



Palisades Charter High School

Board Meeting

Date and Time

Tuesday November 19, 2024 at 5:00 PM PST

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A.	Call the Meeting to Order	Sara Margiotta	
B.	Record Attendance and Guests		2 m
C.	Announce items for closed session, if any.	Sara Margiotta	1 m
II. Closed Session			5:03 PM
A.	Conference with Legal Counsel - Anticipated Litigation	Vote	5 m
	<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases) 		
B.	Employee Complaint/Assignment/Discipline/Dismissal/Release	Vote Dr. Martha Monahan	5 m
	<ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) 		
C.	Potential Litigation	Vote	5 m
	<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 		
III. Open Session			5:18 PM
A.	Return to Open Session	FYI Sara Margiotta	1 m
B.	Report Out on Action Taken In Closed Session, If Any.	FYI Sara Margiotta	1 m
IV. Opening Items (Continued)			5:20 PM
A.	Public Comment	FYI	30 m

	Purpose	Presenter	Time
<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p>			

Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <https://forms.gle/kSsxkvL6T9GgXpdEA>. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

B. Approve Minutes	Approve Minutes	Sara Margiotta	2 m
Approve minutes for Board Meeting on October 15, 2024			

V. Organizational Reports		5:52 PM
----------------------------------	--	----------------

A. Student Report	FYI	Charlie Speiser	3 m
B. Parent Report	FYI	Kristina Irwin, Roger Crystal, Jessica Recinos	3 m
C. Represented Classified Staff Report	FYI	Andrew Paris	3 m
D. Unrepresented Classified Staff Report	FYI	Dr. Martha Monahan	3 m

	Purpose	Presenter	Time
E. Faculty Report	FYI	Maggie Nance, Nicholas Albonico, Minh Ha Ngo	3 m
F. Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
"Motion to approve the contract for Dr. Ian Sayer as Administrative Director of Special Education for PCHS."			
G. Director of Operations Report	FYI	Rafael Negroe	3 m
H. Director of Information Technology Report	FYI	Jeff Roepel	5 m
I. Admin. Safety and Security Team	FYI	Brooke King	3 m
J. Director of Development Report	FYI	Rene Rodman	3 m
K. Chief Business Officer (CBO) Report	FYI	Joseph Lin	3 m
L. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
VI. Board Committees (Stakeholder Board Level Committees)			6:34 PM
A. Academic Accountability Committee Update "Approval of Committee Members"	Vote	Sara Margiotta	5 m
B. Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C. Election Committee Update	FYI	Sara Margiotta	5 m
D. Charter Committee Update	FYI	Sara Margiotta	5 m
VII. Board Committees (Board Members Only)			6:54 PM
A. Board Members Only - Committee Updates Audit Committee - There is nothing to report at this time. Grade Appeal Committee Risk Management - Approval of Committee Members Survey Committee	Vote	Various	5 m
VIII. Finance			6:59 PM
A. October Budget to Actual	FYI	Joseph Lin	5 m

	Purpose	Presenter	Time
B. October 2024 Credit Card Fees	FYI	Joseph Lin	5 m
C. 2023-24 Actuarial Valuation Open Update	FYI	Joseph Lin	5 m
D. Federal Grant Summaries	Vote	Joseph Lin	10 m
E. 2023-24 Educator Effectiveness Funds Report	FYI	Joseph Lin	5 m
IX. Consent Agenda			7:29 PM
A. Finance Items: School Organized Conferences/Trips	Vote	Sara Margiotta	5 m
<p>January 11-12 Supervising Teacher(s): Mr. Brad Kolavo SoCal DECA Career Development Conference - Costa Mesa, CA</p> <p>January 22-23 Supervising Teacher(s): Mr. Brad Kolavo 2025 CA State Conference & Exhibition - Bakersfield, CA</p> <p>February 26-28 Supervising Teacher(s): Ms. K. Newbill and Ms. S. Sharfi Catalina Island Marine Biology Camp - Avalon, CA</p>			
B. Personnel Items	FYI	Dr. Martha Monahan	5 m
X. New Business / Announcements			7:39 PM
A. Announcements / New Business	FYI	Sara Margiotta	1 m
<p>Monthly Board Meeting: Tuesday, December 10, 2024 at 5:00pm in Gilbert Hall</p>			
XI. Closing Items			7:40 PM
A. Adjourn Meeting	FYI	Sara Margiotta	1 m

Coversheet

Approve Minutes

Section: IV. Opening Items (Continued)
Item: B. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on October 15, 2024



Palisades Charter High School

Minutes

Board Meeting

Date and Time

Tuesday October 15, 2024 at 5:00 PM

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Amir Ebtehadj, Andrew Paris, Kiumars Arzani, Kristina Irwin, Maggie Nance, Martha Monahan, Minh Ha Ngo, Nicholas Albonico, Roger Crystal, Sara Margiotta

Trustees Absent

Jessica Recinos

Ex Officio Members Present

Dr. Pam Magee

Non Voting Members Present

Dr. Pam Magee

Guests Present

Charlie Speiser

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Public Comment

Mark Cummins: regarding the AP grade boost point for transfer students. Happy to hear the motion being rectified and believes that it will help many students.

D. Approve Minutes

Martha Monahan made a motion to approve the minutes from Board Meeting on 09-17-24.

Roger Crystal seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Nicholas Albonico	Aye
Sara Margiotta	Aye
Martha Monahan	Aye
Andrew Paris	Aye
Jessica Recinos	Absent
Maggie Nance	Aye
Roger Crystal	Aye
Kristina Irwin	Aye
Amir Ebtehadj	Aye

Roll Call

Kiumars Arzani Aye
Minh Ha Ngo Aye

E. Approve Minutes

Kristina Irwin made a motion to approve the minutes from Board of Trustees Annual Goal Setting Retreat on 09-14-24.

Martha Monahan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Nicholas Albonico Aye
Minh Ha Ngo Abstain
Maggie Nance Aye
Andrew Paris Abstain
Martha Monahan Aye
Roger Crystal Abstain
Kiumars Arzani Aye
Sara Margiotta Aye
Amir Ebtehadj Aye
Kristina Irwin Aye
Jessica Recinos Absent

II. Organizational Reports

A. Student Report

Homecoming this weekend, 400 tickets already sold, one of the year's biggest events.
Spirit Week this week, encouraging student participation with prizes and raffles.
Student concern meeting will be next week as well as Student Senate meeting.

B. Parent Report

Nothing to report.

C. Represented Classified Staff Report

D. Unrepresented Classified Staff Report

E. Faculty Report

Ms. Nance

- Lack of a copy clerk is creating more work for teachers, having a copy clerk could free up time for instructional development.
- Pali period, in the tenth week of the semester and there has been only two opportunities.
- Communication regarding onboarding of new administration.

Dr. Ngo

- Faculty seeking clarity on service workers update.
- Access to transcripts re: placements and letters of recommendation.

F. Human Resources Director (HR) Report

New director of Student Support Services, Chad Greendale has been onboarded, welcome to PaliHigh.

Report stands as submitted.

Nicholas Albonico made a motion to approve the contract for the Director of Student Support Services.

Kristina Irwin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Aye
Roger Crystal	Aye
Kristina Irwin	Aye
Jessica Recinos	Absent
Minh Ha Ngo	Aye
Amir Ebtehadj	Aye
Andrew Paris	Aye
Kiumars Arzani	Aye
Nicholas Albonico	Aye
Sara Margiotta	Aye
Martha Monahan	Abstain

Longevity awards conducted, next one in the spring. Many staff and faculty members were recognized and appreciated.

- This year it was done on seniority date, but next semester it will be calculated based on when

Dr. Ngo

Seniority date (you have to have your full credential from CTC), longevity is based on how long you have been working at PaliHigh. No distinction between when you started as a sub or aid, to when you became faculty.

Special Education Coordinator Dr. Annette Kennedy will be joining PaliHigh, has a lot of experience with SpEd and formerly was the EDP of a charter school in San Diego.

Her salary is classified on the coordinator scale. The salary scale is posted on the Pali High website.

M. Nance brought up concerns regarding salary scale and the percentages of funds been allocated for management salaries, versus faculty and classified.

- Concerned about the amount of raises or funds given to salaries, and how that affects hiring of teachers.

K. Arzani

- Brought up the fact that teachers are unionized and how that affects their salary scale.
- Teachers are underpaid

Sara Margiotta made a motion to approved the contract for Director of Special Education.

Amir Ebtehadj seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Amir Ebtehadj	Aye
Sara Margiotta	Aye
Jessica Recinos	Absent
Maggie Nance	Abstain
Martha Monahan	Aye
Kiumars Arzani	Aye
Roger Crystal	Aye
Andrew Paris	Aye
Kristina Irwin	Aye
Minh Ha Ngo	Aye
Nicholas Albonico	Aye

G. Director of Operations Report

Currently seeking solutions to resolve the ridership increase on a particular route. The behavior of both the student riders and bus drivers has improved this past year.

There are two late buses at 6pm, no buses available at 4pm due to low participation.

There is a formula in place to make the cost feasible for riders as well as subsidize for riders when needed.

H. Director of Information Technology Report

Stands as summited.

I. Admin. Safety and Security Team

J. Director of Development Report

Phone-a-thon happening tonight.

K. Chief Business Officer (CBO) Report

Dr. Ngo brought up question regarding the math paraprofessional line in the budget, it has since been updated.

L. Executive Director/Principal (EDP) Report

Spirit week, great time to highlight faculty and staff as well. Pre-homecoming tailgate, looking forward to faculty participation.

This week is Administration Appreciation work, hopes that the PaliHigh community recognizes their hard work and contributions to the school. Brought up challenges in recruitment and hiring administration.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

New members will be named and approved at the next meeting.

B. Budget & Finance Committee Update

The committee has convened, Rene Rodman can no longer serve due to conflict of interest. Mr. Kianifar a current parent with financial experience has also joined the committee.

Sara Margiotta made a motion to approve the new members of the Budget & Finance Committee.

Kristina Irwin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

- Nicholas Albonico Aye
- Maggie Nance Aye
- Roger Crystal Aye
- Amir Ebtehadj Aye
- Martha Monahan Aye
- Minh Ha Ngo Aye
- Andrew Paris Aye
- Sara Margiotta Aye
- Kiumars Arzani Aye
- Jessica Recinos Absent
- Kristina Irwin Aye

C. Election Committee Update

Board parent: Kristina Irwin

Teacher: Robert King

Community seat: Sara Margiotta,

Classified Rep: Tayana Ballard

UTLA Rep: Steve Klima

ASB Vice-President: Max Bedolla

Kristina Irwin made a motion to approve the committee members of the Election Committee.

Andrew Paris seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

- Amir Ebtehadj Aye
- Kristina Irwin Aye
- Nicholas Albonico Aye
- Roger Crystal Aye
- Jessica Recinos Absent
- Minh Ha Ngo Aye
- Martha Monahan Aye
- Sara Margiotta Aye
- Maggie Nance Aye
- Andrew Paris Aye
- Kiumars Arzani Aye

D. Charter Committee Update

IV. Board Committees (Board Members Only)

A. Board Members Only - Committee Updates

Audit: Sara Margiotta, Kiumars Arzani and Jessica Recinos

Martha Monahan made a motion to approve the Audit Committee members as submitted.

Minh Ha Ngo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

- Martha Monahan Aye
- Kiumars Arzani Aye
- Kristina Irwin Aye
- Maggie Nance Aye
- Nicholas Albonico Aye
- Roger Crystal Aye
- Andrew Paris Aye
- Amir Ebtehadj Aye
- Jessica Recinos Absent
- Minh Ha Ngo Aye
- Sara Margiotta Aye

Grade Appeals are currently underway, several have been completed, few down the pipeline. More comprehensive update will be given as they wrap up.

The committee has consisted of all the teachers, Andy Paris as the classified rep, Amir and Sara as Community representatives.

Amir Ebtehadj made a motion to approve the Grade Appeal Committee members as submitted.

Sara Margiotta seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Martha Monahan Aye
Jessica Recinos Absent
Andrew Paris Aye
Kiumars Arzani Aye
Roger Crystal Aye
Nicholas Albonico Aye
Minh Ha Ngo Aye
Sara Margiotta Aye
Amir Ebtehadj Aye
Maggie Nance Aye
Kristina Irwin Aye

Sara Margiotta made a motion to approve the Survey Committee members as submitted.
Kristina Irwin seconded the motion.

Members: Jessica Recinos, Amir Ebtehadj, Dr. Minh Ha Ngo
The board **VOTED** to approve the motion.

Roll Call

Amir Ebtehadj Aye
Kiumars Arzani Aye
Jessica Recinos Absent
Minh Ha Ngo Aye
Maggie Nance Aye
Andrew Paris Aye
Sara Margiotta Aye
Nicholas Albonico Aye
Roger Crystal Aye
Martha Monahan Aye
Kristina Irwin Aye

V. Academic Excellence

A. Pali Period Updates

Pali Period is in its third year, a time for students and teachers every week typically on Wednesdays for students to work with their teachers to re-take tests, make-up work and also an opportunity to schedule safety drills or assembly events at this time.

A survey gets sent out to gauge what events or topics students want to see covered.

How to make the Pali Period more productive for students who do not need that intervention time. If students do not need the extra support, they can self select what activity they would like to participate in.

Students get first dibs on who they would want in the period, for support programming.

The time is instructional time, and must be used for instruction not club meetings or activities.

Conversations about how to utilize this are occurring. Logan Millburn is the Pali Period director. The schedule was created by M. Iannessa and UTLA last year.

B. Review/Approval of 2024-2025 School Wide Goals

A lot of brainstorming occurred in late-September as well as predominantly at the Board Retreat.

Under Academic Achievement

Communication: ParentSquare has worked, streamlining student communication on a single platform.

Fiscal Budget:

Transportation, modify to encourage and expand the relationship with Metro.

Socio wellbeing:

- Delete the signage and posting line
- Potentially bring retired part-time psychologists to help support the workload.
- Move the wellness center up to the WASC line.

Diversity and Culture:

- Move the first five bullet points into the Communication goals.
- Bullying, fix to anti-bullying

Kiumars Arzani made a motion to approve the revised School-wide goals.

Maggie Nance seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

- Amir Ebtehadj Aye
- Martha Monahan Aye
- Minh Ha Ngo Aye
- Andrew Paris Aye
- Sara Margiotta Aye
- Kristina Irwin Aye
- Kiumars Arzani Aye
- Roger Crystal Aye
- Jessica Recinos Absent
- Nicholas Albonico Aye
- Maggie Nance Aye

C. CAASP Testing Results

Comprehensive discussion occurred regarding testing scores and performance feedback. Challenges regarding performance, gaps, and tech system issues were discussed. Improvements and strategizes regarding improving student performance were also brought up.

D. Special Education Update

Presentation regarding the multi-phase collaborative teaching model was given. History, logistics and multi-step plan of the plan was discussed. Twelve opportunities for collaborative teaching will be a part of the initial phase. Coordination will be done in PLCs. Eventual long-term goal is to limit IEP students from being in SpEd classes only, and integrate them into the GeneralEd classes.

E. LAUSD Charter School Compliance Monitoring and Certification of Board Compliance Review 2024-2025

EDP Magee reviewed the compliance review and brought it up to the board for approval. A follow up will occur in December and January, and renewal in the Spring. The report includes HR, academic benchmarks, and other compliance items.

VI. Finance

A. 2024-25 CARS Application

Budget & Finance Committee has already reviewed and approved the application. The report is just a summary of how the federal funds were spent during the school year. Kiumars Arzani made a motion to approve the 2024-25 CARS Application. Kristina Irwin seconded the motion. The board **VOTED** to approve the motion.

Roll Call

- Kiumars Arzani Aye
- Sara Margiotta Aye
- Martha Monahan Aye
- Nicholas Albonico Aye
- Andrew Paris Aye
- Jessica Recinos Absent
- Amir Ebtehadj Aye
- Kristina Irwin Aye
- Minh Ha Ngo Aye
- Roger Crystal Aye

Roll Call

Maggie Nance Aye

B. 2024-25 Budget to Actual 9/30/2024

413k versus 505k updated, overall still on budget.

C. July-September 2024 Credit Card Fees

VII. Consent Agenda: Finance Items

A. School Organized Conferences/Trips

Amir Ebtehadj made a motion to approve the consent agenda as submitted.

Martha Monahan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Martha Monahan Aye

Minh Ha Ngo Aye

Maggie Nance Abstain

Roger Crystal Aye

Amir Ebtehadj Aye

Kiumars Arzani Aye

Nicholas Albonico Aye

Jessica Recinos Absent

Andrew Paris Aye

Sara Margiotta Aye

Kristina Irwin Aye

VIII. Closing Items

A. Adjourn Meeting

Next meeting will occur on November 19th, board photograph will take place at 4:30pm, meeting at 5pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,
Amir Ebtehadj

Coversheet

Human Resources Director (HR) Report

Section: V. Organizational Reports
Item: F. Human Resources Director (HR) Report
Purpose: Vote
Submitted by:
Related Material: HR Board Report 11_19_2024 .pdf
Board Motion - Admin Contract Approval SPED Dir.pdf
Ian Sayer Contract.pdf



**Human Resources Report
 Board of Trustees Meeting
 November 19, 2024**

Approval of Contract for Administrative Director of Special Education

We are pleased to introduce Dr. Ian Sayer as our Administrative Director of Special Education. Dr. Sayer brings a wealth of experience to Pali, including working as a paraprofessional, a special education teacher, an assistant director of special education and a principal. He is committed to cultivating teams that are focused on improvement, reflection, and positive momentum. Dr. Sayer believes in working through problems that arise and using challenges as guideposts to create a reflective system with built-in structures for improvement and positive change.

Dr. Sayer received his Doctor of Education from the University of Southern California; his Master of Arts in Special Education from California State University, Los Angeles; his Bachelor of Arts in Cultural Anthropology from California State University, Northridge; and his Associates of Arts from Glendale Community College.

The contract is attached in the board meeting documents for your review and approval.

Longevity Awards

Classified staff members were recognized at a classified appreciation luncheon last month for their long-term commitment to the Pali community. We celebrate the service of the following educators:

Delilah Brown	Sr. Cafeteria Clerk	26
Crystal Estrada	Special Ed Asst.	23
Margaret Guiraud	Special Ed Asst.	21
Judi Firth	Sr. Office Assistant	21
Ramona Bostic	Sr. Office Assistant	21
Susan Darvish	Sr. Office Assistant	21
Stephanie Gomez-Celiz	Special Ed Asst	21
Celia O'Neill	Campus Safety Aide	20
Kathy Delaney	Sr. Office Assistant	20
Lucia Pereyra	EL Instructional Asst.	20
Wendy Najera Morales	Special Ed Asst.	19
Andy Paris	Special Ed Asst.	17
Mary Medina	Campus Safety Aide	17
Maria Castro	Campus Safety Aide	16
Rosa Gonzalez	Office Assistant	11

Jean Maninger	Office Assistant	11
Jason Chin	Purchasing Clerk	11
Semone Leifer	Sr. Office Assistant	9
Joe Ramirez	Payroll Specialist	9
Leeann Ross	Office Assistant	8
Luis Gracias	Campus Safety Aide	7
Arian Jenkins	Special Ed Asst.	7
Detra Matlock	Special Ed Asst.	7
Taiyana Ballard	Special Ed Asst	7
James Buckman	Special Ed Asst.	7
Walter Donez	Maintenance Tech	7
Sarah Hattenbach	Math Paraprofessional	6
Steven Cuenco	SISC Computer Coord.	6
Laura Solares	Special Ed Asst.	5

Closed Session

Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957:

Respectfully Submitted,
Martha Monahan, Ed.D.
Director of Human Resources



PALISADES

CHARTER HIGH SCHOOL

DIRECTOR OF HUMAN RESOURCES

COVER SHEET FOR APPROVAL OF AD OF SPECIAL EDUCATION CONTRACT

November 19, 2024

TOPIC/ AGENDA ITEM:

Approval of contract for Administrative Director of Special Education

PERSONNEL INVOLVED:

Administrative Director of Special Education

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

Per the PCHS Charter, the Board of Trustees' roles and responsibilities includes approving contracts for top administrative positions.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

OPTIONS OR SOLUTIONS:

PCHS administration has selected Ian Sayer, Ed.D. to fill the Administrative Director of Special Education position based on his experience and education.

DIRECTOR OF HUMAN RESOURCES' RECOMMENDATION:

The Director of Human Resources recommends that the Board approve the contract.

RECOMMENDED MOTION:

“To approve the contract for Dr. Ian Sayer as Administrative Director of Special Education for PCHS.”

Martha Monahan, Ed.D.
Director of Human Resources



**Employment Agreement Between
PALISADES CHARTER HIGH SCHOOL and IAN SAYER**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date fully executed by and between the Board of Trustees (“Board”) of Palisades Charter High School (“PCHS”), a California Non-Profit Public Benefit Corporation and IAN SAYER (hereinafter referred to as the “ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION”).

R E C I T A L S

WHEREAS, PCHS is a corporation, organized and operating exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, PCHS is authorized pursuant to its Articles of Incorporation and By-Laws to appoint and hire the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION to assist the Executive Director/Principal and to carry out the duties and functions of the position as directed by the Executive Director/Principal and/or the Board; and

WHEREAS, PCHS desires to retain the services of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION by way of this Agreement and the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is qualified to perform such duties; and

WHEREAS, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION and PCHS desire to formalize the employment relationship by way of this Agreement

NOW THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto agree as follows:

AGREEMENT

1. **TERM.** PCHS hereby employs the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION from December 2, 2024 to June 30, 2025, according to the terms and conditions set forth in the Charter, or as specified herein. In the event of a conflict between the provisions of this agreement and the charter, the provisions of this

agreement shall prevail. COMPENSATION.

- a. For the period of December 2, 2024 to June 30, 2025, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall receive a prorated salary of \$87,024.33 to be paid in monthly payments, subject to all regular withholdings, based on the annual salary of \$150,419.53 for the 2024-2025 school year.
 - b. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is exempt from overtime law.
 - c. For the duration of this Agreement, the compensation of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall be subject to reduction commensurate with salary reductions and/or reductions in work days ("furlough days") taken by any other management, supervisory, confidential, or non-management employee group, whether as a percentage reduction to annual salary, a percentage number of furlough days (in relation to the work year of the employee group), or a combination of a reduction to annual salary and furlough days. Additionally, if reduced compensation of any other employee group is restored during the term of this Agreement, the compensation of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall also be restored in an equal manner.
3. BENEFITS. At PCHS's expense, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall be afforded the health and welfare benefits of employment listed in the attached Benefit Description (Attachment A).
 4. DUTIES. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall perform the duties of ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION as directed by the Principal and the Executive Director/Principal, the Articles of Incorporation and By-Laws, prescribed by the Charter, or as specified in the attached job description. This description and the job duties for the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION may be altered from time to time by the Board.
 5. WORK YEAR AND WORK WEEK. The work year of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is 12 months, from July 1, 2024 through June 30, 2025 and he/she shall be required to work throughout this 12-month calendar year. The work week shall be Monday through Friday, and exclude weekends. The work year shall consist of workdays, non-workdays, and holidays. The annual work year will be two hundred forty-one (241) paid days, including 13 paid holidays (7 prorated) and two hundred twenty-eight (228) work days (133 prorated). The additional twenty (20) non-work days (11 non work days prorated), shall be scheduled in advance and approved by the Executive Director "
 6. EVALUATION. ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION should meet regularly with his/her supervisor and should receive ongoing performance feedback. In addition, more formal performance evaluations will be conducted annually

on or before June 1st, 2025. The frequency of performance evaluations may vary depending upon length of service, job position, past performance, changes in job duties, or recurring performance problems. A copy of the written evaluation shall be delivered to the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION, and he/she shall have the right to make an oral or written response to the evaluation. Failure to evaluate the Employee shall not prevent PCHS from releasing the Employee in accordance with this Agreement.

7. EXPENSE REIMBURSEMENT. PCHS shall reimburse the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION for all documented actual and necessary expenses personally incurred by him/her within the scope of his/her employment, subject to Board approval, in accordance with applicable PCHS policy and authorization.
8. TERMINATION OF AGREEMENT. This Agreement may be terminated prior to the end of its term as a result of any of the following events:
 - a. mutual written agreement of the parties
 - b. retirement, legal incapacity or death of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION
 - c. Charter revocation
 - d. early termination of at-will employment by PCHS without cause in which event a gross taxable sum equivalent to four (4) weeks of salary (subject to all regular withholding) and benefits shall be paid to the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION as severance
 - e. discharge from at-will employment without severance, for cause

Acceptance by ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION of the severance payment pursuant to Section 8(d) shall constitute the sole amount owing and paid in the event of termination of this agreement without cause.

The bases for discharge for cause may include but are not limited to conduct such as neglect of duty, incompetence, breach of contract, dishonesty, disclosure of confidential information, unprofessional conduct, insubordination, violation of law or conviction of any felony or other criminal offense, or any failure of good conduct that might be likely to affect PCHS negatively.

Prior to discharge for cause, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall be provided with a statement of charges and given an opportunity to respond orally or in writing to such charges. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. If the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION chooses to be accompanied by legal counsel at such meeting, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall bear any cost therein involved. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall be provided a written decision setting forth the decision of the Board. The decision of the Board shall be final, and this

Agreement will terminate as of the date of that decision.

During the pendency of disciplinary proceedings, the Board reserves the right to place the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION on paid administrative leave.

Upon termination for cause, the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION shall receive his/her proportionate compensation to the effective date of termination, along with his/her rights to other benefits as governed by any applicable plans, programs or policies such as health benefits, etc.

The termination for cause provisions of this Section shall not be construed as an agreement to terminate employment only for cause, but rather are intended to provide a mechanism for termination from employment without the payment of severance provided in Section 8(d).

In the event of Charter revocation, all contractual obligations under this Agreement cease immediately upon the effective date of revocation.

Unless the agreement is terminated prior to the end of its term pursuant to this Section or the term is extended in writing in accordance with Section 12, the employment of the ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION will terminate at the end of the term of the agreement and no additional notice is required.

9. ENTIRE AGREEMENT. This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
10. WAIVER. Either party to this Agreement may specifically and expressly waive, in writing, compliance or any breach by the other party with any term, condition or requirements set forth in this Agreement. Any such waiver, however, shall not constitute a further or continuing waiver of the same requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.
11. JURISDICTION. The parties hereby understand and agree that this Agreement, including the attachments hereto, has been negotiated and executed in the State of California and shall be governed by, and constructed under, the laws of the State of California.
12. AMENDMENTS. No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing and signed by the authorized representative of both parties.

- 13. ARBITRATION OF DISPUTES. The parties agree that any dispute regarding the application, interpretation or breach of this Agreement will be subject to final and binding arbitration. Attorney’s fees, costs, and damages (where appropriate) shall be awarded to the prevailing party in any dispute, and any resolution, opinion or order of the Arbitrator may be entered as a judgment of the Superior Court.
- 14. INTERPRETATION AND OPPORTUNITY TO COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.
- 15. SEVERABILITY. If any term, provision, condition, or covenant of this Agreement shall to any extent be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 16. COUNTERPART EXECUTION. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 17. SIGNATURES. We affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

PALISADES CHARTER HIGH SCHOOL, a California Non-Profit Public Benefit Corporation

By:

 Dr. Pamela Magee,
 Executive Director/Principal

Date

 Dr. Ian Sayer
 Administrative Director Of Special Education

Date

**.3ATTACHMENT A:
BENEFIT DESCRIPTION**

1. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is entitled to participate in PERS or STRS, in accordance with their requirements.
2. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is entitled to participate in PCHS provided health and welfare benefits including but not limited to medical, dental, vision and life insurance. In addition, ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION has the opportunity to enroll in other health and welfare benefits including but not limited to additional life insurance, pre-tax savings programs, 403(B), discount programs, etc. PCHS reserves the right to change benefits providers or packages as necessary, while still ensuring compliance with the employee benefits section of the Palisades Charter High School Charter.
3. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is entitled to leaves of absence in accordance with applicable Federal and State law, including but not limited to Family Medical Leave Act(FMLA), State Disability Insurance (SDI), Paid Family Leave (PFL), Pregnancy Disability Leave (PDL), etc.
4. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is entitled to Paid Holidays of 13 days annually 7 (prorated) during the term in keeping with the adopted annual school calendar. Holidays must be used on the day assigned, and unused holidays will not roll over or be paid out at contract termination. During the 2024-2025 school year, these dates include the remaining ten holidays.

July 4	Independence Day
September 1	CA Admission Day
September 4	Labor Day
November 10	Veteran's Day
November 23	Thanksgiving Day
November 24	Friday after Thanksgiving
December 24	Christmas Eve
December 25	Christmas Day
January 1	New Year's Day
January 15	Martin Luther King Jr. Day
February 19	President's Day
May 27	Memorial Day
June 19	National Independence Day

5. The ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION is entitled to 12 paid sick days 7 (prorated) annually during the term. Paid sick days accrue at a rate consistent with days worked. ADMINISTRATIVE DIRECTOR OF SPECIAL EDUCATION may borrow against the contract year's paid sick days, but if he/she terminates his/her contract prior to contract end date, used, un-accrued days must be paid back to Palisades Charter High School. Unused paid sick days will roll over as outlined by STRS and PERS, but will not be paid out at contract termination.

Coversheet

Director of Operations Report

Section: V. Organizational Reports
Item: G. Director of Operations Report
Purpose: FYI
Submitted by:
Related Material: Operations Board Report 11_19_2024.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.



Board of Trustees Meeting Operations Report November 2024

Rafael Negroe

Director of Operations & Facilities

Executive Summary

Operations Departments working under normal conditions. On November 6th we experienced challenges due to the weather conditions and the Malibu Fire. The Operations team met and planned actions to be taken on subsequent days in case we needed to react to evacuation announcements from authorities. Rafael communicated with local authorities, LAUSD and the utilities companies. No action was needed, no damage to the facility.

The fire clearing was completed on all slopes around the campus in September. This proactive action was beneficial, we experienced no down trees during the windstorm.

Rafael is proposing to augment our current Raptor System application. To include emergency drill management and reunification capabilities.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Kalei Park

Permit Manager

Permits & Setups:

- **Permit Revenue October 2024 = \$53,000**
 - Upcoming annual facility upkeep that will impact permit revenue slightly:
 - Basketball Floor Resurfacing (Both gyms CLOSED Dec 20-Jan3)
- **Permits**
 - **New Invoicing System**
 - Implementation of streamlined invoicing system was launched and has significantly reduced payment delays – permit teams
 - **Facility Usage**
 - Remains steady with consistent interest from local and community organizations.
- **Filming**
 - Filming remains slow due to the ongoing recovery challenges in Hollywood post-strike. However, we are experiencing some increased interest and plan to secure bookings as we approach the holiday season.
 - **Booked Filming in Nov 2024:**
 - Music Video – Saturday, November 16th
 - **Booked Filming in Dec 2024:**
 - Commercial/Daily Drills – Monday, December 9th
- **Potential Filming in Nov/Dec 2024:**
 - Dicks Sporting Goods – November 25th
 - Nike – December 14th, 15th or 16th
- **Banners**
 - Banner demand continues to be strong, especially from community0based groups looking for increased visibility – fence booked out for the next few months with rotating banners – many of our yearly users are renewing.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Brooke King

MGAC Aquatic Director

MGAC/Pool:

- **Pool Revenue Q1=\$125,000**
- **Events Hosted:**
 - LASA Meets (Monthly), Middle School League Championship (Crossroads), HS Water Polo games, Western League Semi-Final
- **Events Expected in Month 2024:**
 - HS Water Polo, HS Swim Team, LASA
- **Repairs Completed:**
 - HVAC, HVAC timer, Locker room regROUT and tile replacement, Pool vacuums overhaul and PM, Pool mechanical PM, Instructional pool boost pump replacement, Instructional pool heat exchanger replacement-advised this is last replacement prior to heater replacement (5-10 years out), Plumbing overhaul locker room showers
- **Repairs scheduled:**
 - Underwater plaster repair, concrete coping and deck patch,
- **Other Information:**
 - Red Cross Certification trainings ongoing: Safety Training for Swim Coaches, ARC FA/CPR/AED, Lifeguarding
 - Lifeguard departures and new hires->onboarding

Susan Darvish

Transportation Coordinator

Transportation/Buses:

- **Number of registered riders:**
 - # 410
- **Number of past due riders:**
 - #4 As of Oct. 31
- **Number of stops: 11**
 - 11 morning stops, 11 – 3:00 PM stops, 5 – 6:00 PM stops
- **Number of Field trips:**
 - August, 0
 - September, 0
 - October, 10 Trips
 - November, 8 Trips
- **Summary:**

Implementation of card readers in all buses will occur in December, a RFID card will be issued to each rider and



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Cesar Gomez

Campus Security Lead

Security/Safety:

- **Number of PCHS Staff: 6**
- **Number of St Moritz staff: 8**
- **Projects completed: (1) Homecoming fully staffed 0 incidents.**
 - A. date: 10-19-2024
- **Incidents responded to in October: (1)** one medical faculty response and support, 6 pm route disturbance responded to and supported, one false fire alarm.
- **Drill conducted: (1)**
 - Great Shake out on 10/17/2024 at Pali period.
- **Number of parking violations given:**
 - September: 94
 - October: 73
 - Total: 167
- **Summary:** Morning Roll Call meetings are effective for team building and they allow us the opportunity to reflect on previous incidents and to collectively brainstorm innovative ideas together to improve security operations. In addition to reminding everyone to stay in the security lane and only focus within their scope of duties, it has improved security operations, and it gives everyone the ability to refocus and own their patrol zones, simultaneously teaching staff and faculty to use the chain of command for any security support & requests.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

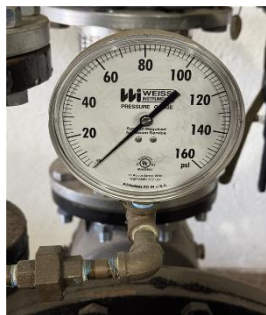
Oscar Cabrera

Facilities & Grounds Manager

Facilities/Projects:

- **Projects completed:**

- **D-Bldg. Mechanical room** - Supply fan hi power belts were loose and worn out causing disrupting sound and not allowing supply fan to operate normally therefore impacting incoming airflow to entire D-Bldg. Replaced with NEW B58 Belts.
- **Stadium Ice machine room** - Cleared out various unused items to better utilize the space for athletics per AD. Techs used PPE accordingly.
- **Boiler room** - (2) faulty pressure gauges for water pumps replaced with NEW.



- **Painting** - repainted Loading Dock to Upper lot staircase; Loading dock zones.



- **U-111 AC** - (2) capacitors replaced along with cleaning of coils. Unit performing normal. Need to budget for new units for 25-26 schoolyear as units along with bungalows were brought to PCHS as used units over 25 years ago and they will not be addressed as part of the future LAUSD Campus wide AC project.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

- **Projects to be completed**

- **11-22-24: Stadium Gator garage at reunion gate** - clearing out years of hoarding and cleaning; disinfecting of rodent debris and lastly closing of all openings to prevent future rodent nests
- **11-29-24: U104 - U118 Bungalow roofs** - patching edges and seams to prevent leaks from rain
- **11-29-24: C-Bldg. Mechanical room** - Supply Fan Shaft and bearings need to be replaced. Supply fan is currently out of commission pending repair.

Summary: Our PCHS Operations team is now operating with a new ticketing system via FMX application that will improve operational efficiency and customer service in many ways, including helping faculty & staff to get help quickly and efficiently, which can improve overall satisfaction. Ticketing systems can also improve collaboration between team members by allowing multiple agents to work on a ticket when needed. The ticketing system will allow us to better prioritize requests by setting criteria and dividing them into categories. It will also allow us the ability to track the status of tickets, assign tasks, and ensure timely resolution.

Month of October

Ticket Requests received 237

Ticket Requests resolved 229

96.6% completion rate

Coversheet

Director of Information Technology Report

Section: V. Organizational Reports
Item: H. Director of Information Technology Report
Purpose: FYI
Submitted by:
Related Material: Technology Board Report 11_19_2024.pdf



Board of Trustees Meeting – Information Technology Report November 19, 2024

Help Desk

- The Technology Team received 403 tickets since the last board meeting. Of these, 336 have been closed, 3 remain open, and 64 are waiting on parts or customer input. The top three trends this period was broken student device screens, printing related issues, and projector/projection problems.
- Tech supported 37 events that required A/V or other on-hand support, including a successful Pep-rally, a fundraising Phone-a-Thon event, and a VIP visit from Congressman Brad Sherman!
- IT provided teacher supports in the submission of Progress 2 grades. Thank you to all the faculty that provided timely submissions!
- The Homecoming digital-only ticket sales and digital check-in was a great success! 573 tickets were sold, with 378 students checking in quickly and digitally in express lines.

Infinite Campus

- The Infinite Campus team has been very busy developing new processes to support and automate Attendance Office tasks, such as converting unexcused absences older than 5 days into truanancies, which provides for more accurate reporting and a mechanism to trigger intervention.
- Resolved an issue with OLR (OnLine Registration) where parent education levels were not being recorded in Infinite Campus. As of the 24-25 school year, CALPADS state reporting requires this information to be submitted for both guardians of all students.
- Working to resolve an error in a critical grades report that is used by our amazing Intervention Team. The issue is caused by a missing household language identifier which was filtering out students who should be showing up on the report. Thank you Jill Barker for discovering the error in the report!

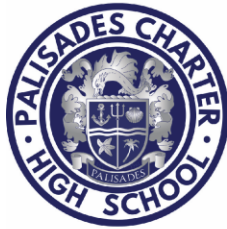
CALPADS

- In the process of finalizing Fall 1 submission, due by 11/22, which includes:
 - 2024-25 Student Enrollment Counts
 - 2023-24 Dropout Rate
 - Total English Language Acquisition Statuses
 - Total Immigrant Counts
 - Local Control Funding Formula (LCFF) Unduplicated Pupil Count
 - Free/Reduced Price Meal Eligibility Count
 - Foster
 - Homeless
 - Direct Certification
 - Special Education: Students with Disabilities - Education Plan by Primary Disability.

Coversheet

Chief Business Officer (CBO) Report

Section: V. Organizational Reports
Item: K. Chief Business Officer (CBO) Report
Purpose: FYI
Submitted by:
Related Material: CBO Board Report 11_19_2024.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

CHIEF BUSINESS OFFICER

Board of Trustees Meeting

November 19, 2024

2024-2025 BUDGET UPDATE

- A Budget vs Actuals will not be finalized until Board meeting. October close and meetings with budget owners in the coming weeks regarding actuals and projections.
- Daily ADA Transportation Bus costs accounts for a \$245,000 increase due to two increased bus routes facilitating ridership. Recommendation to evaluate and consolidate routes where possible. **UPDATE:** Reduced the usage of 1 bus on 10/15/24. Additional annualized ADA Transportation cost of ~\$160,000. Operations is continuing to evaluate ridership.
- One-time relief funds with deadline of 9/30/2024 expended as deadline. See chart of grant for remaining one-time grant funds.

2024-2025 AVERAGE DAILY ATTENDANCE (ADA)

- PCHS submitted the Month 1 attendance reports to LAUSD. Our ADA for Month 1 (period of August 14, 2024 through September 6, 2024) reflects an ADA of 2,785; Month 2 (period of September 9, 2024, through October 4, 2024) reflects an ADA of 2,764; Month 3 (period of October 7, 2024, through November 1, 2024) reflects an ADA of 2,737. Month 1-3 Cumulative ADA 2,760 (93.29%)
- As a reminder, our 2024-25 Approved Budget estimates an annual ADA of 2,790.

2024-2025 CREDIT CARD REPORT

- The credit card report covers the period of September 26, 2024, through October 25, 2024.

COMPLIANCE

- The 2023-24 actuarial valuation update, OPEB liability increased \$224,266 or 1.87%

	6/30/2024	6/30/2023	\$ Change	% Change
Benefit obligation	\$ 17,483,614	\$ 16,982,950	\$ 500,664	2.95%
Fair Value of Plan Assets	\$ 5,259,684	\$ 4,983,286	\$ 276,398	5.55%
OPEB Liability	\$ 12,223,930	\$ 11,999,664	\$ 224,266	1.87%

- 2023-24 independent audit begins November 11, 2024. The deadline is December 15, 2024.

LOOKING AHEAD

- Continuing monitoring enrollment/attendance trends
- Dec 15th - 2024-25 First Interim Financial Report
- Dec 15th: Independent Audit Report Due

Coversheet

Executive Director/Principal (EDP) Report

Section: V. Organizational Reports
Item: L. Executive Director/Principal (EDP) Report
Purpose: FYI
Submitted by:
Related Material: EDP Board Report 11_19_2024.pdf



PALISADES
 CHARTER HIGH SCHOOL
Empowering Educational Excellence.

**Executive Director/Principal Report
 Board of Trustees Meeting
 November 19, 2024**

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide goals: Academic Achievement, Communication, Diversity, Student Socioemotional Well-being, and Health

Attendance, Admissions, and Enrollment Report
 Last Updated: Nov 15, 2024

2024-25 Data by Grade Level				
	9th Grade	10th Grade	11th Grade	12th Grade
Enrollment	711	721	722	753
ADA	97.42%	92.70%	90.38%	92.43%
Chronically Absent	80 11.25%	137 19.00%	140 19.39%	157 20.84%
Perfect Attendance	73 10.25%	73 10.15%	49 6.97%	39 5.38%
Excellent Attendance (96%)	454 63.85%	421 58.39%	394 54.57%	391 51.92%

Chronic Absenteeism Trends		
2022-23	2023-24	2024-25
23.74%	24.25%	17.47%

2025-26 Lottery Application Numbers			
9th Grade	10th Grade	11th Grade	12th Grade
898	71	36	11

Fall School Tour Attendees			
	Students	Parents/Guardians	Total
	456	1,161	1,6176
8th Grade	9th Grade	10th Grade	Other
388	41	6	21
PRMS	New West Charter	St. Matthews	Other
170 37%	25 5.5%	23 5%	238 52%

Points of Pride

- Noticeable decrease in Chronic Absenteeism rate through Fall 2024
- Excellent attendance trends established in the 9th Grade so far
- Students from over 75 different schools attended a school tour this fall

Instructional Minutes/School Schedule

The PCHS administrative team has begun gathering data to develop a proposal addressing the use of instructional minutes and ways to incorporate more intervention time for students and professional development time for teachers and staff into the school day. These areas have been identified as a significant schoolwide need in the past two WASC accreditation self-study reports. In addition, the school is looking for ways to address the decline in 7th-period participation impacted by the state-mandated later school start time. An ad hoc committee of teachers and administrators is being formed to draft a proposal to present to the Board of Trustees. The topic is discussed in Long Term Strategic Planning meetings which include representatives from all academic departments and in Department Chair meetings. It will also be shared with the Academic Accountability Committee. Representatives from the collective bargaining units will be part of the development and approval process.

Student Behavior Support

Adam Licea, Director of Student Activities/Athletics/Discipline, along with Dean Perisha Bellinger and the Dean's Office staff, recently rolled out the Social and Emotional Learning(SEL) Conflict Management Program for teachers and students. The SEL Schoology section highlights resources and activities during the November Faculty Meeting and Pali Period. The SEL and Conflict Management Pali Period Program aims to:

- Develop students' social-emotional skills.
- Equip students with tools for managing emotions and resolving conflicts, and
- Create a supportive school culture that fosters empathy, communication, and teamwork.

Research shows that SEL and conflict management skills help students:

- Improve academic performance.

- Enhance social relationships and reduce bullying.
- Manage emotions, reducing stress and anxiety.
- Develop resilience, empathy, and problem-solving skills.

Some additional recent Dean's Office initiatives include:

- Culture Chat Refresh in all PE classes.
- Frequent behavioral and policy reminders during morning schoolwide announcements and posted on Schoology and ParentSquare.
- Visits to the Palisades community businesses to monitor student behavior and alert businesses to the school's involvement and engagement with the broader community.
- Monitoring LAUSD Cell Phone Policy implementation and adapting for PCHS.
- Implementation of Saturday School.

Black Wall Street/Financial Literacy Game Session – Hosted by The Village Nation for 11th and 12th TVN students on November 15, 2024

Black Wall Street the Board Game is designed to be a fun and engaging way to introduce students to the legacy of Tulsa's Black Wall Street and financial concepts simultaneously. During the game sessions, a team of facilitators set up the games, reviewed the history of Tulsa's Black Wall Street and financial literacy concepts, and facilitated gameplay.

Objectives of the activity are:

1. Increase participant financial literacy by at least 10%.
2. Help participants identify their leadership styles.
3. Increase professional capacity and soft skills by at least 10%
4. Increase scholar knowledge of Tulsa's Black Wall Street

This workshop also served as professional development for the PCHS TVN Elders, who will learn from it and conduct the presentation next year. The goal is to implement the lessons into PCHS African American History and African American Literature classes. Thank you to TVN Coordinator Kinema Ivra and the TVN Elders for their commitment to providing engaging and transformative student-focused events.

CA Department of Education Webinar on Black Student Achievement

On November 15, 2024, the California Department of Education (CDE) hosted a webinar focusing on Black Student Achievement. State Superintendent of Public Instruction Tony Thurmond, State Board of Education President Linda Darling-Hammond, and Vice President Cynthia Glover Woods welcomed attendees and highlighted the importance of supporting Black Student Achievement. Other key presenters addressed local education agencies' efforts to support Black students' academic and social successes. Multiple CDE resources and strategies for closing the opportunity gap were highlighted in the presentations. PCHS is currently exploring the options to determine the feasibility of grant applications and engagement with available services to facilitate family engagement and student success.

Conferences and PCHS Presentations

PCHS administrators appreciate the opportunities the Board of Trustees provides to be actively engaged in continuous learning and improvement. Professional development and networking with other educational leaders offer the training and tools needed to keep PCHS competitive and moving forward by preparing for new developments and upcoming compliance requirements.

Here are some of the fall conference participations and presentations:

- Dr. Martha Monahan, Director of Human Resources, is representing PCHS at the Sacramento Charter Schools Development Center (CSDC) conference on November 19. She is honored to have been asked to present by CharterSAFE, our risk management insurance provider, on the benefits of a robust and collaborative relationship amongst charter school leaders, HR, and employment attorneys to navigate complex legal landscapes, ensure compliance and mitigate risks. Dr. Monahan will co-present with the General Counsel of a large California charter organization, a CPA who is a back-office provider and founder of a charter school, and a risk management professional with 20 years of claims experience. The team will share practical strategies for building a robust partnership between HR and employment attorney to create a proactive, strategic approach to HR that drives success and sustainability, which will safeguard against legal challenges and enhance overall operational efficiency and employee satisfaction.
- Diana Kim, Administrative Director of Curriculum and Instruction is presenting at the American Council on the Teaching Foreign Languages Annual World Expo in Philadelphia, PA on November 22-24. Her presentation addresses developing and growing Korean language programs.
- Tyler Farrell, Director of Attendance/Admissions/Accountability, will serve on a WASC Visiting Committee from November 18 to 20. Mr. Farrell led the PCHS WASC Self Study last year and helped PCHS secure a six-year clear from the Western Association of Schools and Colleges accrediting agency.
- IT Director Jeff Roepel, Director of Guidance/Counseling Chad Greendale, and Database Manager Francisca Ixquiac attended Infinite Campus User Groups training during October.
- David Pickard, CTE/Link Crew Coordinator, will attend the ACTE Career Tech VISION Conference in San Antonio, TX, from December 4 to 7. This conference offers comprehensive programming covering high-quality Career Tech Education in secondary and postsecondary environments and emerging trends in the field.
- Dr. Pam Magee attended the Association of CA School Administrators (ACSA) Leadership Summit November 13-15 in San Diego, CA. Areas of focus included the CA fiscal forecast, AI/preparation and implementation, and building schoolwide resilience..

Coversheet

Academic Accountability Committee Update

Section: VI. Board Committees (Stakeholder Board Level Committees)
Item: A. Academic Accountability Committee Update
Purpose: Vote
Submitted by:
Related Material: AAC Meeting Minutes 10_31_2024.pdf
SLC_PLC_Presentation 10_31_2024.pdf
Karen Perkins Email to AAC October 2024.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

ACADEMIC ACCOUNTABILITY COMMITTEE

Regular Meeting

October 31, 2024

Room D204

3 pm

I. PRELIMINARY – 5 minutes

A. Call to Order and Roll Call M. Friedman

Attendance: Michael Friedman, Randy Tenansnow, Minh Ha Ngo, Nicole Newble, Melissa Harris, Stewart Wilson-Turner, Casey Scaduto, Tyler Farrell, Jiwon Kim, Ghazal Yashouafar

Guests: Sara Margiotta, Diana Kim and Martha Monahan

B. Approval of Minutes: 10/31/2024

Motion to Approve the minutes: Tyler Farrell

Seconded by: Michael Friedman

Minutes approved by all in attendance.

Abstain: Paul Mittelbach and Ghazal Yashouafar

II. PUBLIC COMMENTS – max 16 minutes

A. Stewart Wilson-Turner, parent, expressed questions about the disparity in State testing scores seen at a TVN meeting, scores that have either dropped or maintained information about the academic struggles of particular groups of students. He wonders how this is being addressed. He also wonders what is being done with the data.

B. Gregg Strouse, teacher, expressed concerns about the school's lack of common adoption of the Grading for Equity pedagogy that PCHS attempted to implement a few years ago. His experience is that it has transformed his teaching and assessment reliability with retakes and not sitting on the 100 points archaic scale but rather on mastery of content.

C. Karen Perkins, teacher, submitted an email concern about Pali Period student enrollment of student's teachers don't know, accountability, and safety. Email included.

III. Seat the Committee

Discussion: How many should be on the committee to make effective decisions?

A. Students: Jiwon Kim, Casey Scaduto

B. Parents: Ghazal Yashouafar, Melissa Harris, Roger Crystal as a parent and Trustee Rep, Stewart Wilson-Turner (unanimously voted)

C. Faculty: Paul Mittelbach, Michael Friedman, Randy Tenansnow, Steve Klima, Nicole Newble, Evelyn Rivera, Scarlet Rojas, Gregg Strouse (new faculty unanimously voted)



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

D. Administrative Seat: Tyler Farrell

IV. Committee Roles

- A. Chair: Michael Friedman
- B. Vice-Chair: Paul Mittelbach
- C. Recorder: Randy Tenansnow
- D. Trustee: Roger Crystal

V. Presentation: Evelyn Rivera and Randy Tenansnow presented. Evelyn Rivera, PLC Coordinator, and Sarah Rosenthal, SLC Coordinator

A. SLC: Small Learning Community

1. Ninth-grade Pods have a CTE elective and English Teacher in Common
2. Pod teachers meet to analyze and study how to improve student learning through intervention, NWEA, and grades
3. Students choose their POD in eighth grade through a Google Form and are enrolled in one of the first three choices
4. Some challenges are maintaining teachers due to heavy extra meetings and time-consuming workload
5. New Additions to the POD are the Research element that is required now by the State

B. PLC: Professional Learning Community

1. Professional Learning Communities are course-based, where teachers gather to plan, develop common grading policies, and create common assessments.
2. Teachers commonly use NWEA to evaluate reteaching and classroom instruction.
3. Teachers are now using Performance Matters to share assessments and reteaching and reassessing.
4. The goal is to eliminate isolated singleton teachers who do not collaborate with others.
5. Some issues are personalities can present challenges
6. NEW PLC's AP Euro, Study Skills, and Chemistry
7. Better accountability when working together
8. Goal: With the new tools, we will have more data to see how PLCs are effective in having students perform well
9. NWEA's next one is in January to see student growth
10. PLCs all have Fall and Spring Common Assessments

Questions:

1. How is intervention handled? In SLC, teachers collaborate to see how students is doing. Steps: Always contact parents, email counselors, and consider COST: mental health and academic, SST: Student Success Teams. An intervention chart in Schoology was presented to the faculty; however, there is no oversight to see if teachers followed this intervention.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

VI. Meeting in November: Unanimous vote to hold the meeting November 21

VII. Pali Period: Logan Milburn Presented

1. Calendar set last year, Spring 2024
2. The Fall Semester stays the same
3. Logan notifies students when the Pali Period window opens through Parent Square.
4. Teachers are notified through email, and the window opened two weeks prior
5. If teachers did not make an intervention, Logan created one and titled it Study Hall.
6. Logan places students in classes after 5 pm on Tuesday if students still need to be placed.
7. Pali Period is used for interventions, clubs, Fuerza, TVN, Deca, and teacher enrichment.
8. The teacher window is opened earlier, but they are told not to fill their classes so that students can enroll.
9. Sometimes, a student needs to go to another class, so Logan will discuss with the teacher to change the student.
10. Sometimes, students want to go to another room, but there needs to be a process to see if the other teacher is full.
11. The 2025 Spring semester is already calendared
12. The administration needs to follow the Ed Code to complete one drill a month.
13. There were several Administration-based Pali Periods this semester, but it was due to a lot of information that needed to be dispersed.
14. The goal is to try to balance even and Odd Interventions and have interventions prior to Progress Reports.
15. Some reasons why students should not just stay in their periods 3 and 4 are because some kids will just leave for another teacher, and the numbers could be large. Also, some teachers have a conference period, and they would be paid for hosting no one for 40 minutes.
16. Window: Teacher fills class halfway. Then, students choose. Then teachers can choose again.
17. If teachers have their period 3 or 4 for PP, it would be important to take roll in a separate period in Infinite Campus. Tyler feels the Responsive Schedule has limitations.
18. Another issue is that students do not have the agency to choose the class they want if the teacher is chosen.
19. One suggestion is that the student picks first and the teacher approves it, or let the teacher pick first, and the student confirms

VIII. Next Month: Presentation Online Courses and Instructional Minutes: Steve Klima



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

IX. The location of the next meeting is the library

X. Next Meeting is November 21, 2024

DRAFT

SLC/PLC AAC UPDATE



TABLE OF CONTENTS

01 SLC'S

02 PLC'S



01

SLC UPDATE



CHANGES TO THE PODS

Pods have transitioned to a focus on CTE

The sociology requirement has been eliminated

Pod teacher teams have gone from 3 teachers (English, Sociology, and the elective) to 2 teachers (English and the elective)



DATA & SURVEYS

9th grade teacher teams use data to provide effective intervention, including:

- NWEA scores
- Intervention logs
- Grades



NEW PODS AS OF 2023/24

Culinary Arts Pod

Computer Science Pod

Digital Media Pod



STRENGTHS AND CHALLENGES

Strengths:

A warm community
Promotes friendships
Assists with intervention
Aligned to student interests

Challenges:

Teacher retention
CTE credentialed teachers
Medical/health pod teacher
Sped teacher rosters
Collaborative classes



OTHER INFORMATION

Ethnic studies requirement

Research requirement

Process for adding and removing a pod

Changing a pod



02

PLC UPDATE



CHANGES TO OUR PLCs

- PLC Leads' meeting
- Grading Alignment at PLC Level
- One common assessment per semester
- Getting singletons involved

HOW ARE WE GOING TO OBTAIN DATA?

- Performance Matters - to adjust instruction; reflection; reteach
 - Common assessment data
 - PLC one period pull outs
- NWEA Reports - for intervention and to scaffold
 - Lexile report
 - Math levels

STRENGTHS AND CHALLENGES

- New PLCs - AP Euro, Study Skills, and Chemistry
- Functionality and Accountability
- Different Personalities - can present challenges



OTHER INFORMATION

- We will have more data-driven data to see how PLCs are doing
- Next NWEA testing session - Jan 15 - Jan 24
- Spring Common Assessment



THANKS

CREDITS: This presentation template was created by **Slidesgo** and includes icons by **Flaticon**, infographics & images by **Freepik** and content by **Eliana Delacour**



Dear AA committee:

During a Pali period a few weeks ago, I had a serious issue with an unknown noncompliant student who marched out of my class without permission carrying his backpack. I went after the boy, but he quickly rounded a corner and disappeared. I went back to class and contacted security by phone without any knowledge of the boy, his name or his background. The boy did not know me, and we had no relationship. Finally, security found the boy and escorted him to the dean's office. There was no issue. *Read:* there was no issue, this time.

We are all familiar with the active intruder attacks nationally on schools. I alerted PCHS (Logan Milbrun, Martha Monahan, Pam Magee) that when teachers have unknown students in their rooms, it poses a potential security issue for the school. I suggested that all teachers keep their period 3 or 4 students during the Pali Period but release them to other classrooms on an as-needed basis for test-taking or tutoring. Pam and Martha said it was a good idea. Logan followed up by adjusting my classes but said it would take some work to adjust all classes, and he also needed the authority to make this change in general for all teachers.

As it turned out, he changed my classes, but PCHS did not follow through with the idea. The idea was dropped.

A couple of weeks later, I received an email from Logan that was copied to Martha and the union and M. Friedman, saying essentially that he would no longer put in my periods 3 and 4 for the Pali Period because too many other teachers were asking why Perkins got special treatment. Essentially, the whole concept of the security issue was not only forgotten but distorted.

I've emailed Martha and Pam stating this is not my personal issue.

Again, this is a schoolwide issue: teachers need familiarity with all the students in their classrooms at all times to protect the security and safety of the school.

The Pali Period also poses a security issue with forty minutes of students outside of class who are not on the electronic pass system and 30-40 students per classroom whom the teacher, in most cases, has never seen before.

In the case of the boy who left my room, PCHS is simply lucky he had no intentions of a violent act.

It's best for PCHS to be forward thinking, to prevent safety issues before they arise. The Pali Period, while great in concept, needs modification to correct for these issues. Teachers need students they know. When teachers create a class each week it is often difficult to hand-pick students we know because frequently the students we know are already taken by other teachers. Bottom line: Just leave periods 3 and 4 in place. Create an electronic pass system during the Pali Period that teachers can use to send a student for assistance with a different teacher.

It's a pretty simple change. Please make it.

Thank you,
Dr. Perkins

Karen Kelley Perkins, Ph.D. NBCT
Anatomy and Physiology Instructor
Palisades Charter High School
15777 Bowdoin Street
Pacific Palisades, CA 90272
310-230-6623 x5084

Coversheet

Budget & Finance Committee Update

Section: VI. Board Committees (Stakeholder Board Level Committees)
Item: B. Budget & Finance Committee Update
Purpose: FYI
Submitted by:
Related Material: Budget Com Meeting Minutes 11_04_2024.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE
MONDAY, NOVEMBER 4, 2024 – 3:30 – 5:30 PM
LIBRARY

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. Call to Order & Roll Call - S Margiotta called the meeting to order at 3:44 pm. In attendance: S Margiotta, D Gronich, S Sherkhanov, R Kianfar, L Mirzadeh. Non-Voting members: P Magee and J Lin. See sign-in sheet for list of guests in attendance.
- B. No public comment made.
- C. S Sherkhanov made a motion to approve the meeting minutes from October 7, 2024. D Gronich seconded the motion. Motion passed unanimously with no abstentions.

III. REPORTS (5 minutes each):

- A. P Magee reported that the administration is exploring potential instructional minutes to have a variety of options. These will be vetted in various academic groups/committees and collective bargaining discussions. These will be presented to the BOT in early 2025. She noted that 7th period is a challenge with the new 8:30 start time which has led to decreased participation in that period. She noted that students are also involved in these discussions. She also highlighted that Development is talking to other fundraising groups to collaborate on fundraising and this is critical to increase fundraising traction.
- B. CBO report was reviewed by J Lin and stands as submitted. It was noted that ridership is still being evaluated and still trying to decrease # of buses by 1. Ridership is currently \$280 per month.
- C. Fundraising & Development was reviewed by R Rodman and stands as submitted. Current fundraising stands at \$252K.
- D. L Mirzadeh reported that homecoming was great and that they sold 540 tickets. 330@ \$35 and the remaining tickets @ \$40. Total gross was \$19,900 and net profit of \$8,300.
- E. M Anna reported that feedback regarding the flea market was that it was a good community event. It raised between \$5 and \$8K. Boosters has currently raised \$ 205K. There have been lots of club and athletic team "asks".

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. Draft PCHS Fiscal Policies & Procedures was presented by J Lin. This will be brought back to B&F in Dec. for approval. It was noted that these should provide guardrails for contractual costs. There was also a question regarding how large ticket items are brought to the Board.



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

- B. OCT Budget to Actual update was not available but will be complete to present to the BOT at their Nov. 2024 meeting.
- C. OCT 2024 Credit Card Fees – this is pending and will be presented at the Dec. 2024 B&F committee meeting.
- D. 2023-24 Actuarial Valuation OPEB Update - J Lin reviewed the actuarial report and stands as submitted. There was a question as to whether we can reduce the cost of our liabilities and it was noted that this had already been done to the extent possible. CBO has also started preparing for the annual audit. Deadline is 12/15/24 along with 1st interim.
- E. Federal Grant Summaries – all items listed below were reviewed by J Lin and stands as submitted.
 - a. American Rescue Plan
 - Homeless Children and Youth II (ARP-HCY II) Summary
 - b. ELO-G 7425 & 7426 Summary
 - c. ESSER III 3213 Summary
 - d. ESSER III 3214 Summary
 - e. ESSER III 3219 Summary
 - f. 2023-24 Educator Effectiveness Funds Report

V. OTHER:

Meeting was adjourned at 4:50 pm.

Coversheet

October 2024 Credit Card Fees

Section: VIII. Finance
Item: B. October 2024 Credit Card Fees
Purpose: FYI
Submitted by:
Related Material: OCT 2024 CREDIT CARD FEES.pdf

**Palisades Charter High School
Credit Card Reconciliation Form
For the Period of: 9/26/2024 - 10/25/2024**

Date	Vendor	Description of Expense	Cardholder	Requested By:	Amount	Resource	Budget Category
9/26/2024	THE WEBSTAURANT	SHEET TRAYS	JP HERRERA	CAFÉ	\$ 663.68	GENERAL	CAFETERIA
9/25/2024	GRAY STEP SOFTWARE	ASB WORKS CONFERENCE	JP HERRERA	S. CELIZ	\$ 509.85	GENERAL	TRUST
10/2/2024	NEWRULEFX	SPECIAL EFFECTS PROPS - OUTSIDERS	JP HERRERA	C. SMITH	\$ 255.01	GENERAL	IMA
10/2/2024	WESTERN STAGE PROPS	STAGE PROPS - OUTSIDERS	JP HERRERA	C. SMITH	\$ 55.17	GENERAL	IMA
10/7/2024	BUZZERSYSTEMS	QUIZ/GAMESHOW BUZZER SYSTEMS	JP HERRERA	J. CURREN	\$ 28.90	GENERAL	IMA
10/8/2024	AVON RENT-A-CAR	EQUIPMENT TRANSPORTATION	JP HERRERA	P. YEE	\$ 202.53	GENERAL	TRUST
10/10/2024	EBAY	CLOTHING PATCHES	JP HERRERA	C. SMITH	\$ 34.05	GENERAL	IMA
10/10/2024	TATTOOEDNOW	FAKE TATTOOS	JP HERRERA	VAPA	\$ 131.00	GENERAL	TRUST
10/15/2024	FEDEX	BOOK RETURNS	JP HERRERA	A. KING	\$ 479.34	GENERAL	IMA
10/22/2024	AVON RENT-A-CAR	EQUIPMENT TRANSPORTATION	JP HERRERA	P. YEE	\$ 202.53	GENERAL	TRUST
10/11/2024	AMAZON.COM	BOOKS FOR ETHNIC STUDIES	P MAGEE	E. RIVERA	\$ 131.12	GENERAL	IMA
10/18/2024	DOMINO'S	LUNCH - ETHNIC STUDIES BOOK CLUB	P MAGEE	E. RIVERA	\$ 93.84	GENERAL	PD/CONFERENCE

Coversheet

2023-24 Actuarial Valuation Open Update

Section: VIII. Finance
Item: C. 2023-24 Actuarial Valuation Open Update
Purpose: FYI
Submitted by:
Related Material:
2024 ACTUARIAL UPDATE - ASC715-60Report-PalisadesCharterHighSchool(draft).pdf



October 31, 2024

Joseph Lin
Chief Business Officer
Palisades Charter High School (PCHS)
15777 Bowdin Street
Pacific Palisades, CA 90272

Re: ASC 715-60 Retiree Medical Final Disclosures for June 30, 2024 and Net Postretirement Benefit Cost for Fiscal Years Ending June 30, 2024 and June 30, 2025

Dear Joe:

This report sets forth the results of our actuarial valuation of the PCHS's post-retirement medical plan as of June 30, 2024.

Enclosed are the following exhibits that develop our results:

- Executive Summary
- Postretirement Benefit Obligations and Funded Status
- Net Periodic Benefit Cost and Changes in Unrestricted Net Assets
- Changes in Accrued Cost and Unrecognized Items
- Accumulated Postretirement Benefit Obligation
- Additional Information
- Funding Schedule
- Benefit plan provisions
- Valuation data
- Actuarial assumptions
- Actuarial certification.

We appreciate the opportunity to be of service to PCHS and are available to answer any questions you may have regarding this report.

Sincerely,
Foster & Foster Consulting Actuaries, Inc.

Carlos Diaz, ASA, EA, MAAA
Senior Consulting Actuary



Executive Summary

The purpose of this report is to assist PCHS in complying with the accounting and disclosure requirements of ASC 715-60 for the 2023-2024 fiscal year and determine PCHS's annual expense for the 2024-2025 fiscal year.

PCHS's Accumulated Postretirement Benefit Obligation was measured as of June 30, 2024 based on an actuarial valuation as of June 30, 2023. Standard actuarial update procedures were used to project from the valuation to the measurement dates.

Some of the highlights of our findings are as follows:

- The postretirement benefit obligations and annual expense under the accrual accounting standards of ASC 715-60, using a valuation date of June 30, 2023, are as follows:

Expected Postretirement Benefit Obligation	\$18,867,894
Accumulated Postretirement Benefit Obligation	17,483,614
Fair Value of Plan Assets	5,259,684
Funded Status (Liability)	(12,223,930)
Net Periodic Benefit Cost for 2023-2024	\$1,160,586
Total Recognized in CUNA for 2023-2024	(270,892)
Net Periodic Benefit Cost for 2024-2025	\$1,221,107
Total Recognized in CUNA for 2024-2025	(275,104)

- The Accumulated Postretirement Benefit Obligation increased by approximately 2.9% compared to the amount reported in PCHS's June 30, 2023 financial statement. The estimated changes are as follows:

Benefit obligation at beginning of year	\$16,982,950
Service cost	333,377
Interest cost	832,715
Benefits paid	(665,428)
Benefit obligation at end of year	\$17,483,614

- The Fair Value of Plan Assets increased by approximately 5.5% compared to the amount reported in PCHS's June 30, 2023 financial statement.

	06/30/2024	06/30/2023
Benefit obligation	\$17,483,614	\$16,982,950
Fair Value of Plan Assets	5,259,684	4,983,286

The balance of this report describes our findings in detail.



Disclosure – Postretirement Benefit Obligations and Funded Status

	Fiscal Year End		
	06/30/2025	06/30/2024	06/30/2023
	Projected	Actual	Actual
Change in Benefit Obligation			
Benefit obligation at beginning of year	\$17,483,614	\$16,982,950	\$16,849,037
Service cost	350,046	333,377	346,419
Interest cost	858,941	832,715	825,540
Plan participants' contributions	0	0	0
Amendments	0	0	0
Actuarial (gains)/losses	0	0	(353,221)
Benefits paid ^a	(617,109)	(665,428)	(684,825)
Benefit obligation at end of year	\$18,075,492	\$17,483,614	\$16,982,950
Change in Plan Assets			
Fair value at beginning of year	\$5,259,684	\$4,983,286	\$4,852,673
Actual (expected) return on plan assets	262,984	276,398	130,613
Employer contributions ^a	617,109	665,428	684,825
Plan participants' contributions	0	0	0
Benefits paid ^a	(617,109)	(665,428)	(684,825)
Other disbursements	0	0	0
Fair value at end of year	\$5,522,668	\$5,259,684	\$4,983,286
Funded Status	\$(12,552,824)	\$(12,223,930)	\$(11,999,664)
Amounts Recognized in Statement of Financial Position (SFP)			
Non-current assets	\$0	\$0	\$0
Current liabilities	(638,417)	(617,109)	(584,869)
Non-current liabilities	(11,914,407)	(11,606,821)	(11,414,795)
Total recognized in SFP	\$(12,552,824)	\$(12,223,930)	\$(11,999,664)
Amounts Recognized in Changes in Unrestricted Net Assets (CUNA)			
Net transition obligation	\$3,311,734	\$3,863,690	\$4,415,646
Prior service cost (credit)	0	0	0
Net actuarial loss (gain)	(4,386,756)	(4,663,608)	(4,944,672)
Total recognized in CUNA	\$(1,075,022)	\$(799,918)	\$(529,026)
Total Recognized in SFP and CUNA	\$(13,627,846)	\$(13,023,848)	\$(12,528,690)
Weighted Average Assumptions			
Discount rate	5.00%	5.00%	5.00%
Expected return on assets	5.00%	5.00%	5.00%
Assumed Healthcare Trend Rates			
Initial medical/Rx rate	5.25%	5.50%	6.00%
Ultimate medical/Rx rate	4.00%	4.00%	4.00%
Year ultimate rate is reached	2070	2070	2070

^a Includes adjustments for implicit subsidy credit (\$57,656, \$56,553, and \$40,888 for 2024-2025, 2023-24, and 2022-23, respectively).



Disclosure – Net Periodic Benefit Cost and Changes in Unrestricted Net Assets

	Fiscal Year End		
	06/30/2025	06/30/2024	06/30/2023
	Projected	Actual	Actual
Net Periodic Benefit Cost			
Service cost	\$350,046	\$333,377	\$346,419
Interest cost	858,941	832,715	825,540
Expect return on assets	(262,984)	(249,164)	(242,634)
Amortization of transition obligation	551,956	551,956	551,956
Amortization of prior service cost	0	0	0
Amortization of net loss (gain)	(276,852)	(308,298)	(294,782)
Total Net Periodic Benefit Cost (NPBC)	\$1,221,107	\$1,160,586	\$1,186,499
Other Changes Recognized in Changes in Unrestricted Net Assets (CUNA)			
Prior service cost for period	\$0	\$0	\$0
Net loss (gain) for period	0	(27,234)	(241,200)
Amortization of transition obligation	(551,956)	(551,956)	(551,956)
Amortization of prior service cost	0	0	0
Amortization of net loss (gain)	276,852	308,298	294,782
Total recognized in CUNA	\$(275,104)	\$(270,892)	\$(498,374)
Total Recognized in NPBC and CUNA	\$946,003	\$889,694	\$688,125
Weighted Average Assumptions			
Discount rate	5.00%	5.00%	5.00%
Expected return on assets	5.00%	5.00%	5.00%
Assumed Healthcare Trend Rates			
Initial medical/Rx rate	5.50%	6.00%	6.50%
Ultimate medical/Rx rate	4.00%	4.00%	4.00%
Year ultimate rate is reached	2070	2070	2070



Supplemental Information – Changes in Accrued Cost and Unrecognized Items

	Fiscal Year End		
	06/30/2025	06/30/2024	06/30/2023
	Projected	Actual	Actual
Change in (Accrued) Benefit Cost			
(Accrued) benefit cost at beginning	\$(13,023,848)	\$(12,528,690)	\$(12,027,016)
Net periodic benefit cost	(1,221,107)	(1,160,586)	(1,186,499)
Employer contributions	617,109	665,428	684,825
(Accrued) benefit cost at end of year	\$(13,627,846)	\$(13,023,848)	\$(12,528,690)
Change in Net Transition Obligation			
Net transition obligation at beginning	\$3,863,690	\$4,415,646	\$4,967,602
Amount recognized	(551,956)	(551,956)	(551,956)
Other adjustments	0	0	0
Net transition obligation at end of year	\$3,311,734	\$3,863,690	\$4,415,646
Change in Unrecognized Prior Service Cost			
Unrecognized prior service cost at beginning of year	\$0	\$0	\$0
Amount recognized	0	0	0
Amendments	0	0	0
Other adjustments	0	0	0
Unrecognized prior service cost at end of year	\$0	\$0	\$0
Change in Unrecognized Net Loss (Gain)			
Unrecognized net loss (gain) at beginning of year	\$(4,663,608)	\$(4,944,672)	\$(4,998,254)
Amount recognized	276,852	308,298	294,782
Actuarial losses (gains) deferred	0	(27,234)	(241,200)
Other adjustments	0	0	0
Unrecognized net loss (gain) at end of year	\$(4,386,756)	\$(4,663,608)	\$(4,944,672)
Recognition of Cumulative Net Loss (Gain)			
1. Cumulative loss (gain) at beginning of year	\$(4,663,608)	\$(4,944,672)	\$(4,998,254)
2. Greater of benefit obligation and fair value of asset	17,483,614	16,982,950	16,849,037
3. 10% corridor of (2)	1,748,361	1,698,295	1,684,904
4. Amount subject to recognition	(2,915,247)	(3,246,377)	(3,313,350)
5. Average future service	10.53	10.53	11.24
6. Amount to recognize: (4) ÷ (5)	\$(276,852)	\$(308,298)	\$(294,782)



Supplemental Information – Accumulated Postretirement Benefit Obligation

Accumulated Postretirement Benefit Obligation (APBO) by Status

	Fiscal Year End		
	06/30/2025	06/30/2024	06/30/2023
	Projected	Actual	Actual
Actives fully eligible	3,357,758	3,197,865	3,091,367
Other actives	7,682,586	6,983,371	6,333,327
Retirees	7,035,148	7,302,378	7,558,256
Total	\$18,075,492	\$17,483,614	\$16,982,950

Effect on APBO of a 1% Increase or Decrease in Healthcare Trend Rates

As of June 30, 2024	1% Increase	1% Decrease
Accumulated postretirement benefit obligation	\$20,540,142	\$15,023,523
Amount change	3,056,528	(2,460,091)
Percent change	17.5%	-14.1%

Implicit Subsidy and ASOP 6

When premiums charged for retiree healthcare are lower than expected claims, an implicit subsidy is realized. This occurs, for example, when pre-Medicare retirees are afforded medical coverage at the same rates as active employees.

Actuarial Standard of Practice No. 6 (ASOP 6), revised in May 2014, provides guidance in measuring OPEB obligations and determining periodic costs or actuarially determined contributions. The standard specifies that in (almost all instances), the actuary must include the value of this implicit subsidy in the liabilities.

This valuation reflects a value for the implicit subsidy equal to \$1,957,301.



Supplemental Information – Additional Information

Expected Benefit Payments (Based on Age-Adjusted Costs)

Fiscal Year Begin	Pay-as-You-Go	Adjustment	Age-Adjusted
2024	\$559,453	\$57,656	\$617,109
2025	582,686	55,731	638,417
2026	624,064	62,164	686,228
2027	685,149	73,971	759,120
2028	727,302	91,703	819,005
2029-2033	4,346,204	558,182	4,904,386

Other Information

1. Amounts invested in each major category of assets, investment policy - Not Applicable.

Equities	4.95%
Mutual Funds	26.58%
Government Securities	66.53%
Cash	1.94%

2. Best estimate of contributions to be made in the June 30, 2025 fiscal year: \$617,109.
3. Amount recognized in Statement of Financial Position as of June 30, 2024: \$(12,223,930).
4. Amounts to be recognized as components of net postretirement benefit cost over the June 30, 2025 fiscal year:

Net transition obligation	\$551,956
Net actuarial (gain)/loss	\$(276,852)
Net prior service cost/(credit)	\$0



Funding Schedule

There are many ways to approach the pre-funding of retiree healthcare benefits. In the Disclosure section, we determined the annual expense for all PCHS-paid benefits. The expense is an orderly methodology, developed by the FASB, to account for retiree healthcare benefits. This amount will fluctuate from year to year based on the asset performance and as the population matures. However, the Net Periodic Benefit Cost (NPBC) has no direct relation to amounts PCHS may set aside to pre-fund healthcare benefits.

The table on the next page provides PCHS with three alternative schedules for funding (as contrasted with expensing) retiree healthcare benefits. The schedules assume that retiree funds are held internally and earn, or are otherwise credited with, an average of 5.00% per year on investments, and that contributions and benefits are paid mid-year.

The schedules are:

1. A level contribution amount for the next 10 years.
2. A level contribution amount for the next 20 years.
3. A constant percentage (3%) increase for the next 20 years.

We provide these funding schedules to give PCHS a sense of the various alternatives available to it to pre-fund its retiree healthcare obligation. The funding schedules are simply different examples of how PCHS may choose to spread its costs.

By comparing the schedules, you can see the effect that early pre-funding has on the total amount PCHS will eventually have to pay. Because of investment earnings on fund assets, the earlier contributions are made, the less PCHS will have to pay in the long run. Of course, the advantages of pre-funding will have to be weighed against other uses of the money.

The tables on the following pages show the required annual outlay under the pay-as-you-go method and each of the above schedules. The three funding schedules include the "pay-as-you-go" costs; therefore, the amount of pre-funding is the excess over the "pay-as-you-go" amount.

These numbers are computed on a closed group basis and assume no new entrants.



Funding Schedule (continued)

Sample Funding Schedules (Closed Group) **Starting Asset Value of \$5,259,684 as of June 30, 2024**

Fiscal Year Beginning	Pay-as-you-go	Level Contribution for 10 years	Level Contribution for 20 years	Constant Percentage Increase
2024	\$559,453	\$1,463,168	\$906,596	\$707,695
2025	582,686	1,463,168	906,596	728,926
2026	624,064	1,463,168	906,596	750,794
2027	685,149	1,463,168	906,596	773,317
2028	727,302	1,463,168	906,596	796,517
2029	771,589	1,463,168	906,596	820,413
2030	821,997	1,463,168	906,596	845,025
2031	871,959	1,463,168	906,596	870,376
2032	917,765	1,463,168	906,596	896,487
2033	962,894	1,463,168	906,596	923,382
2034	1,016,763	0	906,596	951,083
2035	1,049,937	0	906,596	979,615
2036	1,071,186	0	906,596	1,009,004
2037	1,101,995	0	906,596	1,039,274
2038	1,133,100	0	906,596	1,070,452
2039	1,141,553	0	906,596	1,102,566
2040	1,163,190	0	906,596	1,135,643
2041	1,179,299	0	906,596	1,169,712
2042	1,181,158	0	906,596	1,204,803
2043	1,185,005	0	906,596	1,240,948
2044	1,188,367	0	0	0
2045	1,199,226	0	0	0
2046	1,188,019	0	0	0
2047	1,190,944	0	0	0
2048	1,183,676	0	0	0
2049	1,174,120	0	0	0
2050	1,128,168	0	0	0
2051	1,114,512	0	0	0
2052	1,087,920	0	0	0
2053	1,059,153	0	0	0
2054	1,028,215	0	0	0
2055	1,004,391	0	0	0
2060	804,389	0	0	0
2065	568,959	0	0	0
2070	338,213	0	0	0



Benefit Plan Provisions

PCHS provides health benefits to certain eligible employees at retirement. The retiree health benefits provided are a continuation of the medical including prescription drugs, dental and vision benefits provided to active employees. The retiree health coverage is paid for entirely by PCHS for the lifetime of the retiree except retirees electing the higher PPO plans must pay the difference in cost. Survivors of deceased retirees may continue health coverage, at their own expense.

Eligibility for retiree health benefits requires the following:

- Future retirees must be enrolled in the health plan prior to retirement date.
- Future retirees must be in receipt of monthly payment from STRS or PERS.
- Active employees must meet the following years of service requirements for retirement as described in the respective bargaining agreements.

UTLA	
Date of Hire	Service Requirement
Before March 11, 1984	Five consecutive years prior to retirement
March 11, 1984 to June 30, 1987	10 consecutive years prior to retirement
July 1, 1987 to May 31, 1992	15 consecutive years prior to retirement, or 20 with 10 consecutive years prior to retirement
June 1, 1992 to June 30, 2009	Age plus consecutive years of qualifying service greater than or equal to 80, with at least 10 consecutive years of qualifying service
On or after July 1, 2009	Not eligible for PCHS-paid health benefits

PESPU	
Date of Hire	Service Requirement
Before March 11, 1984	Five consecutive years prior to retirement
March 11, 1984 to June 30, 1987	10 consecutive years prior to retirement
July 1, 1987 to May 31, 1992	15 consecutive years prior to retirement, or 20 years with 10 consecutive years prior to retirement
June 1, 1992 to June 30, 2008	Age plus consecutive years of qualifying service greater than or equal to 80, with at least 10 consecutive years of qualifying service
July 1, 2008 to June 30, 2012	Age plus consecutive years of qualifying service greater than or equal to 80, with at least 20 consecutive years of qualifying service
On or after July 1, 2012	Not eligible for PCHS-paid health benefits

- Retirees must be enrolled in Medicare Part A if eligible; and must enroll in Part B.

Employees who defer their retirement after separation from service with PCHS are not eligible for PCHS-paid health benefits.



PCHS provides retiree health coverage through health plans available through SISC. The following table summarizes the monthly premiums for the health benefit coverage provided by PCHS. These rates went into effect as of October 1, 2022:

	Kaiser	California Care	Blue Cross 90/\$10	Blue Cross 90/\$20	Blue Cross 80/\$20	Companion Care
Retiree Only	NA	\$982.00	\$1,126.00	\$1,044.00	\$905.00	NA
Retiree Plus Spouse	NA	1,390.00	1,580.00	1,468.00	1,277.00	NA
Retiree Plus Family	NA	1,768.00	2,009.00	1,866.00	1,624.00	NA
Retiree Only - Medicare	\$193.00	\$591.00	\$516.00	\$516.00	\$516.00	\$384.00
Retiree Plus Spouse - Medicare	386.00	1,182.00	1,032.00	1,032.00	1,032.00	768.00

	Delta Premier	Delta PPO Plan	VSP Vision Plan
Retiree Only	\$50.00	\$57.80	\$12.30
Retiree Plus Spouse	100.00	116.00	24.60
Retiree Plus Family	132.00	159.60	36.90



Valuation Data

Age distribution of retirees included in the valuation

Age	Count
Under 55	2
55-59	1
60-64	5
65-69	11
70-74	17
75-79	10
80-84	2
85+	0
Total	48
Average Age	70.0

Age/Years of service distribution of active employees included in the valuation

Age	Year of Service								Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35+	
<25	0	0	0	0	0	0	0	0	0
25-29	0	0	0	0	0	0	0	0	0
30-34	0	0	0	0	0	0	0	0	0
35-39	0	0	0	2	0	0	0	0	2
40-44	0	0	1	3	0	0	0	0	4
45-49	0	0	2	9	2	0	0	0	13
50-54	0	0	0	7	5	6	0	0	18
55-59	0	0	0	10	1	5	2	0	18
60-64	0	0	2	5	1	1	1	0	10
65+	0	0	0	4	4	0	0	0	8
All Ages	0	0	5	40	13	12	3	0	73

Average Age	55.1
Average Service	20.8



Actuarial Assumptions

The liabilities set forth in this report are based on the following actuarial assumptions:

- Valuation Date: June 30, 2023
- Measurement Date: June 30, 2024
- Census Date: June 30, 2023
- Discount Rate: 5.00% – based on discussions between PCHS and financial advisors and subject to auditor approval.
- Return on Assets: 5.00%
- Pre-retirement Turnover: CalSTRS 2020 turnover assumption.
- Mortality: RPH2014 mortality table with generational projection scale MP-2021.

Retirement Rates:

Age	Male	Female
55	2.7%	4.5%
56	1.8%	3.2%
57	1.8%	3.2%
58	2.7%	4.1%
59	4.5%	5.4%
60	6.3%	9.0%
61	6.3%	9.0%
62	10.8%	10.8%
63	13.5%	16.2%
64	10.8%	13.5%
65	10.8%	14.4%
66	10.0%	13.5%
67	10.0%	13.5%
68	10.0%	13.5%
69	10.0%	13.5%
70	100.0%	100.0%

Medical Claim Cost:

Annual Per Retiree or Spouse:

Age	Medical	Dental/Vision
50	\$10,272	\$794
55	12,444	794
60	15,012	794
64	17,784	794
65	5,628	794
70	5,424	794
75	5,832	794



Actuarial Assumptions (continued)

Trend Rate:

Year	Pre-Medicare	Medicare	Dental/Vision
2023	6.00%	4.50%	3.00%
2024	5.50%	4.50%	3.00%
2025-2029	5.25%	4.50%	3.00%
2030-2039	5.00%	4.00%	3.00%
2040-2049	4.75%	4.00%	3.00%
2050-2069	4.50%	4.00%	3.00%
2070+	4.00%	4.00%	3.00%

Percent of Retirees with Spouses:

Future Retirees: 50% married or with domestic partner; female spouses assumed three years younger than male spouses.

Current Retirees: Actual spousal ages used if applicable.

Amortization of unrecognized gains and losses:

Minimum method under FAS 106.



Actuarial Certification

The results set forth in this report are based on our actuarial valuation of the health and welfare benefit plans of the Palisades Charter High School (PCHS), as of June 30, 2023.

The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by PCHS. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by PCHS.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under FASB ASC 715-60, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits.

Throughout the report, we have used unrounded numbers, because rounding and the reconciliation of the rounded results would add an additional, and in our opinion unnecessary, layer of complexity to the valuation process. By our publishing of unrounded results, no implication is made as to the degree of precision inherent in those results. Clients and their auditors should use their own judgment as to the desirability of rounding when transferring the results of this valuation report to the clients' financial statements.

The undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:

Carlos Diaz, ASA, EA, MAAA
Actuary



Coversheet

Federal Grant Summaries

Section: VIII. Finance
Item: D. Federal Grant Summaries
Purpose: Vote

Submitted by:

Related Material:

American Rescue Plan - Homeless Children and Youth II (ARP-HCY II) Summary.pdf
ELO-G 7425 & 7426 Summary.pdf
ESSER III 3213 Summary.pdf
ESSER III 3214 Summary.pdf
ESSER III 3219 Summary.pdf

Stimulus Funding Reporting



American Rescue Plan – Homeless Children and Youth II (ARP-HCY II)

Palisades Charter High
CDS Code: 19647331995836
Charter Number: 0037
DUNS Number: 557348146

Fund Overview

[Help - Fund Overview](#)

This section contains general information related to the ARP-HCY II funds available and funds expended.

- The Total Allocated Amount, the Total Received Amount, and the Previous Expended Amount are prepopulated.
- The Current Expended Amount will be automatically calculated as your LEA and/or consortium complete the Fiscal Reporting section below.

Total Allocated Amount:

\$ 5473

Total Received Amount:

\$ 1368

Previous Expended Amount:

\$ 0

Expended Amount (automatically calculated):

\$ 5473

Obligated Amount:

\$ 0

Note: the value above must reflect the obligations still remaining as of the last day of the applicable reporting period. As a reminder, to be an allowable use of ARP-HCY II funds, the obligation must have been properly made by September 30, 2024. 34 CFR 76.707 provides definitions of when an obligation is made for various types of property and services. Obligated funds must be liquidated within 120 calendar days following September 30, 2024, which is January 28, 2025.

Amount Not Obligated or Expended:

\$

Please note: If appropriate, indicate any unexpended ARP-HCY II funds not obligated as of September 30, 2024. These funds will be subject to recoupment. The value above reflects the amount of ARP-HCY II, Resource Code 5634, funds that will be recouped at the close of the grant period, based on the reporting above.

Fiscal Reporting

Help - Fiscal Reporting

This section includes how your LEA and/or consortium have spent ARP-HCY II funds during this quarter.

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period July 1, 2024, to September 30, 2024.
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the funds expended for each category listed below.
- Please add a "0" for any category where funds were not expended.
- Please enter a negative number to adjust a previously reported amount downward. The negative number cannot be more than what was previously reported for that category.

Previous Certificated Personnel Salaries (1000-1999 Series)

Certificated Personnel Salaries (1000-1999 Series)

Previous Classified Personnel Salaries (2000-2999 Series)

Classified Personnel Salaries (2000-2999 Series)

Previous Employee Benefits (3000-3999 Series)

Employee Benefits (3000-3999 Series)

Previous Books and Supplies (4000-4999 Series)

Books and Supplies (4000-4999 Series)

Previous Services and Other Operating Expenses (5000-5999 Series - excl 5100)

Services and Other Operating Expenses (5000-5999 Series - excl 5100)

Previous Direct Support/Indirect Costs (7300-7399 Series)

Direct Support/Indirect Costs (7300-7399 Series)

Previous Subagreements for Services (5100 Series)

Subagreements for Services (5100 Series)

Previous Capital Outlay (6000-6599 Series)

Capital Outlay (6000-6599 Series)

Previous Tuition & Other Transfers Out (7000-7299 Series)

Tuition & Other Transfers Out (7000-7299 Series)

Number of Homeless Children and Youth Served

Help - Number of Homeless Children Served

This section requires the (LEA) and/or consortium to provide the number of homeless children and youth served using ARP-HCY II funds during this quarter.

Age Birth through 2

Age 3 through 5 (not enrolled in kindergarten)

Grades K-12

Total Students Served:

The definition of “served” includes homeless children who have been served in any way through ARP-HCY II funds. Services would include both direct and indirect services, as outlined in Section 723 of the McKinney-Vento Act.

Include homeless children ages birth through five. This can include children not enrolled, enrolled in an LEA administered preschool program, or enrolled in a non-LEA administered preschool program.

Educational Support Services Provided

Help - Educational Support Services Provided

Educational Support Services Provided with ARP-HCY II Funds

Select the following support services which were provided by your LEA and/or consortium during this quarter using ARP-HCY II funds.

Tutoring or other instructional support

Expedited evaluations

- Staff professional development and awareness**
- Referrals for medical, dental, and other health services**
- Transportation**
- Early childhood programs**
- Assistance with participation in school programs**
- Before-, after-school, mentoring, summer programs**
- Obtaining or transferring records necessary for enrollment**
- Parent education related to rights and resources for children**
- Coordination between schools and agencies**
- Counseling**
- Addressing needs related to domestic violence**
- Clothing to meet a school requirement**
- School supplies including [e.g., personal protective equipment (PPE), eyeglasses, school supplies, personal care items]**
- Referral to other programs and services**
- Emergency assistance related to school attendance**
- Wraparound services with and/or through community-based organizations**
- The purchase of cell phones or other technological devices for unaccompanied youth to enable the youth to attend and fully participate in school activities**
- The provision of access to reliable, high-speed internet for students through the purchase of internet connected devices/equipment, mobile hotspots, wireless service plans, or**

installation of Community Wi-Fi Hotspots (e.g., at homeless shelters), especially in underserved communities

- Paying for short-term, temporary housing (e.g., a few days in a motel) when such emergency housing is the only reasonable option for COVID-safe temporary housing and when necessary to enable the homeless child or youth to attend school and participate fully in school activities (including summer school)**
- The provision of store cards/prepaid debit cards to purchase materials necessary for students to participate in school activities.**

Contact Information of Person Completing Form

[Help - Contact Information](#)

First Name:

Joseph

Last Name:

Lin

Title:

Chief Business Officer

E-mail:

jlin@palihigh.org

Telephone Number:

310-230-7238

Telephone Extension:

Optional

By checking this box, I certify that I am an authorized representative of the LEA, and the above reported information is accurate to the best of my knowledge. I understand that any amount that remains unexpended and/or not obligated as of September 30, 2024, is subject to recoupment as required by California Education Code, Section 43521(f)(2).

Save Data

Back to Main Menu

Questions: Homeless Education | HomelessED@cde.ca.gov

Stimulus Funding Reporting



State General Fund: Resource Codes 7425 and 7426

Palisades Charter High

CDS Code: 19647331995836

Charter Number: 0037

DUNS Number: 557348146

Fund Overview

Funds- ELO-G Help

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period March 13, 2020, to September 30, 2024.
- LEAS must use at least 10 percent of their apportionment to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals.

Allocated Amount (Resource 7425):

\$ 940620

Current Expended Amount (Resource 7425):

\$

Allocated Amount (Resource 7426 Paraprofessionals):

\$ 204492

Current Expended Amount (Resource 7426 Paraprofessionals):

\$

Funds Expended (Resource 7425)

Please use the following guidelines to report funds expended:

- Report your expenditures based on the total expended for resource 7425.

- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the approximate percentage of funds expended for each strategy.
- Please add a “0” for any strategy where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is \$0) when you are finished.
- **Reminder:** LEAs must use at least 85% of their apportionment for expenditures related to providing in-person services allowable pursuant to California *Education Code (EC)* Section 43522(b). LEAs may use up to 15 percent (15%) of their apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

1) Extending instructional learning time

%

2) Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

%

3) Integrated student supports to address other barriers to learning:

%

4) Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports:

%

5) Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students’ college eligibility:

%

6) Additional academic services for students:

%

7) Training for school staff on strategies to engage students and families in addressing students’ social-emotional health and academic needs:

%

Total Percentage Non-Paraprofessional:

100 %

Funds Expended - (Resource 7426 Paraprofessionals)

Please use the following guidelines to report funds expended for paraprofessionals:

- Report your expenditures.
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicated approximate percentage of funds expended for each category.
- Please add "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.
- Reminder:** A LEA must use at least 85% of its apportionment for expenditures related to providing in-person services allowable pursuant to California Education Code (EC) Section 43522(b). An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

1) Extending instructional learning time

0 %

2) Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

0 %

3) Integrated student supports to address other barriers to learning:

0 %

4) Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports:

0 %

5) Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility:

0 %

6) Additional academic services for students:

100 %

7) Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs:

0 %

Total Percentage Paraprofessional:

100 %

Contact Information

First Name:

Joseph

Last Name:

Lin

Title:

Chief Business Officer

E-mail:

jlin@palihigh.org

Telephone Number:

310-230-7238

Telephone Extension:

Optional

By checking this box, I certify that I am an authorized representative of the LEA, and the above reported information is accurate to the best of my knowledge. I understand that any amount that remains unexpended as of September 30, 2024, is subject to recoupment as required by California Education Code, Section 43521(f)(2).

Save Data

Back to Main Menu

Questions: ELO Grants | ELOGrants@cde.ca.gov

Stimulus Funding Reporting



Elementary and Secondary School Emergency Relief III (ESSER III)

Fund: Resource Code 3213

Palisades Charter High

CDS Code: 19647331995836

Charter Number: 0037

DUNS Number: 557348146

If you have questions or concerns about the information on this page, please contact EDReliefFunds@cde.ca.gov.

Fund Overview

[Help - ESSER III \(3213\) Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period July 1, 2024, to September 30, 2024.

Please visit the [ESSER III Funding Results](#) web page in order to view the most up to date information regarding payments released for this fund source. As a reminder, all ESSER III apportionments are released as a combined payment of both Resource Codes 3213 and 3214 under PCA 15559 and tagged to Resource Code 3213 and are to be split and used by the LEA toward either Resource Code 3213 or 3214, as applicable, throughout the grant period. Ultimately, LEAs are federally required by section 2001(e)(1) of the ARP Act to reserve 20% of their total ESSER III allocation to address the impact of lost instructional time. The applicable expenditures for this purpose are reported by the LEA under Resource Code 3214 to ensure that this requirement is met by the close of the grant.

Total Allocated Amount:

\$ 1771634

Previous Expended Amount:

\$ 1150610

Current Obligated Amount:

\$ 0

Note: the value above must reflect the obligations still remaining as of the last day of the applicable reporting period. As a reminder, to be an allowable use of ESSER III, Resource Code 3213 funds, the obligation must have been properly made by September 30, 2024. 34 CFR 76.707 provides definitions of when an obligation is made for various types of property and services. Obligated funds must be liquidated within 120 calendar days following September 30, 2024.

Current Expended Amount:

\$

Amount Not Obligated or Expended:

\$

Please note: any unexpended ESSER III, Resource Code 3213 funds not obligated as of September 30, 2024, are subject to recoupment. The value above reflects the amount of ESSER III, Resource Code 3213, funds that will be recouped at the close of the grant period, based on the reporting above.

Funds Expended

Help - ESSER III (3213) Funds Expended

Please use the following guidelines to report funds expended:

- Report your expenditures based on the **total** expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. **Previous Expended Amount + Current Expended Amount**).
- **Do not factor in any amount obligated, but not expended.**
- Please use whole numbers to indicate the approximate percentage of funds expended for each category.
- Please add a "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.

Total Expended (amount used for categorizing expenditures below):

1) Any activity authorized by the ESEA of 1965, IDEA, the Adult Education and Family Literacy Act, the Perkins Act, or subtitle B of title VII of McKinney-Vento Homeless Assistance Act:

%

2) Coordination of preparedness and response efforts of LEAs:

%

3) Resources necessary to address the needs of their individual schools:

%

4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth:

%

5) Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs:

%

6) Staff training and professional development on sanitation and minimizing the spread of infectious diseases:

%

7) Purchasing cleaning supplies:

%

8) Planning for and coordinating on long-term closures:

%

9) Purchasing educational technology:

%

10) Providing mental health services and supports:

%

11) Summer learning and supplemental afterschool programs:

%

12) Addressing learning loss among students:

%

13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs:

%

14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities:

%

15) Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff:

%

16) Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA:

%

Total Percentage:

%

Contact Information

[Help - ESSER III \(3213\) Contact Information](#)

First Name:

Last Name:

Title:

E-mail:

Telephone Number:

310-230-7238

Telephone Extension:

Optional

By checking this box, I certify that I am an authorized representative of the LEA, and the above reported information is accurate to the best of my knowledge. I understand that any unexpended amount that remains unobligated as of September 30, 2024, is subject to recoupment as required under federal law.

[Save Data](#)

[Back to Main Menu](#)

Questions: Government Affairs Division | EDReliefFunds@cde.ca.gov

Stimulus Funding Reporting



Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Resource Code 3214

Palisades Charter High

CDS Code: 19647331995836

Charter Number: 0037

DUNS Number: 557348146

Fund Overview

[Help - ESSER III \(3214\) Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period July 1, 2024, to September 30, 2024.

Please visit the [ESSER III Funding Results](#) web page in order to view the most up to date information regarding payments released for this fund source. As a reminder, all ESSER III apportionments are released as a combined payment of both Resource Codes 3213 and 3214 under PCA 15559 and tagged to Resource Code 3213 and are to be split and used by the LEA toward either Resource Code 3213 or 3214, as applicable, throughout the grant period. Ultimately, LEAs are federally required by section 2001(e)(1) of the ARP Act to reserve 20% of their total ESSER III allocation to address the impact of lost instructional time. The applicable expenditures for this purpose are reported by the LEA under Resource Code 3214 to ensure that this requirement is met by the close of the grant.

Total Allocated Amount:

\$

Previous Expended Amount:

\$

Current Obligated Amount:

\$

Note: the value above must reflect the obligations still remaining as of the last day of the applicable reporting period. As a reminder, to be an allowable use of ESSER III, Resource Code 3214 funds, the

obligation must have been properly made by September 30, 2024. 34 CFR 76.707 provides definitions of when an obligation is made for various types of property and services. Obligated funds must be liquidated within 120 calendar days following September 30, 2024.

Current Expended Amount:

\$

Amount Not Obligated or Expended:

\$

Please note: any unexpended ESSER III, Resource Code 3214 funds not obligated as of September 30, 2024, are subject to recoupment. The value above reflects the amount of ESSER III, Resource Code 3214, funds that will be recouped at the close of the grant period, based on the reporting above.

Funds Expended

[Help - ESSER III \(3214\) Funds Expended](#)

Please use the following guidelines to report funds expended:

- Report your expenditures based on the **total** expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. **Previous Expended Amount + Current Expended Amount**).
- **Do not factor in any amount obligated, but not expended.**
- Please use whole numbers to indicate the approximate percentage of funds expended for each category.
- Please add a "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.

Total Expended (amount used for categorizing expenditures below):

1) Summer learning or summer enrichment:

%

2) Extended day:

%

3) Comprehensive afterschool programs:

0 %

4) Extended school year programs:

0 %

5) Evidence-based high dosage tutoring:

34 %

6) Full-Service Community Schools:

0 %

7) Mental health services and supports:

0 %

8) Adoption or integration of social emotional learning into the core curriculum/school day:

0 %

9) Other evidence-based interventions:

66 %

Total Percentage:

100 %

Contact Information

[Help - ESSER III \(3214\) Contact Information](#)

First Name:

Joseph

Last Name:

Lin

Title:

Chief Business Officer

E-mail:

jlin@palihigh.org

Telephone Number:

310-230-7238

Telephone Extension:

Optional

By checking this box, I certify that I am an authorized representative of the LEA, and the above reported information is accurate to the best of my knowledge. I understand that any unexpended amount that remains unobligated as of September 30, 2024, is subject to recoupment as required under federal law.

Save Data

[Back to Main Menu](#)

Questions: Government Affairs Division | EDReliefFunds@cde.ca.gov

Stimulus Funding Reporting



Elementary and Secondary School Emergency Relief III (ESSER III) State Reserve Learning Loss: Resource 3219

Palisades Charter High

CDS Code: 19647331995836

Charter Number: 0037

DUNS Number: 557348146

Fund Overview

[Help - ELO-G Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period July 1, 2024, to September 30, 2024.

Total Allocated Amount:

\$

Total Received Amount:

\$ 292117

Previous Expended Amount:

\$

Current Obligated Amount:

\$

Note: the value above must reflect the obligations still remaining as of the last day of the applicable reporting period. As a reminder, to be an allowable use of ESSER III funds, the obligation must have been properly made by September 30, 2024. [34 CFR 76.707](#) provides definitions of when an obligation is made for various types of property and services. Obligated funds must be liquidated within 120 calendar days following September 30, 2024.

Current Expended Amount:

\$ 132682

Amount Not Obligated or Expended:

\$ 0

Please note: any unexpended ESSER III funds not obligated as of September 30, 2024, are subject to recoupment. The value above reflects the amount of ESSER III, Resource Code 3219, funds that will be recouped at the close of the grant period, based on the reporting above.

Funds Expended

Please use the following guidelines to report funds expended:

- Report your expenditures based on the total expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. Previous Expended Amount + Current Expended Amount).
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the approximate percentage of funds expended for each strategy.
- Please add a "0" for any strategy where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is \$0) when you are finished.
- **Reminder:** LEAs must use at least 85% of their apportionment for expenditures related to providing in-person services allowable pursuant to California *Education Code (EC)* Section 43522(b). LEAs may use up to 15 percent (15%) of their apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

1) Extending instructional learning time

0 %

2) Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

0 %

3) Integrated student supports to address other barriers to learning:

69 %

4) Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports:

23 %

5) Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility:

0 %

6) Additional academic services for students:

8 %

7) Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs:

0 %

Total Percentage:

100 %

Contact Information

First Name:

Joseph

Last Name:

Lin

Title:

Chief Business Officer

E-mail:

jlin@palihigh.org

Telephone Number:

310-230-7238

Telephone Extension:

Optional

By checking this box, I certify that I am an authorized representative of the LEA, and the above reported information is accurate to the best of my knowledge. I understand that any unexpended amount that remains unobligated as of September 30, 2024, is subject to recoupment as required under federal law.

[Save Data](#)

[Back to Main Menu](#)

Questions: ELO Grants | ELOGrants@cde.ca.gov

Coversheet

2023-24 Educator Effectiveness Funds Report

Section: VIII. Finance
Item: E. 2023-24 Educator Effectiveness Funds Report
Purpose: FYI
Submitted by:
Related Material: 2023-24 Educator Effectiveness Funds (EEF) Report.pdf



2023–24 Educator Effectiveness Funds (EEF) Report

Submission Record

Submission ID: 6969
Submission Date: Friday, October 18, 2024 10:21 AM PT

LEA: Palisades Charter High (CDS Code: 19647331995836)

EEF Overview and Contact Info

Total EEF Allocation

\$ 531,476.00

Previously Reported Expenditures:

\$ 31,095.82

Remaining EEF Funds:

\$ 500,380.18

Program Administrator

Please note the Program Administrator’s email address will be used to notify the local educational agency (LEA) that your report has been received by the California Department of Education (CDE) after you submit.

First Name	Pamela
Last Name	Magee
Title	Executive Director/Principal
Office	Executive
Telephone Number	310-230-6623
Extension (Optional)	No response
Email *	pmagee@palihigh.org

* Please Note: This Program Administrator's email address will be used to notify the LEA that your report has been received by the CDE after you submit.

Fiscal Agent (Optional)

Please provide the name of the person who will serve as the Fiscal Agent of the EEF if this person is different from the Program Administrator. This person will be included on communications regarding budget and accounting for the EEF.

First Name	Joseph
Last Name	Lin
Title	Chief Business Officer
Telephone Number	310-230-7238
Extension (Optional)	No response
Email	jlin@palihigh.org

EEF Additional Services and Purchases

Please do not duplicate expenses. Please only add expenditures to this section **OR** the specific allowable use sections.

Books and Material Purchases

Identify purchases made with EEF that supported professional learning offerings. Only identify purchases in this category:

Purchase Type	Expenditure Amount
<p>Books</p> <p>Please provide information about the materials purchased and the vendors they were purchased from:</p> <p>No response</p>	\$ No response
<p>Training Materials</p> <p>Please provide information about the materials purchased and the vendors they were purchased from:</p> <p>Rethinking Ethinc Studies</p>	\$ 206.00
<p>Other</p> <p>Please provide information about the materials purchased and the vendors they were purchased from:</p> <p>No response</p>	\$ No response
Current Year Purchases Total	\$ 206.00
Previously Submitted Purchases Total	\$ 0.00

Overall Purchases Total (All Reported Years)	\$ 206.00
---	-----------

EEF Additional Expenditures

Please provide information about additional expenditures that were supported with the EEF:

Expenditure Type	Expenditure Amount
<p>Staffing Salaries and Benefits</p> <p>Please provide information about existing staff salaries that were supported with EEF as well as their titles and basic duties:</p> <p>No response</p>	\$ No response
<p>Travel and Per Diem</p> <p>Please provide expenditure amounts about existing staff travel expenditures that were supported by the EEF and adhere to the allowable uses.</p>	\$ 10,278.00
<p>Stipends</p> <p>Please provide expenditure amounts about existing staff stipends that were supported by the EEF and adhere to the allowable uses for training that occurs outside of the attendee’s normal working/paid hours.</p> <p>(Please note: Do not use this category to report mentor stipends related to Teacher Retention Strategies, as you will report it later.)</p>	\$ 0.00
<p>Substitutes</p> <p>Please provide expenditure amounts for substitute costs that were supported by the EEF and allowed staff to attend trainings during the regular work day and adhere to the allowable uses of EEF.</p>	\$ 0.00
<p>Indirect Costs</p> <p>Please provide the total amount for indirect costs for 2023-24.</p> <p>Note: If this value is not applicable, please enter "0".</p>	\$ 0.00
Current Year Additional Total	\$ 10,278.00
Previously Submitted Additional Total	\$ 0.00
Overall Additional Total (All Reported Years)	\$ 10,278.00

Major Activities Supported by EEF

What were your major activities that were supported by the EEF:

Travel for conferences

EEF Expenditure Category Selection

Please indicate which, if any, of the following categories had EEF expenditures for the current reporting year:

Fund Category	Were EEF Funds Expended?
Coaching and Mentoring	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Standards-Aligned Instruction	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Pupil Reengagement	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Pupil Wellbeing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Positive School Climate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Inclusive Practices	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
English Learner Programs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Professional Learning Networks	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Ethnic Studies	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Early Childhood Development	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Teacher Retention Strategies	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Practices to Promote Positive School Climate

Please provide information on the total number of staff served by staff type:

Staff Type	Number of Staff Served
Teachers	29
Administrators	0
Paraprofessionals	0
Other Classified Staff	1
Total Number Served	30

Please provide details regarding EEF expenditures related to Practices to Promote Positive School Climate (Optional):

No response

Please provide expenditure amounts for each category of allowable uses listed below:

Expenditure Category	Expenditure Amount
Restorative justice	\$ 0.00
Implicit bias training	\$ 0.00
Positive behavioral support training	\$ 10,278.00
Valuing diverse culture and ethnic backgrounds	\$ 206.00
Preventing discrimination, harassment, bullying, and intimidation	\$ 0.00
Efforts To Diversify The Teacher Workforce	\$ 0.00
Please describe your efforts to diversify the teacher workforce through practices to promote positive school climate: No response	
Other Expenditures (Optional)	\$ 0.00
Current Year Expenditures Total	\$ 10,484.00
Previously Submitted Expenditures Total	\$ 28,595.82
Overall Expenditures Total (All Reported Years)	\$ 39,079.82

Were services provided by a vendor?

Yes No

If "Yes," please include information about vendors and providers, and the services they offered:

No response

Total EEF Expenditures for 2023-24

Total EEF Allocation

\$ 531,476.00

Previously Reported Expenditures:

\$ 31,095.82

Remaining EEF Funds:

\$ 500,380.18

Total EEF Expenditures for 2023-24

Fund Category	Category's Total Expenditures
Professional Learning Supplies	\$ 10,484.00
Coaching and Mentoring	\$ 0.00
Standards-Aligned Instruction	\$ 0.00
Pupil Reengagement	\$ 0.00
Pupil Wellbeing	\$ 0.00
Positive School Climate	\$ 10,484.00
Inclusive Practices	\$ 0.00
English Learner Programs	\$ 0.00
Professional Learning Networks	\$ 0.00
Ethnic Studies	\$ 0.00
Early Childhood Development	\$ 0.00
Teacher Retention Strategies	\$ 0.00
Total Reported 2023-24 Expenditures	\$ 20,968.00

If this LEA's Total Reported 2023-24 Expenditures value is \$0 (the above total), please provide narrative details as to why and when funds will be spent:
 No response

Total EEF Expenditures for 2022-23

Fund Category	Category's Total Expenditures
Professional Learning Supplies	\$ 0.00
Coaching and Mentoring	\$ 0.00
Standards-Aligned Instruction	\$ 0.00
Pupil Reengagement	\$ 0.00
Pupil Wellbeing	\$ 0.00
Positive School Climate	\$ 3,467.54
Inclusive Practices	\$ 0.00

English Learner Programs	\$ 0.00
Professional Learning Networks	\$ 0.00
Ethnic Studies	\$ 0.00
Early Childhood Development	\$ 0.00
Teacher Retention Strategies	\$ 0.00
Total Reported 2022-23 Expenditures	\$ 3,467.54

Total EEF Expenditures for 2021-22

Fund Category	Category's Total Expenditures
Professional Learning Supplies	\$ 0.00
Coaching and Mentoring	\$ 0.00
Standards-Aligned Instruction	\$ 0.00
Pupil Reengagement	\$ 0.00
Pupil Wellbeing	\$ 2,500.00
Positive School Climate	\$ 25,128.28
Inclusive Practices	\$ 0.00
English Learner Programs	\$ 0.00
Professional Learning Networks	\$ 0.00
Ethnic Studies	\$ 0.00
Early Childhood Development	\$ 0.00
Total Reported 2021-22 Expenditures	\$ 27,628.28

EEF Expenditures by Year

Total Reported 2021-22 Expenditures	\$ 27,628.28
Total Reported 2022-23 Expenditures	\$ 3,467.54
Total Reported 2023-24 Expenditures (Current Year)	\$ 20,968.00
Total Reported Overall Expenditures	\$ 52,063.82

Electronic Signature

Signature by Authorizing Official

The authorizing official should type their name in the field below, which will serve as a signature that certifies agreement with this statement:

I hereby certify that, to the best of my knowledge, the information in this application is correct and complete. I support the proposed project and commit my organization to completing all of the tasks and activities that are described in the application.

Authorizing Official's Full Name: Joseph Lin

Questions: Educator Effectiveness Funds 2021–2026 | EEF2021@cde.ca.gov | 916-445-7331

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)

Coversheet

Finance Items: School Organized Conferences/Trips

Section: IX. Consent Agenda
Item: A. Finance Items: School Organized Conferences/Trips
Purpose: Vote
Submitted by:
Related Material: School Organized Trips 11_19_2024.pdf

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [X] Field Trip [] School Journey [] Curricular Trip [] Athletic Trip
[] Curricular Buss Tour [] OTHER (Describe)

Name of Employee Certified X
School: Palisades Charter High School Supervising trip Kolavo Non-Cert.
Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER

- 1. Destination Hilton Orange County Costa Mesa Are admission fees charged? Yes X No
2. Dates of Trips 1/11-1/12 3. Number of Students 50-100 Number of adults tbd
4. Name and employee number of employee who will go on trip: Brad Kolavo
5. Substitute required? Yes No X How Many? 0 Source of funds
6. Time schedule required by school: Leave School 1/11 at 8am Arrive destination 1/11 at 930am
Leave destination 1/12 at 11am Return school 1/12 at 12:30pm
7. Duration of trip: Less than one day One day Overnight X (if overnight, how many days?) 1
8. Method of transportation: School bus (indicate number required) Walking Automobile
Public Carrier: airplane boat X bus train other (explain)
9. Brief description of educational benefit to be derived form this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will attend the 2025 SoCal DECA District Career Development Conference
10. Source of funds for trip

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

- 11. Have the locations of the nearest emergency facilities been obtained? Yes No
12. Have forms for parent's or guardian's permission been obtained? Yes No
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes No
b. Has the area been checked for potential hazards? Yes No
c. Has the School Police Department been notified of the trip? Yes No

APPROVALS:

Principal or Asst. Principal Date:

Board of Trustees* Date:

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

Submit by Email

Print Form

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [] Field Trip [] School Journey [] Curricular Trip [] Athletic Trip [] Curricular Buss Tour [] OTHER (Describe) _____

Name of Employee Certified x _____
School: Palisades Charter High School Supervising trip Kolavo Non-Cert. _____
Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER _____

1. Destination Mechanics Bank Arena Are admission fees charged? Yes x _____ No _____
2. Dates of Trips 1/22 to 1/23 3. Number of Students 30 Number of adults _____
4. Name and employee number of employee who will go on trip: Brad Kolavo

5. Substitute required? Yes x _____ No _____ How Many? 1 Source of funds CTE
6. Time schedule required by school: Leave School 6:30am Arrive destination 8:30am
Leave destination Jan 23 at 3pm Return school 6pm

7. Duration of trip: Less than one day ___ One day x ___ Overnight 1 (if overnight, how many days?) _____
8. Method of transportation: School bus (indicate number required) ___ Walking ___ Automobile ___
Public Carrier: airplane ___ boat ___ bus ___ train ___ other ___ (explain) _____

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will attend and compete in the 2025 California State Conference and Exhibition

10. Source of funds for trip _____

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes _____ No _____

12. Have forms for parent's or guardian's permission been obtained? Yes _____ No _____

13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes _____ No _____
b. Has the area been checked for potential hazards? Yes _____ No _____
c. Has the School Police Department been notified of the trip? Yes _____ No _____

APPROVALS:

Principal or Asst. Principal _____ Date: _____

Board of Trustees* _____ Date: _____

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: Field Trip School Journey Curricular Trip Athletic Trip Curricular Buss Tour OTHER (Describe) _____

Name of School: Palisades Charter High School Employee Supervising trip: NEWBILL / SHARFI Certified _____ Non-Cert. _____ Telephone Number: (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER _____

1. Destination: CIMI CAMP - TAYLOR BAY Are admission fees charged? Yes _____ No _____
2. Dates of Trips: FEB. 26 - 28, 2025 3. Number of Students: 110 Number of adults: 10
4. Name and employee number of employee who will go on trip: NEWBILL, SHARFI, SCHON, STEIL

5. Substitute required? Yes No _____ How Many? 3 Source of funds: TRUST ACCTS.
6. Time schedule required by school: Leave School 6:45AM 2/26 Arrive destination _____
Leave destination 2:30 PM 2/28 Return school 4PM
7. Duration of trip: Less than one day ___ One day ___ Overnight (if overnight, how many days?) 2
8. Method of transportation: School bus (indicate number required) 8 Walking _____ Automobile _____
Public Carrier: airplane _____ boat _____ bus _____ train _____ other _____ (explain) _____

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will MARINE BIO CAMP w/ LABS & ACTIVITIES.

10. Source of funds for trip: PARENT DONATIONS

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes No _____
12. Have forms for parent's or guardian's permission been obtained? Yes No _____
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes _____ No _____
b. Has the area been checked for potential hazards? Yes _____ No _____
c. Has the School Police Department been notified of the trip? Yes _____ No _____

APPROVALS:
Principal or Asst. Principal _____ Date: _____
Board of Trustees* _____ Date: _____

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

Coversheet

Personnel Items

Section: IX. Consent Agenda
Item: B. Personnel Items
Purpose: FYI
Submitted by:
Related Material: Consent Agenda Items 11_19_2024 .pdf



PALISADES
CHARTER HIGH SCHOOL

Empowering Educational Excellence.

PCHS BOARD CONSENT AGENDA: PERSONNEL ITEMS
November 19, 2024

Approve/Ratify Certificated Employment

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Traicos, Chloe	Substitute Teacher	8/14/24
Nalls, Osiris	Substitute Teacher/Teacher	9/30/24
Giron, Sharon	School Psychologist	9/16/24
Desneux, Jonah	Substitute Teacher	9/23/24
Ulmert, Megan	Substitute Teacher	10/7/24
Adona, Janelle	Substitute Teacher	9/30/24
Mandiola, Sergio	Substitute Teacher	9/27/24
Adams, Amy	Substitute Teacher	8/14/24
Pujara, Yash	Computer Science Teacher	10/14/24
Dottavio, Sabrina	Special Ed Teacher	10/15/24
Gomez, Frankie	Copy Clerk	10/28/24
Clemmons, Wanda	Special Ed Teacher	11/18/24
Convey, Casey	Substitute Teacher	11/18/24

Approve/Ratify Classified Employment

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Riley, Syr	Special Ed Assistant	9/3/24

Approve/Ratify Retirement/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Sitomer, Robert	PSW	7/12/24
Hornsby, Alexsys	Sped Assistant	7/30/24
Schloesser, Alisha	English Teacher	8/12/24
Arellano, Jarelyn	English Teacher	8/12/24
Brown, Paul	Special Ed Teacher	8/7/24

Arce, Rosana	School Psychologist	8/28/24
Butler, Lavel	Head Cheer Coach	10/7/24
Dottavio, Sabrina	Special Ed Teacher	11/7/24