
Fati Adeli	Aye
Nicholas Albonico	Aye
Maggie Nance	Absent

VIII. Consent Agenda

A. Finance Items: School Organized Conferences/Trips

B. Personnel Items

Minh Ha Ngo made a motion to Personnel Items.
Amir Ebtehadj seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Martha Monahan	Aye
Andrew Paris	Aye
Minh Ha Ngo	Aye
Fati Adeli	Aye
Lisa Cahill	Aye
Maggie Nance	Absent
Amir Ebtehadj	Aye
Nicholas Albonico	Aye
Negeen Ben-Cohen	Aye
Jessica Recinos	Aye
Jane Davis	Aye

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
Nicholas Albonico

Coversheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Board Meeting on August 19, 2025

APPROVED

Palisades Charter High School

Minutes

Special Board Meeting

Date and Time
Tuesday August 19, 2025 at 4:30 PM

Location
Pali South
302 Colorado Avenue
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Trustees Present

Amir Ebtehadj, Andrew Paris, Fati Adeli, Lisa Cahill, Martha Monahan, Minh Ha Ngo, Negeen Ben-Cohen, Nicholas Albonico

Trustees Absent
Jane Davis, Jessica Recinos, Maggie Nance

Ex Officio Members Present
Dr. Pam Magee

Non Voting Members Present
Dr. Pam Magee

I. Opening Items

A. Call the Meeting to Order

Amir Ebtehadj called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Aug 19, 2025 at 4:37 PM.

B. Record Attendance and Guests

C. Public Comment

II. Finance

A. Approval of Pool Repair Contract

Rafael Negroe described the repairs needed and their cost to fix the pool. Mr. Paris and Dr. Ngo asked questions about the costs and the timeline to complete the repairs. Mr. Ebtehdadj and Mrs. Cahill asked questions about the pool's renovations.
Negeen Ben-Cohen made a motion to Pass the pool contract.
Fati Adeli seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Track and Field Repair Contract (Gensler)

Mr. Negroe described the contract to repair the track and field. Dr. Magee said the budget and finance committee needed to approve the contract before we could vote to authorize it.

C. Approval of Stadium and Field Repair Contract (BFS)

Mr. Negroe described the contract to repair the stadium. The funds are coming from insurance. Dr. Ngo got confirmation of this from Mr. Negroe. He assured the board the funds would come from insurance.

D. Approval of Tech Expenses

Mr. Roepel described how a foundation donated money to replace technology for classrooms. The LA EdFund reimbursed us $26,000. Dr. Ngo explained the difference between the capabilities of the new displays compared to the older models.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:56 PM.

Respectfully Submitted,
Nicholas Albonico

Coversheet

Human Resources Director (HR) Report

Section: II. Organizational Reports
Item: F. Human Resources Director (HR) Report
Purpose: Vote
Submitted by:
Related Material: HR Board Report 09_16_2025.pdf
Board Motion - Unrepresented Compensation 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Board of Trustees Meeting
Human Resources Report
September 16, 2025

Recommendation for 1.3% Salary Increase for Management and Administration

In alignment with the previously approved 1.3% salary increase as of July 1, 2025, for classified and certificated employees, PCHS recommends that the same adjustment be extended to management and administrative staff. This recommendation supports equitable compensation practices across all employee groups and reflects our commitment to recognizing the valuable contributions of our leadership and support personnel.

Cost Breakdown of Proposed Increase:

- Salary Increase: $36,893.61
- STRS/PERS Contributions: $8,103.63
- Social Security (SSN): $1,472.86
- Total Cost: $46,470.10

This adjustment has been calculated based on current salary levels and applicable benefit rates. The total cost will be incorporated into the revised budget for the current fiscal year, pending approval.

The adjustment and associated cost have been approved by the Budget and Finance Committee at their meeting on September 8, 2025.

I respectfully request Governance Board approval of this this increase.

Respectfully Submitted,

Martha Monahan, Ed.D.
Director of Human Resources

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

COVER SHEET FOR UNREPRESENTED COMPENSATION

DIRECTOR OF HUMAN RESOURCES
September 16, 2025

Agenda Item:
Unrepresented Staff Compensation

Personnel Affected:
All unrepresented employees, including but not limited to:

- College Advisors
- School Psychologists
- Psychiatric Social Workers
- Executive Assistants
- Human Resources Specialists
- Directors
- Coordinators
- Administrators
- Supervisors
- Managers

Issue & Fiscal Implications:
This resolution seeks approval for a salary increase for all active unrepresented staff at PCHS, equivalent to the increase granted to UTLA/PCHS and PESPU represented employees. The increase will apply to all unrepresented staff members active as of September 16, 2025.

The estimated fiscal impact is $46,470.10, which includes: a 1.3% salary schedule increase as well as associated pension obligations and applicable payroll taxes

This adjustment was reviewed and approved by the PCHS Budget and Finance Committee on September 8, 2025.

Impact on School Mission, Vision, or Goals:
Approval of this resolution aligns with PCHS's commitment to equitable compensation and fair treatment of all staff, reinforcing the values upheld by the Governance Board.

Recommended Action:
Approve the 2025–2026 salary increase and retroactive payment for all active unrepresented staff and management employees as of September 16, 2025.

Recommendation:
The Director of Human Resources recommends approval of the proposed salary adjustment.

Recommended Motion:
"Move to approve the 2025–2026 salary increase equivalent to that of UTLA/PCHS and PESPU employees for all active unrepresented staff and management employees, retroactive to July 1, 2025."

Martha Monahan, Ed.D.
Director of Human Resources

Coversheet

Director of Operations Report

Section: II. Organizational Reports
Item: G. Director of Operations Report
Purpose: FYI
Submitted by:
Related Material: Operations Board Report 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Operations Department Report

Board of Trustees Update – September 2025

Prepared by: Rafael Negroe, Director of Operations & Facilities

General Facilities & Maintenance

- All HVAC air filters have been inspected and replaced as needed.
- Ongoing collaboration with ACCO for maintenance and repair of rooftop AC units.
- Entrance door damage scheduled for repairs – custom made glass has been ordered

Transportation Services

- Current Operations: 7 buses are running across 7 designated routes, serving a total of 263 riders.
- Enrollment: Bus registration remains open to accommodate additional riders.
- Attrition: Between 11–15 riders have withdrawn from Pali since the start of the school year.

Facilities & Projects

- Over 2,000 packages received and delivered to faculty since the start of the school year.
- One privacy booth has been installed; the second is pending installation.
-

Security & Safety

- Daily staffing includes 10 security guards and 4 campus aides, ensuring full coverage.
- 24/7 security coverage is maintained across campus.
- Tunnel access extended until 4:00 PM to support 7th period needs.
- Evacuation drill scheduled for September 17.
- Continue to work with local authorities to manage local unhoused individuals' activities

Main Campus

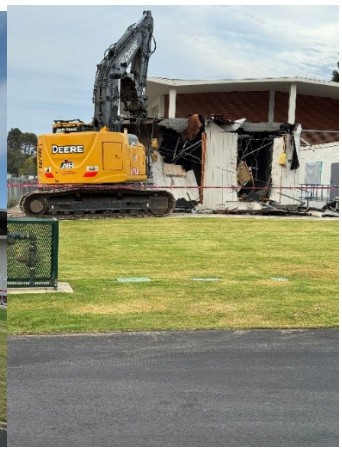
- Village Installation: Project is ongoing. The additional 10 classrooms have been delivered; these will replace the undamaged "bungalows" that were demolished (see pic. Below)
- Kitchen Access: Expected by mid-October.

PALISADES CHARTER HIGH SCHOOL

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- Gym Decontamination: Completed; currently undergoing environmental testing.
- Track & Turf Repairs: In progress.
- Pool Restoration: Delayed due to contamination containment; working with environmental specialists to resolve.





PALISADES CHARTER HIGH SCHOOL

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Pali Return Home Timeline



August 2025	August 2025	October 2025	November 2025	Dec 3, 2025	Jan 12, 2026
Pool reconstruction project start Completion date Oct 25	Approval date to start field and track repair Work will begin after DSA approvals	LAUSD will return the campus to Pali High School	Operations Team Mobilization Operations Team initiates the move plan through detailed logistical preparations	Staff and resources begin the physical move back to the home campus.	Marks the official start of the second semester at the home campus, completing the transition

Coversheet

Chief Finance Officer (CFO) Report

Section: II. Organizational Reports
Item: J. Chief Finance Officer (CFO) Report
Purpose: FYI
Submitted by:
Related Material: CFO Board Report 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Palisades Charter High School – Board Meeting – Agenda – Tuesday September 16, 2025 at 5:00 PM

Coversheet

Chief Financial Officer (CFO) Report

Section:
Item:
Purpose FYI
Submitted by:
Related Material:

PALISADES CHARTER HIGH SCHOOL

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1. Unaudited Actuals
    a. Unaudited Actuals were submitted to LAUSD on-time
    b. One-week extension granted due to timing of board meeting
    c. SACS upload
    d. Supporting exhibits
2. Year-End Close clean-up work is currently underway
    a. Bank reconciliations
    b. Reviewing additional revenue recognition opportunities
    c. Balance sheet account reconciliations
    d. Pension account updates
    e. Adjustments to be sent to auditors prior to final audit / audited actuals
3. Insurance [no change since last report]
4. Finance Update
    a. 24-25 Interim Audit is complete pending bank reconciliation completion.
        i. Working on follow up requests from the auditor
    b. Final Audit scheduled for early October
    c. Financial System transitioned to Charter Impact (CI) Sage system eff. 7/7/25
        i. 24-25 transactions uploaded from BEST
        ii. Some growing pains as expected. CI working on clarifying roles and responsibilities.
    d. Regular monthly financial reporting will begin with October's board meeting pending July and August payroll and benefits entry.
    e. Edstruments purchasing & dept budget mgmt system operating on a limited basis. Training and broader implementation underway.
        i. All accounts payable transactions now running through CI
    f. Payroll and Benefits going through onboarding with Inova/CI now for 10/1 start for payroll processing.
        i. Currently operating in a hybrid mode on existing ADP platform.
5. 25-26 Budget Update [no change since last report]
6. Prop 28 / Arts & Music in Schools – Annual Report (submitted separately for approval)

Coversheet

Executive Director/Principal (EDP) Report

Section: II. Organizational Reports
Item: K. Executive Director/Principal (EDP) Report
Purpose: FYI
Submitted by:
Related Material: EDP Board Report 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Executive Director/Principal Report
Board of Trustees Meeting
September 16, 2025

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide goals addressed: Academic Achievement, Communication, Diversity, Student Socioemotional Well-being and Health, Fiscal/Fundraising & Development

Safety & Preparedness at Pali South: Protecting the safety of our students and staff is always a top priority. Our Pali South location continues to meet state, local, and district safety regulations, passing mandatory building and safety inspections. The administrative and security team actively monitors daily operations and makes thoughtful adjustments as needed to maintain a secure and supportive environment. PCHS also works closely with local authorities to stay aligned with best practices in school safety.
-Being prepared to respond calmly and effectively in various scenarios is essential—and we'll be reinforcing this in the upcoming **schoolwide evacuation drill**. Important information for parents and the school community will be posted on **ParentSquare** prior to the drill.
-In response to recent inquiries regarding installing doors at Pali South, the PCHS Budget & Finance Committee discussed the feasibility of this addition at the September 8 meeting. Considerations included recommendations from safety officials, amount of time required to install doors, and cost. The committee encouraged administration to implement all available safety measures to ensure school safety; however, the addition of classroom doors would not be feasible based on the factors discussed.

Return to the Palisades: Pali High is on target to return to our home campus in the Palisades to kick off 2026 and the Spring Semester! More details will be coming as we near this transition. Two resources are now available to learn more about campus conditions:

- **LAUSD Office of Environmental Health and Safety** is monitoring and sharing air quality conditions at PCHS 15777 Bowdoin Street and other district sites. Click on the following link and go to "Select School" to find Palisades Charter High School. Link: https://oehs.lausd.org/apps/pages/KnowYourAirNetwork
- **LAUSD/PCHS Community presentations** about rebuilding from August 11 and June 5 are here: https://www.lausd.org/Page/19500 Click on the Palisades Charter HS Project arrow tab, and the presentations will appear for view/download. The third community presentation is anticipated in November.

Admissions/Attendance Analysis – Provided by Tyler Farrell, Director of Admissions, Attendance, & Accountability **Goal – Fiscal**

Communication Initiative Goals - Communication/Fiscal, Fundraising & Development
Analysis provided by Scott Davis, Public Relations Consultant

After the unprecedented fires on January 7th, the PCHS narrative has evolved from one of devastation to one of triumph. This has been seen in media coverage of both the large, comprehensive high school that returned to in-person learning in record time and the athletic programs that continued to compete at the highest levels across the City Section.

While PCHS is thriving in the face of unprecedented adversity, the school is currently facing an enrollment drop of 400-500 students for the 25-26 school year. Lack of enrollment could potentially impact state and local funding as soon as the 26-27 school year. Thus, fundraising to ensure PCHS continues to be the premier academic and athletic public school in Los Angeles is critical.The effort is facing several headwinds. Namely…
- Misunderstanding about the composition of the school and how it is funded.
- Information overload as parents work through key school communications alongside fundraising efforts
- Additional fundraising efforts + communications from the 20+ athletic programs
- Misinformation in the media driving a false narrative.

All of this requires a cohesive and tight communications plan to ensure the alignment of parents, faculty, staff, and the larger community. How do you do it right?

In this unique moment of heightened media and community awareness, let's deliver an updated narrative for Palisades Charter High School that acts as a rallying cry and drives strong ROI. We will…
- CREATE a durable PCHS story that is clear, concise, and built for modern storytelling.
- CELEBRATE the important position PCHS plays as a bellwether for the recovery of the community through the lens of the administrators, teachers, coaches, and extraordinary students who attend the school.
- COMMUNICATE seamlessly and consistently across platforms to parents, donors, and community activists.

To deliver on this ambition for PCHS, we will utilize a "keep it simple" two–step process. DIG + DEFINE / DEPLOY. Each phase has clear activities + deliverables.
A detailed analysis of all current PCHS methodologies and tools, and the resulting implications for communications.

Proposed Activities include…

• Rolling 1v1 interviews with key administrators, teachers, coaches, parent leads (for athletics), and students to understand what is working / not working with current communication efforts.
• Review of all existing PCHS materials, including:
    Website + Parent Square
    Email communication (weekly newsletters, etc.)
    Other written communication: fundraising letters, crisis communications
    Social media: PCHS-owned channels and non-affiliated athletic team channels.

Any additional materials as defined by Dr. Magee (e.g., crisis communications plan)

• Creation of the PCHS communication program. Key elements may include:
PCHS updated narrative
PCHS key messages
Internal communication guidelines
External media strategy for both the school and athletics efforts
Crisis management program

Potential Deliverables include…
Summary and analysis of the current state of PCHS communications.
Insights derived from stakeholder interviews and materials audits
Implications for school + athletic communications
Considerations for governance of communications moving forward
PCHS communication guide
Internal/external communications roll-out recommendation, including a DRAFT 90-day content calendar with content elements.

Counseling Office Updates provided by Amie Whiteley, Director of Student Support Services Goal – Academic Achievement

The Counseling Department remains focused on fostering student success through academic guidance, social-emotional support, and college/career readiness. Our work continues to evolve as we expand services, strengthen professional development, and provide resources that meet the diverse needs of our students and families. Below are key updates from the department.

Staffing
We are excited to welcome two new members to our counseling team:

- **Ms. Catalina Martin** has joined the department and will be supporting students with last names **JEF–MAX**. She is already demonstrating great adaptability in learning the systems and processes of the counseling office, including Infinite Campus, and has proven to be a valuable asset to both staff and students.
- **Ms. Kim Theard**, with Pali Academy, brings a wealth of experience in academic support and student advocacy. She has already been instrumental in connecting with families and supporting students who face academic challenges, further strengthening the department's capacity to meet student needs.

These additions to our team ensure that we can continue to provide personalized, high-quality counseling support across grade levels.

Professional Development
This summer, **Ms. Schon and Ms. Theard** attended the **American School Counselor Association (ASCA) Conference** in Long Beach. This professional learning opportunity provided valuable strategies for aligning our services with best practices at the national level. Our long-term goal is to pursue recognition as a **Nationally Recognized ASCA Model Program (RAMP®)**. Earning this designation would:

- Demonstrate our school's commitment to a **comprehensive, data-informed counseling program**.
- Provide evidence to administrators, the Board, and the broader community of the department's role in supporting the school's mission.
- Strengthen our systems for measuring student outcomes and identifying growth areas.

This work positions our department to lead in both innovation and accountability within the district.

Key Dates & Programs

The fall semester includes several key academic and college readiness milestones:

- **Permanent Schedule Date:** September 19, 2025 – final schedule adjustments completed.
- **Progress Report 1:** September 26, 2025 – first formal check-in on student performance.
- **College Fair:** September 25, 2025, 6:00–8:30 p.m. – more than **70 colleges and universities** will be present to share opportunities and connect with students and families. This is one of our most significant annual events, offering students direct access to admissions representatives.
- **PSAT for Juniors:** Saturday, October 11, 2025, at 8:00 a.m. – providing students with critical preparation for the SAT and National Merit Scholarship consideration.

Student Recognition
We are proud to announce that **40 students** received **special recognition from the College Board** this year. These honors include:

- Hispanic Recognition Award
- First-Generation Recognition Award
- African American Recognition Award
- School Recognition Award

These distinctions reflect the hard work and resilience of our students, as well as the commitment of staff and families to supporting student achievement.

Student Support Services Goal - Student Socioemotional Well-being and Health

The Counseling Department continues to provide a wide range of support services to ensure all students can thrive:

- **Credit Recovery Program:** Launching this month to give students opportunities to stay on track for graduation. Final program details are being finalized, with enrollment beginning shortly.
- **Crisis Support:** Our **Psychiatric Social Workers** continue to provide targeted interventions for students in crisis, ensuring timely and appropriate mental health support.

- **Margaret's Place:** This on-campus safe space remains a critical resource, offering trauma-informed counseling, prevention services, and a welcoming environment for students impacted by violence or trauma.

Closing

- The Counseling Department is proud of the progress made this semester and grateful for the continued support of the Board and Executive Director. With new staff, expanded programming, and a focus on professional growth, we are committed to ensuring that every student has access to the academic, social-emotional, and college/career support they need to succeed.

Professional Development Summary – 2025-26 School Year provided by Diana Kim, Administrative Director of Curriculum & Instruction **Goal - Academic Achievement**

Back to School Summer PD (2-Day Event)
The Academic Achievement Team organized a comprehensive two-day "Back to School" Professional Development for all faculty. The sessions focused on critical areas to support instructional excellence and student achievement, including:

- Best ELD Strategies
- Collaborative Teaching in General Education
- Implementing the Schoolwide Grading Policy
- Navigating Artificial Intelligence in Classrooms
- Pali Data Analysis
- Mental Health Support for Students

Ongoing PD Events

- **Samsung Interactive Board Training**
  Conducted on **September 8** and **September 17**, this training equipped teachers with the necessary skills to integrate Samsung Interactive Boards effectively into daily instruction. We had 35 participants.
- **September 18 – Schoolwide PD**
  Topics to be covered:
  - Fuerza Unidas Program
  - IEP Accommodations
  - October 23 – Upcoming PD (Details to be announced.)
- **AA Team – Instructional Leadership & PD Planning** The **AA Team** plays a vital role in shaping the professional learning culture of our school. Members include:
  - **Instructional Coaches** (English, Math, History, SPED) – Out of the classroom 1 period for coaching and support
  - VA Coordinator
  - Testing Coordinator
  - PLC Coordinator
  - Ed Tech Coordinator

This cross-functional team collaboratively plans faculty meetings, develops and delivers PDs, and ensures alignment with school goals and instructional priorities.

English Department Updates

- Staffing:
  - Hired one new teacher
- Curriculum & Instruction:
  - All 9th grade English classes have transitioned to Honors-level.
  - All English PLCs have implemented common grading practices.
  - Currently developing common assessments using *Performance Matters* aligned with state standards.
  - Plan to analyze data from *Performance Matters* to identify and address instructional gaps.
- Program Enhancements:
  - Increased the number of collaborative classes in both 9th and 10th grade English.

Math Department Updates

- Staffing:
  - Hired two new teachers
- Professional Development:
  - Participated in a UC Irvine-led PD focused on *Differentiated Instruction*.
- Student Achievement:
  - Math CAASPP scores increased by 12%, despite challenges with online testing.
- Program Enhancements:
  - Expanded the number of **collaborative classes** in *Algebra I* and *Geometry* to better support diverse learners.

Human Rights Watch Student Task Force (HRWSTF) Goal – Diversity

The PCHS chapter of the Human Rights Watch Student Task Force **(**HRWSTF) participated in the Fall Leadership Workshop on September 6. This year's Student Task Force advocacy action plan is the Student Bill of Responsibility and Rights (SBRR). PCHS is believed to have developed the first ever student-led student SBRR in 2015-16. This is a living document that currently lays out 18 rights and their corresponding responsibilities that students, teachers and administrators determined would help make a more human rights friendly community. This year, the HRWSTF Team is challenging each Chapter to work with administrators, teachers, students and parents to draft their own SBRRs, following the path Pali laid out a decade ago by identifying which issues are of most concern to students and educators on campus, working on coalition building and talking to decision-makers. The objective is to make real, lasting changes to our communities and ensure that schools uphold the human rights of current and future students. PCHS will not only be supporting other schools in their process but also revisiting the

PCHS SBRR with students, faculty, staff, and parents to reflect current concerns, needs, and solutions. Pali leaders of the SBRR initiative include:

Angelica Pereyra and Myrna Cervantes – HRWSTF PCHS Faculty Advisors
Hallie McRae – PCHS Alum/HRWSTF leader and Youth Advocacy Assistant
Sandra Martin – PCHS Faculty (retired), HRWSTF advisor/mentor
Pam Bruns – PCHS Faculty (retired), HRWSTF advisor/mentor
Amir Ebtehadj – PCHS Alum/SBRR committee, current PCHS Board of Trustees

2025 Revisiting the Student Bill of Responsibilities and Rights



2015 Drafting the PCHS Student Bill of Responsibilities and Rights



Coversheet

Academic Accountability Committee Update

Section: III. Board Committees (Stakeholder Board Level Committees)
Item: A. Academic Accountability Committee Update
Purpose: FYI
Submitted by:
Related Material: AAC Meeting Minutes 08_21_2025.pdf
AAC Meeting Minutes 09_10_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

ACADEMIC ACCOUNTABILITY COMMITTEE
Regular Meeting
August 21, 2025
Room 315
3 pm

I **PRELIMINARY** – 5 minutes
A. Call to Order and Roll Call M. Friedman

Attendance: Michael Friedman, Randy Tenan-Snow, Paul Mittelbach, Scarlett Rojas, Evelyn Rivera, Gregg Strouse, Nicole Newble, Tyler Farrell, Stewart Wilson-Turner
Guest presenter: Diana Kim, Roxie Bakhtori,

II. Minutes Approval
A. Paul Mittelbach approves the minutes
B. Evelyn Rivera seconds the minutes
C. Minutes approved by all in attendance (Abstained: Stewart Wilson-Turner, Tyler Farrell, and Stephen Klima absent at last meeting) (Nicole Newble arrived 3:15)

III. Public Comment: 30 minutes
A. Paul Mittelbach explained how systems show the values of the school. There seems to be virtually no systems anymore such as PODS and Study Center. We need to rebuild our systems back to be equitable for all student success. The mechanism is changing the schedule like Literacy, something better than PODS. The conference explained that data has names. To see that even from progress one onwards our students of color as well as those with IEP's and 504's are failing still but there are no systems to address and help solve the situation.
B. Gregg Strouse expressed the issue of detained immigrants in the schools. One student in particular was deported to Guatemala and is now back. How are we supporting our kids who live in fear and stay away from engagement in activities outside of academics like football. What type of announcements and statements are we as a school making to support our Latino students? It seems we have not taken a stand, but it is time to take a stand.

IV. Michael Friedman read the Pali Period information, the calendar, the activities, and the interventions.
a. There are intervention and non-intervention periods
b. PaliPeriod is always on a Wednesday except for the Great Shakeout
c. Information will be shared with teachers and students
d. The special bell schedule allows for reduced instructional time and for intervention time
e. Pali Period was put on pause during the Spring 2025 semester
f. Roxi shared that ASB can provide more information to students about Pali Period to prepare students and create open lines of communication

V. Diana Kim shared the Interventions we have at PCHS while at Pali South

DRAFT

PALISADES CHARTER HIGH SCHOOL
Empowering Educational Excellence.

a. Office Hours with teachers occur
b. Math Lab is run by a math teacher. Drop in period 7. Looking into expanding time to before school
c. More intervention days added to Pali Period
d. Focus this year is Tier One intervention. Strong teaching in the classroom through differentiated instruction, flexible groupings, intervention is taking place in the classroom. Multi-tiered intervention in the classroom
e. Professional Development being offered during the school year to make sure teachers are getting support to provide Tier one intervention
f. Cost mental health intervention is ongoing as well
g. Credit Recovery is not yet running. The suggestion is to write to Ms. Whiteley about who will run the program and when it will begin
h. Concerns were mentioned about the Collab teaching. Ms. Kim explained that there will be more planning time given to Collab teachers. Mr. Klima explained that there is work being done right now to provide planning time for teachers together

VI. Diana Kim explained that 9th graders have rigorous opportunities available to them.
a. Advanced Placement Human Geography and Advanced Placement Computer Science Principles available for enrollment
b. For the first time, we are offering Honors English 9

VII. IB program progress
a. PCHS is in the process of looking for an IB coordinator. The position will be posted for current employees
b. We will be planning for teacher trainings
c. To begin in August 2026 there will be a tremendous amount of work to be accomplished

V. The committee discussed the next meeting date due to conflicting dates in September. The next meeting will be Sept 10

VI Future dates are October 16, November 13, December 11, January 15, February 19, March 12, April 10, May 7, June ?

Next meeting date: September 10, 2025, 3:00 PM Room 315

DRAFT

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

ACADEMIC ACCOUNTABILITY COMMITTEE
Regular Meeting
September 10, 2025
Room 315
3 pm

I **PRELIMINARY** – 5 minutes
A. Call to Order and Roll Call M. Friedman

Attendance: Michael Friedman, Randy Tenan-Snow, Paul Mittelbach, Scarlett Rojas, Evelyn Rivera, Nicole Newble, Diana Kim, Stewart Wilson-Turner, Stephen Klima, Gregg Strouse, Roxie Bakhtori, Makayla Farhami
Absent: Scarlett Rojas

II. Minutes Approval
A. Paul Mittelbach makes a motion to accept the amended the minutes
B. Steve Klima seconds the minutes
C. Minutes approved by all in attendance (Abstained Gregg Strouse) (Nicole Newble arrived 3:15)

III. Public Comment: 30 minutes
A. Stewart Wilson-Turner wanted to encourage everyone to come out and support the homecoming game in October. He discussed the incredible turnout at the game at Santa City College. It was fantastic.
B. Paul Mittelbach shared he is excited about the emphasis on Tier One intervention and the PD on differentiation and intervention. With that, is it not correct to ask the school to also build the Tier 2 level support programs that anticipate that students may not be succeeding so that they are complementing what the teachers should be doing at the Tier One level.

IV. Committee membership and voting for new member positions
A. Recorder Position Randy Tenansnow voted unanimously.
B. Chair of the Committee: Michael Friedman voted unanimously
C. Assistant Chair of the Committee: Evelyn Rivera was voted assistant chair
D. Committee Members Teachers: Stephen Klima, Paul Mittelbach, Philip Hoag, Gregg Strouse, Michael Friedman, Evelyn Rivera, Randy Tenansnow, Scarlett Rojas
E. Committee Member Counselor: Nicole Newble
F. Committee Member Parent: Stuart Wilson Turner
G. Committee Member Admin: Diana Kim
H. Committee Member Students: Roxi Bahktori and Makayla Farhami

V. Intervention

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

A. The Study Center is not available and not sure if it will be available in Spring. No SST coordinator, No Math Paraprofessionals. No Pod Prevention classes in 9th grade, No Dolphin Leadership with a focus upon intervention, No Credit Recovery yet, even in week five. No Literacy Intervention
B. We expect teachers to support their students so that students are all successful
C. Shouldn't we expect the school to also provide outside supports for Tier 2 intervention
D. How do get to academic excellence if there are no outside supports except for a Pali Period every two weeks or an office hour
E. The focus should be on what students need and what we are doing systemically
F. What is there for our struggling students that need help? We are implementing IB and AP for 9th graders but what are we implementing for students who need help
G. The bell schedule is a possibility for integrating support but there is not focus on developing an intervention bell schedule
H. Office Hours are great, but they are often before school when students can't make it. Pali Periods are only twice a month and don't offer enough support
I. This is a budgetary issue as well where the school is compromised and having to make cuts in different areas
J. The equity question is dire that we are not supporting our kids, but we are focusing about an IB program
K. There is a huge need to be allocating resources and time for our students
L. One topic discussed was creating a brand-new schedule to build in intervention, but a bell schedule must be considered that works for Pali and will be supported by all stakeholder groups.
M. We need to do something to help these students without negatively tracking students into courses. This often creates more problems for these students.
N. Students were asked their views on intervention. One student mentioned that having a schedule where they could get help would be beneficial. Another student pointed out that the Study Center was a great resource. Another student pointed out that the Library and the Study Center were too similar in what they offered to students. Another student brought up AP Readiness as an example of a great option to use for students.
O. It was brought up that students who are not taking advantage of things like the Study Center are the ones that we need to target for intervention.
P. High performing students should be offered an incentive to be tutors for Study Skills classes during those periods.
Q. The concept of extending the Study Center via Zoom was also offered as an option.

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

R. The topic of Progress Reports was brought up and discussed. Teacher grading and updating grades was discussed. Maybe offering another progress report period would be beneficial. Teacher contractual duties were discussed.

VI. The next meeting will be October 9, 2025, at 3:00pm Room 315

Coversheet

Prop 28/Arts & Music in Schools Annual Report

Section: VII. Finance
Item: A. Prop 28/Arts & Music in Schools Annual Report
Purpose: Vote
Submitted by:
Related Material: Board Motion_Prop 28 AMS 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Palisades Charter High School – Board Meeting – Agenda – Tuesday September 16, 2025 at 5:00 PM

Coversheet

Prop 28 / Arts & Music in Schools Annual Report

Section:
Item:
Purpose Review / Approval
Submitted by:
Related Material:

1. Prop 28 / Arts & Music in Schools Annual Report [Review/Approve]

Proposition 28: Arts and Music in Schools Funding Annual Report

Fiscal Year 2024/25

Total Allocation = $380,181
Amount expended = $22,747

1. **Narrative description of the Prop 28 arts education program(s) funded.**
   Palisades Charter High School offers a robust visual and performing arts (VAPA) program offered to all students. The program employs 11 teachers (10.0 FTE) which is equivalent to 9.2% of total regular education teachers at the school (FTE basis).
   The VAPA Department's mission is to create a learning environment where a student can explore, create and develop the skills needed for the creation and the appreciation of visual and performing art forms. Our aim is to increase aesthetic literacy and promote respect for the arts of all cultures, both past and present. The goals of our department are designed for students to be successful in meeting the standards that are outlined in the Visual and Performing Arts Framework for California Public Schools and the National Art Education Association. Our department has worked to create a program of quality, rigor, choice, with opportunities for creative expression and continuous growth. Students who have graduated from our program have been accepted to art schools and universities throughout the country. Upon completion of their college studies, many were able to find employment in their desired fields of interest. The VAPA department acknowledges the concepts of the National Art Education Association and our courses are designed to foster a broadened understanding in all four aspects of art -- perceiving, performing, appreciating, and critiquing. Assessment of student work is performance-based and also embedded in the curriculum. The members of our department work collaboratively sharing resources and experiences with the goal of having our students develop self-confidence and self-expression.

2. **Number of full-time equivalent teachers (certificated) – [funded by Prop 28/AMS]**
   0.23

3. **Number of full-time equivalent teachers (classified).**
   0

4. **Number of full-time equivalent teaching aides.**
   0

5. **Number of students served.**
   2,959

6. **Number of school sites.**
   1

7. **Total Amount Expended on educational staff in 2024/25 = $1,523,776**

Coversheet

Finance Items: School Organized Conferences/Trips

Section: VIII. Consent Agenda
Item: A. Finance Items: School Organized Conferences/Trips
Purpose: Vote
Submitted by:
Related Material: Conference_Travel Request 09_16_2025.pdf

Palisades Charter High School
15777 Bowdoin St. • Pacific Palisades • California 90272
(310) 230-6623 • FAX (310) 454-6328

CONFERENCE/TRAVEL REQUEST FORM

Employee Attendee(s) Name(s): Carini, Knoll, Schoellnast, Albonico, Sands
Department/Site: Social Science Date of Request: 12/4-12/7
Name of Conference/Activity: National Conference for Social Studies
Organization/Company Holding the Conference/Activity: NCSS
Location of Conference/Activity: Washington, D.C. Date(s) of Conference/Activity: 12-5/12-7
Purpose/Rationale (How will this conference/activity be of value to the school?)

Cost Estimate (if one form is being submitted for multiple people, be sure to include all costs for all individuals):

Estimated Expenditures						Pali to Pay Directly	Reimbursement Requested	Cost
Conference Registration	5	people	@ $375-	per person		✓		$1,875-
Certificated Substitute(s)	2	days	@ 212.07	per day (sal. & stat. ben.)				$2,120.70
Travel - Mileage		miles	@ $ 0.70	per mile				$ -
Travel - Airfare	5	people	@ $466.79	per person				$2,333.95
Travel - Ride Sharing Svs/Taxi/Shuttle	NA			Type total amount into "cost" cell				$ -
Lodging	3	nights	@ $294-	per night	1 single for April			$2,646-
Meals		Breakfasts	@ $ 10.00	per meal				
	15	Lunches	@ $ 10.00	per meal	$150			$450-
	15	Dinners	@ $ 20.00	per meal	$300			
Other (Parking, Tolls, Conference Materials, etc.) - please list below:								$ [redacted]
							TOTAL APPROXIMATE COST	$9,425.65
							AMOUNT APPROVED	

without prior approval from an administrator. Upon returning from an approved event, attendee must submit an itemized Request for Reimbursement and/or a Mileage Report & Reimbursement Claim form with a copy of this form, the activity agenda/program, and all original itemized receipts for any out of pocket expenses to supervisor within 3 to 5 days of return. Expenses submitted without original itemized receipts will not be reimbursed.

Requestor Signature:

Executive Director Approval: Date:

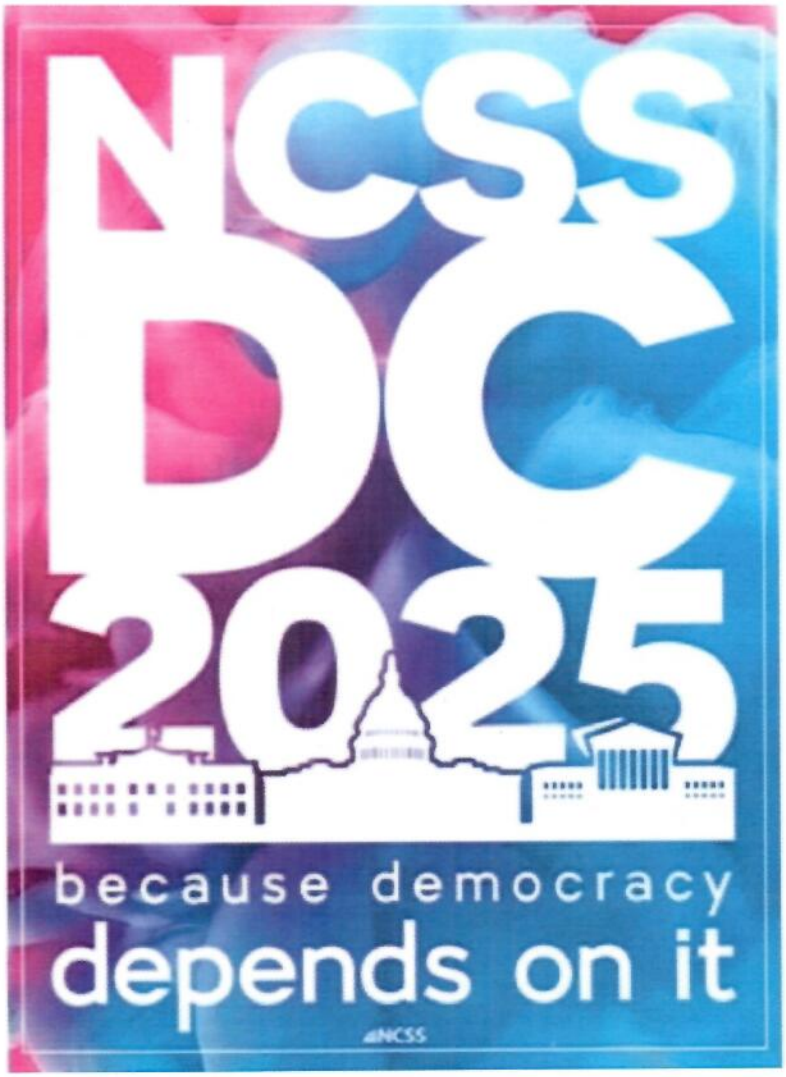
Funding Source: SACS Code:

Will costs be reimbursed by another organization? Yes/No If so, what organization?

Board of Trustee/Designee Approval: Date:

Board Approval Date (if applicable): Business Office Review
(initial) (date)

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NCSS
DC
2025
because democracy
depends on it
NCSS

105th NCSS Annual Conference

Because Democracy Depends on It

Walter E. Washington Convention Center • Washington, DC

> *"For Dewey, our democracy is not something to be spurned, nor is it something with which to be satisfied. Our democracy is an emblem of what could be."*
> *--Hilary Putnam*

Educating for democracy is not only the purview of government or civics teachers, but is the duty of educators who center students, families and communities in their classrooms. It's about creating liberatory spaces where everyone has an equal opportunity to succeed, where everyone is valued and respected, and where everyone's consciousness is raised about the world around them. Teaching for democracy goes beyond teaching about governance and instead calls upon us to empower students to use critical knowledge and skills to advocate individually and collectively for a more just future.

Meet with thousands of social studies

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Meet with thousands of social studies educators, administrators, and professionals from across the country to inspire your usage of best practices and rejuvenate with others in the social studies profession. You will leave the conference with strong strategies for delivering instruction that engages students, the best ways to advocate for the most pressing issues of social studies education, and a network of colleagues to support you throughout the year.

Schedule-at-a-Glance

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Please note this schedule is subject to change. The complete preliminary program will be released in October.

Tuesday, December 2

- 8:30 am–9:00 pm
  - Council of State Social Studies Specialists (CS4) meeting (separate registration – CS4 members)

Wednesday, December 3

- 7:00 am–5:30 pm
  - NCSS Registration Open
- 7:30 am–9:00 pm
  - CS4 meeting continues
  - College and University Faculty Assembly (CUFA) meeting (add-on registration)

Thursday, December 4

- 7:00 am–6:30 pm
  - NCSS Registration Open
- 8:00 am–5:30 pm
  - National Social Studies Leaders Association (NSSLA) meeting (add-on registration)
- 7:30 am–9:00 pm
  - CS4 meeting continues
  - CUFA meeting continues
  - Pre-conference clinics and tours (add-on registration)

Friday, December 5

- 7:00 am–5:00 pm
  - NCSS Registration Open
- 7:30–8:45 am
  - Conference Opening and Awards
- 9:00 am–6:00 pm
  - Exhibit Hall Open
- 9:45 am–5:45 pm
  - Sessions, Featured Speakers
  - International Assembly (IA) meeting
- 5:30–9:00 pm
  - Special Events and Receptions (add-registration)

Saturday, December 6

- 7:30 am–4:30 pm
  - NCSS Registration Open
- 8:00–9:00 am
  - Saturday Opening
- 8:00 am–4:00 pm
  - Exhibit Hall Open
- 9:10 am–5:00 pm
  - Sessions, Featured Speakers

Sunday, December 7

- 8:00–10:00 am
  - NCSS Registration Open
- 8:30–10:15 am
  - Workshops
- 10:30–11:30 am
  - Conference Closing

Featured Speakers



Ketanji Brown Jackson



Jeffrey Rosen



Sharon McMahon



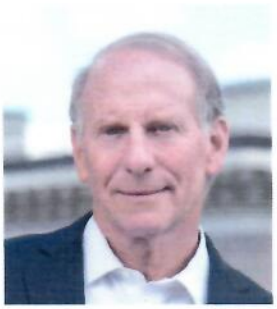
Carl Azuz



Simran Jeet Singh



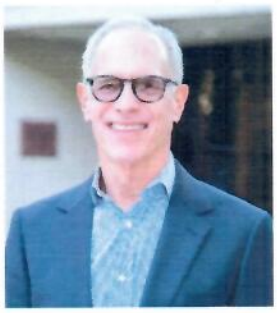
Mariann Edgar Budde



Richard Haass



Jamie Sumner



Fred Karger



Cinthia Salinas



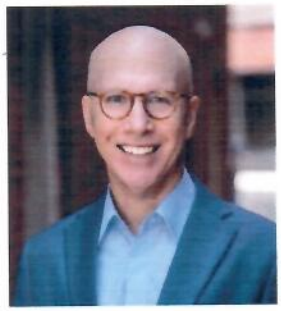
Yohuru Williams



Alex Red Corn



Taylor Cassidy



Jonathan Eig



Caroline Netchvolodoff



Michael G. Long



Hasan Kwame Jeffries



Kimberlé Crenshaw



Jelani Cobb

Coversheet

Personnel Items

Section: VIII. Consent Agenda
Item: B. Personnel Items
Purpose: Vote
Submitted by:
Related Material: Consent Agenda Personnel Items 09_16_2025.pdf

PALISADES CHARTER HIGH SCHOOL
Empowering Educational Excellence.

PCHS BOARD CONSENT AGENDA: PERSONNEL ITEMS
September 16, 2025

Approve/Ratify Certificated Employment

NAME	POSITION	EFFECTIVE
Robbie McKinzie Johnson	Special Education Coordinator	9/4/25
Lundgren, Annika	Temp-English Teacher	8/27/25

Approve/Ratify Classified Employment

NAME	POSITION	EFFECTIVE
Barrios, Blanca	Office Assistant	8/25/25
Bennett, Brian	Cross Country	8/1/25
Bennett, Connor	Cross Country	8/28/25
Schwengel, John	Beach Volley Ball	8/28/25
Gilman, Nathan	Baseball Coach	9/2/25
Iadanza, Marc	Baseball Coach	8/28/25
Myrow, Jordan	Head Baseball Coach	8/28/25
Trask, Theodore	Athletic Assistant-p/t	8/22/25

Approve/Ratify Retirement/Resignation/Termination

NAME	POSITION	EFFECTIVE
Flores, Nayeli	Special Education Assistant	08/27/25
Rivin, Cheryl	Math Teacher	9/4/25
Walker, Brooks	Substitute Teacher	6/30/2025
Gonzalez, Guillermo	Substitute Teacher	6/30/25