

Palisades Charter High School

Board Meeting

Date and Time

Tuesday November 17, 2020 at 5:00 PM PST

Location

Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join. <u>https://go.palihigh.org/BoardOfTrusteesLive</u> Passcode: dolphins

Or join by phone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 30 1 715 8592 Webinar ID: 821 2357 3850 Passcode: 30901494

International numbers available: https://palihigh-org.zoom.us/u/kA9cNDdnA

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Trustees meeting scheduled for Tuesday, November 17, 2020, at 5:00p.m. will move to a virtual/teleconferencing environment. **Calling into the meeting may incur a charge and PCHS is not responsible for any charges.**

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

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Agenda

I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Introduce Representative from Young, Minney, and Corr
- C. Record Attendance and Guests
- D. Public Comment

Public Comment Procedure for Zoom/Teleconference Board of Trustees Meeting:

Public Comment is available to all audience members who wish to speak on any agenda or nonagenda item. To submit your public comment, refer to the Dewey Dolphin email or copy/paste this link <u>https://forms.gle/xfsnzwRJNJosyyY37</u>.

Your comment will be read aloud by the Board Chair during the Public Comment Section, which is limited to the first 30 minutes of the BOT meeting for non-agenda items. Comments not read after 30 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

E. Approve Minutes

Approve minutes for Board Meeting on September 22, 2020

F. Approve Minutes

Approve minutes for Board Meeting on October 13, 2020

G. Approve Minutes

Approve minutes for Special Board Meeting on November 10, 2020

II. Organizational Reports

- A. Student Report
- B. Parent Report
- C. Classified Staff Report
- D. Faculty Report
- E. Human Resources Director (HR) Report
- F. Director of Operations Report
- G. Director of Development Report
- H. Chief Business Officer (CBO) Report
- I. Executive Director/Principal (EDP) Report

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee

Approval of Committee Members/Officers

- B. Budget & Finance Committee
- C. Post Retirement/Lifetime Healthcare Benefits
- D. Election Committee

IV. Academic Excellence

- A. Recommendations for eLearning Grading Policies
- B. eLearning Grades and Consideration of Graduation Requirement Adjustments

V. PCHS Athletics

A. Athletic Conditioning

VI. Finance

- A. 2020-21 Budget vs Actuals
- B. 2020-2021 Cash Flow
- C. Civic Center Permits/Pool Update
- D. Fiscal Priorities

VII. Facilities/Operations

- A. Transportation Update
- B. Operations Updates

VIII. Governance

Governance

A. Tentative Agreement for PESPU 2020-2021 Modifications to Multi-Year Contract

IX. New Business / Announcements

- A. Announcements / New Business
 - Questions for Young, Minney, & Corr
 - Date of the next Board Meeting is Tuesday, December 8, 2020 at 5pm
- **B.** Announce items for closed session, if any.

X. Closed Session

- A. Conference with Legal Counsel
 - (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)
- B. Public Employee Discipline/Dismissal/Release

• (Govt. Code section 54957) (Education Code section 44929.21)

XI. Open Session

- A. Return to Open Session
- **B.** Report Out on Action Taken In Closed Session, If Any.

XII. Closing Items

A. Adjourn Meeting

Coversheet

Approve Minutes

Section: Item: Purpose: Submitted by: Related Material: I. Opening Items E. Approve Minutes Approve Minutes

Minutes for Board Meeting on September 22, 2020



Palisades Charter High School

Minutes

Board Meeting

Date and Time Tuesday September 22, 2020 at 5:00 PM

APPROVEL

Location Please click this URL to join: https://go.palihigh.org/BoardOfTrusteesLive Passcode: dolphins

Or join by phone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 Webinar ID: 856 4497 8337 Passcode: 95855181

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Education meeting scheduled for Tuesday, September 22, 2020, at 5:00p.m. will move to a virtual/teleconferencing environment. **Calling into the meeting may incur a charge and PCHS is not responsible for any charges.**

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Trustees Present

Adam Glazer, Andrew Paris, Brenda Clarke, Brooke King, Emily Hirsch, James (Jim) Wells, Jewlz Fahn, Leslie Woolley, Paula Anderson, Sara Margiotta

Trustees Absent
None

Ex Officio Members Present Dr. Pam Magee, Juan Pablo Herrera

Non Voting Members Present

Dr. Pam Magee, Juan Pablo Herrera

Guests Present

Amy Nguyen, Chris Lee, Dave Suarez, Don Parcell, Isabel Gill, Mary Bush, Mike Rawson, Monica lannessa, Steve Klima, Tami Christopher

I. Opening Items

A. Call the Meeting to Order

Leslie Woolley called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Sep 22, 2020 at 5:05 PM.

B. Record Attendance and Guests

Leslie Woolley made a motion to Public comment for 35 minutes beginning of meeting and all other public comment moving to end of meeting. Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll CallSara MargiottaAyeBrenda ClarkeAbstainAndrew ParisNo

Roll Call

Emily Hirsch	Aye
Leslie Woolley	Aye
Jewlz Fahn	Aye
Adam Glazer	Aye
Brooke King	Aye
Paula Anderson	No
James (Jim) Wells	Aye

C. Public Comment

Public Comment by:

1 comment, Sarah Crompton, Blaine Gorelik, Jamie Agius, Ian Miller, Steve Klima, Dave Suarez, Anonymous, Anonymous, Anonymous, Anonymous, Karen Newbill, Fabian Aguilar, David Schalek, David Carini, Amir Osterweil, Kevin Kung, Patricia Kuper, Shirin Ramzi, Laura Bacharach, Stephen Berger, Michael Mashbaum, Beth Abrams

10:15pm-Celeste Fraley, Maggie Nance, Mary Cappelli, Julie Benke

D. Approve Minutes

Paula Anderson made a motion to approve the minutes from Annual Board Retreat on 09-12-20.

Sara Margiotta seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Leslie Woolley	Aye
Adam Glazer	Aye
Emily Hirsch	Aye
Sara Margiotta	Aye
James (Jim) Wells	Aye
Brooke King	Aye
Paula Anderson	Aye
Andrew Paris	Aye
Jewlz Fahn	Aye
Brenda Clarke	Aye

E. Approve Minutes

Paula Anderson made a motion to approve the minutes from Board Meeting on 08-25-20. Leslie Woolley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Leslie Woolley	Aye
Emily Hirsch	Aye
Adam Glazer	Aye

Roll Call

Brenda Clarke	Abstain
Jewlz Fahn	Aye
Sara Margiotta	Aye
Andrew Paris	Aye
Brooke King	Aye
Paula Anderson	Aye
James (Jim) Wells	Aye

II. Organizational Reports

A. Student Report

Izzy read public comment by ASB President. Expectations are negatively impacting student body. Read survey regarding hybrid and non-hybrid model, information gathering phase.

B. Parent Report

Jewlz mentioned hearing about MOU. Sara M mentioned she is hearing that as well and attendance is an issue. Jim wonders if instructional time is enough.

C. Classified Staff Report

Acknowledged Classified Retirees: TC Sprowel, Kimmie Thomas, Delia Morales

D. Faculty Report

Paula read report.

E. Human Resources Director (HR) Report

3 Classified Retirees. Report later during meeting.

F. Director of Operations Report

Stands as submitted.

G. Director of Development Report

Stands as submitted. Update: \$36,000 donations.

H. Chief Business Officer (CBO) Report

Stands as submitted. Update: Cash deferrals are very concerning and increased.

I. Executive Director/Principal (EDP) Report

Stands as submitted. Highlighting Academic Administrators. ASB shout out-panel for students. Jeff Roepel holding the school all together. Emphasis on change.

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee Updates

Hybrid cost discussion. Items for approval.

B. Election Committee Updates

Approve John Rauschuber as Student Elected Faculty Rep.

Brooke King elected Chair Paula Anderson Elected Secretary of Election Committee Meeting Brooke King made a motion to Approve John Rauschuber as Student Elected Faculty Rep. Paula Anderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Glazer	Aye
Brenda Clarke	Aye
Emily Hirsch	Aye
Brooke King	Aye
Leslie Woolley	Aye
James (Jim) Wells	Aye
Andrew Paris	Aye
Sara Margiotta	Aye
Paula Anderson	Aye
Jewlz Fahn	Aye
John read a stat	ement.

C. Post Retirement/Lifetime Healthcare Benefits

Sara M talked about actuarial, finalizing company. Meeting Friday 9/22/20.

IV. Academic Excellence

A. College Center Presentation

Karen Ellis read presentation. College Center is receiving email concerns regarding letters of recommendation. Working it out.

B. eLearning Town Hall Meeting

Pam Magee, Chris Lee, Tami Christopher spoke on Attendance. Monica reviewed grades so far. Mary Bush mentioned increase in student mental health issues right now. Izzy requested website be updated with list of mental health resources, amplified student

concerns. Chris Lee mentioned 10/8 progress report. Conversation will continue at upcoming elearning Town Hall.

C. Proposed Modification to Pali eLearning Program (100% Distance Learning) FALL 2020

Discussion

James (Jim) Wells made a motion to Approve the Modification to Pali eLearning Program (100% Distance Learning) FALL 2020.

Adam Glazer seconded the motion.

John R recused himself and asked for legal arguments for the sake of the students/ASB going forward re SB 126

The board **VOTED** to approve the motion.

Roll Call

Brenda Clarke	Aye
Jewlz Fahn	Aye
Sara Margiotta	Abstain
James (Jim) Wells	Aye
Andrew Paris	Abstain
Adam Glazer	Aye
Paula Anderson	Aye
Emily Hirsch	Aye
Leslie Woolley	Aye
Brooke King	Aye

V. Finance

A. 2019-2020 Unaudited Actuals

Presentation was made. (Arleta, Juan Pablo)

B. 2020-2021 Budget Update

Discussion on cash reserves, liabilities, and cash flow. (Juan Pablo H.)

C. 2020-2021 EPA Budget

Part of LCFF. EPA funds have been reduced. May be used to pay for Charter oversight, classroom instruction and salaries/budget. Sara Margiotta made a motion to Approve the EPA Budget as recommended by the Budget and Finance Committee. Adam Glazer seconded the motion. All interested members recused.

The board **VOTED** to approve the motion.

Roll Call

Brenda Clarke	Abstain
Sara Margiotta	Aye
Brooke King	Abstain
Adam Glazer	Aye
Paula Anderson	Abstain
Jewlz Fahn	Aye
James (Jim) Wells	Aye
Emily Hirsch	Aye
Andrew Paris	Abstain
Leslie Woolley	Ave

VI. Facilities/Operations

A. Transportation Update

As submitted in report.

B. Operations Updates

As submitted in report.

C. Annual School Emergency Operations Plan Adoption

Major change for this year-adding pandemic/infectious disease information, tweaks on reunification plan and contact information. Brooke King made a motion to Approve School Operations Plan. Paula Anderson seconded the motion. John R voted yes The board **VOTED** to approve the motion.

Roll Call

James (Jim) Wells	Aye
Emily Hirsch	Aye
Andrew Paris	Aye
Brenda Clarke	Aye
Leslie Woolley	Aye
Brooke King	Aye
Paula Anderson	Aye
Jewlz Fahn	Aye
Sara Margiotta	Aye
Adam Glazer	Aye

VII. Governance

A. Board Retreat Recap

Board Retreat recap by Leslie. Mentioned Wayne and Jerry's talk on recusal and abstaining. Mentioned letter to the FPPC. Pam Magee and Chair Leslie Woolley compiling questions.

B. Tentative Agreement for UTLA Multi-Year Contract

Emily Hirsch made a motion to Approve the Agreement for UTLA Multi-Year Contract. Adam Glazer seconded the motion.

Interested parties recuse.

The board **VOTED** to approve the motion.

Roll Call

Brenda Clarke	Abstain
Sara Margiotta	Aye
Brooke King	Abstain
James (Jim) Wells	Aye
Leslie Woolley	Aye
Emily Hirsch	Aye
Andrew Paris	Abstain
Jewlz Fahn	Aye
Paula Anderson	Abstain
Adam Glazer	Aye

C. Tentative Agreement for PCHS Unrepresented Employee Salary Proposal

Sara Margiotta made a motion to Approve the Agreement for PCHS Unrepresented Employee Salary Proposal.

Adam Glazer seconded the motion.

All interested parties recused.

The board **VOTED** to approve the motion.

Roll Call

Brenda Clarke	Abstain
Jewlz Fahn	Aye
Andrew Paris	Abstain
James (Jim) Wells	Aye
Emily Hirsch	Aye
Adam Glazer	Aye
Paula Anderson	Abstain
Leslie Woolley	Aye
Sara Margiotta	Aye
Brooke King	Abstain

D. Board Resolution for English Learners Authorization Waiver

Emily Hirsch made a motion to Approve Board Resolution for English Learners Authorization Waiver.

Andrew Paris seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Glazer	Aye
Emily Hirsch	Aye
Brooke King	Aye
James (Jim) Wells	Abstain
Sara Margiotta	Aye
Paula Anderson	Aye
Brenda Clarke	Aye
Leslie Woolley	Aye
Andrew Paris	Aye
Jewlz Fahn	Aye

VIII. New Business / Announcements

A. Announcements / New Business

Retreat Part 2 coming up. Learning Continuity Report will require Special Board Meeting.

B. Announce items for closed session, if any.

IX. Closing Items

A. Adjourn Meeting

Brooke King said hearing stakeholder voices so important, intention for public comment easily accessible, there are issues w/Q&A/nature of Zoom will work w/tech to streamline. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 PM.

Respectfully Submitted, Brooke King

Documents used during the meeting

- Faculty Board Report 9_22_20.pdf
- HR Board Report September 22 2020.pdf
- PCHS Board Report for Operations for 2020-09-22 Board Meeting.pdf
- Development Board Report 9_22_20.pdf
- CBO Board Report 9_22_20.pdf
- III.H Credit Card August 2020.pdf
- EDPbdrpt9.22.20.pdf
- FinalPCHS Friday Schedule.pdf

- PCHS School Profile 2020-2021 Final.pdf
- 2020 College Statistical Data Final.pdf
- eLearning Policy Revisions 9_22_2020.pdf
- V.A 2019-2020 Unaudited Actuals Presentation.pdf
- V.A PCHS SACS 19-20 Unaudited.pdf
- V.A Unaudited Actuals Worksheet 19-20.pdf
- 'EPA Funding Overview.pdf
- V.C EPA Budget 2020-2021.pdf
- School Emergency Operations Plan for 2020-21.pdf
- Palisades COI Governance Workshop.ppt
- UTLA Tentative Agreement (Final) Fully Executed 9.10.2020.pdf
- Unrepresented and Management Staff Compensation and Salary Equivalency Proposal 9.22.2020.pdf
- RESOLUTION OF THE BOARD Waiver 9.22.2020.pdf

Coversheet

Approve Minutes

Section: Item: Purpose: Submitted by: Related Material: I. Opening Items F. Approve Minutes Approve Minutes

Minutes for Board Meeting on October 13, 2020



Palisades Charter High School

Minutes

Board Meeting

Date and Time Tuesday October 13, 2020 at 5:00 PM

Location

APPROVED

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Or join by phone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 Webinar ID: 810 5447 7434 Passcode: 89608157 International numbers available: <u>https://palihigh-org.zoom.us/u/klLtav4PF</u>

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Trustees meeting scheduled for Tuesday, October 13, 2020, at 5:00p.m. will move to a virtual/teleconferencing environment. **Calling into the meeting may incur a charge and PCHS** *is not responsible for any charges.*

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Trustees Present

Adam Glazer, Andrew Paris, Brenda Clarke, Brooke King, James (Jim) Wells, Jewlz Fahn, John Rauschuber, Leslie Woolley, Paula Anderson, Sara Margiotta

Trustees Absent Emily Hirsch

Ex Officio Members Present Dr. Pam Magee, Juan Pablo Herrera

Non Voting Members Present

Dr. Pam Magee, Juan Pablo Herrera

Guests Present

Amy Nguyen, Chris Lee, Don Parcell, Isabel Gill, Mary Bush, Mike Rawson, Russell Howard, Steve Klima, Tami Christopher

I. Opening Items

A. Call the Meeting to Order

Leslie Woolley called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Oct 13, 2020 at 5:04 PM.

B. Record Attendance and Guests

C. Public Comment

18 Public Comments were read.

Majority of comments @students overwhelmed by school work and time spent on school work.

D.

Approve Minutes

Paula Anderson made a motion to approve the minutes from Special Board Meeting on 09-29-20.

Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Emily Hirsch	Absent
Paula Anderson	Aye
John Rauschuber	Aye
Brenda Clarke	Aye
Jewlz Fahn	Aye
James (Jim) Wells	Aye
Adam Glazer	Aye
Sara Margiotta	Aye
Leslie Woolley	Aye
Andrew Paris	Aye
Brooke King	Aye

E. Approve Minutes

II. Organizational Reports

A. Student Report

Izzy expressed students feeling overwhelmed, gave recommendations, asked teachers for leniency. Be there for each other.

B. Parent Report

Giving voice to parents-saying we need time to breathe, expressing understanding to Student Rep's report, too much homework.

C. Classified Staff Report

Shout out to Joe Ramirez for PESPU retroactive check.

D. Faculty Report

Report was read

E. Human Resources Director (HR) Report

Stands as submitted. Addressed Teacher report.

F. Director of Operations Report

Stands as submitted.

Director of Development Report

Stands of submitted. \$161,000+ raised by PCHS fund.

H. Chief Business Officer (CBO) Report

Stands as submitted,

I. Executive Director/Principal (EDP) Report

- Stands as submitted. Going heavy with goals.
- 10/22 Back to School night 5:30
- Go to https://sites.google.com/palihigh.org/palihighmentalhealth for Mental Health assistance, created by Mary Bush and staff

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee Updates

Committee is considering financial cost of impacts of hybrid-mode.

B. Post Retirement/Lifetime Healthcare Benefits

Announced 10/23-1pm meeting

IV. Academic Excellence

A. eLearning Grading Policy

Send policies to Academic Accountability for review for fair and consistent practices, meet Schoolwide Goals in accordance with the MOU, for Board vote at next meeting.

B. PCHS Reopening Protocol

Specialized groups of students have been approved to return to campuses.

V. Finance

A. 2020-2021 Budget Update

Power point presentation (in agenda)

B. Cash Flow & Reserves

Plan to grow cash reserves to 10% then a plan for 17%

C. PPP Update

PPP loan will be used/necessary during cash deferrals. Charters not able to qualify for TRAN funds from County Office of Education. (District does qualify)

D. Fiscal Priorities

Legacy issues presented. Board needs to stop delaying prioritizing these issues.

VI. Facilities/Operations

A. Transportation Update

Moving forward, registration is in 400's.

B. Operations Updates

Underground utilities project will go through year.

VII. Governance

A. Board Member Roles and Responsibilities

Updated document presented.

B. Board of Trustees Communications/Responses

For Board member individual review.

C. PCHS Recusal Policy

D. PCHS Survey Results

As submitted.

E. Public Hearing on Initial Proposals from PESPU to PCHS, and from PCHS to PESPU, for 2020-2021 School Year Negotiations.

HR sunshined.

F. 2020-2021 Compliance Monitoring & Certification of Board Compliance Review

Was included in Board materials and ED presented to Board. Was included in Board materials and ED presented to Board.

VIII. Goal Progress Review

A. Review 2019-2021 Schoolwide Goals

Historical for new Board members. Discussed process of developing new e-learning goal in Board level committee

IX. New Business / Announcements

Α.

Announcements / New Business

More work needs to be done on questions to send to FPPC. Are we sending the list.

B. Announce items for closed session, if any.

Closed session for non-interested parties 8:38

X. Open Session

A. Return to Open Session

Nothing to report.

B. Report Out on Action Taken In Closed Session, If Any.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:14 PM.

Respectfully Submitted, Brooke King

Coversheet

Approve Minutes

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Minutes for Special Board Meeting on November 10, 2020



Palisades Charter High School

Minutes

Special Board Meeting

Date and Time Tuesday November 10, 2020 at 5:00 PM

Location

APPROVE

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Adam Glazer, Andrew Paris, Brenda Clarke, Brooke King, Emily Hirsch, James (Jim) Wells, Jewlz Fahn, John Rauschuber, Leslie Woolley, Paula Anderson, Sara Margiotta

Trustees Absent
None

Ex Officio Members Present Dr. Pam Magee, Juan Pablo Herrera

Non Voting Members Present

Dr. Pam Magee, Juan Pablo Herrera

Guests Present

Amy Nguyen, Arleta Ilyas, Chris Lee, Dave Suarez, Don Parcell, Isabel Gill, Monica Iannessa, Russ Howard, Steve Klima

I. Opening Items

A. Call the Meeting to Order

Leslie Woolley called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Nov 10, 2020 at 5:06 PM.

B. Record Attendance and Guests

C. Public Comment

19 public comments were read.

II. Academic Accountability

A. Interim Chair for Academic Accountability (to facilitate grading policy review)- M. lannessa

Board discussed Monica lannessa as Interim Chair for AA committee. Language was changed from Chair to Facilitator. Committee will vote on officers at next meeting prior to 11/17 Board meeting.

Brooke King made a motion to Approve Monica lannessa as Facilitator of the Academic Accountability Committee, to review Grading Policies for fair and consistent practices, meet Schoolwide Goals in accordance with the MOU, for Board vote at 11/17 meeting and make recommendations if necessary.

Paula Anderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Brooke King	Aye
John Rauschuber	Aye
Andrew Paris	Aye
James (Jim) Wells	Aye
Adam Glazer	Aye
Paula Anderson	Aye
Sara Margiotta	Aye
Jewlz Fahn	Aye
Leslie Woolley	Aye
Brenda Clarke	No
Emily Hirsch	Aye

B. Membership of Academic Accountability Committee

Members shared on screen:

- 1. Monica Batts-King
- 2. Paul Mittlebach
- 3. Randy Tenan-Snow
- 4. Monica lannessa
- 5. Keri Kraft
- 6. Steve Klima
- 7. Brenda Clarke
- 8. Jewlz Fahn
- 9. Chris Lee
- 10. Malika Mirkasymova
- 11. Michael Friedman
- 12. Spencer Jung

Members added during discussion:

1. Tami Christopher

- 2. Paula Anderson
- 3. Peter Garff

Jewlz Fahn made a motion to Approve the Academic Accountability members temporarily for next AA meeting.

James (Jim) Wells seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Paula Anderson	Abstain
Brenda Clarke	Abstain
John Rauschuber	Aye
Emily Hirsch	Aye
Brooke King	Aye
Andrew Paris	Aye
Adam Glazer	Aye
Jewlz Fahn	Aye
Leslie Woolley	Aye
Sara Margiotta	Aye
James (Jim) Wells	Aye

III. New Business / Announcements

A. Announcements / New Business

Board Chair said we need to look at committee policies to make them more consistent.

B. Announce items for closed session, if any.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted, Brooke King

Coversheet

Faculty Report

Section: Item: Purpose: Submitted by: Related Material: II. Organizational Reports D. Faculty Report FYI

Faculty Board Report 11_17_2020.pdf



Faculty Report Board of Trustees Meeting November 17, 2020

Teacher Agreement

- There are still concerns about the hybrid model and when to expect a tentative plan, as well as what options teachers will have in returning (virtual vs in person)
- Teachers are asking about reimbursements for supplies that are used at home. The \$300 per teacher approved at the budget meeting and by the board for that purpose under the learning loss mitigation funds got changed to a very few restricted items and many teachers were denied what they needed. Teachers have not received support for working from home.
- Teachers are trying to be more sensitive to the needs the students including mental health problems, digital divide, workload, diverse learning styles, and parent concerns. Teachers are working individually, and in their PLCs, to address these issues.
- Many teachers who have received computers and other devices over the past few years are upset by bad performance and breaking down of "new devices" questioning if PCHS is ordering workable technology. The same is true for many students who say they can't complete assignments or get on Zoom with the device they have been issued by Pali. Would it be helpful to survey faculty about their experiences with their PCHS issued devices and ask what would be most useful to them and students as well before agreeing to more purchasing?

Final Exam Week

• Teachers are wondering what the schedule will be for final exam week or if projects ar acceptable to be used as final assessments.

Compliance Issues

- The faculty board members are again requesting the list of questions being sent to our attorneys and the state compliance department addressing roles, responsibilities, and governance of the Board of Trustees and its committees to review prior to submitting the questions.
- Clarification of the committee members, and who is responsible for setting up the meetings and the meeting agendas.
- What is the status of the results of responses to questions for compliance on being included in and voting on committees?



Lifetime Benefits

- What is the future investment strategy?
- Are there plans to borrow money from this fund? If so for what purpose? What would be the approval process to do this?

Cash Reserves

- What cash reserves update does the school have?
- What is the monthly accounting of the reserves?

UTLA-PCHS

- UTLA will have email included to add that will not be part of public comments
- UTLA representatives will provide further teacher input as gathered by them

Coversheet

Human Resources Director (HR) Report

Section:II. Organizational ReportsItem:E. Human Resources Director (HR) ReportPurpose:FYISubmitted by:HR Board Report 11_17_2020.pdf



New Hire:

Human Resources Board Report

November 17th, 2020

Name **Classification/Position** Funding **Effective Date** Anna Stigen General October 29, 2020 **English Tutor** Dean Wright **Technical Stage Specialist** November 6, 2020 General Ellia Torkian Student Tutor General November 9, 2020 Helena Heissner **English Tutor** General October 29, 2020 Writing Tutor/Coordinator Kale Futterman General October 26, 2020 Kavita Sekhon Student Tutor General November 2, 2020 Layla Broomfield Student Tutor General November 2, 2020 Lydia Sutton Student Tutor General November 2, 2020 Nicolo Lucente Student Tutor General November 9, 2020

Benefits: Navia Flexible Spending Account savings plan options were emailed out to staff members. This is the time for employees to select an amount to be deducted from thier account each month to go towards health co-pays and other expenses and spending. The Flex Spending plan runs from January to December.

Lifetime Health Benefits Health & Welfare committee met and discussed plan options as well as investment options going forward. The committee is actively interested in having a separate group to look into investment options and would like feedback from the Board regarding this issue. The committee will meet again in December.

Compliance Laws: Amy Nguyen will attend the Charter Leadership Forum presented by Young, Minney and Corr, LLP (via zoom) November 12, 2020 for the latest fiscal, operational, legal, and legislative updates.

Action Item: PESPU Union Tentative Agreement. We recommend the Board approves the Tentative Agreement for 2020-2021 modifications to the current PESPU Multi-Year Contract. This is up for a vote and the materials are attached. The PESPU side letter for Special Education Assistants working with specific SpEd students on campus during eLearning is also attached.

Coversheet

Director of Operations Report

Section: Item: Purpose: Submitted by: Related Material: II. Organizational Reports F. Director of Operations Report FYI

Operations Board Report 11_17_2020.pdf



Board of Trustees Meeting Operations Report November 17, 2020

Transportation:

- Generally Speaking Status Quo. Waiting for Hybrid Mode to have a start Date determined.
- 416 Registered Riders 130 (31%) with Scholarship Offers, 286 (69%) without.
- 72% of the 416 riders have paid their full down-payment. Deadline for down-payments extended until 12/9/2020.
- The Special-Ed transportation of three (3) students starts Mon 11/16

Security/Safety:

- PCHS continues to follow LA County Department of Public Health (LACDPH) guidelines
- PCHS needs to discuss/determine if it will require COVID Testing for Faculty/Staff and/or Students return to campus for either Educational or Extra-Curricular Activities
- Janitorial personnel are on-campus now 6-Days a week (Mon thru Sat) to clean/disinfect
- Additional PPE/Supplies have been ordered and received
- Additional Janitorial Staff needed for extra Disinfecting & Cleaning once more students come to campus
- PCHS Campus Aids security coverage remains as has been since the summer. Additional security staffing needed once more students come to campus.

Information Technology:

- Technology Team continues to support Faculty/Staff, Students/Parents and PCHS Governance Groups in 100% Remote/Virtual mode.
- Team continues to service a steady stream of By Appointment and Walk-Up Students
- IT continuing work on budget-approved purchases/projects. Many things still backordered (student devices, faculty printers, web cams, etc.), but many things also already received/setup/deployed.
- Faculty/Staff Laptops: 84 Ordered, 78 Received, 50 Deployed, 28 Waiting for Faculty Pick-Up
- IT Support was requested and provided Tech Support for the first Saturday School, held on 11/7. Support included telephone, ticket, remote session, and Zoom based services.
- IT is supporting a new data collection project with the Librarian to gather subscription information and usage from all departments and bring it under one roof.
- Working with the California State Library and the PCHS Librarian, the IT Team is setting up access to multiple databases and resources from the K-12 Online Resources project, an initiative funded through the State to provide digital resource access to students. Britannica and Escholar have been configured for on-site access and integrated with Schoology. Off-site access to be addressed prior to advertising the resources.

Page 1 of 4



Information Technology (Continued):

- Procurement and setup of WeVideo for students and faculty is complete. Additionally, WeVideo has now been integrated with Schoology. IT will be working with the Tech Coaches to devise a rollout plan for the new software.
- IT is working with multiple vendors in support of expanding A/V resources and security cameras on campus. Multiple walkthroughs with vendors conducted and quotes received and reviewed.
- IT continues to work with the Deans and other stakeholders on Student Code of Conduct and Responsible Use Policy violations that may lead to disruption of the eLearning classroom.
- The support of CPRA submissions continue to require a significant amount of IT time, taking away vital availability from faculty/staff and student/family support.
- Planning for eRate fiscal year 2021-2022 has begun.

MGAC/Pool:

- MGAC/Pool opened Thu 10/15 for Lap Swim only for Community Members and Permit Groups
 - Following current LACDPH Guidance for Public Pools incorporated into Reopening Plan
 - No-contact health and temperature check-in protocols in place
 - PPE, Supplies and Signage procured and Lifeguard hiring/training completed for now
 - Back-end NEONCRM reservation system active for no contact registration
 - As per current PCHS Plan, upon approval of Board, will welcome PCHS Water Polo Teams back as of 11/30 for Conditioning-Only (Lap Swim Only)
- MGAC/Pool Fiscal Status \$28,000 revenue earned from 10/15 11/12 operating on limited hours
- Prior Heater Breakdown, leading to new heater, yielded insurance reimbursement for \$11,700
- SoCal Energy-Efficiency Rebate For Business Application (heater) approved for \$5,500
- Recent Maintenance Repairs/Replacements Projects completed/planned:
 - Starting blocks refurbished and installed (and look great!)
 - New Lane Lines received and installed
 - Underwater plaster repair
 - New Chlorine Tank replacement assessment in process
 - Main Drain replacement in process
- Online ARC courses (Lifeguarding and FA/CPR) being implemented-skill sessions will resume when pool re-opens for full scale/scope use when Students return
- PCHS should continue accruing/saving for major repairs in the 1-3 year timeframe as major pool components start to reach their useful life of 8-10 years.
 - 1. Re-Plaster Both Pools (~\$250k)
 - 2. Replacement/Backup Competition Pool Pump (~\$35-\$50k)
 - 3. Small Pool Coping Repair and Concrete Deck Repair (~\$25k)
- For MGAC News & Updates Subscribe to pool newsletter on MGAC Website
- MGAC Policies Please see MGAC Website for details at <u>www.palihigh.org/palipool</u>

Page 2 of 4


Permits & Setups:

- Permit Revenue for October 2020 is ~\$14,000:
 - ~\$500 from Facility Rentals (parking for Bay City Trees on Top Tier of Main Campus Lot)
 - ~\$1,500 from Banner Rentals
 - ~\$12,000 from Filming (Falkon Creative, LLC)
- With all facilities shutdown due to the Pandemic and LAUSD Directives, Athletic Permit Revenues remains very low.
- Banner demand is remaining stagnant with school being mostly virtual. This is the time that we typically promote our local elementary schools and their events, but that is not happening this year.
- Filming Update:
 - Filming inquiries continue to be fairly steady. Averaging 1-2 shoots per month.
 - Nike Basketball Commercial (Russell Westbrook) took place in October in Large Gym.
 Followed all PCHS COVID guidelines and practiced social distancing with no more than 10 people allowed in the gym at one time.
 - Feature Film (15 days of filming over Nov 16-Dec 21, primarily in Nov and on/off in Dec)
 - Dicks Sporting Goods (1 day shoot, November 22)
 - Short Film (1 day shoot, Nov 27)
 - Potential Filming Still holding out hope for Saved by the Bell. Waiting to hear from location manager for next steps.
- Increasing volume of requests from outside groups about renting facilities to hold events.

Facilities/Projects:

- Ongoing Day-to-Day Operations/Facilities Support via <u>facilitieshelp@palihigh.org</u> that included but is not limited to the following:
 - Common Area Hand-Sanitizer Dispensers Installed Additional (19) automatic dispenser locations to be: Small/Large Gyms, Gym locker rooms, Baseball Field, Upper blacktop, Stadium, Staff Cafeteria; MGAC Office; Tech Office; Pali Academy + additionally to Counseling Office & Mercer Hall. Original (8) automatic dispensers installed @ Attendance, Counseling, A-Hallway, Mercer, Gilbert, Library, Loading Dock – Break Room, J120 in main room.
 - Continued disinfecting of high touch areas include but not limited to things such as door knobs/handles, light switches, desks, tables, chairs, keyboards/mouse, counters, benches, water fountains push button, elevator, etc. rails with Clorox Wipes in addition to general daily cleaning.
 - Bleachers Cleaning Completed machine scrubbing & disinfecting of Large Gym Bleachers.
 - Disinfecting/Cleaning of Spaces Used Regularly: Classrooms, Bathrooms, A-Bldg, etc.
 - Electrostatic & RYOBI Disinfecting of larger spaces as/when needed
 - MGAC/Pool Regular Janitorial Services plus Disinfecting between user groups
 - Filming Custodial staff provided cleaning/disinfecting after each on-campus filming session
 - HVAC In addition to the recent MERV -13 Filter replacements, optimizing fresh-air intake/supply for continuous airflow throughout rooms/offices

Page **3** of **4**



Facilities/Projects (Continued):

- Ongoing Day-to-Day Operations/Facilities Support:
 - HVAC Faulty thermostats replaced for G101 & G105 after assessing G-Bldg. 1st floor Actuators & Thermostats.
 - **PPE**: Continued ordering/restocking as needed
 - Pest Control IPM @ U-Bungalows Using LAUSD Approved products/methods to apply treatments all U-Bldgs.
 - Furniture Purchase/Deployment of 6 new Teacher Chairs
 - Furniture Purchase Whiteboards to be installed to replace non-usable/damaged ones
 - Baseball Field Annual Lawn/Turf Maintenance Completed.
 - **PE Tunnel** (3) Broken conduit pipes above grade for PA, Fire Alarm and Phone wires fixed
 - Cafeteria Appliances: All checked and operating as normal.
 - Safety: Broken Glass Replaced G102 & G107 Class Windows and F204 Emergency Door Glass. Weight Room broken mirror panels removed as well.
 - Anti-Climb Deterrent Installed at various locations where people frequently climb our fences.
 - **Gilbert Hall** Broken preset light fixture controller addressed.
 - Teacher Survey Responses/Requests Continue work and completion of requested items
 - Set Ups Assistance with College Center collections for Seniors and Library Books Exchanges
 - Safety: Checking that all spaces have secure door kits, ropes, emergency escape maps and emergency food and water supplies
- Items in-progress and expected future completion include:
 - U101–U104 Walkway Replacing of rotted termite infested wood to exterior walkway
 - **Pests**: Remediate Gilbert Hall for Termites.
 - Plexi-Glass Shields: Counter Shields assembled/provided to J110 & J120 for incoming students.
 - Additional Signage Installed (6) covid-19 A-Frames promoting social distance, mask wearing etc. purchased in addition to the (4) already placed in locations throughout campus.
 - Ice Machines Cafeteria Ice Machine Repair + Regular PM
 - Bldg. Rain Gutter Cleaning/Clearing
 - **U-Bungalows Re** Tile Misc. Sections in: U107; U108; U111; U112; U115; U116
 - **Roofing Repairs** U117/U118 & W120
 - Anti-Climb Deterrents Football Bungalow gate @ Stadium.
 - Mercer Hall: Fix Pocket Doors and general cleanup/organization
 - Safety: Refresh painting/taping required clearances around Plant Equipment around campus

Facilities/Projects - Larger Scale Projects:

• Long-Term Underground Utilities Infrastructure Replacement Project (LAUSD Bond Funded).

Project started Mid-Oct. Phase 1 to run through early Jan 2021. Phase 2 of 5 to start early 2021.

• Gym A/C Project (LAUSD Bond Funded) – Delayed until 2022

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Coversheet

Director of Development Report

Section:II. OrganizatiItem:G. Director ofPurpose:FYISubmitted by:Developmen

II. Organizational Reports G. Director of Development Report FYI

Development Board Report 11_17_2020.pdf



Development Report Board of Trustees Meeting November 17, 2020

Prior						
TOTAL FUNDS RAISED TO DATE:	Fund	Report	YTD	Inc/Dec.	Budget	
The PCHS Fund	General	\$161,341	\$221,025	\$59,684	\$500 <i>,</i> 000	
Pali Alumni Fund	General	\$0	\$0	\$0		
TOTAL UNRESTRICED FUNDS RAISE	D	\$161,341	\$221,025	\$59 <i>,</i> 684	\$500,000	
CTE Incentive Grant	General	\$173,107	\$173,107	\$0	\$0	
Perkins V Grant	General	\$34,746	\$173,107 \$34,746	\$0 \$0	\$0 \$0	
Foundation Grants	General	\$34,740 \$0	\$34,740 \$0	\$0 \$0	\$0 \$0	
Rest. Donations/Pledges - Recd	General	\$0 \$0	ېن \$30,607	\$0 \$30,607	ېن 0	
Rest. Donations/Pledges	General	\$0 \$0	\$30,007 \$0	\$30,007 \$0	0	
TOTAL RESTRICTED FUNDS RAISED		\$207 <i>,</i> 853	\$238,460	\$30,607	\$0	
		\$369,194	\$459,485	\$90,291	\$500,000	
TOTAL FONDS RECEIVED		\$309,194	\$455,465	\$90,291	\$500,000	
TOTAL EXPENSES TO DATE:						
Bacio Design			\$1,305		\$5,000	
L.A. Press Printing			\$1,505 \$0	\$5,50		
American Direct Mail			\$2,639		\$6,900	
Postage		\$489		\$3,800		
Subscriptions			\$2,449		\$6,000	
SafeSave service fees			\$1,904		\$7,500	
Salaries & Benefits (Campus Unifica	tion/Develor	oment Dir)	\$66,350		\$159,235	
Office supplies	,	,	\$0		\$200	
Videography			\$0		\$1,500	
Family Donor Banners			\$0		\$675	
, Career Day & Fair Breakfast/Lunch			\$0		, \$0	
Donor Bricks			\$3,586		\$1,500	
Donor Reception			\$0		\$0	
Chamber Expo			\$0		\$0	
Pali High Booster Club (split donation)			\$1,053		-	
New Parent Welcome Breakfast			\$0		\$0	
TOTAL EXPENSES FOR UNRESTRICTED FUNDS			\$79,775	-	\$197,810	

Page 1 of 3



TOTAL NET FUNDS	\$379,710		\$302,190
CTE Incentive Grant Budget to Date:	Budget	Actual	Balance
CTEIG Funds received		\$173,107.00	
CTEIG Funds rolled over from 2019-20		\$63,893.00	\$237,000.00
Jakus - Film/Media	\$50,000.00	\$29,999.91	\$20,000.09
Kolavo - Entrepreneurship/VEI/Sports Management	\$50,000.00	\$1,800.00	\$48,200.00
Stoyanovich - Music	\$32,330.00	\$20,792.99	\$11,537.01
Steil - Photography	\$32,330.00	\$5 <i>,</i> 572.39	\$26,757.61
Fracchiolla - Drama	\$32,330.00	\$3,000.00	\$29 <i>,</i> 330.00
Kuper - Computer Programming	\$10,010.00	\$1,647.49	\$8 <i>,</i> 362.51
Set aside	\$30,000.00	\$0.00	\$30,000.00
	\$237,000.00	\$62,812.78	\$174,187.22

Comments and Campaigns initiated to date:

- 1.) Joint Appeal with Booster Club sent 8/6/20
- 2.) New Parent Welcome Webinar was heavily attended on 8/17/20 but had major technical difficulties
- 3.) PCHS Fund comparison: \$221,025 this year/\$220,667 last year
- 4.) PCHS Fund donor comparison: 171 this year/236 last year
- 5.) Follow-up Email blast to all families sent 10/9 (\$6,287.50)
- 6.) Working on Virtual Major Donor Reception for the first week of January
- 7.) Working on funding campaign for Pali TV and creating a broadcasting pathway with SMC
- 8.) A fundraising committee of students and parents was formed to create a fundraising plan for teams and all extra-curriculars using the school approved fundraising

platforms.

- 9.) Working on #GivingTuesday Campaign (Tuesday, Dec. 1st). Board members will be involved in this peer-to-peer campaign.
- 10.) Year-end campaign to take place during the last week of December
- 11.) Received a gift of \$30,607 from Debbie Williams to support Special Ed



Grants Submitted to date:

Croston	Amount	Durnasa	Date
Grantor:	Amount	Purpose	Submit
Steinmetz Foundation	\$5,000.00	Academic Equity	12/9/2019
CTE Incentive Grant	\$173,107.00	CTE Funds for 2020-21	11/15/2020
		Perkins Funds for 2020-	
Perkins V Grant	\$34,747.00	21	7/15/2020
		FEMA Disaster Relief	
FEMA 4482 DR	\$71,315.00	Fund	4/1/2020
Lewis A. Kingsley Foundation	\$10,000.00	Program Support	8/11/2020
William C. Bannerman Found.	\$7,000.00	Albert.IO	10/6/2020
Mara W. Breech Foundation	\$10,000.00	Teacher Professional Development	10/12/2020
GRAMMY Museum Grant	\$10,000.00	Storage Unit for musical instruments	10/29/2020
	\$321,169.00	-	

Grants Received to date:

Grantor:	Amount	Purpose	Date Rec'd
CTE Incentive Grant	\$173,107.00	CTE Funds for 2020-21	6/30/2020
Perkins V Grant	\$34,747.00	Perkins Funds for 2020-21	9/15/2020
Lewis A. Kingsley Foundation	\$10,000.00	Program Support	8/18/2020
	\$217,854.00		

Coversheet

Chief Business Officer (CBO) Report

Section: Item: Purpose: Submitted by: Related Material: II. Organizational Reports H. Chief Business Officer (CBO) Report FYI

CBO Board Report 11_17_2020.pdf II.H - Credit Card - Oct 2020.pdf



CBO REPORT

Juan Pablo Herrera

Board of Trustees Meeting 11/17/2020

Business Updates

Audit:

- Audit is on-track and going as planned. Deadline extended to 3/15/21 (not 12/15)
- Charter School Pooled TRANs (California School Finance Authority)
 - Potential TRANs program, transparent & low-cost borrowing: 1.5% 3% interest rate
 - Can borrow up to \$5.2 Million (determined by our level of cash deferrals)
 - If we want/need to participate, BOT approval required by early Feb.

Cafeteria

- Finalizing verification of Free/Reduced Meal Applications for eligibility. Submission to CDE due 11/15
- FRM count increased to 730, but still lower vs prior year. ~140 applicants still pending.
- Pending applicants can still apply, but we can expect our reimbursement to be delayed

Attendance

- Held harmless" and are funded based on prior year ADA. Next year's funding will be based on this year's ADA, which has slightly increased.

Payroll

– 0.5% retro-pay has been paid for all





CalPERS Employer Contributions

- <u>CalPERS</u>: *Estimated* future employer contributions rates updated as of 10/30.
- Set to further increase over the next 3 years. Applicable to all CA schools with CalPERS eligible employees
- CalPERS employer contribution is paid for by PCHS



STRS/PERS Employer Contribution Rate Increases

Looking Ahead

- Continually monitoring monthly cash flow
- Prepare for 1st interim: Due 12/15
 - Assumptions to clarify/incorporate
 - Saturday School
 - Student-athlete conditioning
 - In-person for High Need Groups: Special Ed/IEP/EL/Pali Academy
 - COVID testing
- Prepare Budget Overview for Parents: Due 12/15
- Evaluate/Explore Investment Options for Lifetime Health Benefits
 - In-progress, but may result in creation of new investment oversight committee

Contact: Juan Pablo Herrera

310-230-7238 or jherrera@palihigh.org



Palisades Charter High School Credit Card Reconciliation Form For the Period of: 10/01/2020 - 10/31/2020

PLEASE COMPLETE

						Board		
						Approval		
Date	Vendor	Description of Expense	Cardholder	Requested By	Amount	Required ?	Resource	Budget Category
10/1/2020	INDEED 203-564-2400 CT	Job advertisement	P MAGEE	P MAGEE	\$ 9.42		GENERAL	ADVERT
9/30/2020	MAILCHIMP * MONTHLY MAILCHIMP.COM GA	monthly communications blast	P MAGEE	P MAGEE	\$ 84.99		GENERAL	SUBSCRIPTIONS
10/5/2020	THE WEBSTAURANT STORE 717-392-7472 PA	operations supplies	P MAGEE	P MAGEE	\$ 37.17		COVID	OPERATIONS
10/9/2020	QUIZLET.COM HTTPSQUIZLET. CA	teacher licences for quizlet	P MAGEE	P MAGEE	\$ 4,309.20		LEARNING LOSS	SUBSCRIPTIONS
10/17/2020	STAPLES DIRECT 800-3333330 MA	supplies	P MAGEE	P MAGEE	\$ 282.41		GENERAL	SUPPLIES

Grand Total 4,723.19

Coversheet

Executive Director/Principal (EDP) Report

Section:II. Organizational ReportsItem:I. Executive Director/Principal (EDP) ReportPurpose:FYISubmitted by:EDP Board Report 11_17_2020.pdfSchoolwide Goals 2019-2021.pdf



Executive Director/Principal Report Board of Trustees Meeting November 17, 2020

I. Mental Health and Academic Support during eLearning

Schoolwide Goal: PCHS will improve consistency in instructional curriculum, policies, and practices to increase student-centered learning.

Schoolwide Goal: PCHS will commit to equitable policies and practices to ensure PCHS's diverse student population has access to academic opportunities.

PCHS Mental Health Team:

As a comprehensive educational community, PCHS strives to build a network of support services to ensure students have the resources needed to be healthy and successful in an academic environment. In addition, PCHS recognizes the unique challenges eLearning presents for everyone in the school community. Our school is fortunate to have a highly qualified team of experts working with our student body and providing resources for staff.

The PCHS Mental Health Team members are:

Ruth Horwitz, LCSW- Psychiatric Social Worker (PSW) Ariel Schoolsky, LMFT- School Therapist Guadalupe (Lupita) Gutierrez, MA, EdS- School Psychologist Lynn Lim, ACSW- Psychiatric Social Worker (PSW)

The goal of the PCHS Mental Health Team is to improve the academic success of our students by supporting their social emotional health that can impact school functioning. The team is available to provide mental health support to students, which may include short-term individual and group counseling/support, referral and linkages, and parent support/psychoeducation. The team also offers teacher consultation/support and addresses crisis situations. Referrals can be made by parents, students or staff. When referrals are received they are reviewed by our COST team. The academic counselor will check-in with the student, and the team will then follow-up with what supports/interventions are needed. If you feel it is an emergency, please contact a counselor, administrator, school nurse, school psychologist, one of the deans, or a mental health support personnel.

Please check out our new **Pali Mental Health website**. There are resources for faculty, students, and parents.



Student Support Updates:

Multiple support programs for students are now in full operation:

1. Ready, Set, Go! in the Virtual Library on T. Th. 7:45 AM - 8:30 AM

2. Tutoring Program in the Virtual Library M-F 1:00 PM - 4:00 PM

3. Math Lab. In the Math Lab Course M-F 1:00 PM - 4:00 PM

4. Social Hours for 9th and 10th graders sponsored by our Mental Health Counselors 11/12 at 2:30pm

5. **Saturday Success School!** Math, English, Gov/Econ, and ELD departments are running Saturday sessions to help students who are earning NC in classes remediate skills and support students in turning in missing assignments.

Information regarding requests for accommodations on **ACT or College Board tests** can be found on the Student Support Services page of Pali's website:

https://www.palihigh.org/apps/pages/index.jsp?uREC_ID=411465&type=d

Parent Support Updates:

SMART Goal 1: Two **parent information nights** for continuing/current students per year (one each semester); one parent information night for parents of incoming students videotaped, posted on website, and communicated out to the school community.

PCHS Mental Health Team member, Ariel Schoolsky, MFT, presented "Empowering Your Teen During During eLearning/Executive Functioning: A Pathway to Success" on 11/12/2020. To review the slides from the meeting and view the recorded presentation, follow this link:

https://sites.google.com/palihigh.org/palihighmentalhealth/library-of-trainings?authuser=0

There will be another training presented on anxiety in early December. Watch for more details to be posted in the weekly newsletter and on Schoology.

Teacher Mental Health Support:

The Mental Health Team is hosting events to give the hardworking faculty some relief and socialization during the eLearning period, which can be isolating and stressful. **Lunch Bunch** is held on the first Monday of each month from 12-12:30pm and is a space for teachers to eat lunch, connect, and relax before their next zooms. The first meeting was held on Monday, November 3, 2020.

Afternoon Tea for Teachers will be held on the third Thursday of each month from 3:30pm-4:30pm and will be a place for teachers to connect, meet each other, hang out, and play some games. The first one will be on Thursday, November 19, 2020.



2. Campus Unification Program Updates: *Helping Students Thrive Through Empathy* Provided by Gio Stewart, Campus Unification Director

SMART Goal 2: Increase student information meetings to ensure all students have access to academic resources, advanced level courses, and support systems.

Affinity Group Leadership

Affinity group leadership is a social justice group made up of the leadership of a school's social and cultural clubs. The purpose of the group is to help hold a campus accountable for equity and inclusion by raising awareness concerning the cultural and social issues of its affinity groups.

Implemented at PCHS through "Justice League" now "The Collective Student Union"

- Asian Student Union (ASU)
- Associated Student Body (ASB)
- Black Student Union (BSU)
- Gay-Straight Alliance (GSA)
- Gender Equality Alliance (GEA)
- Human Rights Watch (HRW)
- Latinx Student Union (LSU)
- Middle-Eastern Student Union (MESU)
- Mixed-race Student Union (MRSU)
- Muslim Student Union (MSU)
- Trans Awareness Club (TAC)

The group meets once a week online Tuesday's 4:30 PM - 5: 15 PM.

Affinity Group three week online training with Dr. Joaquin Noguera

Dr. Joaquin Noguera is a former social worker, K-12 teacher, school leader, and director of an international youth leadership institute dedicated to serving Black and Latinx youth through community activism and international travel. He is also a consultant and coach to schools, districts, educators and other learning organizations throughout the country. As a consultant and coach, he works in a variety of capacities to support the development and improvement of learning systems, structures, practices and processes – through strategic planning, vision and mission development and alignment, leadership coaching, in-class engagement support, evaluation and organizational review, curriculum design, workshops and trainings, and as a thinking partner - typically with a focus on equity, social justice and healing.

We will be discussing:

- Social and Cultural Norms and Critiques within Society
- Understanding Implications for Education (Opportunity/Achievement Gap)
- How our groups will engage in that work (creating new vision & mission statements)



(Continued)

Social Justice Allied Culture Building

Social Justice Allies are members of dominant social groups (men, whites, heterosexuals) who are working to end the system of oppression that gives them greater privilege and power based on their social group membership.

Allies engage in social justice efforts to reform or dismantle systems of oppression and strive toward a vision of society in which the distribution of resources is equitable and all members are physically and psychologically safe and secure.

Ethnic Studies Book Club (Wednesday's 5:00 PM - 6:00 PM)

 $\label{eq:purpose: To educate, value, and build cultural awareness and empathy$

Why Ethnic studies Book Club / Group?

BIPOC students demand it, educational experiences that are relevant and meaningful, that affirm their identities and selfhoods, and that work toward human liberation.

Students (both BIPOC and white) who participate and or complete intercultural communication study that directly focuses on cultural awareness and intercultural communication competence make significant gains in empathy.

Excerpts from: The Academic and Social Value of Ethnic Studies, (Sleeter 2011)

Link Crew is an upperclassmen mentorship program for transitioning 9th-grade students.

Link Crew is a program that helps freshman class students transition into high school. The Freshman students are placed in a small group, mentored, and supervised by two upperclassmen. They are also taken through a list of activities to help them learn the valuable lessons of taking on challenges, and the importance of participation. The upperclassman follow-up throughout the year through LC group text follow-up, events and activities, and now tutoring.

In order to add more support for 9th graders this year, we implemented Link Crew tutoring. This service is not meant to replace the supports the school already has in place or to be the first option for students.

But, if after a teacher's office hours or math lab still finds a student without understanding, then we suggest trying a Link Crew tutor.

Link Crew

- 100 members
- One of the largest single student groups at Pali
- 23 tutors that can collectively provide help in all subjects.

Learn more about the PCHS Campus Unification Program HERE.



3. Potential School Re-opening Information

PCHS continues to closely monitor health conditions related to potential school re-opening. While LA County is still weeks away from considering potential reopening scenarios, our school is working to develop plans for the time when a safe re-opening is possible. The PCHS re-opening plan will be linked to LAUSD requirements due to the district's landlord status over the PCHS school site. Two recent presentations provide a comprehensive update on LAUSD plans. While there will certainly be differences with the PCHS program, these presentations provide some context for areas PCHS is working to address.

PCHS will continue to provide updates as new information becomes available.

- November 9, 2020 Board District 4 Town Hall with LAUSD Board Member Nick Melvoin and LAUSD Superintendent Austin Beutner: <u>https://www.facebook.com/nick.melvoin/posts/2711898412392890</u>
- LAUSD Superintendent's Return to Campus Plan delivered at at the November 10, 2020 LAUSD Board meeting: <u>http://laschoolboard.org/sites/default/files/11-10-</u> <u>20RegBdReturntoCampusPlan.pdf</u>

2019-2021 PCHS Schoolwide Goals

Our mission: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

PCHS will improve consistency in instructional curriculum, policies, and practices to increase student-centered learning.

SMART Goal 1: Two **parent information nights** for continuing/current students per year (one each semester); one parent information night for parents of incoming students videotaped, posted on website, and communicated out to the school community.

SMART Goal 2: Increase student information meetings to ensure all students have access to academic resources, advanced level courses, and support systems.

SMART Goal 3: Report back by faculty on PLC Notebook on comments to monitor curriculum consistency. Add rubrics on homework contract and grading. Syllabus Collection on Schoology.

PCHS will utilize communication systems currently in place to convey PCHS's strengths, needs, data, and opportunities for participation so that all stakeholders are well-informed and understood.

SMART Goal 1: PCHS will continue to update and organize the school website, focusing on staff directory and communication of new or proposed schoolwide changes in policies and practices.

SMART Goal 2: PCHS will create a communications audit and directory. The hyperlinked audit will become a resource so that pertinent communication avenues can be promoted at all stakeholder meetings and events.

SMART Goal 3: PCHS will create quick, periodic stakeholder feedback opportunities. These short surveys can take place after events and major announcements via the PCHS parent newsletter.

PCHS will continue to cultivate and expand opportunities for social-emotional wellness development and stress management both inside and outside the classroom.

SMART Goal 1: Faculty and staff will be able to identify socio-emotional student supports and how to access them evidenced by participation in professional development held by October 2, 2019.

SMART Goal 2: Students and parents will be able to access information regarding student socioemotional support via PCHS social media, website, and flyers evidenced by hits on social media and/or 50% of positive responses on 2020 student and parent surveys.

PCHS will commit to equitable policies and practices to ensure PCHS's diverse student population has access to academic opportunities.

PCHS will maintain a balanced budget and build a fund balance for the future. Identify clear budget priorities.

SMART Goal 1: Increase classroom IMA by 50% from 2018-19 through fundraising.

Coversheet

Post Retirement/Lifetime Healthcare Benefits

Section:III. Board Committees (Stakeholder Board Level Committees)Item:C. Post Retirement/Lifetime Healthcare BenefitsPurpose:FYISubmitted by:LTHB Update.pdf

Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

INVESTING LTHB FUNDS

LTHB Fund Overview

■ Funds set aside to address PCHS Other Post-Employment Benefits (OPEB) liability

- Pays for lifetime health benefits for eligible employees (currently retired & future retirees)
- Moving forward, if there is a desire to borrow funds, need LTHB, B&F & BOT approval
- Currently operating on a "pay-as-you go basis"
 - Paying the minimum amount owed each year which does not reduce the liability. This is not sustainable.
- \$5.3+ Million of funds sitting in the County Treasury Office, earning 1.5% interest
- Opportunity to invest these funds in order to achieve a much higher rate of return (5% target)
 - PCHS would still contribute to the fund annually
 - Actuarial report & investment advisor can help determine the funding rate

Process for Investing LTHB Funds



Investment Committee

- Recommendation is to have representation from stakeholder groups
- Need at least 3 non-interested parties with investment experience*
- Juan Pablo Herrera and Michael Rawson to also contribute
- Objectives of the committee:
 - 1) Review and finalize the Investment Policy Statement
 - 2) Vet/meet with investment advisors/partners
 - 3) Select/Recommend an investment advisor/partner
 - 4) If recommendation is approved by LTHB & BOT, then meet quarterly with investment advisor to review status of investments and performance





Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

DISCUSSION

Coversheet

Recommendations for eLearning Grading Policies

Section: Item: Purpose: Submitted by:	IV. Academic Excellence A. Recommendations for eLearning Grading Policies Vote
Related Material:	English Department Grading Policy.pdf Mathematics Department eLearning Grading Policy.pdf PE eLearning Grading Policy.pdf Science eLearning Grading Policy.pdf Social Science eLearning Grading Policy.pdf Student Weekly Task Sheet .pdf Study Seminar eLearning Grading Policy.pdf Study Seminar Syllabus (504) Fall 2020.pdf Tech Ed eLearning Grading Policy.pdf VAPA eLearning Grading Policy.pdf World Languages eLearning Grading Policy.pdf

English Department PLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

9th:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

10th:

• The 10th PLC does Art Costa's level of questions, formative assessments such as SAT vocabulary practice and shared quizzes, summative performance tasks (dialectical journals [MLA format, embedding quotes, MLA citations, commentary/analysis]), practice and participation goals of being present and engaged during class. Projects as determined by the individual teacher.

11th/12th:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

AP:

- Title of assignments are listed by grading category
- Common Assessments
- IRP = Independent Reading Project

2. Provide weighted category values, if used.

9th:

• <u>9th Grading Categories</u>

10th:

- Practice and Participation: 25%
- Formative: 35%
- Summative: 40%

11th/12th:

- Practice/diagnostic-20%
- Formative-40%
- Summative- 40%

AP:

- AP Language and Composition
 - Practice/diagnostic-20%
 - Formative-40%

• Summative- 40%

• Berger AP Lit. - Grading weights:

0	Class Participation	10%
0	Homework/Classwork	15%
0	Quizzes	15%
0	Timed Writing	40%
0	Formal Writing/Projects	20%

3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.

9th:

 Missing assignments and zero value scores are up to the discretion of the individual pod/teacher

10th:

• PLC: We believe that students should receive credit based on the work they complete throughout the semester. Giving students a 50% for an assignment they did not complete does not seem academically ethical. With that said, teachers are being flexible with their make-up and late work policy so that students can bounce back from a "0" if they choose to put in the effort. Teachers flag assignments as "missing" to motivate students to submit the work. Teachers are being very flexible at the start of the year to assuage stress as students adjust to this unique year. Teachers plan to move to stricter deadlines of 2 weeks; after that time, students will keep their "Missing" zero grade to hold them accountable, as well as to reduce students submitting August work in December, before the semester closes.

11th/12th:

 Missing assignments are marked as "missing" in the gradebook, which equals a score of zero. Students have the opportunity to complete the assignment for late credit as determined by the individual teacher's make-up policy.

AP:

• Missing assignments are marked as "missing" in the gradebook, which equals a score of zero. Students have the opportunity to complete the assignment for late credit as determined by the individual teacher's make-up policy.

4. Explain Late Work/Make-Up Work practices

9th:

• Late work will be accepted at the pod/teacher's discretion.

10:

• PLC is giving students 2 weeks to make up work. We believe that this gives students enough time to make up work while still holding them accountable for completing assignments in a timely manner. This late-work policy can be adjusted case-by-case based on the student's situations.

11th/12th:

- Students who do not submit work will receive a zero until they turn in the work (aka Make-up). *Different teachers have different due dates for make-up work (end of the unit/end of the semester/end of the grading period). The ability to make up the work is at the discretion of the teacher and dependent on a documented explanation of why the student did not complete the assignment in the original time frame (ex: internet outage, family emergency, illness, etc.)
- Late work will be accepted at the teacher's discretion.
- IEP/504 accommodations will be taken into account.

AP:

- Students who do not submit work will receive a zero until they turn in the work (aka Make-up). *Different teachers have different due dates for make-up work (end of the unit/end of the semester/end of the grading period).
- Late work will be accepted at the teacher's discretion.
- IEP/504 accommodations will be acknowledged.
- 5. Consider noting whether you round up grades or not and why.

9th:

• Rounding of grades is a personal teacher decisions

10th:

• PLC - We are not rounding grades for English. We feel that during the semester, we are all very flexible with make-up work and generous with support along the way. A "0.3%" could be a matter of 50-100 points depending on the number of assignments a teacher has in his/her grade book. Giving students these "free" points because they are close to the next grade up does not seem academically justifiable.

11th/12th:

• Rounding of grades is a personal teacher decision.

AP:

- Rounding of grades is a personal teacher decision.
- 6. Include established, common rubrics

9th:

• Rubrics are established per individual pod

10th:

PLC - We use common rubrics for common assessments such as the semester common essay, dialectical journals, and the summer assignment. We feel that it is important to align on common assessments to analyze the data as a PLC. However, we feel that rubrics for daily assignments should be at the discretion of each teacher based on their objectives. Even so, all teachers worked over the summer to put rubrics and assignments into the Schoology Shared Resources.

11th/12th:

Common Assessment Rubrics
 <u>11th Argument Writing</u>
 <u>Sinners Rubric</u>
 <u>Lit. Analysis Rubric</u>

AP:

Common AP Rubrics

AP Language and Composition: https://apcentral.collegeboard.org/pdf/ap-english-language-and-composition-course-andexam-description.pdf?course=ap-english-language-and-composition AP Literature and Composition: https://apcentral.collegeboard.org/pdf/ap-english-literature-and-composition-course-andexam-description.pdf?course=ap-english-literature-and-composition

7. Include AP courses and singleton course policies

9th:

Pod courses

10th:

- LatinX and Columbian Literature
- 11th:
 - N/A

12th:

- War and the Canon of Literature
- California Literature

AP:

- AP Language and Composition
- AP Literature and Composition



PCHS eLearning Grade Policy 9.25.20 PCHS Department: Mathematics

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.) A student's grade is reflection of a student's mastery & comprehension in designated topics and skills of the course, during and by the end of an instructional period. Considering the challenges of eLearning and to accommodate the pressure students are under, the Math Department has voted to suspend the Standards Category during eLearning and Hybrid mode of instruction. Additionally, certain topics have been eliminated for eLearning as decided by each PLC. All math courses still align with the Common Core and State standards, maintaining the purpose of preparing students for success in subsequent courses, by extensive PLC work, various ways of checking for understanding, and multiple ways of assessing.

Grade Scale: 100-90 A 89-80 B 79-70 C 69-60 D 59-0 NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed upon date in which to complete any assignments.

Department/PLC/SLC Policies

 Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).
 CFU: Check for understanding
 GO: Graphic Organizer
 DNF: Did Not Finish
 LT: Late
 NC: No credit
 Consult individual teachers for other key terms in their courses.

- 2. Provide weighted category values, if used. See pages 3 & 4
- 3. Explain use of the Missing Assignment, No Credit Values, Zero Value in the grade system. Some accept late work until unit test: for partial credit. Consult individual teacher's policy for their specific courses.
- 4. Explain Late Work/Make-Up Work practices Consult individual teacher's policy for their specific courses.
- 5. Consider noting whether you round up grades or not and why. Some round grades at the end of semester depending on the student's overall performance. Consult individual teacher's policy for their specific courses.
- 6. Include established, common rubrics: Some PLCs establish common rubrics in some individual tasks, projects and assignments.
- 7. Include AP courses and singleton courses in this area: included

2020-2021 Math Department eLearning Weights of Grade Categories by Course

Courses	Assignments	Assessments	Quizzes/Activities	
Algebra 1	30%	40%	30%	
Geometry	30%	40%	30%	
Algebra 2	30%	40%	30	%
Math Analysis	20%	40%	40%	
Advanced Math Concepts/Skills	25%	40%	35%	
AP Statistics (covid-specific)	Warmup 10%	Projects 20%	Classwork/ Homework 30%	Tests 40%
High School Calculus (different weighting than usual)	Assignments 15%	Assessments 40%	Projects/Performance tasks/quizzes 45%	
AP Calculus (different weighting than usual)	Assignments 25%	Tests 30%	Quizzes 30%	Final 15%

Math Department Credit Policy

If the student earns a "NC" in this course, they will not earn any credits and must repeat the course and pass with a grade of C or better in order to advance to the next math course. If the student earns a "D" grade, he/she will receive high school credits towards graduation, but will not receive any credit towards meeting college entrance requirements and must repeat the course and pass with a grade of C or better before advancing to the next math course.

Algebra 1:

Assignments (based on student effort - practice/HWK, IXL, Class participation, warm-ups, notes): 30% **Quizzes/Activities** (based on student performance-graded assignments) Edpuzzle, CFUs, Quizzes, projects, DeltaMath): 30%

Assessments (Summative and graded - tests, projects, final exams, midterms): 40%

Geometry:

Quizzes/Activities (discussion, Edpuzzle, CFU, Delta Math, Class CFU/Virtual whiteboard, quizzes, projects, etc.): 30%

Assignments (practice, Zoom activities, IXL, workbook, textbook, notebook/notes,Kahoot!, breakout rooms, discussion, participation): 30%

Assessment (projects, performance tasks, tests, quizzes): 40%

Algebra 2:

Quizzes/Activities: Quizzes, Standards Quizzes, Performance Tasks - 30%. *Assignments:* Homework/classwork - 30%. *Assessments:* Tests, Unit Exams, Finals - 40%.

Math Analysis:

Quizzes/Activities: Quizzes, Performance Tasks, Projects etc - 40%. *Assignments:* asynchronized work, synchronized work - 20%. *Assessments:* Tests, Unit Exams, Finals - 40%.

AMC/AMS:

Quizzes/Activities: Quizzes, Performance Tasks, Projects, Edpuzzle videos, warmups etc - 35%. *Assignments:* asynchronized work, synchronized work - 25%. *Assessments:* Tests, Unit Exams, Finals - 40%.

AP Statistics:

Warmup - 10% Projects - 20%. Classwork/homework - 30% Tests-40%

<u>High School Calculus:</u>

Assignments - 15% Assessments: Chapter tests, Final - 40% Projects/Performance tasks/Quizzes - 45%

AP Calculus:

Assignments - 25% Tests- 30%. Quizzes - 30% Final -15%

Physical Education Grading Policies

75%----Participation: Attendance, journals, zoom, activity and other physical components

25%----Test, written or physical

Daily goal:

30 minutes of physical activity with other components to equal 50 minutes per day.

Give students extended time if communicated with teacher either through email or zoom (ex: tech difficulties)

Students will check into Infinite Campus for attendance.

Make ups are on Fridays

Keep grades up to date goal to post within 24 hours.

Grade scale: 90-100% A 80-89% B 70-79% C 60-69% D

0-59% No Credit.


PCHS eLearning Grade Policy 9.25.20 PCHS Department: SCIENCE

Α
В
С
D
NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

- 1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).
 - **BIO** Biology assessments may include claim-evidence-reasoning (CER), an open-ended free-response assessment in which students answer questions to provide scientific explanations for the concepts learned in class. The CER is similar to the data analysis and conclusion parts of a traditional lab report.
 AP BIO Free Response Question (FRQ) requires the test-taker to write a short essay in response to a prompt question and support it with facts, examples, or other evidence. Enhanced Multiple Choice Questions (EMCQ) assist students to learn effectively by providing opportunities for stimulus based questions analyzing data and making predictions. Immediate detailed feedback is provided.
 - b. <u>Chemistry</u>
 - i. CER, Guided Notes, Laboratory Experiments, Online Simulations, DBQ

c. AP Environmental Science

Assessments will emphasize a Claim-Evidence-Reasoning and Free Response format. Students will be asked to provide explanations, analyze data and draw conclusions based on evidence provided.

d. **Urban Ecology**- students will focus on CER to show mastery of NGSS. They will conduct research, virtual labs, collect data, and analyze them to understand and explain the effect of human impact.

2. Provide weighted category values, if used.

- a. BIO
 - i. regular bio (40% assessments and 60% coursework)
 - 1. 30% assessments
 - 2. 20% labs and projects
 - 3. 40% classwork and homework
 - 4. 10% final project
 - ii. Honors Biology (40% assessments and 60% coursework) Julie Benke HBIO Course Outline
 - iii. AP Biology (55% assessments & 45% work)
 - 1. 45% WORK: 15% Mastering Biology & AP Classroom, 15% Synchronous (class) Work, 15% Asynchronous (home) Work
 - 2. 40% Unit Exams & Assessments
 - 3. 15% Final Exam

Julie Benke APBIO Course Outline

b. <u>Chemistry</u>

- i. <u>Regular:</u>
 - 1. Classwork/Homework 20%
 - 2. Final 10%
 - 3. Labs 20%
 - 4. Assessments 50%

Honors Chemistry:

- 1) Labs 25%
- 2) Final exam/project 10%

3) Online Curriculum (Synchronous, Asynchronous, and any assessments) 65%

c. H Marine Biology <u>Newbill's Course Outline</u>

- i. Homework 40%
- ii. Assessments/Projects 30%
- iii. Classwork/Labs 20%
- iv. Participation 10%

- d. AP Environmental Science
 - 1) 40% Assessments
 - 2) 40% Lab activities/independent work
 - 3) 10% Projects
 - 4) 10% Final
- e. Urban Ecology
 - i. Assessments 20%
 - ii. Classwork 40%
 - iii. DO NOW 5%
 - iv. Finals 15%
 - v. Lab 20%
- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - **a. BIO** Missing assignments on Schoology are counted as zero points.
 - b. <u>Chemistry</u>

Strouse-missing assignments get marked as zero, students have until end of unit to turn in late work, at that point, missing assignments become 50% Carole Smith/Jane Curren- assignments not done are marked missing at the end of the week, but students are allowed with no grade penalty to complete the assignment late (with the exception of assessments) Kevin Kung/Richard Patterson - late work accepted up to three weeks or until the end of the unit

c. <u>Honors Chemistry = Assignments not completed by the end of the week is</u> <u>marked missing on schoology.</u>
Strauge missing enginements get marked as zero, students have until and a

Strouse-missing assignments get marked as zero, students have until end of unit to turn in late work, at that point, missing assignments become 50%

- d. H Marine Biology: Missing work counts as zero points.
- e. AP Environmental Science missing assignments are counted as zero points.
- f. Pali Academy science -- F for labs not done. Acellus requires completion of assignments, tests, and final exam.
- g. Urban Ecology- missing assignments are counted as zero points.

4. Explain Late Work/Make-Up Work practices

- a. **BIO** Biology teachers assign work throughout a given week and assign a deadline at the end of the week. Late credit for work may be accepted or extra credit may be offered.
- **b.** <u>Chemistry</u>Strouse-missing assignments get marked as zero, students have until end of unit to turn in late work, at that point, missing assignments become 50%

Carole Smith/Jane Curren- assignments not done are marked missing at the end of the week, but students are allowed with no grade penalty to complete the assignment late (with the exception of assessments)

Kevin Kung/Richard Patterson - late work accepted up to three weeks or until the end of the unit

- c. <u>Honors Chemistry = Students have at least 3 weeks of when assigned to makeup</u> <u>any missing assignments.</u>
- **d. H Marine Biology:** Late work can be turned in for ½ credit. Students will have until the end of the current unti to submit late work for any credit.
- e. Late work will be accepted depending on the circumstances and within reason.
- f. Science of mindfulness: late work accepted for full credit. New students do not need to make up past weeks' work.
- **g.** Urban Ecology- late work is accepted with a maximum grade of 80% within a grading period.

5. Consider noting whether you round up grades or not and why.

- **a. BIO** Biology teachers may round overall semester grades and/or offer extra credit.
- **b.** <u>Chemistry</u>-Some teachers have a hard boundary of 90%, others at 89.5% for A, and similarly for other grades. They don't negotiate the boundary.
- c. H Marine Biology: Grades will be rounded at the end of the semester.
- d. AP Environmental Science 89.5% = A. etc.
- e. Science of mindfulness: 89.5% = A, etc.
- f. Urban Ecology- grades will be rounded up to the tenths: 89.5% is an A.

6. Include established, common rubrics

- a. **BIO** Biology assessments may include claim-evidence-reasoning (CER), an open-ended free-response assessment in which students answer questions to provide scientific explanations for the concepts learned in class. The CER is similar to the data analysis and conclusion parts of a traditional lab report.
- **b.** <u>Chemistry-</u>Teachers share assignments on Chemistry group page: <u>https://palihigh.schoology.com/resources/group/829282785</u>
- c. AP Environmental Science rubrics will be provided when appropriate.
- d. Science of mindfulness: CER rubric
- e. Urban Ecology- CER rubric

7. Include AP courses and singleton course policies

- a. AP BIO- policies are the same. Only grade categories differ (see #2 above).
- b. Anatomy and Honors Anatomy will follow the policies stated for Biology and Honors Biology (see #2 above)

- c. <u>No AP Chemistry</u>
- d. Honors Environmental Science
 - i. CER & Free Response see BIO explanation
 - ii. Category 1- Assessments: 40%
 Category 2- Labs, mini-labs, & projects: 30%
 Category 3- Classwork/Homework.: 20%
 Category 4- Semester Final Assessment: 10%
 - Missing assignments (classwork/homework) are recorded as zero until work is completed. Work turned in after the due date is recorded at 50% credit. Excused absences (that have been communicated) are given the amount of time absent to complete the work for full credit.
 - iv. Late classwork/homework is accepted for partial, 50% credit. Late labs/projects/mini-labs will be accepted depending on circumstances and within reason.
 - v. Traditional rounding rules apply for end of semester grades only. For example, 89.5 or higher will round to an A. Extra credit opportunities may be offered.
 - vi. CER per NGSS
- e. Global Science
 - i. Policies are same as Honors Environmental Science
 - ii. Grade Categories:
 - Category 1- Assessments: 30%
 - Category 2- Labs, mini-labs, & projects: 30%
 - Category 3- Classwork/Homework.: 25%
 - Category 4 Participation (attendance and participation in Zoom meetings): 5%
 - Category 4- Semester Final Assessment: 10%
- f. Science of mindfulness: I have not weighted assignments this semester, but points/assignments are divided into-- CERs, Weekly Reflections, Smiling Mind Guided meditations, Journaling, and Reflection Essays.
- g. Urban Ecology- Grading scale listed above; late assignments are accepted up until grading period for a maximum grade of 80%.
- h. Pali Academy Bio and PA Physical Sci/ICS are using a blending of Acellus and e-labs, following this breakdown/weight:

GRADING SCALE (in line with General Bio 2019-20)

- Assessments (quizzes, tests, & projects) 40%
- Labs (virtual and demonstrated) 25%
- Online Coursework (videos, discussions, practice) 20%
- Final Exam/Final Project 15%



PCHS eLearning Grade Policy Social Science Department 2020.10.06

In keeping with the mission of Palisades Charter High School, the Social Science classes will embody the broad perspectives of the community it serves to empower our young adults in their pursuit of educational excellence, civic responsibility, and personal growth.

To this end the Social Science Department's College Preparatory and Honors classes are combined. All students have the opportunity to earn Honors credit in these combined classes.

At the beginning of EACH semester, all students will be designated as being in Honors. After the 1st progress report in the Fall, (Spring: 1st two weeks) students with less than 77% (10th grade) and 75% (11th and 12th grade) will be placed in College Prep (Spring: placed in course they finished the Fall Semester: Honors students below the default grade will be placed in College Prep) unless their parent/guardian signs the student back into Honors by submitting the "Honors/College Prep Option Decision" form by the designated date. This date will be within two weeks of the Progress 1 Report. (1st two weeks of Spring Semester) Students not submitting the form will be placed by default based on the above percentage for their grade level. Students dropping from AP at the end of the Fall semester will have a default placement into Honors regardless of their percentage in the AP course. Students will <u>NOT</u> be able to switch at the end of the semester.

Grading Scales

	Modern	World History		United St	tates History	(Governme	nt / Economics
	Honors	College Prep		Honors	College Prep		Honors	College Prep
Α	90-100	80-100	A	90-100	80-100	Α	90-100	80-100
в	80-89	70-79	в	80-89	70-79	В	80-89	70-79
С	70-79	60- 69	С	70-79	60-69	С	70-79	60-69
	No D	grade		No	D grade	D	66-69	56-59
So	ciology/Fres	hman Seminar		AF	•		singlet	on courses
	A	90-100		А	90-100		A	90-100
		80- 89		В	80-89		в	80-89
		70- 79		С	70-79		С	70- 79
	No D g	grade		D	66-69		No E) grade

<u>Modern World History</u> <u>10th grade</u>

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

	Modern World History			
	Honors/C	College Prep		
А	90-100	80- 100		
В	80- 89	70- 79		
С	70- 79	60- 69		
	No	D grade		

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

DBQ= DBQ, or "document-based question," is a specific type of essay question often assigned in Social Science Courses. For the DBQ essay, students will be asked to analyze some historical issue or trend with the aid of the provided sources, or "documents," as evidence.

2. Provide weighted category values, if used.

While there is some variation between individual course assignments/grading categories, all World History Course weights are closely aligned. Assessment and Assignment Categories maintain no more than 10% variation. Assessment Categories 40% Total Grade (baseline) Assignment Categories 60% Total Grade (baseline)

3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.

Missing Assignments will be marked with a zero value of 35%. No credit values may be assigned to specific assignments/activities and will be marked as ungraded work. (ie. zoom engagement, etc.)

4. Explain Late Work/Make-Up Work practices

While late work policies remain at the discretion of the individual instructor, the World History PLC strives to meet the needs of our individual learners and their diverse needs. As such, we encourage students to keep an open dialogue with teachers regarding their individual academic needs.

Late work **MAY** be accepted under the following terms:

- 1. Student must communicate with teacher prior to completion
- 2. Work must be completed within one week of the assigned due date.

5. Consider noting whether you round up grades or not and why.

The World History Department does not mandate rounded grades. With the combination of a zero value of 35% and weekly teacher intervention, The PLC has opted not to mandate rounding grades.

6. Include established, common rubrics

The PLC will utilize a variety of common assessments and rubrics throughout the course of the semester. These include but are not limited to: B.A.R writing, DBQ essays as well as formal/non-formal assessments

7. Include AP courses and singleton course policies

NA

United States History <u>11th grade</u>

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

Grading:

Most work and testing will be assigned and completed through <u>schoology</u>. It will also be graded/evaluated there. Students must sign into <u>each</u> class through <u>Infinite Campus</u>. It may seem challenging at first, but you will get the hang of it quickly. Your teachers are here to support, encourage and help you--don't hesitate to send us a message through schoology or join us for office hours. Below is the grading scale.

In line with Social Science Department Grading Policy

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

Students will be graded on the **Standard (?) Scale** on Schoology.

- a. ASSESSMENTS: Student work that will demonstrate how well they have mastered the learning objectives. These will include end of unit testing, quizzes, essays, and projects.
- **b. PARTICIPATION/ENGAGEMENT:** Students are expected to be present for zoom meetings and interact with classmates in breakout rooms (you will be given rubrics that will clarify expectations). This is key to creating an online community

where we can exchange ideas. A notebook to take notes is recommended and you will be asked to provide evidence of your notes following lectures.

- c. ASSIGNMENTS/ACTIVITIES: This is more the day-to-day work. It may be an edpuzzle, a short reading/article and responses, flipgrid response, small group shared google doc or in some classes a digital notebook. These will be "checks for understanding" given each week to help you and your teacher to see that you understand the material along the way. All Schoology assignments will have a rubric, instructions for successful completion and due dates attached to them. They appear on the right side of the student's Schoology page with upcoming due dates.
- d. DISCUSSION BOARDS/REFLECTIONS: Here is a place that students can share their connection to the material, current events, and issues that affect us. Students will also have the opportunity to see how classmates are seeing it and respond to each other's ideas on a discussion board.

2. Provide weighted category values, if used.

- a. Grades are based on a point system for some and weighted for others, however the breakdown is basically:
- b. Assignments- 40%
- c. Assessments/Projects 30-40%
- d. Engagement/Participation- 10-20%
- e. Discussion Boards/ Reflections- 10%
- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - a. No Credit Values: Some upcoming assignments will be marked "ungraded" for the purpose of showing students they have to do something but they will not be graded on it (i.e. participation in zoom meetings, agendas, etc).
 - b. Zero Value: Assignments that are missing will be marked as so and will be weighted at 35% of the grade
 - c. No D

4. Explain Late Work/Make-Up Work practices

- a. LATE WORK POLICY: Late work (class assignments) will be accepted up to a week after it's due, no late work after end of unit. Teacher discretion can be applied depending on circumstances.
- b. ZOOM PARTICIPATION POLICY: Students are expected to attend all scheduled Zooms, if they cannot attend, they must alert teacher and accommodations will be provided on a case-by-case basis.
- c. MAKE UP TESTS: Student must communicate with teacher and specific arrangements will be made.
- 5. Consider noting whether you round up grades or not and why.

- a. With the no 0 policy (35% min for incomplete), we don't see a need for it. We also give students plenty of opportunities to boost their grade prior to the end of the semester.
- 6. Include established, common rubrics
 - a.

<u>Government/Economics</u> <u>12th grade</u>

The teachers that are going to follow this plc (Economics & Government) grading policy are:

- Negin Mahmoudi
- Audree Clarke
- Dave Suarez
- Peyman Nazarian

The grade scale is based on the Honors course that students are in when Fall and Spring semester starts. The students will have an option to opt into College Prep and change the grading scale.

Honors Grade Scale:

79-70	C
69-60	D
69-60	D
59-0	NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees. WE WILL FOLLOW THE HONORS AND COLLEGE PREP GRADING SCALE THAT HAS BEEN ADOPTED BY THE SOCIAL SCIENCE DEPARTMENT IF IT IS APPROVED BY THE DEPARTMENT ADMINISTRATOR

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this

extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies THIS IS ONLY FOR THE FALL SEMESTER

 Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER). Students will be graded on the Honors ECON/GOV grading scale on Schoology Common assessment on the propositions for the state of California. Senior class classwide vote Presidential candidates

2. Provide category values:

The PLC not have weighting of ANY categories, every member will base their grades on Total points (categories will include HW, Assessments (Tests and Quizzes)

Weighting of categories:

Assessments will not exceed 50% (Not including the final) A minimum of three categories with all categories totaling 100%

- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - PLC gives zeros for missing assignments
 - PLC will select missing values on Schoology
- 4. Explain Late Work/Make-Up Work practices
 - **A.** Late work policy: Late work (class assignment) will be accepted. Penalties will vary based on the timing, nature of the assignment and the teacher.
 - **B.** Zoom Participation Policy: Students must attend zoom meetings regularly and based on the E-Leaning policy created by PCHS.
 - **C. Make-up Test Policy:** All assessments must be made up during teacher office hours (Mondays 1:45- 2:30) within one week of the date the test was originally taken. It is the student's responsibility to communicate with the teacher.

5. Consider noting whether you round up grades or not and why.

A. PLC will round up based on teacher discretion.

6. Include established, common rubrics

- Common rubrics are being established for the common assessments for the fall semester.
- 7. Include AP courses and singleton course policies N/A (John Rauschuber has submitted one for AP Gov.)

<u>Sociology/Freshman Seminar</u> <u>9th grade</u>

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

Grading:

Most work and testing will be assigned and completed through <u>schoology</u>. It will also be graded/evaluated there. Students must sign into <u>each</u> class through <u>Infinite Campus</u>. Teachers are here to support, encourage and help students.

Grade Scale: 100-90 A

89-80	В
79-70	С
69-60	D
59-0	NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

Students will be graded on the **Standard (?) Scale** on Schoology.

a. ASSESSMENTS: Student work that will demonstrate how well they have mastered the learning objectives. These will include end of unit testing, quizzes, essays, and projects.

- b. PARTICIPATION/ENGAGEMENT: Students are expected to be present for zoom meetings and interact with classmates in breakout rooms (you will be given rubrics that will clarify expectations). This is key to creating an online community where we can exchange ideas. A notebook to take notes is recommended and you will be asked to provide evidence of your notes following lectures.
- c. ASSIGNMENTS/ACTIVITIES: This is more the day-to-day work. It may be an edpuzzle, a short reading/article and responses, flipgrid response, small group shared google doc or in some classes a digital notebook. These will be "checks for understanding" given each week to help you and your teacher to see that you understand the material along the way. All Schoology assignments will have a rubric, instructions for successful completion and due dates attached to them. They appear on the right side of the student's Schoology page with upcoming due dates.
- d. DISCUSSION BOARDS/REFLECTIONS: Here is a place that students can share their connection to the material, current events, and issues that affect us. Students will also have the opportunity to see how classmates are seeing it and respond to each other's ideas on a discussion board.

2. Provide weighted category values, if used.

- a. Grades are based on a point system for some and weighted for others, however the breakdown is basically:
- b. Assignments- 40%
- c. Assessments 30%
- d. Engagement/Participation- 20%
- e. Discussion Boards/ Reflections- 10%
- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - a. No Credit Values: Some upcoming assignments will be marked "ungraded" for the purpose of showing students they have to do something but they will not be graded on it (i.e. participation in zoom meetings, agendas, etc).
 - b. Zero Value: Assignments that are missing will be marked as so and will be weighted at 35% of the grade (?)
 - c. "D"-
- 4. Explain Late Work/Make-Up Work practices
 - a. LATE WORK POLICY: Late work (class assignments) will be accepted only if an absence is excused. Student must communicate with teacher.
 - **b. ZOOM PARTICIPATION POLICY:** If you do not attend a zoom meeting, a make up assignment will be provided by the teacher. Student must communicate with teacher.
 - **c. MAKE UP TESTS:** All assessments must be made up during teacher office hours (Mondays 1:45- 2:30) within one week of the date the test was originally taken. Student must communicate with teacher.
- 5. Consider noting whether you round up grades or not and why.

a. Given the opportunities for students to complete lake work and earn their points back throughout the year, as well as the weighted zero, we as a PLC will not be rounding up scores.

6. Include established, common rubrics

- **a.** Discussion Board/Argumentative Writing Rubric based on Claim, Evidence, Reasoning Standards
- b. Zoom Participation Rubric
- 7. Include AP courses and singleton course policies
 - a. N/A

Advanced Placement (AP) courses

AP Government & Politics 12th grade

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

- JOHN RAUSCHUBER

The grade scale is based on the Honors course that students are in when Fall and Spring semester starts. The students will have an option to opt into College Prep and change the grading scale.

Honors Grade Scale:

100-90	Α
89-80	В
79-70	С
69-60	D
59-0	NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

 Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER). Formal Assessments 50% (Unit Exams) Non-Assessments 50%

2. Provide category values:

The PLC not have weighting of ANY categories, every member will base their grades on Total points (categories will include HW, Assessments (Tests and Quizzes)

See Above

- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - Missing Assignments will be a zero in AP class
- 4. Explain Late Work/Make-Up Work practices
 - A. Late work policy: Late work (class assignment) will be accepted.
 - **B.** Zoom Participation Policy: Students are expected to participate. 60 minutes zoom classes will occur.
 - **C. Make-up Test Policy:** All assessments must be made up during teacher office hours (Mondays 1:45- 2:30)
- 5. Consider noting whether you round up grades or not and why.
 - A. Will round up
- 6. Include established, common rubrics
 - N/A

AP Macroeconomics 12th grade

AP Macro Grading Policy

Miller

Fall 2020

Due to the unique challenges of the eLearning environment, late work can be submitted with the opportunity to receive full credit as long as the assignment has been fully completed up to the AP standards required by the instructor (i.e. paragraph format, full sentences, thesis-driven essay, graphical analysis with all proper variables shown).

Furthermore, since the vast majority of classwork is partially completed during class sessions, missing classwork assignments will not be given a score of zero; rather, they will be given a grade of 35 percent of the value of the assignment. This policy is in accordance with the overarching policy recommendation for other classes within the Social Studies Department. Once a student completes and submits the aforementioned missing work within a particular unit of class instruction and it adheres to the quality control standards mentioned in the previous paragraph, students are eligible to receive full credit.

There are no weighted grading categories in AP Macro. The course employs a Total Point System, in which all points, regardless of the assignments to which they are attached, all have the same value. Assessments will make up the majority of the point value of assignments in the course. This is due to both the large number of assessments that will be given, as well as the larger relative "weight" these assessments have because of their higher degree of difficulty (assessments in this course will be designed to mimic the same level of academic rigor as the AP Macroeconomics Exam). The estimated grade composition breakdown is listed below:

Assessments (Unit Exams & Finals)		40%
Quizzes (for each Chapter of the text)		20%
Projects/Performance Tasks (Analyses & Essays)		20%
Classwork/Homework (Textbook Practice Exercises)	20%	

AP Macro students will also be given the opportunity to complete Optional Work assignments that can serve the dual purposes of boost a student's overall grade (if done completely and properly) as well as insulating a student's grade from any possible damage that a poor assessment result might do. Optional Work is not busy work – it directly relates to the class academic objective for a given unit. Thereby, it also serves to reinforce the main components of a unit's curriculum and further prepare students for whatever assessment cycle it is connected to.

AP Human Geography 11th & 12th grade

AP Human Geography E-Learning Policy

Instructor: A. Schoellnast

Email: aschoellnast@palihigh.org

Course Introduction

The purpose of the AP course in Human Geography is to introduce students to the systematic study of patterns and processes that have shaped human understanding, use, and alteration of Earth's surface. Students employ spatial concepts and landscape analysis to examine human social organization and its environmental consequences. They also learn about the methods and tools geographers use in their science and practice.

The particular topics studied in an AP Human Geography course should be judged based on the following five college-level goals that build on the National Geography Standards developed in 1994. On successful completion of the course, the student should be able to:

- 1. Use and think about maps and spatial data
- 2. Understand and interpret the implications of associations among phenomena in places
- 3. Recognize and interpret at different scales the relationships among patterns and processes
- 4. Define regions and evaluate the regionalization process
- 5. Characterize and analyze changing interconnections among places

Textbook

Human Geography: People, Place, and Culture De Blij, Murphy

Grading

Students will be exposed to a variety of in-class activities (through the Big Blue Button or Zoom conference) and assignments, in addition to out-of-class homework assignments. Students will be expected to follow an assignment calendar that will be posted on Schoology for the week. Activities and assignments will consist of:

- Textbook readings
- Responding to articles
- FRQ's and college level essays
- Map assignments
- Current events (NPR articles)

Department Grading: 100%-90%=A

89%-80%=B 79%-70=C

69%-66=D

Assessments will include unit essays, projects, and FRQ's (free-response questions). Essays will be structured similarly to a college-level research paper. FRQ's will be assigned periodically throughout the year. In an FRQ, students will be expected to answer a series of questions in essay format, providing all relevant information possible to answer the question. FRQ's will not be graded according to writing style but in relation to the accuracy and completeness of the answer.

Category Break-Down: 70%= Assessments 30%= Classwork/Homework

Class Expectations

- Classroom Management: Good behavior is expected of all students. Everyone should participate in-class activities. All school policies will be enforced. Be respectful of everyone in the class. Zooms and BBB conferences will be recorded.
- Make-up and Late Work: I do not accept late work. You will have one class period upon return from an absence to turn in homework. You have one week from the day any assessment is given to turn in the assessment(essay).
- The student's responsibility is to ask the teacher for any work missed due to an absence, not the other way around.
- If you are caught cheating in ANY capacity, you will receive a 0 and be referred to the Dean.
- I do not give extra credit; I do not round grades, period.

<u>AP United States History</u> <u>11th grade</u>

eLearning Department Grading Purpose and/or Philosophy: The APUSH Teachers hope to provide the best possible coverage of content and skills as required by the college board under the circumstances. We will be as flexible as possible regarding due dates, provide multiple assessment windows to fit their schedules, and focus on optional assignments to allow students to self adjust workload.

Grade Scale:

100-90	Α
89-80	В
79-70	С
69-66	D
65-0	NC (No Credit)

APUSH Grading

Grades determined by a point system. All assignments (including Final Project in 2nd Semester), tests, notebook check and essays will be assigned a point value and final grades will be determined by the above percentages of the total points for the class.

Typical Unit = 333 Points quiz 4 x 20 = 100 -30%classwork homework 40-50 points -15%concept outline 20 points =6% notes 20 points 6% formative short answers 10 x 4 = 40 12% Unit Essay 75 = 23% Optional Work 28 = 8%

305 points - 77% in the performance category for 3 Units in Fall Semester

Final Exam = 200 point = 17% of overall grade ~ 35% overall grade = Summative Assessments

Makeup Work: After an excused absence, it is the student's responsibility to find out what has been missed. Failure to make up missing work will result in "DNT" (40%) Grade.

Misrepresentation of academic work: -plagiarism - submitting the work of someone else - copying other people's work. Cheating will result in "CHT" [35%] grade score on assignment.

APUSH Letter Grade Rubric

Letter	Conversion
/	100
A+	99
Α	94
A-	90
B+	87
В	84
B-	80
C+	77
С	74
C-	70
D+	68
D	66
F+	60
F	50
DNT	40
СНТ	35

<u>AP World History</u> <u>10th grade</u>

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

Grade Scale:	
100-90	Α
89-80	В
79-70	С
69-66	D
65-0	NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees. Any difference from this requires a waiver first from the Department Administrator.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

- Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER). AP terms, DBQ (Document Based Question); SAQ (Short Answer Question), LEQ (Long Essay Question MC (Multiple Choice). OLG - Online Graded Quizzes, ICRC In class Reading Comprehension Quizzes; TBR - Textbook Reading quizzes.
- 2. Provide weighted category values, if used.
 60 % Unit Exams (65% Spring Semester)
 20 % Take home essays
 10% Online graded quizzes
 10% Participation (formative/homework, etc)
- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.

If an assignment is not turned in on time it is marked missing. 10% is deducted for each calendar date late the assignment, if the assignment is returned to students, student may not earn more than 50% credit. Unit Exams are not marked as zero and the lowest score a student can earn is 40%

4. Explain Late Work/Make-Up Work practices

Students may turn in late work and it will be assessed a 10% per day penalty for each calendar day that it is late, if the assignment is returned to students, students may not earn more than 50% credit.

5. Consider noting whether you round up grades or not and why. No grades are NOT rounded up, unless the student's grade is borderline (i.e. within 0.5% of the next highest grade) and they earn the higher grade on the Unit 3 Exam (effectively the Fall Final) or the Final Exam in the Spring

6. Include established, common rubrics Use of a modified AP History exam Rubric.

7. Include AP courses and singleton course policies N/A

AP European History 10th grade

- Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER). AP terms, DBQ (Document Based Question); SAQ (Short Answer Question), LEQ (Long Essay Question MC (Multiple Choice).
- 2. Provide weighted category values, if used.

Class work/Homework 20% Includes online collaboration, exit tickets, power point quizzes (explained below).

Test/Essays 60 %

Quizzes (SAQ's and Vocab) 20%

Standard Grading Scale

3.

Philosophy 11th & 12th grade

eLearning Department Grading Purpose and/or Philosophy: (Please make sure to address equity issues, as well as the challenges of the eLearning environment in the department philosophy.)

- JOHN RAUSCHUBER

The grade scale is based on the Honors course that students are in when Fall and Spring semester starts. The students will have an option to opt into College Prep and change the grading scale.

Honors Grade Scale:100-90A89-80B

79-70	C
69-60	D
59-0	NC (No Credit)

Reminder: This grade scale was approved by the Board of Trustees.

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

- Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER). Formal Assessments 40% (Unit Exams) Non-Assessments 60%
- 2. Provide category values:

The PLC not have weighting of ANY categories, every member will base their grades on Total points (categories will include HW, Assessments (Tests and Quizzes)

See Above

- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
 - Missing Assignments will be marked as 50%
- 4. Explain Late Work/Make-Up Work practices
 - A. Late work policy: Late work (class assignment) will be accepted.
 - **B.** Zoom Participation Policy: Students are expected to participate. 60 minutes zoom classes will occur.
 - C. Make-up Test Policy: All assessments must be made up during teacher office hours (Mondays 1:45- 2:30)
- 5. Consider noting whether you round up grades or not and why.
 - A. Will round up
- 6. Include established, common rubrics
 - N/A

STUDENT WEEKLY TASK SHEET

• Must Show a minimum of 90 Minutes of on task work for each week

Date	Task List	Time started	Time completed	Verified

Date	Task List	Time Started	Time completed	Verified

Date	Task List	Time Started	Time Completed	Verified

Study Seminars

Grading Policy

The grading protocols are as follows:

100-90: Student was focused and on task throughout the class, completed attendance, responded to teacher feedback/email and participated in the face-to-face sessions. There are no observances of electronic gaming, YouTube, cell phone was not visible or set to music only.

89-80: Student was focused and on task throughout the class, completed attendance, responded to teacher feedback/email and participated in the face-to-face sessions. There were some observations of off task behaviors (checking cell phone, texting, etc.) but student responded positively to prompts & put away cell phone or set to music only.

79-70: Student was focused and on task for part of the class, but required more than three prompts to focus to task. Student was observed using cell phone or appeared to be switching screens. Student was inconsistent filling out attendance, work logs, and participating in face-to-face sessions, but responded to teacher prompts.

69-60: Student appeared to have more significant challenges with being on task and required several prompts/discussion to assist in focusing. Student was observed using cell phone or appeared to be switching screens and did not respond to prompts. Student was inconsistent filling out attendance, work logs, and participating in face-to-face sessions.

504 Study Seminar Class Syllabus

Greetings and welcome to the 504 Support/Study Seminar classes. This is a class geared for students to be able to have a calming work/study environment. While we're starting our semester out online, the grading and activities will reflect our current unusual times.

There are four grading categories: Participation (zoom sessions), Written Reflections (Schoology Discussion Posts), The Student Completed Weekly Time Log that documents all work completion during class, and Activities (Fridays). Below are grading rubrics for each category:

Participation

100 (A) - Student logged onto Zoom and participated in our instructional dialogue.

70 (C) - Student missed the Zoom session but checked in with me afterwards **60**(D) Student missed the Zoom, didn't respond at all that week

Written Reflections

100 (A) - Student completed the daily Schoology Discussion Post

60 (D) - Student did not complete the daily Schoology Discussion Post Weekly Time Log

100 (A) - Student accounted for all independent work time during class

60 (D) - Student did not account for independent work time during class

Activity

25 (A) - Student completed the activity

0 (NC) - Activity not completed

If you are enrolled in an Acellus on-line course, then you need to dedicate this time to online course completion as much as possible.

Student Signature & Date: _____

Parent Signature & Date: _____

PCHS eLearning Grade Policy 9.25.20 PCHS Department: TECHNICAL EDUCATION



eLearning Department Grading Purpose and/or Philosophy: Each PLC has separate grading scales but the purpose of our Tech Ed is to ensure students can show mastery of each learning target through Performance Tasks and written

work. The performance task could be in the form of oral assessments, portfolios, or projects based on each course.

Grade Scale		
100-90	Α	
89-80	В	
79-70	C	
69-60	D	
59-0	NC (No Credit)6 ed by the Board of Trustees. Any difference from this	
requires a waiver first from the Department Administrator.		

Note: A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

Department/PLC/SLC Policies

1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).

-Students are expected to show mastery in the Tech Ed courses through Performance Tasks and evidence-based writing in the form of FRQ or short answers.

2. Provide weighted category values, if used.

-If a course category is not mentioned below, it's based on point values:

A.Kim: AP Prep- 10% Classwork- 40% Final Exam- 15% Participation- 15%

Project+Assessments- 20%

C.Calhoun: Classwork/Participation - 25% Homework - 25% Assessments/Projects - 30% Final - 20%

Vieira:

Assignments = 30% Final Project = 10% Projects = 60%

AGIUS

 $\begin{array}{l} \mbox{Practice / Process} \rightarrow 40\% \\ \mbox{Artifact Completion / Digital Portfolio Upkeep} \rightarrow 40\% \\ \mbox{FINAL Maker Portfolio} \rightarrow 20\% \end{array}$

NEWBILL: Hobbies Weekly Practice 30% Participation (Zooms) 25% Projects #1-3 (total) 25% Final Project 20%

Kolavo - Business Enterprise Activities - 30% Department - 30% Participation - 30% Final - 10%

Kolavo - Entrepreneurship Work- 30% Projects- 30% Participation - 30% Final - 10%

Sports Entertainment Marketing - Kolavo Work- 30% Projects- 30% Participation - 30% Final - 10%

- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
- Students are given a week to make up any missing assignments; some classes have a 10% penalty each day (AP). After a week, students will be given individual circumstances to make up late work beyond the week.

4. Explain Late Work/Make-Up Work practices

- Students who turn in late work will either get unsatisfactory grades in work habits or will get points deducted from the assignment (depends on the instructor/class). Make up assignments will be accepted prior to each grading period (progress report).
- 5. Consider noting whether you round up grades or not and why.
- FINAL grade is rounded up, especially due to the circumstances right now.

6. Include established, common rubrics

- We do not have a common rubric because we all teach different courses.

7. Include AP courses and singleton course policies

- AP CSP is set to meet AP standards: students are expected to meet the deadline of each assignment that's due. If it's late then students will be penalized 10% each day with the latest day to accept late work is one week or five school days. Students are always encouraged to turn in assignments and not leave it as missing.



PCHS eLearning Grade Policy 9.25.20 PCHS Department: **Visual & Performing Arts**

Departmental Grading Philosophy

VAPA grades in a variety of ways. We embrace the concept of growth grade particularly because we want to encourage all students to develop their discipline of artistry, not just the students who are considered the "naturally" talented ones. Advanced, intermediate and beginning classes adhere to a criteria based on the topic.

As a department, we follow the following GRADE SCALE:

А
В
С
D
NC (No Credit)

A grade of NO CREDIT (NC) indicates that a student will have to retake the course and earn a passing grade of D or better in order to earn PCHS credit. Although a D does earn a student PCHS credit, many colleges including A-G requirements, require that students earn a C or better in any course.

In extreme cases, teachers may assign an INCOMPLETE (INC) grade. Teachers should first discuss this with the student, parent, the student's counselor, and Dr. Lee. In this extreme case, both the teacher and the student will have an agreed-upon date in which to complete any assignments.

PCHS Make-up Policy

Students are given the opportunity to make up homework, assignments, assessments, and schoolwork that was missed because of school activities, an excused absence, or a suspension. The student shall receive full credit if the work is turned in according to a reasonable makeup schedule, as determined by the teacher. A reasonable makeup schedule includes one class
extension for every class the student has missed. The tests and assignments may differ from the tests and assignments that the pupil missed during the absence. It shall be at the discretion of the individual teachers to allow or not allow students who miss school work, because of truancies or uncleared absences, the opportunity to make up missed work. Should a student need to make-up an assignment/assessment for a class, this should not infringe on another teacher's class time. Teachers must give written permission for students to miss their class in order to make up work for another class. Note: Students are strongly encouraged to get work or schedule assessments from the teacher in advance if the student knows about an absence in advance.

FARRELL GRADING

CLASS WORK		50%
ASSESSMENTS		20%
PROJECTS/PERFORMANC	ES	20%
HOMEWORK	10%	

LATE WORK: For every school day an assignment is late, you will lose 10% off your total grade. For example: if an assignment is due on Tuesday but you turn it in on Thursday, the highest grade you can get on that assignment is 80%. Penalties for lateness shall not exceed 40% off. This means that if you turn in an assignment 3 weeks late you will receive a maximum grade of 60%. Late work can be resubmitted for a higher grade minus the late penalty. ZEROS Failure to turn in any assignment can and will result in a grade of zero for the assignment.

FRACCHIOLLA GRADING	
PARTICIPATION	30%
EFFORT	20%
TESTS/QUIZZES/PROJECTS	40%
FINAL PROJECT.	10 %

LATE WORK: Late Work Policy: Late work is accepted with points off per day late. Late work point deduction never falls below a C. Late work is not accepted after 14 calendar days past the due date. The 2 week late work grace period is due to the fact that 5 minute video assignments can be lengthy to watch each one several times to properly assess. It is not possible to grade months of lengthy films from several students at the end of the semester AND keep up with grading the end of the semester final projects.

JAKUS GRADING	
PARTICIPATION	30%
EFFORT	20%
PROJECTS	40%

FINAL PROJECT

Late Work Policy: Late work is accepted with points off per day late. Late work point deduction never falls below a C. Late work is not accepted after 14 calendar days past the due date. The 2 week late work grace period is due to the fact that 5 minute video assignments can be lengthy to watch each one several times to properly assess. It is not possible to grade months of lengthy films from several students at the end of the semester AND keep up with grading the end of the semester final projects.

TURNBLOM GRADING	Advanced	Beginning
PERFORMANCES, PROJECTS, TESTS, QUIZZES	40%	35%
ASSIGNMENTS	30%	35%
READINESS, ENGAGEMENT, AND PARTICIPATION	30%	30%
Follows PCHS make-up policy.		

10%

VILLAGRAN GRADING

HOMEWORK	25% (Writings/research/reflections/quizzes and tests)
PARTICIPATION	10% (Paperwork/registrations/supplies/Organization)
PROJECTS	40% (Completed projects)
SKETCHES	25% (Process/progress on each projects)

Follows PCHS make-up policy. Late work is accepted during each grading period with a tiny 5 point penalty unless the student had an emergency. It is not possible to go back to extended projects after the grading period was entered. When a student is absent, it is her/his responsibility to ask the teacher for missed work.

PEREYRA GRADING	
PERFORMANCE	55% (Test, Quizzes, Projects, Common Assessments)
EFFORT	40% (Hw, Cw, Project Process Checks, Organization &
	Supply Checks)
PARTICIPATION	5% (Zoom Participation Tasks (Question of the Day),
	Zoom Punctuality and/or Communication)
Follows PCHS make-up policy	

Follows PCHS make-up policy.

SMITH, C./SMITH, M. GRADING

Points Based / Effort / Growth- Grading System based on the following areas: PARTICIPATION EFFORT TESTS/QUIZZES/PROJECTS LATE WORK: Late Work Policy: Late work is accepted with points off per day late. Late work is not accepted after 14 calendar days past the due date.

NO SUBMISSION = 0 points

MAKE-UP WORK POLICY

If you are absent, it is YOUR RESPONSIBILITY to find out what you missed and get any notes from your classmates and/or teacher. Classwork make-ups are a must. (See Make-Up Policy in the course syllabus.)

STEIL GRADING	
PERFORMANCE	55%
EFFORT	40%
COOPERATION	5%
Follows PCHS make-up policy.	

STOYANOVICH GRADING

CLASS WORK	50%
ASSESSMENTS	20%
PROJECTS/PERFORMANCES	20%
HOMEWORK 10%	
Follows PCHS make-up policy.	

UNT GRADING (Ceramics 1)

PROJECTS: Completed	40% (Completed project pictures)
PROJECTS: Process	35% (Process pictures, sketches, planning questions, reflections)
FORMATIVE CHECK	15% (Questions, quizzes, mini-reports, discussion boards, etc.)
PARTICIPATION	10% (Zoom, shares camera, follows guided instruction, etc.)

UNT GRADING (Ceramics 2)

No categories. Students are 2nd year, and are making varied, independent projects, paced to their full potential.

Students submit weekly progress/completed project pictures.

Prior to completing a new project, students submit planning sketches/images.

Missing Work: If a student does not complete their assignments, the student will not receive points. Missing assignments will lower the grade in the class, and many missing assignments might make it difficult to pass the class. It is the responsibility of the student to communicate with the teacher regarding any difficulties with completing assignments, so the teacher can assist the student with additional help, support, tutoring during office hours, or providing alternative assignments. Late Work: Assignments that are turned in late will be accepted without penalty. Students have until the grading period to receive full credit. Work turned in after the grading

period will receive half credit. Progress 1 is October 8, Progress 2 is November 12, Final is December 4th

Elements of the Policy to include:

Department/PLC/SLC Policies

- 1. Please provide an explanation of any grading system/assessment key terms used by the PLC/SLC (ex: DBQ, FRQ, Performance Task, Practice, Standard Quiz, CER).
- 2. Provide weighted category values, if used.
- 3. Explain the use of the Missing Assignment, No Credit Values, Zero Value in the grade system.
- 4. Explain Late Work/Make-Up Work practices
- 5. Consider noting whether you round up grades or not and why.
- 6. Include established, common rubrics
- 7. Include AP courses and singleton course policies

World Languages Grading Policy

I. Grading scale - Standard Covid 20-21SY (Choose in Gradebook Scale in Grade Setup)

- A: 100-90%
- B: 80-89%
- C: 70-79%
- D: 60-69%
- NC: 0-59%
- II. Categories/Weights
 - A. Performance 40% May include:
 - a. Summative projects
 - b. Evaluative assignments designed to show what a kid knows
 - c. Essays and paragraphs
 - d. Presentations
 - e. Discussion posts
 - f. Oral quizzes
 - g. Projects
 - B. Practice 40% May include:
 - a. Formative assignments
 - b. Assignments designed to let kids practice safely
 - c. Graded on completion and effort
 - d. Edpuzzles
 - e. Grammar and vocabulary practices
 - f. Discussion posts
 - g. Quizlet completions
 - h. Peardeck answers
 - C. Participation 20%
 - a. Showing up to meetings and being there on time
 - b. Cameras on with appropriate attire and face visible
 - c. Participation in activities without being on phone or doing other things while in class
- III. Other Grading Specifications
 - A. Make-ups Teachers will accept late work for 2 weeks after the due date for 90% of what an assignment would have been given had it been turned in on time.
 - B. Extra-credit Discretion of teacher. (Marginal Cannot move a student more than 3% of grade.)
 - C. Rounding Discretion of teacher, up to 1%.
 - D. Dropping grades discretion of teacher

E. Assessment Integrity - While we're online, we are facing tremendous issues of academic integrity. Teachers reserve the right to reassess students in a different format at a different time to ensure mastery of material.

AP Policy: Teachers of AP courses will provide their own syllabus with grading scale and grading specifications. If it is a shared 4 and AP class, the teacher will provide his or her own syllabus.

Coversheet

Athletic Conditioning

V. PCHS Athletics Section: Item: A. Athletic Conditioning Purpose: Vote Submitted by: **Related Material:** PCHS Athletic Plan.pdf

Interscholastic Athletics Return to Conditioning

While we anticipate welcoming back our Season 1 Teams/Athletes for the currently planned Monday, November 30th start to on-campus Conditioning-Only workouts. Everyone, please be mindful that with the current rise in COVID-19 cases in LA County we may need to make further adjustments to this plan as dictated by the state, county, and district officials.

For more specific information on the PCHS Athletics Conditioning-Only program, please follow this link:

https://view.genial.ly/5fa46fd67e20620cf3b139a9/presentation-pchs-athletics



PCHS Athletic **Conditioning Plan**

Powered by BoardOnTrack



Current Status

- for youth sports teams.

- out these workouts.

cohorts of <=12 on district property

 Local school districts and Charter organizations currently in the process of creating/executing conditioning plans

Powered by BoardOnTrack

• At this time, the only permitted activities for PCHS Sports Teams will be Conditioning-Only. No activities that involve any contact or any sports equipment/balls. Participation by both the students and coaches is strictly voluntary. Also, just because a student participates in any conditioning-only sessions does not guarantee a spot on the team's final roster. Likewise, any athlete/coach not participating in conditioning will not be penalized for sitting

• LA County Department of Public Health approves outdoor only conditioning

LAUSD recently approves activities including out of seasons conditioning in

Timeline

November 16 - November 20

November 30 - December 11

December 14- March 27

January 18th

February 8 – June 26

CIF Season 2 includes the following sports: Basketball, Baseball, Track and Field, Tennis, Wrestling, Soccer, Softball, Swimming, Lacrosse and Golf

Voluntary online Zoom conditioning for Season 1 teams Football, Cheer, Volleyball, Water Polo, Cross Country

Voluntary on campus conditioning for Season 1 teams Football, Cheer, Volleyball, Water Polo, Cross Country

CIF Season 1 includes the following sports: Cheer, Football, Volleyball, Water Polo and Cross Country

Phase in Voluntary CIF Season 2 conditioning as permitted



Powered by BoardOnTrack



Example of Conditioning Schedule (please contact coaches directly for actual schedule)

Varsity

Cheer

Cross Country Var

Cross Country JV

JV FB

VFB

Girls Polo

Boys Polo

Girls Volleyball

Boys Volleyball

nday	Tuesday	Wednesday	Thursday	F
otball	Cross Country	JV Football	Cross Country	
Football	Volleyball	Varsity Football	Volleyball	
٥٥		Polo		
leer		Cheer		

alisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 Pl

Time	Location	Entry point	Exit point
3:30 p.m.	Quad	Flag pole	Service road emergency gate
2:00 p.m.	Stadium	Visitor stadium gate	Announcer booth gate
3:30 p.m.	Stadium	Visitor stadium gate	Announcer booth gate
2:00 p.m.	Stadium	Visitor stadium gate	Announcer booth gate
3:30 p.m.	Stadium	Visitor stadium gate	Announcer booth gate
2:00 p.m.	Pool	Temescal pool gate	Pool exit gate
3:30 p.m.	Pool	Temescal pool gate	Pool exit gate
2:00 p.m.	Upper blacktop	Flag pole	Service road emergency gate
3:30 p.m.	Upper blacktop	Flag pole	Service road emergency gate

TGay

Sample workout circuit to be completed in 60 minutes Facility Entry/Exit time to be included in the 60 minute time allotment



Warm-up



Stay in designated areas, follow all COVID regulations, follow a gradual build-up of intensity, and incorporate plenty of water breaks

Card To

Ex. Striders, Stairs, Burpees

Agilley

Ex. Speed ladders, Karaoke, cone drills

Strength & PVO

E.x Push ups, Lunges, jump squat, plank to frogger

Cool-down

Conditioning Protocols

Conditioning will be in accordance with all governing agency (i.e. Centers for Disease Control and Prevention, Los Angeles Department of Public Health, National Federation of High Schools, Palisades Charter High School) modifications to ensure safety and compliance with COVID-19 guidelines including but not limited to the following:

All coaches and players must pass PCHS health screening protocol prior to entering campus utilizing the designated school site entrance.

There will be three sixty-minute conditioning periods for coaches to choose from A. 2:00p.m. B. 3:30 p.m. C. 5:00 p.m. Monday-Friday school days only

Only outdoor activities permitted (gym, locker room, weight room and other indoor areas are off-limits)

No bodily contact. All activities must remain a minimum of 8 feet of social distancing at all times

Cohorts of <=12 students will work out together during each conditioning session and will be limited to one conditioning cohort and may not change pods at any point for any reason.

Limit group size and duration to not exceed one hour

Face coverings to be worn properly at all times when not under extreme exertion

Conditioning Protocols Continued

- All students have their personal water bottles labelled and no food, gum, seeds, etc. permitted
- No Spitting, handshakes, "high-5's" or physical contact with anyone
- No equipment use, or sharing of anything, permitted at this time
- If any student in a cohort test positive for Covid-19 the entire pod must start a quarantine period of 14 days
- Hand-Sanitizer will be provided by the school at the entrance and exit
- Parents may not leave their vehicles at all while on campus to drop-off/pick-up athletes and are not permitted on campus during the conditioning period. Please do not arrive until 5 minutes before the scheduled end of practice for pickups.
- Students must exit/leave campus immediately following conditioning
- Weekend, holiday and non-school days no in-person conditioning will take place

Physical – Valid for one calendar year from date received. Must be signed and stamped by Doctor. Please upload in Athletic Clearance online portal.

Emergency Card – Turned directly into the coach

PCHS COVID-19 Waiver to be signed by both parent and student

Athletic Paperwork

Athletic Clearance--completed and signed confirmation



Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

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LADPH youth sports guidelines

NFHS guidance for HS athletics



Coversheet

2020-21 Budget vs Actuals

Section: Item: Purpose: Submitted by: Related Material: VI. Finance A. 2020-21 Budget vs Actuals FYI

VI.A - 20-21 Budget vs. Actuals 10-31-20.pdf

							- 1	
		2020-2021 Revised	Budget	Budget			%	
	2020-2021 Board	Budget (E-	Updates	Updates	Budget	2020-2021	received/s	
	Approved	Learn/Return 2nd	10/1/2020	10/1/2020 (3	Updates	Actuals to	pent	Comments
	Adopted Budget	Semester, per CA	(one month	months	10/1/2020 (5	Date	(Budget	
	6/5/2020	gov 7/30/2020)	hybrid)	hybrid)	month hybrid)	10/31/2020	vs.	
		8/17/20					actuals)	
ADA ESTIMATES/ACTUAL FUNDED	2,907	2,907	2,907	2,907	2,907			
LCFF FUNDING PER ADA								
	\$ 10,188	10,160	10,160	10,160	10,160			Per LCFF Calculator, as of 7/14/2020, Hold Harmless 19/20
Deficit Factor (as of 5/19 May Revise)	8.17%	0%						
	\$ 9,356							
EPA Funding-Prop 30	4,732,251	5,139,818	6,558,368	6,558,368	6,558,368	1,639,592	25%	Latest EPA Projection as of 9/10/20
LCFF Entitlement - State Aid - Current Year	15,339,022	16,660,100	14,565,870	14,565,870	14,565,870	4,078,444	28%	LCFF Entitlement as of 9/10/20
LCFF Entitlement - State Aid - PY adjustments								
ADA Adjustment								
LCFF PY Adjustments								
C S Funding In Lieu of PropTax -	7,125,574	7,739,266	8,415,141	8,415,141	8,415,141	2,889,155	34%	Total LCFF Entitlement - EPA - state aid
C 5 Funding In Lieu of Proprax -	7,125,574	1,159,200	0,413,141	0,413,141	0,413,141	2,003,155	34%	Total LCFF Littliement - EFA - State diu
C S Funding In Lieu of PropTax - PY adjustments								
LCFF Funding-Total	27,196,847	29,539,184	29,539,379	29,539,379	29,539,379	8,607,191	18%	
	27,150,047	25,555,104	25,555,575	23,333,375	23,333,373	8,007,151	10/0	
NCLB:T1,Basic School Support	315,175	315,175	293,836	293,836	293,836	-	0%	updated # per CDE as of 10/1/2020
Special Ed: IDEA Basic Local Assistance	313,173	515,175	255,850	253,830	255,850	-	076	upuated # per CDE as of 10/1/2020
Entitlement	602,592	602,675	602,675	602,675	602,675	204,901	34%	\$207.29/ADA PER LAUSD SELPA
NCLB:TII, Teacher Quality/ESSA	62,303	62,303	56,571	56,571	56,571	201,002	0%	updated # per CDE 10/1/2020
	01,000	02,000	00,072	00,072	00,072		•/•	
Title III Part A English Language - (24 students)	2,526	2,526	3,546	3,546	3,546		0%	updated # per CDE 10/1/2020 (31 students)
Title III Part A Immigrant - (37 students)	3,535	3,535	3,560	3,560	3,560		0%	updated # per CDE 10/1/2020 (34 students)
ESSA:TIV,Student Support and Academic		.,						
Enrichment	23,337	23,337	23,410	23,410	23,410		0%	updated # per CDE 10/1/2020
Perkins	37,102	37,102	37,102	37,102	37,102		0%	
DOR-Rehab	20,000	20,000	20,000	20,000	20,000		0%	
COVID-19 Grant (Federal CARES Act)	264,782	261,630	261,630	261,630	261,630	65,408	25%	PER CDE
Learning Loss & Mitigation (GEER)		107,643	107,643	107,643	107,643		0%	
Learning Loss & Mitigation (CRF)		1,076,721	1,076,721	1,076,721	1,076,721	1,076,721	100%	
Child Nutrition Program	322,006	161,003	161,003	161,003	161,003	276	0%	
Federal Revenues-Total	1,653,358	2,673,650	2,647,697	2,647,697	2,647,697	1,347,306	47%	
	412,004							
Learning Loss & Mitigation - State		252,447	252,447	252,447	252,447		0%	State Learning Loss & Mitigation Funds
State Lottery:Non Prop 20 - Current Year	444,771	436,110	436,110	436,110	436,110	-	0%	\$150/ADA
State Lottery:Non Prop 20 - PY adjustments						-		
Child Nutrition: School Programs	27,050	13,525	13,525	13,525	13,525	22	0%	
Mandated Costs Reimbursement	136,251	136,270	136,270	136,270	136,270		0%	
One Time Discretionary Grant								
Classified School Employees Professional								
Development Block Grant								
	454 0-0		1 4 9 4 6 9	1.00.000	142.462		001	\$40/4DA
State Lottery:Prop 20 Inst Matls-Current Year	156,978	142,463	142,463	142,463	142,463		0%	\$49/ADA
State Lottery:Prop 20 Ins Matls-PY adjustments								
State Lottery: Prop 20 Ins Matis-PY adjustments								
Special Education- AB602 - MOVE TO LOCAL	_							
Student ID/CAHSEE	12,073							
CTE Grant	192,599	223,040	223,040	223,040	223,040	155,796	70%	\$173K + \$50K carryover from 19/20
College Readiness Block Grant	152,355	223,040	223,040	223,040	223,040	133,730	7070	\$175K - \$55K carryover nom 15/20
Low-Performing Students Block Grant		-						
LAUSD-Sp Ed Grants (Option 3)	-	-						
COVID-19 Grant	-	-						
				I	I	l		

							~	
		2020-2021 Revised	Budget	Budget			%	
	2020-2021 Board	Budget (E-	Updates	Updates	Budget	2020-2021	received/s	
	Approved	Learn/Return 2nd	10/1/2020	10/1/2020 (3	Updates	Actuals to	pent	Comments
	Adopted Budget	Semester, per CA	(one month	months	10/1/2020 (5	Date	(Budget	
	6/5/2020	gov 7/30/2020)	hybrid)	hybrid)	month hybrid)	10/31/2020	vs.	
		8/17/20		• •			actuals)	
Other State Revenues-Total	969,722	1,203,854	1,203,855	1,203,855	1,203,855	155,818	13%	
Special Ed AB602 - State	1,908,009	1,908,272	1,908,272	1,908,272	1,908,272	648,785	34%	\$656.35/ADA PER LAUSD SELPA
LAUSD - SPED GRANT OPTION 3	125,000	125,000	125,000	125,000	125,000	-	0%	
Food Service Sales	269,348	134,674	134,674	134,674	134,674	-	0%	calculated on a per day basis
Leases & Rentals (POOLS/PERMIT/CIVIC CENTER								
ETC.)	911,000	504,284	504,284	504,284	504,284	71,620	14%	potential income loss of \$406K (Jul-Dec income)
Interest	129,459	129,459	129,459	129,459	129,459	10,101	8%	
Fundraising	500,000	400,000	400,000	400,000	400,000	186,250	47%	based on data from ed fund collections
Other Local Revenues-Total	3,842,816	3,201,689	3,201,689	3,201,689	3,201,689	916,756	29%	
Total Revenue	33,662,742	36,618,377	36,592,620	36,592,620	36,592,620	11,027,071	30%	
	- 3,002,7 42	- 3,020,077						
Teachers	13,033,997	13,033,997	13,033,997	13,033,997	13,033,997	3,154,369	24%	
School Admin	905,118	905,118	905,118	905,118	905,118	251,506	24%	
Librarians	129,614	136,090	136,090	136,090	136,090	36,390	27%	
Guidance, Welfare (Counselors)	722,863	805,839	805,839	805,839	805,839	226,413	27%	
Sub Teachers	48,200					226,413	11%	
Sub Teachers	48,200	235,410	235,410	235,410	235,410	26,021	11%	
Other Support/Impact of / Step and Column	117,865	117,865	117,865	117,865	117,865		0%	
Reduced Auxiliaries/Periods-Net	(584,486)	,	(584,486)	(584,486)	(584,486)		0%	
		(584,486)						
Less: FTE's not replacing	(270,167)	(270,167)	(270,167)	(270,167)	(270,167)		0%	Centificated was been affective 2010 2020
Certificated Retro			216,002	216,002	216,002		0% 0%	Certificated pay increase effective 2019-2020 2020-2021 Certificated Off-schedule increase
Certificated Off Schedule Pay			308,169	308,169	308,169		0.11	2020-2021 Certificated Off-schedule increase
Certificated Salaries	14,103,004	14,379,666	14,903,838	14,903,838	14,903,838	3,694,699	25%	
								
Inst'l Aides	930,455	783,601	783,601	783,601	783,601	163,904	21%	
Admin. Sal	410,452	410,452	410,452	410,452	410,452	122,607	30%	
							23%	
Clerical/Office	1,906,462	1,906,462	1,906,462	1,906,462	1,906,462	446,111		
Classified Subs	34,302	34,302	34,302	34,302	34,302	,	0%	
Classified Subs Maint./Oper	34,302 113,204	34,302 119,204	34,302 119,204	34,302 119,204	34,302 119,204	38,795	0% 33%	
Classified Subs Maint./Oper Food Services	34,302 113,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	38,795 6,064	0% 33% 13%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals	34,302 113,204 47,682 163,756	34,302 119,204 47,682 175,083	34,302 119,204 47,682 175,083	34,302 119,204 47,682 175,083	34,302 119,204 47,682 175,083	38,795 6,064 25,200	0% 33% 13% 14%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified	34,302 113,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	34,302 119,204 47,682	38,795 6,064	0% 33% 13%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column	34,302 113,204 47,682 163,756 961,543	34,302 119,204 47,682 175,083 1,284,516	34,302 119,204 47,682 175,083 1,284,516	34,302 119,204 47,682 175,083 1,284,516	34,302 119,204 47,682 175,083 1,284,516	38,795 6,064 25,200	0% 33% 13% 14% 15%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours	34,302 113,204 47,682 163,756	34,302 119,204 47,682 175,083	34,302 119,204 47,682 175,083 1,284,516 (198,244)	34,302 119,204 47,682 175,083 1,284,516 (198,244)	34,302 119,204 47,682 175,083 1,284,516 (198,244)	38,795 6,064 25,200	0% 33% 13% 14% 15% 0%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro	34,302 113,204 47,682 163,756 961,543	34,302 119,204 47,682 175,083 1,284,516	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	38,795 6,064 25,200	0% 33% 13% 14% 15% 0% 0%	Classified pay increase effective March 2020
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Off Schedule Pay	34,302 113,204 47,682 163,756 961,543 - (198,244)	34,302 119,204 47,682 175,083 1,284,516 - - (198,244)	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	38,795 6,064 25,200 186,284	0% 33% 13% 14% 15% 0% 0% 0%	Classified pay increase effective March 2020 2020-2021 Classified off schedule increase
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro	34,302 113,204 47,682 163,756 961,543	34,302 119,204 47,682 175,083 1,284,516	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746	38,795 6,064 25,200	0% 33% 13% 14% 15% 0% 0%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Off Schedule Pay	34,302 113,204 47,682 163,756 961,543 - (198,244) 4,369,612	34,302 119,204 47,682 175,083 1,284,516 	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	38,795 6,064 25,200 186,284 988,965	0% 33% 13% 14% 15% 0% 0% 0% 21%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Off Schedule Pay	34,302 113,204 47,682 163,756 961,543 - (198,244)	34,302 119,204 47,682 175,083 1,284,516 - - (198,244)	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269	38,795 6,064 25,200 186,284	0% 33% 13% 14% 15% 0% 0% 0%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Off Schedule Pay Classified Salaries	34,302 113,204 47,682 163,756 961,543 - (198,244) 4,369,612	34,302 119,204 47,682 175,083 1,284,516 	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073	38,795 6,064 25,200 186,284 988,965	0% 33% 13% 14% 15% 0% 0% 0% 21%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Sthedule Pay Classified Salaries Total Salaries	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 18,472,616	34,302 119,204 47,682 175,083 1,284,516 - (198,244) 4,563,058 - 18,942,724	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911	38,795 6,064 25,200 186,284 988,965 988,965	0% 33% 13% 14% 15% 0% 0% 0% 21% 24%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Total Salaries STRS - Certificated	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 18,472,616 2,277,635	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 18,942,724 2,322,316	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564	0% 33% 13% 14% 15% 0% 0% 0% 21% 24% 24%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Classified Salaries STRS - Certificated PERS - Classified	34,302 113,204 47,682 163,756 961,543 - (198,244) 4,369,612 - 18,472,616 2,277,635 768,833	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 4,563,058 18,942,724 2,322,316 944,553	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655	0% 33% 13% 14% 15% 0% 0% 21% 24% 24% 18%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Off Schedule Pay Classified Salaries Total Salaries STRS - Certificated PERS - Classified OASDI Regular - Certificated	34,302 113,204 47,682 163,756 961,543 - (198,244) - - 4,369,612 - - - 18,472,616 2,277,635 768,833 15,000	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 4,563,058 18,942,724 2,322,316 944,553 15,000	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,683,073 19,592,911 2,357,200 958,783 15,000	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188	0% 33% 13% 14% 15% 0% 0% 0% 21% 24% 24% 24% 8%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Classified Salaries STRS - Certificated PERS - Classified OASDI Regular - Certificated OASDI Regular - Classified	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 18,472,616 2,277,635 768,833 15,000 270,916 204,494	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 18,942,724 2,322,316 944,553 15,000 282,910 208,505	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229	0% 33% 13% 14% 5 5 0% 0% 0% 0% 0% 21% 24% 18% 8% 21%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Classified Salaries STRS - Certificated PERS - Classified OASDI Regular - Classified OASDI Redicare - Certificated OASDI Medicare - Classified	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 18,942,724 2,322,316 944,553 15,000 282,910 208,505 66,164	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312	0% 33% 13% 14% 5% 0% 0% 0% 0% 0% 21% 24% 24% 18% 8% 8% 21% 25% 21%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Off Schedule Pay Classified Salaries Total Salaries STRS - Certificated PERS - Classified OASDI Regular - Classified OASDI Medicare - Certificated OASDI Medicare - Classified Health & Welfare Benefits - Certificated	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359 2,479,545	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 18,942,724 2,322,316 944,553 15,000 282,910 208,505 66,164 2,479,545	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312 770,733	0% 33% 13% 14% 5% 0% 0% 0% 0% 21% 24% 24% 18% 8% 21% 25% 21% 31%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Classified Salaries STRS - Certificated PERS - Classified OASDI Regular - Certificated OASDI Regular - Certificated OASDI Medicare - Classified Health & Welfare Benefits - Certificated Health & Welfare Benefits - Classified	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 4,369,612 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359 2,479,545 1,237,220	34,302 119,204 47,682 175,083 1,284,516 - (198,244) - - - 4,563,058 - - - - 4,563,058 - - - - - - - - - - - - - - - - - - -	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,100 67,992 2,479,545 1,237,220	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,100 67,992 2,479,545 1,237,220	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312 770,733 347,655	0% 33% 13% 14% 5% 0% 0% 0% 21% 24% 24% 24% 24% 24% 24% 24% 24% 24% 23%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Off Schedule Pay Classified Salaries Total Salaries STRS - Certificated PERS - Classified OASDI Regular - Certificated OASDI Medicare - Certificated OASDI Medicare - Classified Health & Welfare Benefits - Certificated Health & Welfare Benefits - Classified Unemployment Insurance - Certificated	34,302 113,204 47,682 163,756 961,543 - (198,244) - 4,369,612 - 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 - (198,244) - 4,563,058 - 18,942,724 2,322,316 944,553 15,000 282,910 208,505 66,164 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312 770,733 347,655 3,374	0% 33% 13% 14% 5% 0% 0% 0% 21% 24% 24% 24% 24% 24% 24% 24% 24% 31% 25% 31% 28%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Retro Classified Salaries Classified Salaries STRS - Certificated OASDI Regular - Certificated OASDI Regular - Certificated OASDI Medicare - Classified OASDI Medicare - Classified Health & Welfare Benefits - Certificated Health & Welfare Benefits - Classified Unemployment Insurance - Certificated	34,302 113,204 47,682 163,756 961,543 (198,244) 4,369,612 4,369,612 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359 2,479,545 1,237,220 17,925 7,552	34,302 119,204 47,682 175,083 1,284,516 (198,244) 4,563,058 18,942,724 2,322,316 944,553 15,000 282,910 208,505 66,164 2,479,545 1,237,220 17,925 7,552	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925 7,552	34,302 119,204 47,682 175,083 1,284,516 57,269 4,689,073 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925 7,552	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925 7,552	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312 770,733 347,655 3,374 1,446	0% 33% 14% 15% 0% 0% 0% 21% 24% 24% 24% 24% 24% 24% 24% 24% 24% 18% 19%	
Classified Subs Maint./Oper Food Services Math Paraprofessionals Other Classified Impact Step and Column Proposed New Positions/Hours Classified Retro Classified Retro Classified Salaries Classified Salaries Total Salaries STRS - Certificated PERS - Classified OASDI Regular - Certificated OASDI Medicare - Certificated OASDI Medicare - Classified Health & Welfare Benefits - Certificated Health & Welfare Benefits - Classified Unemployment Insurance - Certificated	34,302 113,204 47,682 163,756 961,543 - (198,244) - 4,369,612 - 18,472,616 2,277,635 768,833 15,000 270,916 204,494 63,359 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 - (198,244) - 4,563,058 - 18,942,724 2,322,316 944,553 15,000 282,910 208,505 66,164 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	34,302 119,204 47,682 175,083 1,284,516 (198,244) 68,746 57,269 4,689,073 19,592,911 2,357,200 958,783 15,000 290,723 216,106 67,992 2,479,545 1,237,220 17,925	38,795 6,064 25,200 186,284 988,965 988,965 4,683,664 571,564 172,655 1,188 61,194 53,229 14,312 770,733 347,655 3,374	0% 33% 13% 14% 5% 0% 0% 0% 21% 24% 24% 24% 24% 24% 24% 24% 24% 31% 25% 31% 28%	

		2020-2021 Revised	Budget	Budget			%	
	2020-2021 Board	Budget (E-	Updates	Updates	Budget	2020-2021	received/s	
	Approved	Learn/Return 2nd	10/1/2020	10/1/2020 (3	Updates	Actuals to	pent	Comments
	Adopted Budget	Semester, per CA	(one month	months	10/1/2020 (5	Date	(Budget	
	6/5/2020	gov 7/30/2020)	hybrid)	hybrid)	month hybrid)	10/31/2020	vs.	
		8/17/20	nysnaj	nyonay			actuals)	
Other Employment Benefits - Certificated (LT								
Benefits)	255,000	255,000	255,000	255,000	255,000	108,901	43%	
Other Employment Benefits - Classified (LT								
Benefits)	51,000	51,000	51,000	51,000	51,000	22,205	44%	
Employee Benefits	7,844,229	8,083,440	8,149,796	8,149,796	8,149,796	2,193,704		
Total Salary & Benefits	26,316,845	27,026,165	27,742,706	27,742,706	27,742,706	6,877,368		
								Credit Recovery Program - budgeted in licenses, paid from
Textbooks	9,900	9,900	9,900	9,900	9,900	14,052	142%	textbooks
Instructional Materials	151,000	200,000	200,000	200,000	200,000	12,262	6%	
Instructional Materials - CTE		207,000	207,000	207,000	207,000	22,607	11%	CTE Teacher Allocations
Non-capitalized Equipment	90,680	761,728	786,728	786,728	786,728	792,377	101%	\$25K for Furniture (per Sept B/F meeting)
Other Supplies	167,143	189,810	189,810	189,810	189,810	17,996	9%	
Food Service Supplies	275,304	152,597	152,597	152,597	152,597	208	0%	
Books & Supplies	694,027	1,521,035	1,546,035	1,546,035	1,546,035	859,501	56%	
Personnel Services-Mileage	4,197	1,000	1,000	1,000	1,000	137	14%	
Travel/Conference	44,151	104,151	104,151	104,151	104,151	(1,994)	-2%	
Due/Memberships (Subscriptions)	352,074	430,391	430,391	430,391	430,391	352,577	82%	
Insurance	309,969	309,969	309,969	309,969	309,969	111,965	36%	
								Hybrid estimate for PPE Supplies (1 mo @\$22K, 3 mos
Operation and Housekeeping Services	146,000	146,000	294,000	338,000	382,000	50,501	17%	@\$66K, 5 mos @\$110K, with one time cost of PPE @\$126K)
Utilities	426,000	426,000	426,000	426,000	426,000	80,552	19%	
Rentals/Leases/Repairs & Noncapitalized								
Improvements	576,408	574,763	574,763	574,763	574,763	291,071	51%	
Professional Consulting Services& Operating								Hybrid estimates for Janitorial & Security (1 mo @\$60K, 3
Exp (5800, 5810, 5821, 5850, 5860)	3,128,730	2,945,043	3,005,043	3,125,043	3,245,043	476,125	16%	mos @\$180K, 5 mos @\$300K)
								Hybrid estimates for busing (1 mo @\$55K, 3 mos @\$165K, 5
Pupil Transportation	491,348	275,913	330,913	440,913	550,913	3,735	1%	mos @\$275K)
Other Expenses	92,330	92,330	92,330	92,330	92,330	14,670	16%	
Communications	75,860	75,860	75,860	75,860	75,860	21,711	29%	
Services, Other Operating Exp	5,647,067	5,381,420	5,644,420	5,918,420	6,192,420	1,401,049	25%	
Capital Outlay (6100-6500) -Total (Detail Below)	322,866	402,866	427,866	427,866	427,866	165,987	39%	
							1	\$80K approved CapEx + \$87K exsisting CapEx from
Bldgs & Improvement (6200)	87,866	167,866	192,866	192,866	192,866	165,987	86%	pool/permit (per Sept B/F Meeting)
Equipment-Technology (6400)	235,000	235,000	235,000	235,000	235,000		0%	E-rate project
Equipment/Furniture Replacement (6500)								
							I	
Depreciation Expense (Financial reporting basis)	900,000	900,000	900,000	900,000	900,000		0%	
Interest	58,338	58,338	58,338	58,338	58,338	9,707	17%	
Indirect Cost (Total charter school supervisory			·····					
oversight fees only)	271,968	295,392	295,392	295,392	295,392	100,713	34%	
Total Expenses-Financial Reporting Basis	33,888,246	35,182,349	36,186,891	36,460,891	36,734,891	9,248,338		
Total Expenses-Cash Reporting Basis	33,311,112	34,685,215	35,714,757	35,988,757	36,262,757	9,414,325		
Financial Reporting Basis-Adjusted for								Additional potential expenses include budget/finance
Depreciation (before L/T Benefit accrual)	(225,503)	1,436,029	405,728	131,728	(142,272)	1,778,732		parking lot items
Net Reserve Fund Increase(Reduction)-Cash								
Basis	351,631	1,933,163	877,862	603,862	329,862	1,612,746		(Revenue - Expenses: Cash Reporting Basis)
Cash Deferrals (State IOU)	4,207,525	6,449,586	6,855,367					Cash Deferrals for 20/21 FY (Feb-June 2021), as of 10/1

Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

	2020-2021 Board Approved Adopted Budget 6/5/2020	2020-2021 Revised Budget (E- Learn/Return 2nd Semester, per CA gov 7/30/2020) 8/17/20	Budget Updates	Budget Updates 10/1/2020 (3 months hybrid)	Budget Updates 10/1/2020 (5 month hybrid)	Actuals to Date	% received/s pent (Budget vs. actuals)	Comments
Additional Financial Lifetime Benefit Accrual								
Needed to Comply with FASB	1,228,631	1,228,631	1,228,631	1,228,631	1,228,631	1,403,526		OPEB Obligation per actuarial report
Revised Financial Reporting with OPEB	(1,454,134)	207,398	(822,903)	(1,096,903)	(1,370,903)	375,207		Ending Balance w/OPEB Obligation

Coversheet

2020-2021 Cash Flow

Section: Item: Purpose: Submitted by: Related Material: VI. Finance B. 2020-2021 Cash Flow FYI

VI.B - 2020-2021 Cash Flow Update 10-31-20.pdf

2020-21 Budget Cash Flow														
PALISADES CHARTER HS	Source/ Object	Budget												
Description	Codes	2020-21	July	August	September	October	November	December	January	February	March	April	May	June
STARTING CASH			8,775,858	9,730,597	11.052.855	12,658,571	12,701,534	11,478,037	12,676,099	12,219,092	11,696,084	11,873,341	10,218,757	8.305,507
A. REVENUES				, ,		, ,	, ,		, ,	, ,	, ,	, ,	<i>, , , , , , , , , , , , , , , , , , , </i>	, ,
1) Revenue Limit Sources	8010-8099	+ 29,539,379	1,238,145	1,747,996	3,630,321	1,990,729	1,984,140	3,623,732	1,984,140	1,794,256	2,464,619	825,027	825,027	589,060
2) Federal Revenues	8100-8299	+ 2,647,697	36,159	72,318	1,190,341	48,212	64,314	169,283	64,314	296,697	236,716	58,288	58,288	171,307
3) State Revenues	8300-8599	+ 1,203,855	-	155,796	380,967	-	1,230	1,230	145,873	1,230	137,499	145,873	1,230	2,059
4) Local Revenues	8600-8799 -	+ 3,201,689	127,757	312,742	1,132,285	232,429	262,291	262,291	262,291	370,364	249,094	233,270	233,270	225,785
PY Revenues Received		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	=	36,592,620	1,402,061	2,288,852	6,333,913	2,271,370	2,311,975	4,056,536	2,456,618	2,462,546	3,087,928	1,262,457	1,117,814	988,210
B. EXPENDITURES														
1) Certificated Salaries	1000-1999 -	+ 14,903,837	-	1,120,357	1,181,652	1,392,689	1,722,477	1,198,306	1,198,306	1,198,306	1,198,306	1,198,306	1,198,306	1,198,306
2) Classified Salaries	2000-2999 -	+ 4,573,334	-	216,886	314,483	457,596	397,857	397,857	397,857	397,857	397,857	397,857	397,857	397,857
3) Employee Benefits	3000-3999 -	+ 8,178,607	337,003	571,173	587,737	697,791	778,300	679,677	679,677	679,677	679,677	686,046	679,677	679,677
4) Books and Supplies	4000-4999	+ 1,546,035	13,789	31,888	19,804	794,021	80,061	80,061	80,061	80,061	80,061	80,061	146,249	146,249
5) Services, Other Operating Expen		+ 5,792,420	148,641	246,426	635,875	370,107	491,670	437,465	492,617	546,822	492,617	492,617	546,822	492,617
6) Capital Outlay	6000-6599	+ 427,866	5,890	78,764	88,290	(6,957)	35,656	35,656	35,656	35,656	35,656	35,656	35,656	35,656
7) Other Outgoing	7100-7299	+ 295,394	17,773	35,546	23,697	23,697	23,632	23,632	23,632	41,355	20,678	20,678	20,678	20,678
8)Interprogram/Interfund Support (+												
9)Other Debt Service	7438-7439	+ 58,338	2,592	2,483	2,372	2,260	5,821	5,821	5,821	5,821	5,821	5,821	5,821	5,821
Principal Payments		-	-	-	-	-	-	-	-	-	-	-	-	-
PY Expenses Paid		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL PAYMENTS	35,775,831 =	= 35,775,831	525,688	2,303,523	2,853,910	3,731,204	3,535,472	2,858,473	2,913,625	2,985,554	2,910,671	2,917,040	3,031,065	2,976,860
NET REVENUES LES	S PAYMENTS		876,373	(14,672)	3,480,003	(1,459,834)	(1,223,498)	1,198,063	(457,007)	(523,008)	177,256	(1,654,583)	(1,913,251)	(1,988,649)
D. TOTAL CASH MONTH ENDING	=	=	9,652,231	9,715,925	14,532,858	11,198,738	11,478,037	12,676,099	12,219,092	11,696,084	11,873,341	10,218,757	8,305,507	6,316,857
E. BALANCE SHEET ADJUSTMENTS														
1) PY Payments														
2) Current Assets												I		
3) Current Liabilites														
ENDING FUND BALANCE			9,730,597	11,052,855	12,658,571	12,701,534								

Coversheet

Civic Center Permits/Pool Update

Section: Item: Purpose: Submitted by: Related Material: VI. Finance C. Civic Center Permits/Pool Update FYI

VI.C - Pool_Permit Update -10-31-20.pdf

PCHS PERMIT and POOL FY19/20 Actuals FY20/21 Budget YTD (10/31/20)

	20	018-19 Actual	S	20	019-20 Actua	ls	20	20-21 Budg	et	2020-21	Actuals (10/	31/2020)	Comments
	Pool	Other Facilites	Total	Pool	Other Facilites	Total	Pool	Other Facilites	Total	Pool	Other Facilites	Total	
INCOME													
Fundraising			-						-			-	
Leases & Rentals	468,550	631,332	1,099,882	350,981	405,116	756,097	506,500	540,000	1,046,500	27,691	43,929	71,620	
Total Income	468,550	631,332	1,099,882	350,981	405,116	756,097	506,500	540,000	1,046,500	27,691	43,929	71,620	
EXPENSES													
Salary	164,309	41,307	205,616	147,753	70,045	217,797	170,000	58,880	228,880	19,189	11,136	30,325	
Benefits	59,495	18,039	77,534	87,311	29,737	117,049	108,195	31,692	139,887	10,582	8,675	19,257	
Total Salary & Benefits	223,804	59,345	283,150	235,064	99,782	334,846	278,195	90,572	368,767	29,771	19,811	49,582	
		440.007	440.007	1 071	00.044	74.545	4.400		4.400		7.405	7.405	
Consulting & Support Utilities	36,000	119,387	119,387 36,000	1,674	69,841	71,515	4,100		4,100		7,465	7,465	
Insurance	36,000		36,000			-			-				
Other Supplies	67,400	22,299	89,699	46,374	13,824	60,198	33,080	2,250	35,330	13,407	5,445	18,852	
Operating Exp. Other (repairs)	28,646	5,719	34,365	27,017	25,774	52,791	60,000	19,000	79,000	9,823	801	10,624	
Non-Capital Expenditures	5,903	0,1.10	5,903	4,425	2,364	6,789	1,700	3,980	5,680	-,		-	
Subscriptions	1,075	-	1,075	1,285	-	1,285	2,080	160	2,240			-	
Capital			-			-	52,366	35,500	87,866	154,311		154,311	
Total Operating Expenses	139,023	147,405	286,429	80,775	111,804	192,579	153,326	60,890	214,216	177,541	13,711	191,252	
Total Expenses	362,828	206,751	569,578	315,839	211,585	527,425	431,521	151,462	582,983	207,311	33,523	240,834	
	105 700	101 500	500.004	05.440	(00 50 (000.070	= 4 0 = 0		100 545	(170.000)	10 100	(400.04.1)	
Operating Profit/(Loss)	105,722	424,582	530,304	35,142	193,531	228,673	74,979	388,538	463,517	(179,620)	10,406	(169,214)	
DEBT SERVICE													
Interest	11,935	20,585	32,521	11,717	25,746	37,463	3,163	20,633	23,796	1,949	7,758	9,707	Pool loan ends April 2021
Principal	97,033	90,283	187,316	175,630	155,300	330,930	152,506	176,873	329,379	60,318	58,077	118,395	
Total Debt Service	108,969	110,868	219,837	187,347	181,046	368,393	155,669	197,505	353,174	62,268	65,835	128,103	
Net Permit Reserve Add/(Reduct)	(3,247)	313,714	310,467	(152,205)	12,485	(139,720)	(80,690)	191,032	110,342	(241,888)	(55,429)	(297,317)	

PCHS FY 2020-21

CIVIC CENTER/PERMIT

3 YEAR ACTUALS, CURRENT BUDGET, and 5 YEAR PROJECTIONS

				Actuals		Actuals		Actuals		Actuals	E	Budgeted	I	Estimate	I	Estimate		Estimate	E	stimate	E	Estimate
Year #				1		2		3		4		5		6		7		8		9		10
	20	09-2010		2016-2017	1	2017-2018	2	2018-2019	2	2019-2020	2	2020-2021		2021-2022		2022-2023	-	2023-2024	2	024-2025	2	2025-2026
Operating Profit/Expenses		Total		Total		Total		Total		Total		Total		Total		Total		Total		Total		Total
	Per	mits Only																				
Revenue	\$	225,427	\$	1,069,682		1,116,993		1,099,882		756,097		1,046,500		1,071,093		1,096,263		1,122,026		1,148,393		1,175,38
Total Expenses		102,759	\$	589,356	\$	502,846	\$	569,578	\$	527,425	\$	582,983	\$	599,657	\$	616,807	\$	634,448	\$	652,593	\$	671,2
Profit Contribution to Loan-Civic Center Permits	\$	122,668	\$	480,325	\$	614,147	\$	530,304	\$	228,673	\$	463,517	\$	471,436	\$	479,456	\$	487,578	\$	495,800	\$	504,12
Debt Service:		101 500						400.000		407.040		100 100		100 100		400.007						
Track Pool	\$	104,580	\$	186,803	\$	38,092 186,803	\$	108,969 110,868	\$	187,343 181,046	\$	190,132 155,669	\$	190,132 -	\$	162,867 -	\$	-	\$	-	\$	-
Total Debt Service	\$	104,580	\$	186,803	\$	224,895		219,837	_	368,390		345,801	_	190,132	_	162,867		-	\$	-	\$	-
Permit Operations Profit (Loss)- Current Year	\$	18,088	\$	293,523	\$	389,252	\$	310,467	\$	(139,717)	\$	117,715	\$	281,304	\$	316,589	\$	487,578	\$	495,800	\$	504,12
Deferred Maintainence used for T/F					\$	(474,103)																
Ending Amt. Due To (General Fund)/Available for Def. Maint.			\$	474,103	\$	389,252	\$	699,719	\$	560,002	\$	677,718	\$	959,021	\$	1,275,610	\$	1,763,188	\$2	2,258,989	\$	2,763,1 [,]
Recommended Deferred Maintenance:																						
ו rack/Field א רססו - minimum recommended deferred maintainance amount	¢		¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,118	¢	124,1
Cumulative Deferred Maint.	Ψ	-	پ \$	668,824		792,941		917,059	پ \$	1,041,176	\$ \$	1.165.294		1,289,412		1,413,529		1,537,647		1,661,765	-	

BOTW Loan Paid on 4/2016, Pool Ioan now to lifetime benefits fund (fund 20.0) at 4.5% interest rate Track & Field Loan of \$850K @4.5% interest rate, 5.5 years (first 6 mos interest only payments) Payment began Nov. 2017

Coversheet

Fiscal Priorities

Section: Item: Purpose: Submitted by: Related Material: VI. Finance D. Fiscal Priorities FYI

VI.D - Nov Board Meeting Finance Updates_FINAL.pdf

Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

2020-2021 BUDGET UPDATES

By: Juan Pablo Herrera & Arleta Ilyas

2020-21 Budget

No changes to budget since last month's Board presentation

Catagoria	2020-2021 Board Appr Adopted Budget, 6/5/20	2020-2021 Revised Budge E-Learn/Return 2nd Semes 8/17/20	0 1
Category			
Revenue	\$ 33,662,742	\$ 36,618,377	\$ 36,592,620
Expense	\$ 33,888,246	\$ 35,182,349	\$ 36,186,891
Net ending balance, finar repor		\$ 1,436,029	\$ 405,728

2020-21 Budget vs Actuals Update

- Revenues & expenditures are on-track
- We are 25% into the school year and have spent ~25% of budget

Category	Βι	udget Updates 1 (one month h		ctuals to Date 10/31/2020	% received / spent (Budget vs. Actuals)
Revenue					
LCFF	\$	29,539,379	\$ 8	3,607,191	29%
Federal	\$	2,647,697	\$ 1	,347,306	51%
State	\$	1,203,855	\$	155,818	13%
Local	\$	3,201,689	\$	916,756	29%
Total	\$	36,592,620	\$ 11	L,027,071	30%
Expense					
Certificated Salaries	\$	14,903,838	\$ Э	3,694,699	25%
Classified Salaries	\$	4,689,073	\$	988,965	21%
Benefits	\$	8,149,796	\$ 2	2,193,704	27%
Books & Supplies	\$	1,546,035	\$	859,501	56%
Services	\$	5,644,420	\$ 1	,401,049	25%
Depreciation	\$	900,000	\$	165,987	18%
Interest/Other Outgo	\$	353,730	\$	110,420	31%

Although Budget vs. Actuals are on track, hybrid scenarios pose a fiscal impact

- Hybrid costs are estimates. Will continue to change as public health experts share more information
- The view below shows the impact of various hybrid models on our ending fund balance

Category	2020-2021 Board Approved Adopted Budget, 6/5/20	2020-2021 Revised Budget (E-Learn/Return 2nd Semester) 8/17/20	Budget Updates 10/1/2020 (one month hybrid)	Budget Updates 10/1/2020 (3 months hybrid)	Budget Updates 10/1/2020 (5 month hybrid)
Revenue	\$ 33,662,742	\$ 36,618,377	\$ 36,592,620	\$ 36,592,620	\$36,592,620
Expense	\$ 33,888,246	\$ 35,182,349	\$ 36,186,891	\$ 36,460,891	\$36,734,891
Net ending balance, fina repo	ncial <mark>\$ (225,503)</mark> rting	\$ 1,436,029	\$ 405,728	\$ 131,728	\$ (142,272)

Looking Ahead

- Prepare for 1st interim: Due 12/15
 - Assumptions to clarify/incorporate (not currently included in our budget)
 - Saturday School
 - Student-athlete conditioning
 - In-person for High Need Groups: Special Ed/IEP/EL/Pali Academy
 - Food service related expenses
 - COVID testing
- Prepare Budget Overview for Parents: Due 12/15



Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

CASH FLOW

Cash Flow on-par with last month's projection

- Chart below represent our month-end cash balance (after accounting for revenues/expenses = cash that remains)
- As a reminder, \$5.3 Million of this cash balance is Fund 20 (Lifetime Health Benefits)
- ~\$500k variance versus last month's projection: mostly due to pre-paying student devices in Sept

Nov. Cash Balance Projection vs. Oct. Cash Balance Projection



Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

CIVIC CENTER PERMITS / POOL UPDATE
Palisades Charter High School - Board Meeting - Agenda - Tuesday November 17, 2020 at 5:00 PM

FISCAL PRIORITIES

Lots of uncertainty due to pandemic, hybrid scenarios and the 2021-22 state budget

- Discussed fiscal priorities at LTSP & B&FC
- B&FC suggests stakeholder survey(s)
- There is an opportunity to dig deeper into each of these priorities/buckets
- Board budget workshop would provide more context for all stakeholder and allow for richer discussions
- By late-Jan, Governor will release 2021-22 state budget & we will likely have more insight into hybrid scenarios



Recommendation is to conduct a board budget workshop (after late-Jan) and align on timing/methods of stakeholder surveys: output will fuel the 2021-22 budget development process

Coversheet

Tentative Agreement for PESPU 2020-2021 Modifications to Multi-Year Contract

Section: Item: Contract	VIII. Governance A. Tentative Agreement for PESPU 2020-2021 Modifications to Multi-Year
Purpose: Submitted by:	Vote
Related Material:	PESPU Side Letter with Signatures 10_2020.pdf Tentative Agreement PESPU 2020_2021_11_2020.pdf

PALISADES CHARTER HIGH SCHOOL AND PALISADES EDUCATIONAL SUPPORT PERSONNEL UNITED

MEMORANDUM OF UNDERSTANDING

ADDRESSING VOLUNTARY IN-PERSON SPECIAL EDUCATION SERVICES

Description:

Palisades Charter High School ("PCHS") and Palisades Educational Support Personnel United ("PESPU") recognize the detrimental effects of the COVID-19 Pandemic depriving the students of Los Angeles of certain vital services. The parties are committed to providing voluntary inperson services to students with disabilities and acknowledge the responsibility to create and maintain safe conditions as set by Los Angeles County Department of Public Health ("LACDPH") to ensure the safe delivery of these services.

Conditions for Voluntary Service:

- 1. Participation by PESPU bargaining unit members shall be voluntary.
- 2. With the exception of the Moderate-to-Severe classroom, services will be provided to up to three students at a time, at the discretion of the teacher. Instructional Assistants will provide assistance in these settings. The parties shall follow the guidelines for special education cohorts set by LACDPH.

(http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/reopening K12schools.pdf.)

- 3. Participating unit members shall be allowed to withdraw from participation without reprisal, but shall be encouraged to provide at least 48-hour prior notice prior to withdrawing.
- 4. Services will be provided in an outdoor covered area when practical. Participating unit members may elect to work in regular-sized classrooms with protective barriers or with sufficient space for compliance with social distancing protocols, and adequate air circulation.
- 5. Staffing may include a teacher and paraprofessional working under the direction of a teacher each working with a student separately. Paraprofessionals will be assigned to one cohort at a time.
- 6. Bargaining unit members providing services exceeding eight (8) hours in a day or forty (40) hours in a week will receive overtime compensation.
- 7. PCHS shall follow the guidelines set by LACDPH for the quarantine, isolation and exposure of COVID-19 for all students, parents and bargaining unit members.

Process, Procedures, and Materials:

- 1. Participants shall follow all social distancing and safety protocols including:
 - Daily health screening for all, including bargaining unit members, students and a. parents/guardians who enter campus.
 - b. All employees, parents/guardians and students are required to wear face masks at all times, unless exempted as per LACDPH order.
 - Separately designated bathrooms for staff and students shall be available. C.
 - d. Hand sanitizer and/or hand washing locations provided for all staff and students.
- 2. PCHS shall sanitize all work stations utilized for services in accordance with LACDPH guidelines on a daily basis.
- All unit members shall be provided all required Personal Protective Equipment 3. ("PPE") such as:
 - a. Face masks;
 - b. Face shields and gloves (upon employee request);
 - Hand sanitizer and/or hand washing location. C.

The parties may reopen the terms of this side letter one month after its signing upon written request of either party. This side letter shall be in effect until students return physically the school site for hybrid or regular instruction.

FOR PESPU:

Date: 10/28/20

FOR PCHS:

_____Mafie Date: _10/28/2020

TENTATIVE AGREEMENT Between Palisades Charter High School And Palisades Educational Support Personnel United

2020-2021 School Year Re-Openers

This Tentative Agreement is executed by and between Palisades Charter High School ("PCHS") and Palisades Educational Support Personnel United ("PESPU), subject to the ratification process.

PCHS and PESPU agree the following modifications to the July 1, 2020 through June 30, 2022 collective bargaining agreement ("Agreement") as provided below, as well as agreements reached in previous rounds of bargaining not yet ratified by the parties.

2020-2021 RE-OPENERS

Wages and Salaries, Pay Allowances, Differentials and Special Salary Practices (Article 12)

The parties agree to a one-time, off-schedule bonus to PESPU bargaining unit members, for the 2020-2021 school year.

Within thirty (30) days of ratification of this agreement, PCHS will pay the off-schedule bonus to all currently-employed PESPU bargaining unit members.

Reduction in Force (Article 15)

Article 15 is amended to read as follows:

- 15.1 A reduction in force is defined as a reduction in the number of hours or number of days in a position due to programmatic changes or a reduction in funds and shall be preceded by sixty (60) days advance written notice to the unit member.
- 15.2 If a reduction in force takes place, PCHS will utilize seniority within classification to determine the order of layoff and any applicable bumping rights. In the case of a tie, the following criteria will be used as a tiebreaker:
 - Qualifications of the unit member
 - Expertise within the classification
 - Relevant knowledge (i.e. relevant training/certifications, etc.)
 - Performance Evaluations
- 15.4 Unit members laid off shall be offered a vacant position for which he or she is qualified for a period of up to twenty four (24) months from the date of layoff. In the event an employee on the re employment list refuses an employment offer, he

or she will be removed from the re-employment list

- 15.1 Layoff shall only be for lack of work, lack of funds, or discontinuance of a particular program that necessitates a reduction in classified staff. For purposes of this Article, "layoff" shall be defined to include the elimination of a bargaining unit position and a reduction in hours of a bargaining unit position.
- 15.2 Layoff Procedures
 - <u>15.2.1 Seniority The Order of layoff shall be determined by seniority within</u> <u>the classification of employment. Seniority shall be determined by first</u> <u>date of paid service within the classification. If two (2) or more Unit</u> <u>Members subject to layoff have equal seniority, then the layoff</u> <u>determination shall be made by lot.</u>
 - <u>15.2.2 Notice of Layoff</u> The District shall give sixty (60) calendar days written notice off layoff. Any notice of layoff shall specify the reason for layoff and identify by name, class and position, the Unit Member designated for layoff.
 - 15.2.3 Bumping Rights A Unit Member laid off from his/her present position may bump a less senior person within the classification or the Unit Member may bump into any classification in which the Unit Member has previously worked for which the Unit Member has sufficient seniority over others.

15.3 Recall

- 15.3.1 Laid-off Unit Members are eligible for reemployment in the class from which they were laid off for thirty-nine (39) months and shall be recalled in the reverse order of layoff and in preference to new Unit Members. Unit Member who take voluntary reduction in assigned time in lieu of layoff shall, in addition to the thirty-nine (39) months, be granted an additional twenty-four (24) months of reemployment rights.
- 15.3.2 If a Unit Member is recalled to a position other than the one from which he/she was laid off, the Unit Member shall have the first right to return to his/her original position.
- <u>15.3.3</u> The recall notice shall be sent by certified, return receipt letter to the laid off Unit Member's last known address.
- 15.3.4 If the position or hours of a Unit Member on the re-employment list are partially restored, but are not completely restored, the Unit Member shall continue to possess re-employment rights for the period of time on Article 15.3.1 until the position and/or hours are fully restored.

15.3.5 In the event a Unit Member on the re-employment list refuses an offer or reemployment, he/she will be removed from the re-employment list.

Professional Growth Program (Article 16)

Article 16 is amended to read as follows:

During student free days in the 2011-2012 school year, there shall be two (2) professional development days scheduled regarding technology, office skills and related subjects. the 2020-2021 school year, Unit Members shall be entitled to participate in up to twelve (12) hours of professional development, compensated at their regular hourly rate of pay. PCHS will develop, schedule and implement options for Unit Members, in consultation with three PESPU Unit Members designated by PESPU, and PESPU members may earn professional development hours through attendance and participation at PCHS committee meetings. At least six (6) of the twelve (12) hours of professional development shall be completed on or before December 4, 2020, and all twelve (12) of the hours shall be completed by March 15, 2021. PESPU Unit Members shall not participate in professional development hours that would require the payment of overtime compensation (i.e. over eight (8) hours in a day or over forty (40) hours in a week.)

PREVIOUS TENTATIVE AGREEMENTS

Union Security and Dues Deductions (Article 8)

Article 8 is amended, as follows:

- 8.1 Voluntary Authorization: The School shall deduct PESPU membership dues ten (10) times per year in the amount specified by PESPU from the salary of each employee who has submitted a written authorization. In accordance with SB 866 (2018), the School shall honor the terms of an employee's written authorization for payroll deductions and shall direct any employee who requests to cancel or change authorizations for payroll deductions to PESPU. PESPU shall be responsible for processing any such requests, and the School shall rely on information provided by PESPU regarding whether deductions for an employee organization were properly canceled or changed.
- 8.2 Remittance to PESPU: A deposit approximating the amount of dues so deducted shall be remitted to PESPU on payday, and the reconciled amount will be supplied to PESPU within thirty (30) days after the deductions are made, together with a list of affected employees.
- 8.3 Dues Deductions: In instances where a dues deduction is not taken from an employee who has a valid authorization form on file, the missed deduction(s) will be taken from a subsequent salary payment and remitted to PESPU.

A dues deduction may only be revoked by an employee in writing during the thirty (30) day period commencing 90 days before the expiration of the Agreement and/or upon expiration of the Agreement. The dues deduction shall automatically terminate if an employee terminates employment or otherwise ceases to be a member of the bargaining unit.

- 8.4 Agency Fee Obligation: Those employees who are currently members of PESPU, and who have a dues deduction in effect, shall continue to have such dues deducted from their salary payments. Each employee (as defined in this Agreement) after thirty (30) days of initial employment, is required as a condition of continued employment either: (a) to be a member in good standing of PESPU, or (b) to satisfy the agency fee financial obligations set forth in Section 8.4.1 below, unless qualified for religious exemption as set forth in Section 8.4.2 below.
 - 8.4.1 Unless the employee has (a) voluntarily submitted to the School an effective dues deduction request, or (b) individually made direct financial arrangements satisfactory to PESPU as evidenced by notice of same by PESPU to the School, or (c) qualified for exemption based upon religious grounds as provided in Section 8.4.2 below, the School shall process a mandatory agency fee payroll deduction in the appropriate amount, and forward that amount to PESPU. The amount of agency fee to be charged shall be determined by PESPU subject to applicable law; it shall therefore be an amount not to exceed the normal periodic membership dues, initiation fee and general assessments applicable to PESPU members. As to non-members who object to PESPU spending their agency fee on matters unrelated to collective bargaining and contract administration, the amount of agency fee charged shall not reflect expenditures which the courts or PERB had determined to be non-chargeable, including political contributions to candidates and parties, members-only benefits, charitable contributions and ideological expenditures and, to the extent provided by law, shall not reflect expenditures for certain aspects of lobbying, ballot measures, publications, organizing and litigation. PESPU shall comply with applicable law regarding disclosure and allocation of its expenses, notice to employees of their right to object, provision for agency fee payers to challenge PESPU's determinations of amounts chargeable to the objecting non-members, and appropriate escrow provisions to hold contested amounts while the challenges are underway. The foregoing description of permissible agency fee charges and related procedures is included herein for informational purposes as a statement of applicable law, and is not intended to change applicable law or to provide any contractual terms or enforcement procedures under this Agreement. The School will promptly remit to PESPU all monies deducted, accompanied by a list of employees for whom such deductions have been made.
 - 8.4.2 Religious Exemption from Agency Fee Obligations:

a. Any employee who is a member of a religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations shall not be required to meet the above agency fee obligations, but shall pay in lieu thereof (by means of mandatory payroll deduction) an amount equal to the agency fee, to a non-religious, non-labor charitable organization exempt from taxation under Section 501(c) (3) of the Internal Revenue Code, as designated by the employee. Board of Education approved examples of such organizations are:

> American Red Cross American Cancer Society United Way

- b. To qualify for the religious exemption, the employee must provide to the School, with a copy to PESPU, a written statement of objection, along with verifiable evidence of membership in a religious body as described in a. above.
- c. An employee utilizing this religious exemption status who requests PESPU to utilize the grievance/arbitration provisions on the employee's behalf, shall be subject to charges by PESPU for the reasonable cost of using such procedures.
- 8.4.3 Implementation Dates: Any of the above-described payment obligations applicable to employees shall be processed by the School with the payroll immediately following the effective date of the payment requirement, provided that the information is on file with the Payroll Services Branch by the deadline for filing time reports.
- 8.4.4 Indemnity/Hold-Harmless: PESPU agrees to indemnify and hold the School harmless against any and all liabilities (including reasonable and necessary costs of litigation) arising from any and all claims, demands, suits, or other actions relating to the School's compliance or attempted compliance with either this Article or the requests of PESPU pursuant to this Article, or relating to the conduct of PESPU in administering this Article. PESPU shall have the right to determine and decide all matters relating to settlement and conduct of litigation with respect to this Article. In no case shall School funds be involved in any remedy relating to this Article.

Any underpayments to PESPU resulting from the School's failure to make a required deduction shall be remedied by additional deductions from the affected employee(s).

Any overpayments to PESPU resulting from excessive deductions shall be remedied either by refund from PESPU to the affected employee(s) or by a credit against future payments by the affected employee(s).

8.4.5 The School will furnish any information needed by PESPU to fulfill the provisions of this Article.

Leaves of Absence (Article 11)

Article 11.10 is changed to Article 11.10.1, and the following is added as Article 11.10.2:

Paid Parental Leave: An employee may use up to twelve (12) weeks of his/her illness leave (Article 11.11) for parental leave, in the first twelve (12) months after the birth of a child or the placement of a child after adoption. The twelve (12) week period shall be reduced by any period of illness leave taken during the parental leave period because of illness, injury, or quarantine of the employee. An employee shall not be entitled to more than one twelve (12) weeks of parental leave in any twelve (12) month period.

Wages and Salaries, Pay Allowances, Differentials and Special Salary Practices (Article 12)

Article 12.2.1 is amended to read as follows:

- 12.2.1 <u>Uniforms</u>: If distinctive uniforms are required for an employee, the cost of purchase, lease, or rental of uniforms, identification badges, emblems, and cards for the employee shall be borne by the School. Such items provided by the School shall be returned to the School upon separation from the service or termination of the assignment. <u>Campus security personnel shall be provided with uniform apparel as follows:</u>
 - 1. Polo shirts, three (3) annually;
 - 2. Long sleeve shirts, three (3) annually;
 - 3. Either one (1) short jacket with zip in/out liner, or one (1) short heavy jacket and one (1) short light jacket (windbreaker), every 3-5 years;
 - 4. One (1) vest, every 3-5 years;
 - 5. One (1) long raincoat, every 3-5 years;
 - 6. One (1) Hat-Beanie, every other year;
 - 7. One (1) Hat-Baseball/Visor, every other year.

<u>Such Any uniform</u> items provided by the School shall be returned to the School upon separation from the service or termination of the assignment.

MISCELLANEOUS

The parties agree to update Appendix C of the agreement to include all classifications in the PESPU bargaining unit, and to <u>add</u> the Executive Assistant—Communications classification to the bargaining unit effective upon ratification of this Tentative Agreement

FOR PCHS

FOR PESPU

Pamela Magee

Date

Kevin Lorick

Date