



Palisades Charter High School

Board Meeting

Date and Time

Tuesday September 20, 2022 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
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SUPPORTING DOCUMENTATION:

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Agenda

| | Purpose | Presenter | Time |
|--|------------------------------|-----------------------------------|----------------|
| I. Opening Items | | | 5:00 PM |
| Opening Items | | | |
| A. | Call the Meeting to Order | Sara Margiotta | |
| B. | Record Attendance and Guests | | 2 m |
| C. | Public Comment | | 30 m |
| <p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p> | | | |
| D. | Approve Minutes | Approve Minutes Sara Margiotta | 2 m |
| Approve minutes for Board Meeting on September 10, 2022 | | | |
| E. | Approve Minutes | Approve Minutes Sara Margiotta | 5 m |
| Approve minutes for Board Meeting on August 23, 2022 | | | |

| | Purpose | Presenter | Time |
|---|---------|--|----------------|
| II. Organizational Reports | | | 5:39 PM |
| A. Student Report | FYI | Peter Garff | 5 m |
| B. Parent Report | FYI | Monica Batts-King, Melissa Schilling, Saken Sherkhanov | 5 m |
| C. Classified Staff Report | FYI | Andrew Paris | 5 m |
| D. Faculty Report | FYI | Lisa Saxon, Maggie Nance | 5 m |
| E. Human Resources Director (HR) Report | FYI | Dr. Martha Monahan | 5 m |
| F. Director of Operations Report | FYI | Don Parcell | 5 m |
| G. Admin. Safety and Security Team | FYI | Brooke King | 5 m |
| • PCHS Fencing Update | | | |
| H. Director of Development Report | FYI | Mike Rawson | 5 m |
| I. Chief Business Officer (CBO) Report | FYI | Juan Pablo Herrera | 5 m |
| J. Executive Director/Principal (EDP) Report | FYI | Dr. Pam Magee | 5 m |
| III. Board Committees (Stakeholder Board Level Committees) | | | 6:29 PM |
| A. Academic Accountability Committee Update | FYI | David Pickard IV | 5 m |
| B. Budget & Finance Committee Update | FYI | Sara Margiotta | 5 m |
| C. Election Committee Update | FYI | Sara Margiotta | 5 m |
| IV. Board Committees (Board Members Only) | | | 6:44 PM |
| A. Board Members Only- Committee Updates | FYI | Various | 5 m |
| • Audit Committee | | | |
| • Grade Appeal Committee | | | |
| • Survey Committee | | | |

| | Purpose | Presenter | Time |
|--|---------|---------------------------------|----------------|
| V. PCHS Clean Energy Task Force | | | 6:49 PM |
| A. Clean Energy Task Force Update | FYI | Peter Garff | 5 m |
| VI. Academic Excellence | | | 6:54 PM |
| A. Changes/Updates in Response to COVID | FYI | Tammie Wilson, Dr. Pam Magee | 5 m |
| B. Certification of Course Based Independent Study Equivalency | Vote | Dr. Chris Lee | 5 m |
| C. Approval of Course Based Independent Study Policy | Vote | Dr Chris Lee | 5 m |
| D. Back to School Night | FYI | Dr. Pam Magee | 5 m |
| VII. Athletic Update | | | 7:14 PM |
| A. Requirements/Eligibility to Receive PE Credit and Grade | FYI | Brian Banducci | 10 m |
| VIII. Finance | | | 7:24 PM |
| A. 2022-23 Budget vs Actuals | FYI | Juan Pablo Herrera | 5 m |
| B. 2022-23 EPA Amount | Vote | Juan Pablo Herrera | 5 m |
| C. 2022-23 CONAPP (CARS) Approval | Vote | Juan Pablo Herrera | 5 m |
| IX. Governance | | | 7:39 PM |
| Governance | | | |
| A. Board of Trustees Retreat Recap | FYI | Sara Margiotta | 5 m |
| X. New Business / Announcements | | | 7:44 PM |
| A. Announcements / New Business | FYI | Sara Margiotta | 1 m |

• Date of the next Board Meeting: Tuesday, October 18, 2022 at 5pm

| | Purpose | Presenter | Time |
|---|---------|--------------------|----------------|
| B. Announce items for closed session, if any. | FYI | Sara Margiotta | 1 m |
| XI. Closed Session | | | 7:46 PM |
| A. Conference with Legal Counsel | Vote | | 5 m |
| <ul style="list-style-type: none"> • (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9) | | | |
| B. Employee complaint/Assignment/Discipline/Dismissal/Release | Vote | Dr. Martha Monahan | 5 m |
| <ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) | | | |
| C. Potential Litigation | Vote | | 5 m |
| <ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 | | | |
| XII. Open Session | | | 8:01 PM |
| A. Return to Open Session | FYI | Sara Margiotta | 1 m |
| B. Report Out on Action Taken In Closed Session, If Any. | FYI | Sara Margiotta | 1 m |
| XIII. Closing Items | | | 8:03 PM |
| A. Adjourn Meeting | FYI | Sara Margiotta | 1 m |

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on September 10, 2022

APPROVED



Palisades Charter High School

Minutes

Board Meeting

Annual Goal Setting Retreat

Date and Time

Saturday September 10, 2022 at 10:00 AM

Location

Study Center (J109), Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

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DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134

Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.

Trustees Present

Andrew Paris, David Pickard IV, Karen Ellis, Lisa Saxon, Maggie Nance, Melissa Schilling, Monica Batts-King, Peter Garff, Saken Sher Khanov, Sara Margiotta

Trustees Absent

Avi Massaband, Robert Rene

Trustees who arrived after the meeting opened

Monica Batts-King

Ex Officio Members Present

Dr. Pam Magee

Non Voting Members Present

Dr. Pam Magee

Guests Present

Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Saturday Sep 10, 2022 at 10:15 AM.

B. Record Attendance and Guests

Monica Batts-King arrived at 10:23 AM.

C. Public Comment

Monica Iannessa: Commends the partnership of students, teachers, admin and families. School-wide survey says they feel supported in their first few weeks at Pali. Huge accomplishment and congratulations to everyone for that!

D. Welcome and Introductions (Ice Breaker)

Board members introduced themselves and shared "two truths and a lie".

II. Academic Excellence

A. SMC Dual Enrollment

Dr. Chris Lee - Pali has a partnership with West LA College and Santa Monica College (SMC). We more than tripled students taking CC classes in the last year. We are actually full. We have teachers on campus that teach in partnership on campus. These courses go on the Pali transcript, as well as college credit. Formal notification that SMC/Pali high Dual-Enrollment is continuing throughout this current school year. The BoT voiced retroactive approval of the SMC Dual Enrollment and no dissensions were noted.

III. Consent Agenda: Finance Items

A. Approval of Field Trips

Maggie Nance made a motion to approve two field trips: *September 22 - September 24: Tennis tournament at Cathedral Catholic High School in San Diego, CA *September 30 - October 1: Tennis tournament at Sage Hills High School in Newport Beach, CA.

Lisa Saxon seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|--------|
| Andrew Paris | Aye |
| Sara Margiotta | Aye |
| Karen Ellis | Aye |
| Peter Garff | Aye |
| Monica Batts-King | Aye |
| Robert Rene | Absent |
| Melissa Schilling | Aye |
| Maggie Nance | Aye |
| Lisa Saxon | Aye |
| David Pickard IV | Aye |
| Saken Sherkhanov | Aye |
| Avi Massaband | Absent |

IV. Review 2021-2022 Schoolwide Goals

A. Breakout Group(s) Session

Dr. Magee: These goals have been a wonderful way to guide the school. Administrators and school leaders need stakeholder input to make sure we are hitting our marks.

Monica Iannessa: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Dr. Magee: We have a Board, but also a management team that figures out the how. How things are delivered and how things are run. Today we are writing SMART goals. S -

Specific, M - Measurable, A - Achievable, R - Relevant/Realistic, T - Time Based. We have many different guidelines to follow and we must be sure to align our goals with these guidelines. LCAP is an important document to pay attention to. WASC is important because it is how we get an accreditation, it gives our diploma value so that it is recognized by colleges and universities. We are moving into a WASC year and preparing for a WASC visit of educators that will evaluate our school-wide performance and areas of opportunity. Charter Authorization is an important document of pieces that must be met: Governance, Student Achievement, Organizational Management, Fiscal Operations.

Monica Iannessa: CSD Academic Benchmark is focused on how well our special education students are performing on the 11th grade CAASP assessment. They want to see us moving toward achievement of our resident schools. These are schools from our sending areas. Our target date for this is 2025, where the assessment data will be reviewed and compared to the '21-'22 assessment data.

Lisa Saxon: This is very important for juniors and we must make 95%. Everyone must participate and it would be great if Leadership can help get the word out. Students must take the assessment seriously.

Dr. Magee: Many big things coming forward, as well as big projects on campus (HVAC, quad renovation, maintaining enrollment, etc...). With these five groups in mind (referenced above), please look at last year's goals and look at what ideas we would like to add and things that you would like Pali to focus on this school year.

V. Update Long Term Schoolwide Goals (through 2025)

A. Breakout Group(s) Session

Academic Achievement:

- By the end of the '22-'23 school year (SY) we will have adopted a state-required Ethnic Studies curriculum.
- By the end of '22-'23 PCHS will revise SLCs to include career readiness curriculum.
- During the '22-'23 SY PCHS will dedicate resources to develop and implement targeted intervention in math, science, and ELA.
- Using curriculum council, PCHS will explore how to incorporate technology and C/C readiness and standards and skills in PLC frameworks/curriculum maps.
- PCHS will continue to explore options to expand dual-enrollment opportunities with existing community college partnerships. (C&C readiness).

Communication:

- PCHS will update the website to be current, user-friendly, and organized at the beginning of each semester. ASB communications committee will assess these criteria and act on what needs to be improved.
- Family communications will be clear, relevant, and reciprocal.
 - Facebook group for parents of all grades to share questions and information will be provided by PTSA (and moderated daily).
 - Will provide easy access to directions for parent communication resources (e.g. grievance line, idea line, questions, etc...)
 - Parents/families will receive a response in fewer than 3 business days.

Finance:

- Maintain current fiscal policies and procedures.
- 1-to-1 devices are not necessary. Plenty of access. Need to vet with teachers.
- Smartboards and projectors are teacher and subject specific and should be vetted with teachers to best determine their needs.
- Renewable energy plan if fiscally beneficial/feasible.
- Drought tolerant landscaping.
- Lightning chargers/chargers need to be in each classroom, not a centralized charging station.
- Bus transportation costs. Late bus costs are affecting student participation in after-school activities. Review costs to see if there are any alternatives. Need for further financial assistance, continue to monitor.
- Alumni engagement is important as an additional resource. \$36,000 raised this year for transportation assistance.

Student Socio-emotional Well-Being:

- Communication: Raise more awareness for classes/electives regarding socio-emotional well-being (Study seminar).
- Inclusivity: Incorporate SEL into A-G courses curriculum (especially at the end of AP exams, since AP courses will be completed or during Pali Period).
 - For example, SEL would be specific to certain courses (similar to PODs). PODs relate to English and Sociology courses with some information and assignments, which SEL incorporates could be inspired by.
- Create a direct sign up genius for scheduling meetings with school therapists and counselors for socio-emotional well-being.

Diversity:

- Safety, value, and care for ultimate success.
- Social:
 - Supporting cultural events in Fuerza Unida.
 - Campaign to protect gender neutral restrooms.
 - Inclusivity in Student Unions i.e. ASU, BSU, QSU, etc...
- Academic:
 - Symbolic violence i.e. Students attacked for being late.
 - Lack of representation in AP classes.
 - Need for representation in teachers.
 - Awareness of a safe-space.
- Resources:
 - Lack of transportation overall resources.
 - Lack of Mental health awareness.
 - Lack of technological resources i.e. printers, scanners, etc...
 - Financial assistance
 - Understanding of travel time for student leadership.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:13 PM.

Respectfully Submitted,
David Pickard IV

Documents used during the meeting

- SMC-Palisades AB 288 CCAP Agreement 2022-2025.pdf
- Schoolwide Goals 2021-22 .pdf
- PCHS Board of Trustee Committee Descriptions.pdf

Coversheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on August 23, 2022

APPROVED



Palisades Charter High School

Minutes

Board Meeting

Date and Time

Tuesday August 23, 2022 at 5:00 PM

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

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Trustees Absent

Melissa Schilling

Ex Officio Members Present

Dr. Pam Magee, Juan Pablo Herrera

Non Voting Members Present

Dr. Pam Magee, Juan Pablo Herrera

Guests Present

Chris Lee, Don Parcell, Martha Monahan, Monica Ianessa

I. Opening Items

A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Aug 23, 2022 at 5:10 PM.

B. Record Attendance and Guests

C. Public Comment

Brynn Green - wanted to talk about attendance and cheer. She thinks attendance is too strict and taking away perks like Prom is too harsh. Wants to allow kids to have the opportunity. She also thinks that target sweeps is too difficult. There are students who just want to go to the village to hang out. Also wants to allow Cheer to get PE credits. She thinks it should be recognized as a legitimate sport.

Aneesa Cole - She is concerned about transportation and the price is too high. Her younger sister has to take the metro now as a freshman by herself because it is too expensive. She doesn't think people should have to pay to come to school if you have been admitted to the school. She is also concerned that sports have to help offset costs of team transportation.

Yasmine Walker- She thinks cheer works really hard and is important. Thinks that they should be able to get PE credits for participating.

Rebeca Hernandez - Thinks Cheer should be able to get PE credits for their sport.

Sophie Szedor - Concerned about truancy and tardy sweeps. She feels that the attendance office struggles dealing with this. She feels like students might decide not to come to school because they don't want to deal with absences. She is also against truancy sweeps for first period.

Taylor Reger - She feels absence policy is too strict by forcing individuals to miss events like Prom. They shouldn't be forced to miss sports/events due to truancies.

Erin Banks - As I understand it, there was a special vote in June regarding extending Dr. Magee's contract through the 2024-25 school year that is traditionally supposed to take place during the school year and under the normal course of business. I am curious why the board decided to vote in a special meeting during the summer this year instead of waiting? For me, this is not about Dr. Magee's contract, it is about transparency that this board and administration seem to continuously struggle with. Communication and transparency should be at the forefront of running a school. The lack of communication has led parents to wonder about the safety of their children, left parents and students confused regarding how to change their schedules or even how to calculate their GPAs, and most of all has caused a rift in the relationship between administration and staff. As a professional, I have to be evaluated for my performance all the time and I take those evaluations and learn and grow. As do my children here at Pali. When you disregard our evaluations and pleas for better communication I can only assume that you wish to go about your jobs unchallenged and without change. This is a detriment to the teachers, students and parents who choose to show up at Pali High every day. We ask again that you do better.

Anonymous - I'm really concerned about my options for college. I've been speaking to coaches at a few universities about receiving a cheer scholarship but cheer isn't listed on my transcript this year so I'm not eligible. This is so frustrating because other male sports have their sport on their transcript but we are all girls and it seems like we aren't as important even though we cheer at the games and participate in leadership here. I don't understand how this is even possible but it isn't fair. We need to have cheer listed as an athletic team on our transcript, not just for the seniors but for all of us. This shouldn't be something that keeps coming up year after year.

Anonymous - I see that the board is voting today about renewing Dr. Magee's contract. I, and many parents I've spoken to, would like to know what criteria is involved in this decision, and why parents aren't given access to this information -- or to the results of the very flawed parent survey that many of us filled out in the spring. It would seem that the surveys [of the students, the staff, and the parents] would play a large role in evaluating the Principal's performance. And yet I don't know of anyone who's been informed of the results. Frankly, the lack of transparency is shocking.

Anonymous - I'm hearing from my kids that they can't use the bathrooms because students are doing drugs, destroying/defacing property and/or literally setting fire to

things. They said there are only 2 bathrooms open for 3000 students, because the school couldn't monitor the other bathrooms. Our family has literally never heard back from our 'academic counselor' since we started emailing/calling when our oldest started here in 2020. In the midst of all this obvious chaos and lack of resources, Pali High manages to spend a stratospherical \$34 MILLION on air-conditioning? I'm all for A/C, but not at 10 times what it should actually cost. The balance of the money should be going toward teachers' salaries, classroom supplies, technology, and more academic counselors, for starters. And why haven't we received the results of the survey the parents took, where we could see what parents have said about the school? All we have to go on is talking to each other. And from talking to each other, we don't see why the principal's contract should be renewed.

Michelle Westbrook - I am a Cheer Mom and disappointed about the lack of support for the cheerleaders, The Cheerleaders contribution to the school community is being devalued. They are unable to receive credit for Cheer on their transcripts and therefore unable to have opportunities for Cheer Scholarships from colleges and universities. The administration was made aware of this problem prior to the beginning of this fall semester and I'm told in years prior but nothing has been done and no resolution has been given. Something must be done before the scheduling deadline for classes occurs. At this time the cheerleaders don't receive credit at all, not even PE credit. However PE or Cheer/PE on a transcript will not qualify for scholarships. Other sports have credit for the sport for JV and Advanced sport for Varsity. Cheer as well as other athletic teams on campus should have the same opportunities. The mission states PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth. This empowerment should apply to Cheer and not just be reserved for male dominated sports.

Sara Kohan - Cheer should also be given credit on transcript. Our girls have worked hard to get here. And keep working hard to do what they love just like the other sport that are played. There is no reason why it shouldn't be recognized on their transcript.

Anonymous - It is unacceptable that cheerleaders are not getting credit for supporting this school. they honestly should go on strike since their work is going unnoticed. treat this how you would football and take action

Anonymous - Cheerleading is a sport that involves strength endurance dedication and competition. All participants should receive credit and acknowledgment for their participation and dedication to this sport. It is no different than any other sports team on campus. Cheer leaders dedicate many hours practicing and performing and deserve acknowledgment for their hard work.

Sophia Hibbert - Cheerleaders need to deserve school credit for their sport it's not fair at all that male sports do but cheer doesn't.

Sharona Shenassa - Pls consider hiring more counselors for our kids with help with college planning

Anonymous - Pali's college counseling department needs more staff/support. For those that can't afford a college counselor, the path picking classes etc should be a team effort with counselor/student and unfortunately the department seems so overwhelmed that parents have to get squeaky to get answers/student attention.

Anonymous - We need more college counselors to assist the lower class men in figuring out their 4 year plan. The counselors are completely overwhelmed with the amount of upper class they assist which is completely understandable, however that leaves No one to give the lower class men any assistance in figuring out a 4 year plan early on in the game and often that is what is needed.

Anonymous - More college counselors needed. I believe our students can benefit from more college counselors in the college center. Our hope is Pali will be able to add to their knowledgeable counselors.

Diana Hopkins - Pali needs more college counselors! Students and their parents need to understand, as early as 9th grade, the decisions that need to be considered and weighed as they look toward college. This counseling must be ongoing and tailored for each student. Today's counselors are excellent at what they do, but there is not enough time in the day to deliver what is needed to all of Pali. The counselor to student ratio is inadequate and not consistent with the brand Pali aspires to have. Please prioritize this.

Nika Fouquet - Are there any plans to add another college counselor and guidance counselor to the Pali High staff? If not, there should be. Pali high is an amazing school but it's extremely challenging as a parent and for my student to navigate and obtain accurate information on the correct academic paths. There are close to 3,000 students at Pali. There are 8 guidance counselors who are expected to support over 300 students effectively. There are 3 college counselors expected to give college guidance to 1,000 students each...it's just not realistic and we all know this. This current situation does not set up the staff or our students for success.

There's much discussion about mental health and how best to support students/staff. This is an area that deserves the same level of attention. A school of Pali high's reputation and abundant resources should be able to add more staff to support it's counseling offices so they can have the opportunity and space to engaged better with students and parents.

Anonymous - Is there a way to have additional staff respond to parent emails? I have emailed my child's counselor since January 2022 without a response. Whoever I did forward it to Dr. Lee and he responded on behalf of my child's counselor. I felt bad and have not forwarded any other emails to him but have NO correspondence with my child's counselor-Ms. Schon. I know they are busy, but it should not be this way.

Anonymous - I understand the current team for college counseling could use some additional support. What can we do to ensure all the students and parents have the access and information they need? Can we bring in more counselors?

Neda Saraf - Please provide more guidance in road map to College, specifically UC recognized courses that will help bump GPA and also count for college credit. Please provide more help to counseling office so that they are able to answer our questions and concerns promptly and address student needs. My son has been to the counseling office several times to be turned away. Emails are not returned, google form requests are not processed in a reasonable time and it's causing a lot of anxiety and confusion for my son.

Anonymous - As parents navigating the college requirements/readiness, it would be so ideal to have a couple additional counselors, for both parents and students. Our counselors are absolutely amazing and are killing it but they are just slammed. Definitely could use a couple more. Also, the addition of some certificated career/life coaches would definitely be a positive addition to our beloved Pali High, again for both both students/parents. Please consider.

Proud Cheer Mom - Other sports have credit for the sport for JV and Advanced sport for Varsity. Cheer as well as other athletic teams on campus should have the same opportunities. The mission states PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth. This empowerment should apply to Cheer and not just be reserved for male dominated sports.

Anonymous - In the amendment to be voted on today, it states Dr. Magee received an evaluation of "Satisfactory" or "Outstanding" from the Board as a basis for extending her contract. In fact, the results of the parent survey showed a very different picture. The survey initially went out with only positive options for the ratings of the school in general and the administration's performance, when this was corrected and a "None of the Above" option was added, 51% of parents selected that option with regard to the administration and 82% selected that option with regard to the school's performance. So clearly in both cases, the majority of the parents do not agree with the "positive options" for the administration or the school. In addition, over 39% of staff graded the school as C or worse. This does not reflect "Outstanding" or even "Satisfactory" performance by the Principal. This matter needs to be fully addressed and the extension of Dr. Magee's

contract needs to be tabled until there is full disclosure, and clear, open discussion of the level of dissatisfaction of Dr. Magee by the staff and the parent body.

Kirin Nehoray - As my 10th grade son enters the next phase of high school, he (and many of his peers) are ambitiously trying to organize his schedule to be of a college preparatory nature. In his attempt to understand the complicated world of rigor/AP/honors and extra-curricular balance, he is seeking college guidance and an academic preparedness guidance from the Pali counseling office. At this time, it seems that then Pali counseling office is not prepared to take on the role of assisting high performing students on their academic paths. Resources/people/time are not seemingly available to adequately oversee the college preparedness of ambitious students who need help understanding the complicated route ahead of them. There should be a college advisory counseling office to help get these kids on the paths they seek. They come to you for guidance - give it to them.

Ruth Kocher - Last year I spoke at a Board Meeting and asked why the Cheer Team is not treated equally to the other sports teams. Now I understand that it is still not being acknowledged as a SPORT on the student's transcripts - why is this? Which other Pali athletics activity is not recognized as a SPORT? Other schools recognize the Cheer Team. They train and practice through the summer to be ready for Football Season. They train twice a week and have games home and away, JV and Varsity each week. They Cheer at Basketball games and then compete against other schools in CIF competitions in the Spring. So I would like a full explanation as to why Cheer is not credited as a SPORT. Hopefully, it is an oversight and can be corrected asap as my daughter has given up other opportunities that would have credited her to be part of the Cheer Team for Pali High, and Pali High promotes Cheer alongside all its other Athletics teams, which, if it is not equal is very misleading and very unfair and should be examined immediately.

Anonymous - The Cheerleaders contribution to the school community is being devalued. They are unable to receive credit for Cheer on their transcripts and therefore unable to have opportunities for Cheer Scholarships from colleges and universities. The administration was made aware of this problem prior to the beginning of this fall semester and I'm told in years prior but nothing has been done and no resolution has been given. Something must be done before the scheduling deadline for classes occurs. At this time the cheerleaders don't receive credit at all, not even PE credit. However PE or Cheer/PE on a transcript will not qualify for scholarships. Other sports have credit for the sport for JV and Advanced sport for Varsity. Cheer as well as other athletic teams on campus should have the same opportunities. The mission states PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth. This empowerment should apply to Cheer and not just be reserved for male dominated sports.

Anonymous

General Comment (Please read at the beginning of the meeting)

How was Pam Magee's performance evaluated and why was there a secret meeting called to vote to extend her contract when only three people were in attendance? We are all aware of the meeting as is the Palisadian Post - can you please explain this Why hasn't the school addressed the results of the recent survey?

Kristin Sibson - In an LAUSD Bulletin on July 6, 2016, CHEER became a CIF sport as a result of California Assembly Bill 949. With this change, the Interscholastic Athletic Department (IAD) was to ensure that the District cheer programs follow CIF guidelines. Pali High has a fantastic cheer team that not only supports the school spirit at PEP rallies, cheers on the sidelines for both football and basketball games but also participates in CIF competitions representing Pali High in the spring. Despite being listed as a "sport" by the Pali High Athletics Department, cheer is NOT recognized as a sport on student transcripts. Why? What steps need to be taken to have our cheerleader athletes get appropriate recognition for colleges? Are there any other Pali High teams that participate in CIF competitions that do not receive credit on their transcripts?

Anonymous - Why did the board hold a secret meeting to vote to extend Dr. McGee's contract? I believe this goes against what the charter states how this voting is supposed to be done. We deserve transparency and this doesn't feel like that.

Anonymous - I realize you're not allowed to answer this due to the rules governing school board meetings, but I want to ask these questions anyway. Why did the previous Board Chair [who's no longer a Trustee] convene a special meeting on Friday June 24th at 9am -- giving stakeholders less than 24 hours notice -- to vote on the motion to extend Dr. Magee's contract? The last regularly scheduled Board meeting was just 3 days prior, on Tuesday June 21st. Why wouldn't this yearly contract Vote be held during that final Board meeting, as it had been in previous years? [In 2021 and 2019 these votes were held on the last Board meeting of the year -- 2020 Board meeting info is not available on the website.] I heard that the move to convene a special meeting was so irregular that it was deemed illegal, because these contract votes must be held during regular Board meetings. So what was that about?

Anonymous - I would like the matter of the Pali cheerleaders not being acknowledged for their hard work, commitment and dedication via their transcripts, to be addressed. Cheer is notated as a Sport/Team on the Pali website, yet is not acknowledged as such on our girls' Transcripts. This aggressively goes against the Mission Statement regarding equity for ALL students. As the parent of a Senior/Varsity Cheerleader, I feel that this glaring omission not only diminishes ALL of our girls' contributions, but also denies our Senior girls the opportunity to apply for college athletic/cheer scholarships. The fact that the MALE, football players are afforded this opportunity, is not lost on me. The student athlete cheerleaders work just as hard as the male football players to maintain their

GPA's, in order to support Pali. Why is one team's effort and hard work rewarded over another's? Why is Football deemed worthy of being a team/sport, but not Cheer?

Teryna Hanuscin - Cheerleading not being recognized as a sport. Cheer was identified as a CIF sanctioned sport as a result of CA assembly bill 949. It has been brought to my attention Pali is not recognizing cheer as a CIF sport. Cheer is promoted on Pali's website in the athletics department but then is not being treated equally. Why is it that Pali is not recognizing Cheer as a sport on our cheerleaders transcripts? What do we need to do for these individuals to be recognized and eligible for college programs. As it stands now the cheer team has had funding cut and the program is not being treated equitably. This is very apparent to all of us on the sidelines.

Anonymous - Since the parent school survey that was sent out was flawed, not giving parents an opportunity to share any unfavorable multiple choice options, have there been discussions to re-do the survey? Although it was later corrected, it was not amended in time so the results are clearly inaccurate. I'm also curious to know if the survey that went out to the students had the same errors?

Anonymous - Highly concerned about a special meeting being called 2 days after what was billed as the "final meeting for the school year" in June. Stakeholders were given less than 24 hours notice. The agenda was to review the Survey Results and vote on a motion to extend Magee's contract. Only 3 of the 6 members who are eligible to vote were in attendance and the extension was approved based on only 3 votes. Also the school/administration satisfaction survey was designed so only possible to give positive feedback on principal and admin! That's outrageous and of course extremely biased and not reflective on a scale of highly agree to highly disagree. You couldn't even skip the question - you had to say something positive. An important note: 318 of the 416 parent respondents [76%] replied within the first 2 days, when the survey didn't offer a None Of The Above option to the required multiple choice questions.

When given the option of "none of the above", 82% of respondents chose that option: What's also unclear is how Dr. Magee "received an evaluation of Satisfactory or Outstanding from the Board" when 39.1% of the staff surveyed gave the school a C grade or worse. I, along with many parents want answers and responses to all items mentioned above.

Molly Cohen - Hello teachers, faculty, and board members! My name is Molly Cohen and I'm currently a senior at Pali. I wanted to share my opposition to certain aspects of the Attendance Policy up for a vote tonight. Considering the severity of the punishment, a 3-day clearing period is too slim. Of course students should be encouraged and required to clear absences, but I think the time period should be extended to a couple weeks or even the individual grading period where the absence occurred. As a senior, threatening to take away important events like Prom, Homecoming, Grad Night, and more feels unreasonable, especially since this is such an abrupt change and will likely take time to adjust. I think it would be better to phase in stricter limits rather than pushing them all out at once. I fear many students in my class will be unaware of the consequences and thus

very confused at the end of the year. I think we should work to find a better solution that prioritizes attendance and doesn't force students to miss once in a lifetime opportunities. The idea of bridging the attendance gap at Pali is incredibly important to not only the wellbeing of each student, but how our school functions as a whole. However, there may be less punitive and controversial ways to go about it.

Anonymous - As a family with a Pali High student, we are deeply concerned about the handling of the renewal of the principal's employment contract. First, we are perplexed that a survey would call for comments on the principal's performance, but only allow positive responses. The survey also did not allow for submission unless the question was answered, forcing 100% of submissions to result in a response of satisfied or better. We have never seen any survey like this and would like the Board to explain the reason behind restricting any critical responses. Second, we would like the Board to explain why they attempted to renew the principal's contract outside of a regular Board meeting, and why they would renew the contract before reviewing the results of the survey revised to allow for a response that is less than "satisfied" (which revised survey was only published after parent complaints.) The actions of the Board, especially involving the principal of the school, should be fully transparent. The Board has only done the Pali High students and families (and themselves) a disservice by seemingly attempting to finagle the survey and hold special Board meetings to take actions to which all have a stake.

Keri Nishi - Cheerleading should be denoted as a sport on academic transcript. Is cheerleading considered a sport at Palisades? Moreover, do students who participate in the cheer program receive credit for cheer as a sport on their academic transcripts? It is my understanding that the California Interscholastic Federation, as well as California Governor Jerry Brown signed state assembly bill 949 into law, making cheerleading an officially sanctioned sport beginning with the 2017-18 academic year. In this way, I would think that just like any other sport at PCHS, cheerleading should be noted as such on their transcripts and the girls should be getting recognized for their involvement as athletes.

D. Approve Minutes

Lisa Saxon made a motion to approve the minutes from Governance/Brown Act Training on 07-16-22.

Andrew Paris seconded the motion.

Peter Garff supports motion on behalf of the student body.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Lisa Saxon | Aye |
| Melissa Schilling | Absent |
| Andrew Paris | Aye |
| Maggie Nance | Abstain |
| David Pickard IV | Aye |

Roll Call

Karen Ellis Aye
Peter Garff Abstain
Sara Margiotta Aye
Monica Batts-King Aye
Saken Sherkhanov Aye

E. Approve Minutes

Sara Margiotta made a motion to approve the minutes from Special Board Meeting on 07-25-22.

Maggie Nance seconded the motion.

Peter Garff voiced his support on behalf of the student body.

The board **VOTED** to approve the motion.

Roll Call

Saken Sherkhanov Aye
Maggie Nance Aye
Peter Garff Abstain
Karen Ellis Aye
Sara Margiotta Aye
Melissa Schilling Absent
Andrew Paris Abstain
Monica Batts-King Aye
David Pickard IV Aye
Lisa Saxon Abstain

II. Organizational Reports

A. Student Report

P Garff discussed ASB events. This week is Spirit Week. There was a football game and pep rally which were successful. There is general confusion about the Pali Period and looking for clarification. Students are also in opposition to the proposed Attendance Policy.

B. Parent Report

M Batts-King discussed the concern regarding adding Cheer to being reflected as a sport and a PE credit. She also noted that the website needs to be updated, including current courses offered. There are also complaints regarding the transportation fee, specifically the late bus costs and process. Security at the football game was also not the same as in previous years.

S Sherkhanav- nothing to add

C. Classified Staff Report

A Paris reported that colleagues are happy to be back and adjusting to the new school year.

D. Faculty Report

M Nance requested a flow-chart of current supervision responsibilities. D Pickard also voiced clarification regarding the Pali Period.

E. Human Resources Director (HR) Report

M Monahan notes that report stands as submitted. She is excited to be here. S Sherkhonov asked if there are openings for a math teacher and she noted that they are interviewing for math paraprofessionals. There may be one additional opening but otherwise fully staffed.

F. Director of Operations Report

D Parcell - Report stands as submitted.

G. Admin. Safety and Security Team

M Nance gave report on behalf of B King. Brian Banducci, Don Parcell and Brooke King have met with Architect 2x over summer break for informational, preliminary meetings. A meeting is scheduled for this Friday, 8/24 after which the Architect will meet with a Stakeholder group prior to formal Board presentation-to review plans and give feedback. Safety Committee meeting is scheduled for 9/13 at 3:15 via Zoom to begin the process of reviewing/updating the SEOP. Safety Committee needs new Parent members! Contact Brooke King bking@palihigh.org if interested.

H. Director of Development Report

M Rawson report stands as submitted

I. Chief Business Officer (CBO) Report

JP Herrera - report stands as submitted.

J. Executive Director/Principal (EDP) Report

P Magee - reports stands as submitted. She also noted that tomorrow is the first Pali Period and they will be hammering out specifics. There are activities planned to review the Attendance Policy tomorrow as well. She noted that attendance was a HUGE issue last year and they are trying to return to a more normal now that we are in a better health situation. She also gave a shout-out to teachers and staff for a smooth transition back to school. She also discussed STOPIt and feels like it is going to be a better for sharing concerns. S Margiotta noted that she was excited about the leadership series.

III. Board Committees (Stakeholder Board Level Committees)

A.

Academic Accountability Committee Update

D Pickard - Nothing to report. First meeting is this Thursday August 25, 2022.

B. Budget & Finance Committee Update

S Margiotta reported that B&F Committee met on Monday, August 22, 2022. Items being presented by JP Herrera were reviewed and B&F did approve the 2022/2023 Budget Update and are recommending it to the Board for their approval. In addition, B&F reviewed the Datalink Networks Contract and are also recommending this to the Board of Trustees for approval with one clerical correction (noted in B&F Committee meeting minutes).

C. Election Committee Update

Lisa Saxon made a motion to Approve 2nd Year of Community Seat term (PCHS Stakeholder only) Board of Trustee nominee Avi Massaband.

David Pickard IV seconded the motion.

P Garff expressed student support

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|--------|
| Sara Margiotta | Aye |
| Peter Garff | Aye |
| Monica Batts-King | Aye |
| Andrew Paris | Aye |
| Melissa Schilling | Absent |
| Karen Ellis | Aye |
| Lisa Saxon | Aye |
| Maggie Nance | Aye |
| David Pickard IV | Aye |
| Saken Sherkanov | Aye |

Lisa Saxon made a motion to Approve 2-Year (All Stakeholder) Board of Trustee Nominee - Robert Rene.

Karen Ellis seconded the motion.

P Garff expressed student support

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|--------|
| Sara Margiotta | Aye |
| Maggie Nance | Aye |
| Karen Ellis | Aye |
| Saken Sherkanov | Aye |
| Monica Batts-King | Aye |
| Melissa Schilling | Absent |
| Andrew Paris | Aye |
| Lisa Saxon | Aye |
| David Pickard IV | Aye |

Roll Call

Peter Garff Aye

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Audit Committee - no update
Grade Appeal Committee - Nothing to report
Survey Committee - nothing to report

V. Academic Excellence

A. Changes/Updates in Response to COVID

P Magee noted that school continues to follow LACDPH and broader recommendations. Weekly testing is suspended but they are sharing home rapid tests. Advising not to come to school when experiencing symptoms. Mask mandates are also no longer in place.

B. PCHS Attendance Policy

P Magee discussed the Attendance Policy noting that it has been presented. Administration went back at the recommendation of the Board and this was discussed during a PD day. Although it is long, they did try to streamline the policy and make it easy for interpretation. She discussed the high absentee rate last year and is recommending the policy to put good habits back into place. They are trying to avoid this being punitive to students who are wanting to take leadership opportunities and participating in other events. They are also looking at it through an equity lense. Maggie Nance made a motion to approve the revised Attendance Policy as presented. Sara Margiotta seconded the motion. P Garff expressed appreciation about willingness to rework but he is concerned about consequences of taking away Prom and Graduation. He feels like this is too strict. He also believes 3 days is not enough time to clear an absence. ASB is recommending 2 weeks to clear an absence as a compromise. He is also concerned about tardy sweeps in the morning. He believes students would rather not go to first period that be tardy or truant. He is also concerned about "building up" truanancies. He believes that taking away Prom and Graduation are not effective deterrents. He discussed diversity and students who are traveling and might be late because of this. He clarified that the concern is the 3 day requirement to clear the absence vs. just being allowed to be truant. It was clarified that there is a need to put an attendance policy in place now. M Nance doesn't think that this is actually very harsh but agrees that we need to put something in place. It can be re-evaluated once implemented. M Batts-King discussed the additional traffic and equity to those traveling students. She also noted that her senior's experience is different coming off COVID vs. her other children. It was confirmed that PCHS is still doing Take 10 for students who are late due to travel delays. S Sherkhanov understands the traffic

issue but also understands the perspective as a former teacher. R Rene suggests a commitment from the Administration 60 days post implementation with recommendations with any potential amendments. K Ellis feels like policy is biased towards Seniors. L Saxon discussed her experience as a teacher with Seniors last year. She had 1/3 of students attending class, coming in very late and lying. She feels that she doesn't think the note is too strict. She noted that teachers wanted a more robust Attendance Policy highlighting the "may" related to possible consequences. She discussed the integrity/character that we need to teach students about the importance of being on time.

This motion was never voted on and was amended as noted below

The motion did not carry.

Monica Batts-King made a motion to amend the Attendance Policy as presented, requiring a note for absences within 5 days and no tardy sweeps for Period 0, 1, 2 and a re-evaluation of the policy within 30 days.

Saken Sherkhanov seconded the motion.

L Saxon noted that this needs to be discussed as school days L Saxon also believes that 3 days is sufficient. R Rene discussed the need to get the Attendance Policy in place. M lanessa highlighted the time with which students are allowed to get make up work. The lag will affect the teachers and students. C Lee noted that this policy was based on data. Chronic absenteeism for Seniors was 28% last year. Most school districts require notes within 24-48 hours. He also clarified that truancy is a law. If students are chronically absent, parents are responsible and can be taken to court. He also alluded to the tiered steps of intervention. He also discussed tardy sweeps in the morning noting that this is already an issue. There was a line of students who were 20-30 minutes late coming to class in the morning. P Garff discussed tardy sweeps in the morning noting that if they were given truanicies students would rather walk to the village and miss the period.

The motion did not carry.

Roll Call

| | |
|-------------------|---------|
| Avi Massaband | Abstain |
| Maggie Nance | No |
| Karen Ellis | Aye |
| Saken Sherkhanov | Aye |
| David Pickard IV | No |
| Lisa Saxon | No |
| Robert Rene | No |
| Monica Batts-King | Aye |
| Melissa Schilling | Absent |
| Peter Garff | Abstain |
| Andrew Paris | Aye |
| Sara Margiotta | No |

Lisa Saxon made a motion to approve the Attendance Policy as presented with 2 modifications: 3-5 days period for providing a note after an absence and Board to revisit in the Attendance Policy in 60 days.

Maggie Nance seconded the motion.

P Garff voiced student opposition the motion

robert and avi - yes

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Robert Rene | Aye |
| Lisa Saxon | Aye |
| Sara Margiotta | Aye |
| Monica Batts-King | No |
| Avi Massaband | Aye |
| Maggie Nance | Aye |
| David Pickard IV | No |
| Saken Sherkhonov | Aye |
| Andrew Paris | Aye |
| Peter Garff | Abstain |
| Melissa Schilling | Absent |
| Karen Ellis | Aye |

C. Independent Study and Independent Study Agreement

C Lee discussed Virtual Academy program which sky-rocked in COVID. We have gone from 65-180 students in Virtual Academy. He noted that there is a contract required for each student and the contract presented includes the new legal requirements. L Saxon thanked R Tenan-Snow for getting this program together and off the ground.

Maggie Nance made a motion to approve the Independent Study and Independent Study Agreement.

David Pickard IV seconded the motion.

with the formatting correction in Item 2 and 2a.. P Garff expressed student support.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Monica Batts-King | Aye |
| David Pickard IV | Aye |
| Maggie Nance | Aye |
| Karen Ellis | Aye |
| Robert Rene | Aye |
| Melissa Schilling | Absent |
| Andrew Paris | Aye |
| Sara Margiotta | Aye |
| Avi Massaband | Abstain |
| Saken Sherkhonov | Aye |
| Peter Garff | Abstain |
| Lisa Saxon | Aye |

VI. Athletic Update

A.

Contract for Football Game Physician

B Banducci discussed the contract added to the Board materials. Services are being provided pro-bono (free of charge).

Maggie Nance made a motion to approve the Contract for football game physician.

Lisa Saxon seconded the motion.

P Garff expressed student support.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Robert Rene | Aye |
| Maggie Nance | Aye |
| Karen Ellis | Aye |
| Peter Garff | Abstain |
| Sara Margiotta | Aye |
| Melissa Schilling | Absent |
| Monica Batts-King | Aye |
| Saken Sherkhanov | Aye |
| Andrew Paris | Aye |
| Lisa Saxon | Aye |
| David Pickard IV | Aye |
| Avi Massaband | Aye |

VII. Finance

A. 2021-2022 Unaudited Actuals

JP Herrera reviewed 2021-2022 Unaudited Actuals as presented.

Maggie Nance made a motion to approve 2021-2022 Unaudited Actuals.

Sara Margiotta seconded the motion.

S Sherkhanov thanked JP Herrera for detailed report. He discussed the impact attendance has on our finances. R Rene also discussed unforeseen circumstances which always arise and any "surplus" should be available when these circumstances arise. M Batts-King suggested that any surplus be used to offset transportation costs. JP Herrera noted that shouldn't be done because the Transportation Committee was supporting a sustainable policy. Any change would go back to the Transportation Committee and then to Budget and Finance. P Garff voiced student support.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|---------|
| David Pickard IV | Aye |
| Peter Garff | Abstain |
| Lisa Saxon | Aye |
| Robert Rene | Aye |
| Andrew Paris | Aye |
| Avi Massaband | Aye |
| Sara Margiotta | Aye |

Roll Call

Monica Batts-King Aye
Maggie Nance Aye
Karen Ellis Aye
Melissa Schilling Absent
Saken Sherkhonov Aye

B. 2022-2023 Budget Update

JP reviewed and stands as submitted.

C. 2022-2023 Datalink Networks Contract

JP Herrera reviewed and stands as submitted. They will provide Ed Tech Coordinator services and data base support. S Margiotta noted that the Budget and Finance Committee did approve this with 1 clerical clarification and recommends this contract to the Board.

Maggie Nance made a motion to approve the 2022-2023 Datalink Networks Contract. Sara Margiotta seconded the motion.

P Garff expressed student support. L Saxon worked with an employee at Datalink and will recuse herself. It was noted that support is a "ticket system"

The board **VOTED** to approve the motion.

Roll Call

Lisa Saxon Abstain
Maggie Nance Aye
Melissa Schilling Absent
David Pickard IV Aye
Saken Sherkhonov Aye
Sara Margiotta Aye
Avi Massaband Aye
Monica Batts-King Aye
Karen Ellis Aye
Peter Garff Aye
Andrew Paris Aye
Robert Rene Aye

D. 2022-2023 CONAPP (CARS) Approval

This item was tabled for the September 20, 2022 Board of Trustees meeting.

VIII. Palisades Educational Support Personnel United (PESPU) Sunshine Proposal

A. PESPU Sunshine Proposal

Saken Sherkhonov made a motion to approve the PESPU Sunshine proposal.

Sara Margiotta seconded the motion.

P Garff expressed student support.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Karen Ellis | Aye |
| Robert Rene | Aye |
| David Pickard IV | Abstain |
| Lisa Saxon | Abstain |
| Saken Sherkanov | Aye |
| Monica Batts-King | Aye |
| Maggie Nance | Abstain |
| Avi Massaband | Abstain |
| Sara Margiotta | Aye |
| Andrew Paris | Abstain |
| Melissa Schilling | Absent |

IX. Governance

A. Consideration of Eighth Amendment to Contract for Employment of Executive Director/Principal

S Margiotta spoke to the evaluation process for the Executive Director/Principal, Dr. Magee. Dr. Magee's review was to be done prior to July 1, 2022. It was completed by the Evaluation Committee and presented to Dr. Magee on June 21, 2022 at the end of the regular Board of Trustees meeting. This evaluation was done in closed session (similar to all other evaluations). Subsequently, a Special Board meeting was scheduled on June 24, 2022 to review the school's survey results and consider the Eighth Amendment to her contract. S Margiotta noted that the school survey results were presented to the Board after the completion of Dr. Magee's evaluation. In addition, the surveys sent to stakeholders were not intended to be included in Dr. Magee's evaluation, rather they were surveys regarding PCHS overall. Dr. Magee received an evaluation rating of Satisfactory or better and the Evaluation Committee recommended renewing her contract. She further clarified that the Special Board meeting could be called within 24-hours and that the Board of Trustees did have quorum. She further noted that the 3 individuals approving the contract were the un-interested parties on the Board. The contract was being brought back at this meeting to be approved at a regular Board of Trustees meeting. L Saxon also noted that if Dr. Magee received a rating of Satisfactory or better the contract requires it to be renewed.

Robert Rene made a motion to approved the Eighth Amendment to the Contract for Employment of Executive Director/Principal based on the Evaluation Committee's recommendation.

Sara Margiotta seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Melissa Schilling | Absent |
| Robert Rene | Aye |
| Avi Massaband | Abstain |

Roll Call

| | |
|-------------------|---------|
| Sara Margiotta | Aye |
| Maggie Nance | Abstain |
| Saken Sherkhonov | Aye |
| Andrew Paris | Abstain |
| Lisa Saxon | Abstain |
| Monica Batts-King | Abstain |
| David Pickard IV | Abstain |
| Karen Ellis | Aye |

B. Election of Board Officer - Board Chair

Sara Margiotta made a motion to to approve Sara Margiotta as Board Chair.

Lisa Saxon seconded the motion.

P Garff voiced abstention

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Lisa Saxon | Aye |
| Robert Rene | Aye |
| Andrew Paris | Aye |
| Melissa Schilling | Absent |
| Karen Ellis | No |
| Maggie Nance | Aye |
| David Pickard IV | Aye |
| Saken Sherkhonov | Aye |
| Avi Massaband | Abstain |
| Monica Batts-King | No |

C. Election of Board Officer - Board Vice Chair

Monica Batts-King made a motion to approve Maggie Nance as Board Vice Chair.

Lisa Saxon seconded the motion.

P Garff expressed student support

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------------|---------|
| Peter Garff | Abstain |
| Maggie Nance | Aye |
| Robert Rene | Aye |
| Lisa Saxon | Aye |
| Andrew Paris | Aye |
| David Pickard IV | Aye |
| Sara Margiotta | Aye |
| Saken Sherkhonov | Aye |
| Karen Ellis | Aye |
| Monica Batts-King | Aye |
| Melissa Schilling | Absent |

Roll Call

Avi Massaband Aye

D. Election of Board Office - Board Secretary

Maggie Nance made a motion to David Pickard as Board Secretary.

Andrew Paris seconded the motion.

P Garff expressed student support

The board **VOTED** to approve the motion.

Roll Call

David Pickard IV Aye

Melissa Schilling Absent

Sara Margiotta Aye

Monica Batts-King Aye

Saken Sherkhanov Aye

Avi Massaband Aye

Robert Rene Aye

Karen Ellis Aye

Lisa Saxon Aye

Andrew Paris Aye

Maggie Nance Aye

E. 2021-2022 Annual Performance Based Oversight Visit Report

P Magee - oversight report stands as submitted. She noted the school did not receive an academic score at all. She also noted that the school continues to work on collecting and providing accurate data regarding student performance and contract with DataLink will help work in that regard. L Saxon clarified no schools received an academic rating because there was no data available from the previous year due to COVID. Color coding dashboard for everyone at next evaluation will be purple because there will not be data over time. P Magee noted that the "2" in fiscal findings was the highest we could possibly have and she noted that PCHS did have a strong fiscal report for last year.

X. New Business / Announcements

A. Announcements / New Business

Date of Annual Board Goal Setting Retreat is Saturday, September 10, 2022 at 10 am.

Location TBD

Date of next regular Board Meeting is Tuesday, September 20, 2022 at 5 pm.

B. Announce items for closed session, if any.

XI. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Sara Margiotta

Coversheet

Human Resources Director (HR) Report

Section: II. Organizational Reports
Item: E. Human Resources Director (HR) Report
Purpose: FYI
Submitted by:
Related Material: HR Board Report 09_20_2022.pdf



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Human Resources Report Board of Trustees Meeting September 20, 2022

Negotiations: PESPU and PCHS will commence collective bargaining discussion on Friday, September 23, 2022.

Benefits:

During the month of October, the Navia system will open online enrollment for PCHS employees to sign up for flexible spending accounts, which allow employees to use pre-tax income for co-pays at the doctor's office, prescription drugs, chiropractic treatment, and childcare. This money is deducted for their accounts pre-tax.

Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957:

Dismissal employee #200271. Abandonment of Position

Coversheet

Director of Operations Report

Section: II. Organizational Reports
Item: F. Director of Operations Report
Purpose: FYI
Submitted by:
Related Material: Director of Operations Board Report 09_20_2022.pdf



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Board of Trustees Meeting Operations Report September 20, 2022

Safety & Security:

- All Safety & Security management and reporting has been transitioned to Deans/Discipline Admin Brian Banducci

Permits & Setups:

- **Permit Revenue for August 2022 is ~\$40,750**
 - ~\$26,680 from Facility Rentals
 - ~\$500 from Facility Parking Rental
 - ~\$6,700 from Banner Rentals
 - ~\$870 from One-Time Rentals
 - ~\$6,000 from Filming
- **Filming in August:**
 - Commercial (Cologuard)
- **(Potential) Filming for September:**
 - Still Photo Shoot
 - Commercial
 - USA Women's Soccer Ad
- **Banners** - Demand continues strong, lots of new interest. Fence banner spaces booked out for the next couple of months with rotating banners.
- **Fall Sports** – All Sports well underway
- **Permits** – With Both the Large and Small Gym finally open permits were able to resume. The steady use of our outdoor facilities (Stadium Field, Baseball Field, and Tennis Courts) continues as Club sports are back in full swing.
- **September 2022 Set-Ups/Events:**
 - PTSA Board Meeting – September 1
 - Board of Trustees Goal Setting Retreat – September 10
 - B&F Committee Meeting – September 12
 - Safety Drill – September 14
 - Board of Trustees Meeting – September 20
 - Back to School Night – September 29



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Information Technology:

- 658 tickets were opened in the past month with 633 of them having been closed or waiting on the end user or parts. Common ticket trends this period are printing, user account issues, and equipment requests.
- The Tech Department has distributed 615 devices to date to students for the 2022-23 school year. Checkouts continue daily and frequently taper off in October before picking back up before finals.
- The Konica contract was approved by the Board at the Special BoT meeting on 4/28. The devices were ordered as soon as possible, we are hopeful that they arrive soon and we can cut over to the new machines. We know the old/outgoing ones are barely holding on.
- Replacement of Computer Lab computers has nearly completed. E101, E203, G104, J108, J109, U101, Library, and Art classrooms have all been completed. J101 should be completed before the BoT meeting. This is a fantastic accomplishment given how old the labs were and how quickly the Team worked to get everything in place during the demands of the opening month of school!
- New laptops for Faculty and Staff arrived the day before school started. Unfortunately, a processing error resulted in the shipment being the incorrect models and we have been in the process of RMA and reorder.
- With teachers and devices back on campus, the IT Team has been able to finish their inventory of classroom equipment.
- Continuing to support PRA requests/searches as needed.
- 43 Promethean panels were deployed around campus. IT has attended an admin's training and is now working with the company to resolve various issues. So far, the response to the panels is overwhelmingly positive from both faculty and students. Ms. Iannessa is working with a Promethean trainer to schedule multiple teacher training sessions in the very near future.
- Working with cafeteria vendor Chartwells and the CBO, we are planning a much-needed uplift of the cafeteria Point-of-Sale (POS) systems. The current systems are aged beyond support and have swollen batteries, screen breakage, or other issues that prevent them from being usable for service. New devices that are compatible with the recent changes to Infinite Campus POS 2.0 are being explored.
- In response to the news of the cyberattack of the LAUSD, IT began an out-of-cycle security audit and review process. A statement was published to our website here <https://www.palihigh.org/ourpages/auto/2022/9/8/58032683/Newsletter%20Response%2009072022%20LAUSD%20Cyberattack.pdf>.
- We have been working with an external provider for a programmatic solution to the Transportation Late Bus Charge Back system.
- Attended multiple training sessions with Infinite Campus and are working with the Counseling Office on the development and implementation of the Responsive Scheduler to support the Pali Period.



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Information Technology (Continued):

- Working with HMH support to resolve various licensing, rostering, and access across a number of their products. These include access to online materials, textbooks, testing platforms, and other materials.
- Working with data vendor on the creation of a number of needed recurring reports from Infinite Campus. Additionally, supporting needed updates to the website with data vendor.
- Facilitating the purchase and licensing of several EdTech digital classroom resources that were not well documented by the previous EdTech Coordinator.
- An issue with a very small number of students has been identified where there exists a name mismatch between Infinite Campus and Schoology. IT has been actively pursuing a fix to this issue with both vendors trying to identify the cause of the error.
- The Tech Team is working on updating and creating a number of supplemental training materials that will be beneficial to faculty, staff, students, and parents.
- A network outage occurred in the early hours of 9/9 and was resolved around 10:15AM that morning. A routing failure prevented DHCP address being leased to clients. Without an IP address, any network device such as a computer, phone, printer, or tablet, is unable to communicate with the network. Once resolved, the Team continued to address individual fallout from user devices that did not gracefully resume network connection.
- As part of the server refresh, multiple servers were migrated to a new host, upgraded, and had additional resources applied to the machines. Of the servers that remain, one is awaiting a Finance Department migration of QuickBooks licensing and data, one is awaiting Konica Minolta copiers, and the final servers are waiting on aged-out Permits Dept. Facilities Scheduling System to be decommissioned.
- Ongoing configuration refinements and support of two new services, e-Hallpass and STOPit! Anonymous Reporting continues as the Deans/Security/Safety Office refines needs and usage.

MGAC/Pool:

- Summer public lap swim hours will run through 9/19
- Typical school startup activities ongoing
- Schedule has been adjusted in accordance with SB328 and the later start for schools
- PE swim classes begin 9/20
- PCHS water polo/swim activity underway
- ARC Lifeguarding and FA/CPR/AED Blended Learning classes continue to be available on demand
- Several modest pool repairs completed



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Transportation/Buses:

- The PCHS School Bus Program & Schedule, as well as Special Ed and Competition Buses, are all well underway. Schedules posted and almost all To/From School buses full.
- Many buses still have modest wait lists, but wait lists shrinking and things settling into place with some wait list people finding alternatives.
- New traffic patterns due to new school start timing has required a few schedule/timing adjustments over the first few weeks, with another 1-2 refinements expected in October.
- The Cost Sharing adjustments in the Late Bus and Competition Bus Programs are in place. Finance primarily handling the charge-back of Comp Buses to Teams, and Transportation managing the Late Bus charge-back to students/families.

Facilities/Projects:

HVAC: Continued Evaluation of HVAC & Ventilation Systems

- **Other HVACC related Items:**
 - **MERV-13 Filters** ongoing Monthly Inspecting & Replacing
 - **A-Bldg.** – Air compressor capacitor replacement completed.
 - **Annual A/C Units PM** – PM Completed and specific called-out repairs made
 - **Heat Wave** – Significant Portable A/C Unit deployment, venting, fixes, adjustments, as many fans deployed as we could get, ice water stations, etc.
 - **NOTE:** Thank You to the Facilities Team for all the hustle during the Heat Wave!!!

Facilities/Projects – OTHER:

- **E106** - New Washer/Dryer replacement completed (old ones died)
- **Baseball Batting Cages** - New Cage Netting replacement completed
- **Compost/Organics Bins** - Received
- **Stadium & Gym** - Ice Machines repaired
- **Nameplates** – New Personnel nameplates installed for: HR Director Martha Monahan; Dean Brian Banducci; Counselor Ms. B. Hutchinson and two Booster Auction winners Van Wagenen Family and Zwart Family.
- **Painting:** Bowdoin red curb completed.
- **D101** – Whiteboard install completed. Patched and painted where old boards uninstalled.
- **J120** – Corkboards installed
- **J110** – Divider partition installed to help with the virtual splitting of room
- **Landscaping:** Ongoing Irrigation System line breaks occur and get repaired



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Facilities/Projects – OTHER (Ongoing Maintenance):

- **Pali Academy** - Basketball court drainage; seepage and sump pump maintenance
- **Transporting Nutrition & Lunch** – Facilities delivers meals to Pali Academy twice a day
- **Baseball Batting Cage & Tennis-Court Drainage Gutter** – Weekly sweeping/cleaning routine
- **Stadium Turf** - Weekly field maintenance on going and will continue as normal
- **Tent Set-Ups** - Security Stations and COVID Testing Stations after wind-related take-downs
- **Hallway & PE Locker Maintenance** – Support/resolve daily locker maintenance requests
- **IPM Pest Management** – Significant degree of baiting exterior of Bldgs. for ants and roaches using *LAUSD approved products only*.

Facilities/Projects - Items set to begin and/or in progress with expected completion soon

- **Baseball clubhouse, snack shop and irrigation timer box** - Electrical wires, conduit and circuit all need to be replaced. All power lost due to cut and corrected existing wires and conduit
- **Door Replacements:** 2 back doors of Gilbert Hall and Stadium home side custodial closet
- **Cafeteria:** 2 Warmer Ovens repair job
- **New Furniture Ordered:** Student Desk Assembly & Deployment once arrived
- **J-Bldg.:** HVACC Compressor replacement

Facilities/Projects - Larger Scale Projects:

- **Underground Utilities Piping Replacement Project (LAUSD Bond Funded).**
 - All Major Phases Completed
 - Building cutovers continuing through Sep
 - Project completion expected by end of Sep 2022 or early Oct
- **Gym A/C Project (LAUSD Bond Funded):**
 - Phase 1 started on Fri 12/17/2021. The Boys side of the Gym Complex is underway and anticipated to last until Nov 2022.
 - Phase 2 in the Main Gyms is virtually completed. A few isolated days at various points in time to tie into the main systems.
 - Phase 3 in the Girls Locker Room side of the Gym Complex to begin in Dec 2022. At that time, the Boys Side personnel will move back into their regular locations in the Gym Complex and the Girls' Side personnel will be relocated to the Trailers by the Pool.
- **Campus-Wide Non-Bungalows A/C Project (LAUSD Bond Funded):**
 - This project LAUSD Board approval. The project now moving into the Architecture & Engineering phase to design. LAUSD is in the Contract phase with the selected A&E firm.
 - Once DSA Approval received, the project will be Bid & Awarded, which could take another 3-4 Months. Project not expected to start until Summer 2024 at the earliest.

Coversheet

Director of Development Report

Section: II. Organizational Reports
Item: H. Director of Development Report
Purpose: FYI
Submitted by:
Related Material: Director of Development Board Report_09_20_2022.pdf



PALISADES

CHARTER HIGH SCHOOL

Development Report Board of Trustees Meeting September 20, 2022

| TOTAL FUNDS RAISED TO DATE: | Fund | Prior Report | YTD | Inc/Dec. | Budget |
|--|-------------|---------------------|------------------|------------------|------------------|
| The PCHS Fund | General | \$0 | \$46,456 | \$46,456 | \$450,000 |
| Pali Alumni Fund | General | \$0 | \$1,086 | \$1,086 | |
| TOTAL UNRESTRICTED FUNDS RAISED | | \$0 | \$47,542 | \$47,542 | \$450,000 |
| CTE Incentive Grant | General | \$0 | \$270,372 | \$270,372 | \$0 |
| Perkins V Grant | General | \$0 | \$0 | \$0 | \$0 |
| Rest. Donations/Pledges - Recd | General | \$0 | \$0 | \$0 | 0 |
| Rest. Donations/Pledges | General | \$0 | \$0 | \$0 | 0 |
| TOTAL RESTRICTED FUNDS RAISED | | \$0 | \$270,372 | \$270,372 | \$0 |
| TOTAL FUNDS RECEIVED | | \$0 | \$317,914 | \$317,914 | \$500,000 |
| TOTAL EXPENSES TO DATE: | | | | | |
| Bacio Design | | | \$0 | | \$3,500 |
| L.A. Press Printing | | | \$0 | | \$2,500 |
| American Direct Mail | | | \$2,449 | | \$6,900 |
| Postage | | | \$241 | | \$1,800 |
| Subscriptions | | | \$0 | | \$7,800 |
| SafeSave service fees | | | \$194 | | \$7,500 |
| Salaries & Benefits (Campus Unification/Development Dir) | | | - | | \$177,812 |
| Office supplies | | | \$0 | | \$200 |
| Videography | | | \$0 | | \$1,500 |
| Family Donor Banners | | | \$0 | | \$700 |
| Career Day & Fair Breakfast/Lunch | | | \$0 | | \$0 |
| Donor Bricks | | | \$0 | | \$1,500 |
| Donor Reception | | | \$0 | | \$0 |
| Donor Refund | | | \$0 | | \$0 |
| Pali High Booster Club (split donation) | | | \$0 | | \$0 |
| New Parent Welcome Breakfast | | | \$0 | | \$0 |
| TOTAL EXPENSES FOR UNRESTRICTED FUNDS | | | \$2,884 | | \$211,712 |



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TOTAL NET FUNDS **\$315,030** **\$288,288**

Comments and Campaigns initiated to date:

- 1.) Joint Appeal with Booster Club sent 8//8/22
- 2.) New Parent Welcome Breakfast scheduled for 8/20/22
- 3.) PCHS Fund comparison: **\$46,456** this year/**\$55,599** last year. Best YTD was **\$55,599**
- 4.) PCHS Fund donor comparison: **34** this year/**49** last year

Grants Submitted to date:

| Grantor: | Amount | Purpose | Date Submit |
|---------------------------------------|---------------------|-------------------------------------|------------------|
| CTE Incentive Grant | \$270,372.00 | CTE Funds for 2022-213 | 1/15/2021 |
| LA Scholars Investment Fund | \$147,500.00 | PCHS College Center Bridges Program | 5/2/2022 |
| Pacific Palisades Women's Club | \$600.00 | Mosaic repair | 5/30/2022 |
| Lewis A. Kingsley Foundation | \$10,000.00 | Program Support | 8/10/2022 |
| NRA Safe Shield Program | \$81,375.00 | Permanent Perimeter Fencing | 8/31/2022 |
| | \$509,847.00 | | |

*Red italic represents grant was not approved and deducted from the total outstanding grant requests

Grants Received to date:

| Grantor: | Amount | Purpose | Date Rec'd |
|--------------------------------|---------------------|-----------------------|------------|
| CTE Incentive Grant | \$270,372.00 | CTE Funds for 2020-21 | 7/1/2022 |
| Pacific Palisades Women's Club | \$600.00 | Mosaic repair | 7/27/2022 |
| Lewis A. Kingsley Foundation | \$10,000.00 | General support | 7/10/2022 |
| | \$280,972.00 | | |

Coversheet

Chief Business Officer (CBO) Report

Section: II. Organizational Reports
Item: I. Chief Business Officer (CBO) Report
Purpose: FYI
Submitted by:
Related Material: CBO Board Report 09_20_2022.pdf
Aug 2022 - Credit Card Expenses.pdf



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CHARTER HIGH SCHOOL

CBO Report Board of Trustees Meeting September 20, 2022

2022-2023 BUDGET UPDATE

- This item is included as a separate agenda item. The budget vs actuals report tracks actual expenditures versus the revised budget.
- As of budget revision (8/22/22) there was a projected positive ending balance of \$343,155. This ending balance does not include the following: (1) impact of PESPU or unrepresented salary adjustments and (2) one-time funds included in the 22-23 state budget (because the allocations are not finalized).
- However, since budget revision (8/22/22), we decreased our revenue projection by approximately \$35,468. This was a result of decreased Federal funding allocations.
 - Our projected Title I allocation was reduced by -\$29,888 compared to 8/22 budget revision. Title II and Perkins allocations also slightly reduced (approx. \$6,220 in total).
- The new projected ending balance is \$298,699.

FINANCE OFFICE TRANSITIONS

- Our Finance Director position is still unfilled. The position has been posted 3 (three) times.

INVESTMENT OF RETIREE FUND

- As part of the recent CSD Oversight visit, LAUSD acknowledged our retiree benefit investment fund, but recommended that we establish a trust.
- We previously did not establish a trust because (1) we were in the process of evaluating multiple retiree benefit options and (2) the priority was to invest the current funds.
- We have reached out to three trust administrators based on feedback from our actuary, investment manager and K-12 referrals. Once proposals are received, will then begin the evaluation process.
- Please note, the process is rigorous and there will be attorney/trust fees involved. These are paid for out of the retiree benefit fund.

COMPLIANCE

- The independent audit for 2021-22 is underway. We are hopeful for no findings this year.
- The actuarial valuation for 2021-22 is also in process. We are working closely with the actuary to provide updated census data and financial information.

FOOD SERVICE / CAFETERIA

- Our meal participation rate has significantly increased. Despite being short-staffed, the cafeteria is distributing more meals than ever before. We are serving approximately 1,000 meals per day (double the pre-COVID meal participation rate).
- Our food service management company (Chartwells) is finding it difficult to fill the vacant positions, but we hope to soon have a full cafeteria staff. This will expedite meal wait times.



- Lastly, given the increased meal participation rates, there is an immediate need for more refrigerator, freezer and warmer space. We are exploring purchasing additional refrigerators/freezers and warming cabinets. Our four-door and two-door refrigerators have been out-of-service for over a year. However, given the increased amount of meals, we desperately need the refrigerator/freezer space.

LOOKING AHEAD

- Over the next few weeks, finance will be evaluating:
 - 5-year textbook adoption cycle
 - 10-year furniture purchase plan
 - Deferred maintenance funding schedule
 - Ed Tech funding schedule
 - Will work with Datalink Networks (technology consultant who has K-12 experience) to refine the Ed Tech plan and evaluate funding scenarios.
- The one-time funds included in the 2022-23 state budget will be finalized soon. Once available, we will gather feedback from all educational partners and work with LTSP and budget committees to develop a spending plan.

Palisades Charter High School
 Credit Card Reconciliation Form
 For the Period of: 07/01/2022 - 08/31/2022

| Date | Vendor | Description of Expense | Cardholder | Requested By: | Amount | Resource | Budget Category |
|-----------------|---------------------------|---|------------|---------------|-------------|-----------|-----------------|
| July 23, 2022 | ZACHARY-JONES.COM | ZAMBOBAZO SPANISH SUBSCRIPTION | JP HERRERA | L BACHRACH | \$83.99 | GENERAL | SUBSCRIPTIONS |
| July 27, 2022 | PAYPAL - AALRR | SCHOOL ADMINISTRATOR LEADERSHIP SERIES - 5 SESSIONS | P MAGEE | P MAGEE | \$ 3,992.00 | GENERAL | PD |
| August 1, 2022 | NEMO POWER TOOLS LLC | MARINE POWER TOOL (POOL) | JP HERRERA | B KING | \$735.00 | MGAC POOL | POOL SUPPLIES |
| August 4, 2022 | SUPERFAST COPYING AND BIN | STEP & REPEATE BANNERS | JP HERRERA | N FRACCHIOLLA | \$832.98 | GENERAL | IMA |
| August 9, 2022 | DUMA INC | ICE MACHINE REPAIRS | P MAGEE | D BROWN | \$ 560.00 | GENERAL | CAFÉ |
| August 15, 2022 | DOLLARTREE.COM | MATH IMA | P MAGEE | Y JAMES | \$ 35.94 | GENERAL | IMA |
| August 17, 2022 | TEACHERSPAYTEACHERS.COM | MATH IMA | JP HERRERA | K COX | \$199.00 | GENERAL | IMA |
| August 19, 2022 | NASSP PRODUCT & SERVICE | PD | JP HERRERA | K COX | \$16.80 | GENERAL | PD |
| August 19, 2022 | NASSP PRODUCT & SERVICE | PD | JP HERRERA | K COX | \$91.20 | GENERAL | PD |

GRAND TOTAL \$ 6,546.91

Coversheet

Executive Director/Principal (EDP) Report

Section: II. Organizational Reports
Item: J. Executive Director/Principal (EDP) Report
Purpose: FYI
Submitted by:
Related Material: EDP Board Report 09_20_2022.pdf



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Executive Director/Principal Report Board of Trustees Meeting September 20, 2022

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Schoolwide Goal – Communication: Parents and Community

Back to School Night Thursday, September 29, 2022

This year's Back to School Night will be live and in person. PCHS will follow the Minimum Day schedule on Friday, September 30. Here is the schedule for the evening's events:

- | | |
|-----------------------|---|
| 4:30 - 5:25 PM | Parent/Guardian Tech Help, Library For assistance in accessing Schoology and Infinite Campus accounts |
| 4:30 - 5:25 PM | Multilingual Program Parent/Guardian Meeting, D101 Information for parents/guardians with students in the multilingual program. |
| 4:30 - 5:25 PM | Study Center Tutoring Program Parent/Guardian Open House, J109 Information regarding the PCHS free student tutoring program |
| 4:30 - 5:25 PM | Student Clubs and Activities, Parent Groups, and Academic Programs Info |
| 5:30 - 5:55 PM | Welcome to Pali Introduction <ul style="list-style-type: none">• Student Performances• Administration Introduction• Student Welcome - Peter Garff, ASB President• PCHS Fundraising - Booster Club/Rene Rodman and PCHS Fund/Michael Rawson• Parent/Guardian Feedback |
| 6:00 - 8:00 PM | Meet Your Teachers! Parents/Guardians can access their students' schedules through their Infinite Campus parent/student accounts. |

Pali Academy Back to School Night at 6:00 PM - 8:15 PM

Meet Kimberly Theard, Pali Academy Coordinator, and PCHS Pali Academy teachers.

Virtual Academy Back to School Night at 6:00-8:15 PM

Meet Randy Tenansnow, Virtual Academy Coordinator, and Virtual Academy teachers via Zoom.

Schoolwide Goal - Communication: Parents and Community

Complaint Process

PCHS has a variety of options for reporting concerns and complaints. PCHS has adopted the [General Complaint Policy and Process](#) for dealing with general complaints and complaints against employees. The [Uniform Complaint Process \(Williams Act\)](#) applies to compliance with federal and state laws and regulations. The [3 C's \(Consideration, Concern, Critical\) reporting process](#) is available for students to report issues. The [PCHS Board of Trustees](#) also hears concerns and can be contacted by email and public comments in monthly meetings.



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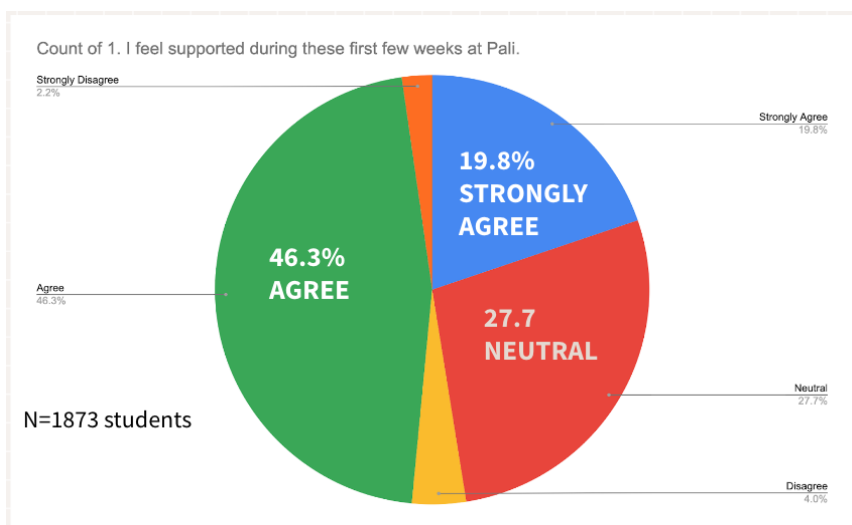
CHARTER HIGH SCHOOL

Schoolwide Goal - Socioemotional Well-Being

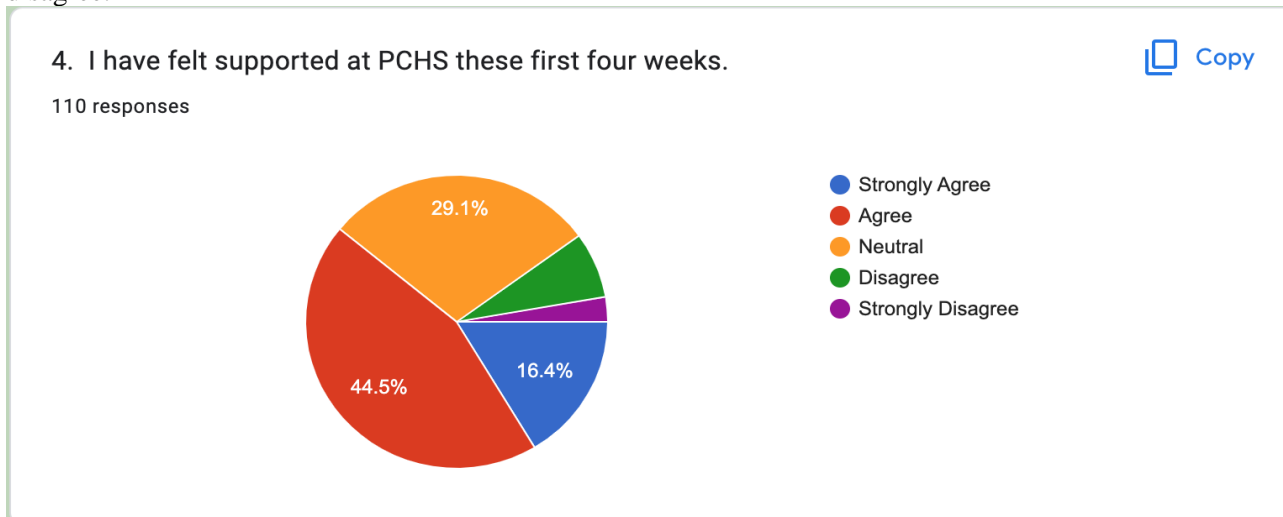
Student and Staff Survey Responses regarding support during the first weeks of the school year

PCHS surveyed students and staff during the first four weeks of the school year to gather information pertaining to the level of support provided during this time. This data will be used to guide professional development and program offerings to continue the supports that are working well and identify additional offerings to meet Pali’s needs.

Student survey responses to the prompt “I feel supported during the first few weeks at Pali” indicate 66.1% of 1,873 respondents strongly agree/agree with this statement, 27.7% are neutral, and 6.2% disagree/strongly disagree.



Staff responses to the prompt “I have felt supported at PCHS these first four weeks” indicate 60.9% of 110 respondents agree/strongly agree with this statement, 29.1% are neutral, and 10% disagree/strongly disagree.





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CHARTER HIGH SCHOOL

Schoolwide Goal - Socioemotional Well-being

0/7 Period Option for Faculty

The implementation of the state mandated 8:30am school start time has created the opportunity for PCHS to examine flexible ways to accommodate faculty preferences and needs. Many teachers commute to PCHS. The later school day start and end time is impacting commuters who are now spending much more time in traffic. PCHS is piloting a flex schedule that allows teachers to choose a 7:30am or 8:30am start time. Departure time is determined by the start time the teacher selects on a daily basis. PCHS is also using the early start for meetings and training based on teacher preferences.

Schoolwide Goal - Academic Achievement

American Mathematics Competition

This year, PCHS will be hosting 120 of its Pali senior math students for the American Mathematics Competition. This competition involves taking a nationwide test. The test has 25-questions, 75-minute, multiple-choice examinations in high school mathematics designed to promote the development and enhancement of problem-solving skills. The AMC 12 covers the entire high school curriculum, including trigonometry, advanced algebra, and advanced geometry, but excluding calculus. Students in grade 12 or below and under 19.5 years of age on the day of the contest can take the AMC 12.

The AMC 12 provides an opportunity for high school students to develop positive attitudes towards analytical thinking and mathematics that can assist in future careers. The AMC 12 is the first in a series of competitions that eventually lead all the way to the [International Mathematical Olympiad](#) (see [Invitational Competitions](#)). PCHS will be testing on November 10 after school.

Schoolwide Goal - Academic Achievement

Professional Development

Teachers, staff, and administrators are engaged in ongoing training and professional development designed to support students and enhance instruction.

| Departments and PLCs | PD Opportunities | Staff |
|---------------------------------|-----------------------------------|-----------------------------------|
| Math | NCTM Conference, LA | Department |
| <i>Fuerza Unida</i> | Retreat | 8-10 <i>Padrinos</i> |
| Coordinator Training | CTE, Testing, PLC, SLC, WASC, ELD | 6 Coordinators 1 Administrator |
| Book Club | Open to all staff | Open |
| New Teachers PD | Monthly | 25 Teachers |
| Promethean Training | 2 Trainings | 44 Teachers |
| PLC Work Day | English 9 | 10 Teachers |
| Wellness Training | Science Department | 2 Teachers |
| Leadership Training | Administration | 8 Administrators |
| Ethnic Studies Training | Administration, Staff, Teachers | 6 Staff Members |
| Climate Change & Sustainability | Teachers, Administrators | 4 Teachers, 1 Administrator |

Schoolwide Goals - Academic Achievement & Diversity: Curriculum

Ethnic Studies

PCHS is preparing for the new state mandate to provide an Ethnic Studies course. On October 8, 2021, California became the first state to require all students to complete a one-semester course in ethnic studies



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to graduate. Assembly Bill 101 takes effect starting with the class of 2029-30. High schools are required to offer Ethnic Studies courses starting in the 2025-26 academic year. PCHS is working with Dr. Ziza Delgado, Professor of Ethnic Studies at Fullerton College and Board Member for the California Community College Ethnic Studies Faculty Council, to begin designing curriculum.

Administrators, staff, and teachers are attending the Ethnic Studies-History Curriculum Development Series offered through the LA County Department of Education. In addition, members of the Social Studies Department are participating in Ethnic Studies Speaker Series offered by Santa Monica College.

Schoolwide Goals - Academic Achievement & Diversity: Curriculum

Climate Change & Sustainability

The September 21 Pali Wednesday schedule focuses on Greta Thunberg's advocacy and the Global Climate Movement. Special thanks to the PCHS Human Rights Watch Student Clean Energy Task Force and Climate Champions Steve Engelmann, Angelica Pereyra, Jordan Todd and Monica Iannessa for their research and creation of the lesson plan.

Schoolwide Goals - Academic Achievement & Diversity: Curriculum

Pali Period

PCHS launched the Pali Period this year to ensure dedicated time for bolstering a school culture supporting academic excellence for all PCHS students with a focus on the following:

- Safety
- Mental Health & Socioemotional Learning
- Academic Support
- Behavior Expectations
- School Community Activities & Student Voice
- Learning Enrichment Opportunities
- Equity, Diversity, and Inclusion

Pali Periods are scheduled every Wednesday for 45minute periods.

Upcoming Pali Period programming includes:

Sept 14 - Fire Evacuation/Emergency Roll Taking

Sept 21 - Climate Change Lesson/Fridays for the Future information at lunch

Sept 28 - ASB Activity/Class Level Meetings

A final component required to fully implement the Pali Period as designed is the implementation of a scheduling system through Infinite Campus. This system will allow teachers to create intervention and enrichment opportunities, as well as provide students with choices of sessions they will attend. This system is currently in development with plans to launch in October.

Coversheet

Budget & Finance Committee Update

Section: III. Board Committees (Stakeholder Board Level Committees)
Item: B. Budget & Finance Committee Update
Purpose: FYI
Submitted by:
Related Material: Budget Com Meeting Minutes 09_12_2022.pdf



PALISADES CHARTER HIGH SCHOOL

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE

MONDAY, SEPTEMBER 12, 2022

3:30-5:00 PM

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

A. Call to Order & Roll Call

1. In attendance: S Margiotta, R Rodman, D Gronich, Nanso Kojoonwaeze, C Heisen. Non-voting members: P Magee, JP Herrera. Guests: M Rawson and M Monahan

B. Public Comments – No public comment made

C. Approval of Minutes from

1. March 14, 2022 and August 22, 2022 – tabled until Oct. B&F meeting

II. REPORTS (5 minutes each):

A. Executive Director - P Magee reported that the BOT had their Goal Setting Retreat on Saturday, 9/10/22 and it went well. Financial goals were reviewed and it was noted that the recommendation was to maintain current fiscal policies. It was also noted that the recommendation was the vet the proposed 1:1 device goal with teachers and students as well the purchase of additional smart boards. There were discussions that not all stakeholder groups are in agreement with the need for these tech goals. Additional discussions were green energy initiatives, drought tolerant landscaping, concern regarding the cost of late buses expressed by some students, and active alumni engagement. TAP cards were discussed and not all students were aware that these were going to be available to all PCHS students (school has not received them yet). ASB will help spread the word about TAP card availability.

B. CBO Report-Discussion - JP Herrera reviewed and it stands as submitted.

C. Fundraising & Development - M Rawson reported that the PCHS Fund has raised over \$100K to date and fundraising is tracking favorably. Development Committee to meet next week.

D. ASB Treasurer Report – N Kojoonwaeze reported that ASB is holding class competitions (grade level vs grade level) and the class with the most points at the end of every month get a prize. Students are also selling new merchandise. This will be added to the next Dewey Dolphin newsletter to get the word out.

E. Booster Club - R Rodman reported that the Booster Kick-Off was successful and well attended. They have already raised approximately \$100K. Their 1st regular meeting of the 2022/2023 school year is next Tuesday, 9/20/22.

F. Lifetime/Health Benefits - M Monahan reported that there are no official updates. She is working to put things together to share with beneficiaries of this for clarification and cost savings.

G. Credit Card Purchases-Discussion/Recommend - JP Herrera: reviewed and stands as submitted.

(N Kojoonwaeze left meeting at approximately 4:10 pm)

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

(310) 230 – 6623

15777 Bowdoin Street, Pacific Palisades, CA 90272

www.palihigh.org



PALISADES

CHARTER HIGH SCHOOL

- A. 2022-23 Budget vs Actuals - JP Herrera reviewed materials and stands as submitted.
- B. 2022-23 EPA Amount - JP Herrera reviewed materials as submitted. R Rodman moved to approve the 2022/2023 EPA Budget of \$9,076,890.00. C Heisen seconded the motion. All in favor: R Rodman, C Heisen, S Margiotta, D Gronich. Motion carries.
- C. 2022-23 CONAPP (CARS) Approval - JP Herrera reviewed materials as submitted. C Heisen moved to approve the 2022/2023 CARS APP. R Rodman seconded the motion. All in favor: R Rodman, C Heisen, S Margiotta, D Gronich. Motion carries.
- D. Salary Schedule Reclassifications (PESPU/Unrep) - JP Herrera provided a preliminary overview but item is not finalized. This will be tabled until the October 10, 2022 B&F meeting to be taken back up as old business.
- E. Budget and Finance Committee Officer Elections - S Margiotta discussed the need to recruit additional members. There will be 1 additional Board of Trustees member, Saken Sherkhanov joining committee next month but the committee has 2 additional seats available. The need for officer elections was also discussed. S Margiotta made a motion to appoint R Rodman Chair of Budget and Finance Committee for 2022/2023 school year. C Heisen seconded the motion. All in favor: R Rodman, C Heisen, S Margiotta, D Gronich. Motion carried. S Margiotta made a motion to self-nominate for Recording Secretary position. D Gronich seconded motion. All in favor: R Rodman, C Heisen, S Margiotta, D Gronich. Motion carried.

Date of Next Regular Meeting: October 10, 2022. Agenda items must be submitted to B&F Committee Recording Secretary by October 3, 2022 @ 2pm (via EMAIL).

Meeting adjourned 4:55 pm.

Coversheet

Back to School Night

Section: VI. Academic Excellence
Item: D. Back to School Night
Purpose: FYI
Submitted by:
Related Material: Back to School Night .jpg

PALISADES CHARTER
HIGH SCHOOL
is hosting an IN PERSON

**BACK
SCHOOL**

Night

**THURSDAY
SEPTEMBER
29TH, 2022**

Food, Pali Swag,
Student Performances

PCHS INFO SESSIONS
4:30 PM
PRINCIPAL'S WELCOME
5:30 PM
CLASS ROTATIONS
6:00 PM - 8:15 PM

MEET YOUR TEACHERS!

MORE INFO AT WWW.PALIHIGH.ORG

Coversheet

2022-23 Budget vs Actuals

Section: VIII. Finance
Item: A. 2022-23 Budget vs Actuals
Purpose: FYI
Submitted by:
Related Material: 2022-23 Budget vs Actuals Update - 09_10_2022.pdf

2022-23 BUDGET UPDATE

BUDGET VS ACTUALS (ACTUAL EXPENDITURES THROUGH 07/31/22)

2022-23 Budget vs Actuals (Sept Update)

The 2022-23 Budget vs Actuals worksheet (9/10/22) shows the (1) adopted budget, (2) revised budget and (3) actual expenditures through July 31, 2022.

We have not closed the books for the month of Aug, so this budget vs actuals update only compared our revised budget with one (1) month of actual expenditures (July 2022).

Please note, July was a “lighter” month due to 10/11 month employees not earning salaries. Next month we will see slightly higher increases across salaries/benefits. On the expenditure side, we will also see much higher expenditures on the textbook, IMA, supplies & non-cap equipment areas.

Changes: We received a lower projected allocation of Title I-II funds, so we reduced our revenue projection by ~\$35,468.

Additional

Enrollment/ADA

- For month #1 (Aug), the ADA projection was approx.. 2,850, which is ahead of our 2,820 annual projection.
- However, we still need to monitor enrollment & attendance closely. If an adjustment needs to be made due to lower attendance, it will reduce our revenue.

One-Time Funds

- As mentioned in the August materials, once a final allocation is available, we will account for the revenue. In the interim, we will begin soliciting feedback during LTSP, dept chair meetings and surveys in order to identify areas of need.

Shifting of Expenditures (Datalink Network contract)

- During the next budget vs actuals presentation, we will increase our consulting line item (due to the Datalink contract approval) and reduce our certificated/classified salaries and benefits line items. Overall, we project a reduction of approx. \$65k in expenditures.

Palisades Charter High School - 2022-23 Budget vs Actuals Update as of 9/10/2022 - Actuals through 07/31/22

| ADA | 2820 | 2022-2023 Adopted Budget, Recommended by B/F 6/6/2022 | | | 2022-2023 Revised Budget 8/22/2022 - 9/10/22 | | | 2022-2023 | Comments | |
|-----------------------------|------|---|------------------|-------------------|--|------------------|-------------------|------------------|---|-------|
| | | Obj Code | Unrestricted | Restricted | Total | Unrestricted | Restricted | | | Total |
| A. Revenues | | | | | | | | | | |
| | | | | | | | | | \$ 11,641.00 | |
| | | LCFF/Revenue Limit Sources | | | | | | | | |
| | 8011 | 15,555,226 | | 15,555,226 | 13,344,715 | | 13,344,715 | 1,334,470 | 2820 ADA (based on enrollment of 3,000 and 94% attendance rate) - per CDE advanced apportionment letter | |
| | 8012 | 8,577,654 | | 8,577,654 | 9,076,890 | | 9,076,890 | - | 2820 ADA (based on enrollment of 3,000 and 94% attendance rate) | |
| | 8019 | | | - | | | - | | | |
| | 8096 | 8,695,667 | | 8,695,667 | 11,305,680 | | 11,305,680 | 1,584,833 | 2820 ADA (based on enrollment of 3,000 and 94% attendance rate) | |
| | | 32,828,547 | - | 32,828,547 | 33,727,285 | | 33,727,285 | 2,919,303 | Includes revised LCFF calculator with Governor's COLA | |
| Federal Revenues | | | | | | | | | | |
| | 8181 | | 802,782 | 802,782 | | 734,667 | 734,667 | 122,380 | \$244.62/ADA per LAUSD SELPA (06/22) - DOWN from \$267.30/ADA in 2021-22 | |
| | 8220 | | 475,000 | 475,000 | | 475,000 | 475,000 | | | |
| | | | | - | | | - | | | |
| | 8290 | | 300,583 | 300,583 | | 270,695 | 270,695 | | prelim amount per cde 8/1/22 | |
| | 8290 | | 59,695 | 59,695 | | 55,335 | 55,335 | | prelim amount per cde 8/1/22 | |
| | 8290 | | 4,112 | 4,112 | | 4,112 | 4,112 | | | |
| | 8290 | | | - | | | - | | | |
| | 8290 | | 23,175 | 23,175 | | 21,316 | 21,316 | | prelim amount per cde 8/1/22 | |
| | 8290 | | 37,634 | 37,634 | | 37,634 | 37,634 | | | |
| | 8290 | | 10,000 | 10,000 | | 10,000 | 10,000 | | | |
| | 8220 | | | | | | | | | |
| | 8290 | | | - | | | - | | | |
| | 8290 | | | - | | | - | | | |
| | 8290 | | | - | | | - | | | |
| | 8290 | | 947,833 | 947,833 | | 947,833 | 947,833 | | | |
| | 8290 | | | - | | | - | | | |
| | | - | 2,660,815 | 2,660,815 | | 2,556,592 | 2,556,592 | 122,380 | | |
| Other State Revenues | | | | | | | | | | |
| | 8520 | | 36,890 | 36,890 | | 36,890 | 36,890 | | higher reimbursement due to free meals | |
| | 8550 | 143,764 | | 143,764 | 143,764 | | 143,764 | | \$50.98/ADA | |
| | 8560 | 459,660 | | 459,660 | 479,400 | | 479,400 | | higher per ADA rate (\$170.00/ADA) | |
| | 8560 | | 183,300 | 183,300 | | 188,940 | 188,940 | | higher per ADA rate (\$67.00/ADA) | |
| | 8590 | | 270,374 | 270,374 | | 270,374 | 270,374 | | | |
| | 8590 | 10,000 | | 10,000 | 10,000 | | 10,000 | | | |
| | 8590 | | | - | | | - | | Per CDE 8/19/21- \$915,651 allocation, spent \$368K in 20/21 | |
| | 8590 | | | - | | | - | | first allocation received in 20/21, part of beginning balance | |
| | 8590 | | | - | | | - | | | |
| | 8590 | | 645,524 | 645,524 | | 645,524 | 645,524 | | Expanding A-G courses | |
| | 8590 | | 375,181 | 375,181 | | 375,181 | 375,181 | | Received Dec 2021- revenue to recognize as expenses are spent | |
| | | | | | | | | | PCHS estimated allocation is \$1,851,395 (as of 8/2/22) | |
| | | | | | | | | | PCHS estimated allocation is \$1,844,300 (as of 8/2/22) | |
| | | 613,424 | 1,511,269 | 2,124,693 | 633,164 | 1,516,909 | 2,150,073 | - | | |

Palisades Charter High School - 2022-23 Budget vs Actuals Update as of 9/10/2022 - Actuals through 07/31/22

| ADA | 2820 | 2022-2023 Adopted Budget, Recommended by B/F 6/6/2022 | | | 2022-2023 Revised Budget 8/22/2022 - 9/10/22 | | | 2022-2023 | Comments |
|------------------------------|------|---|------------------|-------------------|--|------------------|-------------------|------------------|---|
| | | Obj Code | Unrestricted | Restricted | Total | Unrestricted | Restricted | | |
| Other Local Revenues | | | | | | | | | |
| | | | | | | | - | | |
| | 8311 | | 2,272,897 | 2,272,897 | | 2,939,390 | 2,939,390 | 489,641 | \$978.72 per LAUSD SELPA (6/22) - up from \$756.80 in 21-22 |
| | 8634 | | 90,000 | 90,000 | | 90,000 | 90,000 | 5,101 | Estimating lower a la carte sales due to free breakfast/lunch |
| | 8560 | 1,021,000 | | 1,021,000 | 1,021,000 | | 1,021,000 | 166,145 | |
| | 8660 | 80,000 | | 80,000 | 80,000 | | 80,000 | | |
| | 8679 | | 100,000 | 100,000 | | 100,000 | 100,000 | | higher receipt from SELPA |
| | 8699 | 450,000 | | 450,000 | 450,000 | | 450,000 | 59,858 | |
| | | | | | | 133,087.22 | 133,087 | | ONLY for 22-23 |
| | | 1,551,000 | 2,462,897 | 4,013,897 | 1,551,000 | 3,262,477 | 4,813,477 | 720,745 | |
| | | | | | | | | | |
| | | 34,992,971 | 6,634,982 | 41,627,952 | 35,911,449 | 4,779,386 | 43,247,427 | 3,762,428 | |
| B. Expenditures | | | | | | | | | |
| Certificated Salaries | | | | | | | | | |
| | | | | | | | | | |
| | 1110 | 11,569,469 | 1,700,134 | 13,269,603 | 11,569,469 | 1,700,134 | 13,269,603 | 1,043,456 | 22-23 includes 0.25% adjustment to base salary (per union agreement) |
| | 1130 | 139,024 | | 139,024 | 139,024 | | 139,024 | 9,828 | |
| | 1160 | 320,000 | | 320,000 | 320,000 | | 320,000 | 775 | For 22-23, the sub salaries were reduced |
| | 1210 | 942,528 | | 942,528 | 942,528 | | 942,528 | 62,363 | Includes additional hours for counseling staff |
| | 1310 | 909,644 | 143,142 | 1,052,786 | 909,644 | 143,142 | 1,052,786 | 92,850 | 2022-23 Cert Admin salaries now includes a Certificated HR Director. |
| | 1330 | 122,624 | | 122,624 | 122,624 | | 122,624 | | |
| | 1930 | | | - | | | - | | Approximately \$770k of auxiliaries are included in FT Certificated Salaries |
| | | (37,000) | | (37,000) | (37,000) | | (37,000) | | |
| | | | | - | 945,728 | | 945,728 | | Impact of 7% salary schedule increase for UTLA (certificated) |
| | | | | - | 1,069,956 | | 1,069,956 | | 7% off-schedule payment, additional increases for competition stipends & Virtual Academy |
| | | | | - | | | - | | |
| | 1110 | | 336,000 | 336,000 | | 336,000 | 336,000 | | Estimated additional PD expense for 2022-23 (ELO) |
| | | 13,966,289 | 2,179,276 | 16,145,565 | 15,981,972 | 2,179,276 | 18,161,248 | 1,209,272 | |
| Classified Salaries | | | | | | | | | |
| | 2110 | | 946,773 | 946,773 | | 946,773 | 946,773 | 16,745 | 2021-22 was lower due to leaves of absence. FTEs are expected to return in 2022-23 |
| | 2210 | 144,544 | | 144,544 | 144,544 | | 144,544 | 16,227 | |
| | 2310 | 295,790 | | 295,790 | 295,790 | | 295,790 | 36,445 | Shifted HR Director from Classified Admin to Certificated Admin Salaries |
| | 2410 | 1,939,897 | | 1,939,897 | 1,939,897 | | 1,939,897 | 120,757 | |
| | 2430 | | 52,781 | 52,781 | | 52,781 | 52,781 | 4,448 | Includes additional hours for summer: free/reduced outreach, orientation & Universal meal implementation |
| | 2460 | 75,000 | | 75,000 | 85,000 | | 85,000 | 6,075 | Accounts for 2 clerical subs per day (6 hrs) - attendance/absenteeism outreach. Added \$10k for library textbook support & distribution. |
| | 2920 | 951,644 | 100,000 | 1,051,644 | 951,644 | 100,000 | 1,051,644 | 71,471 | |
| | 2920 | 230,063 | | 230,063 | 230,639 | | 230,639 | 1,619 | |
| | | (108,085) | | (108,085) | (108,085) | | (108,085) | | Reduction of 4 Paraprofessionals (SpEd aid) due to categorical funds being exhausted in 21-22. Also, 1 Sr. Office Assistant role is not being backfilled. |
| | | | | - | | | - | | |
| | | | | - | | | - | | |

Palisades Charter High School - 2022-23 Budget vs Actuals Update as of 9/10/2022 - Actuals through 07/31/22

| ADA | 2820 | 2022-2023 Adopted Budget, Recommended by B/F 6/6/2022 | | | 2022-2023 Revised Budget 8/22/2022 - 9/10/22 | | | 2022-2023 | Comments |
|--|------|---|------------------|------------------|--|------------------|-------------------|----------------|--|
| | | Obj Code | Unrestricted | Restricted | Total | Unrestricted | Restricted | | |
| | 2920 | | | | | | | | |
| ELO Related Classified Time | 2920 | | | - | | | - | | |
| Total, Classified Salaries | | 3,528,853 | 1,099,554 | 4,628,407 | 3,539,428 | 1,099,554 | 4,638,982 | 273,785 | |
| Employee Benefits | | | | | | | | | |
| State Teachers Retirement System (STRS) , Certificated Positions | 3111 | 2,667,561 | 416,242 | 3,083,803 | 3,052,557 | 416,242 | 3,468,798 | 228,109 | STRS Employer contribution rate increases from 16.92% (2021-22) to 19.1% (2022-23) |
| Public Employees Retirement System (PERS), Classified Positions | 3212 | 895,270 | 278,957 | 1,174,227 | 897,953 | 278,957 | 1,176,910 | 57,471 | PERS employer contribution rate increases from 22.91% (2021-22) to 25.37% (2022-23) |
| OASDI, Certificated Positions | 3311 | 23,278 | | 23,278 | 23,278 | | 23,278 | 769 | |
| OASDI, Classified Positions | 3312 | 218,789 | 68,172 | 286,961 | 219,445 | 68,172 | 287,617 | 16,245 | |
| Medicare, Cert Positions | 3331 | 202,511 | 31,600 | 234,111 | 231,739 | 31,600 | 263,338 | 17,544 | |
| Medicare, Class Positions | 3332 | 51,168 | 15,944 | 67,112 | 51,322 | 15,944 | 67,265 | 4,767 | |
| Hlth & Wlfr Benefits, Cert | 3411 | 2,280,484 | 258,238 | 2,538,722 | 2,280,484 | 258,238 | 2,538,722 | 379,619 | Rate increase of 5.9%, also accounted for fewer FTE eligible for benefits |
| Hlth & Wlfr Benefits, Class | 3412 | 940,575 | 329,000 | 1,269,575 | 940,575 | 329,000 | 1,269,575 | 177,180 | Rate increase of 5.9%, also accounted for fewer FTE eligible for benefits |
| State Unemploy Insur, Cert Pos | 3511 | 69,831 | 10,896 | 80,728 | 79,910 | 10,896 | 90,806 | - | Rate maintains at 0.50% by state of CA (compared to 0.05% in 2019-2020) |
| State Unemploy Insur, Clas Pos | 3512 | 17,644 | 5,498 | 23,142 | 17,697 | 5,498 | 23,195 | - | Rate maintains at 0.50% by state of CA (compared to 0.05% in 2019-2020) |
| Worker Comp Insur, Cert Pos | 3611 | 174,611 | | 174,611 | 174,611 | | 174,611 | 20,707 | Tentative increase of 10% for 2022-23 (compared to 20%+ increase in 2021-22) |
| Worker Comp Insur, Class Pos | 3612 | 74,833 | | 74,833 | 74,833 | | 74,833 | 8,874 | Tentative increase of 10% for 2022-23 (compared to 20%+ increase in 2021-22) |
| Lifetime Retiree Benefits, Cert | 3911 | 553,000 | | 553,000 | 553,000 | | 553,000 | | must fund at this level per actuary & LAUSD recommendation |
| Lifetime Retiree Benefits, Class | 3912 | 237,000 | | 237,000 | 237,000 | | 237,000 | | must fund at this level per actuary & LAUSD recommendation |
| Total, Employee Benefits | | 8,406,556 | 1,414,546 | 9,821,102 | 8,834,402 | 1,414,546 | 10,248,948 | 911,286 | |
| Supplies | | | | | | | | | |
| Textbooks | 4100 | | 403,286 | 403,286 | | 405,887 | 405,887 | 20,557 | Textbooks are partially funded via A-G completion grant. A 2nd set of AP Psych books was included, added \$2,600.74 to textbook amount and exhausted "Master Scheduling changes" textbook allocation |
| Instructional Materials | 4300 | | 276,346 | 276,346 | | 282,761 | 282,761 | 19,844 | Added \$6,415 - ceramics IMA was overlooked during budget adoption |
| Instructional Materials - CTE | 4300 | | 270,374 | 270,374 | | 270,374 | 270,374 | | CTE Expenses |
| Office (Tech) Supplies | 4350 | 116,350 | 11,700 | 128,050 | 116,350 | 11,700 | 128,050 | 1,325 | |
| Other Supplies | 4390 | 48,000 | 7,000 | 55,000 | 48,000 | 7,000 | 55,000 | 6,612 | |
| Non-Capitalized Equipment | 4400 | 718,701 | | 718,701 | 718,701 | | 718,701 | 153,826 | removed \$450K student devices - pending tech plan |
| Food Service Supplies | 4700 | | 219,977 | 219,977 | | 219,977 | 219,977 | 1,174 | |
| Total, Supplies | | 883,051 | 1,188,683 | 2,071,734 | 883,051 | 1,197,698 | 2,080,749 | 203,337 | |
| Services | | | | | | | | | |
| Mileage & Car Allowances | 5210 | 4,000 | | 4,000 | 4,000 | | 4,000 | 532 | reduced mileage |
| Travel and Conferences | 5220 | 20,000 | 180,000 | 200,000 | 20,000 | 180,000 | 200,000 | 12,504 | Educator Effectiveness funded PD |
| Dues and Memberships/Subscriptions | 5310 | 524,706 | 24,148 | 548,854 | 524,706 | 24,148 | 548,854 | 332,013 | \$50k accellus increase recognized next year 22/23 |
| Insurance | 5400 | 436,718 | | 436,718 | 436,718 | | 436,718 | 118,746 | Tentative increase of 10% for 2022-23 (compared to 20%+ increase in 2021-22) |
| Operations & Housekeeping Supplies | 5510 | 178,475 | 5,000 | 183,475 | 183,475 | 5,000 | 183,475 | 18,502 | |
| Utilities | 5520 | 430,000 | | 430,000 | 430,000 | | 430,000 | 32,373 | |

Palisades Charter High School - 2022-23 Budget vs Actuals Update as of 9/10/2022 - Actuals through 07/31/22

| ADA | 2820 | 2022-2023 Adopted Budget, Recommended by B/F 6/6/2022 | | | 2022-2023 Revised Budget 8/22/2022 - 9/10/22 | | | 2022-2023 | Comments |
|---|-----------|---|--------------------|-------------------|--|--------------------|-------------------|---------------------------|--|
| | | Obj Code | Unrestricted | Restricted | Total | Unrestricted | Restricted | | |
| | | | | | | | | Actuals to Date 9/10/2022 | |
| Rentals/Leases/Repairs | 5610 | 371,673 | 6,000 | 377,673 | 371,673 | 6,000 | 377,673 | 40,672 | |
| Transportation | 5811/5812 | 302,900 | 147,100 | 450,000 | 302,900 | 147,100 | 450,000 | 16,123 | Board approved transportation allocation of \$450k for 2022-23. As of 8/22/22, SpEd transportation rates have increased but we will wait until Sept to revise transportation amount. |
| Oth Contracted Services | 5800 | 37,062 | | 37,062 | 37,062 | | 37,062 | - | |
| STRS Int & Penalties | 5803 | 1,200 | | 1,200 | 1,200 | | 1,200 | 26 | |
| Contracted Services | 5810 | 1,412,947 | 1,670,197 | 3,083,144 | 1,442,947 | 1,670,197 | 3,113,144 | 382,946 | Added \$30,000 for potential contracts to back-fill employees (Director of Attendance, Finance Director, Communications specialist, etc. |
| Legal, Audit, & Election Costs | 5821 | 197,944 | 223,000 | 420,944 | 197,944 | 223,000 | 420,944 | 27,160 | 2022-23 increase attributed to Special Education legal/settlements. 2021-22 estimated actuals also exceeded budgeted amount for the same reason. |
| Advertisement | 5831 | 1,500 | | 1,500 | 1,500 | | 1,500 | - | |
| Computer/Technlgy Related Serv | 5840 | 18,000 | | 18,000 | 18,000 | | 18,000 | - | reduction in internet costs |
| Conslt/Ind Contractors(NonEmp) | 5850 | 56,000 | | 56,000 | 56,000 | | 56,000 | - | athletic trainer |
| Fingrprt,Phys, XRy&Oth Emp Cst | 5860 | 15,000 | | 15,000 | 15,000 | | 15,000 | 505 | Hiring costs significantly exceeded prior years - higher staff turnover (FTEs & contractors) resulted in more background clearances/checks, etc. |
| Other Services | 5890 | 112,227 | 15,000 | 127,227 | 112,227 | 15,000 | 127,227 | 19,201 | |
| Communications Services | 5910 | 76,000 | | 76,000 | 76,000 | | 76,000 | 6,685 | |
| Total, Services | | 4,196,351 | 2,270,445 | 6,466,796 | 4,226,351 | 2,270,445 | 6,496,796 | 1,007,987 | |
| Captial Outlay | | | | | | | | | |
| Sites & Improvement | 6100 | | | | | | | | |
| Buildings & Improvement | 6200 | 559,440 | | 559,440 | 559,440 | | 559,440 | 112,786 | revised CAPEX # |
| Equipment & Technology | 6400 | 131,175 | | 131,175 | 131,175 | | 131,175 | | |
| Equipment/Furniture Replacement | 6500 | | | - | | | | | |
| Total, Captial Outlay | | 690,615 | - | 690,615 | 690,615 | - | 690,615 | 112,786 | |
| Depreciation Expense (Financial Reporting Basis) | 6900 | 980,000 | | 980,000 | 980,000 | | 980,000 | - | |
| Other Outgo | | | | | | | | | |
| Indirect Cost (LAUSD) | 7299 | 328,285 | | 328,285 | 337,273 | | 337,273 | 53,102 | |
| Interest | 7438 | 4,731 | | 4,731 | 4,731 | | 4,731 | 1,387 | |
| Total, Other Outgo | | 333,016 | - | 333,016 | 342,004 | - | 342,004 | 54,489 | |
| Total Expenditures (Financial Reporting Basis) | | 32,294,116 | 8,152,504 | 40,446,619 | 34,787,208 | 8,161,519 | 42,948,727 | 3,660,157 | |
| Total Expenditures (Cash Reporting Basis) | | 32,004,730 | 8,152,504 | 40,157,234 | 34,497,823 | 8,161,519 | 42,659,342 | 3,772,943 | |
| C. Ending Balance: Excess (Deficiency) - Financial Reporting Basis | | 2,698,855 | (1,517,522) | 1,181,333 | 1,124,241 | (3,382,133) | 298,699 | 102,271 | Note, this ending balance does not include PESPU or unrepresented salary schedule changes. |
| C. Ending Balance: Excess (Deficiency) - Cash Reporting | | 2,988,240 | (1,517,522) | 1,470,718 | 1,413,626 | (3,382,133) | 588,084 | (10,515) | (Revenue - Expenses: Cash Reporting Basis) |
| D. Net Increase (Decrease) | | 2,698,855 | (1,517,522) | 1,181,333 | 1,124,241 | (3,382,133) | 298,699 | 102,271 | |
| E. Fund Balance | | | | | | | | | |

Coversheet

2022-23 EPA Amount

Section: VIII. Finance
Item: B. 2022-23 EPA Amount
Purpose: Vote
Submitted by:
Related Material: 2022-2023 EPA Overview Budget.pdf

2022-23 EPA Amount

EDUCATION PROTECTION ACCOUNT (EPA)

Overview on EPA Funds

Pursuant to Article XIII, Section 36 of the California Constitution, PCHS is required to show how much EPA funding was received and how the money is intended to be spent.

EPA funding was created in 2012 as a result of Proposition 30

- Temporary increases sales tax for all & increases income tax for high-income earners
- These new revenues are deposited into the Education Protection Account
- Prop 55 now extends EPA funding through 2030

This is **NOT** new money, just part of our total LCFF Entitlement

Use of funds is restricted to classroom instructions

- 1% charter oversight fee also qualifies

2022-23 EPA Budget

EPA budget proposal is in-line with how PCHS has historically allocated EPA funds

- ~75 FTE (certificated salaries/benefits) and 1% oversight fee

Once again, this is NOT new revenue, just part of our total LCFF entitlement.

These funds have already been accounted for when we adopted the 2022-23 budget.

We are simply adhering to this constitutional requirement and publishing our EPA budget to confirm that we are only using EPA funds on classroom instruction (certificated salaries/benefits) and oversight fees.

Palisades Charter High School
2022-2023
Education Protection Act (EPA) Budget

| Revenue | Amount |
|--|------------------------|
| 8012 Education Protection Act (per FCMAT, 8/18/22) | \$ 9,076,890.00 |
| <hr/> | |
| Total Revenue | \$ 9,076,890.00 |
| | |
| Expenditures | |
| 1110 Certificated Salaries | \$ 6,218,155.10 |
| 3111 Certificated, STRS | 19.10% \$ 1,187,667.62 |
| 3331 Certificated, Medicare | 1.45% \$ 90,163.25 |
| 3411 Certificated, Health Benefits | \$ 1,243,631.03 |
| 7299 Indirect Cost - Charter Oversight Fees | 1% \$ 337,273.00 |
| <hr/> | |
| Total Expenditures | \$ 9,076,890.00 |
| | |
| Amount Remaining | \$ (0.00) |

Coversheet

2022-23 CONAPP (CARS) Approval

Section: VIII. Finance
Item: C. 2022-23 CONAPP (CARS) Approval
Purpose: Vote
Submitted by:
Related Material: 2022-23 CARS APP Overview Materials.pdf

2022-23 CARS APP

CONSOLIDATED APPLICATION & REPORTING SYSTEM (ALSO KNOWN AS CONAPP)

CARS APP Overview

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds (Title I, Title II, Title III, etc.) from various federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Part I / Spring Release

Annually, each local educational agency (LEA), using the Consolidated Application and Reporting System (CARS), submits the spring release of the ConApp. The spring release documents participation in these programs and provides assurances that the LEA will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. This year, the Spring release is due 9/12/22.

Part II / Winter Release

The winter release of the ConApp is submitted via CARS from by late February each year and contains the LEA entitlements for each funded program. For each federal program entitlement, LE As allocate funds for the program as indicated by the program requirements.

Federal Funds – Title I - IV

The CARS App, which PCHS submitted on 9/11/22, certifies that PCHS has applied for these funds AND will use the funds according to Federal rules and regulations

- Title I: Socioeconomically Disadvantaged
- Title II: Effective Teachers & Leaders (supporting effective instruction)
- Title III: English Learners
- Title III: Immigrant Students
- Title IV: Student Support & Academic Enrichment

This is consistent with PCHS' CARS App approval from 2021-22. The finance team will bring forth Part II (Winter Release) by late February 2023.

Palisades Charter High (19 64733 1995836)

Status: Certified
Saved by: Juan Herrera
Date: 9/11/2022 4:50 PM**2022–23 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

| | |
|--|------------------------|
| Authorized Representative's Full Name | Juan Pablo Herrera |
| Authorized Representative's Signature | |
| Authorized Representative's Title | Chief Business Officer |
| Authorized Representative's Signature Date | 09/11/2022 |

*****Warning*****

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Palisades Charter High (19 64733 1995836)

Status: Certified
Saved by: Juan Herrera
Date: 9/11/2022 4:51 PM**2022–23 Protected Prayer Certification**

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

| | |
|---|------------------------|
| The authorized representative agrees to the above statement | Yes |
| Authorized Representative's Full Name | Juan Pablo Herrera |
| Authorized Representative's Title | Chief Business Officer |
| Authorized Representative's Signature Date | 09/09/2022 |
| Comment | |
| If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters) | |

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2022–23 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

| | |
|--|------------------------|
| County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP | |
| Direct Funded Charter Enter the adoption date of the current LCAP | 06/21/2022 |
| Authorized Representative's Full Name | Juan Pablo Herrera |
| Authorized Representative's Title | Chief Business Officer |

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2022–23 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

| | |
|---|-----|
| By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year | Yes |
|---|-----|

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

| | |
|---|-----|
| By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year | Yes |
|---|-----|

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

| | |
|---|-----|
| Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010 | Yes |
| Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035 | Yes |
| Title III English Learner ESEA Sec. 3102 SACS 4203 | Yes |
| Title III Immigrant ESEA Sec. 3102 SACS 4201 | Yes |
| Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127 | Yes |

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Palisades Charter High (19 64733 1995836)

Status: Certified
Saved by: Juan Herrera
Date: 9/11/2022 4:51 PM**2022–23 Title III English Learner Student Program Subgrant Budget**

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831**Estimated Allocation Calculation**

| | |
|--|----------|
| Estimated English learner per student allocation | \$125.10 |
| Estimated English learner student count | 26 |
| Estimated English learner student program allocation | \$3,253 |

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

| | |
|--|---------|
| Professional development activities | \$0 |
| Program and other authorized activities | \$3,253 |
| English Proficiency and Academic Achievement | \$0 |
| Parent, family, and community engagement | \$0 |
| Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation) | \$0 |
| Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs) | \$0 |
| Total budget | \$3,253 |

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2022–23 Title III Immigrant Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for Immigrant Student Program Subgrant funds only per the Title III Immigrant Student Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

| | |
|--|----------|
| Estimated immigrant per student allocation | \$150.85 |
| Estimated immigrant student count | |
| Estimated immigrant student program allocation | \$0 |

Note: Eligibility criteria

A local educational agency which has 5 or more eligible immigrant students and has experienced a significant increase of one half of 1 percent or more in eligible immigrant students enrollment in the current year, compared with the average of the two preceding fiscal years, is eligible to apply.

Budget

| | |
|--|-----|
| Authorized activities | |
| Direct administrative costs (Amount should not exceed 2% of the estimated immigrant student program allocation) | |
| Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs) | |
| Total budget | \$0 |

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2022–23 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

| | |
|---|--|
| 2022–23 Request for authorization | Yes |
| LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters) | PCHS certifies that there are no known deficiencies. |

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