



Palisades Charter High School

Special Board Meeting

Date and Time

Wednesday June 3, 2020 at 5:00 PM PDT

Location

Please click this URL to join. <https://palihigh-org.zoom.us/j/85926817196?pwd=UFhROS9KZEEdVNWtIazdTN29iRytFUT09>

Password: dolphins

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 859 2681 7196

Password: 232979

International numbers available: <https://palihigh-org.zoom.us/u/kdNSQpZknf>

*As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Education meeting scheduled for Wednesday, June 3, 2020, at 5:00p.m. will move to a virtual/teleconferencing environment. **Calling into the meeting may incur a charge and PCHS is not responsible for any charges.***

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

| | Purpose | Presenter | Time |
|---|---------|----------------|----------------|
| I. Opening Items | | | 5:00 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Leslie Woolley | |
| B. Record Attendance and Guests | | | 2 m |
| C. Public Comment | | | 20 m |
| <p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> | | | |
| II. Consideration and Adoption of Resolution | | | 5:22 PM |
| A. Consideration and adoption of resolution regarding the elimination and/or reduction in hours/working days of classified positions and corresponding layoff / reduction of classified employees. | Vote | Amy Nguyen | 30 m |

| | Purpose | Presenter | Time |
|--|---------|----------------|----------------|
| III. New Business / Announcements | | | 5:52 PM |
| A. Announcements / New Business | FYI | Leslie Woolley | 1 m |
| <ul style="list-style-type: none"> • PCHS Virtual Graduation is Thursday, June 4, 2020 at 5pm. • Date of next Board Meeting (Budget) is Tuesday, June 9, 2020. | | | |
| IV. Closing Items | | | 5:53 PM |
| A. Adjourn Meeting | FYI | Leslie Woolley | 1 m |

Coversheet

Consideration and adoption of resolution regarding the elimination and/or reduction in hours/working days of classified positions and corresponding layoff / reduction of classified employees.

Section: II. Consideration and Adoption of Resolution
Item: A. Consideration and adoption of resolution regarding the elimination and/or reduction in hours/working days of classified positions and corresponding layoff / reduction of classified employees.
Purpose: Vote
Submitted by:
Related Material: BOT Resolution for elimination and reduction in staffing 6.3.2020.pdf

**BEFORE THE BOARD OF TRUSTEES OF
PALISADES CHARTER HIGH SCHOOL**

**RESOLUTION REGARDING THE ELIMINATION AND/OR REDUCTION IN
HOURS/WORKING DAYS OF
CLASSIFIED POSITIONS:
CORRESPONDING LAYOFF/REDUCTION OF CLASSIFIED EMPLOYEES**

RESOLUTION 6.3.2020

On motion of member _____, seconded by member _____, the following Resolution is adopted:

WHEREAS the Board of Trustees of the Palisades Charter High School (“PCHS”) has determined in evaluating anticipated income and expenditures, and budget priorities, for the 2020–2021 school year, that there is a need to eliminate and/or reduce certain classified positions, and based upon such elimination of, or reduction in, services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS the eliminations/reductions in hours of classified services referred to herein are as follows:

| POSITION | ELIMINATION / REDUCTION |
|-----------------------------|--|
| IT Tech III | Eliminate one (1) position of 8.0 hours/day, |
| Library Media Technician | Eliminate one (1) position of 8.0 hours/day, |
| Copy Clerk | Eliminate one (1) position of 4.0 hours/day, |
| Office Assistant | Eliminate one (1) position of 6.0 hours/day, three (3) days a week, |
| Tutoring Center Coordinator | Eliminate one (1) position of 8.0 hours/day, |
| Sr. Cafeteria Clerk | Reduce one (1) position from 7.5 hours/day five (5) days a week to 7.5 hours/day one (1) day a week as of September 17 th , 2020, |
| ASB Accounting Clerk | Reduce one (1) position from 8.0 hours/day five days a week to 8.0 hours/day two (2) days per week, |
| Campus Safety Assistant | Reduce six (6) positions from 8.0 hours/day five days a week to 8.0 hours a day two (2) days per week, |
| Senior Office Assistant | Reduce seven (7) positions from 8.0 hours/day five days a week to 8.0 hours/day four (4) days a week. |
| Office Assistant | Reduce three (3) positions from 8.0 hours/day five (5) days per week to 8.0 hours a day four (4) days per week. |

NOW THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF TRUSTEES AS FOLLOWS:

1. The above recitals are true and correct;
2. The services being performed in the classified positions set forth hereinabove shall be eliminated/reduced in hours/days and as a result of said action, affected classified

employees shall be laid off due to lack of work and/or lack of funds;

- 3. Said elimination of a classified positions shall become effective sixty (60) days after the affected classified employees receive written notice of layoff;
- 4. The Executive Director or her designee is directed to give sixty (60) days' notice of layoff/reduction in hours to affected classified employees (considering displacement or "bumping" rights) as set forth in the Education Code, including sections 45298 and 45308, where applicable;

IN WITNESS of the adoption of the foregoing Resolution, we the trustees present and voting thereon have set our hands this 3rd day of June, 2020 at PCHS, Pacific Palisades, County of Los Angeles, California.

**BOARD OF TRUSTEES OF THE
PALISADES CHARTER HIGH SCHOOL**

Approval:

Dissenting:

Abstaining:

Recused:

Absent:

I, Dr. Pam Magee, Executive Director and Secretary to the Board of Trustees of the Palisades Charter High School of Los Angeles County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

Date: _____

 Pam Magee
 Executive Director/Secretary to Board