

Palisades Charter High School

Board Meeting

Date and Time

Tuesday August 20, 2024 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A.	Call the Meeting to Order	Sara Margiotta	
B.	Record Attendance and Guests		2 m
C.	Public Comment		30 m
<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p>			
D.	Approve Minutes	Approve Minutes Sara Margiotta	2 m
Approve minutes for Board Meeting on June 18, 2024			
II. Organizational Reports			5:34 PM
A.	Student Report	FYI Charlie Speiser	3 m

	Purpose	Presenter	Time
B. Parent Report	FYI	Kristina Irwin, Roger Crystal, Jessica Recinos	3 m
C. Represented Classified Staff Report	FYI	Andrew Paris	3 m
D. Unrepresented Classified Staff Report	FYI	Dr. Martha Monahan	3 m
E. Faculty Report	FYI	Maggie Nance, Nicholas Albonico	3 m
F. Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
<p>HR Report Job Description: AD Counseling & Academic Planning Updated Title IX Policy Board Motion: "To approve the Independent Contractor Agreement for Rene Rodman." Board Motion: "To approve the Independent Contractor Agreement for Robert Quinn." Board Motion: LAO - "To approve Local Assignment Option for certificated employees to work outside their primary credential area." Board Motion: "To approve the contract for Joseph Lin as Chief Business Officer for PCHS."</p>			
G. Director of Operations Report	FYI	Rafael Negroe	3 m
H. Director of Information Technology Report	FYI	Jeff Roepel	5 m
I. Admin. Safety and Security Team	FYI	Brooke King	3 m
J. Director of Development Report	FYI	Rene Rodman	3 m
<p>There is nothing to report at this time.</p>			
K. Chief Business Officer (CBO) Report	FYI	Joseph Lin	3 m
L. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
III. Governance			6:16 PM
A. Board on Track Training	FYI	Yuna Shin, Board on Track	20 m
B. Election of Board Officer - Board Chair	Vote	Sara Margiotta	5 m

	Purpose	Presenter	Time
C. Election of Board Officer - Board Vice Chair	Vote	Sara Margiotta	5 m
D. Election of Board Officer - Board Secretary	Vote	Sara Margiotta	5 m
IV. Board Committees (Stakeholder Board Level Committees)			6:51 PM
A. Academic Accountability Committee Update	FYI	Maggie Nance	5 m
AA will review the current arrangements for instructional minutes to better address state compliance and professional development needs.			
B. Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C. Election Committee Update	FYI	Sara Margiotta	5 m
Special Election			
D. Charter Committee Update	FYI	Sara Margiotta	5 m
V. Board Committees (Board Members Only)			7:11 PM
A. Board Members Only - Committee Updates	FYI	Various	5 m
<ul style="list-style-type: none"> • Audit Committee • Grade Appeal Committee • Survey Committee 			
VI. Academic Excellence			7:16 PM
A. Independent Study Contract	Vote	Dr. Chris Lee	5 m
Board Motion: "To approve the 2024-2025 Independent Study Contract and the revised Independent Study Policy."			
B. FCMAT Study Presentation	FYI	Tammie Wilson, Dr. Carolynne Beno, Intervention Specialist/Fiscal Crisis & Management	10 m
C. College Course Weighting Policy Proposal	Vote	Dr. Chis Lee	5 m
Board Motion: "To approve the College Course Weighting Policy Proposal."			

	Purpose	Presenter	Time
VII. Finance			7:36 PM
A. Form 130-Cal OES (for FEMA Grant) Board Motion: "To approve the Form 130-Cal OES (for FEMA Grant)."	Vote	Brooke King	5 m
B. 2023-24 Prop 28 Annual Report Board Motion: "To approve the 2023-2024 Prop 28 Annual Report."	Vote	Joseph Lin	5 m
C. 2024-2025 CharterSAFE Insurance Renewal Board Motion: "To approve the 2024-2025 CharterSAFE Insurance Renewal."	Vote	Joseph Lin	5 m
D. Updated Certificate of Signatures Board Motion: "To approve the Updated Certificate of Signatures."	Vote	Joseph Lin	5 m
E. 2022-2023 Form 990 & Tax Return Board Motion: "To approve the 2022-2023 Form 990 & Tax Return."	Vote	Joseph Lin	5 m
VIII. Consent Agenda: Finance Items			8:01 PM
A. School Organized Conferences/Trips March 3-March 6 Attendee: Dr. Pamela Magee Austin, TX SXSW Education Conference	Vote	Sara Margiotta	5 m
IX. New Business / Announcements			8:06 PM
A. Announcements / New Business Annual Goal Setting Retreat: Saturday, September 14, 2024 at 10:00am (Palisades Village/Swarthmore Room) Monthly Board Meeting: Tuesday, September 17, 2024 at 5:00pm in Gilbert Hall	FYI	Sara Margiotta	1 m
B. Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
X. Closed Session			8:08 PM
A. Conference with Legal Counsel - Anticipated Litigation • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases)	Vote		5 m

	Purpose	Presenter	Time
B. Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Dr. Martha Monahan	5 m
<ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) 			
C. Potential Litigation	Vote		5 m
<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 			
XI. Open Session			8:23 PM
A. Return to Open Session	FYI	Sara Margiotta	1 m
B. Report Out on Action Taken In Closed Session, If Any.	FYI	Sara Margiotta	1 m
XII. Closing Items			8:25 PM
A. Adjourn Meeting	FYI	Sara Margiotta	1 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on June 18, 2024



Palisades Charter High School

Minutes

Board Meeting

Date and Time

Tuesday June 18, 2024 at 5:00 PM

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

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Trustees Present

Andrew Paris, Karen Ellis, Kiumars Arzani, Maggie Nance, Robert Rene (remote), Rustin Kharrazi, Sara Margiotta, Tyler Farrell

Trustees Absent

David Pickard IV, Kristina Irwin, Melissa Schilling, Saken Sherkanov

Trustees who arrived after the meeting opened

Rustin Kharrazi

Ex Officio Members Present

Dr. Pam Magee

Non Voting Members Present

Dr. Pam Magee

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Jun 18, 2024 at 5:10 PM.

B. Record Attendance and Guests

C. Public Comment

No Public Comments

D. Approve Minutes

Maggie Nance made a motion to approve the minutes from Board Meeting on 05-14-24. Andrew Paris seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

Kiumars Arzani made a motion to approve the minutes from Board Meeting (Budget) on 06-11-24.

Karen Ellis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Abstain
Andrew Paris	Aye
Saken Sherkanov	Absent
Rustin Kharrazi	Absent

Roll Call

David Pickard IV	Absent
Sara Margiotta	Aye
Melissa Schilling	Absent
Kiumars Arzani	Aye
Robert Rene	Aye
Karen Ellis	Aye
Kristina Irwin	Absent
Tyler Farrell	Aye

II. Organizational Reports

A. Student Report

B. Parent Report

C. Represented Classified Staff Report

Good end of the semester. Nothing else to report.

D. Unrepresented Classified Staff Report

Nothing to report.

E. Faculty Report

Smooth end of the year. Happy to be on summer break. Stands as submitted.

F. Human Resources Director (HR) Report

Welcome to Diana Kim, who is the new Director of Academic Achievement/Assistant Principal.

Report stands as submitted.

Kiumars Arzani made a motion to approve the Administrative Director of Academic Achievement contract.

Karen Ellis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Melissa Schilling	Absent
Kristina Irwin	Absent
Kiumars Arzani	Aye
Robert Rene	Aye
Tyler Farrell	Aye
Rustin Kharrazi	Absent
Maggie Nance	Abstain
Saken Sherkhanov	Absent

Roll Call

Andrew Paris Aye
Sara Margiotta Aye
Karen Ellis Aye
David Pickard IV Absent

Tyler Farrell made a motion to approve the proposed salary schedule for the Director of Information Technology.

Sara Margiotta seconded the motion.

Sara seconded with the expectation that the job description would be rewritten to reflect the additional duties and responsibilities.

The board **VOTED** unanimously to approve the motion.

G. Director of Operations Report

Stands as submitted.

H. Director of Information Technology Report

Stands as submitted.

I. Admin. Safety and Security Team

Working to expand training opportunities for the 24-25 school year.

Rustin Kharrazi arrived at 5:34 PM.

J. Director of Development Report

Nothing to report at this time.

K. Chief Business Officer (CBO) Report

The finance office is in the process of notifying the departments of their allocated funds for the 2024-25 school year. We are in the process of completing the interim audit reports.

L. Executive Director/Principal (EDP) Report

Report stands as submitted.

LAUSD recently passed a motion to examine banning cellphone use on campus, which would go into effect in January 2025. Pali is working on a similar motion.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Stands as submitted.

B.

Budget & Finance Committee Update

Stands as submitted.

C. Election Committee Update

Stands as submitted.

IV. Academic Excellence

A. Academic Progress/School-Wide Goals Update

Monica Iannessa, Adam Licea, and Tammie Wilson presented information to the board regarding the school's academic progress and updated school-wide goals. The slides presented to the board can be found on the PCHS website.

Long-term Aspirational Goal: PCHS will focus on its educational program by reevaluating and updating existing courses and instructional practices to include innovative and relevant content. PCHS' curricular units will contain technology skills, life skills, and connections to college and career readiness. PCHS will refine its data system to track student progress toward college and career readiness.

B. FCMAT Special Education Report Executive Summary

Tammie Wilson presented the executive summary to the board. The full report will be available in August 2024 and FCMAT will send representatives to discuss the findings at the August BoT Meeting.

C. Independent Study Policy for Emergency Conditions

This document is a requirement to file J13A waivers so PCHS can recover ADA and/or waive the 175-day requirement in emergency situations.

Tyler would like it reflected in the minutes that adding 1-2 more emergency banked days in the instructional calendar would be a good thing to avoid having to file waivers for each emergency situation.

Maggie Nance made a motion to approve the independent study policy for emergency conditions with the expectation that Dr. Magee and Mr. Farrell will edit the document as per the board discussion.

Karen Ellis seconded the motion.

Students voice support.

The board **VOTED** unanimously to approve the motion.

D. PCHS Attendance Policy

E. PCHS Grading Policy

Maggie Nance presented the PCHS School-wide Grading Policy to the board.
Karen Ellis made a motion to approve the Updated PCHS School-wide Grading Policy.
Kiumars Arzani seconded the motion.
Students voice support
The board **VOTED** unanimously to approve the motion.

F. Revised Grade Appeal Policy

Sara Margiotta presented the PCHS Revised Grade Appeal Policy to the board.
Maggie Nance made a motion to approve the PCHS Revised Grade Appeal Policy with proposed edits.
Karen Ellis seconded the motion.
Students voice support.
The board **VOTED** unanimously to approve the motion.

G. PCHS Artificial Intelligence Policy

Dr. Magee presented the PCHS Artificial Intelligence Policy to the board.
Maggie Nance made a motion to approve the PCHS Artificial Intelligence Policy.
Andrew Paris seconded the motion.
Students voice support.
The board **VOTED** unanimously to approve the motion.

V. Governance

A. Revised Board of Trustees Election Policy

Sara Margiotta presented the Board of Trustees Election Policy to the board. After discussion about the board's makeup, Sara suggested we move this conversation as PCHS begins to move into the charter renewal process next year.
Tyler Farrell made a motion to approve the Board of Trustees Election Policy.
Andrew Paris seconded the motion.
Students voice support
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Aye
Saken Sherkanov	Absent
Rustin Kharrazi	Aye
Maggie Nance	Aye
Kristina Irwin	Absent
Kiumars Arzani	Abstain
Robert Rene	Aye
David Pickard IV	Absent
Tyler Farrell	Aye
Sara Margiotta	Aye
Melissa Schilling	Absent

B. LAUSD Charter School Division - Palisades Charter High Annual Performance-Based Oversight Visit Report 2023-2024

Dr. Magee presented the Annual Performance-Based Oversight Visit Report 2023-24 to the board.

VI. Employment Contract Amendment for the Executive Director/Principal

A. Consideration of Tenth Amendment to Contract for Employment of Executive Director/Principal

The evaluation committee met earlier this month and met with Dr. Magee and provided her with her evaluation which was at "Satisfactory" or above.

Karen Ellis made a motion to approve the employment contract amendment for the Executive Director/Principal.

Robert Rene seconded the motion.

Students voice support.

The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Abstain
Sara Margiotta	Aye
Kiumars Arzani	Aye
Karen Ellis	Aye
Tyler Farrell	Abstain
Robert Rene	Aye
Melissa Schilling	Absent
David Pickard IV	Absent
Kristina Irwin	Absent
Saken Sher Khanov	Absent
Rustin Kharrazi	Aye
Andrew Paris	Abstain

VII. Consent Agenda: Finance Items

A. School Organized Conferences/Trips

Sara Margiotta made a motion to approve the consent agenda.

Karen Ellis seconded the motion.

Students voice support.

The board **VOTED** unanimously to approve the motion.

VIII. New Business / Announcements

A. Announcements / New Business

- Date of the Annual Governance Training: Saturday, July 13, 2024 at 10:00am (Zoom)
- Date of the next regular Board Meeting: Tuesday, August 20, 2024 at 5:00pm
- Date of the Annual Goal Setting Retreat: Saturday, September 14, 2024 at 10:00am (Palisades Village/Swarthmore Room)

B. Announce items for closed session, if any.

There is no closed session.

IX. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation

N/A

B. Employee complaint/Assignment/Discipline/Dismissal/Release

N/A

C. Potential Litigation

N/A

X. Open Session

A. Return to Open Session

N/A

B. Report Out on Action Taken In Closed Session, If Any.

N/A

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
Sara Margiotta

Coversheet

Human Resources Director (HR) Report

Section: II. Organizational Reports
Item: F. Human Resources Director (HR) Report
Purpose: Vote

Submitted by:

Related Material:

HR Board Report 08_20_2024.pdf

AD Counseling and Academic Planning.pdf

PCHS_ Updated Title IX Policy and Grievance Procedures (effective August 1 2024).pdf

Independent Contractor - Rene Rodman.pdf

Independent Contractor - Robert Quinn.pdf

Board Motion - LAO 08_20_2024.pdf

Board Motion - Admin Contract Approval CBO.pdf

CBO Lin 2024 Contract.pdf



**Human Resources Report
Board of Trustees Meeting
August 20, 2024**

Commission on Teacher Credentialing (CTC) Declaration of Need

Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA. governing board approval is required annually. This is intended to guarantee transparency in assignments, as board agendas are public and accessible to parents and stakeholder groups.

Local Assignment Approval is recommended for the following credentialed employees who work outside their primary credential area:

Christopher Laterzo holds an Educational Specialist credential and has completed coursework through Los Angeles County of Education (LACOE) to teach Tier I and Tier II Mathematics. This certification requires annual approval from the Governance Board.

David Suarez has a single subject Social Science credential and has submitted his application to the CTC for a supplemental Physical Education credential. This credential should be received by the end of the 2024-2025 school year. Authorization is required to teach one period of Physical Education.

Justin Knoll has a single subject Social Science credential and completed the Physical Education methods course in May of 2024 and has taken all required Physical Education CSETS. This credential should be completed by the end of the 2024-2025 school year. Authorization is required to teach one period of Physical Education.

Phallynn Hill has a single subject Physical Education credential and is taking coursework for an authorization to teach Adaptive Physical Education (APE). She will be teaching APE under the mentorship of a supervisor from Point Loma Nazarene University. This authorization should be received by the end of the 2024-2025 school year. Authorization is required to teach one period of APE.

Approval of Contract for Chief Business Officer

PCHS administration recommends approval of the contract for Joseph Lin to serve as our CBO. Mr. Lin has extensive financial experience leading data driven budgeting and fiscal strategy. He has experience using large data models for customer KPIs, financial modeling, budgeting and forecasting at Palisades Charter High School (PCHS), Green Dot Public Schools. Mr. Lin has taken a hands-on approach in his role as Fiscal Director at Pali and by meeting with a large percentage of the school's stakeholders to gather feedback for areas of improvement. to execute the current fiscal and budgeting processes. Mr. Lin is currently evaluating the current processes and policies to develop a five-year strategic plan to align the PCHS' use of resources with its pursuit of academic excellence and civic responsibility.

Contract for Independent Director of Development Contractor

The contract for Rene Rodman to serve as Director of Development for the 2024-2025 school year is attached in the board meeting documents for your review.

Contract for Independent Financial Consultant

The contract for Robert Quinn to serve as a financial consultant for the 2024-2025 school year is attached in the board meeting documents for your review.

Administrative Director/AP of Counseling and Academic Planning

The job description for the Administrative Director/Assistant Principal of Counseling and Academic Planning has been updated and is attached in the board meeting documents for your review.

Title IX Policy

On April 19, 2024, the U.S. Department of Education ("DOE") finalized substantial changes to the Title IX regulations governing how educational institutions must handle allegations of sex discrimination and sex-based harassment. For California K-12 school districts and county offices of education ("COE"), this represents an overhaul with several important changes from the 2020 Title IX regulations. Changes include:

- Replacing the term "sexual harassment" with "sex-based harassment," which as defined broadens the scope of what could constitute a hostile environment;
- Defining sex discrimination more broadly;
- Applying Title IX procedures even if no formal written complaint is filed, and even if the complaining student or employee has since left the school;
- Adding specific accommodation requirements for pregnant and parenting students and staff, such as class breaks, lactation space, and other individualized supports;
- Applying Title IX procedures to all complaints of discrimination on the basis of sex. Going forward, districts cannot have separate policies and procedures for sex discrimination vs. sex-based harassment;

- Adding required training on Title IX reporting and referrals for **all staff** (although many schools already do this, it is now required, and content must be updated);
- Providing flexibility to schools by repealing the specific investigative report format requirements, and repealing the ten-day evidence review and ten-day report review (instead requiring “a reasonable opportunity” to respond); and
- Allowing schools to conduct a Title IX process with a smaller team, more like the uniform complaint procedures, by repealing the requirement to have separate individuals serve as the Investigator, Decisionmaker, and Title IX Coordinator.

To address these Title IX changes, PCHS has updated our Title IX policy and is presenting it to the governance board for review.

Human Resources Activity

New Employees

Arce, Rosana	School Psychologist
Bassey, Musa	Social Science Teacher
Chastain, Katie	School Psychologist
Chon, Diana	Ed Tech Coordinator
Farrell, Tyler-position transfer	Admin, Attendance, Admissions & Compliance
Gonzalez, Juan "Johnny"	Intervention Counselor-Temp
Herron, Tiana	English Teacher
Ixquiac, Francisca	Database Manager
Kim, Diana	Admin
Mayhew, Nicole	Social Science Teacher
Meyers, Samuel	English Teacher
Mikkelson, Nels	English Teacher
Navarette, Ana	Spanish Teacher
Olugbala, Ahkim	Math Teacher
Ostrem, Harrison	English Teacher
Pryor Jr., Marc	Lifeguard
Rayner, Allison	Counselor
Rios, Rocio	Math Teacher
Rodman, Rene	Director of Development
Strohman, Jennifer	School Psychologist
Thompson, Victoria	Special Education Teacher

Lee, Chris	Math Teacher
Stirling, Christine	Health Office Assistant
Grant, Avery	Lifeguard
Zuniga, Genessis	Lifeguard
Traicos, Chloe	Substitute Teacher
Recalde, Jonathan	Tech I
Rick, Michele	English Teacher
Myers, Maurice	English Teacher

July/August 2024 Releases, Resignations & Leaves

Sitomer, Robert	Psychiatric Social Worker
Hornsby, Alexsys	Instructional Assistant
Adonna, Janelle	Instructional Assistant
Brown, Paul	Special Education Teacher
Recalde, Jonathan	Copy Clerk
Chris Lee	AP/Director of Academic Planning

Closed Session

Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957:

Respectfully Submitted,
 Martha Monahan, Ed.D.
 Director of Human Resources

PALISADES CHARTER HIGH SCHOOL

CLASS TITLE: Administrative Director/Asst. Principal – Counseling and Academic Planning

BASIC FUNCTION:

Under the direction of the Executive Director/Principal, the Director/Assistant Principal of Planning and Guidance works collaboratively with the principal in providing schoolwide leadership and promoting the success of all students. This position assumes leadership and responsibility for planning, organizing, directing the programs, activities, and operations of the Counseling and Academic Planning Department including its subdivisions such as the Counseling Office, College Center, and Career Center.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Plan, organize, and direct the programs, activities and operations of the Counseling and Academic Planning Department, as well as the alternative programs subdivisions such as Pali Academy, Virtual Academy, Credit Recovery and Independent Study, and manage intervention programs for the school

Direct the counseling office and the functions of the counseling office; supervise and evaluate the performance of assigned staff; interview and select employees and recommend transfers, reassignment, termination, and disciplinary action

Set and ensure compliance with standards/policies for teachers, counselors, and classified staff performance, including response times for student/parent inquiries, attendance procedures, meeting attendance, work hours, etc., for assigned departments and divisions

Design and coordinate master schedule and programming; direct, plan, and organize the issuance of transcripts; communicate and oversee communications with parents and mediate issues related to classroom instruction for assigned departments and create room assignments for faculty

Plan, organize, and direct communications and information to meet student needs and assure smooth and efficient Independent Study program operations; provide consultation and assistance to administrators and staff regarding the placement, education, and follow-up of students enrolled in the Independent Study program; follow up on individual cases, as needed

Maintain a variety of reports and files related to assigned activities. Maintain knowledge of current laws, regulations, and trends in the fields of counseling, guidance, planning and education; prepare comprehensive narrative and statistical reports; oversee counselor and SIS coordinator/SIS computer system for SST and 504s

Oversee the Work Experience Program in collaboration with faculty; and direct the college center and its staff to ensure proper support and guidance of matriculating students

Direct and support counseling staff, students, and teachers regarding grade appeals; plan, organize, and direct communications and information to meet student needs and ensure smooth and efficient academic counseling program operations; provide consultation and assistance to administrators and staff regarding the placement, education, and follow-up of students enrolled in PCHS programs; follow up on individual cases

Plan, conduct, and direct new student orientations in conjunction with the Attendance, Admissions, and Compliance administrator; support new students; provide technical expertise, information, and assistance to faculty and parents regarding assigned functions; assist in the formulation and development of policies, procedures, and programs to aide in the transition to high school

Coordinate and oversee Academic Decathlon

Communicate with administrators, personnel, and outside organizations to coordinate activities and programs, resolve issues and conflicts, and exchange information; communicate and maintain contacts with parents, district, and community agencies. Serve on the Long-Term Strategic Planning Committee. Represent administration on school/board committees

Communicates regularly and works collaboratively with Administrative Director of Academic Achievement and Administrative Director of Student Services in developing programs and interventions to serve all students.

Develop and prepare a preliminary budget for assigned offices and departments, including all relevant subdivisions; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations; control and direct the department budget

Attend and conduct a variety of meetings, as assigned; serve on assigned committees; serve as representative at local and State meetings, conferences, and workshops

Serves as the Section 504 administrator; providing support, training and consultation to staff coordinating Section 504 plans

Plan, organize, and direct Study Center operations, activities, and development functions in support of students; coordinate and direct operations and activities to provide students with equal access to educational opportunities

Evaluate certificated and classified staff as assigned

Supervise senior activities and coordinate meetings with the senior class moderator

Assists the Executive Director/Principal in carrying out other duties and responsibilities as directed.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Planning, organization and direction of the Counseling and Academic Planning Department and other assigned departments and all relevant subdivisions
- Applicable laws, codes, regulations, policies, and procedures related to Education in general and other assigned areas.
- Due process in terms of student/parent/teacher conflict resolution
- Policies, goals, and objectives of the Counseling and Academic Planning program
- Budget preparation and control
- Oral and written communication skills
- Principles and practices of administration, supervision, and training
- Interpersonal skills using tact, patience, and courtesy
- Understand and use methods of collecting and organizing data and information

ABILITY TO:

- Plan, organize, and direct the programs, activities, and operations of the Counseling and Academic Planning Department
- Assure compliance with applicable laws and regulations
- Assure fiscal stability of the Counseling and Academic Planning programs and all relevant subdivisions

- Provide instructional leadership
- Train and evaluate the performance of assigned certificated and classified staff
- Communicate effectively both orally and in writing
- Interpret, apply, and explain rules, regulations, policies, and procedures
- Establish and maintain cooperative and effective working relationships with others
- Operate a computer, assigned office equipment, and software programs
- Analyze situations accurately and adopt an effective course of action
- Meet schedules and timelines
- Work independently with little direction
- Plan and organize work
- Prepare comprehensive narrative and statistical reports
- Direct the maintenance of a variety of reports and files related to assigned activities
- Maintain knowledge of current laws, regulations, and trends in the fields of Counseling and Education
- Provide opportunities for staff to develop and use skills in collaboration, leadership, and shared responsibility
- Promote equity, fairness, and respect among all staff members
- Attend and participate in student, staff, and school related functions
- Supervise students and spectators at athletic events and/or extra-curricular activities
- Create and support a positive and productive school climate for students, staff, parents, and community members
- Build a sense of teamwork, maintain high standards, demonstrate a positive attitude, and be relentless in the pursuit of excellence
- Demonstrate skills in decision-making, problem-solving, and conflict management
- Establish and maintain effective and cooperative relationships with management, other employees and persons contacted through the course of work; serve as part of the PCHS management team, maintaining effective and productive relationships with team members
- Maintain confidentiality
- Be visible on campus before, during, and after school
- Provide administrative oversight and supervision at IEP team meetings, as assigned.
- Provide the first level of intervention in employee discipline
- Practice the proper professional use of email and other communications

EDUCATION AND EXPERIENCE:

LICENSES AND OTHER REQUIREMENTS:

- Valid California Administrative Services Credential
- Valid California Driver's License
- Valid Teaching and/or PPS Credential
- Master's Degree Required

EXPERIENCE:

Any combination equivalent to:

- Seven years of increasing responsibility in the administration of educational programs, including three years of teaching or working directly with students, preferably at the high school level
- Site leadership experience
- Work history demonstrating dependability, reliability, excellent attendance, and positive evaluations
- Training beyond credential requirement in curriculum, supervision, methods and materials, organization, and administration.
- Work history demonstrating dependability, reliability, excellent attendance, and positive evaluations

WORK ENVIRONMENT:

Employees regularly work in an indoor office environment, a classroom environment, and occasionally, an outdoor working environment, including exposure to seasonal heat and cold or adverse weather conditions. The employee will work under typical office conditions which are moderately quiet, but will encounter a loud, noise level both indoors and outdoors, occasionally. The employee is subject to constant interruptions.

MENTAL DEMANDS:

While performing the duties of this position, the employee may be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use advanced math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadlines; demonstrate judgment and professionalism when interacting with school administrators, managers, staff, vendors, students, the public, and others encountered in the course of work; establish and maintain cooperative relationships throughout the work environment. The employee must be able to work independently. The employee occasionally may deal with dissatisfied or quarrelsome individuals.

PHYSICAL DEMANDS:

The employee is regularly required to hear and speak to exchange information in a proficient manner; and taste and smell. While performing the duties of this job, the employee is regularly required to sit; stand and walk; hear and speak to exchange information in a proficient manner in person and by telephone; use hands and fingers to touch, handle, feel, grasp or operate standard office equipment including technology; and reach overhead, above the shoulders and horizontally. The employee is occasionally required to bend, stoop, kneel, crouch or crawl, climb and balance. The employee must occasionally lift and/or move up to 50 pounds or more. The employee must be able to operate a motor vehicle and drive from place to place. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must have hand-eye coordination, and be able to read printed material and computer or other technology screens.

OTHER CONDITIONS OF CONTINUED EMPLOYMENT:

Emergency Conditions: Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their supervisor or by law.

**PALISADES CHARTER HIGH SCHOOL
TITLE IX SEX-BASED NONDISCRIMINATION POLICY AND GRIEVANCE
PROCEDURES**

Dated: August 1, 2024

Purpose and Overview

Palisades Charter High School (“School”) does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, including in admission and employment, as required by Title IX of the Education Amendments of 1972 (“Title IX”), a federal law. Discrimination on the basis of sex is also a violation of California state laws and a violation of this Policy. School considers sex-based discrimination to be a major offense which can result in discipline of students and employees, including and up to expulsion of students and/or termination of employees.

This Title IX Sex-Based Nondiscrimination Policy and Grievance Procedures (“Policy”) provides a grievance process for the prompt and equitable resolution of complaints made by students, employees, or other individuals who are participating in or attempting to participate in the School’s education program or activity, or by the School’s Title IX Coordinator, alleging any action that would be prohibited by Title IX.

Discrimination on the basis of sex (also called sex-based discrimination or sex discrimination) under Title IX includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. Sex-based harassment is a form of sex discrimination prohibited by Title IX and means sexual harassment and other harassment on the basis of sex as defined in 34 C.F.R. § 106.2 and Section I of the Grievance Procedures below.

California Legal Requirements

Under California law, Education Code section 230, harassment and other discrimination on the basis of sex include, but are not limited to, the following: exclusion of a person or persons from participation in, denial of the benefits of, or subjection to harassment or other discrimination in, any academic, extracurricular, research, occupational training, or other program or activity; and exclusion from participation in, or denial of equivalent opportunity in, athletic programs. The full definition of discrimination and harassment based on sex from Education Code section 230 can be found here:

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=230.

The definitions of discrimination on the basis of sex under California law (state law) and under Title IX (federal law) overlap in some areas. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying based on gender, sex, gender identity or expression, or sexual orientation are eligible to be investigated pursuant to School’s Uniform Complaint Procedures pursuant to state law. However, complaints alleging conduct that constitutes sex discrimination under Title IX, including a complaint of retaliation interfering with any right or privilege secured by Title IX, are investigated under the Title IX Grievance Procedures set forth herein. School

prohibits retaliation, including peer retaliation, against anyone who files a discrimination complaint or any participant (or anyone who refuses to participate) in the complaint investigation process.

Sex Equity in Education Act Statement

Students have all the rights set forth in Education Code section 221.8 (as applicable to School's programs). This includes the right to fair and equitable treatment, the right to a school environment without discrimination on the basis of sex, and the right to be provided with an equitable opportunity to participate in all academic extracurricular activities. The description of all rights set forth in Education Code section 221.8 can be found here:

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=221.8.

For more information about Gender Equity/Title IX, please visit the following CDE website: <https://www.cde.ca.gov/re/di/eo/genequitytitleix.asp>.

Title IX Grievance Procedures for Sex Discrimination

I. Scope of Title IX

These Title IX grievance procedures apply only to *complaints* (defined in Section IV below) alleging *sex discrimination*, including *sex-based harassment*, in the School's education programs or activities.

Sex discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.

Sex-based harassment is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including:

1. *Quid pro quo harassment*, defined as an employee, agent, or other person authorized by School to provide an aid, benefit, or service under School's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct.
2. *Hostile environment harassment*, defined as unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from School's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - a. The degree to which the conduct affected the complainant's ability to access School's education program or activity;
 - b. The type, frequency, and duration of the conduct;
 - c. The parties' ages, roles within School's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;

- d. The location of the conduct and the context in which the conduct occurred; and
 - e. Any other sex-based harassment in School's education program or activity.
3. *Specific offenses*, including sexual assault, dating violence, domestic violence, or stalking as those terms are defined in 34 C.F.R. § 106.2.

II. Title IX Roles

School has designated the following individual as its Title IX Coordinator to coordinate School's compliance with Title IX, including coordination of the investigation and resolution of complaints of sex discrimination as outlined in this Policy:

Tammie Wilson
Assistant Principal/Director of Student Services
15777 Bowdoin St., Pacific Palisades, CA 90272
(310) 230-6623
twilson@palihigh.org

The Title IX Coordinator may designate other individual(s) to fulfill all or part of their duties, but the Title IX Coordinator identified above retains ultimate oversight to ensure School's consistent compliance with Title IX. The Title IX Coordinator is also responsible for monitoring School's education program or activity for barriers to reporting information about conduct that reasonably may constitute sex discrimination under Title IX, and taking steps reasonably calculated to address such barriers.

In addition to the Title IX Coordinator, the following Title IX roles are involved in the grievance process to address complaints:

- *Investigator*: The individual responsible for gathering all evidence related to the complaint.
- *Decisionmaker*: The individual responsible for evaluating evidence in order to determine whether sex discrimination occurred. The Decisionmaker may be the same person as the Title IX Coordinator and/or Investigator.
- *Title IX Appeals Officer*: If applicable, this individual is responsible for evaluating an appeal of a dismissal of a complaint or an appeal of the final determination. The Title IX Appeals Officer cannot be any individual involved in the dismissal of the complaint or the investigation of the complaint.

All Title IX roles (i.e., Title IX Coordinator(s) and any designee(s), Investigator(s), Decisionmaker(s), Appeals Officer(s), and any person who facilitates an informal resolution process), as well as all School employees, will receive annual training in accordance with Title IX requirements. Any person designated as a Title IX Coordinator, Investigator, Decisionmaker or Appeals Officer must not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

III. Reporting Information About Conduct that May Constitute Sex Discrimination

School requires all employees to notify the Title IX Coordinator when the employee has information about conduct that reasonably may constitute sex discrimination under Title IX. In

addition, any other individual (e.g., a student, volunteer, or parent/guardian of a student) should report conduct that reasonably may constitute sex discrimination directly to the Title IX Coordinator, or to any other available School employee who shall immediately inform the Title IX Coordinator. Reports of information can be made in person, by mail, by telephone, by electronic mail, or by any other means that result in the Title IX Coordinator receiving the information.

IV. Complaints of Sex Discrimination

A *complaint* is an oral or written request that School investigate and make a determination about alleged discrimination under Title IX. School encourages the use of the enclosed Title IX Complaint Form.

The following persons have a right to make a complaint of sex discrimination, requesting that the School investigate and make a determination about alleged discrimination under Title IX:

- A *complainant*, meaning a student, employee, or other person who was participating or attempting to participate in the School's education program or activity, who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX;
- The Title IX Coordinator after making the determination described in 34 C.F.R. § 106.44(f)(1)(v); or
- With respect to complaints of sex discrimination other than sex-based harassment, any student, employee, or any other person who was participating or attempting to participate in the School's education program or activity at the time of the alleged sex discrimination.

When a complaint is initiated, the person who is alleged to have violated the School's prohibition on sex discrimination is referred to as the *respondent*.

V. School's Initial Response to Conduct that May Constitute Sex Discrimination

When the Title IX Coordinator is notified of conduct that reasonably may constitute sex discrimination under Title IX, the Title IX Coordinator (or designee(s)) will take the following actions. These actions are taken regardless of whether a complaint is initiated:

1. Treat the complainant and respondent equitably.
2. Contact complainant to offer and coordinate *supportive measures*.
 - a. *Supportive measures* means individualized measures to protect the complainant's safety, and/or to restore or preserve access to their School education program or activity. Supportive measures are offered as appropriate, as reasonably available, and without unreasonably burdening a complainant or respondent. Supportive measures are not punitive or disciplinary. The School will not disclose information about supportive measures to persons other than the person to whom they apply, unless necessary, subject to the exceptions in 34 C.F.R. § 106.44(j)(1)-(5).
 - b. Supportive measures may include, but are not limited to: counseling; extensions of deadlines and other course-related adjustments; campus escort services; increased

security and monitoring of certain areas of the campus; restrictions on contact applied to one or more parties; administrative leave or leaves of absence; changes in class, work, or extracurricular or any other activity, regardless of whether there is or is not a comparable alternative; and training and education programs related to sex-based harassment.¹

- c. If a complaint has been initiated, the Title IX Coordinator will offer and coordinate supportive measures, as appropriate, for both complainant and respondent.
3. Determine whether there is a need for *emergency removal*.
 - a. *Emergency removal* allows the Title IX Coordinator to determine, based on the facts, that the respondent needs to be removed from the educational program or activity to prevent any further sex discrimination and/or maintain the safety of students, staff, or other persons. Emergency removal requires the Title IX Coordinator to:
 - i. Perform an individualized safety and risk analysis;
 - ii. Make a determination that there is an imminent and serious threat to the health or safety of a complainant or any students, employees, or other persons arising from the allegations of sex discrimination that justifies the removal; and
 - iii. Provide the respondent with notice and an opportunity to challenge the decision immediately following the removal.

If the respondent is a student, the School is subject to applicable laws and school policies regarding involuntary removals, suspensions, and expulsions, including laws regarding students with disabilities.²
 4. Notify the complainant, or if the complainant is unknown, the individual who reported the conduct, of the School’s grievance procedures and informal resolution process.
 5. Take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the School’s education program or activity.

If a complaint is made, the Title IX Coordinator will initiate the grievance procedures (or informal resolution process if available and appropriate and requested by all parties) and notify the respondent of the School’s grievance procedures and informal resolution process. If the complainant or respondent is a student with a disability, the Title IX Coordinator will consult with one or more of the student’s IEP team members to ensure compliance with the requirements of the Individuals with Disabilities Education Act (“IDEA”).

¹ The Title IX Coordinator is responsible for implementing the supportive measures. If a party believes that the supportive measures provided are inconsistent with the requirements under Title IX, or if circumstances change materially, the party may seek review of the supportive measures from an appropriate and impartial School employee designated by the Title IX Coordinator. The impartial employee must be someone other than the employee who made the challenged decision. The impartial employee shall have the authority to modify or reverse the decision.

² If the respondent is an employee, respondent may be placed on administrative leave during the complaint investigation without following the emergency removal process described above.

In the absence of a complaint or the withdrawal of any or all of the allegations in a complaint, and in the absence or termination of an informal resolution process, the Title IX Coordinator will determine whether it is appropriate to initiate a complaint of sex discrimination themselves based on the factors in 34 C.F.R. § 106.44(f)(1)(v). If the Title IX Coordinator themselves initiates a complaint, they will notify the complainant prior to doing so and appropriately address reasonable concerns about the complainant's safety or the safety of others, including by providing supportive measures.

VI. Evaluation of Complaint; Informal Resolution Process

If a complaint is made, the Title IX Coordinator will determine whether it raises allegations that fall within the definition of sex discrimination under Title IX.

School may consolidate multiple complaints where the allegations of sex discrimination arise out of the same facts or circumstances.

At any time after a complaint has been filed, but before reaching a determination regarding the allegation, the School may offer an *informal resolution process* (such as restorative justice or mediation) to the complainant and respondent.³ Participation in informal resolution is voluntary. Before initiation of an informal resolution process, School will provide written notice to the parties as required under 34 C.F.R. § 106.44(k)(3). The facilitator for the informal resolution process must not be the same person as the Investigator or the Decisionmaker.

VII. Dismissal of Complaint

Under certain circumstances, a complaint may be dismissed by the Title IX Coordinator. The Title IX Coordinator will endeavor to make this determination no more than **ten (10) school days** from the date the complaint is made. A complaint may be dismissed for any of the following reasons:

1. School is unable to identify the respondent after taking reasonable steps to do so;
2. The respondent is not participating in School's education program or activity and is not employed by School;
3. The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint under 34 CFR section 106.44(f)(1)(v), and School determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or
4. School determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Prior to dismissing the complaint under this paragraph, School must make reasonable efforts to clarify the allegations with the complainant.

Written Notice of Dismissal: If the Title IX Coordinator dismisses the complaint, they must notify the complainant of the basis for the dismissal and that the dismissal may be appealed in accordance with the procedures described in the "Appeals" section below. If the respondent was already

³ The informal resolution process is not available where the complainant alleges that an employee engaged in sex-based harassment of a student or when such process would conflict with federal, state, or local law.

notified of the allegations, the Title IX Coordinator must also promptly notify the respondent of the dismissal, the basis for the dismissal, and that the dismissal may be appealed.

Alternative Resolution Procedure: If the Title IX Coordinator determines another School procedure (e.g., Uniform Complaint Procedures) is the appropriate grievance procedure for the complainant's allegation(s), the written notice shall state School's intent to investigate the complaint through that grievance procedure.

VIII. Investigation and Written Decision

If the Title IX Coordinator does not dismiss the complaint, School will follow the below investigation process and issue a Written Decision. School will endeavor to complete its investigation and issue a Written Decision within **sixty (60) school days of receipt of the complaint**. The timelines provided herein may be extended by School for good cause and with notice to the parties stating the reason for the delay.

The School presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of the grievance process.

Throughout the below process, the School will take reasonable steps to protect the privacy of the parties and witnesses, so long as such steps do not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses, consult with their family members, confidential resources, or advisors, or otherwise prepare for or participate in the grievance process.

1. Send Written Notice of Complaint

The Title IX Coordinator must provide the parties (complainant and respondent) with a *Notice of Complaint*. The Title IX Coordinator will endeavor to provide this Notice within **ten (10) school days of receipt of the complaint**. The Notice shall include: (1) a copy of this Policy; (2) a description of the allegations potentially constituting sex discrimination with sufficient details known at the time, including, but not limited to, the identities of the parties, alleged conduct, and date(s) and location(s) of the alleged conduct; (3) a statement that retaliation is prohibited; (4) a statement that the parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an accurate description of the evidence; and (5) a statement that if the parties are provided a description of the evidence, the parties are entitled to an equal opportunity to access to the relevant and not otherwise impermissible evidence upon request.

2. Investigator Conducts Investigation

The Investigator will gather and review evidence related to the allegations. This can include, but is not limited to, interviewing parties or witnesses and assessing their credibility, as well as reviewing relevant evidence. The Investigator will exclude (i.e., will not access, consider, disclose, or otherwise use) impermissible evidence under 34 C.F.R. § 106.45(b)(7). The burden is on the School to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred. The Investigator will provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that is relevant and not otherwise impermissible.

3. Investigator Provides Parties Equal Opportunity to Review Gathered Evidence

The Investigator will provide both the complainant and respondent with an equal opportunity to review the relevant (and not otherwise impermissible) evidence, either by providing the evidence itself or a description of the evidence as described in 34 C.F.R. § 106.45(f)(4). The parties will have a period of at least **ten (10) calendar days** to review and respond to the evidence. The Investigator will remind the parties that any information about another party, witness, or other individual obtained solely through the grievance process is confidential and any unauthorized disclosures are prohibited.

4. Decisionmaker Issues Written Decision

The Decisionmaker will objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and will endeavor to issue the Written Decision within **sixty (60) school days from the receipt of the complaint**. If the Decisionmaker is not the same person as the Investigator, the Decisionmaker will, at this point in the process, be able to question parties and witnesses to adequately assess a party's or witness's credibility, to the extent credibility is both in dispute and relevant to evaluating one or more allegations of sex discrimination. Credibility determinations must not be based on a person's status as a complainant, respondent, or witness. The Decisionmaker will issue a Written Decision to both parties simultaneously. The Decisionmaker uses the "preponderance of evidence" standard (i.e., it is more likely than not that the respondent committed the alleged conduct). If the Decisionmaker is not persuaded under the applicable standard that sex discrimination occurred, whatever the quantity of the evidence is, the Decisionmaker must not determine that sex discrimination occurred. The Written Decision will include all of the following:

- a. The Decisionmaker's determination whether sex discrimination occurred under Title IX;
- b. The rationale for such determination; and
- c. The School's procedures and permissible bases for a party to appeal the decision.

5. Remedies

If School determines that sex discrimination occurred, School will provide remedies to the complainant and other persons whose equal access to School's education program or activity was limited or denied by the sex discrimination, as appropriate. This may include supportive measures. The Title IX Coordinator must also take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within School's education program or activity.

Remedies for sex-based harassment may also include, but are not limited to: transfer from a class; parent/student conference(s); positive behavior support; warnings; detention; and/or formal discipline, such as suspension and expulsion, including notification to complainant of any such disciplinary sanctions. When an employee is found to have committed sex-based harassment, School will take appropriate disciplinary action, up to and including termination, in accordance with School's policies and as permitted by law.

IX. Appeals

Either party may appeal School's Written Decision, or its dismissal of a complaint or any allegation in the complaint, within **five (5) calendar days of the decision**. An appeal may be made on any of the following grounds:

1. A procedural irregularity affected the outcome;
2. New evidence that would change the outcome and that was not reasonably available when the determination whether sex-based harassment occurred or dismissal was made; or
3. The Title IX Coordinator, Investigator, or Decisionmaker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that would change the outcome.

Upon receipt of an appeal, School will provide a written notification to the other party about the appeal that gives both parties a reasonable, equal opportunity to submit a written statement in support of/challenging the appeal.

The Title IX Appeals Officer (not Decisionmaker or Investigator) shall issue a written decision of appeal, including the rationale for the result, to both parties. The Title IX Appeals Officer will endeavor to issue their decision within **thirty (30) calendar days from the receipt of the appeal**.

X. Record Keeping

School will maintain the following records for a period of seven (7) years:

1. For each complaint of sex discrimination, records documenting the informal resolution process and/or investigation, and the resulting outcome;
2. For each notification the Title IX Coordinator receives of information about conduct that reasonably may constitute sex discrimination under Title IX, records documenting the actions the School took to meet its obligations under Section V of this Policy; and
3. All Title IX training materials.

XI. Updates

The Executive Director or designee may update, modify, or implement this policy in a manner to comply with applicable law.

Title IX Complaint Form

Instructions: This form can be completed to request that Palisades Charter High School (“School”) investigate and make a determination about alleged discrimination under Title IX. Please complete the information below. Should you need additional space or would like to provide documentation to support the allegations in the complaint, you can attach those to this complaint form. If you have any questions, please contact School’s Title IX Coordinator listed below.

Contact Information and Complainant’s (Victim) Information

Full Name of Person Filing the Complaint: _____
 Address: _____
 Phone: _____ Email: _____
 Complainant’s (Victim) Full Name (if different from above): _____

Respondent’s (Accused) Information

Respondent’s Full Name: _____
 Is the accused a School student? No Yes
 If yes, what is the student’s grade and relation to complainant: _____
 Is the accused a School staff member? No Yes
 If yes, what is the staff member’s relation to the complainant (e.g., teacher)? _____
 If no, what is the accused’s affiliation to School? _____

Details of Complaint

Date of the Alleged Incident(s): _____ Location of Alleged Incident(s): _____

Please describe the facts underlying your complaint. Provide details such as the names of those involved, the dates of the incident(s), whether witnesses were present and the names of any witnesses, etc. Please provide any details which you feel might be helpful to a complaint investigator.

Did the sex discrimination occur at School or during a School activity? If so, please describe:

Did this incident interfere with your ability to access or participate in School programs or activities? If so, please describe:

List the individuals involved in the relevant incident(s):

List any witnesses to the incident(s):

Acknowledgements

By submitting this form to the School Title IX Coordinator, I wish to initiate School's Title IX Grievance Procedures.

Signature of Complainant

Date

Once you have completed this form, please submit it to the Title IX Coordinator:

Tammie Wilson
Assistant Principal/Director of Student Services
15777 Bowdoin St., Pacific Palisades, CA 90272
(310) 230-6623
twilson@palihigh.org

Independent Consultant Agreement Between PALISADES CHARTER HIGH SCHOOL and RENE RODMAN

THIS AGREEMENT (“Agreement”) is made and entered into as of the date fully executed by and between the Palisades Charter High School (“PCHS”), a California Non-Profit Public Benefit Corporation and **RENE RODMAN** (hereinafter referred to as the “INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR”).

R E C I T A L S

WHEREAS, PCHS is a corporation, organized and operating exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, PCHS is authorized pursuant to its Articles of Incorporation and By-Laws to appoint and hire the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR to assist the Executive Director/Principal and to carry out the duties and functions of the position as directed by Palisades Charter High School; and

WHEREAS, PCHS desires to retain the services of the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR by way of this Agreement and the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR is qualified to perform such duties; and

WHEREAS, the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR and PCHS desire to formalize the employment relationship by way of this Agreement;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM.** PCHS hereby employs the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR from July 1, 2024 (the “Effective Date”) to June 30, 2025 according to the terms and conditions set forth prescribed by the Charter, or as specified herein. The time on this project will not be concurrent with other duties and will not be simultaneous.
2. **COMPENSATION.** For the duration of the contract, the INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR shall be paid at a monthly salary of \$10,416.67, to be paid within 30 days of receipt of invoice. The INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR is exempt from overtime law.
3. **DUTIES.** The INDEPENDENT DIRECTOR OF DEVELOPMENT CONTRACTOR shall be accountable for raising funds of \$500,000.00 towards the funding of PCHS annually. The funds shall not include funds raised by athletic teams or their respective organizations, Booster funds, or PTSA funds donations.
4. **TERMINATION OF AGREEMENT.** During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing two-weeks written notice to the other party.

5. ENTIRE AGREEMENT. This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
6. JURISDICTION. The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and constructed under, the laws of the State of California.
7. AMENDMENTS. No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing and signed by the authorized representative of both parties.
8. INTERPRETATION AND OPPORTUNITY TO COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.
9. SEVERABILITY. If any term, provision, condition or covenant of this Agreement shall to any extent be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
10. COUNTERPART EXECUTION. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
11. SIGNATURES. We affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

PALISADES CHARTER HIGH SCHOOL, a California Non-Profit Public Benefit Corporation
By:

Dr. Pamela Magee, Executive Director/Principal PCHS Date

Rene Rodman, Independent Director Of Development Contractor Date

Signature: *Pamela Magee*
Email: pmagee@palihigh.org

Signature: *Rene Rodman*
Rene Rodman (Jun 28, 2024 09:29 PDT)
Email: palihighgiving@gmail.com










Independent Contractor - Rene Rodman (2)

Final Audit Report

2024-06-28

Created:	2024-06-26
By:	Monique Parks (mparks@palihigh.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnR5chafAP-nukgFdm63zaqH6j2bjUaYS

"Independent Contractor - Rene Rodman (2)" History

-  Document created by Monique Parks (mparks@palihigh.org)
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Signature Date: 2024-06-28 - 2:37:36 AM GMT - Time Source: server- IP address: 108.255.8.204
-  Document emailed to palihighgiving@gmail.com for signature
2024-06-28 - 2:37:37 AM GMT
-  Email viewed by palihighgiving@gmail.com
2024-06-28 - 4:23:54 AM GMT- IP address: 172.117.240.215
-  Signer palihighgiving@gmail.com entered name at signing as Rene Rodman
2024-06-28 - 4:29:46 PM GMT- IP address: 172.117.240.215
-  Document e-signed by Rene Rodman (palihighgiving@gmail.com)
Signature Date: 2024-06-28 - 4:29:48 PM GMT - Time Source: server- IP address: 172.117.240.215
-  Agreement completed.
2024-06-28 - 4:29:48 PM GMT

Independent Consultant Agreement Between PALISADES CHARTER HIGH SCHOOL and ROBERT QUINN

THIS AGREEMENT (“Agreement”) is made and entered into as of the date fully executed by and between the Palisades Charter High School (“PCHS”), a California Non-Profit Public Benefit Corporation and ROBERT QUINN (hereinafter referred to as the “INDEPENDENT FINANCIAL CONSULTANT”).

R E C I T A L S

WHEREAS, PCHS is a corporation, organized and operating exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, PCHS is authorized pursuant to its Articles of Incorporation and By-Laws to appoint and hire the INDEPENDENT FINANCIAL CONSULTANT to assist the Executive Director and the Principal and to carry out the duties and functions of the position as directed by Palisades Charter High School; and

WHEREAS, PCHS desires to retain the services of the INDEPENDENT FINANCIAL CONSULTANT by way of this Agreement and the INDEPENDENT FINANCIAL CONSULTANT is qualified to perform such duties; and

WHEREAS, the INDEPENDENT FINANCIAL CONSULTANT and PCHS desire to formalize the employment relationship by way of this Agreement;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM.** PCHS hereby employs the INDEPENDENT FINANCIAL CONSULTANT from June 7, 2024 the “Effective Date”) through December 31,2024 according to the terms and conditions set forth prescribed by the Charter, or as specified herein.
2. **COMPENSATION.**
For the duration of the contract, the INDEPENDENT FINANCIAL CONSULTANT shall be billed at your regular hourly rate of \$150.00 per hour for in-person consultation and a rate of \$120.00 per hour for remote consultation not to exceed \$10,000.00, to be invoiced as work is completed.
3. **DUTIES.** The INDEPENDENT FINANCIAL CONSULTANT shall provide Financial consulting for Palisades Charter High School.
4. **TERMINATION OF AGREEMENT.** This Agreement may be terminated as a result of any of the following events: Mutual written agreement of the parties;
5. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this

Agreement which is not contained in this Agreement shall be valid or binding.

- 6. JURISDICTION. The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and constructed under, the laws of the State of California.
- 7. AMENDMENTS. No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing and signed by the authorized representative of both parties.
- 8. INTERPRETATION AND OPPORTUNITY TO COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.
- 9. SEVERABILITY. If any term, provision, condition or covenant of this Agreement shall to any extent be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 10. COUNTERPART EXECUTION. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 11. SIGNATURES. We affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

PALISADES CHARTER HIGH SCHOOL, a California Non-Profit Public Benefit Corporation
By:

Dr. Pamela Magee, Executive Director/Principal PCHS

Date

Robert Quinn, Independent Financial Consultant

Date



PALISADES

CHARTER HIGH SCHOOL

DIRECTOR OF HUMAN RESOURCES

COVER SHEET FOR LOCAL ASSIGNMENT OPTIONS

August 20, 2024

TOPIC/ AGENDA ITEM:

Authorization of Local Assignment Options for employees who are working outside of their primary credential area.

PERSONNEL INVOLVED:

Four PCHS Certificated Staff Members

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA. governing board approval is required annually. This is intended to guarantee transparency in assignments, as board agendas are public and accessible to parents and stakeholder groups.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will allow PCHS to maintain compliance with California Statewide Assignment Accountability System (CalSAAS) requirements.

OPTIONS OR SOLUTIONS:

The expectation is that the board approve the Local Assignment Option for the following certificated employees:

Christopher Laterzo
David Suarez

Phallinn Hill
Justin Knoll

DIRECTOR OF HUMAN RESOURCES' RECOMMENDATION:

The Director of Human Resources recommends that the Board approve the recommendation.

RECOMMENDED MOTION:

“To approve Local Assignment Option for certificated employees to work outside of their primary credential area.”

Martha Monahan, Ed.D.
Director of Human Resources



PALISADES

CHARTER HIGH SCHOOL

DIRECTOR OF HUMAN RESOURCES

COVER SHEET FOR APPROVAL OF CBO CONTRACT

August 20, 2024

TOPIC/ AGENDA ITEM:

Approval of contract for Chief Business Officer

PERSONNEL INVOLVED:

Chief Business Officer

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

Per the PCHS Charter, the Board of Trustees' roles and responsibilities includes approving contracts for top administrative positions.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

OPTIONS OR SOLUTIONS:

PCHS administration has selected Joseph Lin to fill the vacant Chief Business Officer position based on his experience and education.

DIRECTOR OF HUMAN RESOURCES' RECOMMENDATION:

The Director of Human Resources recommends that the Board approve the contract.

RECOMMENDED MOTION:

“To approve the contract for Joseph Lin as Chief Business Officer for PCHS.”

Martha Monahan, Ed.D.
Director of Human Resources



**Employment Agreement Between
PALISADES CHARTER HIGH SCHOOL and JOSEPH LIN**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date fully executed by and between the Board of Trustees (“Board”) of Palisades Charter High School (“PCHS”), a California Non-Profit Public Benefit Corporation and JOSEPH LIN (hereinafter referred to as the “CHIEF BUSINESS OFFICER”).

R E C I T A L S

WHEREAS, PCHS is a corporation, organized and operating exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, PCHS is authorized pursuant to its Articles of Incorporation and By-Laws to appoint and hire the CHIEF BUSINESS OFFICER to assist the Executive Director/Principal and to carry out the duties and functions of the position as directed by the Executive Director/Principal and/or the Board; and

WHEREAS, PCHS desires to retain the services of the CHIEF BUSINESS OFFICER by way of this Agreement and the CHIEF BUSINESS OFFICER is qualified to perform such duties; and

WHEREAS, the CHIEF BUSINESS OFFICER and PCHS desire to formalize the employment relationship by way of this Agreement;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto agree as follows:

AGREEMENT

1. **TERM.** PCHS hereby employs the CHIEF BUSINESS OFFICER from August 20, 2024 to June 30, 2025, according to the terms and conditions set forth in the Charter, or as specified herein. In the event of a conflict between the provisions of this agreement and the charter, the provisions of this agreement shall prevail.

2. **COMPENSATION.**
 - a. For the 2024-2025 school year, the CHIEF BUSINESS OFFICER shall receive the pro-rated annual salary of Step 5, \$161,587.03 , for a work period of August 20th, 2024, to June 30, 2025. Payments shall be made monthly and are subject to all regular withholdings.
 - b. The CHIEF BUSINESS OFFICER is exempt from overtime law

3. **BENEFITS.** At PCHS's expense, the CHIEF BUSINESS OFFICER shall be afforded the health and welfare benefits of employment listed in the attached Benefit Description (Attachment A).

4. **DUTIES.** The CHIEF BUSINESS OFFICER shall perform the duties of CHIEF BUSINESS OFFICER as directed by the Executive Director/Principal, the Articles of Incorporation and By-Laws, prescribed by the Charter, or as specified in the attached job description. This description and the job duties for the CHIEF BUSINESS OFFICER may be altered from time to time by the Board.

5. **WORK YEAR.** The CHIEF BUSINESS OFFICER shall be required to work throughout the calendar year in accordance with the School Calendar and basis schedule attached to and incorporated into this Agreement as Attachment A. The work year will be two hundred and forty one (241) paid days, two hundred and twenty eight (228) work days. and shall be broken down as follows: The: CHIEF BUSINESS OFFICER (229) shall be entitled to the thirteen (13) holidays on the PCHS annual calendar; 2) shall work two hundred twenty eight (228) work days, as defined above, which shall include the one hundred eighty (180) days of the work year for PCHS teachers unless a special exception is approved by the Executive Director; and 3) The remaining forty eight (48) workdays, and the twenty (20) non-workdays, shall be scheduled in advance and approved by the Executive Director.

6. **EVALUATION.** The CHIEF BUSINESS OFFICER should meet regularly with his/her supervisor, and should receive ongoing performance feedback. In addition, more formal performance evaluations will be conducted annually on or before June 1, 2025. The frequency of performance evaluations may vary depending upon length of service, job position, past performance, changes in job duties, or recurring performance problems. A copy of the written evaluation shall be delivered to the CHIEF BUSINESS OFFICER and he/she shall have the right to make an oral or written response to the evaluation. Failure to evaluate the Employee shall not prevent PCHS from releasing the Employee in accordance with this Agreement.

7. **EXPENSE REIMBURSEMENT.** PCHS shall reimburse the CHIEF BUSINESS

OFFICER for all documented actual and necessary expenses personally incurred by him/her within the scope of his/her employment, subject to Board approval, in accordance with applicable PCHS policy and authorization.

8. TERMINATION OF AGREEMENT. This Agreement may be terminated prior to the end of its term as a result of any of the following events:
- a. mutual written agreement of the parties;
 - b. retirement, legal incapacity or death of the CHIEF BUSINESS OFFICER
 - c. Charter revocation;
 - d. early termination of at-will employment by PCHS without cause, in which event a gross taxable sum equivalent to twelve (12) weeks of salary (subject to all regular withholding) and benefits shall be paid to the CHIEF BUSINESS OFFICER as severance;
 - e. discharge from at-will employment without severance, for cause.

Acceptance by the CHIEF BUSINESS OFFICER of the severance payment pursuant to Section 8(d) shall constitute the sole amount owing and paid in the event of termination of this agreement without cause.

The bases for discharge for cause may include but are not limited to conduct such as neglect of duty, incompetence, breach of contract, dishonesty, disclosure of confidential information, unprofessional conduct, insubordination, violation of law or conviction of any felony or other criminal offense, or any failure of good conduct that might be likely to affect PCHS negatively.

Prior to discharge for cause, the CHIEF BUSINESS OFFICER shall be provided with a statement of charges and given an opportunity to respond orally or in writing to such charges. The CHIEF BUSINESS OFFICER shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. If the CHIEF BUSINESS OFFICER chooses to be accompanied by legal counsel at such meeting, the CHIEF BUSINESS OFFICER shall bear any cost therein involved. The CHIEF BUSINESS OFFICER shall be provided a written decision setting forth the decision of the Board. The decision of the Board shall be final and this Agreement will terminate as of the date of that decision.

During the pendency of disciplinary proceedings, the Board reserves the right to place the CHIEF BUSINESS OFFICER on paid administrative leave.

Upon termination for cause, the CHIEF BUSINESS OFFICER shall receive his/her proportionate compensation to the effective date of termination, along with his/her rights to other benefits as governed by any applicable plans, programs or policies such as health benefits, etc.

The termination for cause provisions of this Section shall not be construed as an agreement to terminate employment only for cause, but rather are intended to provide a

mechanism for termination from employment without the payment of severance provided in Section 8(d).

In the event of Charter revocation, all contractual obligations under this Agreement cease immediately upon the effective date of revocation.

Unless the agreement is terminated prior to the end of its term pursuant to this Section or the term is extended in writing in accordance with Section 12, the employment of the CHIEF BUSINESS OFFICER will terminate at the end of the term of the agreement and no additional notice is required

9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement and understanding between the parties related to the employment of the CHIEF BUSINESS OFFICER by PCHS, and it supersedes and replaces any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof. No other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement, whether oral or written, express or implied, shall be valid or binding.
10. WAIVER. Either party to this Agreement may specifically and expressly waive, in writing, compliance or any breach by the other party with any term, condition or requirements set forth in this Agreement. Any such waiver, however, shall not constitute a further or continuing waiver of the same requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.
11. JURISDICTION. The parties hereby understand and agree that this Agreement, including the attachments hereto, has been negotiated and executed in the State of California and shall be governed by, and constructed under, the laws of the State of California.
12. AMENDMENTS. No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing and signed by the authorized representative of both parties.
13. ARBITRATION OF DISPUTES. The parties agree that any dispute regarding the application, interpretation or breach of this Agreement will be subject to final and binding arbitration. Attorney's fees, costs and damages (where appropriate) shall be awarded to the prevailing party in any dispute, and any resolution, opinion or order of the Arbitrator may be entered as a judgment of the Superior Court.
14. INTERPRETATION AND OPPORTUNITY TO COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.
15. SEVERABILITY. If any term, provision, condition or covenant of this Agreement shall

to any extent be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.

- 16. COUNTERPART EXECUTION. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 17. SIGNATURES. We affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

PALISADES CHARTER HIGH SCHOOL, a California Non-Profit Public Benefit Corporation

By: Pamela Magee  7/22/2024
Executive Director/Principal, PCHS Signature Date

Joseph Lin  7/22/2024
Chief Business Officer Signature Date

**ATTACHMENT A:
BENEFIT DESCRIPTION**

1. The CHIEF BUSINESS OFFICER is entitled to participate in PERS or STRS, in accordance with their requirements.
2. The is entitled to participate in PCHS provided health and welfare benefits including but not limited to medical, dental, vision and life insurance. In addition, CHIEF BUSINESS OFFICER has the opportunity to enroll in other health and welfare benefits including but not limited to additional life insurance, pre-tax savings programs, 403(B), discount programs, etc. PCHS reserves the right to change benefits providers or packages as necessary, while still ensuring compliance with the employee benefits section of the Palisades Charter High School Charter.
3. The CHIEF BUSINESS OFFICER is entitled to leaves of absence in accordance with applicable Federal and State law, including but not limited to Family Medical Leave Act (FMLA), State Disability Insurance (SDI), Paid Family Leave (PFL), Pregnancy Disability Leave (PDL), etc.
4. For the period of August 20th, 2024 to June 30, 2025 the CHIEF BUSINESS OFFICER is entitled to thirteen (12) Paid Holidays in keeping with the adopted annual school calendar. During the 2024-2025 school year, these dates include the following twelve (12) holidays. See school calendar for observance dates:

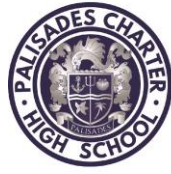
July 4	Independence Day
August 30	CA Admission Day
September 2	Labor Day
November 10	Veteran’s Day
November 28	Thanksgiving Day
November 29	Friday after Thanksgiving
December 24	Christmas Eve
December 25	Christmas Day
January 1	New Year’s Day
January 20	Martin Luther King Jr. Day
February 17	President’s Day
May 26	Memorial Day
June 19	National Independence Day

5. Unused Holidays must be used on the day assigned, will not roll over, and will not be paid out at contract termination.
6. For the period of August 20th, 2024 to June 30, 2025 the CHIEF BUSINESS OFFICER is entitled to 11 paid sick/illness days. Unused Paid Sick days will roll over as outlined by STRS and PERS, but will not be paid out at contract termination.

Coversheet

Director of Operations Report

Section: II. Organizational Reports
Item: G. Director of Operations Report
Purpose: FYI
Submitted by:
Related Material: Operations Board Report 08_20_2024 .pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Board of Trustees Meeting Operations Report August 2024

Rafael Negroe

Director of Operations & Facilities

Executive Summary

All departments and vendor-partners are fully operating. I am currently managing relationships and performance from ATS, St. Moritz, and KBM.

A facilities management software has been implemented and all modules are in operation: Work order request module currently being used for all requests. The transition was almost seamless. Subsequent meeting and trainings are schedule with FMX for further understanding and utilization by facilities teams.

Summer projects completed: power wash all gum off floors in the café seating area, wash all walls free of dust and spiderwebs, warehouse was cleaned and organized,

Permits & Setups:

- Permit Revenue May 2024 through July 2024= \$234,094.07
- Permits – Solidified for the upcoming School Year.
- Banners – Banner demand continues to be strong – a steady and solid source of passive income.
- Filming in May 2024
 - Bam Productions (May 5th and 6th)
 - Pedantic Duck (May 24th, 25th, 26th and 27th)
- Filming in June 2024
 - Night Media (June 13th)
- Filming in July 2024
 - Bison Productions (July 7th)
 - Pentland Group Holdings Limited (July 12th)
 - RD Media House (July 20th)
- Summer Permitters
 - Iverbe Day and Sports Camp
 - Adderley School

MGAC/Pool:

- HVAC work completed and ongoing
- Staff Training and drills completed



PALISADES CHARTER HIGH SCHOOL

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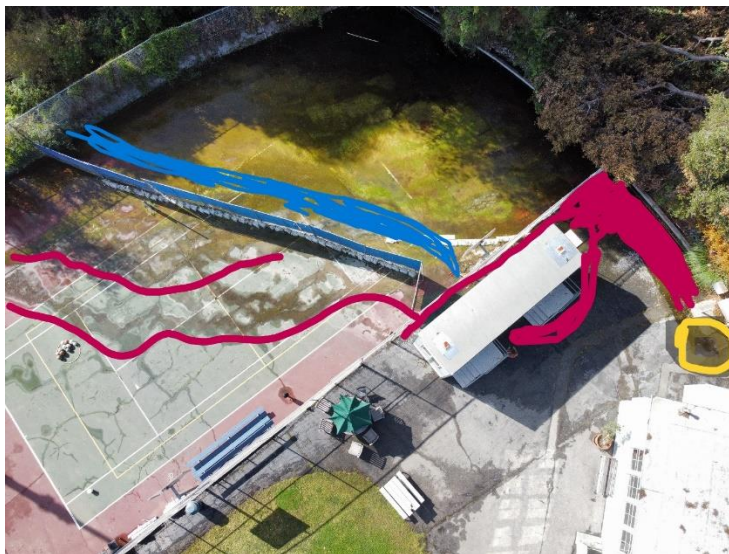
- All summer planned repairs completed – new planned repairs planned to be completed in the next quarter, including Deck-repair work
- Team Certifications completed and on target
- Increased participation in lap swim reservations

Transportation/Buses:

- New boarding and disembarking procedures are in place
- Transportation Registration processes review – identified opportunities and will be considered next year:
 - FAST registration process and prerequisites
 - Scholarship award process will be reviewed and approved by all earlier than May
- Student registration process online will be revised
- Currently I am evaluating use/participation for the 6:00 pm route – low participation was observed
- Students are now using a RFID card to board the bus
- All buses are trackable on our website, including the ADA transportation vehicle

Facilities/Projects:

- FMX is in use for all work requests
- Example reports available from the work request module are below. My goal is to collect data to report need and increase efficiencies.
-
- Pali Academy water run-off current action in partnership with LAUSD CMP Maria Thorpe and Eddie Rivera. LAUSD anticipates starting repair and remodel work in November 2024
- LAUSD will be creating a natural environment to allow the natural water flow to occur in a controlled environment
- *Below is an aerial shot of PA condition via drone. Below is edited photo with color highlights:*



- Blue colored line original fencing position and current position due to overflow and uncontrolled damage and growth



PALISADES

CHARTER HIGH SCHOOL

Empowering Educational Excellence.

- Yellow circle indicates where sump pump is located. LAUSD CPM dispatched a LAUSD plumber and electrician to confirm sump pump was operating normal. Sump pump is operating normally. Current sump pump was replaced
- Red colored areas nearest sump pump (yellow circle) depicts new constant flow area. We are attempting to detect source with the help a vendor
- Red line depicts new water and growth path



PALISADES CHARTER HIGH SCHOOL

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REPORT SAMPLE

Team Performance

Team	100%
100%	100%
100%	100%
100%	100%
100%	100%
100%	100%

Total Labor Hours
14,25

Total Labor Cost: \$1000

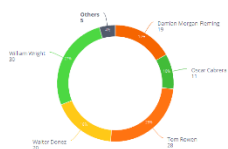
Average Response Time (Days)
0.77

Average Resolution Time (Days): 1.81

Requests by Status



Approved Requests by User



Requests by User

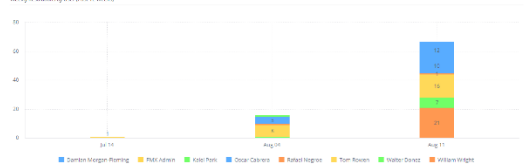
Labor Hours by User



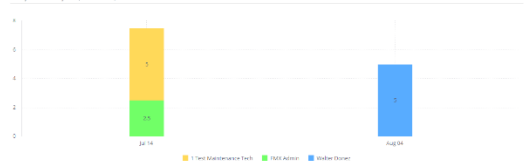
Labor Hours by Building



Weekly Transactions by User (Over 12 Weeks)



Weekly Labor Hours by User (Over 12 Weeks)



Labor Details

Module	User	Request	Building %
Facilities Help Request	1 Tom Rosen	1007706 - Building 1 - please open	C Building
	1 Dorcas Daniels	1007706 - Building 1 - please open	C Building
	1 Alex Van Nieuwen	1007707 - 1007707 - please open	C Building
	1 Alex Van Nieuwen	1007708 - 1007708 - please open	C Building
	1 Alex Van Nieuwen	1007709 - 1007709 - please open	C Building
	1 Alex Van Nieuwen	1007710 - 1007710 - please open	C Building
	1 Alex Van Nieuwen	1007711 - 1007711 - please open	C Building
	1 Alex Van Nieuwen	1007712 - 1007712 - please open	C Building
	1 Alex Van Nieuwen	1007713 - 1007713 - please open	C Building
	1 Alex Van Nieuwen	1007714 - 1007714 - please open	C Building
Request/Service Details	1 Dorcas Daniels	1007715 - 1007715 - please open	C Building
	1 Dorcas Daniels	1007716 - 1007716 - please open	C Building
	1 Dorcas Daniels	1007717 - 1007717 - please open	C Building
	1 Dorcas Daniels	1007718 - 1007718 - please open	C Building
	1 Dorcas Daniels	1007719 - 1007719 - please open	C Building
	1 Dorcas Daniels	1007720 - 1007720 - please open	C Building
	1 Dorcas Daniels	1007721 - 1007721 - please open	C Building
	1 Dorcas Daniels	1007722 - 1007722 - please open	C Building
	1 Dorcas Daniels	1007723 - 1007723 - please open	C Building
	1 Dorcas Daniels	1007724 - 1007724 - please open	C Building

Request/Service Details

Module	User	Request
Facilities Help Request	1 Dorcas Daniels	1007725 - 1007725 - please open
	1 Dorcas Daniels	1007726 - 1007726 - please open
	1 Dorcas Daniels	1007727 - 1007727 - please open
	1 Dorcas Daniels	1007728 - 1007728 - please open
	1 Dorcas Daniels	1007729 - 1007729 - please open
	1 Dorcas Daniels	1007730 - 1007730 - please open
	1 Dorcas Daniels	1007731 - 1007731 - please open
	1 Dorcas Daniels	1007732 - 1007732 - please open
	1 Dorcas Daniels	1007733 - 1007733 - please open
	1 Dorcas Daniels	1007734 - 1007734 - please open

Coversheet

Director of Information Technology Report

Section: II. Organizational Reports
Item: H. Director of Information Technology Report
Purpose: FYI
Submitted by:
Related Material: Information Technology Board Report 08_20_2024.pdf



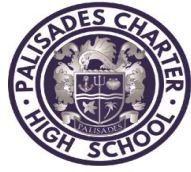
Board of Trustees Meeting – Information Technology Report August 20, 2024

- Final grades, transcripts, and summer school remote support were provided by technology staff throughout the summer.
- The Pali High Booster Club project to replace the screen and projector in Mercer Hall completed and the new system is incredible! The day after the install finished, we hosted our annual Culture Chat during Freshman Orientation using the new equipment. Thank you, Boosters!!
- The Gym sound system project has also completed. We still need to have a training with the AD and PE teachers to show how to use the system. The new addition will enhance the PE classroom, reduce IT workloads, and add value to athletic and special events.
- The new Infinite Campus module “Workflow” has been largely implemented for Hall Pass and Attendance use, with thanks to new Database Manager Francisa Ixquiac! We are fine tuning and creating training materials before it goes live in the coming weeks. The system has replaced e-Hall pass and the Swipe-K12 systems.
- The erate subsidized wireless upgrade project has completed and is now in debug/support mode. Now that the campus under full load, we are experiencing issues that are impacting the stability of the network. Our engineers are working to identify and resolve the issues as quickly as possible.
- The Technology Department welcomes its newest members, Jonathan Recalde, who filled a long open position. We are now seeking a new copy clerk to round out the team.
- All classroom technologies were reset as part of Fall Prep.
- The Technology Team and Tech Coach extraordinaire Steve Burr provided a great training on the first day back with teachers on how to setup the Infinite Campus and Schoology gradebooks.
- The first days of school were dedicated to device distribution for 9th grade and then 10th-12th grade students. Device support will be ongoing as tech processes the late arriving new student devices and replaces all current freshman devices.
 - Student device order process will be reviewed to see if it can better align with traditional purchasing windows instead of our annual budget process.
 - Additional staff are needed at the start of the year if devices need to be distributed in a more efficient manner.
 - Device distribution has gone down from a historical 4 weeks to two weeks in 23-24, to ~5 days in 24-25. Many teachers want students to be equipped with devices on day 1.
- The team has received 3000 emails and 288 tickets in the last 7 days and is working as quickly as possible to return and close every single one. Due to student device distribution, the team is largely unavailable for any non-emergency need during the normal school day.

Coversheet

Executive Director/Principal (EDP) Report

Section: II. Organizational Reports
Item: L. Executive Director/Principal (EDP) Report
Purpose: FYI
Submitted by:
Related Material: EDP Board Report 08_20_2024.pdf
Class of 2024 Matriculation Data.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Executive Director/Principal Report Board of Trustees Meeting August 20, 2024

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide goals: Academic Achievement, Communication, Diversity, Student Socioemotional Well-being, and Health

2024-2025 Back to School Preparation

Summer at PCHS summer was filled with opportunities for students to complete course work for enrichment as well as clear credits through summer school, participate in enrichment programs such as Dolphin Leadership Academy, and prepare for the fall through camps and clinics.

The new school year opened with a variety of informational meetings for families, students, faculty and staff:

- [Back to School Webinar](#) with [Q&A](#) August 6
- New Student Orientations hosted by Link Crew August 7, 8
- Back to School Professional Development Days August 12, 13
- New Parent Breakfast August 17
- PTSA “Meet the Administration” August 22

Professional Development Sessions for faculty and staff covered a range of topics:

- Implicit Bias Awareness
- Office of Civil Rights Regulations related to Section 504 and Special Education presented by Lisa A. Corr from YM&C
- Infinite Campus Setup
- Performance Matters – Assessments and achievement data
- Handbook & Policies/Intro to Infinite Campus Hall Pass
- First Day Instructions for Attendance, Sign In & Facilities
- Technology Tips & Tricks - ParentSquare, Schoology, Infinite Campus

In addition to schoolwide training, many departments held specialized, PLC-specific training and workshops. Highlights include the **English Department’s Culturally Responsive Pedagogy training** and the **Special Education Department’s Crisis Prevention & Intervention workshops** that included the deans, security team, and administrators.

Looking Ahead:

Back to School Night – Thursday, September 12

Friday, September 13 follows a Minimum Day Schedule

2024-2025 Important Attendance and Admissions Dates

- **Prospective Family Tours – Register on GoFan site**
 September 16, 27
 October 8, 15, 24
 November 1,8, 14
 December 2

- **Admissions dates and deadlines**
 September 30 Lotterease applications open 8:00am
 December 2 Lotterease applications close 4:00pm
 December 3 Late applications open 8:00am
 January 13 Lottery runs/Notification of acceptance and waitlist
 January 17 Returning student online registration (OLR) opens
 January 27 Deadline to accept a seat 4:00pm
 February 10 Deadline to complete OLR
 March 7 Deadline to complete returning student OLR
 August 6 New Student Orientation Day 1
 August 7 New Student Orientation Day 2
August 13 First Day of the 2025-2026 School Year

2024-2025 Enrollment as of 8.16.2024

Grade 9	749
Grade 10	727
Grade 11	729
<u>Grade 12</u>	<u>760</u>
Total	2965

Special Education Study with the Fiscal Crisis and Management Assistance Team (FCMAT) – Updated from June 2024

PCHS has received the final report from FCMAT (Executive Summary provided June 2024). Dr. Carolynne Benot from the FCMAT team will present the highlights of the report to the Board of Trustees at the August 20, 2024, meeting. The report will be posted on the FCMAT site on August 21, 2024. PCHS will use the recommendations in the report to inform our work moving forward. PCHS has already incorporated recommendations from the study by adding an additional School Psychologist to address the expanding needs at PCHS. The department is also applying recommendations to determine cost savings in the department while ensuring compliance and appropriate service for students.

The Fiscal Crisis and Management Assistance Team (FCMAT) is a state agency that was established in 1992 as a service to assist California’s local K-14 educational agencies in complying with fiscal accountability standards. FCMAT provides both management assistance and fiscal crisis prevention. At the school’s request, PCHS entered into a management assistance agreement with FCMAT to review the Special Education program in the following areas:

- The implementation of student success teams, response to intervention and multitiered system of supports.
- The organizational structure and staffing of the special education program for our school.
- The staffing for paraeducators, special education teachers and related service providers.
- The identification rate for special education compared to the county and statewide averages.
- The school's continuum of special education and related services for students.
- The school's professional development/training program as it relates to special education.
- The costs of due process, mediations, and settlements for the past three years.
- The school's general fund contribution to special education.

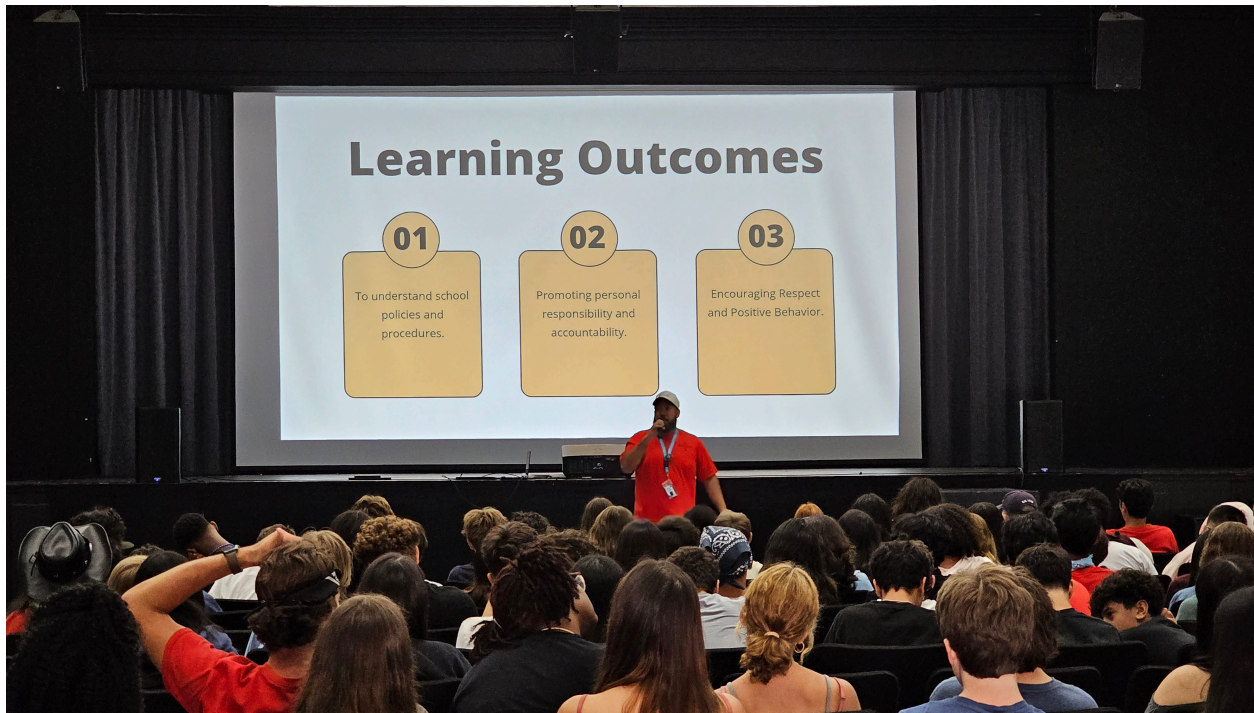
FCMAT reviewed documents and data. Special education teachers, related service providers, and other school staff were selected for interviews. From the interviews, and school data and documents, FCMAT has developed findings and recommendations.

New screen and projector in Mercer Hall - Thank you to our Booster Club!

Director of Technology Jeff Roepel shared the following photos taken during New Student Orientation, the very first event to occur in Mercer Hall which used the wonderful new screen and projector that the Pali Boosters generously paid for. These photos were taken on Thursday, August 8th, the day after the installation completed. The event is Freshman Orientation, and the activity is the Culture Chat, led by Assistant Principal Adam Licea, with support from Faculty member and Dean, Perisha Bellinger.

Beyond the classroom, the system will be used during staff functions, special events, and as a visual aid when we showcase the campus during prospective family tours.







Class of 2024 Matriculation Data

AMDA College of the Performing Arts	Kenyon College	Syracuse University (4)
American Career College-Los Angeles	Kyoto Seika University	Tennessee State University
Anglo-American University in Prague	Lewis & Clark College (2)	Texas Christian University (2)
Arizona State University-Tempe (6)	Long Beach City College	The George Washington University (2)
Avila University	Los Angeles City College	The New School (7)
Biola University (2)	Los Angeles Pierce College (3)	The University of British Columbia
Boston University	Los Angeles Southwest College	The University of Texas at Austin
Bradley University	Los Angeles Trade Technical College (6)	Trinity College Dublin
Brandeis University	Los Angeles Valley College (2)	Tufts University
Brigham Young University-Provo	Louisiana State University (2)	Tulane University of Louisiana (7)
Bucknell University	Loyola Marymount University (13)	University of Arizona (6)
Cal Poly (6)	Loyola University New Orleans (2)	UC-Berkeley (18)
California Institute of the Arts (2)	Macalester College (2)	UC-Davis (11)
Cal Poly-Humboldt	Marist College	UC-Irvine (5)
Cal Poly-Pomona (6)	Massachusetts Institute of Technology	UC-Los Angeles (15)
California State University-Fresno	Moorpark College (2)	UC-Merced (2)
California State University-Fullerton (4)	Morehouse College	UC-Riverside (16)
California State University-Long Beach (6)	Morgan State University (6)	UC-San Diego (7)
California State University-Los Angeles (2)	Mount Saint Mary's University	UC-Santa Barbara (21)
California State University-Monterey Bay (2)	New Mexico Military Institute	UC-Santa Cruz (13)
California State University-Northridge (20)	New York University (6)	University of Chicago
California State University-Sacramento (2)	Northeastern University (5)	University of Colorado Boulder (13)
California State University-San Bernardino	Northwestern (2)	University of Denver (2)
California State University-San Marcos	Oakland University	University of Hawaii at Manoa
Chapman University	Oberlin College	University of Iowa
Colby College	Occidental College	University of La Verne
College of Southern Nevada	Otis College of Art and Design	University of Massachusetts-Amherst
Colorado State University-Fort Collins	Pasadena City College	University of Miami (3)
Cornell University (2)	Pepperdine University (3)	University of Michigan-Ann Arbor (2)
Creighton University	Pratt Institute-Main (3)	University of Minnesota-Twin Cities
Culinary Institute of America	Princeton University	University of Oregon (10)
DePaul University	Purdue University-Main Campus (2)	University of Oxford
Durham University	Rome City Institute	University of Pennsylvania (2)
El Camino Community College (4)	Royal Academy of Dramatic Art	University of Portland
Emerson College	San Diego State University (13)	University of Southern California (11)
Endicott College	San Francisco State University (3)	University of Texas - Austin (3)
Fashion Institute of Technology (2)	San Jose State University	University of the Pacific
Fordham University	Santa Barbara City College (19)	University of Utah (2)
Georgetown University	Santa Clara University (3)	University of Vermont (2)
Glendale Community College (2)	Santa Monica College (209)	University of Washington-Seattle Campus (4)
Hampton University	Sarah Lawrence College	University of Wisconsin-Madison (9)
Hawaii Pacific University	Savannah College of Art and Design - Atlanta (2)	Utah Valley University
Hofstra University	School of the Art Institute, Chicago (3)	US Naval Academy
Indiana University-Bloomington (10)	Scripps College	Virginia State University (3)
Johnson & Wales University-Providence	Siena International Studies Program	Wake Forest University
Kent State University at Kent	Sigmund Freud University	Wellesley College (2)
	Simmons University	West Los Angeles College (6)
	Skidmore College (2)	Wheaton College - Massachusetts
	Southern Illinois University-Carbondale	Willamette University
	Southern Methodist University (2)	Williams College
	Stanford University	

Coversheet

Independent Study Contract

Section: VI. Academic Excellence
Item: A. Independent Study Contract
Purpose: Vote
Submitted by:
Related Material: PCHS_Independent_Study_Board_Policy_08_2024 .pdf
2024-25 Virtual Academy Contract.pdf
Motion_Independent Studies 08_20_2024.pdf



Revision Date:
August 20, 2024

INDEPENDENT STUDY POLICY

Palisades Charter High School (the “Charter School”) may offer independent study to meet the short or long-term educational needs of pupils enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully.

Participation in independent study shall be limited to staffing capacity and shall be maintained to be lower than 20% of the overall attendance of PCHS. Should interest in independent study exceed capacity, participation shall be determined by public random drawing. Priority for independent study shall be provided to those students with written documentation from a physician that student is unable to attend that states that a student cannot safely attend school in-person even with appropriate safety measures as required by the local, state, and federal departments of health.

The following written policies have been adopted by the Palisades Charter High School Board of Directors for implementation at Charter School:

1. For pupils in all grade levels and programs offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be five (5) school days.
2. The Executive Director/Principal or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any pupil fails to complete four (4) assignments in any course in which the pupil is enrolled.
 - b. In the event pupil’s educational progress falls below satisfactory levels which is indicated by failing to earn a passing grade in any course in which the pupil is enrolled and/or as determined by the assigned supervising teacher which considers ALL of the following indicators:
 - The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - Learning required concepts, as determined by the supervising teacher.
 - Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.



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3. The Charter School shall provide content aligned to grade level standards that is substantially equivalent to in-person instruction. This shall include access to all courses offered by the Charter School for graduation and approved by the UC or CSU as credible under the A-G admissions criteria.
4. The Charter School has adopted tiered reengagement strategies* for the following pupils:
 - a. All pupils who are not generating attendance for more than 10% of required minimum instructional time over four continuous weeks of the Charter School's approved instructional calendar;
 - b. Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span; or
 - c. Pupils who are in violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following:

- a. Verification of current contact information for each enrolled pupil;
 - b. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation;
 - c. Outreach from the Charter School to determine pupil needs including connection with health and social services as necessary;
 - d. When the evaluation described above under paragraph 2 is triggered to consider whether remaining in independent study is in the best interest of the pupil, a pupil-parent-educator conference shall be required to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being. This conference shall be a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.
5. The following plan shall be in place in accordance with Education Code Section 51747(e) for synchronous instruction*:
 - a. For pupils in grades 9-12, inclusive, the plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record shall be as follows: PCHS teachers will offer virtual and/or in-person office hours two days weekly along with a once weekly virtual and/or in-person instructional seminar.
 6. The following plan* shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: Within five instructional days of receipt of a communication from a family of their desire to transition their pupil to in-person instruction, PCHS will hold a meeting to consider the timing of the pupil's transition to in-person instruction, the impact of any move mid-semester to the pupil's credit and/or progress towards completion of graduation requirements, and the availability and capacity of the in-person classes to which the pupil wishes to enroll.



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* The tiered reengagement strategies, plan for synchronous instruction and live interaction, and plan to transition pupils whose families wish to return to in-person instruction shall not apply to pupils who participate in an independent study program for fewer than 16 schooldays in a school year and pupils enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse. Local educational agencies shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision. These sections shall not apply to independent study offered due to school closure or material decrease in attendance for 15 school days or less for affected pupils under one or more of the circumstances described in Education Code Sections 41422 and/or 46392, and 46393 for which the Charter School files an affidavit seeking an allowance of attendance due to emergency conditions.

7. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:
 - a. The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
 - b. The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
 - c. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
 - d. A statement of the policies adopted pursuant to subdivisions (a) and (b) of Education Code Section 51747 regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the pupil should be allowed to continue in independent study.
 - e. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
 - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
 - g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.
 - h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
 - i. For a pupil participating in an independent study program that is scheduled for more than 15 school days, each written agreement shall be signed, before the commencement of independent

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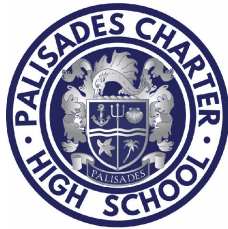
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study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. For a pupil participating in an independent study program that is scheduled for 15 schooldays or fewer, each written agreement shall be signed, during the school year in which the independent study program takes place, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. The written agreement may be signed at any time during the school year, but it is the intent of the Legislature that parents or guardians of pupils be provided the agreement at or before the beginning of the school year. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.

- Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.
- 8. The Charter School shall comply with the Education Code sections 51744 through 51749.3 and the provisions of the Charter Schools Act of 1992 and the State Board of Education regulations adopted thereunder.
- 9. The Executive Director/Principal may establish regulations to implement these policies in accordance with the law.



PALISADES CHARTER HIGH SCHOOL

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PALISADES CHARTER HIGH SCHOOL VIRTUAL ACADEMY INDEPENDENT STUDY CONTRACT 2024-2025

Student Name:

Parent Name:

Contract Duration: 2024–25

Grade Level:

Beginning Date:

Parent Email:

End Date:

Student PCHS Email:

All virtual classes follow the same semester timeline as the traditional school year with assignments due on a weekly basis. Because of the independent nature of this course, it is important that the teacher, parents/guardians, and student agree to commit the time, energy, and responsibilities needed to complete it successfully.

Program Information:

Academic Delivery: The Virtual Academy content is delivered through online material that students read or listen to independently. Teachers of record will provide a required seminar opportunity on zoom during their designated course period (s) although students who are able, may attend in-person. This seminar is not required but encouraged. Additionally, Virtual Academy Teachers will also be available during each of their Virtual Academy periods for student drop-ins in-person or on Zoom.

The manner, time, frequency, and place for submitting a pupil’s assignments, for reporting the pupil’s academic progress, and for communicating with a pupil’s parent or guardian regarding a pupil’s academic progress:

- a. **Manner of Reporting:** Virtual
- b. **Time:** School Hours 8:30-2:46
- c. **Frequency:** Every 5 school days
- d. **Place:** At the school site or online via virtual live connection

Parent Support: Families should contact Virtual Academy supervising teacher, coordinator, and the counselor if their child is having difficulty (academically or emotionally) in a subject area or in the program itself.

Communication: Students are required to check both their PCHS email, PCHS Parent Square communication, and Schoology on a daily basis for messages or updates from the instructor and/ or coordinator unless at a Educational Site, which is handling this.

PCHS Attendance Policy: Student must adhere to the PCHS Attendance policy concerning the “No-Go” list

for school events and activities including but not limited to senior events, athletics etc.

Method of Study: Specific methods of study for each course will be explained on Schoology. Methods of study will include but are not limited to: State Testing, Independent Reading, Problem Solving, Study Projects, Drill & Practice, Computerized Curriculum, Synchronous instruction, Web/Internet Research, and Library Research. Assignments are found on Schoology with directions about learning platforms. All work will be available through the different curricular programs and accessible for independent learning.

Method of Evaluation: All exams are required to be taken with Virtual Academy instructors unless in a specific program where the tests will be proctored at that site or through the IEP case carrier and approved by PCHS. Academic evaluation dates will be designated on the Student Pacing Sheet on Schoology. Evaluations will be available through and aligned with the Virtual Academy curricular program.

Grades: Grades will be entered on the school's Infinite Campus/Schoology portal. This system is accessible to all students and their families. Students and families are responsible for keeping track of grades earned, work completed, and work missing.

Resources: The school will provide appropriate instructional materials (texts) and personnel (tutoring centers and teachers) to assist the student in completing the assigned work. Assignments and specific resources will be designated on the Assignment Sheet/Pacing Plan on Schoology. Use of the school tutorial Study Center, Library, and Math Lab is highly encouraged. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

Meeting Requirements: Students are expected, but not required, to meet with each teacher during the teacher's academic seminar meeting on Zoom or in-person. Module exams are proctored by a Virtual Academy teacher in a V.A. classroom/zoom. Students are not required to attend the seminar; however, they are encouraged to attend. Teachers will begin a tiered re-engagement for students not attending seminars or falling behind in work.

Board Policy Requirements:

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Participation in independent study shall be limited to staffing capacity and shall be maintained to be lower than 20% of the overall attendance of PCHS. Should interest in independent study exceed capacity, participation shall be determined by public random drawing. Priority for independent study shall be provided to those students with written documentation from a physician that student is unable to attend that states that a student cannot safely attend school in-person even with appropriate safety measures as required by the local, state, and federal departments of health.

The following written policies have been adopted by the Palisades Charter High School Board of Directors for implementation at Charter School:

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 - a. When any pupil fails to complete four (4) assignments in any course in which the pupil is enrolled.
 - b. In the event pupil's educational progress falls below satisfactory levels which is indicated by failing to earn a passing grade in any course in which the pupil is enrolled and/or as determined by the assigned supervising teacher which considers ALL of the following indicators:
 - The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - Learning required concepts, as determined by the supervising teacher.
 - Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

3. The Charter School shall provide content aligned to grade level standards that is substantially equivalent to in-person instruction. This shall include access to all courses offered by the Charter School for graduation and approved by the UC or CSU as credible under the A-G admissions criteria.
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 - b. Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span; or
 - c. Pupils who are in violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following:

- a. Verification of current contact information for each enrolled pupil.
- b. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation;
- c. Outreach from the Charter School to determine pupil needs including connection with health and social services as necessary;
- d. When the evaluation described above under paragraph 2 is triggered to consider whether remaining in independent study is in the best interest of the pupil, a pupil parent-educator

conference shall be required to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being. This conference shall be a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.

5. The following plan shall be in place in accordance with Education Code Section 51747(e) for synchronous instruction*:
 - a. For pupils in grades 9-12, inclusive, the plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record shall be as follows: PCHS teachers will offer virtual and/or in-person office hours two days weekly along with a once weekly virtual and/or in-person instructional seminar.

6. The following plan* shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: Within five instructional days of receipt of a communication from a family of their desire to transition their pupil to in-person instruction, PCHS will hold a meeting to consider the timing of the pupil's transition to in-person instruction, the impact of any move mid-semester to the pupil's credit and/or progress towards completion of graduation requirements, and the availability and capacity of the in-person classes to which the pupil wishes to enroll.

The tiered reengagement strategies, plan for synchronous instruction and live interaction, and plan to transition pupils whose families wish to return to in-person instruction shall not apply to pupils who participate in an independent study program for fewer than 16 schooldays in a school year and pupils enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse. Local educational agencies shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision. These sections shall not apply to independent study offered due to school closure or material decrease in attendance for 15 school days or less for affected pupils under one or more of the circumstances described in Education Code Sections 41422 and/or 46392, and 46393 for which the Charter School files an affidavit seeking an allowance of attendance due to emergency conditions.

7. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:
 - a. The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
 - b. The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
 - c. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
 - d. A statement of the policies adopted pursuant to subdivisions (a) and (b) of Education Code Section 51747 regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the pupil should be allowed to continue in independent study.
 - e. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
 - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.

- g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.
 - h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
 - i. For a pupil participating in an independent study program that is scheduled for more than 15 school days, each written agreement shall be signed, before the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. For a pupil participating in an independent study program that is scheduled for 5 schooldays or fewer, each written agreement shall be signed during the school year in which the independent study program takes place, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 8 year of age the certificated employee who has been designated as having responsibility for the general supervision of the special education programming of the pupil, as applicable. The written agreement may be signed at any time during the school year, but it is the intent of the Legislature tha parents or guardians of pupils be provided the agreement at or before the beginning of the school year. For purposes of this paragraph caregiver' means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
 - Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.
8. The Charter School shall comply with the Education Code sections 5744 through 51749.3 and the provisions of the Charter Schools Act of 992 and the State Board of Education regulations adopted thereunder.
9. The Executive Director/Principal may establish regulations to implement these policies in accordance with the law

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school. A missed appointment shall be considered a "missed assignment" for purposes of the Board Policy.

Objectives: The student will complete the courses registered on Infinite Campus/Schoology. All course

objectives will be consistent with the established charter school’s board policy above and are consistent with state standards. The pupil shall engage in content provided by the Charter School which is aligned to grade level standards that is substantially equivalent to in-person instruction. As a high school, this shall include access to all courses offered by the local educational agency for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria. The Assignment Sheet on Schoology will include descriptions of the major objectives and grading policy covered by this agreement and PCHS procedures and policies including the evaluation of student work.

Statement of Academic and Other Supports for Special Populations: The Charter School shall utilize its intervention and re-engagement procedures to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities in Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The Charter School complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to provide equivalent access to and providing a free appropriate public education to all students with disabilities.

Statement of the Measures of Academic Achievement to be Earned by the Pupil Upon Completion: Students, grades 9-12, shall obtain academic credits towards Charter School graduation requirements as follows.

To be completed by coordinator: Courses and Credits to be Earned Upon Completion of the Semester/Year

Course Name	Credit

Voluntary Statement: It is understood that independent study through the Virtual Academy is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

Pupil-Parent-Educator Conference: Before signing this written agreement, the parent or guardian of a pupil may request that the Charter School conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

By completing the information below all Parties signing below, agree to be bound by the terms of this Contract and the Virtual Academy Student Rules and Responsibilities incorporated herein. This Contract is for students attending the Virtual Academy during the 2024-2025 school year.

By signing my name below and submitting this form to the Virtual Academy, I affirm that I have read the PCHS Virtual Academy Contract on the above pages and agree to its terms¹.

Title	Signature	Date
Pupil		

¹Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied

Title	Signature	Date
Parent/Guardian/Caregiver (if pupil is under the age of 18)		
Certificated employee who has been designated as having responsibility for the general supervision of independent study		
Certificated employee designated as having responsibility for the dspecial education programming of the pupil, as applicable		



PALISADES
CHARTER HIGH SCHOOL
Empowering Educational Excellence.

EXECUTIVE DIRECTOR/PRINCIPAL
COVER SHEET FOR LOCAL ASSIGNMENT OPTIONS
August 20, 2024

TOPIC/ AGENDA ITEM:

VI. Academic Excellence
A. Independent Study Contract

PERSONNEL INVOLVED:

Academic Administrators, VA Program Coordinator, Executive Director/Principal

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

Independent Studies policies are reviewed and revised on an annual basis to ensure legal compliance.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The policy and contract review and update is necessary to comply with state regulations.

OPTIONS OR SOLUTIONS: NA

EXECUTIVE DIRECTOR/PRINCIPAL'S RECOMMENDATION:

The Executive Director/Principal recommends that the Board approve the recommendation.

RECOMMENDED MOTION:

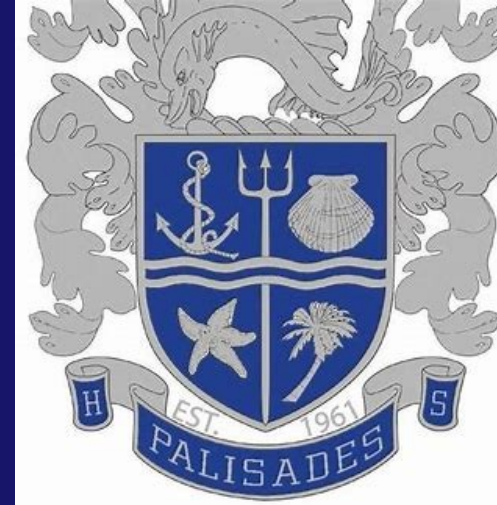
"To approve the 2024-2025 Virtual Academy Independent Study Contract and the revised Independent Study Policy."

Pam Magee, Ed.D.
Executive Director/Principal

Coversheet

FCMAT Study Presentation

Section: VI. Academic Excellence
Item: B. FCMAT Study Presentation
Purpose: FYI
Submitted by:
Related Material: PCHS FCMAT Board Presentation 08_20_2024.pdf



FCMAT

FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

Special Education Review

Presented by:

Carolynne Beno, Ed.D., CFE

FCMAT Interim Chief Analyst

August 20, 2024

Fiscal Crisis & Management Assistance Team

- External state agency established by Assembly Bill 1200 in 1992 to help California's transitional kindergarten through grade 14 (TK-14) local educational agencies (LEAs) comply with fiscal accountability standards.
- Helps LEAs identify, prevent and resolve financial, operational and data management challenges by providing management assistance, professional learning, and fiscal and organizational tools and resources.

Approach

- Findings and recommendations are based on multiple sources of information.
- Information is gathered through a comprehensive review of documents, state information and interviews.
- A deficit model is used to prepare our findings and recommendations.
 - FCMAT reports focus on areas that need improvement and do not usually comment on things that are working well.

Special Education Continuum of Services

Least Restrictive Environment

- The Individuals with Disabilities Education Act (IDEA) requires that students with disabilities be educated in the least restrictive environment (LRE).
- LRE placement is assessed using the California Department of Education's [local level annual performance report](#).

Least Restrictive Environment (cont.)

- The school met all three targets that measure LRE in its most recent local level annual performance report, which is commendable.
- Ensuring access to general education settings and fostering interactions with neurotypical peers are essential for maximizing the performance and outcomes of students with disabilities.

Collaborative Teaching Program

- The school offers a collaborative teaching program in which a general education teacher and a special education teacher are paired and co-teach in a general education setting, which is an industry-standard best practice.
- The school could strengthen its collaborative teaching program by providing training for staff in:
 - The different co-teaching models.
 - How to co-plan and co-teach.
 - How to differentiate instruction and plan for the needs of all students.
 - How to build the school's master schedule to support collaborative teaching.

Pull-Out Academic Courses

- The school has academic pull-out courses, which are parallel to its general education academic courses but are self-contained, taught by a special education teacher, and serve only students with disabilities.
- This causes students with disabilities to lose access to their typically-developing peers and the academic rigor of a general education class setting.
 - The school should develop a plan to reduce the number of pull-out academic courses offered and increase the number of general education classes that use collaborative teaching.

Pull-Out Study Seminar Courses

- The school offers pull-out study seminar courses for students with disabilities.
 - Staff reported a wide variation in how these courses are structured because there are no standards for these courses.
- Study seminar courses should focus on individualized instruction that addresses a student's individualized education program (IEP) goals; whole group instruction designed to build executive functions, self-advocacy, and study skills; and services to help a student transition to adult living.
 - The school should establish standards and curricula for its study seminar courses.

Special Education Administrative and Teacher Staffing

Special Education Administrative and Support Staffing

- The school's special education administrative and support staffing is similar to that of comparable school districts and charter schools FCMAT surveyed.

Special Education Teacher Staffing

- Schoolwide resource specialist program (RSP) teacher staffing is slightly higher than the Education Code (EC) 56362(c) standard but is needed to support the school's inclusive model.
- The schoolwide mild-to-moderate special day class (SDC) caseload average is slightly higher than the industry-standard range, and its moderate-to-severe SDC caseload is slightly lower than the industry-standard range.

Special Education Instructional Aide Staffing

Instructional Aide Staffing

- The school has 17 (was 18) special education instructional assistant positions, almost all of which provide 1-to-1 student support.
- The school does not assign any special education instructional assistants to support the RSP or SDC programs.
- The school should evaluate whether assigning special education instructional assistants to its RSP and SDC programs according to industry-standard staffing levels and adult-to-student ratios would allow it to provide better support for students.

1-to-1 Student Support

- Staff reported that the school does not use a special circumstances instructional aide (SCIA) assessment process to determine whether a student requires 1-to-1 support from a special education instructional assistant.
- Using an SCIA assessment is the best practice because it clarifies decision-making and procedures and is in keeping with the fact that assigning 1-to-1 student support is a significant decision that should be based on a thorough, data-driven evaluation that includes consideration of all less restrictive alternatives.
- The school should adopt an SCIA assessment process, train staff, and use it consistently to determine the need for 1-to-1 special education support.

Related Service Provider Staffing

Related Service Provider Staffing

- The school contracts with nonpublic agencies for its adapted physical education teacher, teacher of students who are deaf or hard of hearing, occupational therapist, physical therapist, and speech and language pathologist.
- This is appropriate because the level of student need does not require a full-time staff person in any of these areas.

School Nurse Staffing

- The school has a 1.0 full time equivalent (FTE) credentialed school nurse, which is 0.30 FTE less than the industry-standard staffing for credentialed school nurses.
- The school has been unable to recruit an additional credentialed school nurse.
- For the 2024-25 school year, it added 20 days to its credentialed school nurse's contract and is currently recruiting for a health services assistant.

School Psychologist Staffing

- The school has 2.0 FTE school psychologists, which is 1.02 FTE less than the industry standard for school psychologists.
- Because the school should be using an SCIA assessment to determine the need for 1-to-1 student support and because this process is facilitated by the school psychologists, the school would benefit from increasing school psychologist staffing to align with industry standards.
- The school hired an additional 1.00 FTE school psychologist for 2024-25.

Individualized Education Program Meetings

Use of Schoolwide IEP Meeting Calendars

- The best practice is for schools to use a schoolwide calendar at the start of each school year to plan for IEP meetings.
- The school introduced a schoolwide IEP calendar this year and should use it to schedule all annual and triennial meetings.
 - This ensures that a private space can be reserved for all IEP meetings and helps distribute the workload for all staff who perform assessments, write IEPs, and attend as the administrative designee.

Other IEP Meeting Recommendations

- The school would benefit from training additional staff members to serve as administrative designees for IEP meetings.
- The school should develop IEP meeting agendas, use them consistently, and train staff in their use.
 - This encourages compliance with the IDEA's procedural requirements and helps ensure IEP meetings are conducted in a sequence that leads to the school making a defensible offer of a free and appropriate public education.

Unrestricted General Fund Contribution

Unrestricted General Fund Contribution

- The school's adjusted 2022-23 unrestricted general fund contribution to special education was \$2,010,771, or 37.34% of total special education costs.
- This figure falls below the last available (2021-22) statewide average of 64.3%, as calculated by School Services of California.

Questions?

Thank you!

Coversheet

College Course Weighting Policy Proposal

Section: VI. Academic Excellence
Item: C. College Course Weighting Policy Proposal
Purpose: Vote
Submitted by:
Related Material: College Course Weighting Policy Proposal.pdf
Motion_College Course Weighting.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

College Course Weighting Policy Proposal

Students that take a course at a community college will receive the following GPA weight addition:

- For a community college course that meets a yearlong course requirement (both the A & B components, ex: Chemistry A/B), students will receive a weight of 2.0. In essence, this gives a GPA weight of 1.0 for each of the two semesters.
- For a community college course that meets a semester requirement (ex: Health) receives a GPA weight of 1.0.

This only applies to community college courses that have been posted to the PCHS transcript. In order to be posted to the PCHS transcript, the community college course must meet a PCHS graduation requirement OR meet a minimum A-G/ College Entrance requirement. Students must first have received PRIOR approval from their counselor to take a community college course and received approval to have the course posted to the PCHS transcript.

This policy will apply to courses taken starting in the 2024-2025 school year.



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EXECUTIVE DIRECTOR/PRINCIPAL
COVER SHEET FOR COLLEGE COURSE WEIGHTING PROPOSAL
August 20, 2024

TOPIC/ AGENDA ITEM:

VI. Academic Excellence
C. College Course Weighting Proposal

PERSONNEL INVOLVED:

Director/AP of Academic Planning and Guidance, Director of College Advisement, Executive Director/Principal

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

It is recommended that the weight of college courses reflect the college credit earned on students' high school transcripts in the same manner as Advanced Placement courses.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

PCHS encourages students to take rigorous, advanced coursework.

OPTIONS OR SOLUTIONS: NA

EXECUTIVE DIRECTOR/PRINCIPAL'S RECOMMENDATION:

The Executive Director/Principal recommends that the Board approve the recommendation.

RECOMMENDED MOTION:

"To approve the College Course Weighting Policy Proposal."

Pam Magee, Ed.D.
Executive Director/Principal

Coversheet

Form 130-Cal OES (for FEMA Grant)

Section: VII. Finance
Item: A. Form 130-Cal OES (for FEMA Grant)
Purpose: Vote
Submitted by:
Related Material: Cal OES 130.pdf



DESIGNATION OF APPLICANT'S AGENT RESOLUTION

NON-STATE AGENCIES

Cal OES ID No: _____

OES-FPD-130 (Rev. 10-2022)

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
NON-STATE AGENCIES**

OES-FPD-130 (Rev. 10-2022)

Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20__

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and
(Name of Applicant)

correct copy of a resolution passed and approved by the _____
(Governing Body)

of the _____ on the _____ day of _____, 20__.
(Name of Applicant)

(Signature)

(Title)



DESIGNATION OF APPLICANT'S AGENT RESOLUTION

NON-STATE AGENCIES

OES-FPD-130 (Rev. 10-2022)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION****NON-STATE AGENCIES**

OES-FPD-130 (Rev. 10-2022)

Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

Coversheet

2023-24 Prop 28 Annual Report

Section: VII. Finance
Item: B. 2023-24 Prop 28 Annual Report
Purpose: Vote
Submitted by:
Related Material: B. Prop 28 Annual Report Motion.pdf
B. Prop 28 Annual Report.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

CHIEF BUSINESS OFFICER

COVER SHEET FOR AGENDA ITEMS

April 16, 2024

TOPIC/ AGENDA ITEM:

VI. FINANCE
B. 2023-2024 Prop 28 Annual Report

PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, Chief Business Officer, Finance, Security Service

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve the Proposition 28: Arts and Music in Schools (AMS) Funding Annual Report for the Fiscal Year 2023-24.

Palisades Charter High School (PCHS) did not expend any AMS funds in 2023-24 and the allocated funds are available for up to two more fiscal years.

PCHS is developing a spending plan to fully utilize the 2023-24 AMS funds.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will support the goal of ensuring PCHS meets CDE requirements and supports the LCAP.

CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the 2023-2024 Prop 28 Annual Report.

RECOMMENDED MOTION:

“To approve 2023-24 Prop 28 Annual Report.”

Joseph Lin
Chief Business Officer

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2023-24

Name: Palisades Charter High
 CDS Code: 1964733-1995836
 Charter School Number: 37
 Allocation Year: 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Palisades Charter High School (PCHS) is in the process of soliciting and evaluating feedback from all educational partners in order to develop a Prop 28 expenditure plan. PCHS has a comprehensive Visual and Performing Arts program, and utilizes a combination of Federal, State and Local funds to support our Arts programs. After the Prop 28 plan is developed, PCHS will then implement the plan in 2024-25 and beyond. The California Education Code (EC) Section 8820(f) governs the expenditure period for Arts and Music in Schools (AMS) funds, and it indicates that allocated funds are available for use for up to three fiscal years. As a result, the 2023-24 Prop 28 allocation for PCHS will be expended in a future year.

- 2. Number of full-time equivalent teachers (certificated).** 0.0
- 3. Number of full-time equivalent personnel (classified).** 0.0
- 4. Number of full-time equivalent teaching aides.** 0.0
- 5. Number of students served.** 0
- 6. Number of school sites providing arts education.** 0

Date of Approval by Governing Board/Body 8/20/2024 12:00:00 AM

Annual Report Data URL

https://www.palihigh.org/apps/pages/index.jsp?uREC_ID=469316&type=d

Submission Date 7/25/2024 12:31:44 PM

Coversheet

2024-2025 CharterSAFE Insurance Renewal

Section: VII. Finance
Item: C. 2024-2025 CharterSAFE Insurance Renewal
Purpose: Vote
Submitted by:
Related Material: C. CharterSAFE Insurance Contract Motion.pdf
C. CharterSAFE - 2024-25 Insurance Proposal.pdf
C. ChaterSAFE Insurance 24-25 Comparison.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

CHIEF BUSINESS OFFICER

COVER SHEET FOR AGENDA ITEMS

August 20, 2024

TOPIC/ AGENDA ITEM:

VI. FINANCE

C. 2024-2025 CharterSAFE Insurance Renewal

PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, CBO, Human Resources & Administrative Team

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve the CharterSAFE insurance proposal for 2024-25. This includes General Liability & Worker's Compensation coverage. The insurance proposal of \$648,763 reflects a -4.52% decrease versus our current insurance policy. The policy invoice amount is included in the proposed 2023-2024 proposed budget.

In 2021-22, we opted out of our insurance renewal with CharterSAFE to explore alternative coverage options. After marketing our application, our insurance broker (Gallagher) determined that CharterSAFE appears to be the best option for PCHS. For 2024-25, we are remaining with CharterSAFE.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will ensure that the PCHS properly its risk exposure and potential liability.

CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The CBO recommends that the Board approve the 2024-2025 CharterSAFE insurance proposal.

RECOMMENDED MOTION:

"To approve the 2024-2025 CharterSAFE insurance renewal."

Joseph Lin
Chief Business Officer



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P,WC

2024-2025 Membership Renewal Proposal

Prepared for:

Palisades Charter High School

Coverage Effective:

July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

California Charter Schools Joint Powers Authority

P.O. Box 969, Weimar, CA 95736

Phone: 888.901.0004

www.chartersafe.org

Issued: May 30, 2024 at 9:16 am

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Dear Juan Pablo,

CharterSAFE is pleased to present your membership renewal for the 2024-2025 year. Your membership includes the following:



For a more detailed listing of our member services, please contact **Dan Berry** at dberry@chartersafe.org.

All of CharterSAFE's coverage placements are with insurance companies that have a financial rating with A.M. Best of A- (Excellent), financial size category VII (\$50M policyholder surplus minimum) or higher or are placed with a California joint powers authority in good standing.

REQUIRED SIGNATURES:

To bind coverage, you must login to the CharterSAFE web portal to complete and sign the Member Renewal Acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

We look forward to working with you in the 2024-2025 year!

Thank you,

The CharterSAFE Team

CharterSAFE • Protecting Schools. Promoting Safety. Customizing Insurance.

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MEMBER CONTRIBUTION SUMMARY

Palisades Charter High School

Coverage Effective: July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

Your CharterSAFE Insurance Program includes the following coverages:

Liability & Property Package Member Contribution

\$510,555.00

Core Liability Program

- Directors & Officers Liability
- Employment Practices Liability
- Fiduciary Liability
- General Liability
- Employee Benefits Liability
- Educator's Legal Liability
- Childhood Sexual Assault Liability
- Law Enforcement Liability
- Automobile Liability & Physical Damage

Crime

- Property
- Student & Volunteer Accident

Additional Program Coverages

- Pollution Liability and First Party Remediation
- Terrorism Liability and Property
- Cyber Liability
- Deadly Weapons Protection

Workers' Compensation & Employer's Liability Member Contribution

\$182,062.00

Total Member Contribution

\$692,617.00

Member can choose one of two payment options when accepting the proposal online

Payment in Full - \$692,617.00 Installment Plan

- Deposit (25%) - Due Now - \$173,154.00
- 9 Monthly Installments - \$57,718.00

Refer to the CharterSAFE Invoice for details and instructions on payment by ACH Debits

Invoices shall become delinquent thirty (30) calendar days from installment due date. **CharterSAFE membership, including insurance coverage, is subject to cancellation for any invoice over sixty (60) days past due.**

Proposal Acceptance: Go to www.chartersafe.org and sign on to complete the Member Renewal acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

By signing online, I, representing the Named Member in this proposal, acknowledge that I have read the complete proposal and agree to the terms outlined within.

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

EXPOSURES & LOCATIONS

Mailing Address

15777 Bowdoin Street
Pacific Palisades, CA 90272

Member contributions are calculated based on the exposures listed below, which represent the total sum of all scheduled locations.

Student Count	2,989
Employee Count	293
Annual Estimated Payroll	\$22,158,465.12
Total Insured Value	\$15,732,529.62
Building Value (owned or required to insure)	\$1,615,952.00
Tenant Improvements	\$4,856,250.00
Portable Value	\$0.00
Content Value	\$7,170,698.00
Electronic Data Processing (EDP) Value	\$2,089,629.62
Number of Portables	0

Scheduled Locations and Breakdown of Exposures

Location ID: 14278	
Palisades Charter High School: 15777 Bowdoin Street	
Pacific Palisades, CA, 90272	
Leased/Owned: Leased	
Students:	2,939
Employees:	231
Payroll:	21,432,297.20
Total TIV:	12,667,489.62
Building Value:	1.00
Tenant Improvements:	3,596,250.00
Portable Value:	0.00
Content Value:	7,073,010.00
EDP Value:	1,998,229.62
# of Portables:	0

Location ID: 14279	
Palisades Charter High School: 777 Temescal Canyon	
Pacific Palisades, CA, 90272	
Leased/Owned: Leased	
Students:	50
Employees:	50
Payroll:	494,873.92
Total TIV:	1,423,063.00
Building Value:	1.00
Tenant Improvements:	1,260,000.00
Portable Value:	0.00
Content Value:	82,688.00
EDP Value:	80,375.00
# of Portables:	0

Location ID: 14280	
Palisades Charter High School: Pool: 15777 Bowdoin St.	
Pacific Palisades, CA, 90272	
Leased/Owned: Leased	
Students:	0
Employees:	12
Payroll:	231,294.00
Total TIV:	1,641,975.00
Building Value:	1,615,950.00
Tenant Improvements:	0.00
Portable Value:	0.00
Content Value:	15,000.00
EDP Value:	11,025.00
# of Portables:	0

Vehicles

None scheduled.

CORE LIABILITY PROGRAM

Core Liability Program Coverage Limits: **\$55,000,000** Per Member Aggregate

Directors & Officers, Employment Practices, and Fiduciary Liability

Directors & Officers Liability Retroactive Date: 07/01/2003
Employment Practices Liability Retroactive Date: 07/01/2003
Fiduciary Liability Retroactive Date: 07/01/2003

Coverages	Limits	Deductibles
Directors & Officers and Company Liability	\$5,000,000 per claim and member aggregate	\$25,000.00 per claim
Employment Practices Liability	\$5,000,000 per claim and member aggregate	\$25,000.00 per claim
Fiduciary Liability	\$1,000,000 per claim and member aggregate	\$0

Reporting: Claims must be reported to CharterSAFE as soon as you are made aware of a claim and **not to exceed sixty (60) days after policy expiration**. Coverage is provided on a claims-made basis.

General Liability

Coverages	Limits	Deductibles
Bodily Injury and Property Damage	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence for bodily injury arising out of participation in a school sponsored <i>High-Risk Activity</i> *
Premises Medical Payment	\$10,000 per person \$50,000 per occurrence	\$0
Products and Completed Operations	\$5,000,000 per occurrence and member aggregate	\$0
Fire Legal/Damage to Premises Rented Sublimit	\$1,000,000 per occurrence	\$0

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact **Dan Berry** at dberry@chartersafe.org / (916) 880-3469.

Employee Benefits Liability

Coverages	Limits	Deductibles
Employee Benefits Liability	\$5,000,000 per occurrence and member aggregate	\$0

Educator's Legal Liability

Coverages	Limits	Deductibles
Educator's Legal Liability	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence
Special Education Program Legal Expense Coverage - Reimbursement Sublimit	\$50,000 per occurrence/ aggregate reimbursement sublimit \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$7,500 per occurrence

Childhood Sexual Assault Liability

Childhood Sexual Assault Liability Retroactive Date: **07/01/2021**

Coverages	Limits	Deductibles
Childhood Sexual Assault Liability	\$5,000,000 per claim and member aggregate	\$0 if school completes training mandate* \$100,000 if school does not complete training mandate*
Reporting:	Claims must be reported immediately to CharterSAFE and to not exceed sixty (60) days after policy expiration. Coverage is provided on a claims-made basis.	
*Training Mandate	Childhood Sexual Assault Prevention Training by CharterSAFE is available under the CharterSAFE Learning Center and is REQUIRED to be completed by 90% or more of staff no later than September 30th . If coverage begins after July 1, the training must be completed no later than ninety (90) days from when coverage begins. New employees are required to complete the training within six (6) weeks of employment.	

Law Enforcement Activities Liability

Coverages	Limits	Deductibles
Law Enforcement Activities Liability	\$5,000,000 per occurrence and member aggregate	\$0

Automobile

Coverages	Limits	Deductibles
Auto Liability, including autos scheduled with CharterSAFE, non-owned autos, and hired autos	\$5,000,000 per occurrence and member aggregate	\$0
Auto Physical Damage*	\$2,000,000 per occurrence and member aggregate	\$500 per occurrence for Hired Auto Physical Damage
*Auto Physical Damage described herein for hired automobiles is secondary to any/all rental coverage offered by the rental company(ies). CharterSAFE strongly advises our members to purchase auto physical damage when renting vehicles.		

Excess Liability - SELF

Coverage Provided by:	Schools Excess Liability Fund (SELF)
Coverage:	Excess Liability with separate Memorandum of Coverage with separate terms, conditions, and exclusions.
Limits:	\$50,000,000 per occurrence/ claim and member aggregate as outlined by the SELF Memorandum of Coverage. This coverage is excess of the \$5M limits above to total a limit of \$55M.

CharterSAFE is a single member of SELF, a not-for-profit scholastic JPA in California, for excess liability coverage. Please note that SELF is a separate entity from CharterSAFE and carries a separate Memorandum of Coverage with different terms, conditions, and exclusions. You can access SELF JPA's information at www.selfjpa.org.

Employment Practices Liability coverage within the SELF layer includes ONLY these three types: wrongful termination, discrimination, and/or sexual harassment.

CRIME

Coverages	Limits	Deductibles
Money and Securities Forgery or Alteration Employee Dishonesty Computer and Funds Transfer Fraud	\$1,000,000 per occurrence and member aggregate	\$2,500 per occurrence

PROPERTY

Perils Include: Direct Physical Loss subject to all the terms, conditions, and exclusions established in the applicable policy(ies)

Valuation: Replacement Cost as scheduled with CharterSAFE, see "Exposures & Locations" section

Coverages	Limits	Deductibles
Property	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence for all other covered perils Causes of Loss: 1. Water Damage: \$2,500 per occurrence 2. Wildfire: \$10,000 per occurrence
Boiler & Machinery / Equipment Breakdown	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Business Interruption	\$10,000,000 per occurrence	\$1,000 per occurrence
Extra Expense	\$10,000,000 per occurrence	\$1,000 per occurrence

PLEASE NOTE:

Renovation and construction projects valued over \$200,000 in hard and soft costs are not covered unless specifically endorsed onto the policy. If you have a renovation/construction project valued over \$200,000 in hard and soft costs, please contact your CharterSAFE Representative: **Dan Berry** at dberry@chartersafe.org. CharterSAFE is able to endorse builder's risk coverage for renovation projects up to \$10,000,000 onto your policy. Additional member contribution would apply.

If you are interested in a separate policy for flood and/or earthquake coverage, please contact **Kiki Goldsmith** (kiki_goldsmith@ajg.com/ 949-349-9842).

STUDENT AND VOLUNTEER ACCIDENT

Coverages	Limits	Deductibles
Student Accident	\$50,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *
Volunteer Accident	\$25,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact **Dan Berry** at dberry@chartersafe.org / (916) 880-3469.

Terms & Conditions:

- Coverage is provided on an excess basis but would become primary should the student or volunteer not have health insurance.
- Claim submission deadline: Ninety (90) days after the date of incident.

Optional Catastrophic Student Accident Coverage:

If interested in obtaining higher limits with or without sports included, please contact:

Gallagher
18201 Von Karman Avenue, Suite #200
Irvine, CA 92612

Kiki Goldsmith
Client Service Executive
kiki_goldsmith@ajg.com
949-349-9842

ADDITIONAL PROGRAM COVERAGES

Pollution Liability and First Party Remediation

Coverages	Limits	Deductibles
Pollution Liability and First Party Remediation	\$1,000,000 per pollution condition or indoor environmental condition and aggregate \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per pollution condition

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Liability

Coverages	Limits	Deductibles
Terrorism Liability	\$5,000,000 per occurrence and CharterSAFE Members' Combined Annual Aggregate	\$0

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Property

Coverages	Limits	Deductibles
Terrorism Property	As scheduled with CharterSAFE subject to the maximum limit of \$20,000,000 per occurrence See "Exposures & Locations" section for schedule limits	\$1,000 per occurrence

Cyber Liability

Coverages	Limits	Deductibles
Cyber Liability	\$1,000,000 per claim \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	*Varies Based on Levels Noted Below
Ransomware Sublimits (inclusive with Cyber Liability Coverages)	Qualification Level 1 \$1,000,000 ransom payment sublimit* \$1,000,000 ransomware limit Qualification Level 2 \$500,000 ransom payment sublimit* \$1,000,000 ransomware limit Qualification Level 3 \$50,000 ransom payment sublimit* \$250,000 ransomware limit	Level 1 \$10,000 per claim Level 2 \$25,000 per claim Level 3 \$50,000 per claim

Reporting:

Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.

Coverage is provided on a claims-made basis.

***Requirement for Coverage to be in effect:**

Qualification Level 1 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials; (3) implemented an EDR tool or MDR service.

Qualification Level 2 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud of offline using separate credentials.

Qualification Level 3 - Members who did not submit a cyber application and/or do not meet the security requirements.

Deadly Weapons Protection

Coverages	Limits	Deductibles
Deadly Weapons Protection	\$500,000 per occurrence of a Deadly Weapon Event \$2,500,000 CharterSAFE Members' Combined Annual Aggregate	\$0

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

Coverages	Limits	Deductibles
Workers' Compensation	Statutory	\$0
Employer's Liability	\$5,000,000 per Accident \$5,000,000 by Disease per Employee \$5,000,000 by Disease Policy Limit	\$0

Auditable:

The estimated payroll figure will be audited at the end of each coverage period. CharterSAFE will request copies of the 941 Federal Quarterly Reporting Forms on a quarterly basis to verify the payroll figure. If the estimated payroll figure has been overestimated, a refund will be issued. If the estimated payroll figure has been underestimated, an invoice for the additional amount due will be issued.

CharterSAFE Insurance (23-24 vs 24-25)

Line of Business	22-23	24-25	
Commercial Property	Included	Included	
Commercial Auto	Included	Included	
Commerical Crime	Included	Included	
General Liability	Included	Included	
Educators Legal Liability (E&O, D&O, EPLI)	Included	Included	
Fiduciary Liability	Included	Included	
Excess Liability	Included	Included	
Cyber Liability	Included	Included	
Student Accident	Included	Included	
Workplace Violence	Included	Included	
Pollution Liability	Included	Included	% Diff
	Total: \$ 443,820	\$ 510,555	15%
Workper Compensation	\$ 204,943	\$ 182,062	-11%
	Total: \$ 648,763	\$ 692,617	7%

Rate and Exposure Comparison			
	23-24	24-25	% Diff
Student Count	2970	2989	0.64%
Payroll	\$ 21,928,465.20	\$ 22,158,465.12	1.05%
Property Values	\$ 15,732,527.00	\$ 15,732,529.62	0.00%
Package Premium	\$ 443,820.00	\$ 510,555.00	15.04%
Package Rate/Student	\$ 149.43	\$ 170.81	14.31%
Work Comp Premium	\$ 204,943.00	\$ 182,062.00	-11.16%
WC Rate	0.93%	0.82%	-12.09%
Total Cost:	\$ 648,763.00	\$ 692,617.00	6.76%

Coversheet

Updated Certificate of Signatures

Section: VII. Finance
Item: D. Updated Certificate of Signatures
Purpose: Vote
Submitted by:
Related Material:
D. Board Motion-Form 503-804 - Certification of Signatures.pdf
D. 503-804 Certification of Signatures - Palisades Charter HS New Authorized Signers.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

CHIEF BUSINESS OFFICER

COVER SHEET FOR AGENDA ITEMS

August 20, 2024

TOPIC/ AGENDA ITEM:

VI. FINANCE

E. Form 503-804 Certificate of Signatures

PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, CBO, Administrative team

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve the revised Certificate of Signature for PCHS. The Certificate of Signatures (Form 503-804) confirms that the Board of Trustees authorizes certain individuals to sign Orders for Salary or Commercial Payments, Notices of Employment, or Contracts. Currently, the following individuals are authorized to sign warrants/checks/payments: Pamela Magee, Juan Pablo Herrera, Christopher Lee, Monica Ianessa.

Authorized signers on the current form are outdated. The CBO recommends we make the following revisions to authorized signers: **Remove** Juan Pablo Herrera, Christopher Lee, and Monica Ianessa; **Add** Jeff Roepel, Tyler Farrell, Joseph Lin with an expiration date that coincides with the Charter petition period, June 30, 2025.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will ensure fiscal compliance.

CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the revised Certificate of Signatures Form, dated August 20, 2024.

RECOMMENDED MOTION:

“To approve the updated Certificate of Signatures (Form 503-804) for 2024-2025.”

Joseph Lin
Chief Business Officer

DISTRICT _____

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: _____ to _____

In accordance with governing board approval dated _____, 20 _____.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Coversheet

2022-2023 Form 990 & Tax Return

Section: VII. Finance
Item: E. 2022-2023 Form 990 & Tax Return
Purpose: Vote
Submitted by:
Related Material: E. 2022-23 Form 990 Motion.pdf
E. PCHS 2022 Form 990 - Public Disclosure Copy.pdf



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

CHIEF BUSINESS OFFICER

COVER SHEET FOR AGENDA ITEMS

August 20, 2024

TOPIC/ AGENDA ITEM:

VI. FINANCE

F. 2021-2022 Form 990 (Return of Organization Exempt from Income Tax)

PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, Chief Business Officer, Finance, Audit Committee

ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve the 2022-2023 Form 990 (Return of Organization from Income Tax). This covers the period of July 1, 2022, through June 30, 2023.

PCHS is not required to pay Federal taxes. However, we are required to file an information return with the IRS. The Form 990 was filed by our Independent Audit Firm (Christy White Associates). The audit firm utilized the financial information from the Board approved 2022-23 audit in order to file the report and disclose the required information to the IRS.

IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will ensure fiscal compliance.

CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the 2022-23 Form 990. The form is used to report information to the IRS, which was already included in our 2022-23 independent audit.

RECOMMENDED MOTION:

"To approve the 2022-2023 Form 990."

Joseph Lin
Chief Business Officer

PUBLIC DISCLOSURE COPY

**** PUBLIC DISCLOSURE COPY ****

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter social security numbers on this form as it may be made public.
 Go to www.irs.gov/Form990 for instructions and the latest information.

2022
 Open to Public Inspection

A For the **2022** calendar year, or tax year beginning **JUL 1, 2022** and ending **JUN 30, 2023**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization PALISADES CHARTER HIGH SCHOOL Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 15777 BOWDOIN STREET City or town, state or province, country, and ZIP or foreign postal code PACIFIC PALASADES, CA 90272 F Name and address of principal officer: DR. PAMELA MAGEE SAME AS C ABOVE	D Employer identification number 92-0184898 E Telephone number 310-230-6623 G Gross receipts \$ 45,498,566. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: WWW.PALIHIGH.ORG		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		
L Year of formation: 2003		M State of legal domicile: CA

Part I Summary

	1 Briefly describe the organization's mission or most significant activities: PUBLIC CHARTER SCHOOL SERVING APPROX. 2,965 STUDENTS IN GRADES 9-12 FROM ALL OVER GREATER LA.		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
Activities & Governance	3 Number of voting members of the governing body (Part VI, line 1a)	3	11
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	6
	5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	392
	6 Total number of volunteers (estimate if necessary)	6	36
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
	b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.
	Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year 37,701,011.
9 Program service revenue (Part VIII, line 2g)		2,827,431.	3,045,891.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		62,018.	212,192.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		556,155.	519,890.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		41,146,615.	44,974,035.
Expenses		13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	31,093,504.	32,144,255.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b Total fundraising expenses (Part IX, column (D), line 25)	4,547.	
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	8,642,694.	11,112,935.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	39,736,198.	43,257,190.	
19 Revenue less expenses. Subtract line 18 from line 12	1,410,417.	1,716,845.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 27,090,937.	End of Year 28,755,282.
	21 Total liabilities (Part X, line 26)	19,406,726.	19,354,227.
	22 Net assets or fund balances. Subtract line 21 from line 20	7,684,211.	9,401,055.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer JUAN PABLO HERRERA, CBO	Date			
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name MARCY KEARNEY	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	PTIN P02370487
	Firm's name CHRISTY WHITE ASSOCIATES	Firm's EIN 27-2956198	Phone no. (619) 270-8222		
	Firm's address 348 OLIVE STREET SAN DIEGO, CA 92103				

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III []

1 Briefly describe the organization's mission:
PALISADES CHARTER HIGH SCHOOL WILL EMPOWER OUR DIVERSE STUDENT POPULATION TO MAKE POSITIVE CONTRIBUTIONS TO THE GLOBAL COMMUNITY BY DEDICATING OUR RESOURCES TO ENSURE EDUCATIONAL EXCELLENCE, CIVIC RESPONSIBILITY, AND PERSONAL GROWTH.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 35,015,365. including grants of \$) (Revenue \$ 3,607,637.)
AS A NON-PROFIT PUBLIC HIGH SCHOOL SERVING STUDENTS IN GRADES 9-12, PALISADES CHARTER HIGH SCHOOL SERVES IN EXCESS OF 3,000 STUDENTS FROM OVER 100 ZIP CODES IN THE GREATER LOS ANGELES AREA BY PROVIDING EDUCATION AND INSTRUCTION.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 35,015,365.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	X	
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i> See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable		
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
	2a		392
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b	If "Yes," has it filed a Form 990-T for this year? <i>If "No" to line 3b, provide an explanation on Schedule O</i>		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If "Yes," indicate the number of Forms 8282 filed during the year		
	7d		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? <i>If "No," provide an explanation on Schedule O</i>	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15	X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X
17	Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	17	

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year 11 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
b	Enter the number of voting members included on line 1a, above, who are independent 6		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3	X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5	X
6	Did the organization have members or stockholders?	6	X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	8a	X
b	Each committee with authority to act on behalf of the governing body?	8b	X
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O	9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	12c	X
13	Did the organization have a written whistleblower policy?	13	X
14	Did the organization have a written document retention and destruction policy?	14	X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	15a	X
b	Other officers or key employees of the organization	15b	X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed CA
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records
GREGORY WOOD, CBO - 310-230-6623
15777 BOWDOIN STREET, PACIFIC PALASADES, CA 90272

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) PAMELA MAGEE EXECUTIVE DIRECTOR/PRINCIPAL	40.00			X			251,271.	0.	59,510.	
(2) JUAN PABLO HERRERA CHIEF BUSINESS OFFICER	40.00			X			168,741.	0.	55,710.	
(3) DONALD PARCELL DIRECTOR OF OPERATIONS	40.00				X		166,938.	0.	55,275.	
(4) CHRIS LEE DIRECTOR OF GUIDANCE/ASST. PRINCIPAL	40.00				X		175,679.	0.	46,161.	
(5) DAVID SUAREZ TEACHER	40.00				X		168,366.	0.	44,845.	
(6) MONICA IANNESSA DIRECTOR OF ACADEMIC ACHIEVEMENT	40.00				X		164,546.	0.	44,157.	
(7) KIMBERLY THEARD DIRECTOR OF PALI ACADEMY	40.00				X		152,245.	0.	41,943.	
(8) KAREN PERKINS TEACHER	40.00					X	149,753.	0.	42,913.	
(9) SARAH CROMPTON TEACHER	40.00					X	149,623.	0.	42,889.	
(10) JOHN RAUSCHUBER TEACHER	40.00					X	148,546.	0.	42,695.	
(11) STEVEN BURR TEACHER	40.00					X	148,028.	0.	42,476.	
(12) ANDREA KING LIBRARIAN	40.00					X	148,152.	0.	38,635.	
(13) LISA SAXON TRUSTEE/FACULTY	40.00	X					136,323.	0.	40,495.	
(14) MAGGIE NANCE TRUSTEE/FACULTY	40.00	X					124,405.	0.	38,224.	
(15) DAVID PICKARD TRUSTEE/FACULTY	40.00	X					109,589.	0.	35,557.	
(16) KAREN ELLIS TRUSTEE/FACULTY	40.00	X					103,261.	0.	40,884.	
(17) ANDREW PARIS TRUSTEE/FACULTY	40.00	X					50,528.	0.	28,154.	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) SARA MARGIOTTA COMMUNITY/BOARD CHAIR	2.00	X		X				0.	0.	0.
(19) ROBERT RENE COMMUNITY	2.00	X						0.	0.	0.
(20) JACK SELTZER COMMUNITY	2.00	X						0.	0.	0.
(21) MONICA BATTS-KING TRUSTEE	2.00	X						0.	0.	0.
(22) SAKEN SHERKHANOV TRUSTEE	2.00	X						0.	0.	0.
(23) MELISSA SCHILLING TRUSTEE	2.00	X						0.	0.	0.
(24) PETER GARFF STUDENT REPRESENTATIVE	2.00	X						0.	0.	0.
1b Subtotal								2,515,994.	0.	740,523.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								2,515,994.	0.	740,523.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **16**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
AMERICAN TRANSPORTATION SYSTEMS 3133 SOUTH S, LONG BEACH, CA 90805	TRANSPORTATION SERVICES	1,014,240.
CHARTWELLS DINING SERVICE PO BOX 50196, LOS ANGELES, CA 90074-0196	FOOD SERVICES	834,648.
SAVVAS LEARNING COMPANY LLC, 15 EAST MIDLAND AVE SUITE 502, PARAMUS, NJ 07652	EDUCATIONAL SERVICES	276,990.
AKINS IT, INC, 1301 DOVE ST SUITE #130, NEWPORT BEACH, CA 92660	COMPUTER SERVICES	139,396.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **4**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c	425,680.				
	d Related organizations	1d					
	e Government grants (contributions)	1e	40,770,382.				
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f					
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f			41,196,062.			
Program Service Revenue	2 a EDUCATIONAL SERVICES	Business Code					
		611710	2,556,826.	2,556,826.			
	b STUDENT ACTIVITIES	611110	433,754.	433,754.			
	c FOOD SERVICE SALES	722514	55,311.	55,311.			
	d _____						
	e _____						
	f All other program service revenue						
g Total. Add lines 2a-2f			3,045,891.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		212,192.			212,192.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real				
			(ii) Personal				
				1,044,421.			
	b Less: rental expenses ...	6b	482,675.				
	c Rental income or (loss)	6c	561,746.				
	d Net rental income or (loss)			561,746.	561,746.		
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities				
			(ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
d Net gain or (loss)							
8 a Gross income from fundraising events (not including \$ 425,680. of contributions reported on line 1c). See Part IV, line 18	8a						
			0.				
			41,856.				
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events			-41,856.		-41,856.		
9 a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a _____	Business Code					
	b _____						
	c _____						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions			44,974,035.	3,607,637.	0.	170,336.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX **X**

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	388,557.		388,557.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	21,385,734.	17,530,952.	3,854,782.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	10,369,964.	8,394,084.	1,975,880.	
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal	337,861.	271,814.	66,047.	
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	4,703,884.	3,617,999.	1,085,885.	
12 Advertising and promotion	1,200.		1,200.	
13 Office expenses	584,959.	452,784.	132,175.	
14 Information technology	5,765.		5,765.	
15 Royalties				
16 Occupancy	914,857.	840,077.	74,780.	
17 Travel	520,373.	462,526.	57,847.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings	102,179.	48,541.	53,638.	
20 Interest	4,547.			4,547.
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	800,517.	800,517.		
23 Insurance	480,359.		480,359.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a BOOKS AND SUPPLIES	2,077,285.	2,016,922.	60,363.	
b CHARTER AUTHORIZER FEES	328,286.	328,286.		
c STUDENT ACTIVITES	250,863.	250,863.		
d _____				
e All other expenses _____				
25 Total functional expenses. Add lines 1 through 24e	43,257,190.	35,015,365.	8,237,278.	4,547.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)
		Beginning of year		End of year
Assets	1 Cash - non-interest-bearing	5,268,624.	1	5,081,905.
	2 Savings and temporary cash investments	12,705,922.	2	15,568,267.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	2,262,482.	4	1,830,398.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	12,568.	8	12,568.
	9 Prepaid expenses and deferred charges	111,135.	9	139,042.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 15,797,688.		
	b Less: accumulated depreciation	10b 9,674,586.	10c	6,123,102.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 33)	27,090,937.	16	28,755,282.	
Liabilities	17 Accounts payable and accrued expenses	6,859,622.	17	6,441,272.
	18 Grants payable		18	
	19 Deferred revenue	1,446,087.	19	1,726,292.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D	741,483.	21	812,592.
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	10,359,534.	25	10,374,071.
	26 Total liabilities. Add lines 17 through 25	19,406,726.	26	19,354,227.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	6,561,595.	27	7,948,838.
	28 Net assets with donor restrictions	1,122,616.	28	1,452,217.
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	7,684,211.	32	9,401,055.
33 Total liabilities and net assets/fund balances	27,090,937.	33	28,755,282.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	44,974,035.
2	Total expenses (must equal Part IX, column (A), line 25)	2	43,257,190.
3	Revenue less expenses. Subtract line 2 from line 1	3	1,716,845.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	7,684,211.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	-1.
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	9,401,055.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F? _____	X	
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____	X	

Form **990** (2022)

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization <p style="text-align: center;">PALISADES CHARTER HIGH SCHOOL</p>	Employer identification number <p style="text-align: center;">92-0184898</p>
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Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f))	14	%
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources ...						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2021 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2022. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations *(continued)*

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
b A family member of a person described on line 11a above?		
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2 Activities Test. Answer lines 2a and 2b below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>	Yes	No
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		
2a		
2b		
3a		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.**
 All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2022 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1	Distributable amount for 2022 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2022 (reasonable cause required - explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2022		
a	From 2017		
b	From 2018		
c	From 2019		
d	From 2020		
e	From 2021		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2022 distributable amount		
i	Carryover from 2017 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2022 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2022 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		
6	Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		
7	Excess distributions carryover to 2023. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2018		
b	Excess from 2019		
c	Excess from 2020		
d	Excess from 2021		
e	Excess from 2022		

Schedule B
 (Form 990)

Department of the Treasury
 Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF.
 Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

LHA For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (2022)

Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
--	---

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
<u>1</u>	<hr/> <hr/> <hr/>	\$ <u>11,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>2</u>	<hr/> <hr/> <hr/>	\$ <u>13,018.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>3</u>	<hr/> <hr/> <hr/>	\$ <u>6,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>4</u>	<hr/> <hr/> <hr/>	\$ <u>5,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>5</u>	<hr/> <hr/> <hr/>	\$ <u>5,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>6</u>	<hr/> <hr/> <hr/>	\$ <u>5,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
--	---

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	<hr/> <hr/> <hr/>	\$ <u>10,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	<hr/> <hr/> <hr/>	\$ <u>9,785.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	<hr/> <hr/> <hr/>	\$ <u>10,300.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	<hr/> <hr/> <hr/>	\$ <u>5,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
11	<hr/> <hr/> <hr/>	\$ <u>5,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
12	<hr/> <hr/> <hr/>	\$ <u>8,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

Employer identification number

PALISADES CHARTER HIGH SCHOOL

92-0184898

Part II **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____

Name of organization

Employer identification number

PALISADES CHARTER HIGH SCHOOL

92-0184898

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization **PALISADES CHARTER HIGH SCHOOL** Employer identification number **92-0184898**

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
 Preservation of land for public use (for example, recreation or education) Preservation of a historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after July 25,2006, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year _____

4 Number of states where property subject to conservation easement is located _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

(ii) Assets included in Form 990, Part X

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1

b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3** Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a** Public exhibition
 - b** Scholarly research
 - c** Preservation for future generations
 - d** Loan or exchange program
 - e** Other _____
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|--|----------|
| c Beginning balance | 741,483. |
| d Additions during the year | 71,109. |
| e Distributions during the year | |
| f Ending balance | 812,592. |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	235,681.	268,082.	268,697.	280,691.	288,629.
b Contributions		1,599.	3,885.	6,006.	4,562.
c Net investment earnings, gains, and losses					
d Grants or scholarships		34,000.	4,500.	18,000.	12,500.
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance	235,681.	235,681.	268,082.	268,697.	280,691.

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a** Board designated or quasi-endowment _____%
 - b** Permanent endowment 100 %
 - c** Term endowment _____%
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|--------------------------|-------------------------------------|
| (i) Unrelated organizations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (ii) Related organizations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		13,167,398.	7,760,359.	5,407,039.
c Leasehold improvements				
d Equipment		2,619,232.	1,914,227.	705,005.
e Other		11,058.		11,058.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				6,123,102.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) OTHER POST-EMPLOYMENT BENEFITS	10,374,071.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ...

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	45,498,565.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	0.
3	Subtract line 2e from line 1		3	45,498,565.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b	-524,530.	
c	Add lines 4a and 4b		4c	-524,530.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5	44,974,035.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	43,781,721.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d	524,531.	
e	Add lines 2a through 2d		2e	524,531.
3	Subtract line 2e from line 1		3	43,257,190.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5	43,257,190.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART IV, LINE 1B:

THE ORGANIZATION IS A TRUSTEE FOR FUNDS HELD BY THE SCHOOL'S ASSOCIATED STUDENT BODY (ASB). THE BALANCE NOTED IS DUE TO STUDENT GROUPS.

PART V, LINE 4:

THE CHARTER SCHOOL IS REQUIRED TO USE ITS ENDOWMENT FUNDS FOR THE ADMINISTRATION OF SCHOLARSHIPS AND GRANTS TO STUDENTS OF PALISADES CHARTER HIGH SCHOOL.

PART X, LINE 2:

MANAGEMENT BELIEVES ALL SIGNIFICANT TAX POSITIONS WOULD BE UPHELD UNDER EXAMINATION; THEREFORE, NO PROVISION FOR INCOME TAX HAS BEEN RECORDED.

Part XIII Supplemental Information (continued)

PART XI, LINE 4B - OTHER ADJUSTMENTS:

DIRECT FUNDRAISING EXPENSES	-41,856.
DIRECT RENTAL EXPENSES	-482,675.
ROUNDING ERROR	1.
TOTAL TO SCHEDULE D, PART XI, LINE 4B	-524,530.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

FUNDRAISING DIRECT EXPENSES	41,856.
DIRECT RENTAL EXPENSES	482,675.
TOTAL TO SCHEDULE D, PART XII, LINE 2D	524,531.

SCHEDULE E
(Form 990)

Schools

OMB No. 1545-0047

Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.

2022

Attach to Form 990 or Form 990-EZ.

Open to Public Inspection

Go to www.irs.gov/Form990 for the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy on its primary publicly accessible Internet homepage at all times during its tax year in a manner reasonably expected to be noticed by visitors to the homepage, or through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II	X	
THE SCHOOL'S ENROLLMENT PACKAGES DISCLOSE THIS POLICY. ADDITIONALLY, AS A PUBLIC CHARTER SCHOOL, A NONDISCRIMINATORY STATEMENT IS NOTED WITHIN THE SCHOOL'S CHARTER PETITION.		
4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis? ..	X	
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered "No" to any of the above, please explain. If you need more space, use Part II.		
5 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.		
6a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered "Yes" on either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, as modified by Rev. Proc. 2019-22, 2019-22 I.R.B. 1260, covering racial nondiscrimination? If "No," explain on Part II	X	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule E (Form 990) 2022

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information. See instructions.

LINE 6 - EXPLANATION OF GOVERNMENT FINANCIAL AID:

AS A PUBLIC CHARTER SCHOOL, THE ORGANIZATION RECEIVES FUNDING FROM THE CALIFORNIA AND U.S. DEPARTMENTS OF EDUCATION AS WELL AS SPECIAL EDUCATION AND PROPERTY TAX PAYMENTS PASSED-THROUGH THE LOS ANGELES UNIFIED SCHOOL DISTRICT.

**SCHEDULE G
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization **PALISADES CHARTER HIGH SCHOOL** Employer identification number **92-0184898**

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

a <input type="checkbox"/> Mail solicitations b <input type="checkbox"/> Internet and email solicitations c <input type="checkbox"/> Phone solicitations d <input type="checkbox"/> In-person solicitations	e <input type="checkbox"/> Solicitation of non-government grants f <input type="checkbox"/> Solicitation of government grants g <input type="checkbox"/> Special fundraising events
--	---
- 2 a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total						

- 3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1 PCHS ANNUAL APPEAL	(b) Event #2 GIVING TUESDAY NOW	(c) Other events 5	(d) Total events (add col. (a) through col. (c))	
		(event type)	(event type)	(total number)		
Revenue	1	Gross receipts	307,282.	28,632.	89,766.	425,680.
	2	Less: Contributions	307,282.	28,632.	89,766.	425,680.
	3	Gross income (line 1 minus line 2)				
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses			41,856.	41,856.
	10	Direct expense summary. Add lines 4 through 9 in column (d)				41,856.
	11	Net income summary. Subtract line 10 from line 3, column (d)				-41,856.

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1	Gross revenue			
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
	7	Direct expense summary. Add lines 2 through 5 in column (d)			
	8	Net gaming income summary. Subtract line 7 from line 1, column (d)			

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

**SCHEDULE J
(Form 990)**

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees
Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
Attach to Form 990.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment? **4a**
- b** Participate in or receive payment from a supplemental nonqualified retirement plan? **4b**
- c** Participate in or receive payment from an equity-based compensation arrangement? **4c**
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization? **5a**
- b** Any related organization? **5b**
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization? **6a**
- b** Any related organization? **6b**
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1b		
2		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2022

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title	(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
	(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) PAMELA MAGEE EXECUTIVE DIRECTOR/PRINCIPAL	(i) 251,271.	0.	0.	45,229.	14,281.	310,781.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(2) JUAN PABLO HERRERA CHIEF BUSINESS OFFICER	(i) 168,741.	0.	0.	40,734.	14,976.	224,451.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(3) DONALD PARCELL DIRECTOR OF OPERATIONS	(i) 166,938.	0.	0.	40,299.	14,976.	222,213.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(4) CHRIS LEE DIRECTOR OF GUIDANCE/ASST. PRINCIPAL	(i) 175,679.	0.	0.	31,622.	14,539.	221,840.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(5) DAVID SUAREZ TEACHER	(i) 168,366.	0.	0.	30,306.	14,539.	213,211.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(6) MONICA IANNESSA DIRECTOR OF ACADEMIC ACHIEVEMENT	(i) 164,546.	0.	0.	29,618.	14,539.	208,703.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(7) KIMBERLY THEARD DIRECTOR OF PALI ACADEMY	(i) 152,245.	0.	0.	27,404.	14,539.	194,188.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(8) KAREN PERKINS TEACHER	(i) 149,753.	0.	0.	26,956.	15,957.	192,666.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(9) SARAH CROMPTON TEACHER	(i) 149,623.	0.	0.	26,932.	15,957.	192,512.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(10) JOHN RAUSCHUBER TEACHER	(i) 148,546.	0.	0.	26,738.	15,957.	191,241.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(11) STEVEN BURR TEACHER	(i) 148,028.	0.	0.	26,645.	15,831.	190,504.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(12) ANDREA KING LIBRARIAN	(i) 148,152.	0.	0.	26,667.	11,968.	186,787.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(13) LISA SAXON TRUSTEE/FACULTY	(i) 136,323.	0.	0.	24,538.	15,957.	176,818.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(14) MAGGIE NANCE TRUSTEE/FACULTY	(i) 124,405.	0.	0.	22,393.	15,831.	162,629.	0.
(ii)	0.	0.	0.	0.	0.	0.	0.
(i)							
(ii)							
(i)							
(ii)							

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8; and for Part II. Also complete this part for any additional information.

Multiple horizontal lines for providing supplemental information.

**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

FORM 990, PART VI, SECTION A, LINE 1A:

FIVE MEMBERS OF THE BOARD ARE PAID STAFF MEMBERS OF THE CHARTER SCHOOL.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS AVAILABLE TO ALL BOARD MEMBERS FOR REVIEW PRIOR TO FILING
THE RETURN.

FORM 990, PART VI, SECTION B, LINE 12C:

PALISADES CHARTER HIGH SCHOOL REQUIRES ALL KEY EMPLOYEES AND MEMBERS OF THE
BOARD OF TRUSTEES TO COMPLETE A CALIFORNIA FORM 700 "ANNUAL STATEMENT OF
ECONOMIC INTEREST." IF A CONFLICT ARISES, THE BOARD MEMBER IS ASKED TO
EXCUDED HIM/HERSELF FROM ALL DISCUSSION AND VOTING ON THE ISSUE.

FORM 990, PART VI, SECTION B, LINE 15:

THE SALARIES ARE REVIEWED AND APPROVED BY THE BOARD OF TRUSTEES.

FORM 990, PART VI, SECTION C, LINE 19:

THE REQUIRED DOCUMENTS ARE AVAILABLE AT THE BUSINESS ADDRESS DURING NORMAL
BUSINESS HOURS UPON REQUEST.

FORM 990, PART IX, LINE 11G, OTHER FEES:

OTHER SERVICES:

PROGRAM SERVICE EXPENSES	3,617,999.
--------------------------	------------

MANAGEMENT AND GENERAL EXPENSES	1,085,885.
---------------------------------	------------

FUNDRAISING EXPENSES	0.
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TOTAL EXPENSES	4,703,884.
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LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990) 2022

Coversheet

School Organized Conferences/Trips

Section: VIII. Consent Agenda: Finance Items
Item: A. School Organized Conferences/Trips
Purpose: Vote
Submitted by:
Related Material: Conference Request Form 08_20_2024.pdf



Palisades Charter High School

15777 Bowdoin St. • Pacific Palisades • California 90272

(310) 230-6623 • FAX (310) 454-6328

CONFERENCE/TRAVEL REQUEST FORM

Employee Attendee(s) Name(s): Pam Magee
 Department/Site: Administration/EDP Date of Request: August 20, 2024
 Name of Conference/Activity: SXSW Edu
 Organization/Company Holding the Conference/Activity: SXSW-Education
 Location of Conference/Activity: Austin, TX Date(s) of Conference/Activity: March 3-6, 2025
 Purpose/Rationale (How will this conference/activity be of value to the school?):
Focus on leadership for tomorrow, reimagined workplace, education innovation

Cost Estimate (if one form is being submitted for multiple people, be sure to include all costs for all individuals):				Pali to Pay Directly	Reimbursement Requested	Cost
Estimated Expenditures						
Conference Registration	<u>1</u> people	@ \$ <u>545</u> per person		\$ <u>545</u>		\$ <u>545</u> -
Certificated Substitute(s)	<u> </u> days	@ <u> </u> per day (sal. & stat. ben.)				\$ -
Travel - Mileage	<u> </u> miles	@ \$ 0.625 per mile				\$ -
Travel - Airfare	<u>1</u> people	@ \$ - per person		\$ <u>200.00</u>		\$ <u>200</u> -
Travel - Ride Sharing Svs/Taxi/Shuttle	Type total amount into "cost" cell			\$ <u>100</u>		\$ <u>100</u> -
Lodging	<u>4</u> nights	@ \$ <u>210</u> per night	Conference rate	\$ <u>840.00</u>		\$ <u>840</u> -
Meals	<u>4</u> Breakfasts	@ \$ 10.00 per meal		<u>40</u>		\$ <u>160</u> -
	<u>4</u> Lunches	@ \$ 10.00 per meal		<u>40</u>		
	<u>4</u> Dinners	@ \$ 20.00 per meal		<u>80</u>		
Other (Parking, Tolls, Conference Materials, etc.) - please list below:						\$ -
TOTAL APPROXIMATE COST						\$ <u>1845</u> -
AMOUNT APPROVED						

without prior approval from an administrator. Upon returning from an approved event, attendee must submit an itemized Request for Reimbursement and/or a Mileage Report & Reimbursement Claim form with a copy of this form, the activity agenda/program, and all original itemized receipts for any out of pocket expenses to supervisor within 3 to 5 days of return. Expenses submitted without original itemized receipts will not be reimbursed.

Requestor Signature: Pam Magee

Executive Director Approval: _____ Date: _____
 Funding Source: _____ SACS Code: _____
 Will costs be reimbursed by another organization? Yes/No If so, what organization? _____
 Board of Trustee/Designee Approval: _____ Date: _____
 Board Approval Date (if applicable): _____ Business Office Review _____
 (initial) (date)

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Photo by Tico Mendoza

SXSW EDU BADGE

March 3-6, 2025 in Austin, TX

\$545.00

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— Entrepreneur.com

SXSW Events

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MARCH 3-6

MARCH 3-6

MARCH 3-6

MARCH 3-6

MARCH 3-6

ABOUT SXSW EDU

SXSW EDU is the only event that delivers a world-class learning festival where the learner, the practitioner, the entrepreneur, and the visionary come together in Austin, Texas to share ideas, network, and create the future of teaching and learning.



Early Bird Social - SXSW EDU 2024 - Photo by Tico Mendoza

WHO WE ARE

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SXSW EDU is dedicated to helping create a new tomorrow for learners everywhere.

ABOUT THE COMMUNITY

SXSW EDU is a diverse event that attracts a wide range of attendees from all corners of the world. Educators, administrators, policymakers, students, entrepreneurs,

industry leaders, creatives, and visionaries come together every March to share their expertise, learn from each other, and engage in thought-provoking discussions impacting the future of education across the learning landscape starting from early learning to K-12 and higher education to continuing education and beyond.

Our attendees are passionate about driving positive change in education and are eager to explore innovative solutions to the challenges we are facing today. At SXSW EDU, you will meet a dynamic mix of seasoned professionals and emerging voices, all united by a common goal to transform education through collaboration, inspiration, and emerging technologies. Whether you're an experienced educator or just starting your career in education, there is something for everyone at SXSW EDU.

