



# Palisades Charter High School

## Board Meeting

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### **Date and Time**

Tuesday December 13, 2022 at 5:00 PM PST

### **Location**

Gilbert Hall, Palisades Charter High School  
15777 Bowdoin Street Pacific Palisades, CA 90272

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*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:  
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

### **SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

### **ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

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### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Sara Margiotta	
<b>B.</b>	Record Attendance and Guests		2 m
	Avi Massaband is attending remotely from 1769 Midvale Ave, Los Angeles, CA 90024		
<b>C.</b>	Public Comment		30 m
	<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p><b>Google Form Public Comment Procedure:</b> A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <a href="https://forms.gle/kSsxkvL6T9GgXpdEA">https://forms.gle/kSsxkvL6T9GgXpdEA</a>. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p>		
<b>D.</b>	Approve Minutes	Approve Minutes Sara Margiotta	2 m
	Approve minutes for Board Meeting on November 15, 2022		
<b>II. Organizational Reports</b>			<b>5:34 PM</b>
<b>A.</b>	Student Report	FYI Peter Garff	5 m

	Purpose	Presenter	Time
<b>B.</b> Parent Report	FYI	Monica Batts-King, Melissa Schilling, Saken Sherkanov	5 m
<b>C.</b> Classified Staff Report	FYI	Andrew Paris	5 m
<b>D.</b> Faculty Report	FYI	Lisa Saxon, Maggie Nance, David Pickard	5 m
<b>E.</b> Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
<b>F.</b> Director of Operations Report	FYI	Don Parcell	5 m
<b>G.</b> Admin. Safety and Security Team	FYI	Brooke King	5 m
<b>H.</b> Director of Development Report	FYI	Mike Rawson	5 m
<b>I.</b> Chief Business Officer (CBO) Report	FYI	Juan Pablo Herrera	5 m
<b>J.</b> Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
<b>III. Board Committees (Stakeholder Board Level Committees)</b>			<b>6:24 PM</b>
<b>A.</b> Academic Accountability Committee Update	FYI	David Pickard IV	5 m
<b>B.</b> Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
<b>C.</b> Election Committee Update	FYI	Sara Margiotta	5 m
<b>IV. Board Committees (Board Members Only)</b>			<b>6:39 PM</b>
<b>A.</b> Board Members Only- Committee Updates	FYI	Various	5 m
		<ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Grade Appeal Committee</li> <li>• Survey Committee</li> </ul>	
<b>V. Finance</b>			<b>6:44 PM</b>
<b>A.</b> 2022-23 First Interim Financial Report	Vote	Juan Pablo Herrera	5 m
<b>VI. Governance</b>			<b>6:49 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Compliance Monitoring & Certification of Board Compliance Review	Discuss	Dr. Pam Magee	5 m
<b>VII. Consent Agenda: Finance Items</b>			<b>6:54 PM</b>
<b>A.</b> School Organized Trip	Vote	Sara Margiotta	2 m
<ul style="list-style-type: none"> <li>• January 7th - January 8th: SoCal DECA Career Development Conference - Anaheim, CA - Brad Kolavo</li> <li>• January 26th - January 27: VEI Western Region Conference and Exhibition - Bakersfield, CA Brad Kolavo</li> </ul>			
<b>VIII. New Business / Announcements</b>			<b>6:56 PM</b>
<b>A.</b> Announcements / New Business	FYI	Sara Margiotta	1 m
<ul style="list-style-type: none"> <li>• Date of the next Board Meeting: Tuesday, January 24, 2023 at 5pm</li> </ul>			
<b>B.</b> Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
<b>IX. Closed Session</b>			<b>6:58 PM</b>
<b>A.</b> Conference with Legal Counsel	Vote		5 m
<ul style="list-style-type: none"> <li>• (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)</li> </ul>			
<b>B.</b> Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Dr. Martha Monahan	5 m
<ul style="list-style-type: none"> <li>• (Govt. Code section 54957) (Education Code section 44929.21)</li> </ul>			
<b>C.</b> Potential Litigation	Vote		5 m
<ul style="list-style-type: none"> <li>• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9</li> </ul>			
<b>X. Open Session</b>			<b>7:13 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Return to Open Session	FYI	Sara Margiotta	1 m
<b>B.</b> Report Out on Action Taken In Closed Session, If Any.	FYI	Sara Margiotta	1 m
<b>XI. Closing Items</b>			<b>7:15 PM</b>
<b>A.</b> Adjourn Meeting	FYI	Sara Margiotta	1 m

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** D. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on November 15, 2022

APPROVED



# Palisades Charter High School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday November 15, 2022 at 5:00 PM

#### Location

Gilbert Hall, Palisades Charter High School  
15777 Bowdoin Street Pacific Palisades, CA 90272

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#### Trustees Present

Andrew Paris, Avi Massaband, David Pickard IV, Karen Ellis, Lisa Saxon, Maggie Nance, Melissa Schilling, Monica Batts-King, Peter Garff, Sara Margiotta

**Trustees Absent**

Robert Rene, Saken Sherkhanov

**Ex Officio Members Present**

Dr. Pam Magee, Juan Pablo Herrera

**Non Voting Members Present**

Dr. Pam Magee, Juan Pablo Herrera

**Guests Present**

Martha Monahan

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**I. Opening Items**

**A. Call the Meeting to Order**

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Nov 15, 2022 at 5:01 PM.

**B. Record Attendance and Guests**

**II. Closed Session**

**A. Conference with Legal Counsel**

**B. Employee complaint/Assignment/Discipline/Dismissal/Release**

Non-Interested Board of Trustees members went into closed session 5:05 pm.

**C. Potential Litigation**

**III. Open Session**

**A. Return to Open Session**

Returned to open session at 5:19 pm.

**B. Report Out on Action Taken In Closed Session, If Any.**

There were no items to report out.

**C. Public Comment**



Anonymous: The Homecoming Dance and all future dances should be available to all students and not just on a first come first serve basis. Some students were able to purchase a ticket but many students were disappointed that could not. I understand more tickets were issued at a later date but even that was not fair. Some teachers let their students out early to go purchase them and others did not. This all created unnecessary anxiety amongst the student body. I am not sure what the answer is, another venue, splitting it up by grade level but this has happened before and should be changed especially after Covid and the students able to in person events again.

**D. Approve Minutes**

David Pickard IV made a motion to approve the minutes from Board Meeting on 10-18-22.

Andrew Paris seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Karen Ellis	Aye
Robert Rene	Absent
Peter Garff	Aye
Avi Massaband	Aye
Andrew Paris	Aye
Maggie Nance	Aye
Saken Sher Khanov	Absent
Sara Margiotta	Aye
Monica Batts-King	Aye
David Pickard IV	Aye
Lisa Saxon	Abstain
Melissa Schilling	Aye

**IV. Front Perimeter Fencing**

**A. Perimeter Fencing Cost Estimate**

Brooke King and Brian Banducci presented on the PCHS Perimeter Fencing Cost Estimate.

Monica Batts-King: I am concerned with the ability of students to get out of the school in the case of an emergency.

Brooke King: The architect is an expert in designing fencing that allows for proper egress in the case of an emergency.

Brian Banducci: The gates are up to code and designed to operate correctly in case of an emergency. We will practice and ensure designs allow students to get out, if need be.

Discussion on the possible funding of the PCHS Perimeter Fencing

Lisa Saxon: We have to meet the needs of our VAPA Department before funding a fence.

Sara Margiotta: We are aware and looking at allocating money appropriately.

Maggie Nance: It is not right that the money we will possibly use for this fence is being used for a fence. This budgetary process does not provide assurance that the money is being used for students and learning recovery.

Sara Margiotta: The Budget and Finance Committee has reviewed these grants and the allocation of monies so that it is used appropriately.

Maggie Nance: Juan Pablo has done a great job in acknowledging that "the above-mentioned funds can all be used in a variety of other ways to support the school".

Lisa Saxon: This is a great opportunity to participate in these meetings so we can make the most informed decisions we can.

## **B. Approve Motions for Front Perimeter Fencing**

Avi Massaband made a motion to recommend the perimeter fencing as presented to allow Safety and Security Committee to move forward with architectural plans with continued presentations and financial updates to the Budget & Finance Committee for their review and approval. In addition, motion that temporary fencing shall remain in place until perimeter fencing project is complete.

Melissa Schilling seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Robert Rene	Absent
Lisa Saxon	Aye
Monica Batts-King	No
Sara Margiotta	Aye
Maggie Nance	No
David Pickard IV	No
Melissa Schilling	Aye
Andrew Paris	Abstain
Karen Ellis	Aye
Saken Sherkhonov	Absent
Peter Garff	Abstain
Avi Massaband	Aye

## **V. Organizational Reports**

### **A.**

## **Student Report**

Peter Garff:

- Football game on Friday
- Spirit week after Thanksgiving Break
- Homecoming Dance was a success and we hear the concerns and are exploring ways to address these.
- Congratulations to the boys waterpolo team and These Shining Lives play.
- Concerns from students concerning attendance and some lenience about getting truancies cleared.
- Concerns about fencing and what is going to happen in the future.

## **B. Parent Report**

Monica Batts-King:

- Handicap accessibility in the stadium and putting a reserved section for families that need a space to watch the game.

Melissa Schilling:

- There are graded milestones in the physical education class and there are some students that do not have this ability. It seems odd to have a academic grade based on this.

Lisa Saxon:

- It is a CA state standard.

## **C. Classified Staff Report**

Andrew Paris: Nothing to report at this time.

## **D. Faculty Report**

Lisa Saxon: Faculty report stands as submitted with this addition. The VAPA department is enthusiastic and grateful for the Arts, Music, and Instructional Materials block grant. Upon knowledge of this grant, the VAPA department has been preparing projects that are essential to the running of our programs. These projects meet our basic needs and provide essential and long overdue facility upgrades. Some of these needed projects involve the completion of Mercer Hall, the upgrade of audio visual in Gilbert Hall, the replacement of the 20 + year old kiln and proper ventilation in the Ceramics classroom, storage areas for music and drama, and improvements to the other VAPA classrooms. Some of these facility projects have not been completed since 2012, and this is the first time that funds have been available since then. Additionally, VAPA is planning to provide more instructional materials for our students. VAPA provides the necessary "F" requirement for the A-G college requirements, and 5 successful AP classes. Our courses qualify over 90% of our students for UC and CSU universities. We look forward to

working with our administration and Board to ensure that the grant is successfully allocated.

#### **E. Human Resources Director (HR) Report**

Martha Monahan: Report stands as submitted. We have a change in classification for the Permits and Setup Departments Manager and these monies comes from permits, not the general fund.

Maggie Nance: There was discussion about putting the Unrepresented Staff Management on a salary scale last year. Where are we with that?

Sara Margiotta: We discussed this at Budget and Finance and there was miscommunication between the outgoing and incoming Director of HR.

Martha Monahan: We are working on it and it will be brought to Budget and Finance Committee next month.

Sara Margiotta made a motion to change classification from Operations Liaison to Permits and Set up Department Manager (Unrepresented).

Karen Ellis seconded the motion.

Karen Ellis: Do we need to include a date to retroactively acknowledge this change?

Juan Pablo Herrera: Yes, July 1st will be the date.

Sara amends motion: "as of July 1, 2022".

The board **VOTED** to approve the motion.

#### **Roll Call**

Melissa Schilling	Aye
Robert Rene	Absent
David Pickard IV	Abstain
Monica Batts-King	Aye
Avi Massaband	Aye
Andrew Paris	Abstain
Lisa Saxon	Abstain
Karen Ellis	Aye
Peter Garff	Aye
Saken Sherkhanov	Absent
Maggie Nance	Abstain
Sara Margiotta	Aye

#### **F. Director of Operations Report**

Don Parcell: Report stands as submitted.

#### **G. Admin. Safety and Security Team**

No current updates.

**H. Director of Development Report**

Michael Rawson: Report stands as submitted.

**I. Chief Business Officer (CBO) Report**

Juan Pablo Herrera: Report stands as submitted.

**J. Executive Director/Principal (EDP) Report**

Dr. Pam Magee: Report stands as submitted. We are all thinking about gratitude and it is wonderful to see all of you here and thank you for all of your work and commitment to student success.

**VI. Board Committees (Stakeholder Board Level Committees)**

**A. Academic Accountability Committee Update**

David Pickard IV: Academic Accountability Committee met this past month and had presentations from the SPED department and the World Languages Department. The committee is beginning to look at CAASPP data, Pali Period effectiveness, and the academic calendar in the following months.

**B. Budget & Finance Committee Update**

Maggie Nance: The minutes stand as submitted.

**C. Election Committee Update**

Maggie Nance: The committee has not met and is meeting after Winter Break.

**VII. Board Committees (Board Members Only)**

**A. Board Members Only- Committee Updates**

Audit Committee: Committee is formed and waiting for annual audit report.

Grade Appeals Committee: There were 3 grade appeals since the last Board of Trustees meeting. They voted to uphold 1 grade appeal and deny 2 others. There is an issue with Grading for Equity grading system (1-4) and how that translates into % values in Infinite Campus. Dr. Magee has already had conversations with Department Chairs regarding this issue.

Survey Committee: Met to discuss areas for the College Center to be better supported to support students. This survey is going out to all stakeholders before Winter Break regarding what additional resources parents/students are looking for so that if additional

financial resources are directed to the College Center the Administration and Board of Trustees understand how to prioritize any potential additional resources.

## VIII. Finance

### A. 2022-2023 Budget vs Actuals Update

Juan Pablo Herrera reported out on Budget vs. Actuals as of September 30th.

### B. New Business Account (Permits Department)

David Pickard IV made a motion to approve a new business bank account for the permits department, for the sole purpose of receiving payments.

Monica Batts-King seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Avi Massaband	Aye
Andrew Paris	Aye
Robert Rene	Absent
Monica Batts-King	Aye
Karen Ellis	Aye
Melissa Schilling	Aye
Peter Garff	Aye
Lisa Saxon	Aye
Sara Margiotta	Absent
Maggie Nance	Aye
David Pickard IV	Aye
Saken Sher Khanov	Absent

### C. Learning Recovery Block Grant & Arts, Music & Instructional Materials Block Grant

Juan Pablo Herrera explained the finalized Learning Recovery Block Grant & Arts, Music & Instructional Materials Block Grant. See attachment for detailed report.

## IX. Human Resources Tentative Agreements

### A. Unrepresented Staff Compensation

Director of HR, Martha Monahan, explained the Unrepresented Staff Compensation

Melissa Schilling made a motion to approve the 2022-2023 equivalent salary increase for unrepresented staff and management.

Avi Massaband seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Melissa Schilling	Aye
Peter Garff	Aye
Andrew Paris	Abstain

**Roll Call**

Monica Batts-King	Aye
Maggie Nance	Abstain
Sara Margiotta	Aye
Robert Rene	Absent
Karen Ellis	Abstain
David Pickard IV	Abstain
Lisa Saxon	Abstain
Saken Sherkhanov	Absent
Avi Massaband	Aye

**B. Collective Bargaining PCHS/PESPU**

Director of HR, Martha Monahan, explained the Collective Bargaining PCHS/PESPU Agreement. Refer to attachment for details.

Lisa Saxon: The longevity stipend tops out and I am wondering why this is done by percentage and it increases the gap between the top and the bottom.

Martha Monahan: This is about a 75% increase and hasn't been looked at for about 10 years.

Monica Batts-King made a motion to approve the 2022-2023 Tentative Agreement with Palisades Educational Support Personnel.

Melissa Schilling seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Saxon	Abstain
Peter Garff	Aye
Sara Margiotta	Aye
David Pickard IV	Abstain
Karen Ellis	Aye
Avi Massaband	Aye
Melissa Schilling	Aye
Andrew Paris	Abstain
Monica Batts-King	Aye
Maggie Nance	Abstain
Saken Sherkhanov	Absent
Robert Rene	Absent

**X. Consent Agenda: Finance Items**

**A. Approval of School Organized Trips**

Lisa Saxon made a motion to approve the school organized trip to San Diego State University for the Conference and Exhibition (December 1 - December2): Brad Kolavo and Peyman Nazarian.

David Pickard IV seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Saken Sherkhanov	Absent
Monica Batts-King	Aye
Karen Ellis	Aye
David Pickard IV	Aye
Andrew Paris	Aye
Sara Margiotta	Absent
Melissa Schilling	Aye
Robert Rene	Absent
Peter Garff	Aye
Avi Massaband	Aye
Lisa Saxon	Aye
Maggie Nance	Aye

**XI. New Business / Announcements**

**A. Announcements / New Business**

Next meeting is Tuesday, December 13, 2022 at 5 p.m.

**B. Announce items for closed session, if any.**

**XII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,  
David Pickard IV



# Coversheet

## Human Resources Director (HR) Report

**Section:** II. Organizational Reports  
**Item:** E. Human Resources Director (HR) Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** HR Board Report 12\_13\_2022.pdf



# PALISADES

## CHARTER HIGH SCHOOL

### **Human Resources Report Board of Trustees Meeting December 13, 2022**

#### **CTC Declaration of Need (action item)**

All teachers are required to have a valid Cross Cultural Language Acquisition Development Permit (CLAD) to teach in California public schools. While a teacher is completing requirements for this permit, local governance boards may file a declaration of need with the Commission on Teaching Credentials office.

PCHS administration recommends approval of Debra (Hughes) Demontreaux to teach the following courses without a Cross Cultural Language Acquisition Development Permit (CLAD) in addition to a Single Subject Art credential area:

- AP 2D Design
- AP 2D Sculpting
- Advanced Painting and Drawing
- AP Drawing
- Art Pod

#### **Closed Session**

None.

Respectfully Submitted,

Martha Monahan, Ed.D.  
Director of Human Resources

# Coversheet

## Director of Operations Report

**Section:** II. Organizational Reports  
**Item:** F. Director of Operations Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Operations Board Report 12\_13\_2022.pdf



# PALISADES

## CHARTER HIGH SCHOOL

### Board of Trustees Meeting Operations Report December 13, 2022

#### Permits & Setups:

- **Permit Revenue for November 2022 is ~\$66,526**
  - ~\$45,076 from Facility Rentals
  - ~\$500 from Facility Parking Rental
  - ~\$450 from Banner Rentals
  - ~\$20,500 from Filming
- **Filming in November:**
  - Independent Movie (5-day shoot over Thanksgiving Break)
  - Fitness Product Ad
- **(Potential) Filming for December:**
  - Fitness Product Ad
  - Commercial
  - Pharmacy Commercial
  - Short Film
- **(Secured/Booked) Filming for January:**
  - Uncommon James (apparel photoshoot – Jan 8th)
- **Banners** - Banner demand continues to be strong, lots of new and ongoing interest – fence banner space booked out for the next couple of months with rotating banners.
- **Fall Sports** – All Sports have wrapped up and Winter sports have started their games/matches.
- **Permits** – Club sports are ongoing in full gear. Due to ongoing LAUSD construction, our PCHS Wrestling Team has no practice space, so they are practicing in the Small Gym until further notice taking away 1+ hours a day of available permitting time.
- **December 2022 Set-Ups/Events:**
  - B&F Committee Meeting – December 5
  - Holiday Spirit Week – December 5-9
  - AA Committee Meeting – December 8
  - School Tour – December 9
  - Board Meeting – December 13
  - Last Day of the Semester for Students – December 15
  - Last Day of the Semester for Teachers – December 16
  - Winter Break – December 19-January 9



# PALISADES

## CHARTER HIGH SCHOOL

### **MGAC/Pool:**

- PCHS Water-Polo and Swim Team support ongoing
- MGAC's "Support Our Local Pool" Campaign is open and active
- Holiday hours starting 12/19: 5:30am-3:00pm
- "211" and "Call if you can, Text if you can't" 911 Awareness Building
- Conducting regular ARC certification trainings and tabletop conversations
- ARC Lifeguarding and FA/CPR/AED Blended Learning classes available on demand
- Annual Preventative Maintenance tasks underway
- 2022-23 Q2 Revenue available in Jan 2023
- Safety committee and school-wide safety drill support ongoing

### **Transportation/Buses:**

- The PCHS School Bus Program & Schedule, as well as Special Ed, Late and Competition Buses, are all in-place and operating daily.
- Schedules for many buses have been revised a few times and seem to have settled into where they will likely be all year.
- The 2023-24 School Year Transportation Registration and Scholarship Application process is scheduled to open in conjunction with the Admission Enrollment process via OLR in early March.

### **Information Technology:**

- 264 tickets were opened in the past month with 238 of them closed or waiting on the end user. Most ticket response times continue to be within 2 hours during the business day. Common ticket trends this period are consumable requests, printers/printing problems, followed by projection issues and tech involved events. The Tech Dept. has distributed 649 devices to date to students for the 2022-23 school year. Checkouts are available daily, taper off mid-semester, and pick back up before finals.
- During a Spectrum caused internet outage that knocked out most campus phones, the team mobilized and reset nearly every phone on campus with minimal impact to instructional time.
- Over Thanksgiving Break, the team resolved an issue caused by the District's construction team, where a network cable that ran the length of the E building had been cut. This caused the loss of a key security camera that has now been restored.
- New laptops for faculty/staff arrived the day before school started. Unfortunately, a processing error resulted in the shipment being the incorrect models and we have been in the process of RMA & Re-Order. All correct devices have been received and are beginning to be deployed. Once finished, IT will be able to move into the next phase of Apple device replacements.



# PALISADES

## CHARTER HIGH SCHOOL

### Information Technology (Continued):

- Five of our ordered eight new Konica copier/printer machines have arrived. Two faculty/staff production machines in the copy room and three student devices. The two faculty/staff devices already have 145,000 copies made in the 1.5 weeks they have been on campus. Wow! A remote print client should be installed on all faculty/staff devices over Winter Break that will allow printing directly to the machines with secure PIN printing. The copy room layout was also reconfigured by the team to be more efficient and to feel more open. Currently there is no status on the other three Konica machines, which will replace the copiers in the Main, Attendance, and AA offices.
- Continuing to support PRA requests/searches as needed.
- Work with the Deans continues in full swing. IT is supporting the Deans office with Bark reports, camera support, and IC reporting.
- Working with cafeteria vendor Chartwells and the CBO, we are planning a much-needed uplift of the cafeteria Point-of-Sale (POS) devices. The current devices are aged beyond support and have swollen batteries, screen breakage, or other issues that prevent them from being usable for service. New devices have been ordered and we are awaiting delivery.
- Infinite Campus POS 2.0 has been released. We have been working with the cafeteria to develop new menus for use with the new system and hope to implement shortly after the new POS Devices arrive.
- 45 Promethean panels were deployed around campus. IT has attended an admin's training and is now working with the company to resolve some issues. So far, the response to the panels is overwhelmingly positive from both faculty and students. We are now working with individual classroom teachers on mounting potential, locations, and one-on-one training sessions with IT.
- IT has heard faculty feedback on the Pali Period at the Academic Accountability meeting and made changes to the teacher and student Responsive Offering windows. The teacher window has been shortened by 3 days, which were added to the student window. This change does not affect faculty ability to select students, but the additional student choice days will benefit the student body.
- Working with data vendor on the creation of a few needed recurring reports from Infinite Campus. Additionally, supporting needed updates to the website with data vendor.
- Ongoing facilitation/support of several EdTech digital classroom resources to ensure all applications are accounted for, accessible/usable and can be supported by IT.
- The Tech Team is continuing to update and create several supplemental training materials that will be beneficial to faculty, staff, students, and parents. The Schoology Palisades Technology Enthusiasts, which all staff are a member of, houses the first of these updates. Many more to come!
- As part of the server refresh, multiple servers were migrated to a new host, upgraded, and had additional resources applied to the machines. Of the servers that remain, one is awaiting a Finance Department migration of QuickBooks licensing and data, one is awaiting Konica Minolta copiers, and the final servers are waiting on aged-out Permits Dept. Facilities Scheduling System (EMS) to be decommissioned and replaced with the cloud-based system FMX. Work on the Finance server and Permits server is still ongoing.



# PALISADES

## CHARTER HIGH SCHOOL

### Information Technology (Continued):

- IT has finished the installation, configuration, testing, and implementation of a few of the CapEx authorized new/replacement security cameras. Although shipping and material delays moved the project from July to October, we are extremely happy with the result. With real-world proof of these cameras, we plan to order the CapEx approved additional replacement cameras soon.
- Assisted Library with ASB Works import of student fines and notification to parents/students.
- Worked with vendor on Infinite Campus upgrades. Currently exploring staging environment to ensure there are no issues presented with current data or processes before going live. Jul-Oct releases were completed over Thanksgiving Break. To maintain a better update posture, we are adopting a staggered monthly update plan to allow us more frequent access to new features and bug fixes.
- IT has spent a significant amount of time looking into and resolving gradebook issues in Schoology and/or Infinite Campus. A major issue of note is the resolution of a problem that has existed for a couple years that affects cross-listed courses.
- Planning for an eRate supplemented update to the wireless network has nearly concluded. Next steps will be working with our eRate vendor on a bid and securing funding through the available grants and 2023-24 PCHS budget process to move forward with a hopeful Summer 2023 installation. The estimated cost at this time is between \$750,000 and \$1,000,000.

### Facilities/Projects – HVAC:

- **Central Heating System** – System restored and working.
- **MERV-13 Filters** ongoing Monthly Inspecting & Replacing
- **Annual Individual A/C Units Preventative Maintenance** – Waiting on specifically identified repairs/replacement work to be completed
- **U115 HVAC Unit Replacement** – Waiting for vendor to receive new unit from manufacture
- **A-bldg. Mechanical Room** - Air compressor motor replaced. Now working normal.
- **J-Bldg.** - HVAC Compressor needs replacement

### Facilities/Projects – OTHER (Ongoing Maintenance):

- **Transporting Nutrition & Lunch** – Facilities delivers meals to Pali Academy twice a day
- **Landscaping:** Ongoing Irrigation System line breaks occur and get repaired
- **Pali Academy** - Basketball court drainage; seepage and sump pump maintenance
- **Stadium Turf** – Regular field maintenance ongoing
- **Baseball Batting Cage & Tennis-Court Drainage Gutter** – Periodic sweeping/cleaning
- **Tent Set-Ups** - Security Stations and Pali Academy Stations after wind-related take-downs
- **Hallway & PE Locker Maintenance** – Support/Resolve ongoing locker maintenance requests
- **IPM Pest Management** – Significant degree of baiting exterior of Bldgs. for ants and roaches using *LAUSD approved products only*.



# PALISADES

## CHARTER HIGH SCHOOL

### Facilities/Projects – OTHER:

- **Stadium Ticket Booth** – Pass through gate repaired to prevent unauthorized entrance.
- **Stadium Ticket Booth & Press Box** – Installed new exterior light fixture under stadium press box entrance for more visibility; Fixed interior & exterior light fixtures for ticket booth
- **HR Office** - Installed New Whiteboard
- **Baseball Clubhouse, Snack Shop & Irrigation Timer** - Electrical conduit, wires and circuit all replaced. Power restored.
- **U-Bungalows** – All roofs patched along seams to prevent/minimize leaks
- **Furniture** – 32 New Trapezoid Student Desks replaced old/aged tables in U108.
- **G-2<sup>nd</sup> Floor Boys Restroom** - Full paint refresh completed due to vandalism and graffiti
- **E-Waste** - First pickup of the school year completed.
- **Student Restroom Destruction & Graffiti** - Restroom vandalism has continued, but slowed down slightly. Graffiti & Vandalism continue and exclusively in Boys Restrooms.

### Facilities/Projects - Items set to begin and/or in progress with expected completion soon

- **Hazardous Waste Pickup** – Need to schedule another pickup
- **Cafeteria:** Oven skillet gas regulator needs to be replaced.
- **Faculty Lot Light Fixture** – Fixture behind trash bins needs to be replaced.
- **3-Way Crosswalk Light Fixture** – Fixture by 3-Way Crosswalk by Gilbert needs to be replaced.
- **U115 AC Unit Replacement** – Waiting for vendor to receive new unit from manufacture
- **Door Replacements** – Two additional doors (Stadium home-side custodial and PA Classroom)
- **J-Bldg.** - HVAC Compressor replacement
- **Stadium Infill** – A Stadium turf maintenance and re-infill project is planned for Winter Break
- **Baseball Seeding** – The Baseball Field annual re-seeding has occurred and is off-limits for germination and growth
- **Gym Resurfacing** – Floors in Large & Small Gyms due for annual resurfacing over Winter Break

### Facilities/Projects - Larger Scale Projects:

- **Gym A/C Project (LAUSD Bond Funded):**
  - Phase 1 started on Fri 12/17/2021. The Boys side of the Gym Complex is underway and anticipated to last until Nov 2022.
  - Phase 2 in the Main Gyms is virtually completed. A few isolated days at various points in time to tie into the main systems.
  - Phase 3 in the Girls Locker Room side of the Gym Complex to begin Dec 19<sup>th</sup> 2022.
  - Currently the Boys Side personnel are moving back into their regular locations in the Gym Complex and the Girls' Side personnel are starting their relocation to the Trailers.





# PALISADES

## CHARTER HIGH SCHOOL

### Facilities/Projects - Larger Scale Projects (Continued):

- **Underground Utilities Piping Replacement Project (LAUSD Bond Funded).**
  - All Major Phases Completed
  - Building cutovers completed in early Nov
  - Project completion as of late Nov 2022
- **Campus-Wide Non-Bungalows A/C Project (LAUSD Bond Funded):**
  - This project LAUSD Board approval. The project now moving into the Architecture & Engineering phase to design. LAUSD is in the Contract phase with an A&E firm.
  - Once DSA Approval received, the project will be Bid & Awarded, which could take another 3-4 Months. Project not expected to start until Summer 2024 at the earliest.
- **Main Quad Modernization Project (Donation Funded):**
  - This project submitted to LAUSD for M&O/FSD/Board review and approval.
  - Hoping for LAUSD Board Vote in Jan 2023, but may be Feb 2023.
  - Once project approved by LAUSD Board, and submitted/approved by DSA, PCHS can proceed to the Detail Design, Bidding and Installation Phases.
  - Project ground level aspects hoped to be able to start in Summer 2023, but Cornerstone Main Quad mural project hoping to be started over Winter Break.
- **Solar Project (LAUSD Bond & Catalyze Funded):**
  - This project has LAUSD-FSD Support and has been cleared to proceed simultaneously with the Campus-Wide Non-Bungalows A/C Project.
  - Catalyze just finalized their Detailed Specifications, Schedule and Cost Estimate to submit to LAUSD-FSD for review, followed by LAUSD BOC approval, then LAUSD Board approval, then DSA Submittal/Approval.
  - Project hoped to receive final approvals in time to be started by Summer 2024.

### Break-In:

- PCHS had a break-in on Sun 12/5 at 2:00am
- Multiple perpetrators broke into multiple places
- Vandalism and theft occurred
- A police report was filed

# Coversheet

## Director of Development Report

**Section:** II. Organizational Reports  
**Item:** H. Director of Development Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Director of Development Board Report 12\_13\_2022.pdf



# PALISADES

## CHARTER HIGH SCHOOL

### Development Report Board of Trustees Meeting December 13, 2022

<b>TOTAL FUNDS RAISED TO DATE:</b>	<b>Fund</b>	<b>Prior Report</b>	<b>YTD</b>	<b>Inc/Dec.</b>	<b>Budget</b>
The PCHS Fund	General	\$224,040	\$282,695	\$58,655	\$450,000
Pali Alumni Fund	General	\$1,386	\$1,386	\$0	
<b>TOTAL UNRESTRICTED FUNDS RAISED</b>		<b>\$225,426</b>	<b>\$284,081</b>	<b>\$58,655</b>	<b>\$450,000</b>
CTE Incentive Grant	General	\$270,372	\$270,372	\$0	\$0
Perkins V Grant	General	\$0	\$0	\$0	\$0
Rest. Donations/Pledges - Recd	General	\$21,454	\$21,454	\$0	0
Donation/Pledges Outstanding	General	\$4,000	\$4,000	\$0	0
<b>TOTAL RESTRICTED FUNDS RAISED</b>		<b>\$295,826</b>	<b>\$295,826</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL FUNDS RECEIVED</b>		<b>\$521,252</b>	<b>\$579,907</b>	<b>\$58,655</b>	<b>\$500,000</b>

#### TOTAL EXPENSES TO DATE:

Bacio Design	\$90	\$3,500
American Direct Mail	\$2,449	\$6,900
Postage	\$349	\$1,800
Subscriptions	\$449	\$7,800
SafeSave service fees	\$3,013	\$7,500
Salaries & Benefits (Campus Unification/Development Dir)	\$38,506	\$77,000
Justice League Banner	\$300	\$200
Videography	\$750	\$1,500
Family Donor Banners	\$545	\$700
Reunion Picnic (Class of 2002)	\$1,147	\$0
Donor Bricks/Dedication Plaques/Awards	\$3,527	\$1,500
Donor Reception	\$0	\$0
Donor Refund	\$0	\$0
Pali High Booster Club (split donation)	\$0	\$0
New Parent Welcome Breakfast	\$2,325	\$0
<b>TOTAL EXPENSES FOR UNRESTRICTED FUNDS</b>	<b>\$53,450</b>	<b>\$108,400</b>



# PALISADES

## CHARTER HIGH SCHOOL

**TOTAL NET FUNDS**

**\$526,457**

**\$391,600**

**Comments and Campaigns initiated to date:**

- 1.) Joint Appeal with Booster Club sent 8//8/22
- 2.) New Parent Welcome Breakfast scheduled for 8/20/22
- 3.) PCHS Fund comparison: **\$282,694** this year/**\$261,256** last year. Best YTD was **\$261,256**
- 4.) PCHS Fund donor comparison: **221** this year/235 last year
- 5.) Follow-up email to all Parents on 10/4
- 6.) Back-to-School Night Campaign brought in **\$20,277**
- 7.) Driveway Days Campaign are back 10/19 - 10/21
- 8.) Driveway Days Campaign brought in **\$8,227**
- 9.) #Giving Tuesday Campaign will begin 11/15 through 11/25
- 10.) #Giving Tuesday 2022 brought in **\$28,362**
- 11.) Year End 2022 Campaign begins December 28th.

**Grants Submitted to date:**

<b>Grantor:</b>	<b>Amount</b>	<b>Purpose</b>	<b>Date Submit</b>
<b>CTE Incentive Grant</b>	<b>\$270,372.00</b>	<b>CTE Funds for 2022-213</b>	<b>1/15/2021</b>
LA Scholars Investment Fund	\$146,600	Pali Bridge Project - College Center	5/3/2022
<b>Pacific Palisades Women's Club</b>	<b>\$600.00</b>	<b>Mosaic repair</b>	<b>5/30/2022</b>
<b>Lewis A. Kingsley Foundation</b>	<b>\$10,000.00</b>	<b>Program Support</b>	<b>8/10/2022</b>
Mara W. Breech Foundation	\$10,000.00	Teacher Professional Development	11/30/2022
	<b>\$437,572.00</b>		

\*Red italic represents grant was not approved and deducted from the total outstanding grant requests

**Grants Received to date:**

<b>Grantor:</b>	<b>Amount</b>	<b>Purpose</b>	<b>Date Rec'd</b>
CTE Incentive Grant	\$270,372.00	CTE Funds for 2020-21	7/1/2022
Pacific Palisades Women's Club	\$600.00	Mosaic repair	7/27/2022
Lewis A. Kingsley Foundation	<u>\$10,000.00</u>	General support	7/10/2022



# PALISADES

## CHARTER HIGH SCHOOL

\$280,972.00

**Grant Applications not approved:**

NRA Safe Shield Program	\$81,375.00	Permanent Perimeter fencing	8/30/2022
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# Coversheet

## Chief Business Officer (CBO) Report

**Section:** II. Organizational Reports  
**Item:** I. Chief Business Officer (CBO) Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CBO Report and Supporting Materials - 12\_13\_2022.pdf



# PALISADES

## CHARTER HIGH SCHOOL

### CBO Report Board of Trustees Meeting December 13, 2022

#### **2022-2023 BUDGET UPDATE**

- The First Interim Financial report is included as a separate agenda item. This report reflects the period of July 1 through October 31. We anticipate some changes:
- We have accounted for new assumptions regarding revenue & expenditures.
  - Decreased Average Daily Attendance (ADA) from 2,820 to 2,797. The reduced ADA count also lowered our LCFE entitlement and state revenue allocation
  - Accounted for the impact of bargaining (7% salary increase & 7% off-schedule payment)
  - Accounted for increase in certificated and contracted substitutes as well as decreases due to current vacancies
- After accounting for all new assumptions, our ending balance is now \$175,827.
- As noted in the first interim presentation, the CDE will soon publish our allocation for the COVID-19 ADA loss mitigation revenue. We anticipate it to be approximately \$700,000 and look forward to receiving guidance on how to account for the revenue.

#### **PARENTSQUARE PILOT**

- At the 12/5/22 meeting, the Budget & Finance committee approved a pilot program with ParentSquare. The terms of the contract are attached to the CBO report. ParentSquare offered a free trial/pilot period, although there was a one-time, \$1,500 integration cost.
- You can click [here](#) to view the presentation and learn more about how ParentSquare streamlines school communications. They are widely used across California and over 11,000 schools across the US.
- The PCHS tech team will work with ParentSquare to integrate school data and initiate the trial period. We will also identify key groups to participate in the trial and solicit feedback.
- We will bring this agenda item back to the March 2023 board meeting to show progress and discuss moving forward with a 12-month subscription, which will require a vote.

#### **NFHS ATHLETIC LIVE BROADCAST**

- PCHS is partnering with NFHS Network. This will allow the school to stream athletic events in three (3) areas on campus: stadium, gym & pool.
- NFHS has partnered with 64 state associations (including CIF) and has 9,000 participating schools. To date, NFHS has streamed over 1 million events.
- The cost to PCHS is \$0 and the terms of the contract are attached to the CBO report. NFHS handles the cost of the equipment, installation and labor. Based on feedback from our technology and operations team, there is already infrastructure in place, so PCHS should not incur costs.
- NFHS integrates with GoFan (ticketing system we currently use), and games can be streaming by purchasing an event or a subscription. PCHS will receive 10% of net revenue

#### **FINANCE OFFICE TRANSITIONS**

- Our Finance Director position is still unfilled. The position has been posted multiple times.



# PALISADES

## CHARTER HIGH SCHOOL

### **INVESTMENT OF RETIREE FUND**

- As part of the recent CSD Oversight visit, LAUSD acknowledged our retiree benefit investment fund, but recommended that we establish a trust.
- We will schedule a Lifetime Health Benefits committee meeting to bring the proposals forth for each trust administrator

### **COMPLIANCE**

- The independent audit for 2021-22 is underway. We are hopeful for no findings this year.
- The actuarial valuation for 2021-22 is also in process. We are working closely with the actuary to provide updated census data and financial information.

### **LOOKING AHEAD**

- We have begun working on the following:
  - 5-year textbook adoption cycle
  - 10-year furniture purchase plan
  - Deferred maintenance funding schedule
  - Ed Tech funding schedule
- We are also in the process of soliciting feedback for our Learning Recovery Emergency Grant and the Arts, Music & Instructional Materials Grant. The survey committee will be convening soon to discuss schoolwide surveys to solicit feedback.
- With Proposition 28 passing this past November, it will create new, ongoing funds for K-12 schools. Funds should support arts and music programs, beginning in the 2023-24 school year. PCHS' estimated allocation (based on current enrollment and UPP count) is approximately \$400,000. Please note, this amount will change as the State budget increases/decreases in future years.





## **PCHS CREDIT CARD TRANSACTIONS**

Period: 09/02/2022 – 09/30/2022

Palisades Charter High School  
 Credit Card Reconciliation Form  
 For the Period of: 09/01/2022 - 9/30/2022

Date	Vendor	Description of Expense	Cardholder	Requested By:	Amount	Resource	Budget Category
August 25, 2022	SP Jansen Piano Bench	Jansen Grand Piano Dolly	JP HERRERA	E STOYANOVICH	\$ 921.50	PERKINS	SUPPLIES
September 8, 2022	CHAMPION TEAMWEAR	Dance team jerseys - new members	JP HERRERA	C SMITH	\$ 492.65	ASB	TRUST
September 9, 2022	SAMASH.COM	2 YAMAHA digital keyboards & 2 sustainer pedals	JP HERRERA	E STOYANOVICH	\$ 707.23	PERKINS	SUPPLIES
September 12, 2022	DERMATIST PLAY SERV	Performance rights for Fall play (These Shining Lives)	JP HERRERA	C SMITH	\$ 915.31	ASB	GENERAL MUSICAL & PLAY
September 15, 2022	MENDOCINO FARMS ONLINE	FUERZA RETREAT (food for PD)	JP HERRERA	M CERVANTEZ	\$ 226.77	GENERAL	PD
September 15, 2022	JW PEPPER	Eprints (3 prints): Lift Every Voice & Sing, Seize the Day, It's All Right	JP HERRERA	A CHENG	\$ 65.00	ASB	TRUST
September 21, 2022	THE UPS STORE	Postage for required mailing	JP HERRERA	T WILSON	\$ 45.00	GENERAL	IMA
September 21, 2022	THE UPS STORE	Postage for required mailing	JP HERRERA	T WILSON	\$ 27.00	GENERAL	IMA
September 21, 2022	THE UPS STORE	Returning wardrobe rental	JP HERRERA	C SMITH	\$ 310.00	ASB	TRUST
August 30, 2022	VISTA PRINT	Business cards for A Landaverde (college center)	P MAGEE	K ELLIS	\$ 41.60	GENERAL	IMA
September 1, 2022	DUMA INC	ICE MACHINE REPAIRS	P MAGEE	O CABRERA	\$ 950.00	GENERAL	CAFÉ
September 7, 2022	NACAC	National Association for College Admission Counseling Conference (Houston)	P MAGEE	K ELLIS	\$ 375.00	ASB	COLLEGE CENTER
September 7, 2022	UNITED AIRLINES	NACAC flight - Alex Landaverde	P MAGEE	K ELLIS	\$ 272.20	ASB	COLLEGE CENTER
September 7, 2022	ARES HOTEL	NACAC conference hotel stay for college center team	P MAGEE	K ELLIS	\$ 1,478.75	ASB	COLLEGE CENTER
September 8, 2022	PALISADES GARDEN CAFÉ	Catering for Board Retreat (Chartwells could not provide service)	P MAGEE	K COX	\$ 239.57	GENERAL	PD
September 21, 2022	NCTM	National Council of Teachers of Mathematics - 2-day conference	P MAGEE	S MATTHEWS	\$ 439.00	GENERAL	PD
September 23, 2022	NCTM	National Council of Teachers of Mathematics - 2-day conference	P MAGEE	D HATAISHI	\$ 459.00	GENERAL	PD
September 23, 2022	VISTA PRINT	Business cards for K Ellis	P MAGEE	K ELLIS	\$ 73.36	GENERAL	IMA

**GRAND TOTAL \$ 8,038.94**



# PALISADES

## CHARTER HIGH SCHOOL

### **PARENTSQUARE PILOT**

Contract terms attached



# Pilot - Palisades Charter High District

Quote created: November 18, 2022 Reference: 20221118-143351989

**Palisades Charter High District**

15777 Bowdoin St  
Pacific Palisades, CA 90272  
United States

**Juan Herrera**

CFO  
jherrera@palihigh.org

### Comments

Pricing Term Start Date: January 1, 2023  
Pricing Term End Date: March 31, 2026

Linn Sillers - Co-Founder/ Sales Director ParentSquare, Inc.



## Products & Services

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
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Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
<b>District Onboarding (under 4.9K)</b> <ul style="list-style-type: none"> <li>• Coordination between ParentSquare Implementation Team and Points of Contact</li> <li>• Creation &amp; configuration of the ParentSquare site</li> <li>• Data migration and review of Staff, Student, Parent and Roster data</li> <li>• Digital training opportunities including recurring webinars, digital training modules, and videos</li> <li>• Access to “Resource Kit” and Best Practice materials to support Launch</li> <li>• Ongoing help and support for Admins via email, chat, and voice</li> </ul>	January 1, 2023		1	\$1,500.00	\$1,500.00

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
<b>Engage Premium - Pilot</b>	January 1, 2023		1	\$0.00	\$0.00
<ul style="list-style-type: none"> <li>• Urgent Alerts</li> <li>• Personalized Auto Notices</li> <li>• Secure Documents</li> <li>• Social Media &amp; Website Share</li> <li>• Attendance Notifications</li> <li>• Posts &amp; Newsletters</li> <li>• Classroom Communications</li> <li>• Direct Messaging</li> <li>• StudentSquare</li> <li>• Appointments</li> <li>• Volunteering &amp; Sign Ups</li> <li>• Volunteer Hours</li> <li>• Directory</li> <li>• Forms &amp; Permission Slips</li> <li>• Calendar &amp; Event RSVPs</li> <li>• Health Screening</li> <li>• Invoices &amp; Payments</li> <li>• Polls &amp; Surveys</li> <li>• Community Groups</li> <li>• Fundraising</li> <li>• Resource Hub</li> <li>• SIS Integrations w/ SSO</li> <li>• Analytics &amp; Reporting</li> <li>• Archiving</li> <li>• Mobile App &amp; Web Portal</li> <li>• Language Translation</li> </ul>					





## **NFHS NETWORK ATHLETIC BROADCASTING**

Contract terms attached





**“One-Time Fee” Agreement (Install Included)**

**School:** Palisades Charter High School  
**Address:** 15777 Bowdoin St  
**City, State, Zip:** Pacific Palisades California 90272  
**County:**

**Effective Date:** \_\_\_\_\_

This One-Time Fee Agreement (our “Agreement”) will serve as confirmation of the involvement of Palisades Charter High School (“School”) in the *NFHS Network* School Broadcast Program, powered by PlayOn! Sports, and will outline the terms and conditions of participation with 2080 Media, Inc. d/b/a PlayOn! Sports (“PlayOn”). Upon execution of the Agreement, School and PlayOn (collectively, the Parties) are subject to all of the terms and conditions within the Agreement.

**In consideration of a one-time fee of zero dollars ( \$0.00 ) (“One-Time Fee”), PlayOn will provide School with access to <sup>three</sup> ( 3 ) units of hardware and software (“Pixellot Systems”) for School use during the term of this Agreement (but PlayOn will retain title to such items), each of which includes:**

- a. Pixellot camera head
- b. Workstation loaded with Pixellot software for recording, encoding, and streaming videos
- c. Cat6 ethernet cables to connect workstation to camera head and provide camera power <sup>(1)</sup>
- d. Pixellot automated production software for all supported sports; new sports are added as released
- e. Score data device (wired connection) or OCR camera for graphics integration in video (PlayOn to determine)
- f. Protective cabinet for workstation, if needed
- g. Software upgrades (while the Agreement is in effect)
- h. Point-to-point wireless internet base station (if no hard-line internet available at Pixellot venue)
- i. **Installation of the Pixellot Systems will be provided by PlayOn**

(1) See *Installation of Pixellot Systems* in **Terms and Conditions** for additional information

**Pricing for the Agreement†:**

Description	Price
One-time Fee	\$0.00
Extra Accessories (if applicable)	-
<b>TOTAL DUE</b>	<b>\$0.00</b>

**PlayOn provides the following additional software and services:**

- a. A branded School video portal on [www.nfhsnetwork.com](http://www.nfhsnetwork.com)
- b. PlayOn proprietary software (*NFHS Network Console*) for the complete management of School-based events including scheduling, event information, and event availability. The cost of the annual software license for the PlayOn Software (*Console*) is waived as part of the Agreement.
- c. E-commerce platform for customer registration, payment processing and customer service to support the sale of subscriptions to watch School and all other NFHS Network events (“Consumer Subscription Plan”)
- d. All back-end technology systems needed to support event distribution via streaming consistent with PlayOn system requirements through the NFHS Network web portal
- e. Standard on-call customer support, account management, training, software updates, software support, and software licenses.

**Broadcast Rights and Event Content:**

**Regular Season Event Broadcasts.**

School agrees to live broadcast all regular season sports events at all competition levels in the venue where the Pixellot Systems are installed (i.e., Varsity, Junior Varsity, etc.). School has the right to determine on-demand availability of regular season events through “blackout windows.” School also grants PlayOn the right to live broadcast all Postseason Events (as defined herein) in the venue where the Pixellot Systems are installed. School will not permit any third party to stream any regular season sports events that would be deemed competitive with PlayOn’s activities; provided that School may allow student-led groups to live broadcast regular season sports events (“School Co-Broadcasts”) as part of a broadcast media curriculum program and other types of terrestrial radio, internet audio, or existing video broadcasts in place as of the Effective Date. For the sake of clarity, events selected by School or School Co-Broadcasts will also be broadcasted on the NFHS Network via the Pixellot Systems.

**Television Broadcasts.** School may allow (at its discretion) third party local television coverage to broadcast regular season events at a School without violating the Agreement. For the sake of clarity, School shall also broadcast via the Pixellot Systems on the NFHS Network



any regular season event that is broadcast on linear television by a third party.

**Postseason Event Broadcasts.** School agrees that the Pixellot Systems will be used to broadcast all State Postseason events via the Pixellot System installed in the venue where the event takes place; provided that State Association is a participating member of the NFHS Network (“NFHS Network State”). State Association rights fees for State Postseason events broadcast via the Pixellot System at School venues will be waived in NFHS Network States. For Schools located in non-NFHS Network States, all broadcasting of State Postseason events must be done within State Association media policies and School is solely required to obtain required permissions and pay any rights fees to the State Association.

**Practices.** School may use the Pixellot Systems to schedule and record practices for internal use by School. School must manually schedule all practice sessions and events will be marked as “private” and not available for viewing by consumers.

**Content Ownership, License, Syndication and Approvals.** School hereby grants PlayOn an exclusive, worldwide, fully-paid-up, royalty-free, sub-licensable (directly or through multiple tiers), transferrable and irrevocable license to reproduce, perform, transform and distribute the content recorded via the Pixellot Systems (the “Content”) in any medium (the “Content License”). The Content License is exclusive, except that the School has the right to download School-produced events and upload the Content into a game-film-analysis platform for use by coaches, provided that the Content is not generally available to consumers. Subject to the Content License, the Content is the exclusive property of the School and the School reserves all rights therein.

The Content License includes the right to syndicate the Content, in-part or in-whole, to other distribution platforms. Existing digital sponsorship inventory remains in the Content through all derivative works that incorporate the full-length event. This includes the rights to make DVDs, digital download-to-own files, and highlights. In the event that DVDs or digital download-to-own files are created and made available for sale (at the discretion of School), School will receive a revenue share based on net sales, less fulfillment costs, amounting to 7-1/2% of the net sale price.

School shall be solely responsible for all Content, to secure any and all releases, consents, waivers and other necessary rights from any third parties (including students and, to the extent required by law, their guardians) and complying with all applicable laws, including those regarding collection and distribution of the Content. School agrees that all Content will be suitable for a general viewing audience and will not violate or infringe the rights of any party. At the written request of School, PlayOn will remove School produced events on the School video portal. Parties agree that Pixellot System will not be turned on except for scheduled events and required system maintenance.

**Consumer Subscription Platform.** All sports events, live and on-demand, require consumers to purchase a subscription pass to be viewed. Non-sports events are set by default to be free for viewers. At School’s discretion, School may charge a subscription fee to view non-sports events.

PlayOn retains the right to modify subscription plan offerings, pricing structure, and, during the Term, on-demand event availability. PlayOn will notify school in writing of any such modifications.

**School-sold Sponsorships.** School may include sponsorship elements within the broadcast of School events in its School video portals. School keeps 100% of all sponsorship sales made by School from local sponsors.

**Network Advertising.** PlayOn may advertise on any School video portal and within any School broadcast using pre-roll video, video mid-roll, or overlay ads that appear on the video screen. PlayOn ads will conform to the then-current *NFHS Network Commercial Materials Guidelines* (the “Guidelines”), a current copy of which is attached as **Exhibit B**; provided that School shall have the right in its sole discretion to limit or prohibit any advertiser, or any specific advertisement advertised on the School video portal, that is inconsistent with School standards for appropriateness for viewing by the school district’s student population.

**Third Party Relationships.** Any third-party relationships School develops for the purpose of selling advertising, collecting billings or any other such related activity, are the sole right and responsibility of School. PlayOn assumes no responsibility whatsoever for (and shall have no liability for) any third-party relationships School enters into.

**Data Privacy.** School acknowledges that PlayOn will not have access to any “student information,” “directory information,” “personally-identifiable information,” student records,” “student-generated content” or “education records” (each as defined by the Family Education Rights and Privacy Act of 1974 (“FERPA”) and its implementing regulations, other than, to the extent included in the Content as applicable: (a) student images; (b) student names; and (c) any other information provided by School in the format of audio commentary (the “Included Data”). School acknowledges that the Included Data is only included in the Content to the extent permitted by the School and to the extent publicly broadcasted at the event contained within the Content. PlayOn shall not have access to any other information regarding any School students and does not store any information regarding School students that is not Included Content meant for public consumption through the NFHS Network and other customer-facing applications. PlayOn shall be responsible to comply with all applicable laws, including but not limited to FERPA and any state-specific laws regarding Included Data and the collection, storage and distribution thereof, but subject to School’s responsibilities under “Content Ownership, License, Syndication and Approvals” set forth above. In furtherance of the foregoing, PlayOn will maintain security procedures and practices designed to protect the Included Data from the unauthorized access, destruction, use, modification or disclosure that comply with FERPA and any state-specific laws, and will notify the School following PlayOn’s becoming aware of any such unauthorized access, destruction, use, modification or disclosure of Included Data. PlayOn will not use the Included Content for any purpose other than as contemplated by this Agreement and PlayOn will, upon School’s written request at any time, permanently delete any Included Content.



To the extent School requires that PlayOn execute any amendment or addendum to this Agreement governing the rights and obligations of Included Data, the Parties agree that this provision shall supersede such amendment or addendum and shall contain the sole obligations of PlayOn with respect to Included Data.

**Consent to Receive Electronic Communications.** During the Term, PlayOn will send updates and alerts related to the Pixellot Systems via SMS text message (the "Notifications") to the individuals listed on the Primary Contact Information chart attached hereto and any other employee or agent of School that School elects to receive the Notifications (together, the "Notification Contacts"). School hereby represents and warrants to PlayOn that the School and each Notification Contact (i) has read PlayOn's privacy policy (found at <https://www.nfhsnetwork.com/privacypolicy>) and understands the privacy policy, the types of information being collected and PlayOn's use of the information being collected and (ii) expressly consents to receive the Notifications.

### **Terms and Conditions**

1. **Term of Contract.** This Agreement is effective as of the Effective Date and continues for five (5) complete school years, beginning on the August 1 that follows the Effective Date (the "Initial Term") unless earlier terminated as provided herein.

If School elects to terminate the Agreement at any time before the end of the Initial Term, School shall pay a fee ("Early Termination Fee") to PlayOn in the amount of two thousand-five hundred dollars (\$2,500) per Pixellot System. For the sake of clarity, the total amount due to PlayOn would be calculated by multiplying the number of Pixellot Systems covered by this Agreement by two thousand-five hundred dollars (\$2,500). School acknowledges that the Early Termination Fee is a reasonable estimate of the costs that PlayOn would incur from such early termination.

After the Initial Term, the Agreement will remain in effect until terminated as provided herein (the Initial Term plus any extension thereof being the "Term"). School has the right to terminate this Agreement after the end of the Initial Term by giving written notice of termination to PlayOn a minimum of ninety (90) days before the effective date of the termination. No additional fee will be due if this Agreement is terminated following the Initial Term.

PlayOn may terminate this Agreement and remove the Pixellot Systems immediately if School has breached any provision of this Agreement and failed to cure such breach within 60 days of PlayOn's delivery to School of written notice of the breach; provided that School will take down all equipment and package it appropriately in PlayOn-provided shipping containers. In the event that PlayOn breaches any provision of this agreement and fails to cure within 60 days, School has the right to terminate the Agreement and PlayOn will remove the Pixellot Systems at its own expense.

2. **Payment Terms.** Payment is due thirty (30) days after School receives the Pixellot Systems.
3. **Internet Connectivity.** School must provide sufficient hardline internet connectivity and the required network configurations (provided in **Exhibit A**) for each Pixellot System to allow live broadcasts. PlayOn will provide the point-to-point wireless internet base station ("Point to Point") when needed to deliver hardline internet connectivity to Pixellot Systems installed in outdoor venues; provided that PlayOn is able to select the make and model of the Point to Point system. In the event that School requests, or requires, a specific Point to Point system that is different from what is provided by PlayOn, then School must provide and install the Point to Point system at its own expense.
4. **Software License.** During the Term of this Agreement, PlayOn grants School a non-exclusive, non-transferable limited license to use the Software to enable the broadcast services under this Agreement. The "Software" consists of the proprietary software of PlayOn used to provide the broadcast services under this Agreement as well as the third-party software included with the Pixellot Systems and any backend software or services required to use the system. The Software may be used solely to schedule, capture, produce, encode, and record Content from School events for distribution to viewers solely on the NFHS Network. School shall have no other rights to the Software and expressly agrees that it shall not copy, reverse engineer, modify, disassemble or decompile any portion of the Software, or use the Software to broadcast events anywhere other than School pages on the NFHS Network video portal ([www.nfhsnetwork.com](http://www.nfhsnetwork.com)). School agrees that PlayOn or its licensors shall retain any and all right, title, and interest in and to the Software and other intellectual property provided by or created by PlayOn (including, but not limited to, all patent, trade secret, copyright, and trademark rights). Except as otherwise provided herein, School agrees not to reproduce the Software or PlayOn's intellectual property. School acknowledges that the Pixellot Systems include embedded software from Pixellot that is subject to additional end-user license agreement terms ("EULA") and School agrees to comply with all such terms. The Pixellot EULA will be provided at the School's request.
5. **Site Survey Collection.** This Agreement provides School with a form to collect information for each School venue at which a Pixellot System will be installed ("Site Information"). Pixellot Systems will not be shipped to School unless all information is filled out completely in the sections: **Pixellot Venue Information**, and **Team-To-Venue Mapping**.
6. **PlayOn Installation of Pixellot Systems.** PlayOn will perform the installation of the Pixellot Systems and will coordinate with School to schedule the installation work ("PlayOn Installation"). Additional details about the PlayOn Installation are provided in **Exhibit C** of this Agreement. PlayOn will provide all required Cat6 ethernet cable required to install and operate the Pixellot Systems; in the event that School requires special cabling for any reason, then special cabling must be provided at the sole expense of School. School agrees that all Internet connectivity requirements have been met prior to the start of the PlayOn Installation and that an administrator with IT responsibilities will be on site (or at minimum, available by phone) during the time when the PlayOn Installations are taking place. If School needs to reschedule or cancel a PlayOn Installation, School must provide notice to PlayOn at least 48 hours before originally scheduled installation time. Failure to provide sufficient notice may result in additional charges to School.

School agrees that PlayOn may use its own service providers to perform the PlayOn Installation so long as all such providers meet School requirements for entry to school venues. For the sake of clarity, School agrees that PlayOn is not required to work with any service providers that may be under agreement with School for facilities or IT work.

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School agrees to remove, relocate, and reinstall, as appropriate, the Pixellot Systems in the event of construction within any of the venues denoted herein where a Pixellot System is installed.

7. **Receipt of Goods.** Upon delivery of the Pixellot Systems, School will inspect all packages for damage caused by a third-party shipper (e.g. UPS) to all boxes, equipment, and components. School agrees to store all packages in a secure environment prior to the arrival of the PlayOn installer.
8. **Revenue Sharing.** School will receive ten percent (10%) of the Net Revenue ("Revenue Share") for Monthly subscription passes attributed to School's Pixellot System-produced content. "Net Revenue" means gross revenue received from Monthly subscription passes sold through the consumer subscription platform, less technology platform, customer service and e-commerce fees associated with such distribution.

PlayOn will offer "discounted" Annual (12 month) subscription passes for sale on School event pages and on custom School landing pages, meaning the one-time cost of the subscription pass is less than the cost of the Monthly pass times the number of months in the duration of the Annual subscription pass. Annual subscription passes will have a base cost ("Annual Base Cost") and a price point ("Annual Price"), both set by PlayOn. Starting in Year 1, School will receive one hundred percent (100%) of the difference between the Annual Price and the Annual Base Cost.

9. **Administration of Funds.** PlayOn will manage the collection and accounting of all funds received, including the management of refunds. If School produces regular season content on an alternative streaming platform in violation of this Agreement, PlayOn reserves the right to withhold any Revenue Share attributed to School. PlayOn will calculate the funds to be disbursed to School on a quarterly basis on the following dates: October 31<sup>st</sup>, January 31<sup>st</sup>, April 30<sup>th</sup>, and July 31<sup>st</sup>. Funds will be disbursed to School within 30 days of these dates. Detailed records can be provided for auditing purposes upon request. School must earn a minimum of \$50 in aggregate Revenue Share proceeds within a school year to receive a check.
10. **Ownership and Return of the Pixellot Systems.** PlayOn is providing the Pixellot Systems for School use during the Term in the venues specified herein. School may not move a Pixellot System from where it was installed without the express written consent of PlayOn. PlayOn is not selling the Pixellot Systems to School. The Pixellot Systems will remain PlayOn's property and PlayOn may remove the Pixellot Systems from School if this Agreement terminates for any reason or if School fails, in any nine (9) month period, to create any Content via a Pixellot System for distribution on the NFHS Network. School shall cooperate with PlayOn to facilitate this removal and shall grant PlayOn any required physical access to the Pixellot Systems.
11. **Maintenance of Units.** PlayOn is responsible for the general health and welfare of the Pixellot Systems and will perform online system maintenance of all Software. PlayOn will handle all warranty claims on the equipment with the manufacturer and will provide School with proper containers for any equipment that needs to be returned to PlayOn for service. PlayOn will replace any broken Pixellot Systems during the Initial Term. For purposes of clarification, PlayOn is not obligated to replace any broken Pixellot Systems after the Initial Term. Notwithstanding the foregoing, PlayOn is not obligated to replace any units that are destroyed by vandalism or due to negligence by School.
12. **Providing of Sports Schedules.** School is required, prior to 60 days before the start of a sport season, to provide PlayOn the game schedules (in a mutually acceptable format) for all teams in all sports that occur in the venue where the Pixellot System is installed. PlayOn will be responsible for the initial data entry of all game schedules in the event that School does not elect to do so. In event of a known change of schedule to an event, School will make the required changes.

If School's game schedules are accessible via a third-party platform (e.g. Arbiter, rSchoolToday, etc.), School agrees that PlayOn may collect School's game schedule information directly from that third-party platform, to be used for the sole purpose of scheduling automated event broadcasts on the NFHS Network through School's Pixellot System(s). School will facilitate PlayOn's access to School's game schedule on any such third-party platform.

13. **Marketing.** School agrees that PlayOn may market School's events on third party platforms or websites (e.g. Arbiter, rSchoolToday, MaxPreps, etc.). Event marketing includes, but is not limited to, URL links and display ads.
14. **Indemnification.** Each party (the "Indemnifying Party") shall indemnify, hold harmless, and, at the request of the other party, defend the other party (the "Indemnified Party") from and against any and all losses, liabilities, costs, and expenses including reasonable attorney's fees, in connection with claims brought by a third party against the Indemnified Party established by judgment or alternative resolution award, to the extent arising from (a) any violation of applicable law by the indemnifying party or its employee, agent, or other representative; (b) the gross negligence or willful misconduct in the performance of obligations hereunder by the Indemnifying Party or any employee, agent, or other representative of the Indemnifying Party.
15. **Indemnification for IP Infringement.** PlayOn shall indemnify School against any third-party claim that School's use of the Pixellot Systems infringes the intellectual property rights of a third party with respect to such Pixellot Systems; provided that, PlayOn shall have no obligation under this section with respect to any claim based upon or arising from: (a) modification of the Pixellot Systems in any manner not expressly permitted by PlayOn; (b) any use of the Pixellot Systems outside the scope of the license granted in, or contrary to, the provisions of, this Agreement or the EULA; (C) the combination of the Pixellot Systems with any other service or product not authorized by PlayOn or Pixellot; or (D) broadcasting the Content without a license, right or title to do so.
16. **WARRANTY DISCLAIMER; LIMITATION OF LIABILITY.** THE SERVICES AND SOFTWARE PROVIDED BY PLAYON ARE PROVIDED "AS IS." PLAYON MAKES NO WARRANTIES, EXPRESS, IMPLIED OR OTHERWISE AND SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE



OTHER OR ANY THIRD PARTY FOR ANY INDIRECT DAMAGES, INCLUDING CONSEQUENTIAL, SPECIAL, OR INCIDENTAL DAMAGES WHATSOEVER ARISING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE RIGHTS OR OBLIGATIONS OF THE PARTIES HEREUNDER WHETHER OR NOT A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE AND WHETHER BASED ON A BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. IN ADDITION, AND NOTWITHSTANDING ANY OTHER PROVISION IN THE AGREEMENT, PLAYON'S MAXIMUM LIABILITY (FOR ALL CLAIMS IN THE AGGREGATE) TO SCHOOL UNDER OR IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID TO SCHOOL UNDER THIS AGREEMENT. THE LIMITATION IN THE IMMEDIATELY PRECEDING SENTENCE DOES NOT APPLY TO (I) PLAYON'S OR ITS PERSONNEL'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT RESULTING IN PROPERTY DAMAGE, PERSONAL INJURY OR DEATH; OR (II) PLAYON'S OBLIGATION TO INDEMNIFY SCHOOL FOR THIRD PARTY INTELLECTUAL PROPERTY INFRINGEMENT CLAIMS.

17. **Relationship of the Parties.** Each Party shall have the status of an independent contractor for purposes of this Agreement. This Agreement is not intended to and will not create or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the parties, and the rights and obligations of the parties shall only be those expressly set forth in this Agreement.
18. **Assignment.** This Agreement may not be assigned by either Party without the prior consent of the non-assigning Party.
19. **Entire Agreement; Modification.** This Agreement constitutes the entire understanding between the parties. It supersedes and replaces any and all previous representations, understandings, and agreement, written or oral, relating to the subject matter. There shall be no oral alteration or modification of this Agreement; the Agreement and its terms may not be modified or changed except in writing, approved and signed by both Parties.
20. **E-Verify.** PlayOn acknowledge that immigration laws require it to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program).
21. **Proof of Insurance.** During the Term, PlayOn shall maintain, and (upon School's written request) provide evidence of, commercial general liability, statutory workers' compensation insurances, and such public liability insurance as is reasonably necessary to protect against claims, losses or judgments that might be occasioned by the negligent acts or omissions of PlayOn, its employees or agents. The general liability insurance shall be at least in the amount of \$1,000,000 per incident and a \$2,000,000 aggregate.
22. **Governing Law and Venue.** This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State in which the School resides. Any action at law or judicial proceeding instituted for the enforcement of this Agreement shall be instituted only in the state courts of the State and county in which the School resides.
23. **Counterparts.** This Agreement may be executed in counterparts (including by way of facsimile, PDF or other electronic format), each of which shall be deemed an original but all of which together shall constitute one and the same instrument.
24. **Waiver.** The failure of either Party to insist upon strict performance of any of the provisions of this Agreement or to exercise any rights or remedies provided by this Agreement, or either party's delay in the exercise of any such rights or remedies, shall not release the other Party from any of its responsibilities or obligations imposed by law or by this Agreement and shall not be deemed a waiver of any right of such Party to insist upon strict performance of this Agreement.
25. **Compliance with Applicable Laws; Sovereign Immunity.** Each Party shall comply with all applicable laws applicable to it with respect to the services being provided under this Agreement, whether or not specifically referenced in this Agreement. Nothing in this Agreement shall be deemed to waive any sovereign immunity, if any, for which the School may benefit.

[Signatures on Next Page]



\*\*\*Complete the information below and fax entire document to 404.920.3199\*\*\*

Signed:

Date: \_\_\_\_\_

*Mark Rothberg*

\_\_\_\_\_  
Mark Rothberg  
Vice President, School Broadcast Program  
PlayOn! Sports

**Accepted by School:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

Email: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

**Bookkeeper:** \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**IT/Network Contact:** \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Facilities Contact:** \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Subscription Revenue** Check Made Out to: \_\_\_\_\_



**PIXELLOT VENUE INFORMATION**

**Package Shipping Address:**

School Address

OR

Different Address (write below)

Palisades Charter High School  
 15777 Bowdoin St  
 Pacific Palisades California 90272

Does your school have a lift that the NFHS Network installer can use for installation?

YES

NO

Please fill out the information below for ALL venues where a Pixellot System will be installed.

	Type of venue <i>(select from drop-down)</i>	Name of venue <i>(e.g. Aux Gym, Soccer Field)</i>	Indoor/Outdoor	Scoreboard Type	Hard-line internet connection available at venue?
1	Gym		Indoor	Select...	
2	Field		Outdoor	Select...	Select...
3	Pool		Indoor	Select...	
4					
5					
6					

**[Agreement Continues on Next Page]**

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**TEAM-TO-VENUE MAPPING**

Are your regular season athletic schedules available through one or more of these partners? Check all that apply:

Arbiter <input type="checkbox"/>	Dragonfly <input type="checkbox"/>	rSchoolToday <input type="checkbox"/>	Maxpreps <input type="checkbox"/>
Home Campus <input type="checkbox"/>	Rank One <input type="checkbox"/>	None of the above <input type="checkbox"/>	Other <input type="checkbox"/>

I have read the above and checked all boxes that apply

Use the tables below to indicate which sports teams play at each Pixellot venue (check all that apply). Please fill out for ALL Pixellot venues.

**VENUE:** \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VENUE:** \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VENUE:** \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





VENUE: \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VENUE: \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VENUE: \_\_\_\_\_

	Varsity	JV	Soph	Fresh	Middle
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School agrees that the team-to-venue mapping information provided above is accurate to the best of School's knowledge: YES



## EXHIBIT A

### NETWORK CONFIGURATION REQUIREMENTS

For the most up-to-date Pixellot streaming requirements, go to [support.nfhsnetwork.com](https://support.nfhsnetwork.com) and search for "Pixellot Streaming Requirements."

We **highly recommend** adding the VPU (Pixellot computer) to a separate **VLAN or a DMZ** and assigning a static IP address.

VPU's use Google Public DNS 8.8.8.8 as the preferred server. Please use your internal DNS as the alternate. We also ask that Gateway SSL Decryption is bypassed and any Internet Sleep Schedules are disabled.

No inbound firewall rules are required as all connections are outbound. Inbound traffic will still be present, but only after an outbound connection is established. No services will ever connect directly to the host. To publish video and manage the server, **the following ports must be open for outbound connections to all IPs:**

Port #	Protocol	Purpose	Application
443*	TCP required UDP optional	Remote Management/video streaming	https, agent
123*	TCP	Clock synchronization	NTP-clock sync
2088*	UDP	Video streaming backup	ZIXI broadcaster
5672*	TCP+UDP	Graphics, Watermarks, etc.	Scoreboard Graphics Generation
5678*	TCP+UDP	Backend Zixi broadcasts	ZIXI broadcaster

The following ports are **NOT** required to broadcast, but are **highly recommended** for keeping Sportzcast (scoreboard integration device) software up to date:

1402	TCP	Sportzcast cloud connect
1403	TCP	Sportzcast remote support
1935	TCP	Remote Graphics support

In addition, please **whitelist the REQUIRED domains** in any active content filters below:

- \*.nfhsnetwork.com - Communication to scheduling services
- \*.pixellot.stream - Communication to streaming services
- \*.pixellot.tv - Communication to streaming services
- \*.video.google.com - Streaming configuration
- \*.geotrust.com - Certificate verification
- \*.logmein.com - Remote control for troubleshooting
- \*.cloudfront.net - Access to application updates
- \*.sportzcast.net - Scoreboard control
- \*.app.singular.live - Scoreboard graphics

#### Network Speed Requirements

We recommend an upload speed of at least 10 Mbps. As a reminder, the Pixellot system must be plugged into a ethernet port (not wi-fi or cellular data). For more information about establishing a stable internet connection, please click [here](#).

#### General Guidelines

- **DO NOT** add any additional user accounts or change any user account settings
  - DO NOT change the password
  - DO NOT add the user to the school's domain
  - *Adding/changing user account information affects the system's ability to automatically login after a reboot, which may result in events not broadcasting*
  - *DO NOT add the computer to the school domain*
- **DO NOT** change firewall settings (or add additional firewall/antivirus software)
  - *Antivirus software consumes CPU resources and can disrupt network traffic*
- **DO NOT** make the computer inaccessible
  - *Make sure you can access the machine if necessary*
- **DO NOT** leave a monitor, keyboard, mouse, or any other external device plugged in
  - *Leaving these plugged in may affect our Support team's ability to remotely access the system for troubleshooting*
- **DO NOT** use the computer for anything unless specifically directed by NFHS Network Support

#### Video Stream/Data Transmission

1. All video data is transferred from Pixellot to the NFHS Network Servers using Real-Time Messaging Protocol (RTMP)
2. The NFHS Network Servers are all hosted using Amazon Web Services (AWS) in the North Virginia (US East) Data Centers
3. Once received by the NFHS Network, the video data is transcoded using automated servers (no human involvement), and then stored in the AWS S3 Storage Buckets (again hosted on AWS North Virginia)
4. The video is distributed to consumers using HTTP Live Streaming (HLS) using the AWS CloudFront Content Distribution Network

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## EXHIBIT B

### NFHS NETWORK COMMERCIAL MATERIALS GUIDELINES

Advertising that shall be false, misleading, deceptive, offensive or in poor taste shall be subject to rejection. All advertisements must comply with the applicable laws, rules and regulations of the state associations and/or school Schools that govern the applicable broadcast.

Without limiting the generality of the foregoing, certain categories of advertisements will not be accepted without prior consent, which such consent may be withheld for any reason whatsoever. These categories include the following:

1. Advocacy Advertisements. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position.
2. Cigarettes or Tobacco Advertisements.
3. Betting or Gambling Advertisements.
4. Firearms Advertisements.
5. 900 Phone Number Advertisements.
6. Contraceptive Advertisements.
7. Tattoo Parlor and Body Piercing Advertisements.
8. "NC-17" Rated Movie Advertisements.
9. Adult Entertainment Advertisements.
10. "R" Rated Movie Advertisements.
11. "M" Rated Electronic (computer or video) Games Advertisements.
12. Hard Liquor Advertisements.
13. Beer, Wine, or other Alcoholic Beverage Advertisements
14. "High Risk" Investments (e.g., commodities, options, foreign exchange) Advertisements.
15. "High Risk" Business Opportunities (e.g., "get rich quick" schemes and business opportunities) Advertisements.
16. "High Risk" Health Offerings.



**EXHIBIT C**

**PLAYON INSTALLATION OF PIXELLOT SYSTEM: GUIDELINES**

<b>Hardware</b>	<p>NFHS Network will provide all hardware for the Pixellot System, including:</p> <ul style="list-style-type: none"> <li>• Camera Head</li> <li>• Computer</li> <li>• Scoring Device (either Sportzcast or OCR Camera)</li> <li>• P2P System (if necessary)</li> <li>• Standard installation/ mounting accessories</li> </ul> <p><i>If School wants to use a different P2P system, School must pay for and install it.</i></p>
<b>Conduit</b>	<p>NFHS Network will provide and install up to 50' of cable protection anywhere cable is exposed (i.e. accessible by students, etc.)</p> <p>The following areas are NOT considered exposed:</p> <ul style="list-style-type: none"> <li>▪ Gym ceiling infrastructure</li> <li>▪ Above drop ceilings</li> <li>▪ School areas off-limits to general student body (e.g. press boxes, network closets, etc.)</li> </ul> <p><i>If School wants to use a specific type of cable protection or have it installed in a non-exposed area, it must be approved by NFHS Network. School will be responsible for additional materials and labor costs.</i></p> <p><i>NFHS Network will not paint cable or cable protection.</i></p>
<b>Lifts</b>	<p>If School does <i>not</i> have a lift that we can use, NFHS Network will provide a scissor lift (up to 26 ft).</p> <p><i>If installation requires a different lift that is more expensive (over \$500), School must pay the difference in cost.</i></p> <p><i>If School requests floor protection, School must provide it.</i></p>
<b>Cabling</b>	<p>NFHS Network will provide and install all cabling for the Pixellot System and Score Device.</p> <p><i>If School wants to use a different/ specific type of cable, it must be approved by NFHS Network and must be provided by School.</i></p>
<b>Miscellaneous</b>	<p><b>NFHS Network will NOT perform the following:</b></p> <ul style="list-style-type: none"> <li>• Roof penetrations</li> <li>• Run cable through plenum spaces</li> <li>• Install a backboard for the Computer cabinet</li> <li>• Install power outlets</li> <li>• Install internet jacks</li> <li>• Run cables from the Pixellot System to School's audio equipment (or any other equipment that is not part of the Pixellot System)</li> </ul>

I agree that I have read and understand the information outlined above: \_\_\_\_\_

# Coversheet

## Executive Director/Principal (EDP) Report

**Section:** II. Organizational Reports  
**Item:** J. Executive Director/Principal (EDP) Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** EDP Board Report 12\_13\_2022.pdf  
Palisades Needs Assessment Report - Final 11-30-22.pdf



# PALISADES CHARTER HIGH SCHOOL

## **Executive Director/Principal Report Board of Trustees Meeting December 13, 2022**

*Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.*

### ***Schoolwide Goal - Academic Achievement/Organizational Excellence and Communication***

#### **Datalink Networks recommendations and progress**

Work with Datalink Networks is ongoing. The Final Needs Assessment with recommendations from the consulting group is included in the meeting materials. Current projects include the following:

- 1) ParentSquare Pilot
- 2) Assessment tool selection and implementation
- 3) Infinite Campus support (disruption due to the loss of two key employees)
- 4) Subscriptions analysis
- 5) Outreach to academic departments and PLCs.

#### **Datalink Networks updates from October/November:**

PCHS has contracted with Datalink Networks to address schoolwide educational technology needs and to develop solutions for related challenges. The Datalink Networks Ed Tech Coordinator in collaboration with the Pali Administrative Team identified areas of primary focus:

- 1) Provide a strong, rigorous academic program for all students - especially identified subgroups (African American, Hispanic, SPED), and
- 2) Develop strong 2-way communication practices.

Pali administrators have begun the use templates and procedures for meetings and consolidating important data for shared use. A next step is to identify priority PD areas for software, instructional best practices, technology, and use of assessment platforms. Consolidating grading scales to ensure clarity for students and families and data passback between Schoology and IC will be discussed with academic departments and PLCs. We have identified the need to streamline calendaring systems by implementing an automated process for scheduling, communicating events, and ensuring alignment with all calendars. To develop strong 2-way communication practices we are exploring consolidated, one-stop systems and plan to pilot potential options with small test groups at the start of second semester.

#### **Western Association of Schools and Colleges (WASC) 2023-2024 Self-Study Preparation**

Preparation for the 2023-2024 WASC self-study is underway. The Long Term Strategic Planning (LTSP) Committee is reviewing the Action Plan for Equity developed during the 2018 when PCHS earned the highest recognition with a six-year clear accreditation. View the presentation from the November 30, 2022 LTSP meeting [HERE](#).



# PALISADES

## CHARTER HIGH SCHOOL

### *Schoolwide Goal - Academic Achievement/Professional Development*

#### **Ethnic Studies Program Development**

California Assembly Bill 101 requires schools to begin offering ethnic studies courses by 2025-2026 and the class of 2030 to take one semester of ethnic studies. The curriculum is designed to provide students with the opportunity to learn about the histories, cultural struggles, and contributions of historically marginalized peoples, which have often been untold in US history courses. PCHS has developed an implementation timeline to ensure a meaningful and effective ethnic studies program is in place prior to the state deadline.

#### **Ethnic Studies Program Implementation Timeline**

##### **2021-2022**

December 2021 Dr. Ziza Delgado staff introduction and faculty meeting presentation

##### **2022- 2023**

August-December 2022 Key Social Science teachers attend training on Ethnic Studies Curricular Standards LACOE, CDE Webinars

December 2022 Social Science Department Chair meeting with Dr. Delgado  
Vision for the program introduced and the timeline for implementation discussed

January 2023 Meeting to discuss and approve a schoolwide vision for the program & implementation timeline Dr. Delgado, PCHS Administration, Department Chairs

January 2023 Creation and approval of job posting and job description for Ethnic Studies Program Coordinator  
Dr. Delgado, Administration, Human Resources, Department Chairs

February 16, 2023 Presentation of Ethnic Studies Vision, Plan, and Timeline to Curriculum Council

March 21, 2023 Presentation of Ethnic Studies Vision, Plan and Timeline to PCHS Board of Trustees

March 30, 2023 Job Posting for Ethnic Studies Program Coordinator is posted

April-May 2023 Job Interviews for Ethnic Studies Program Coordinator

August 2023 Selected teachers start an Ethnic Studies certification program  
Ethnic Studies Program Coordinator will coach selected teachers



# PALISADES

## CHARTER HIGH SCHOOL

September 2023	Program Coordinator is introduced to the faculty at a faculty meeting. Program Coordinator leads procurement of Curricular Materials and Resources
October 2023	Program Coordinator leads curriculum development, assessments, grading, and reports to PCHS administration and Social Science Department Chairs.
November 2023	Curriculum Review Committee members are chosen
December 2023	Curricular Review Committee meets to review and approve the curriculum Deadline for teacher certification for Ethnic Studies courses
<b>2023-2024</b>	
January 2024	Curriculum/Spring Course Pilot- 1-2 sections. One course will be taught by the Program Coordinator. Coaching occurs with selected teachers. Step Back and adjust... will need a mechanism for this.
August 2024	Program Coordinator and selected teachers begin the Ethnic Studies Course requirement

### **Academics/Career Technical Education (CTE)**

9<sup>th</sup> grade Pods are being redesigned for the 2023-2024 school year to include a CTE course. The purpose of this transition is to expose every PCHS student to CTE content focused on career preparation.

### **Counseling Presentation/Pali Period December 7**

During the December 7 Pali Period, PCHS Academic Counselors reviewed important information regarding: Academic Planning, Graduation Credits, and College Eligibility with the entire student body. Families can review the presentation: [Academic Planning PDF](#).

Families can also review graduation progress and college eligibility progress with their students using the planning forms (Click [HERE for PCHS Graduation Requirements Checklist](#) and [HERE for UC/CSU/4yr College A-G Reqs Checklist](#)).

Additionally, 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade families can start planning their course requests for the 2023-2024 school year using the link to the PCHS Four-Year Planning Tool: [PCHS Four-Year Planning Tool](#)

Students will begin requesting their classes for the 2023-2024 school year in February 2023. This information can also be found on Schoology.





# PALISADES

## CHARTER HIGH SCHOOL

### *Schoolwide Goals – Communication, Diversity, and Socio-emotional Well-Being*

### **Campus Beautification Project Mural Development/Common Areas Modernization Project**

The PCHS Justice League student group with the guidance of Campus Unification Director Gio Stewart and Activ8 Art are collaborating on a mural project designed to make a long-term impact on our campus community for generations to come. This mural will be painted by the artist LoveYoDreams. The student body voted to determine the final image for the mural.

The mural is part of a larger project to improve and beautify the quad and other common areas for students. The project is currently under review by LAUSD.

Justice League is a PCHS social justice group made up of the leadership of social and cultural clubs. The purpose of the group is to help hold our campus accountable for equity and inclusion by raising awareness concerning campus, cultural, social, local, and national issues. The groups maintain the Social Justice Living Wall of Representation in the main hallway of the Administration Building, which serves as a reminder of the need for equitable practices, the presence of students of color in our community and our responsibility to them. This is a living wall that changes and grows with our community. It is supported and maintained by our affinity groups that meet together for support, to gather and review data, and help to inform leadership on the needs of each group. Justice League provided the following statement about the significance of this mural project:

*The mural for Palisades Charter High School represents the need for equity and support of its diverse communities. We unite all races, genders, and abilities in building a community that is dedicated to working together to preserve the earth. Our goal is to be the positive change that we wish to see in the world.*





# PALISADES

## CHARTER HIGH SCHOOL

**Mental Health and Wellness Support** – The PCHS Mental Health Team provided a variety of end of semester activities and tools to support students and staff during these busy, sometime-stressful days such as reminders of ways to engage in daily self-care, lunch-time get-togethers, and even an app to remind us to breathe!

This past Friday, six trained support dogs visited campus during lunch. This was a wonderful moment for students to enjoy some stress-free hugs and pats with some very loving canines! Special thanks to Jill Barker and Apollo, Susan Ackerman, Monica Iannessa and others who coordinated this event.



### *Schoolwide Goal - Academic Achievement/Communication/Organizational Excellence*

#### **Attendance Policy Update from the Office of Admissions & Attendance 12/9/2022**

- An uptick in the number of students visiting the attendance office before/after school and/or during nutrition/lunch to verify absences is occurring.
- Parents/Guardians have become more diligent in submitting absent notices and documentation for their students within the 5 days.
- The attendance office has created a more efficient system to update attendance in Infinite Campus within 48 hours of submission.

#### ADA % by Year (pulled from PowerBI)

- PCHS + TEME 2019/2020 SY - 95.69%
- PCHS + TEME 2020/2021 SY - 94.18%
- PCHS + TEME 2021/2022 SY - 92.83%
- PCHS + TEME 2022/2023 SY (through 12/9) - 93.91%



# PALISADES

## CHARTER HIGH SCHOOL

- Intervention specialists have been working to decrease the number of chronically absent students through outreach.

### Chronic Absenteeism % by Year

- 2019/2020 SY - 9.65%
  - 2020/2021 SY - 16.91%
  - 2021/2022 SY - 22.95%
  - 2022/2023 SY - 18.9%
- “Attendance Matters” information sent weekly through PCHS Newsletter submissions and ASB announcements
  - Monthly Attendance Letter sent through Infinite Campus
    - Datalink Networks run the notification letters to parents on the 10th of every month for those who meet the 3, 5, 7, or 9 absent number.
  - Continuation of daily attendance messenger through Infinite Campus Robocalls.



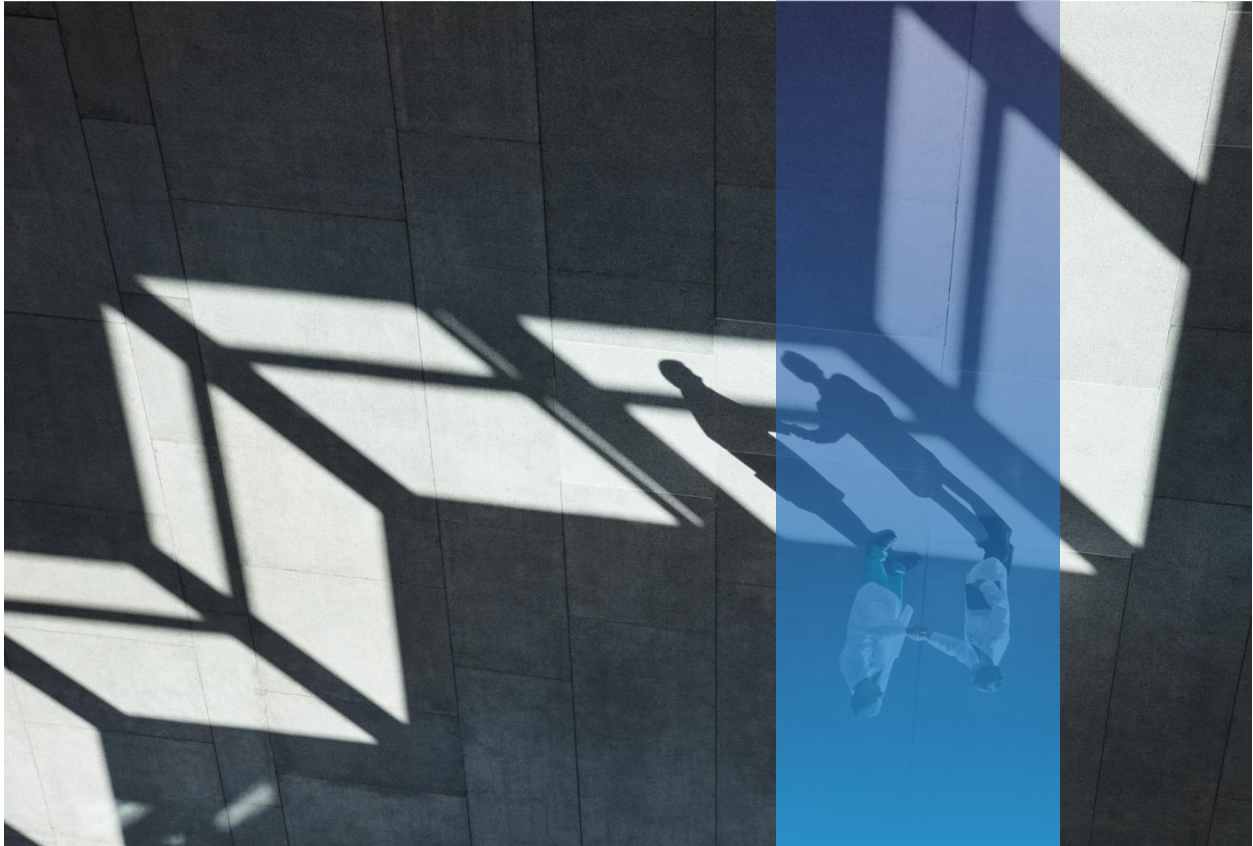
# Palisades Charter High School

## Educational Technology Needs Assessment

**Datalink Networks - Fall 2022**  
**Prepared by**  
**Lindsey Surendranath &**  
**Patrick Mount**



## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022



## Introduction

**Palisades Charter High School is a high achieving independent charter high school serving a diverse student body in grades 9-12. Palisades provides educational excellence for all students, especially those from underrepresented backgrounds. Supporting a high quality instructional program through clear priorities, transparency, strong 2-way communication, and sustainable operations is of the utmost importance to the Pali community.**

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

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# Executive Summary of Findings

Datalink Networks was asked to provide immediate assistance with database management and analytics reporting to fill existing gaps in personnel. To ensure this support would be sustainable and lead to Palisades' being more self-reliant, we conducted a comprehensive needs assessment to identify the school's specific technology needs. This involved an investigation into the school's technology infrastructure for both the Student Information System (SIS), Infinite Campus, and the Learning Management System (LMS), Schoology. Datalink Networks was also tasked with identifying the specific needs related to educational technology for both assessment and instructional technology software platforms. Ultimately, this analysis would assist Palisades to invest resources efficiently and become a 1:1 device school.

With the goal of increasing capacity among the faculty and staff, we commenced work to identify the needs and make recommendations to improve the overall operations and workflow for school personnel. First, we reviewed the school's guiding documents (Charter, WASC, LCAP, annual budget) and internal operations and procedures to understand how Palisades is organized as a school and what areas of instruction required specific technology support and further training. We did a deep dive into committee minutes, past surveys, past professional development and conducted a recent technology survey among faculty.

We have consolidated our findings into this report which explains the specific areas of need and Datalink Networks's recommendations to improve overall capacity with the existing technology infrastructure and components of educational technology. Our findings are as follows:

- Too many initiatives and activities dilute effective operations
- There are no systems for consistent onboarding, training and off boarding
- A lack of clear, consistent communication limits efficiency
- Redundancies waste precious resources and limit options for future technology investment

# Enterprise Applications: SIS and LMS

Palisades uses Infinite Campus as its Student Information System (SIS) and Schoology as its Learning Management System (LMS).

These two tools are integral for the smooth operations of the educational program. Infinite Campus manages all student information, including grades, demographics, student assessment scores, locker, and bus route information. It allows for robust reporting and custom reporting which Palisades uses in daily operations. School leadership identified the need to be self-sufficient by increasing capacity among staff to understand and execute the custom reporting and database management for Infinite Campus. Palisades needs to increase the number of individuals on staff who have the knowledge and expertise to navigate Infinite Campus and run needed reports. To address this need, two things are required:

- 1) a commitment to set time aside for training
- 2) a willingness to learn among Pali staff

On the Educational Technology side, all instruction and information related to courses exists in Schoology. Faculty have varying levels of expertise with Schoology and operate with a high level of autonomy to design and operate their courses. School personnel communicate using Schoology boards which convert to email notifications for all faculty. Teachers have been using the existing assessment tool, *AMP*, for internal and periodic assessments, however, the tool is being discontinued. Pali needs an alternative platform for internal formative and summative assessments.

Infinite Campus and Schoology have potential for strong data integration. For the most part, data such as enrollment and grades pass back and forth seamlessly; however, with variance in procedures, data input and settings, such as grading scales, information does not integrate seamlessly, causing an increased burden on personnel to identify the root cause of a problem and then fix it. Training and adherence to standard classroom settings in Schoology would resolve most data problems, increase transparency, and establish clear communication between faculty, students, and families. To address this need, leadership and faculty must arrive at consensus to prioritize standardization in the use of these tools for data input.

There is a history of high dependence upon custom programming work to address processes that might be handled by trained staff in their areas of educational and technical expertise. On a small scale, this reliance creates a time savings for individuals. On a large scale, the same has created an environment of dependence upon the line programmer familiar with those processes, and a single point of vulnerability.

For Infinite Campus and Schoology, we concluded the following:

- Uniform settings and procedures will improve SIS-LMS integration
- Robust training resources and existing reports are available



## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

- Frequent version updates are necessary to improve operations
- Capacity building with SIS-LMS tools will benefit all Pali staff
- Responsibility for custom-programmed procedures being placed back in the hands of staff can build ownership for those responsibilities

# SWOT Analysis of Enterprise Applications



Schoolology

## SIS-LMS Strengths

Palisades has a broad team of staff who engage deeply with Infinite Campus (IC). Reporting is integral to many of the daily operations of the school facilities, student schedules, class balancing for enrollment, and development and implementation of the master schedule. The school's head of operations and facilities uses IC to identify locker vacancies and assign new combinations and lockers to students who need them. IC also provides updated information and reporting for bus routes for the many students who attend Pali via busing.

Frequent grade progress reports and attendance reports are used by the counseling department and school administration to guide decisions about course enrollment and facilitate communication with teachers, students, and families. Other users access reports to comply with legal requirements and send school information to the authorizing district, the county office of education and the state.

In addition to the departments who use IC reporting tools, Pali has several technology leaders who serve as trainers to help other faculty develop capacity with both Infinite Campus and Schoolology. There are also several faculty members who are out of the classroom for one or more periods serving as coordinators for special programs. These roles can be leveraged to provide broader training for Pali personnel and establish uniform practices school wide.

School leaders are clear about the support needed with accessing reporting tools in IC. In some cases, leaders have a general idea of reporting windows and can provide detailed lists of needed reports well in advance of deadlines to provide ample time for staff to complete. There is strong integration between the SIS and LMS which makes data pass-back seamless once uniformity is established. For both platforms, there is familiarity with existing platforms and a basic comfort level for users, which can

## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

facilitate a positive environment for training and professional development. Each platform has a strong suite of resources to build capacity and implement uniform best practices, including expert personnel on-site with robust experience. These are all strengths that support strong implementation potential for the existing technology infrastructure at Pali.

While the existing technology infrastructure has several strengths, there are some challenges that make a transition to a different SIS or LMS in the future worth consideration.

## SIS-LMS Growth Areas

### Need for Uniformity

Palisades affords faculty and staff a considerable amount of autonomy regarding course set up and settings within Schoology. Therefore, there is little uniformity in practice. The onboarding and training for using the SIS and LMS have depended on the availability of technology coordinators who have tremendous expertise, but limited time outside of a full teaching schedule. We did not observe a regular training calendar or onboarding instructions for either SIS nor the LMS; however, on the Ed Tech page for Pali, there are links to various resources for staff to set up Infinite Campus and Schoology accounts. There are written instructions and YouTube videos that show viewers how to navigate various features of both.

While these are excellent starting points, we did not observe any existing and streamlined process to onboard and train faculty and staff with the SIS and LMS, nor to off board personnel who leave. A comprehensive onboarding process would provide training for account set up, proficiency standards and competencies, instructions for locating all existing tools and training materials to implement the tools as well as an updated calendar of training events. A clear and comprehensive onboarding process would ensure uniformity with the implementation of tools. Without uniform set up, several problems arise in the SIS management and integration of data. Pali relies on a significant number of custom reports in order to operate. These reports cannot be generated with reliability or 100% accuracy when data input is inconsistent. Without a strong process for onboarding all faculty and staff to use best practices in the SIS and LMS, Pali will continue to face frequent reporting errors and expend unnecessary resources of time and funding to identify the root causes of those errors and fix them. For example, a recent request for parent address and phone numbers was stifled when we encountered numerous students with more than two (legal) guardians listed in the SIS, and in some cases individual guardians having two addresses.

Implementing uniform data input parameters would also increase transparency across the organization since there would be a correct way to manage data and everyone could develop mastery toward common standards of operation for the SIS and LMS.

Transparency and uniformity of expectations and operational procedures is something the faculty are requesting as evidenced by the following quote from the Pali Faculty Survey issued in Fall 2022.

[We need]  
"standardization of  
the technology-  
oriented learning  
environment  
(devices and  
software) and more  
help to infuse it all  
more universally  
into all curriculum" -  
Pali Faculty member

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

One example of an immediate fix that would increase efficiency and generate positive returns for Pali’s resources is to consolidate all existing grading scales into three or fewer. There are currently ten different grading scales being used in Schoology. This creates problems for data syncing between Infinite Campus and Schoology and interferes with smooth reporting during grading periods. Multiple grading scales also limit transparency and equity across course sections for students and families. If all faculty could agree and align their evaluation methods to a points-based system, there would be greater uniformity, clarity, and transparency for their students and within their departments. This would also remove any errors due to misunderstanding of grade weighting and how it impacts students’ overall grades.

The existence of multiple grading scales results in technical challenges during reporting periods. Should teachers inadvertently create the gradebook rules differently between the LMS and the SIS, the grade synchronization process will result in inaccurate or missing scores for students. Troubleshooting these issues, a task that consumes dozens of hours from internal and external staff, is compounded by the multitude of grading scales that are available. This creates a dependence upon custom solutions. Currently, Pali must rely on an individual who can write SQL program code in order to navigate the complexities of the SIS and fix data problems on the back end.

The challenges are further exacerbated by the extremely limited technical support provided by Schoology and its parent company, PowerSchool. In the short term, there are enough faculty with basic proficiency to manage the technical challenges when they arise. However, a long term solution to some of the limitations of Schoology would be to adopt a different LMS. A strong LMS provides robust technical support and training to establish the needed proficiency levels for all faculty and administration.

**Table A – List of Existing Grading Scales and Courses in Schoology**

Grading Scale	Count
Advanced Placement	52
College Prep - Econ & Gov	4
College Prep - US & WHist	10
Honors - WHist	2
Honors 2 - Econ & Gov	4
missingGradingTasks	3
Pass / Fail 60%	14
Standard	625
UC/CSU APPROVED H - English	5
UC/CSU APPROVED H - US Hist	5
UC/CSU APPROVED H (Extra Pt)	22

Inconsistent grading scales create ripple effect challenges such as students opting for one teacher over another due to the perception of one section being “harder” or “easier.” Parents and students also lack clarity when grading scales and practices are non-uniform.

## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

### Non-Optimized Solutions

Non-uniform settings result in immediate and concrete barriers to optimal operations and data integration. There are other ramifications for the educational program, the cost of which is less obvious, but no less important to address.

Software and hardware adoptions are not optimized for functionality with SIS/LMS. In other words, because there is no uniformity of process and practice, there is no systematic process for adopting software platforms and licenses. Rather than select tools that integrate well with the foundational technology underpinning school operations, individuals select instructional and other tools that may or may not integrate well with existing infrastructure. When the integration doesn't work smoothly, Pali has to contract with a specialist to make a fix and ensure the different systems talk to each other. Without weighing this cost up front, more resources are expended unnecessarily when choosing a more compatible solution would prevent such issues from the outset. Starting with streamlined and uniform best practices will allow Pali to better focus energy and resources toward meeting the academic goals integral to its mission.

### Adopt Systematic Internal Processes

Palisades technology staff manage all aspects of the IT infrastructure, including management of access to hardware and software, the school's technology networks, and security. With the vast amount of technology to manage and oversee, personnel have little bandwidth to establish a systematic process to onboard and maintain the integrity of the technology infrastructure with regular checks and updates. Furthermore, it has been challenging to evaluate the effectiveness of solutions to stated needs because there has not been a regular or recent queue or analysis of support requests related to the SIS or LMS to identify ongoing needs and gauge a timeline for completion of requests. Lastly, there is a knowledge and information gap when personnel leave, creating a vulnerability that uniformity best practices could alleviate.

Infinite Campus requires regular version updates every four weeks. Upon our review, the most recent update occurred several months ago. Adopting recent versions will ensure better internal processes and operations because the updates are specifically built to resolve known issues, such as:

- Transportation fee refunds
- California state reporting tools
- California Assessment tools
- CALPADS Upload process

Having established internal processes that are set up in advance would greatly improve workflow and communication related to SIS and LMS operations. This would also help improve communication among administration and enable all staff to anticipate requests and busy periods so that ongoing needs can be scheduled accordingly.

## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

### SIS-LMS Opportunities

The growth areas above lead to opportunities for a shift to solutions that will positively impact the back-end technology operations vis a vis Pali's SIS and LMS platforms.

By increasing the capacity of school personnel to use best practices with SIS and LMS set up and operation, the school benefits in a number of ways:

- Data syncing and integration are optimized and up to date.
- There will be less need to wait on fixes because more on-site personnel can provide needed technical expertise
- Morale increases with upskilled technical coaches and support personnel through collaborative problem-solving. Faculty and staff receive intrinsic benefit with improved capacity and technical knowledge.
- Uniformity of procedures allows for clear expectations for students and families across the instructional program.
- Streamlined processes and uniform implementation does not detract from instructional autonomy; rather resources can be allocated to instructional priorities rather than reactive trouble-shooting.
- With a smaller list of tools and practices/procedures to master, everyone wins. A clear target reduces misunderstanding and confusion about how-to use core technology tools and allows everyone to be on the same page.
- A shift from “me thinking” to “we thinking” allows staff to be more self-reliant by training them to operate according to best practices and use innovations in instructional delivery rather than on varied procedures that harm the educational program

### SIS-LMS Threats

While some shifts to new procedures can appear daunting, failing to address the needs identified will result in negative outcomes for the school. The SIS and LMS could fall victim to the following threats if not addressed:

- Falling behind on version updates can leave the products vulnerable to security breaches.
- Enrollment can decline with frustrated families exiting when a school does not have clear data or procedures such as streamlined and consistent grading scales. Ensuring that Pali High offers state-of-the-art SIS and LMS can help continue to attract students
- Pali relies heavily on custom processes and individuals who have expertise to write custom report scripts in the SIS. While these custom processes can address immediate needs, the reliance upon them creates a vulnerability and a single point of failure should programming staff be unavailable.

## Educational Technology

In addition to supporting the overall technology infrastructure, Datalink Networks was asked to provide support addressing Educational Technology needs at Pali. This encompasses everything from current and future instructional software, best practices for public-facing technology integration tools, academic assessment platforms, strategic support for implementing 1:1 device adoption, and faculty and staff training and implementation support for all of the above.

With such widespread areas to support, it was necessary to as identify critical and immediate needs for Educational Technology. In light of the recent vacancy in the Ed Tech Coordinator position, we also wanted to evaluate the specific role an Educational Technology Coordinator would fulfill if the role were to be replaced. We wanted to make sure we honored Pali's desire to build capacity among staff internally, leverage existing resources and lessen dependence on one person. Therefore, our approach centered around cataloguing existing resources, evaluating data that would reveal the instructional and operational needs of the school and school personnel, and then aligning recommended actions with those needs. From the beginning, it has been the intent of Datalink Networks to support Pali in becoming more independent through streamlined and sustainable best practices that provide greater flexibility for resource deployment for future needs.

Stated needs for Educational Technology support included:

- Assistance with adoption and roll out of assessment and analytics software
- Inventory and review of existing resources including software and hardware
- Training and PD for technology resources
- Strategy to transition out of Bring Your Own Device (BYOD) and move to 1:1 device school-wide

Initially, the most critical Ed Tech need was for immediate help with adopting a new interim assessment platform software and a means by which to capture the analytics through quality presentation software. This adoption would require training faculty to practice using the platform in order to prepare and administer the assessment exams, collect and review achievement data reports. Ideally, the chosen resource would integrate well with the current SIS, Infinite Campus.

Beyond adopting a new assessment platform, additional Educational Technology needs included housing all material and training resources—created by and for teachers—internally within Pali's own network. This would support Pali becoming independent from outsourced support resources and free up funding toward 1:1 device adoption. Our needs assessment reviewed existing tools – both hardware and software – to identify actual usage, redundancies, and misalignment. As a result of this evidence-based analysis and our own observations, we provide recommended actions to address Pali's Educational Technology needs.

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**Assessment Platforms and Analytics**

In 2019, the State of California passed AB1505, which requires all independent charter schools to utilize approved vendors to assess student achievement with “verified assessment data” showing students’ academic growth. This data will guide whether or not a charter authorizer grants a renewal to an independent charter school. Pali has been using the assessment platform within the Schoology LMS, *AMP*, however it will be discontinued by the end of this school year. Therefore, a replacement software for formative and summative assessment is necessary. Last year, Pali completed an initial review of assessment platforms and analytics presentation software and concluded that the NWEA Map Growth platform would be a viable option for the required assessments. Performance Matters would provide the dashboard analytics for student achievement. Unfortunately, Performance Matters is owned by PowerSchool, the parent company of Schoology, and they did not respond to multiple requests for support or information on Performance Matters. In fact, at the time of this report, the Performance Matters website shows an error message, and there is no posted information about the current operation or future roll out of Performance Matters.

**Existing Software and Hardware**

One factor that sets Pali apart in the Educational Technology arena, is its breadth with abundant existing software and hardware. While its options are vast and provide many opportunities for differentiated instruction, few Pali faculty are actually using all of the available software; many licenses costing several thousand dollars are only being used by a few individuals. With a stronger adoption process that requires stricter vetting and training, Pali can be more selective and free up fiscal resources. Moreover, fewer tools are easier to manage, and overall proficiency among teachers is likely to increase with fewer tools to learn. To better allocate resources to Educational Technology priorities, we needed to do a thorough inventory of which resources (personnel, software and hardware) were available to Pali and then align them with instructional or operational priorities, and then, remove the excess.



# SWOT Analysis of Educational Technology Program

## Educational Technology – Strengths

**“Goal 4: Modernization, which includes investments in education technology, in-classroom modernization, developing new/modern curriculum and also modernizing facilities.”  
Pali 2022-23 LCAP**

## Quality Integration

**“Develop a funding plan to support technology equity and access” – from the 2022 Ed Tech Plan and School-wide Goals**

One of Pali’s strengths with regard to Educational Technology is the commitment to providing an exceptional educational program through strong technology integration. This is reflected in a number of core documents that drive the school’s educational program.

The Local Control Accountability Plan (LCAP) encapsulates a school’s goals, the actions to achieve the goal, and the resources that are budgeted accordingly. Goal 4 in Pali’s LCAP is: “modernization, which includes investments in education technology, in-classroom modernization, developing new/modern curriculum and also modernizing facilities.” Providing modern technology and access to 21<sup>st</sup> century resources is a primary focus for Pali. The school has a thorough process to bring forth initiatives for consideration and make sure all parties have the opportunity to provide feedback. Pali is thoughtful and focused on embedding updated technology resources throughout their educational program and operations. Ongoing discussions, meeting minutes, committee actions and budget decisions reflect this goal as a priority.

A similar foundational goal demonstrating the commitment to improved educational technology is shown in the School-wide Goals for 22-23: “By June 2022, develop a funding plan to support technology equity and access (Ed Tech Plan). While Pali did not achieve the goal, they continue discussions and consensus-building with educational partners to arrive at a solid Educational Technology funding plan. Lastly, the school’s most recent WASC Action plan from 2018 incorporates technology training as a primary topic for professional development (p.1-2). This commitment to effective technology integration is evident in the language and documentation woven throughout the school.

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Pali provides an exceptional educational program through high quality instruction and faculty who are eager to use popular and engaging instructional technology tools to support student content mastery. In addition to a staff that is eager to learn, Pali has three highly qualified Technology Coaches who provide technology support before and after school. There is strong rapport between the faculty and the tech coaches and there are existing training resources available through the school’s website to avail introductory level instruction for LMS and SIS set up.

Pali faculty also have a deep respect for expertise within their ranks, and they keep high achievement and access to a competitive and rigorous academic program at the forefront of all they do. This commitment to excellence is reflected in a highly engaged faculty and school leadership who desire to provide 21<sup>st</sup> century learning experiences in innovative and groundbreaking ways. Strengths in this area include: innovative schedules through the Pali Period weekly flex period, the full implementation of the Pali Virtual Academy, the ongoing solicitation for ideas and applications for mini-grants to further develop faculty professionally, and the commitment to providing high quality industry-standard hardware in the form of Promethean boards for over 60 classrooms and shared spaces. The Pali culture celebrates quality technology integration; the significant investment in and availability of resources testifies to this.

Pali also has a highly qualified team of technology support providers including a staff of highly competent IT personnel and expert instructors who serve as Technology Coaches for the staff. Coupled with a management team that is willing to invest in innovative software and hardware solutions, Pali is well poised to achieved their LCAP goal of modernization by providing an educational program that integrates 21<sup>st</sup> century technology well.

<b>Ed Tech Investment</b>		
<p><b>IT and Tech Infrastructure</b></p> <ul style="list-style-type: none"> <li>• 4 IT support companies</li> <li>• Promethean Boards in 60+ rooms</li> <li>• CTE and CARES Funding for upgrades</li> </ul>	<p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>• 3 Tech Coaches</li> <li>• NBTC Faculty to train</li> <li>• 6 math PLC reps</li> <li>• 11 science PLC reps</li> <li>• 7 social science PLC reps</li> <li>• DN - website mgt and custom support</li> </ul>	<p><b>Vendors and Software</b></p> <ul style="list-style-type: none"> <li>• 39 apps for operations</li> <li>• 4+ for IT solutions</li> <li>• 3 for Point of Sale</li> <li>• 12 Curriculum</li> <li>• 26 Enrichment Tools</li> <li>• 5 Instructional Tools</li> </ul>

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Faculty also have developed strong and positive adoptions and associations with the LMS, Schoology, to deliver instructional content via engaging delivery tools. Even in the aftermath of Covid and largescale shifts to virtual and distance learning, some schools do not use a formal LMS. Pali, however, provides greater access for all students by using Schoology to house course content. This aligns well with the school's goal to increase access and equity to technology for all students, especially those who are underserved. Pali's implementation of Professional Learning Communities (PLCs) that meet regularly in focused small group provides a strong structure to provide needed training and professional development for teachers. PLCs can be leveraged to foster higher levels of proficiency in available technology tools which will benefit student learning and engagement across the board.

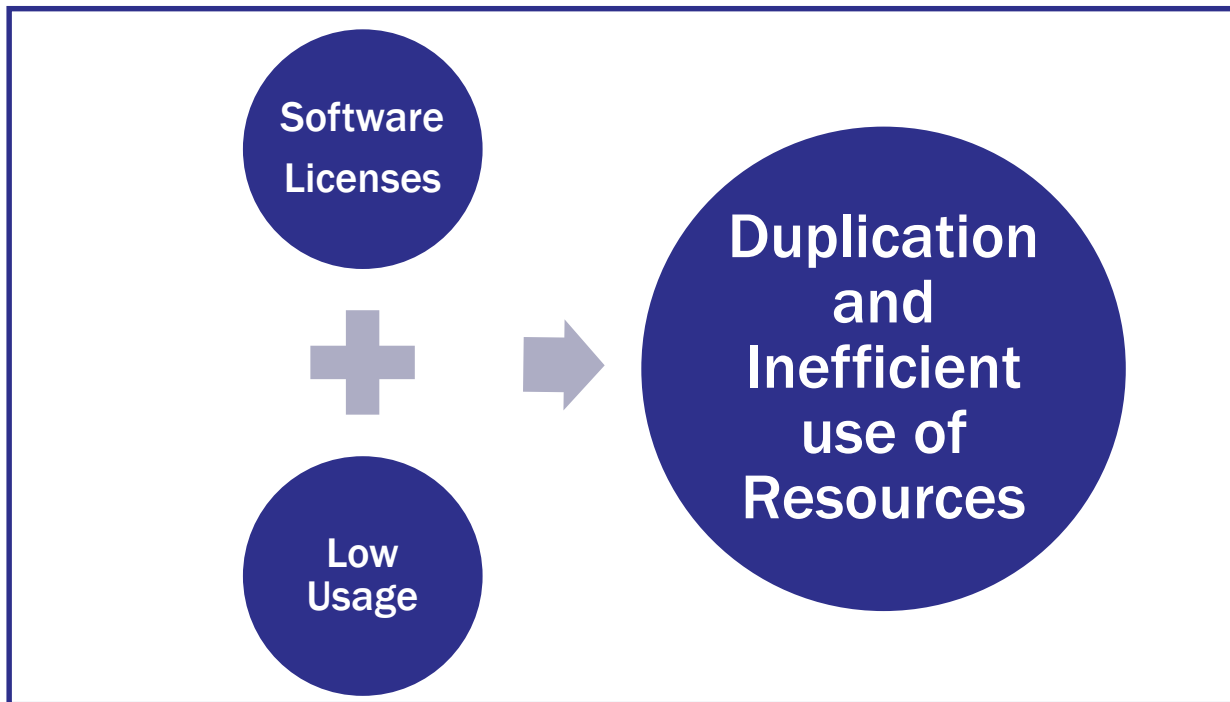
## Educational Technology - Growth Areas

Pali has some significant strengths and is well-positioned to rise to a higher level of execution because the tools are available; however too many tools can create barriers to successful and efficient implementation of a strong Educational Technology program. In short, Pali has too many software licenses that are draining resources from other priorities. Software adoptions are duplicative, costly, and underutilized. Part of the challenge stems from the vacancy for an Educational Technology Coordinator who previously managed instructional software and tech tools. Currently, there is no one maintaining a list of available tools nor monitoring usage. Therefore, what transpires is a faculty member discovers a tool to try out, the school purchases the tool, but then the onboarding, training and roll out is not universal nor ever widely adopted by a majority of staff. This makes software selections haphazard and reactive rather than rooted in specific academic/instructional needs.

Just one example of this occurring is with the instructional presentation software Nearpod and Peardeck. These platforms are very similar. Usage data reports from both show a total user count for the past quarter of 13 and 14 users respectively. With over 120 teachers having access to a school-wide license, both platforms deserve better usage for the investment. Together, these two software licenses cost Pali \$15,560 for one year. Consolidating down to one presentation software could save over \$10,000 annually, which could then be redirected for the purchase of 1:1 devices for students. In concrete terms, eliminating these two licenses alone could fund the purchase of nearly 40 computers that students could use every day.

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**Lack of Clear Procedures**

The duplication with software resources can be traced back to the lack of a clear system to manage existing tools. Not only do procedures need to be clearly defined and communicated, but Pali must implement a clear process for adopting tools. Once that process is defined, it must be communicated and adhered to. There is no streamlined process for identifying which teachers have proficiency with which software nor a calendar for training. The PLCs also do not have a clear meeting schedule which would facilitate this training within departments.

**“\$548,000  
budgeted for  
software licenses  
and subscriptions  
for 22-23”**

**- Pali Budget Packet**

**We need] "better  
planning and  
technology for  
support"**

**- Pali Faculty Tech Survey**

## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

### Educational Technology – Opportunities

The areas of growth mentioned above provide distinct opportunities for Pali to build a culture of strong technology integrations consistent with their mission to be an exceptional educational program.

First, developing standardized approaches to technology adoption will allow all educational partners to share in the ownership of schoolwide instructional goals. To require an individual or department to ask specific questions about the need for a purchase will force thinking and reflection regarding priorities. This will ultimately allow for greater investment for all staff to carefully consider their requests and use of available resources. With everyone rowing in the same direction, Pali begins to establish a culture of “we” rather than “me”. The good of the organization as a whole comes before the needs of an individual.

To facilitate the transition to clear expectations and operational procedures related to all things technology, Pali can begin using a ticketing system to standardize support requests and establish Service Level Agreements (SLAs). This will make all expected outcomes clear and enable training and onboarding to be more clearly bound by procedures that address specific needs. Requests for specific reports or website updates can be streamlined and anticipated so that needs are fulfilled more efficiently and with shorter turnaround time.

As streamlined procedures increase the efficiency of work flow and resource allocation, more funding and support personnel are freed up for higher level training and purchase of priority technology (e.g. 1:1 devices). Out of the classroom Tech Coaches, individual PLC representatives, and various coordinators can all be trained in standard modus operandi for hardware and specific software platforms. Moving toward uniformity allows for best practices in onboarding and troubleshooting and will assist with increased communication and transparency throughout school culture.

More confident faculty who all have fair and equal access to available instructional tools and professional development will have greater levels of engagement with proficiency in technology tools. The natural result has a high likelihood of building school-wide capacity in fundamental technology for all constituents.

#### Communication

Another opportunity arising from the challenges observed is to improve communication. This goal is embedded in Pali’s long term strategic planning as a long term aspirational goal:

“PCHS will utilize, refine, and explore current and new communication systems and platforms to inform the PCHS community on PCHS’s relevant updates, strengths, needs, data, and opportunities for participation in school-wide events and programs.” (21-22 School-wide Goals updated June 2022)

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With relentless duties and responsibilities, it can be difficult and overwhelming to ensure all members of the school community remain in the loop. And with multiple communication platforms being utilized (email, Schoology posts, school website), it seems counterintuitive that the school community feels like there is a lack of communication. In fact, almost half of respondents on the Pali Faculty Technology Survey from this fall 2022 reported that Lack of communication among school personnel is a significant barrier to providing the best instruction. The problem is that there is no clear protocols or clear calendar or expectations regarding communication. As a result, information is communicated inconsistently and via a variety of platforms, so without a streamlined approach, all of the messages are lumped together creating a cacophony of noise that folks tune out. The information is being communicated, but it cannot be heard.

Another barrier to instruction resulted from challenges filling positions or retaining staff. 50% of respondents on the Faculty Technology Survey indicated not having the right staff or being able to retain staff posed challenges to instruction. Between the high cost of living and geographical barriers of working at Pali due to longer commute times, it is essential to ensure a positive working environment in order to retain staff. Therefore, having clear communication and input from all community members is critical. Developing strong systems of communication by adopting best practices and actions as well as leveraging excellent technology tools (e.g. ParentSquare) will improve communication and the overall morale of school employees. Consolidating resources, action item #3 from the visiting WASC committee's list of recommendations, will also result in freed up funding and personnel to allocate to higher priority needs. With fewer platforms and tools to manage, personnel will be less overloaded with options to train on and master, and overall faculty proficiency with the necessary tools will increase.

### Assessment Platform and Institutional Knowledge Capture

Pali's critical priority to adopt a new assessment platform provides the opportunity to begin implementing strong onboarding practices for available technology tools. The impending loss of *AMP* and all teacher-created content therein underscores the need for an on-site/in-house clearinghouse for data and institutional knowledge. Indeed, this need was reiterated in the Academic Achievement Committee meeting discussions and minutes from the Pali School-wide Goals meeting:

“AA team members and NBC teachers will collaborate with systems administrators to create an infrastructure for storing assessment data and protocol training for data analysis to increase responsiveness to school data. Team meetings will be scheduled to build folders in Infinite Campus and an assessment dashboard in PowerBi. (Fall meetings and data analysis in spring.) [updated note]: The committee has chosen Performance Matters for data storage and analysis.”

As observed in a number of other areas related to technology, Pali has many options currently in play to house their data; however, too many options means none is the go to or fully adopted option. Migrating to a new internal assessment platform this spring will give Pali the opportunity to implement uniform processes for collecting, storing and

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analyzing student data. The loss of the Ed Tech coordinator also resulted in a loss of someone overseeing the day-to-day professional development training tools for various technology. The Tech Coordinators provide excellent instruction and support for faculty school-wide, but none of them is managing the Ed Tech site for Pali and ensuring resources are updated and communicated clearly.

This need provides the opportunity to establish clear procedures for collecting student assessment data, training materials for teachers, student data reports and how to request access and help with available technology tools. Establishing and following these guidelines will further increase transparency, clarity of expectations and outcomes for all Pali community members.

### Educational Technology – Threats

The threats that exist for Pali are known. While Pali is committed to raising the level of strong technology integration, there has been no streamlined approach to do so. Without clear procedures adopted universally and a commitment to establish uniformity within the school culture, the same challenges surface over and over.

The biggest threat to Pali's long term success as an Educational Technology powerhouse is a lack of a singular focus to drive all decision-making and tech adoptions. Without a commitment to both identify and act upon clear priorities for the organization, Pali will not reach its potential to remain an excellent and competitive educational organization.

In short, too many priorities make none a priority or focus. Without a clear focus, activities, adoptions, actions take place randomly or reactively. This results in a lack of clarity for decision making, both among decision makers and school leaders and community members who are watching. The lack of systems overall implicates the lack of systems for selecting and onboarding technology resources, and ultimately, resources are underutilized, difficult to monitor for impact. Consequently, funding and personnel are depleted and burned out, and community members are frustrated.

It is essential to create a proactive—rather than reactive—adoption process for resources. Once these systems are established, and a clearing house for Pali data is utilized to retain institutional knowledge, many of the existing threats to Pali's educational program will be neutralized.

## Summary of Findings

Pali is on the right track toward ensuring technology resources are optimized for the well-being of all students. The caring community of professionals that comprise Pali are busy creating an exceptional educational experience. For the betterment of all parties, Pali leadership and faculty need to refocus on two primary goals underpinning all areas of school technology operations:



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- 1) Providing a strong academic program for all students
- 2) Improving and streamlining communication

These two goals will best be accomplished as Pali develops clear and uniform systems and procedures for onboarding, training, using and evaluating the quality and impact of available resources. Ensuring all resources are impactful and necessary will allow Pali to focus on highest academic priorities (e.g. SPED math and literacy rates within content courses.) Consistently practicing firm adherence to clearly established procedures will improve school culture, clarify expectations, improve transparency, and provide the needed path forward for ongoing and future technology needs.

## Recommended Actions

Simplify.

Once Pali establishes clear priorities, energy should be focused on training and universal adoption of uniform procedures aligned to those priorities. Specific recommendations for technology usage include: creating strict set up procedures for all faculty using Schoology and Infinite Campus with no variance to settings. For example, for fall semester, consolidate all grading scales to use only the standard values.

Furthermore, training staff to correctly enter student records (e.g. grades and special statuses) and to build or utilize Infinite Campus' Ad Hoc reporting (rather than custom reports) can return the power to the professionals decreed with those responsibilities. This will also break the very high dependence upon custom programming (i.e., SQL back-end processes) upon which many staff members have become accustomed. Some faculty may feel this detracts from one's professional autonomy to conduct instruction as desired. On the contrary, autonomy can be established through instructional delivery as well as point values assigned by a teacher. Uniformity in practice such as by following these actions allows for clear and manageable expectations for faculty, staff, students and families.

For improved operations within the technology infrastructure, time must be set aside for creating onboarding procedures for SIS and LMS as well as training faculty and staff to establish minimum proficiency levels with each. A longer term action through spring is to create a thorough inventory for all existing software licenses and subscriptions paired with proficient staff who have proficiency and can provide training to others. As a school that is highly focused on consensus building and ensuring input from all interested parties, we recommend adding a filter to the purchase *or renewal* of *all* educational technology tools that examines engagement and usage data as part of the decision making process.

Finally, continue to evaluate all decisions through the filter of the school's goals. Clear communication is key. Too much noise or activity detracts from the message and it cannot be heard, nevermind be acted upon. We recommend silencing unnecessary noise by limiting faculty all messages to Pali's Executive Director, Dr. Magee. She is

## **Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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the compass and the one who sets the tone for the school community. Her voice and priorities should be heard above all else.

## **Where We Are Now**

The initial needs assessment and findings were shared with Pali leadership in October. In response to our presentation, leadership agreed that a follow up strategy meeting was necessary to begin implementing recommended actions. We met again to identify the key priorities for all work related to technology implementation and operations at Pali:

- 1) Providing a strong academic instructional program for all students
- 2) Improve communication to increase transparency and improve school culture

We have continued meeting regularly with leadership to provide support to implement actions that reflect these two priorities and establish clear procedures and operational systems that will benefit Pali's independence and sustainable educational program over the long term.

With regard to Pali's SIS and LMS, we have identified a schedule of required reports and we are in the process of training key staff to learn how to access those reports in the SIS. The most recent version update for Infinite Campus was conducted over the Thanksgiving week break and will deter technical vulnerabilities from outdated versions. Future version updates have already been planned every four weeks going forward. We are also meeting with key instructional departments to begin work toward adopting a uniform grading scale and data entry processes.

In the past few weeks, we have met with representatives from NWEA to get an updated quote and plan for spring roll out. This directly supports the need for an assessment platform in compliance with AB 1505 for charter renewal requirements.

We have also negotiated a pilot agreement with ParentSquare for three months to streamline communication across all platforms for all constituent groups. Upon budget committee approval, we will initiate the pilot license for onboarding Pali SIS integration and train on-campus staff during the upcoming winter break. ParentSquare is a robust tool that is easy to learn and may provide additional opportunities to consolidate resources and save on the fiscal side.

We continue to pull usage data from different software platforms to evaluate the need for each tool and ensure it is properly aligned to the school's academic and instructional needs. With the near term goal of transitioning to a 1:1 device school for Fall 2023, we have acquired quotes for the best devices that would best serve Pali's student body. We are actively looking for ways to limit fiscal waste in order to fund 1:1 devices for students on a loaner basis each year.

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Spring semester will provide options to implement recommended actions such as:

- 1) Migrating school data and institutional knowledge within Sharepoint and Pali's MS 365 network.
- 2) Consolidating grading scales schoolwide into one standard version for seamless data transfer between the LMS and SIS
- 3) Developing and implementing a clear training calendar for Educational Technology resources to build broad capacity among staff
- 4) Developing and adhering to best communication practices including a communications calendar

## **Appendices**

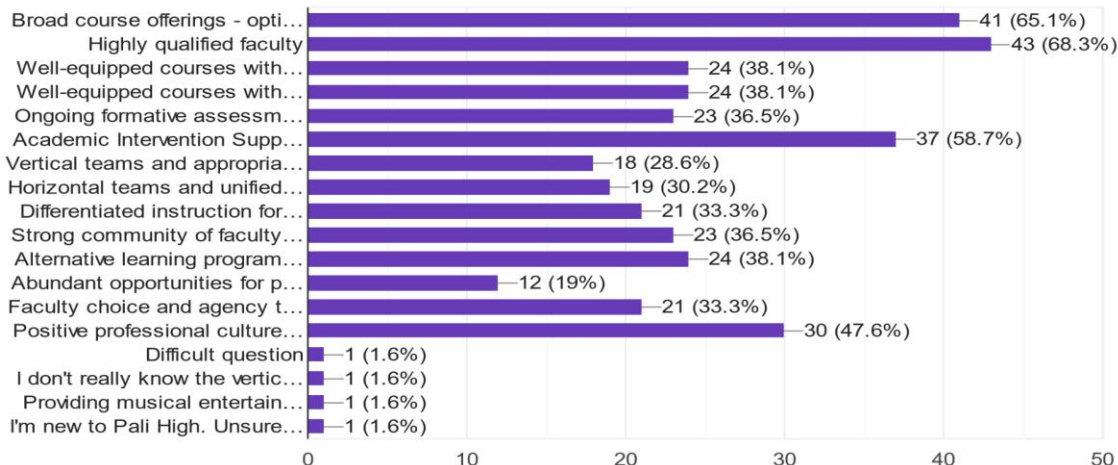
Pali Faculty Technology Survey  
Software Licenses from 2022-2023 Approved Budget  
Excerpts from Pali WASC Action Plan  
Minutes from Pali 22-23 School-Wide Goals Retreat  
Usage Data: Peardeck, Nearpod, Albert.io  
List of Current PLCs

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**Responses from Pali Faculty Technology Survey**

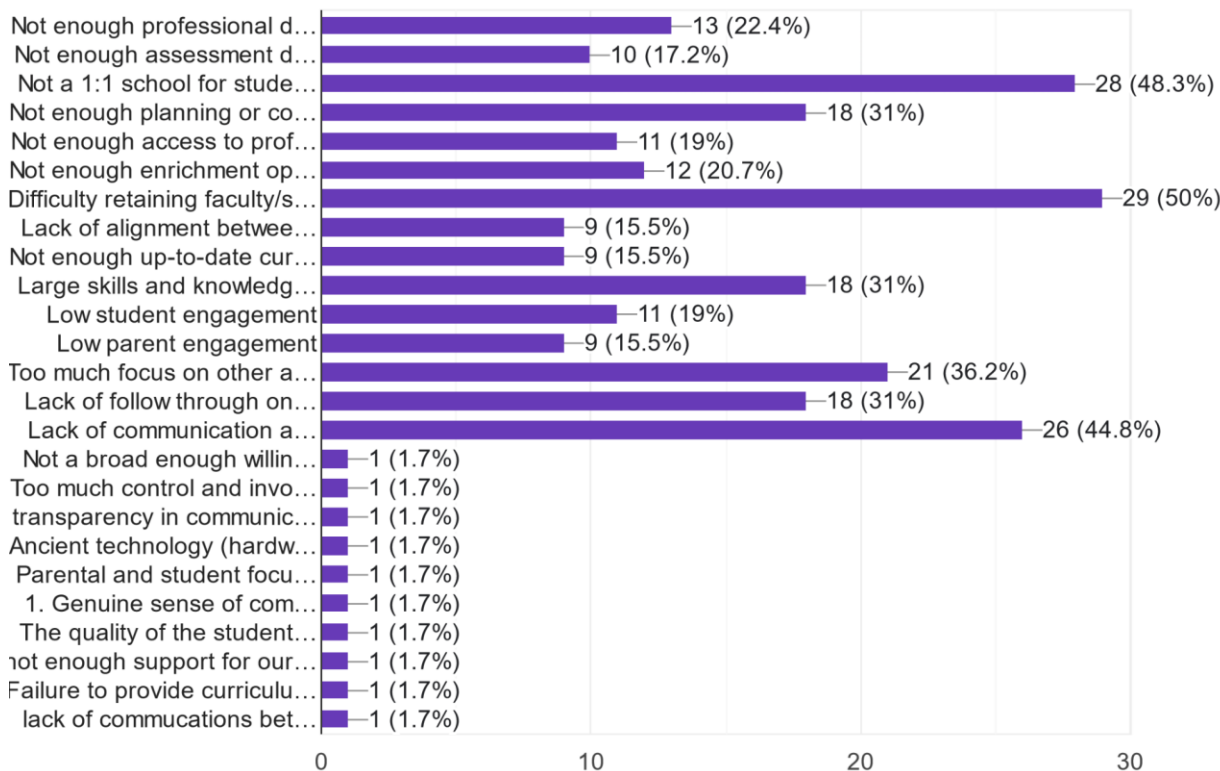
1. What is Pali doing well with regard to academic programs and instruction? Check all that apply.

63 responses



2. What are some challenges or barriers to providing the best instruction? Check all that apply.

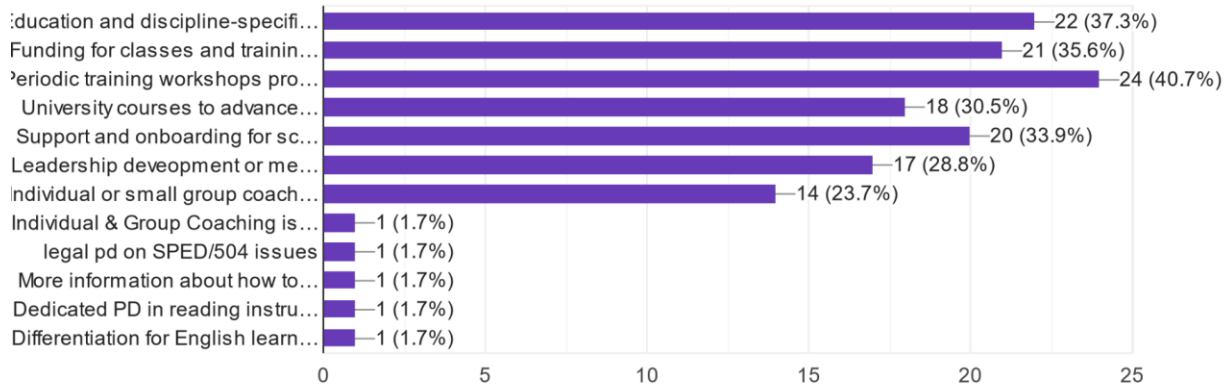
58 responses



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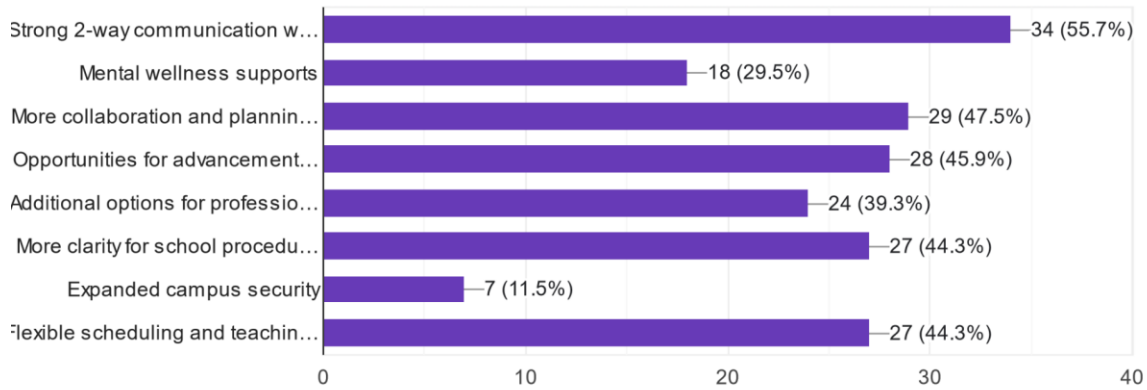
3. What type of professional development or training would you like to have available? Check all that apply.

59 responses



4. Which support resources would you like to have available? Check all that apply.

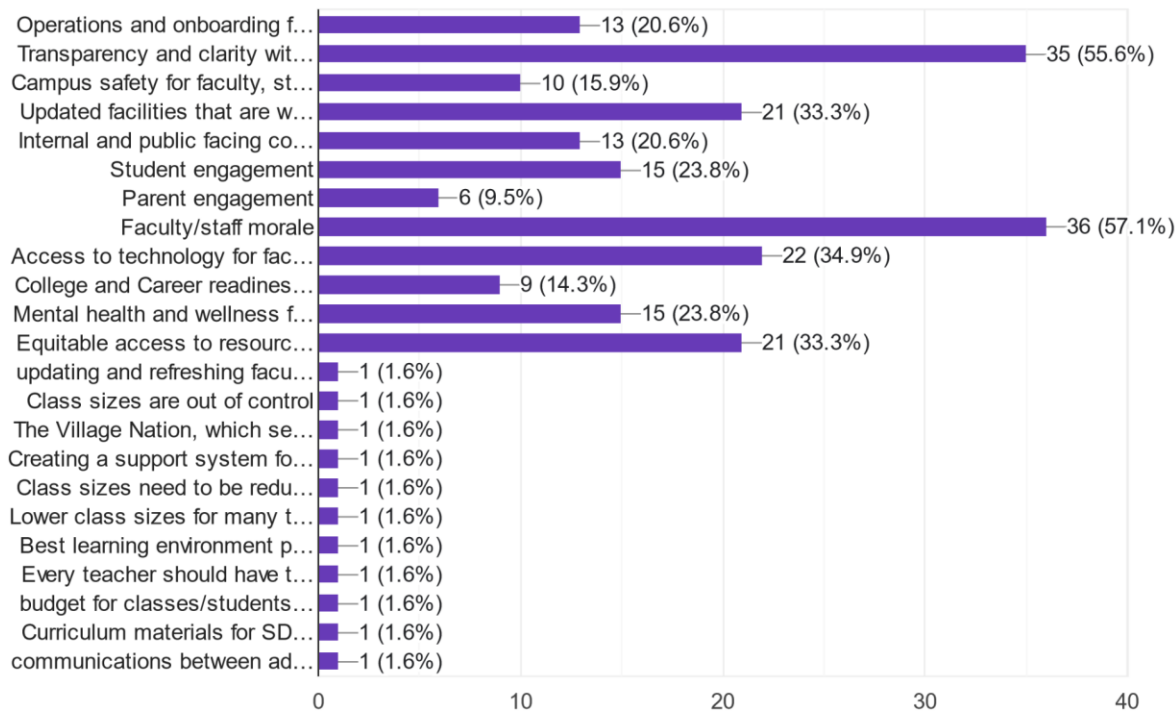
61 responses



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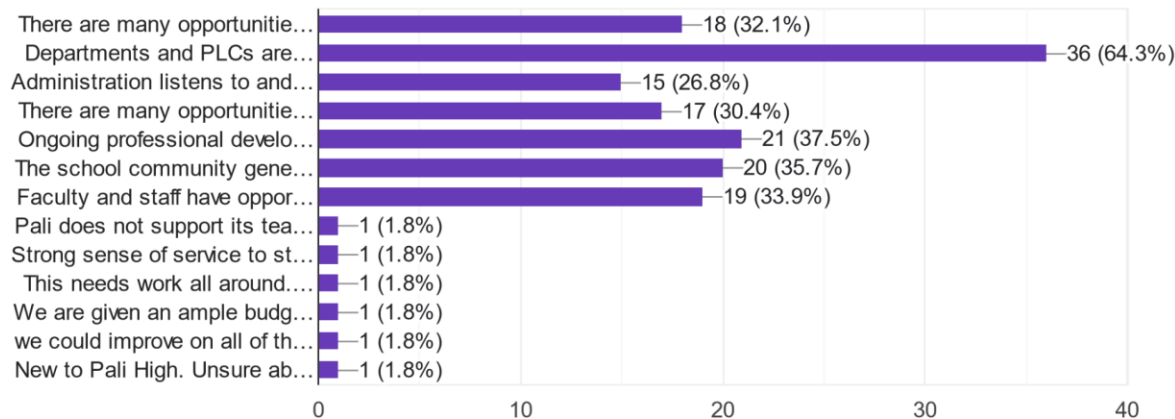
**5. What concerns in the school need to be addressed?**

63 responses



**6. Please identify the ways Pali supports a professional, collaborative and collegial culture among faculty and staff?**

56 responses



**7. What curriculum or software/equipment tools are you interested in having available for your department? 36 responses**

- 1. I'd like everyone to access to Promethian boards like I do.**

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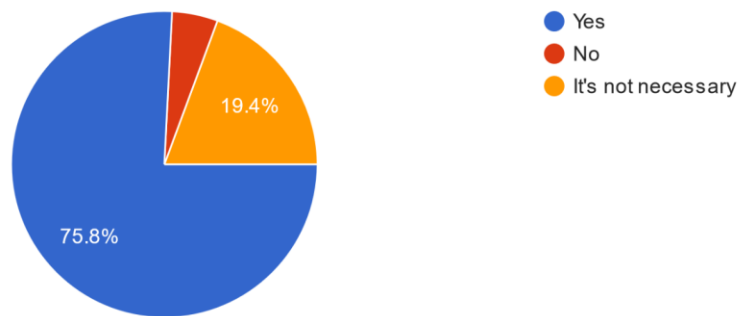
2. More content specific testing software
3. More regularly scheduled replacements to laptops and labs, would like every 3-4 years instead of the often 6-7 years
4. Various support online/tech tools per PLC
5. color printers
6. I'm just learning the digital whiteboard-that's enough for now
7. Quizlet premium
8. A MacBook so I don't have to keep using my own device. The school-issued ThinkPad is OLD and clunky and SLOW.
9. smart boards
10. Chromebooks
11. One-to-one computer program; more apple computers for faculty
12. Just becoming a one-on-one school would be sufficient.
13. The infrastructure for 1 to 1 devices would be great but that takes a lot (getting devices, having extras, enough power outlets, strong enough wifi)
14. Subscriptions
15. Gizmos, mastering biology, Albert.io, AP readiness
16. Students need to be 1-1 with Pali provided computers. There is too much inequity and the playing field needs to be leveled. I would like time to investigate curriculum and software for my department.
17. Kritik
18. Training and implementation of Microsoft systems
19. Integrated Assessment platform
20. Have everything I need - facilities and technical support are great
21. Smart Board
22. None
23. Singular LMS and SMS so we do not need to rig a pass back that is inaccurate and otherwise problematic.
24. Virtual reality headsets!
25. I have all the curriculum and equipment that I need!!!
26. Prometheon Smart Screen
27. Not sure.
28. I would like to have a curriculum template in place to base lesson planning.
29. Overhead projector
30. devices for all students that are working and in good condition.

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- 31. Ceiling mounted projectors would make the room less crowded.
- 32. None at this time
- 33. a screenwriting software for media
- 34. I would like to experiment with smart board before committing to one
- 35. SDP ELA, History, ALgebra I and II curriculum
- 36. Changing a pdf to a word doc

8. Would you like to have a way to provide ideas, suggestions for improvement, feedback and comments to school leadership on a regular basis?

62 responses





## Software Licenses from 2022-2023 Approved Budget

Palisades Charter High School  
2022-2023 Subscriptions Licenses

Row Labels	Sum of 21/22 Budgeted	Sum of 21/22 YTD (5/21/22)	22/23 Proposed	Description of License	Application
<b>Child Nutrition:School Program</b>					
INFINITE CAMPUS	\$ 7,408.80	\$ 7,408.80	\$ 7,408.80	cafeteria POS	schoolwide
<b>Child Nutrition:School Program Total</b>	<b>\$ 7,408.80</b>	<b>\$ 7,408.80</b>	<b>\$ 7,408.80</b>		
<b>Civic Center Permit</b>					
NEON ONE LLC	\$ 750.00	\$ 600.00	\$ 600.00	pool payment platform	pool
<b>Civic Center Permit Total</b>	<b>\$ 750.00</b>	<b>\$ 600.00</b>	<b>\$ 600.00</b>		
<b>CTE Grant</b>					
CELTEX	\$ 3,000.00	\$ -			
Knowledge Matters	\$ 5,390.00	\$ -			
MAKEMUSIC INC	\$ 2,360.00	\$ -			
PATRICIA KUPER	\$ -	\$ 750.00			
SPIRITUS MUNDI, LLC	\$ -	\$ 300.03			
<b>CTE Grant Total</b>	<b>\$ 10,750.00</b>	<b>\$ 1,050.03</b>	<b>\$ -</b>		
<b>Ed Foundation</b>					
ALBERT IO	\$ 15,975.00	\$ 7,687.50	\$ 15,975.00	AP Programs	school-wide
ALMABASE, INC.	\$ 9,129.00	\$ 2,500.00	\$ 9,129.00	Alumni donors database	PCHS fund
SOFTERWARE	\$ 9,129.00	\$ 11,024.79	\$ 9,129.00	PCHS fund donation platform	PCHS fund
<b>Ed Foundation Total</b>	<b>\$ 34,233.00</b>	<b>\$ 21,212.29</b>	<b>\$ 34,233.00</b>		
<b>ESSER II Fund</b>					
ILAND INTERNET SOLUTIONS CORP	\$ -	\$ 4,310.04	\$ 4,800.00	off site data backup services	tech
<b>ESSER II Fund Total</b>	<b>\$ -</b>	<b>\$ 4,310.04</b>	<b>\$ 4,800.00</b>		
<b>Exp Learning Opportunities Grt</b>					
NEARPOD INC	\$ -	\$ 10,800.00	\$ 10,800.00	Distance learning	school-wide
<b>Exp Learning Opportunities Grt Total</b>	<b>\$ -</b>	<b>\$ 10,800.00</b>	<b>\$ 10,800.00</b>		
<b>LCAP Expenses</b>					
ACHIEVE 3000	\$ 8,425.00	\$ 2,390.00	\$ 2,390.00	ELL/Literacy Program	EL program
ENCONIUM PUBLICAITONS	\$ 179.80	\$ -		ESL Subscription	EL program
GALE CENGAGE LEARNING	\$ -	\$ 981.75	\$ 1,000.00		
Houghton Mifflin	\$ 220.00	\$ 4,484.00	\$ 5,000.00	Reading inventory annual license - SCHOLASTIC	EL program
INTERNATIONAL ACADEMY OF SCIENCE	\$ 44,450.00	\$ 21,000.00	\$ 60,000.00	Acellus - Curriculum software	Pali academy
NEWSELA	\$ 750.00	\$ -		School-wide news subscription	EL program
<b>LCAP Expenses Total</b>	<b>\$ 54,024.80</b>	<b>\$ 28,855.75</b>	<b>\$ 68,390.00</b>		
<b>Special Education</b>					
N2Y	\$ 781.92	\$ 860.11	\$ 860.11	Special Ed	SpEd
PRO-ED	\$ 79.94	\$ 209.00	\$ 209.00	CAS-2 Report & Screening	SpEd
STARFALL EDUCATION FOUNDATION	\$ -	\$ 70.00	\$ 70.00		
<b>Special Education Total</b>	<b>\$ 861.86</b>	<b>\$ 1,139.11</b>	<b>\$ 1,139.11</b>		
<b>State Lottery Revenue</b>					
AKINS IT, INC.	\$ 36,000.00	\$ 36,060.42	\$ 29,446.00	Software licensing (network, spam, antivirus, cloud service)	Tech
AMAZON	\$ 141.26	\$ 196.01	\$ 196.01	Amazon.com prime membership for school	school-wide
ASBWORKS	\$ 1,694.00	\$ 1,694.00	\$ 1,694.00	ASB POS/Online Payment System	school-wide
BOARD ON TRACK	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Board meeting agenda/minutes/archive software	school-wide
BRIGHT BYTES INC.	\$ 5,000.00	\$ 8,000.00	\$ 5,565.00	Tool to get survey on ISTE standards	school-wide

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

**Palisades Charter High School  
2022-2023 Subscriptions Licenses**

Row Labels	Sum of 21/22 Budgeted	Sum of 21/22 YTD (5/21/22)	22/23 Proposed	Description of License	Application
CDW GOVERNMENT, INC.	\$ 38,000.00	\$ 35,100.00	\$ 38,520.00	Software licensing (Adobe CS, Baracuda)	Tech
CONJUGEMOS	\$ -	\$ 115.00		Spanish	World Languages
DELTA MATH SOLUTIONS, LLC	\$ 1,250.00	\$ 1,710.00	\$ 1,200.00	LCAP - underperforming math (classroom)	Math
DESIGN SCIENCE INC.	\$ 675.00	\$ 607.50	\$ 607.50	Math type/equation software	Math
DROPBOX	\$ 199.00	\$ 199.00	\$ 199.00	File Management	Main office
EDPUZZLE, INC	\$ 1,440.00	\$ 1,550.00	\$ 2,850.00	assessment generator	school-wide
EDUCATIONAL NETWORKS	\$ 3,570.00	\$ 3,570.00	\$ 4,600.00	School website	Tech
ELEAD	\$ -	\$ (1,254.45)			
FOLLETT SCHOOL SOLUTIONS INC.	\$ 1,377.15	\$ 1,377.15	\$ 1,423.00	Library	library
FRONTLINE TECHNOLOGIES GROUP LLC	\$ 5,445.71	\$ 5,445.71	\$ 5,445.71	AESOP system (time/attendance keeping for employees)	HR
GALE CENGAGE LEARNING	\$ 14,804.77	\$ 15,545.01	\$ 15,545.00	Library	library
GIZMOS	\$ 9,703.00	\$ 9,703.00	\$ 10,000.00	math/science simulations (e-learn)	Math/Science
IMPERO SOLUTIONS INC	\$ 4,726.58	\$ 4,726.58	\$ 6,800.00	Device monitoring	tech
INFINITE CAMPUS	\$ 46,583.05	\$ 46,583.05	\$ 49,282.20	SIS System	school-wide
INFOBASE HOLDINGS INC.	\$ -	\$ 1,815.11	\$ 1,906.00	e-learning & pd	
IXL LEARNING	\$ 12,656.00	\$ 12,656.00	\$ 12,656.00	Math learning software (homework)	Math
JAMF SOFTWARE	\$ 8,736.00	\$ 8,380.00	\$ 9,218.00	Apple device management system	tech
JSTOR	\$ 2,600.00	\$ 2,600.00	\$ 3,200.00	Library database	library
KAHOOT! AS	\$ 5,130.00	\$ 5,130.00	\$ 5,643.00	E-Learning	Schoolwide
KRITIK EDUCATION CORPORATION	\$ -	\$ 6,000.00	\$ 31,500.00	Aleks - algebra 1/geometry support, virtual curriculum	Schoolwide
KUTA SOFTWARE	\$ 406.66	\$ 807.34	\$ 807.34	Math learning software	Math
MAILCHIMP	\$ 1,055.88	\$ 805.93	\$ 1,050.00	E-Mail blast	main office
MCGRAW-HILL SCHOOL EDUCATION HOLDING LLC	\$ -	\$ 2,419.95	\$ 2,419.25		
MOCHAHOST	\$ -	\$ 199.13	\$ 300.00		
NAVIANCE, INC.	\$ 7,959.00	\$ 7,959.00	\$ 7,959.00	College readiness license	college center
OXFORD UNIVERSITY PRESS	\$ 835.00	\$ 851.70	\$ 851.70	Library database	library
PEAR DECK, INC	\$ 4,760.00	\$ 4,760.00	\$ 4,760.00	Interactive student engagement software	ed tech
POWERSCHOOL GROUP LLC (SCHOOLGY)	\$ 49,320.00	\$ 49,770.00	\$ 52,000.00	Learning Management System (LMS), 3 modules	school-wide
QUIZLET	\$ 4,309.20	\$ 287.92	\$ 4,309.00	Online quizzes	ed tech
RESPONDUS	\$ 3,745.00	\$ 3,745.00	\$ 4,045.00	Lockdown browser	tech
SAVVAS LEARNING COMPANY LLC	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	Mastering Biology	Science
SCIRRA LIMITED	\$ 824.75	\$ 824.75		Game Deign	tech ed
SHOUTPOINT INC	\$ 3,795.00	\$ 3,795.00	\$ 3,795.00	Infinite campus robocall	school-wide
SOUNDTRAP	\$ 480.00	\$ 488.50		music software	music
STEM FUSE SD, LLC	\$ 2,000.00	\$ 2,000.00		GAMEIT	tech ed
TOUCHLINE SOFTWARE, INC.	\$ 365.00	\$ 385.00		Work experience permits	career center
TRACKMYSUBS	\$ -	\$ 134.80			
TURNITIN, LLC	\$ 11,762.00	\$ 11,762.00	\$ 11,762.00	Plagiarism software	school-wide
U S GAMES	\$ 348.00	\$ 199.00	\$ 199.00	Fitness Gram	school-wide
WEBIDCARD, INC.	\$ 1,199.00	\$ 1,199.00	\$ 1,319.00	Attendance office late student processing (SWIPEK12)	Attendance office
WEVIDEO INC	\$ 4,125.00	\$ 4,250.00	\$ 4,463.00	online video editor	school-wide
ZAMBOMBAZO	\$ 540.00	\$ 83.99	\$ 83.99	Italian learning	World Languages
ZOOM VIDEO COMMUNICATIONS, INC	\$ 11,300.00	\$ 11,423.20	\$ 11,004.00	video/webinar conferencing	school-wide
<b>State Lottery Revenue Total</b>	<b>\$ 316,761.01</b>	<b>\$ 323,560.30</b>	<b>\$ 356,523.70</b>		
<b>Unrestricted Resources</b>					

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

**Palisades Charter High School  
2022-2023 Subscriptions Licenses**

Row Labels	Sum of 21/22 Budgeted	Sum of 21/22 YTD (5/21/22)	22/23 Proposed	Description of License	Application
ACCREDITING COMMISSION FOR SCHOOLS	\$ 1,070.00	\$ 1,100.00	\$ 1,100.00	WASC	school-wide
ASSOC. OF CA SCHOOL ADMINISTRATORS	\$ 755.40	\$ -		Membership for administration association	school-wide
BOOKLIST	\$ 169.50	\$ -			
California Charter Schools Association	\$ 30,282.00	\$ 30,210.00	\$ 30,250.00	Charter school association membership	school-wide
CANLENDY	\$ 576.00	\$ -		Scheduling/calendar software	school-wide
CENTER FOR EDUCATION AND EMPLOYMENT LAW	\$ 338.00	\$ 517.00	\$ 517.00	Legal/safety updates	HR
EBOOKS.COM	\$ 154.75	\$ -			
EDUCATION WEEK	\$ -	\$ 79.00	\$ 79.00		
GIMKIT	\$ 250.00	\$ -			
HOME CAMPUS	\$ 595.00	\$ 595.00	\$ 595.00	Athletics	Athletics
HOONUIT, INC	\$ 1,745.30	\$ -		Professional Development learning licenses	school-wide
INTELTEK, INC.	\$ 147.00	\$ -			
PALISADES CHAMBER OF COMMERCE	\$ 225.00	\$ -		Chamber membership	school-wide
RAPTOR	\$ 832.50	\$ -	\$ 1,047.00	School entrance/background check software	school-wide
REBRANDLY	\$ 190.00	\$ -	\$ 220.00	Domain hosting	school-wide
STUDENTMAGS	\$ 200.00	\$ 154.30	\$ 200.00		
THOMSON REUTERS WEST	\$ 62.42	\$ 151.11	\$ 151.11	Library	Library
<b>Unrestricted Resources Total</b>	<b>\$ 37,592.87</b>	<b>\$ 32,806.41</b>	<b>\$ 34,159.11</b>		
<b>Grand Total</b>	<b>\$ 462,382.34</b>	<b>\$ 431,742.73</b>	<b>\$ 518,053.72</b>		
Total budgeted as of 2nd Interim		\$ 510,462.00			
Amount Remaining		\$ 78,719.27			
Projected Total 21/22		\$ 432,092.00			
New Subscription Requests for 22/23					
eHallPass			\$ 8,600.00	facilities scheduling and management (\$2300 one time start up costs)	ops/permits
FMX			\$ 7,000.00		
NWEA Testing battery			\$ 15,200.00	to measure academic growth - required	relief funds
<b>Total 22/23</b>			<b>\$ 548,853.72</b>		

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

Pages from 2018 WASC Action Plan

**REVISED WASC ACTION PLAN FOR EQUITY**

**PALISADES CHARTER HIGH SCHOOL**

After perusal of the WASC Self-Study Visiting Team Report, the Palisades Charter High School Administrative team has amended elements of the plan to address key issues and critical areas identified by the visiting team.

The key issues identified by the WASC visiting team were:

1. Utilization of time to effectively engage students in their learning during the instructional day in order to ensure equitable access to rigorous curriculum and academic interventions/supports for all students
2. Design of a cohesive reporting document that tells the story of PCHS and can be used as a single report to address elements in the LCAP, LTSP, WASC, and LAUSD Charter Office Reports
3. Consolidation of technology platforms and tools
4. Consolidation of an internal Data Management System to be used for lesson planning, program evaluation, resource allocation, tracking academic achievement across subgroups by ethnicity, geography, and special learning needs
5. Expansion of quality curriculum through cultural relevance and real world applications
6. More integration of Common Core mathematical practices and concepts into math courses
7. More integration of student speaking, listening, critical reading, and writing
8. As funding allows, expansion of the Career Technical Education programs and expansion of the Career Center
9. Continued development of Professional Learning Communities, including:
  - a) Lesson study and design
  - b) State standard alignment in curriculum and assessments
  - c) Data Analysis of formative and summative assessments to inform instructional plans
10. Increase communication and understanding of Schoolwide Learner Outcomes to and by stakeholders
11. Professional Development continuation to include:

## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

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- a) technology
- b) data analysis
- c) bell-to-bell lesson design which would include strategies for engaging students actively in classrooms for the duration of the scheduled block period

12. Improve effective engagement of PCHS parents, particularly those of African American and non-English speaking parents.

The WASC visiting team report identified three critical areas for follow-up that need to be addressed:

1. Alignment of initiatives to work efficiently as possible
2. Development of a single data profile accessible to all stakeholders
3. Instruction that maximizes instructional time and student engagement

The twelve key issues have been embedded in the action plan tasks. To address critical areas, the PCHS Long-term Strategic Planning Committee and the Administrative team have revised the WASC action plan. Both original tasks and additional tasks impacting critical areas 1-3 are indicated by blue font.

### **GOAL 1: Continuously narrow the educational opportunity gap between white, Asian American students and African American and Latino students through increasing capacity by:**

- Expanding both quantity and quality of academic learning time in classrooms;
- Expanding differentiated instruction to meet the wide variety of student learning needs;
- Improving lesson designs to include more frequent Checks for Understanding and increased student to student academic discourse;
- Increasing lesson components of critical reading, listening, problem-solving, and mathematical strategies across the curriculum in order to support higher-order critical and creative thinking;
- Increasing lesson components with integrated state standards for mathematical practice across the curriculum;
- Providing curriculum that includes more real-world application and connection to students' lives;

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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Excerpt from Pali School Wide Goals Retreat Minutes

- Diagnostics (Literacy 9th grade, MDTP departmental math tests)
- AA team members and NBC teachers will collaborate with systems administrators to create an infrastructure for storing assessment data and protocol training for data analysis to increase responsiveness to school data. Team meetings will be scheduled to build folders in Infinite Campus and an assessment dashboard in PowerBi. (Fall meetings and data analysis in spring.) [The committee has chosen Performance Matters for data storage and analysis.](#)

## Communication

### *Long Term Aspirational Goal*

PCHS will utilize, refine, and explore current and new communication systems and platforms to inform the PCHS community on PCHS's relevant updates, strengths, needs, data, and opportunities for participation in school-wide events and programs.

In order to make school-wide updates more accessible and convenient, PCHS will group weekly updates in specific categories across the multiple PCHS platforms.

### *Action Items:*

- Weekly Wednesday Newsletter: Admin will have the announcements/information by the Monday Admin Meeting. Information will be disseminated through PCHS's campus website and Infinite Campus. The tentative start date is scheduled for November 2021.
- PARENTS/COMMUNITY  
-Academics

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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- Arts & Activities
- Athletics
- Culture
- Covid
- Transportation
- Week at a Glance

Implemented in December 2021

- Student Leadership will develop their own categories and manner of dissemination.
  - Bi-monthly video updates posted on Schoology and in the weekly Newsletter.
  - Weekly summaries of student events are posted on Schoology and in the Newsletter.

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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## Usage Data – Nearpod

District: PALISAD	22-Sep		22-Oct		22-Nov		total	
Teacher	#sessions	#students	#sessions	#students	#sessions	#students	#sessions	#students
Gregg Strouse	7	188	11	588	5	211	23	987
Phillip Hoag	-	-	13	1662	6	729	19	2391
Malia Jakus	14	387	-	-	1	28	15	415
Christina Bieber	6	29	2	10	2	6	10	45
Vita Sturich	4	97	4	69	-	-	8	166
Kyle Thomas	2	19	3	35	1	5	6	59
Jessica Elisha	1	21	3	71	-	-	4	92
Maggie Nance	2	80	-	-	-	-	2	80
Stephen Berger	2	56	-	-	-	-	2	56
Matt Golad	2	58	-	-	-	-	2	58
Cheryl Onoye	1	30	-	-	-	-	1	30
John Rauschube	1	151	-	-	-	-	1	151
Sarah Crompton	-	-	1	25	-	-	1	25
Carole Smith	1	96	-	-	-	-	1	96




### Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022

#### Usage Data – Peardeck & Albert.io

- **Total # of Presentations (this year & of all time):** Number of times an individual has launched a new Pear Deck presentation slide/the number of times a student doesn't have to raise their hand to let their voice be heard in the classroom
- **# of Students Responding to this Presenter:** Captures the number of unique logins to this individual's presentations

Display Name	Last Presented	Presentation	Responding	Engagement	Presentations	Responding	Engagement
Shannon Skelly	Nov 18, 2022, 8:20	137	178	7400	137	178	7400
Keshila Jones	Nov 17, 2022, 5:56	59	63	1619	59	63	1619
Peter Ye	Nov 15, 2022, 7:07	23	46	2375	23	46	2375
Maggie Nance	Nov 10, 2022, 7:57	12	110	1794	161	832	41271
Sarah Rosenthal	Nov 1, 2022, 6:43	12	133	2659	113	710	21709
Scarlett Rojas	Oct 24, 2022, 8:35	9	144	1938	26	203	4800
Gregg Strouse	Aug 31, 2022, 3:52	9	116	240	88	571	5280
Sarah Crompton	Nov 18, 2022, 5:22	9	24	935	58	422	7839
Christina Bieber	Nov 15, 2022, 7:57	4	19	130	49	121	2187
Stephen Berger	Nov 2, 2022, 8:32	2	51	507	63	528	19651
Noah Hundley	Nov 7, 2022, 9:29	2	61	567	2	61	567
Alex Van Name	Nov 18, 2022, 8:52	1	14	69	96	849	23404
Joel Jimenez	Nov 15, 2022, 7:29	1	30	650	144	342	8762

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**



2021-2022

# Progress Report

Palisades Charter High School

Prepared for  
Dina Salama

## Your Albert Plan


### Goals

<b>License</b>	
2900	1,088
Seats purchased	Seats used

### Coverage

Products  
AP,SAT/ACT,ELA,Math,Science,Social Studies

Grades  
9th,10th,11th,12th



**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

### Student Engagement

1,088

Students enrolled

652

Students had 50 or more attempts

### Student Attempts

244,385

Total student attempts

231,129

Attempts made in assignments

### Teacher Enrollment

117

Teachers with accounts

27

Teachers with classrooms

### Teacher Engagement

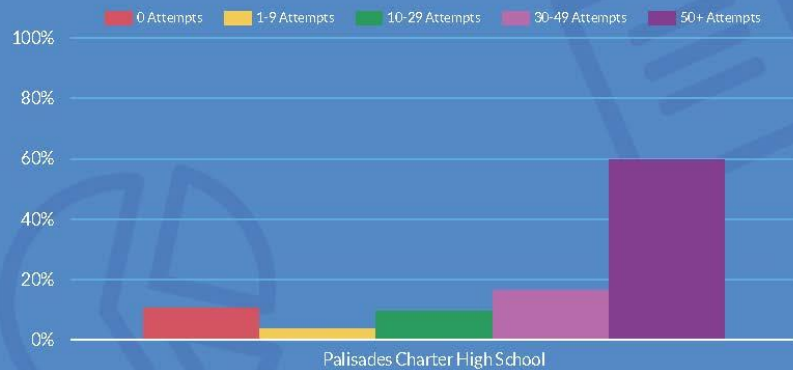
14%

Of approved teachers engaged

59%

Of classroom teachers with assignments

### Levels of Engagement



### Assigned Work

422

Assignments

6,017

Questions assigned

### Professional Development

0

Hours purchased

2

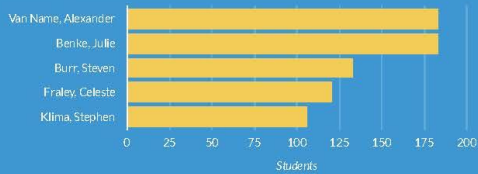
Hours remaining



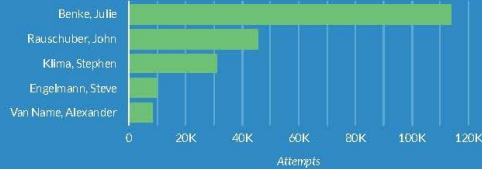
**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

## Teacher Achievement

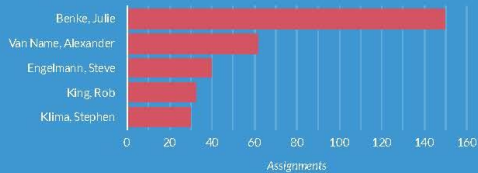
### Students Enrolled



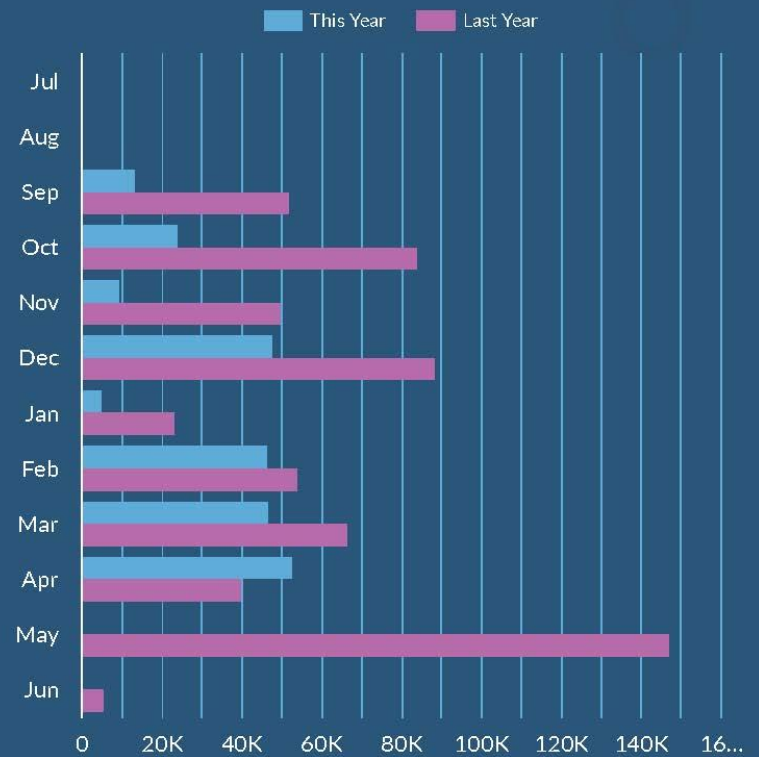
### Attempts Made



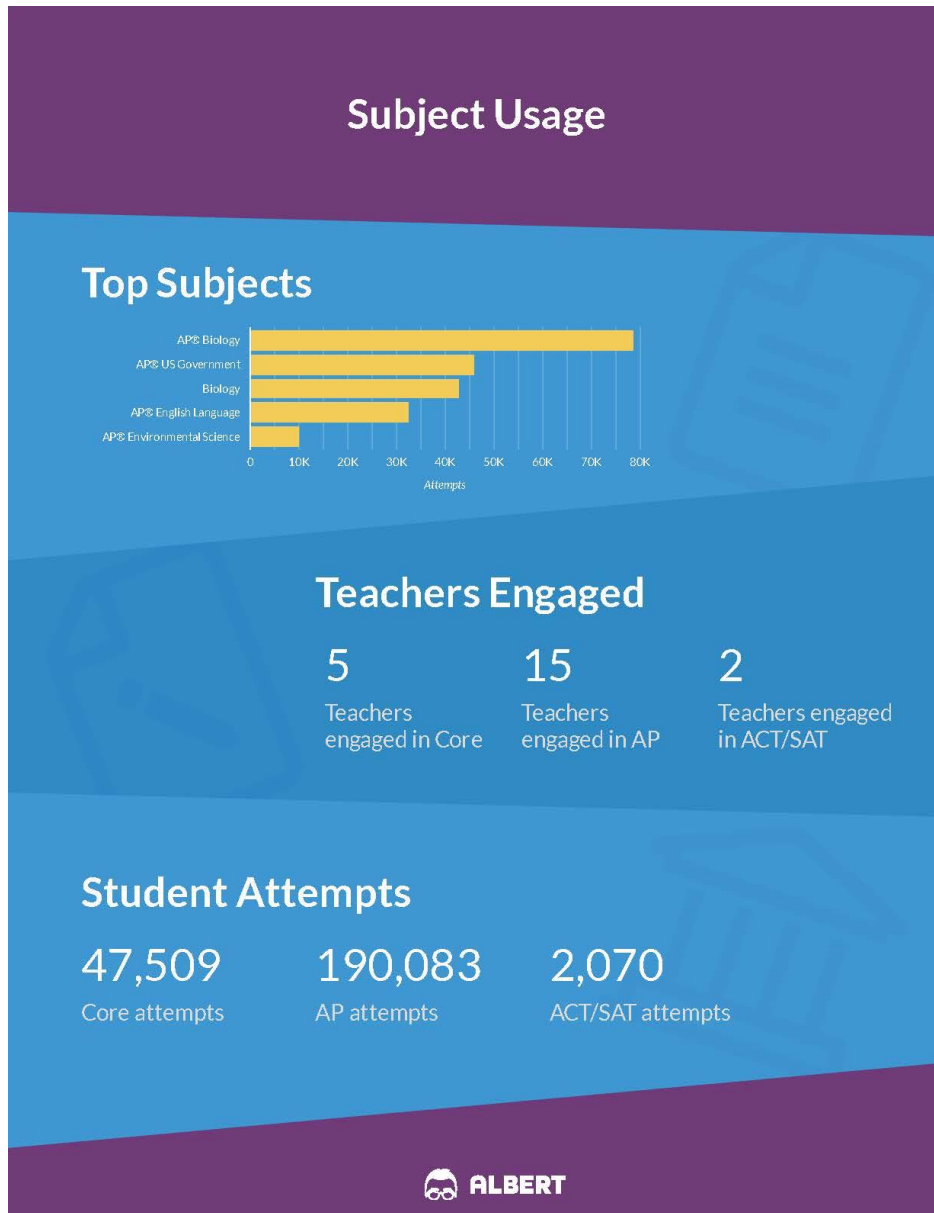
### Assignments Given



Your students made...  
**244,385** attempts so far this year and  
**456,812** attempts by this time last year



## Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022



**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

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**List of Current PLCS in Math, Science, and Social Science**

<b>Algebra I</b>		<b>Geometry</b>		<b>Algebra II</b>
Larry Wiener				<b>Stephen Matthews (H)</b>
Raymund Mundo		Yakun James		Emily Yook
<b>Perisha Bellinger</b>		Larry Wiener		Yeon Hee Kim (H)
Kesheila Jones		Andy Merlos		Kevin Oliva
		Chris Latorzo		Larry Wiener
<b>ALEKS Alg/Geo/Alg.2</b>		<b>Honor Geometry</b>		<b>Virtual Math</b>
Dana Liss		<b>Cheryl Onoye</b>		Michael Friedman

<b>Math Analysis</b>		<b>HS Calc</b>		<b>AP Calculus</b>
<b>Cheryl Rivin</b>		Minh Ha Ngo		Minh Ha Ngo
Kevin Oliva (1 section)		Kevin Oliva		Yeon Hee Kim
Minh Ha Ngo (1 section)				
Boris Tsap-Honors				
<b>Pali Academy Math</b>		<b>Advanced Math Concepts</b>		<b>AP Stats</b>
Stephanie Chew		Andres Merlos		Dina Hataishi

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

<b>Global Science</b>		<b>Biology</b>		<b>Chemistry</b>
Jessica Elisha		<b>Julie Benke (H)</b>		Jane Curren
Jane Curren		Celeste Fraley		Gregg Strouse
<b>Eco Pod</b>		Alex Van Name		Kevin Kung
Alice Kim		Shana Sharfi		Carole Smith
		Rick Woodward (H)		Richard Patterson (H)
<b>Science of Mindfulness</b>				No leader noted.
Sarah Crompton		Note: New Textbook		
		PLC 10/18 and 10/19		
<b>Health</b>		<b>Marine Biology</b>		<b>Virtual Academy Science</b>
Susan Ackerman		Karyn Newbill		Kevin Kung
		Shana Sharfi		Alice Kim
<b>Neuroscience</b>				
Rick Woodward		<b>AP Biology</b>		<b>Pali Academy Science</b>
		Julie Benke		Sarah Crompton

<b>Physics</b>
Dave Schalek-H/AP
<b>Human Anatomy</b>
Karen Perkins-CP/H

**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

<b>Sociology</b>		<b>World History</b>		<b>US History</b>	
<b>David Pickard</b>		Amir Osterweil		<b>Katie Pawlik</b>	
Peyman Nazarian		Audree Clarke		April Schoellnast	
Kyle Thomas		Nick Albonico		Dana Garrison- AA	
Vita Sturich		<b>Kyle Thomas</b>		David Carini	
Dana Garrison		Christiana Beiber		David Pickard	
Nick Albonico		Justin Knoll			
Justin Knoll					
<b>Philosophy</b>		<b>AP World History</b>		<b>AP US History</b>	
John Rauschuber		Steve Burr		<b>Rob King</b>	
				Vita Sturich	
				Stephanie Moore	
		<b>AP European History</b>		<b>VA History</b>	
		Amir Osterweil		Dave Carini	
				<b>Pali Academy History</b>	
				Stephanie Moore	



**Palisades Charter High School – Educational Technology Needs Assessment – Fall 2022**

<b>Gov/Econ</b>		<b>AP Psychology</b>
<b><i>Peyman Nazarian</i></b>		David Pickard
Audree Clarke		
Dave Suarez		
John Rauschuber		
<b>AP Gov/Econ</b>		<b>AP Human Geography</b>
John Rauschuber		April Schoellnast
<b>AP MacroEcon</b>	<b>AP Con</b>	
Katie Pawlik		

# Coversheet

## Budget & Finance Committee Update

**Section:** III. Board Committees (Stakeholder Board Level Committees)  
**Item:** B. Budget & Finance Committee Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Budget Com Meeting Minutes 12\_05\_2022 .pdf



# PALISADES CHARTER HIGH SCHOOL

## REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, DECEMBER 5, 2022

3:30-5:00 PM, Library

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

*ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

### **I. PRELIMINARY:**

- A. Call to Order & Roll Call - R Rodman called the meeting to order at 3:39 pm. In attendance: R Rodman, S Margiotta, D Gronich, S Sherkanov, N Kojoonwaeze. Non-Voting members: P Magee, JP Herrera. Please see sign in sheet for list of attending guests.
- B. Public Comment – No public comment was made
- C. Approval of Minutes – R Rodman made a motion to approve the minutes from November 7, 2022 with minor grammatical corrections. S Margiotta seconded the motion. The motion carried unanimously with no abstentions.

### **III. REPORTS** (5 minutes each):

- A. Executive Director - P Magee reported that the school continues to focus on school goals and focusing on academics for all students as well as communication. She is happy to be working with Datalinks and is excited about what is happening on campus.
- B. CBO Report-Discussion - JP Herrera's report was reviewed and stands as submitted.
- C. Fundraising & Development - M Rawson's report was reviewed and stands as submitted.
- D. ASB Treasurer – N Kojoonwaeze noted that not much is going on this week because it is quiet week. Jr. Class Spelling Bee was successful and ASB extends its thanks to the Booster Club for donating the cash prizes awarded to the winners.
- E. Booster Club - R Rodman reported that there is a Holiday Party next week and is open to everyone. Giving Tuesday raised approximately \$17-\$18!. Boosters is getting ready for end of year campaign. They have money to gift and will start meeting with faculty at the beginning of the year to education new staff on how to request grant money from Boosters. They also reported that teachers/coaches need to be involved with any grant request submitted to Boosters (rather than grants coming solely from parents, etc.) to ensure that what is being requested is really needed.
- F. Lifetime/Health Benefits - M Monahan reported that this is in a holding pattern because retirees cannot apply for Medicare until January. 2022 retiree benefit changes have been communicated to those impacted.
- G. Credit Card Purchases-Discussion/Recommend - JP Herrera reviewed report and it stands as submitted.

### **IV. NEW BUSINESS** (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. Datalink Networks Update – JP Herrera/Lidsey Sevendranth – PCHS is in month 3 working with Datalink and they have taken over Student Information System (SIS) and LM Integration. Ed Tech has been working with Dept. Chairs and PLCs for needs assessments. She noted that there is duplication with subscriptions and would be great to consolidate. She is working with J Ropel JP Herrera to identify active licenses and then will evaluate. There will be an interim report which will identify approved vendors (Schoolology assessments will no longer be
- (310) 230 – 6623      15777 Bowdoin Street, Pacific Palisades, CA 90272      [www.palihigh.org](http://www.palihigh.org)



# PALISADES

## CHARTER HIGH SCHOOL

allowed. Other licenses (Performance Matters) will no longer be available. Looking to use licenses for assessments that we already have in place. She recommends Parent Square noting that she believes communication is critical.

B. 2022-23 First Interim Financial Report – JP Herrera reviewed report and it stands as submitted. S Margiotta made a motion to approve the 2022/2023 First Interim Financial Report. S Sherkhanov seconded the motion. Motion passed unanimously with no abstentions.

C. Parent Square Pilot – JP Herrera reviewed updated proposal from Parent Square and it stands as submitted. S Margiotta made a motion to approve the revised Parent Square proposal as submitted. D Gronich seconded the motion. Motion passed unanimously with no abstentions.

D. Proposed Employee Reclassification – M Monahan presented. It was noted that this position was at the end of the column but did receive annual PESPU negotiated increases and the \$3000 longevity stipend. The committee did not approve the reclassification and the Administration to come up with a process for implementation of reclassifications.

E. NFHS Network (Athletic Live Broadcast) – JP Herrera/B Banducci reviewed proposal. It will be provided to PCHS free of charge (equipment, maintenance, service, etc.) and families will pay for a subscription with vendor to livestream school athletic events.

F. Perimeter Fencing Cost Estimate Update – B King presented financial update to committee. The Estimator made adjustments and the new estimate is \$237K vs. \$215K reported last month. It was noted that one major component of cost increase was the need to use the prevailing wage (which was not part of the original estimate. Hard costs are higher as well. Cost increases were discussed and fencing project to continue as originally proposed. Committee was advised that the Board directive was for B&F to maintain oversight of project for cost controls. It was questioned whether there might be additional anticipated cost increases in the future. Funding from ESSR II/III discussed and it was noted that unspent money from these grants have already been allocated (and Board approved) for areas like Sat. School and mental health and would need to be reallocated for fencing project if that was the directive of the Administration/Board for school safety. VAPA open classroom discussed and Administration confirmed that funding sources for this project would be identified in January. B King agreed to bring financial updates on project monthly per Board approval.

### V. OTHER:

Meeting was adjourned at 5:28 pm.

# Coversheet

## 2022-23 First Interim Financial Report

**Section:** V. Finance  
**Item:** A. 2022-23 First Interim Financial Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** First Interim\_Board Motion\_Overview\_Worksheet\_SACS Form.pdf



# PALISADES

## CHARTER HIGH SCHOOL

### CHIEF BUSINESS OFFICER

### COVER SHEET FOR AGENDA ITEMS

December 13, 2022

#### TOPIC/ AGENDA ITEM:

#### IV. FINANCE

##### A. First Interim Financial Report

#### PERSONNEL INVOLVED:

Board of Trustees, Executive Director/Principal, Chief Business Officer, Budget/Finance committee

#### ISSUES INVOLVED/FISCAL IMPLICATIONS (IF ANY):

The purpose of this action is to approve the 2022-2023 First Interim Financial Report. The report covers the period of July 1, 2022 through October 31, 2022 and confirms that the school can meet financial obligations in the current year and subsequent two (2) years.

It is a requirement that the governing board approve the report no later than 45 days after the close of the period being reported. The report is required to be in a format or on forms prescribed by the Superintendent of Public Instruction, and shall be based on standards and criteria for fiscal stability adopted by the State Board of Education pursuant to Section 33127. The reports, and supporting data, shall be maintained and made available by the school for public review.

#### IMPACT ON SCHOOL MISSION, VISION OR GOALS, (IF ANY):

The action requested of the Board today will support the school's financial goal, specifically maintaining compliance and transparency for PCHS.

#### OPTIONS OR SOLUTIONS:

The expectation is that the board approve the First Interim financial report. The financials/report has already been presented to the Budget & Finance Committee for review/feedback.

#### CHIEF BUSINESS OFFICER'S RECOMMENDATION:

The Chief Business Officer recommends that the Board approve the First Interim Report.

#### RECOMMENDED MOTION:

“To approve the 2022-2023 First Interim Financial Report.”

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Juan Pablo Herrera  
Chief Business Officer

# 2022-2023 First Interim Financial Report

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Palisades Charter High School  
December 13, 2022

# Presentation

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- Overview & Assumptions
- 2022-2023 Budget Evolution
- Adopted Budget vs Revised Budget vs First Interim
- Revenues
- Expenditures
- Next Steps



# Purpose of First Interim & Assumptions

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The purpose of the First Interim report is to provide all stakeholders, along with the State of CA with a snapshot of PCHS' financial condition at a point in time.

The report covers the period of July 1, 2022 through October 31, 2022

Projections are made based on state funding, which is dependent on the current health of the state economy

The following assumptions were made when projecting our first interim budget:

- Decrease in ADA
  - Decrease from 2,820 to 2,797
- Unduplicated Pupil Count remains flat
- Did not account for new sources of one-time funds
  - Learning Recovery Grant & Arts, Music & Instructional Material grants will now be accounted for once a spending plan is approved
  - COVID-19 ADA Mitigation Revenue will be accounted for once there is guidance from the CDE

# 2022-2023 Budget Evolution

REVENUE	2022-23 Adopted Budget June 2022	2022-23 Revised Budget Sept 2022	Actuals to Date as of 10/31/212	2022-23 First Interim Projections 10/31/22
<b>LCFF</b>	32,828,547	33,727,285	8,966,619	33,574,729
<b>Federal Resources</b>	2,660,815	2,556,592	681,187	3,434,669
<b>State Revenues</b>	2,124,693	2,150,073	1,102,977	2,362,281
<b>Local</b>	4,013,897	4,813,477	1,506,954	4,611,567
<b>Total Revenues</b>	<b>41,627,952</b>	<b>43,247,427</b>	<b>12,257,737</b>	<b>43,983,246</b>
EXPENSE				
<b>Certificated Salaries</b>	16,145,565	18,161,248	3,888,730	18,035,906
<b>Classified Salaries</b>	4,628,407	4,638,982	1,030,663	5,169,236
<b>Employee Benefits</b>	9,821,102	10,248,948	2,489,643	10,371,478
<b>Supplies</b>	2,071,734	2,080,749	990,179	2,080,750
<b>Services</b>	6,466,796	6,496,796	2,171,012	6,829,569
<b>Capitol Outlay</b>	690,615	690,615	118,099	690,615
<b>Depreciation</b>	980,000	980,000	326,667	980,000
<b>Other Outgo</b>	333,016	342,004	102,295	340,478
<b>Total Expenses</b>	<b>40,446,619</b>	<b>42,948,727</b>	<b>10,999,190</b>	<b>43,807,419</b>
<b>Net Balance (Financial Statement)</b>	<b>1,181,333</b>	<b>298,699</b>	<b>1,258,547</b>	<b>175,827</b>

# 2022-23 First Interim Revenue

First Interim revenue vs Revised Budget revenue grew by \$735,819. However, that is attributed to relief funds, and increases across Nutrition & CTE.

Upon closer look, we had a significant decrease in LCFF & Local revenue attributed to lower ADA count

REVENUE	2022-23 Adopted Budget June 2022	2022-23 Revised Budget Sept 2022	Actuals to Date as of 10/31/212	2022-23 First Interim Projections 10/31/22	First Interim vs Revised Budget
LCFF	32,828,547	33,727,285	8,966,619	33,574,729	(152,556)
Federal Resources	2,660,815	2,556,592	681,187	3,434,669	878,077
State Revenues	2,124,693	2,150,073	1,102,977	2,362,281	212,208
Local	4,013,897	4,813,477	1,506,954	4,611,567	(201,910)
<b>Total Revenues</b>	<b>41,627,952</b>	<b>43,247,427</b>	<b>12,257,737</b>	<b>43,983,246</b>	<b>735,819</b>

# Revenue: First Interim vs Revised Budget

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- **LCFF:**
  - Decreased LCFF: **-\$152,556**
- **Federal:**
  - Increased ESSER II, ESSER III, & ELO: \$1,352,967
  - Decreased Child Nutrition: **-\$424,415**
  - Decreased IDEA Revenue per LAUSD SELPA Projections: **-\$50,465**
- **State:**
  - Increased Child Nutrition: \$442,574
  - Increased CTE: \$45,947
  - Accounted for In-Person Instruction Grant (IPI): \$483,340
  - Decreased A-G Completion Grant: **-\$505,022**
  - Decreased Educator Effectiveness Fund: **-\$268,886**
- **Local:**
  - Decreased AB602 Revenue per LAUSD SELPA Projections: **-\$201,910**

# 2022-23 First Interim Expenditures

EXPENSES	2022-23 Adopted Budget June 2022	2022-23 Revised Budget Sept 2022	Actuals to Date as of 10/31/212	2022-23 First Interim Projections 10/31/22	First Interim vs Revised Budget
<b>Certificated Salaries</b>	16,145,565	18,161,248	3,888,730	18,035,906	(125,342)
<b>Classified Salaries</b>	4,628,407	4,638,982	1,030,663	5,169,236	530,255
<b>Employee Benefits</b>	9,821,102	10,248,948	2,489,643	10,371,478	122,530
<b>Supplies</b>	2,071,734	2,080,749	990,179	2,080,750	1
<b>Services</b>	6,466,796	6,496,796	2,171,012	6,829,569	332,773
<b>Capital Outlay</b>	690,615	690,615	118,099	690,615	0
<b>Depreciation</b>	980,000	980,000	326,667	980,000	-
<b>Other Outgo</b>	333,016	342,004	102,295	340,478	(1,526)
<b>Total Expenses</b>	<b>40,446,619</b>	<b>42,948,727</b>	<b>10,999,190</b>	<b>43,807,419</b>	<b>858,691</b>
<b>Net Balance (Financial Statement)</b>	<b>1,181,333</b>	<b>298,699</b>	<b>1,258,547</b>	<b>175,827</b>	<b>(122,872)</b>

# Expenditures: First Interim vs Revised Budget

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- **Increase in Certificated & Classified Salaries/Benefits: \$527,443**
  - *Certificated:*
    - Decreased certificated salaries to account for EdTech Coordinator reduction in 22-23 (\$102,297) and final cost of 7% off-schedule payment came in lower (\$97,370)
    - Increased certificated substitute salaries by \$75,000
  - *Classified:*
    - Accounted for impact of PESPU/Unrepresented bargaining: \$675,574
    - Reduced classified salaries due to current vacancies: (\$145,319)
      - Finance Director, Executive Assistant – Communications, Database Manager, SpEd
  - *Benefits:*
    - STRS/PERS & Payroll taxes increased by \$208,529 to account for the impact of bargaining
    - Decreased health benefits by (\$85,999) to account for current vacancies
- **Services: \$323,733**
  - Addition of Datalink Networks contract: \$243,000
  - Increase in substitute staffing agency costs: \$40,000
  - Prior Year SpEd legal invoices now accounted for: \$22,000

# Incoming Funds

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## Learning Recovery Emergency Block Grant

- Allocation: **\$1,845,367**
- Per guidance, we will now account for this revenue once a spending plan has been Board approved.

## Arts, Music & Instructional Materials Block Grant

- Allocation: **\$1,851,272**
- Per guidance, we will now account for this revenue once a spending plan has been Board approved.

## Proposition 28

- Was just on the ballot this past November and will provide new, on-going funds for arts and music programs, beginning in 2023-24.
- Preliminary estimate (based on enrollment and UPP count): **\$407,501**
- Please note, the annual funding for this measure is 1% of Prop 98 funding that K-12 schools receive. So, as state revenues increase or decrease, the allocation of Prop 28 funds will also change.

## COVID-19 ADA Mitigation Relief

- Part of 2022-23 State budget – PCHS could receive up to \$700,000 to mitigate loss ADA from the 2021-22 school year

# Looking Ahead to Second Interim & Beyond

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- Closely monitor ADA and continue with enrollment/attendance outreach
- Execute relief spending plan and provide quarterly updates
- Account for one-time grants, once they are Board approved
- Monitor State Budget
  - Governor's January workshop will provide guidance for 2023-24 budget development
- Track COLA projection and Inflation Rates for 2023-24
  - Critical because this impacts vendor cost/contract increases as well as bargaining
- Establish maintenance schedule / facilities master plan



Palisades Charter High School - 2022-2023 First Interim Report, Adopted Budget, Revised Budget Actuals as of 10/31/22

ADA	2820	2022-2023 Adopted Budget, Board Approved June 2022			2022-2023 Revised Projections, 9/10/22			2022-2023	2022-2023 First Interim Projections, 10/31/2022			% of Budget Received/Spent	Comments
		Obj Code	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Actuals to Date 10/31/2022	Unrestricted	Restricted		
												\$	11,641.00
<b>A. Revenues</b>													
LCFF/Revenue Limit Sources													
State Aid	8011	15,555,226		15,555,226	13,344,715		13,344,715	3,736,518	15,711,395		15,711,395	19%	using ADA rate of 2797 (based on mo 3 projections, enrollment at 3008 and a 93% attendance rate) - per LCFF calc 11-22-22
Education Protection Act	8012	8,577,654		8,577,654	9,076,890		9,076,890	2,236,528	9,002,858		9,002,858	25%	using ADA rate of 2797 (based on mo 3 projections, enrollment at 3008 and a 93% attendance rate) - per LCFF calc 11-22-22
State Aid (Prior Years)	8019			-			-				-		
In Lieu of Propety Tax	8096	8,695,667		8,695,667	11,305,680		11,305,680	2,993,573	8,860,476		8,860,476	20%	\$3,167.85/ADA - per LAUSD
<b>Total, LCFF/Revenue Limit Resources</b>		<b>32,828,547</b>	<b>-</b>	<b>32,828,547</b>	<b>33,727,285</b>		<b>33,727,285</b>	<b>8,966,619</b>	<b>33,574,729</b>	<b>-</b>	<b>33,574,729</b>	<b>21%</b>	Includes revised LCFF calculator with Governor's COLA and a reduced ADA estimate of 2,797
Federal Revenues													
Special Education - IDEA	8181		802,782	802,782		734,667	734,667	231,162		684,202	684,202	24%	\$244.62/ADA per LAUSD SELPA (06/22) - DOWN from \$267.30/ADAIN 2021-22 (lower because of ADA estimate)
Child Nutrition - Federal	8220		475,000	475,000		475,000	475,000	-		50,585	50,585	0%	
Other Federal				-			-				-		
Title I	8290		300,583	300,583		270,695	270,695	-		270,695	270,695	0%	prelim amount per cde 8/1/22 - no update as of 11/22
Title II	8290		59,695	59,695		55,335	55,335	-		55,335	55,335	0%	prelim amount per cde 8/1/22 - no update as of 11/22
Title III - English Learners	8290		4,112	4,112		4,112	4,112	-		4,112	4,112	0%	
Title III - Immigrant	8290			-			-				-		
Title IV	8290		23,175	23,175		21,316	21,316	-		21,316	21,316	0%	prelim amount per cde 8/1/22 - no update as of 11/22
Perkins	8290		37,634	37,634		37,634	37,634	-		37,634	37,634	0%	
Dept of Rehab	8290		10,000	10,000		10,000	10,000	-		10,000	10,000	0%	
Child Nutrition - Supply Chain	8220			-			-				-		
ELC COVID Testing Award	8290			-			-				-		
ESSR I (COVID-19 Grant)	8290			-			-				-		
ESSR II (COVID-19 Grant)	8290			-			-				-		
ESSR III (COVID-19 Grant)	8290		947,833	947,833		947,833	947,833	221,454		947,833	947,833	0%	recognizing total allocation
ESSER III - Learning Loss (3214)	8290			-			-			442,781	-		recognizing total allocation
Expanded Learning Opportunity (ELO): ESSER II (3216)	8290			-			-	75,605		302,419	-		recognizing total allocation
Expanded Learning Opportunity (ELO): GEER II (3217)	8290			-			-	17,352		69,408	-		recognizing total allocation
Expanded Learning Opportunity (ELO): ESSER III (3218)	8290			-			-	49,286		197,142	-		recognizing total allocation
Expanded Learning Opportunity (ELO): ESSER III State (3219)	8290			-			-	84,960		339,839	-		recognizing total allocation
American Rescue Plan - Homeless Children & Foster Youth (5634)	8290			-			-	1,368		1,368	-		
Learning Loss & Mitigation (CRF)	8290			-			-				-	#DIV/0!	
Learning Loss & Mitigation (GEER)	8290			-			-				-		
<b>Total, Federal Resources</b>		<b>-</b>	<b>2,660,815</b>	<b>2,660,815</b>			<b>2,556,592</b>	<b>681,187</b>	<b>-</b>	<b>3,434,669</b>	<b>3,434,669</b>	<b>18%</b>	
Other State Revenues													
Child Nutrition - State	8520		36,890	36,890		36,890	36,890	-		479,464	479,464	0%	higher reimbursement due to free meals
Mandated Cost Reimbursement	8550	143,764		143,764	143,764		143,764		142,591		142,591	0%	\$50.98/ADA
State Lottery (Non Prop 20)	8560	459,660		459,660	479,400		479,400	15,492	475,490		475,490	19%	higher per ADA rate (\$170.00/ADA)
State Lottery (Prop 20)	8560		183,300	183,300		188,940	188,940	20,149		187,399	187,399	52%	higher per ADA rate (\$67.00/ADA)
CTE	8590		270,374	270,374		270,374	270,374	316,321		316,321	316,321	0%	includes carryover from 21/22 FY
Student ID/CAHSEE	8590	10,000		10,000	10,000		10,000			10,000	10,000	0%	
In-Person Instruction Grant	8590			-			-	483,340		483,340	483,340		Per CDE 8/19/21 - \$915,651 allocation, spent \$368K in 20/21
Expanded Learning Opportunities Grant	8590			-			-	106,295			-		first allocation received in 20/21, part of beginning balance
Child Nutrition - Kitchen Infrastructure Upgrade	8590			-			-				-		
A-G Completion Grant: Access/Success	8590		645,524	645,524		645,524	645,524	140,502		140,502	140,502	22%	Expanding A-G courses, part of restricted beginning balance
A-G Completion Grant: Learning Loss/Mitigation	8590			-			-	20,879		20,879	20,879		Expanding A-G courses, part of restricted beginning balance

Palisades Charter High School - 2022-2023 First Interim Report, Adopted Budget, Revised Budget Actuals as of 10/31/22

ADA	2820	2022-2023 Adopted Budget, Board Approved June 2022			2022-2023 Revised Projections, 9/10/22			2022-2023 Actuals to Date 10/31/2022	2022-2023 First Interim Projections, 10/31/2022			% of Budget Received/Spent	Comments
		Obj Code	Unrestricted	Restricted	Total	Unrestricted	Restricted		Total	Unrestricted	Restricted		
CAL NEW: Ethnic Studies Block Grant	8590										-		part of restricted beginning balance Initial \$405k was received in Dec 2021 and lives in the beginning balance. Revenue to recognize as expenses are spent per CDE 11/22 - Final allocation is approximately \$1.8 Million, but will be accounted for once a spending plan is Board approved. per CDE 11/22 - Final allocation is approximately \$1.8 Million, but will be accounted for once a spending plan is Board approved.
Educator Effectiveness	8590		375,181	375,181		375,181	375,181			106,295	106,295	28%	
Arts, Music & Instructional Materials Block Grant	8590										-		
Learning Recovery Emergency Block Grant	8590										-		
<b>Total, State Revenues</b>		<b>613,424</b>	<b>1,511,269</b>	<b>2,124,693</b>	<b>633,164</b>	<b>1,516,909</b>	<b>2,150,073</b>	<b>1,102,977</b>	<b>618,081</b>	<b>1,744,200</b>	<b>2,362,281</b>	<b>21%</b>	
<b>Other Local Revenues</b>													
Special Education - AB602	8311		2,272,897	2,272,897		2,939,390	2,939,390	924,876		2,737,480	2,737,480	24%	\$978.72 per LAUSD SELPA (6/22) - up from \$756.80 in 21-22
Food Service Sales	8634		90,000	90,000		90,000	90,000	19,372		90,000	90,000	14%	Estimating lower a la carte sales due to free breakfast/lunch
Leases & Rentals	8560	1,021,000		1,021,000	1,021,000		1,021,000	334,993		1,021,000	1,021,000	22%	
Interest	8660	80,000		80,000	80,000		80,000	2,179	80,000		80,000	0%	
LAUSD SpEd Option 3 Grant	8679		100,000	100,000		100,000	100,000			100,000	100,000	0%	higher receipt from SELPA
Fundraising	8699	450,000		450,000	450,000		450,000	225,533		450,000	450,000	35%	
LAUSD SpEd Option 3 Learning Recovery Grant	8699					133,087	133,087			133,087	133,087	0%	ONLY for 22-23
General Fund Contribution (unaudited only)	89890										-		
<b>Total, Other Local Revenues</b>		<b>1,551,000</b>	<b>2,462,897</b>	<b>4,013,897</b>	<b>1,551,000</b>	<b>3,262,477</b>	<b>4,813,477</b>	<b>1,506,954</b>	<b>80,000</b>	<b>4,531,567</b>	<b>4,611,567</b>	<b>23%</b>	
<b>Total Revenues</b>		<b>34,992,971</b>	<b>6,634,982</b>	<b>41,627,952</b>	<b>35,911,449</b>	<b>4,779,386</b>	<b>43,247,427</b>	<b>12,257,737</b>	<b>34,272,810</b>	<b>9,710,436</b>	<b>43,983,246</b>	<b>21%</b>	
<b>B. Expenditures</b>													
<b>Certificated Salaries</b>													
Teachers' Salaries-Full-Time	1110	11,569,469	1,700,134	13,269,603	11,569,469	1,700,134	13,269,603	3,324,285	11,569,469	1,700,134	13,269,603	16%	22-23 includes 0.25% adjustment to base salary (per union agreement)
Teachers Salaries-Librarian	1130	139,024		139,024	139,024		139,024	33,931	139,024		139,024	16%	
Teachers' Salaries-Substitute	1160	320,000		320,000	320,000		320,000	71,362	395,000		395,000	10%	For 22-23, the sub salaries were reduced. However, as of First Interim report, we increased sub salaries by \$75k.
Cert Pupil Supp Sal-Counselors	1210	942,528		942,528	942,528		942,528	213,556	942,528		942,528	16%	Includes additional hours for counseling staff
Cert Administrators	1310	909,644	143,142	1,052,786	909,644	143,142	1,052,786	245,597	909,644	143,142	1,052,786	16%	2022-23 Cert Admin salaries now includes a Certificated HR Director.
Other Support/Step& Column Impact	1330	122,624		122,624	122,624		122,624		122,624		122,624	0%	
Auxiliaries/Periods/Net	1930			-			-				-		Approximately \$770k of auxiliaries are included in FT Certificated Salaries
FTEs Increase/Decrease		(37,000)		(37,000)	(37,000)		(37,000)		(134,370)		(134,370)	0%	Decreased Ed Tech Coordinator for 22-23
Impact of Tentative UTLA Agreement				-	945,728		945,728		945,728		945,728	0%	Impact of 7% salary schedule increase for UTLA (certificated)
Certificated Off-Schedule Pay				-	1,069,956		1,069,956		966,984		966,984	0%	7% off-schedule payment, additional increases for competition stipends & Virtual Academy
ESSER II/III funded certificated time				-			-				-		
ELO Related Certificated Time	1110		336,000	336,000		336,000	336,000			336,000	336,000	0%	Estimated additional PD expense for 2022-23 (ELO)
<b>Total, Certificated Salaries</b>		<b>13,966,289</b>	<b>2,179,276</b>	<b>16,145,565</b>	<b>15,981,972</b>	<b>2,179,276</b>	<b>18,161,248</b>	<b>3,888,730</b>	<b>15,856,630</b>	<b>2,179,276</b>	<b>18,035,906</b>	<b>14%</b>	(125,342)
<b>Classified Salaries</b>													
Instruct Aide	2110		946,773	946,773		946,773	946,773	142,129		1,013,047	1,013,047	7%	2021-22 was lower due to leaves of absence. FTEs are expected to return in 2022-23
Maint/Operations	2210	144,544		144,544	144,544		144,544	50,978	154,662		154,662	23%	
Classified Administrators	2310	295,790		295,790	295,790		295,790	109,335	316,495		316,495	25%	Shifted HR Director from Classified Admin to Certificated Admin Salaries for 2022-23
Cler Tech Office Staff Sal-FT	2410	1,939,897		1,939,897	1,939,897		1,939,897	415,661	2,075,689		2,075,689	14%	
Food Services	2430		52,781	52,781		52,781	52,781	15,126	56,476		56,476	19%	Includes additional hours for summer: free/reduced outreach, orientation & Universal meal implementation
Cler Tech Off Staff Sal-Sub	2460	75,000		75,000	85,000		85,000	20,300	85,000		85,000	18%	Accounts for 2 clerical subs per day (6 hrs) - attendance/absentecism outreach. Added \$10k for library textbook support & distribution.
Other Classified	2920	951,644	100,000	1,051,644	951,644	100,000	1,051,644	256,641	1,018,259	100,000	1,118,259	13%	
Math Paraprofessionals	2920	230,063		230,063	230,639		230,639	20,493	246,783		246,783	3%	



Palisades Charter High School - 2022-2023 First Interim Report, Adopted Budget, Revised Budget Actuals as of 10/31/22

ADA	2820	2022-2023 Adopted Budget, Board Approved June 2022			2022-2023 Revised Projections, 9/10/22			2022-2023 Actuals to Date 10/31/2022	2022-2023 First Interim Projections, 10/31/2022			% of Budget Received/Spent	Comments	
		Obj Code	Unrestricted	Restricted	Total	Unrestricted	Restricted		Total	Unrestricted	Restricted			Total
		5220	20,000	180,000	200,000	20,000	180,000	200,000	28,292	20,000	180,000	200,000	9%	Educator Effectiveness funded PD
		5310	524,706	24,148	548,854	524,706	24,148	548,854	400,804	524,706	24,148	548,854	73%	\$50k acellus increase recognized next year 22/23
		5400	436,718		436,718	436,718		436,718	127,686	436,718		436,718	27%	Tentative increase of 10% for 2022-23 (compared to 20%+ increase in 2021-22)
		5510	178,475	5,000	183,475	178,475	5,000	183,475	70,867	178,475	5,000	183,475	14%	
		5520	430,000		430,000	430,000		430,000	98,471	430,000		430,000	8%	
		5610	371,673	6,000	377,673	371,673	6,000	377,673	80,435	371,673	6,000	377,673	17%	
		5811/5812	302,900	147,100	450,000	302,900	147,100	450,000	188,695	302,900	147,100	450,000	0%	Board approved transportation allocation of \$450k for 2022-23. As of 8/22/22, SpEd transportation rates have increased but was offset by reduction in late buses.
		5800	37,062		37,062	37,062		37,062	3,086	37,062		37,062	0%	
		5803	1,200		1,200	1,200		1,200	148	1,200		1,200	3%	
		5810	1,412,947	1,670,197	3,083,144	1,442,947	1,670,197	3,113,144	953,144	1,730,947	1,670,197	3,401,144	18%	REVISED BUDGET: Added \$30,000 for potential contracts to back-fill employees (Director of Attendance, Finance Director, Communications specialist, etc. FIRST INTERIM: Increased contracts to back-fill vacancies by \$5k, increased emergency substitute staffing by \$40k & added DataLink Network contract of \$243k.
		5821	197,944	223,000	420,944	197,944	223,000	420,944	73,210	219,944	223,000	442,944	13%	2022-23 increase attributed to Special Education legal/settlements. 2021-22 estimated actuals also exceeded budgeted amount for the same reason. FIRST INTERIM: Additional \$22k of 21-22 SpEd legal unpaid legal invoices.
		5831	1,500		1,500	1,500		1,500	-	1,500		1,500	0%	
		5840	18,000		18,000	18,000		18,000	-	18,000		18,000	0%	reduction in internet costs
		5850	56,000		56,000	56,000		56,000	9,283	56,000		56,000	0%	athletic trainer
		5860	15,000		15,000	15,000		15,000	2,808	15,000		15,000	15%	Hiring costs significantly exceeded prior years - higher staff turnover (FTEs & contractors) resulted in more background clearances/checks, etc.
		5890	112,227	15,000	127,227	112,227	15,000	127,227	118,826	150,000		150,000	19%	increased # to reflect spending (some expenses tied to restricted funds - Perkins/CTE for student conferences)
		5910	76,000		76,000	76,000		76,000	14,374	76,000		76,000	9%	
			<b>4,196,351</b>	<b>2,270,445</b>	<b>6,466,796</b>	<b>4,226,351</b>	<b>2,270,445</b>	<b>6,496,796</b>	<b>2,171,012</b>	<b>4,574,124</b>	<b>2,255,445</b>	<b>6,829,569</b>	<b>20%</b>	
<b>Capital Outlay</b>														
		6100												
		6200	559,440		559,440	559,440		559,440	118,099	559,440		559,440	21%	revised CAPEX #
		6400	131,175		131,175	131,175		131,175		131,175		131,175	0%	
		6500			-			-				-		
			<b>690,615</b>	<b>-</b>	<b>690,615</b>	<b>690,615</b>	<b>-</b>	<b>690,615</b>	<b>118,099</b>	<b>690,615</b>	<b>-</b>	<b>690,615</b>	<b>17%</b>	
		6900	980,000		980,000	980,000		980,000	326,667	980,000		980,000	0%	
<b>Other Outgo</b>														
		7299	328,285		328,285	337,273		337,273	100,304	335,747		335,747	23%	
		7438	4,731		4,731	4,731		4,731	1,991	4,731		4,731	42%	
			<b>333,016</b>	<b>-</b>	<b>333,016</b>	<b>342,004</b>	<b>-</b>	<b>342,004</b>	<b>102,295</b>	<b>340,478</b>	<b>-</b>	<b>340,478</b>	<b>23%</b>	
			<b>32,294,116</b>	<b>8,152,504</b>	<b>40,446,619</b>	<b>34,787,208</b>	<b>8,161,519</b>	<b>42,948,727</b>	<b>10,999,190</b>	<b>35,642,883</b>	<b>8,164,536</b>	<b>43,807,419</b>	<b>17%</b>	
			<b>32,004,730</b>	<b>8,152,504</b>	<b>40,157,234</b>	<b>34,497,823</b>	<b>8,161,519</b>	<b>42,659,342</b>	<b>10,790,622</b>	<b>35,353,498</b>	<b>8,164,536</b>	<b>43,518,034</b>	<b>17%</b>	
			<b>2,698,855</b>	<b>(1,517,522)</b>	<b>1,181,333</b>	<b>1,124,241</b>	<b>(3,382,133)</b>	<b>298,699</b>	<b>1,258,547</b>	<b>(1,370,073)</b>	<b>1,545,900</b>	<b>175,827</b>		Note, this ending balance now includes the impact of UTLA/PESPU/Unrep negotiations. However, the Learning Recovery Emergency Block Grant and the Arts, Kusic & Instructional Materials Block Grant was not included and instead will be accounted for once a spending plan is approved.

Palisades Charter High School - 2022-2023 First Interim Report, Adopted Budget, Revised Budget Actuals as of 10/31/22

ADA	2820	2022-2023 Adopted Budget, Board Approved June 2022			2022-2023 Revised Projections, 9/10/22			2022-2023	2022-2023 First Interim Projections, 10/31/2022			% of Budget Received/Spent	Comments
		Obj Code	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Actuals to Date 10/31/2022	Unrestricted	Restricted		
C. Ending Balance: Excess (Deficiency) - Cash Reporting		2,988,240	(1,517,522)	1,470,718	1,413,626	(3,382,133)	588,084	1,467,115	(1,080,688)	1,545,900	465,212		(Revenue - Expenses: Cash Reporting Basis)
D. Net Increase (Decrease)		2,698,855	(1,517,522)	1,181,333	1,124,241	(3,382,133)	298,699	1,258,547	(1,370,073)	1,545,900	175,827		
E. Fund Balance													

Charter Number: \_\_\_\_\_ 037 \_\_\_\_\_

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2022-23 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Charter School Official  
(Original signature required)

Printed Name: Juan Pablo Herrera Title: Chief Business Officer

For additional information on the interim report, please contact:

Charter School Contact:

Juan Pablo Herrera

Name \_\_\_\_\_

Chief Business Officer \_\_\_\_\_

Title \_\_\_\_\_

310-230-7238 \_\_\_\_\_

Telephone \_\_\_\_\_

jherrera@palihigh.org \_\_\_\_\_

E-mail Address \_\_\_\_\_

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	32,828,547.00	32,828,547.00	8,966,619.00	33,574,729.00	746,182.00	2.3%
2) Federal Revenue		8100-8299	2,660,814.00	2,660,814.00	681,187.00	3,434,669.00	773,855.00	29.1%
3) Other State Revenue		8300-8599	2,124,693.00	2,124,693.00	1,102,977.41	2,362,281.08	237,588.08	11.2%
4) Other Local Revenue		8600-8799	4,013,897.00	4,013,897.00	1,506,953.45	4,611,567.00	597,670.00	14.9%
5) TOTAL, REVENUES			41,627,951.00	41,627,951.00	12,257,736.86	43,983,246.08		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	16,145,565.00	16,145,565.00	3,888,729.78	18,035,906.00	(1,890,341.00)	-11.7%
2) Classified Salaries		2000-2999	4,628,407.00	4,628,407.00	1,030,663.31	5,169,236.00	(540,829.00)	-11.7%
3) Employee Benefits		3000-3999	9,821,103.00	9,821,103.00	2,489,243.42	10,371,479.00	(550,376.00)	-5.6%
4) Books and Supplies		4000-4999	2,071,734.00	2,071,734.00	990,178.91	2,080,750.00	(9,016.00)	-0.4%
5) Services and Other Operating Expenses		5000-5999	6,466,797.00	6,466,797.00	2,171,012.18	6,829,570.00	(362,773.00)	-5.6%
6) Depreciation and Amortization		6000-6999	980,000.00	980,000.00	326,667.00	980,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	333,016.00	333,016.00	102,295.00	340,478.00	(7,462.00)	-2.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			40,446,622.00	40,446,622.00	10,998,789.60	43,807,419.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,181,329.00	1,181,329.00	1,258,947.26	175,827.08		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			1,181,329.00	1,181,329.00	1,258,947.26	175,827.08		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	8,968,923.20	8,968,923.20		8,968,923.20	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,968,923.20	8,968,923.20		8,968,923.20		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			8,968,923.20	8,968,923.20		8,968,923.20		
2) Ending Net Position, June 30 (E + F1e)			10,150,252.20	10,150,252.20		9,144,750.28		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	1,572,564.00	1,572,564.00		1,572,564.00		
c) Unrestricted Net Position		9790	8,577,688.20	8,577,688.20		7,572,186.28		
<b>LCFF SOURCES</b>								
Principal Apportionment								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
State Aid - Current Year		8011	15,555,226.00	15,555,226.00	3,736,518.00	15,711,395.00	156,169.00	1.0%
Education Protection Account State Aid - Current Year		8012	8,577,654.00	8,577,654.00	2,236,528.00	9,002,858.00	425,204.00	5.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	8,695,667.00	8,695,667.00	2,993,573.00	8,860,476.00	164,809.00	1.9%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>32,828,547.00</b>	<b>32,828,547.00</b>	<b>8,966,619.00</b>	<b>33,574,729.00</b>	<b>746,182.00</b>	<b>2.3%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	475,000.00	475,000.00	0.00	50,585.00	(424,415.00)	-89.4%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	802,782.00	802,782.00	231,162.00	684,202.00	(118,580.00)	-14.8%
Title I, Part A, Basic	3010	8290	300,583.00	300,583.00	0.00	270,695.00	(29,888.00)	-9.9%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	59,695.00	59,695.00	0.00	55,335.00	(4,360.00)	-7.3%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	4,112.00	4,112.00	0.00	4,112.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	23,175.00	23,175.00	0.00	21,316.00	(1,859.00)	-8.0%
Career and Technical Education	3500-3599	8290	37,634.00	37,634.00	0.00	37,634.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	957,833.00	957,833.00	450,025.00	2,310,790.00	1,352,957.00	141.3%
<b>TOTAL, FEDERAL REVENUE</b>			<b>2,660,814.00</b>	<b>2,660,814.00</b>	<b>681,187.00</b>	<b>3,434,669.00</b>	<b>773,855.00</b>	<b>29.1%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	36,890.00	36,890.00	0.00	479,464.08	442,574.08	1,199.7%
Mandated Costs Reimbursements		8550	143,764.00	143,764.00	0.00	142,591.00	(1,173.00)	-0.8%
Lottery - Unrestricted and Instructional Materials		8560	642,960.00	642,960.00	35,640.40	662,889.00	19,929.00	3.1%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	270,374.00	270,374.00	316,320.66	316,321.00	45,947.00	17.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,030,705.00	1,030,705.00	751,016.35	761,016.00	(269,689.00)	-26.2%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>2,124,693.00</b>	<b>2,124,693.00</b>	<b>1,102,977.41</b>	<b>2,362,281.08</b>	<b>237,588.08</b>	<b>11.2%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	90,000.00	90,000.00	19,372.45	90,000.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	1,021,000.00	1,021,000.00	334,993.00	1,021,000.00	0.00	0.0%
Interest		8660	80,000.00	80,000.00	2,179.00	80,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	2,272,897.00	2,272,897.00	924,876.00	2,737,480.00	464,583.00	20.4%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	550,000.00	550,000.00	225,533.00	683,087.00	133,087.00	24.2%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>4,013,897.00</b>	<b>4,013,897.00</b>	<b>1,506,953.45</b>	<b>4,611,567.00</b>	<b>597,670.00</b>	<b>14.9%</b>
<b>TOTAL, REVENUES</b>			<b>41,627,951.00</b>	<b>41,627,951.00</b>	<b>12,257,736.86</b>	<b>43,983,246.08</b>		
<b>CERTIFICATED SALARIES</b>								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Certificated Teachers' Salaries		1100	14,132,876.00	14,132,876.00	3,429,577.25	16,040,592.00	(1,907,716.00)	-13.5%
Certificated Pupil Support Salaries		1200	959,903.00	959,903.00	213,555.90	942,528.00	17,375.00	1.8%
Certificated Supervisors' and Administrators' Salaries		1300	1,052,786.00	1,052,786.00	245,596.63	1,052,786.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>16,145,565.00</b>	<b>16,145,565.00</b>	<b>3,888,729.78</b>	<b>18,035,906.00</b>	<b>(1,890,341.00)</b>	<b>-11.7%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	946,773.00	946,773.00	142,129.38	1,013,047.00	(66,274.00)	-7.0%
Classified Support Salaries		2200	197,325.00	197,325.00	50,978.00	211,138.00	(13,813.00)	-7.0%
Classified Supervisors' and Administrators' Salaries		2300	295,790.00	295,790.00	109,334.70	316,495.00	(20,705.00)	-7.0%
Clerical, Technical and Office Salaries		2400	2,014,897.00	2,014,897.00	451,087.68	2,263,514.00	(248,617.00)	-12.3%
Other Classified Salaries		2900	1,173,622.00	1,173,622.00	277,133.55	1,365,042.00	(191,420.00)	-16.3%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>4,628,407.00</b>	<b>4,628,407.00</b>	<b>1,030,663.31</b>	<b>5,169,236.00</b>	<b>(540,829.00)</b>	<b>-11.7%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	3,083,803.00	3,083,803.00	741,497.44	3,474,682.00	(390,879.00)	-12.7%
PERS		3201-3202	1,174,227.00	1,174,227.00	219,379.95	1,362,061.00	(187,834.00)	-16.0%
OASDI/Medicare/Alternative		3301-3302	611,462.00	611,462.00	139,467.20	656,968.00	(45,506.00)	-7.4%
Health and Welfare Benefits		3401-3402	3,808,297.00	3,808,297.00	1,133,887.39	3,722,298.00	85,999.00	2.3%
Unemployment Insurance		3501-3502	103,870.00	103,870.00	0.00	116,026.00	(12,156.00)	-11.7%
Workers' Compensation		3601-3602	249,444.00	249,444.00	29,581.00	249,444.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	790,000.00	790,000.00	225,430.44	790,000.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>9,821,103.00</b>	<b>9,821,103.00</b>	<b>2,489,243.42</b>	<b>10,371,479.00</b>	<b>(550,376.00)</b>	<b>-5.6%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	403,286.00	403,286.00	310,301.36	405,887.00	(2,601.00)	-0.6%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	729,770.00	729,770.00	84,927.60	736,185.00	(6,415.00)	-0.9%
Noncapitalized Equipment		4400	718,701.00	718,701.00	577,813.10	718,701.00	0.00	0.0%
Food		4700	219,977.00	219,977.00	17,136.85	219,977.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,071,734.00</b>	<b>2,071,734.00</b>	<b>990,178.91</b>	<b>2,080,750.00</b>	<b>(9,016.00)</b>	<b>-0.4%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	204,000.00	204,000.00	29,175.42	204,000.00	0.00	0.0%
Dues and Memberships		5300	548,854.00	548,854.00	400,804.24	548,854.00	0.00	0.0%
Insurance		5400-5450	436,718.00	436,718.00	127,686.00	436,718.00	0.00	0.0%
Operations and Housekeeping Services		5500	613,475.00	613,475.00	168,141.29	613,475.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	377,673.00	377,673.00	81,631.23	377,673.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	4,210,077.00	4,210,077.00	1,349,200.00	4,572,850.00	(362,773.00)	-8.6%
Communications		5900	76,000.00	76,000.00	14,374.00	76,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			6,466,797.00	6,466,797.00	2,171,012.18	6,829,570.00	(362,773.00)	-5.6%
<b>DEPRECIATION AND AMORTIZATION</b>								
Depreciation Expense		6900	980,000.00	980,000.00	326,667.00	980,000.00	0.00	0.0%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			980,000.00	980,000.00	326,667.00	980,000.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	328,285.00	328,285.00	100,304.00	335,747.00	(7,462.00)	-2.3%
Debt Service								
Debt Service - Interest		7438	4,731.00	4,731.00	1,991.00	4,731.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			333,016.00	333,016.00	102,295.00	340,478.00	(7,462.00)	-2.2%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			40,446,622.00	40,446,622.00	10,998,789.60	43,807,419.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%

Palisades Charter High  
 Los Angeles Unified  
 Los Angeles County

2022-23 First Interim  
 Charter Schools Enterprise Fund  
 Expenditures by Object

19647331995836  
 Form 621  
 D81W9WF14P(2022-23)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Palisades Charter High  
Los Angeles Unified  
Los Angeles County

2022-23 First Interim  
Charter Schools Enterprise Fund  
Restricted Detail

19647331995836  
Form 621  
D81W9WF14P(2022-23)

Resource	Description	2022-23 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	38,075.00
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	74,219.00
6266	Educator Effectiveness, FY 2021-22	397,553.00
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	27,000.00
7412	A-G Access/Success Grant	421,507.00
7413	A-G Learning Loss Mitigation Grant	62,636.00
7425	Expanded Learning Opportunities (ELO) Grant	475,182.00
7810	Other Restricted State	76,392.00
Total, Restricted Net Position		1,572,564.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	2,820.00	2,820.00	2,797.00	2,797.00	(23.00)	-1.0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	2,820.00	2,820.00	2,797.00	2,797.00	(23.00)	-1.0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
<b>f. Total, Charter School Funded County Program ADA</b>						

Palisades Charter High  
 Los Angeles Unified  
 Los Angeles County

2022-23 First Interim  
 AVERAGE DAILY ATTENDANCE

19 64733 1995836  
 Form AI  
 D81W9WF14P(2022-23)

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	2,820.00	2,820.00	2,797.00	2,797.00	(23.00)	-1.0%

Section I - Expenditures	Funds 01, 09, and 62			2022-23 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	43,807,419.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	3,372,313.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	835,000.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	4,731.00
4. Other Transfers Out	All	9200	7200-7299	335,747.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100, 9200	7699, 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	5,838,645.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				7,014,123.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				33,420,983.00
<b>Section II - Expenditures Per ADA</b>				<b>2022-23 Annual ADA/Exps. Per ADA</b>
A. Average Daily Attendance (Form AI, Column C, Line C9)*				2,797.00
B. Expenditures per ADA (Line I.E divided by Line II.A)				11,948.87
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>			<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation) (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)			28,711,600.00	10,330.25
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)			0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)			28,711,600.00	10,330.25
B. Required effort (Line A.2 times 90%)			25,840,440.00	9,297.23



Palisades Charter High  
 Los Angeles Unified  
 Los Angeles County

**First Interim**  
**2022-23 Projected Year Totals**  
**Every Student Succeeds Act Maintenance of Effort**  
**Expenditures**

**19 64733 1995836**  
**Form ESMOE**  
**D81W9WF14P(2022-23)**

C. Current year expenditures (Line I.E and Line II.B)	33,420,983.00	11,948.87
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2024-25 may be reduced by the lower of the two percentages)	0.00%	0.00%
*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated Funded ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.		

**SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)**

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

# Coversheet

## Compliance Monitoring & Certification of Board Compliance Review

**Section:** VI. Governance  
**Item:** A. Compliance Monitoring & Certification of Board Compliance Review  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 2022\_2023 Compliance Monitoring Certification.pdf

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: Palisades Charter High School

Board President Name: Sara Margiotta

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237.	Documentation that the school has at least one DOJ-confirmed Custodian of Records.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1).	For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school's most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current	Accurate and updated school contact information.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accurate and updated list/roster of Governing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
<i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>	Board members and contact information.			
	Calendar of Governing Board meeting dates and location(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289) b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7 c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215	Comprehensive Health, Safety, and Emergency Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of emergency drills and preparedness training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of annual Blood borne Pathogens training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.	Participation in District and site level co-location meetings.			
	Review of Policy Bulletin-5532.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meeting with local district site principal for additional information and questions.			
7. <del>The charter school has either implemented the LAUSD Master Plan for English Learners and Standard English Learners</del> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.	EL Certification Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL.	Monthly suspension and expulsion reports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.	Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>	Board meeting agendas and minutes for the past 12 months.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>	Verification of compliant public posting of Board agendas, including on the school website.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of Brown Act training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	School policy for responding to Public Records Act requests.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates.	A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms	The governing board has reviewed the school's:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>	<ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>			
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school’s <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD’s <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.	N/A <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.	Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.	Charter school approvals are listed on the WASC website and UCOP Doorways website.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).	Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.	Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.	Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.	Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility.	Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.	Participation in the CalSAAS.  Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.  Documentation of corrected misassignments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(By Friday, October 28, 2022)

The undersigned hereby certifies that, on Oct. 17, 2022 the School Administrator of  
Date(s)

Palisades Charter High School

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

<u>Pam Magee</u> <small>Printed Name of School Administrator</small>	<u>Pam Magee</u> <small>Signature of School Administrator</small>	 <small>Date Signed</small>
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## CERTIFICATION OF BOARD COMPLIANCE REVIEW

(By Friday, January 13, 2023)

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

 <small>Printed Name of Governing Board Chair</small>	 <small>Signature of Governing Board Chair</small>	 <small>Date Signed</small>
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