



Palisades Charter High School

Board Meeting

Date and Time

Tuesday April 21, 2020 at 3:00 PM PDT

Location

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://palihigh-org.zoom.us/j/97957522138?pwd=WWdSZ2hpemNZWIILTjRaZ05FMldnUT09>

Password: dolphins

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 301 715 8592

Webinar ID: 979 5752 2138

Password: 466862

International numbers available: <https://palihigh-org.zoom.us/u/ac4N6arauH>

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Education meeting scheduled for Tuesday, April, 21, 2020, at 3:00p.m. will move to a virtual/teleconferencing environment.

Calling into the meeting may incur a charge and PCHS is not responsible for any charges.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests

C. Public Comment

*"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. **Govern Code** § 54954.3(b)(2).*

D. Approve Minutes

Approve minutes for Board Meeting on March 31, 2020

II. Organizational Reports

- A. Student Report
- B. Parent Report
- C. Classified Staff Report

- D.** Faculty Report
- E.** Human Resources Director (HR) Report
- F.** Director of Operations Report
- G.** Director of Development Report
- H.** Chief Business Officer (CBO) Report
- I.** Executive Director/Principal (EDP) Report
 - eLearning Phase 2
 - Grade Placement Policy
 - Math Placement Policy
 - ELA Placement Policy

III. Board Committees (Stakeholder Board Level Committees)

- A.** Budget & Finance Committee Updates
- B.** Election Committee Updates

IV. Academic Excellence

Academic Excellence

- A.** Acellus Learning System
- B.** E-Learning Update
- C.** School Year Calendar

V. Changes/Updates in Response to COVID-19

- A.** Extended School Closure
 - To align with LAUSD
- B.** COVID-19 Related Issues and Impact on School

VI. Facilities/Operations

A. Transportation Update

B. Operations Updates

VII. Finance

Finance

A. Cal OES Form 130

Required for FEMA Grant

B. 2018-2019 PCHS Tax Return

C. Chartwells Cafeteria Contract Extension

D. Payroll Protection Program

E. COVID-19 SB 117 Grant

VIII. Governance

Governance

A. Executive Director/Principal Evaluation

IX. Consent Agenda: Finance Items

A. Approval of reimbursements for Executive Director/Principal

X. New Business / Announcements

A. Announcements / New Business

- Date of next Board Meeting is Tuesday, May 19, 2020.

B. Announce items for closed session, if any.

XI. Closed Session

A. Conference with Legal Counsel

- (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)

B. United Teachers of Los Angeles-PCHS Negotiations

C. Public Employee Discipline/Dismissal/Release

- (Govt. Code section 54957) (Education Code section 44929.21)

XII. Open Session

A. Return to Open Session

B. Report Out on Action Taken In Closed Session, If Any.

XIII. Closing Items

A. Adjourn Meeting

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 31, 2020

APPROVED



Palisades Charter High School

Minutes

Board Meeting

Date and Time

Tuesday March 31, 2020 at 3:00 PM

Location

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://palihigh-org.zoom.us/j/897058997>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 646 558 8656 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 897 058 997

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DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134

*Please note that the conference dial-in number above is only active when a Board Trustee has
indicated they will calling from an off-site location to participate.*

Trustees Present

Adam Glazer (remote), Andrew Paris (remote), Brooke King (remote), Dara Williams (remote),
Emily Hirsch (remote), Larry Wiener (remote), Leslie Woolley (remote), Paula Anderson
(remote), Reeve Chudd (remote), Rick Steil (remote), Sara Margiotta (remote)

Trustees Absent

None

Ex Officio Members Present

Dr. Pam Magee (remote), Greg Wood (remote)

Non Voting Members Present

Dr. Pam Magee (remote), Greg Wood (remote)

Guests Present

Amy Nguyen (remote), Karen Cox (remote), Laney Chao

I. Opening Items

A. Call the Meeting to Order

Leslie Woolley called a meeting of the board of trustees of Palisades Charter High School
to order on Tuesday Mar 31, 2020 at 3:02 PM.

B. Record Attendance and Guests

C. Public Comment

Public comments are submitted in writing and will be made part of the record for this
meeting.

Comments on COVID-19, Schoology/eLearning, and grading policies.

D.

Approve Minutes

Brooke King made a motion to approve the minutes from Board Meeting on 02-11-20.

Adam Glazer seconded the motion.

Dara already corrected the spelling of Rauschurber and Wiener's names

The board **VOTED** to approve the motion.

Roll Call

Emily Hirsch	Abstain
Dara Williams	Aye
Sara Margiotta	Aye
Paula Anderson	Aye
Leslie Woolley	Aye
Brooke King	Aye
Adam Glazer	Aye
Rick Steil	Aye
Andrew Paris	Aye
Reeve Chudd	Aye
Larry Wiener	Aye

E. Approve Special Board Meeting Minutes

Brooke King made a motion to approve the minutes from Special Board Meeting on 03-14-20.

Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Emily Hirsch	Abstain
Brooke King	Aye
Dara Williams	Aye
Rick Steil	Aye
Sara Margiotta	Aye
Leslie Woolley	Aye
Larry Wiener	Aye
Reeve Chudd	Aye
Adam Glazer	Aye
Andrew Paris	Aye
Paula Anderson	Aye

II. Organizational Reports

A. Student Report

Many senior activities and other activities have been canceled. It was decided that activities that are up in the air should be canceled or rescheduled for a later date, rather than wait until the activity was canceled.

Activities are being planned to give seniors recognition.

Each class is creating activities to keep their classes engaged.

Voting online will happen when necessary.

Virtual spirit days are being planned as well.

Rick Steil inquired about the yearbook and if there is a sense that orders will be greater than usual because of the cancellation of other activities. Laney's sense is that more people will want the yearbook.

B. Parent Report

Reeve mentioned that the system set up seems to be working very smoothly.

Sarah mentioned that it seems that eLearning has been easier for some teachers than for others.

Dara mentioned that some parents are concerned with grading policies.

Dr. Magee mentioned that they are waiting for an update for the Department of Education regarding advice in changes for grading policies. That advice is expected by April 2nd.

C. Classified Staff Report

Classified employees have been put into new positions.

Special Education Assistants have been very helpful and have gone over and above to assist.

D. Faculty Report

UTLA collected some feedback. All of the teachers right now are doing their best to deal with eLearning and technology. Paula Anderson mentioned that she has never seen a more dedicated staff. The teachers who are IT experts have been assisting other teachers. Everyone has been stepping up. Larry Wiener has noticed that the staff has been working well together and supporting one another. This is something that has come from the top. The 2 days given to faculty to launching the program were instrumental. It has been a boost to morale.

Steve Klima reported that teachers want to be part of the discussion regarding grades going forward. There are concerns about Schoology and the lag time on the site.

Teachers realize that the administration is not able to control this. Some teachers pointed out that this reinforces the need for technology professional development. Thoughts about maybe not going live for the entire school day all five days of the week.

Dave Suarez also mentioned issues with online testing. While teachers could go to essays, this could become overwhelming for students and for teachers who would have to grade them.

E. Human Resources Director (HR) Report

Faculty have been very responsive to learn about Zoom.

The report stands as submitted.

F. Director of Operations Report

Report stands as submitted.

G. Director of Development Report

Report stands as submitted with the following updates.

CTE grant funds can roll over because it doesn't have to be spent this year.

Received some emails from concerned parents wondering how they could help. Parents gave \$4000 to purchase Chromebooks. A CTE advisory member offered \$10,000 to give to the school to wherever the greatest need is.

Researching COVID-19 grants for the school. Planning on submitting a request to FEMA. Governor's budget in May could impact funding for schools next year given the sums that will have to be spent on COVID-19.

Reeve Chudd inquired about the Booster Club auction. Mike Rawson noted that the auction has been moved to May 31st and are hoping that it will be able to go forward that day.

H. Chief Business Officer (CBO) Report

Highlighted some areas regarding how changes in education have impacted PCHS.

Materials are included with the agenda and packet.

Tax modifications due to COVID-19.

Checks will be issued and sent to employees.

Revisions to the budget may be necessary based upon changes to the Governor's budget because of the COVID-19 crisis.

There is a state bill to cover some COVID-19 expenditures, mostly related to PPE but also for extraordinary expenses. PCHS may be eligible for approximately \$50k in funding. Some funds may be released at the federal level as well.

Four CBOs of the conversion high schools have been having conference calls to share information.

PCHS seems to be ahead of the curve as compared to other schools.

Freezing ADA on month six should be a positive for PCHS but it may be dependent on the funds available and whether that is a set amount or will fluctuate if all schools ADA is higher.

I. Executive Director/Principal (EDP) Report

Report stands as submitted.

Pali has done amazing. The teachers came out of the gate strong and are the reason that Pali is ahead of the curve. The students have also been amazing. Student leadership is making efforts to have everyone feel like they are still at school.

All of the stakeholders have been compassionate, kind, and caring.

The administration will carefully consider how to approach grading and will be looking at all of the options after hearing from the Department of Education. There will be an effort to avoid any penalties.

Equity is a major concern.

April 2nd webinar for AP teachers regarding the AP curriculum and exams.

Reeve Chudd inquired about the online registration applications for new students. Dr.

Magee assured him that the freshman class will be full.

Sarah Margiotta indicated that she liked the hybrid grading version as some of the highly academic kids may want to opt in to receive a grade.

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee Updates

Report stands as submitted.

B. Election Committee Updates

Reeve Chudd and Paula Anderson have been talking about the elections. The timeline had to be moved. Some seats do not have applicants so the timeline has been extended. They need the Election Buddy Information. The student elections are going forward as scheduled.

A few people expressed an interest in running during this meeting. Because of this the timeline in today's materials should work.

Sara Margiotta made a motion to approve the new timeline for the Elections.

Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Larry Wiener	Aye
Sara Margiotta	Aye
Adam Glazer	Aye
Andrew Paris	Aye
Emily Hirsch	Aye
Paula Anderson	Aye
Reeve Chudd	Aye
Brooke King	Aye
Dara Williams	Aye
Leslie Woolley	Aye
Rick Steil	Aye

IV. Academic Excellence

A. Math Placement Policy

Agree on the great efforts dedicated to the eLearning program.

Preparing for Phase 2 of eLearning.

Draft of eLearning Phase 2 has been prepared with input from the Curriculum Council and the Department Chairs. Hoping to roll this out after Spring Break. Grading policies are not part of this phase. A new bell schedule has been proposed with input from Chris Lee.

An emergency amendment was made to the math placement policy.

Larry Wiener discussed how the incoming May placement test will not be given; instead their middle school math grades and scores on their standardized tests to place students. There will be consideration of the possibility that the spring grades were impacted by school closures. There is a plan to administer a checkpoint test during the first week of school in order to catch placements that may not align with student ability. Using an extensive Cal State test. State law gives families 3 attempts to challenge the math placement so there have to be 3 available assessments.

Tech Coaches are available to help with tools and teachers are now more motivated to learn these tools and the school closure has enabled teachers to use professional development time to update their technology skills. Teachers have been finding some great ways to connect with students.

The one glaring issue with the students is that they are starved for human contact and the mentorship provided by teachers.

Chris Lee lauded our attendance during the school closure; most classes for Pali are in the mid to high 90s. Check-in quizzes are a good way to stay connected and to reach out to students who are not engaging. Phone calls and emails are being sent to help these kids (about 160 kids).

B. E-Learning Update

Discussion included in Section A, above.

C. School Year Calendar

Chris Lee spoke about the proposed school year calendar and the possibility of including emergency days. UTLA representatives proposed date for students would be 8/19 with the teachers having professional development on 8/17 and 8/18.

Dara Williams mentioned that another option is to have the teachers come for professional development on 8/13 and 8/14 and starting school on 8/17.

UTLA is questioning whether building in days is even necessary given that school can be switched to an eLearning environment. There are potential problems with access to

technology and also whether the state would allow it to be counted toward ADA. The state typically doesn't let us know right away if we can waive the ADA for those days. Leslie Woolley mentioned that school closure days should be built into the schedule. The Board seems to be of this mindset but UTLA is indicating that this is a bargainable issue and from their comments, it is not clear that UTLA wants the days to be built in. Chris Lee and Dara Williams brought up that recurring school closures are addressed by the Education Code and the possibility of closures should be addressed in the school calendar.

Steve Klima pointed out that we are not yet at a mandate. The UTLA representatives indicated that they are not taking a position on this, but would like to have a concrete calendar to take to the faculty.

Some of the minimum days at the end of the school year could be used for makeup days.

Monica Iannessa mentioned that so far the state has not adopted any eLearning measures and so there is nothing that would apply to ADA for eLearning. Other Board members expressed that building in some emergency days would be a good idea.

Chris Lee mentioned that UTLA put out a survey asking about whether school should start 2 days earlier or if pupil free days during the second semester should be used if emergency days are needed. The split was 50/50. Other days including holidays were considered as well. The bottom line is this is contractual so there would have to be a vote. So negotiations on this will be part of the school negotiations.

Further discussions about school calendar and emergency days being included.

It was suggested by UTLA that the Board discuss this as part of a closed session negotiation session.

Negotiations are part of the closed session agenda so this can be discussed during closed session tonight.

V. Changes/Updates in Response to COVID-19

A. Extend School Closure

Discussion about the authority the administration be given to extend school closure.

Discussion about aligning it with state or LAUSD closures, which will likely be the same.

Brooke King made a motion to extend school closures to align with LAUSD/State Department of Education.

Paula Anderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Sara Margiotta Aye

Adam Glazer Aye

Reeve Chudd Aye

Rick Steil Aye

Leslie Woolley Aye

Roll Call

Andrew Paris Aye
Larry Wiener Aye
Paula Anderson Aye
Dara Williams Aye
Emily Hirsch Aye
Brooke King Aye

B. Waive Community Service Graduation Requirement

40 hours is required. Some seniors wait to do it. So the thought is to waive the requirement for this year's senior class. Thought to lower the hours for all students at Pali during this COVID-19 closure.

We can still encourage kids to continue doing community service through online resources.

This requirement is not necessary to get a diploma.

Paula Anderson made a motion to waive the community service requirement for seniors.

Sara Margiotta seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Wiener Aye
Emily Hirsch Aye
Paula Anderson Aye
Sara Margiotta Aye
Brooke King Aye
Rick Steil Aye
Dara Williams Aye
Andrew Paris Aye
Adam Glazer Aye
Leslie Woolley Aye
Reeve Chudd Aye

C. Adjustments to Grade Appeal Process

Grade appeals can be done virtually if the parent and student agree to this format. It is not necessary to vote on that.

Dara Williams brought up that we shouldn't make any changes to the spring semester grade appeals until we have a spring semester grading policy in place.

How they will be recorded is something the Grade Appeal Committee will discuss.

D. COVID-19 Related Issues and Impact on School

Pam Magee added that our current attendance policy is something that should be waived for this year. Other Board members mentioned that this was a good idea.

There was a discussion about not failing seniors. There are concerns about students not turning anything in. But there are also problems for many students who may be sharing computers with siblings who are also attending online school. It would be very difficult to handle attendance appeals.

Some of the issues with access and grading will be addressed in later phases of eLearning.

Paula Anderson made a motion to waive the attendance policy and that it not be considered for grading with regard to the 2019-2020 school year.

Andrew Paris seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Reeve Chudd	Aye
Adam Glazer	Aye
Dara Williams	Aye
Leslie Woolley	Aye
Brooke King	Aye
Paula Anderson	Aye
Rick Steil	Aye
Sara Margiotta	Aye
Emily Hirsch	Aye
Larry Wiener	Aye
Andrew Paris	Aye

VI. Facilities/Operations

A. Transportation Update

Originally planned for late March be the end of the registration process. Because people sometimes wait until the last minute so the deadline for registration is now May 5th. That gives the families time to register and make the down payment and the administration to determine scholarship amounts and appeals. To date there are 90 scholarship applications. Busses for activities for this year have obviously been canceled. We are not being charged for the busses that are not running.

Students won't be charged for April and if school remains closed for May it will be the case for May as well.

B. Operations Updates

While school is not in session, campus is not closed. So there is the ability to go to campus for faculty and others if necessary.

Everyone is pulling together to make things run smoothly. Technology staff has gone the extra mile for everyone during this massive transition.

VII. Finance

A. 2nd Interim Report

Materials are included with the meeting packet.

All the predictions are now off because of the COVID-19 school transition to eLearning.

Some expenditures will be lower but some may be higher.

And anticipating some major funding cuts may be imposed.

Reeve Chudd brought up that the state's revenue streams will be impacted. The cash of the school is at least in a defensive mode because not funds were invested in the stock market.

But STRS and PERS are invested.

B. 2nd Interim Summary and Detail

C. Board Resolution: Notification to CharterSafe of Potential Withdrawal from JPA

Option to withdraw. We have to notify CharterSafe.

Dara Williams made a motion to approve the Notification to CharterSafe of Potential Withdrawal from JPA and that Dr. Pam Magee be authorized to sign it.

Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Reeve Chudd	Aye
Rick Steil	Abstain
Leslie Woolley	Aye
Andrew Paris	Abstain
Sara Margiotta	Aye
Larry Wiener	Abstain
Paula Anderson	Abstain
Emily Hirsch	Aye
Dara Williams	Aye
Brooke King	Abstain
Adam Glazer	Aye

Dara Williams made a motion to approve the Notification to CharterSafe of Potential Withdrawal from JPA and that Dr. Pam Magee be authorized to sign it.

Adam Glazer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Leslie Woolley	Aye
Dara Williams	Aye

Roll Call

Sara Margiotta Aye
Brooke King Abstain
Larry Wiener Abstain
Adam Glazer Aye
Rick Steil Abstain
Paula Anderson Abstain
Reeve Chudd Aye
Andrew Paris Abstain
Emily Hirsch Aye

VIII. Governance

A. Board Resolution for English Learners Authorization Waiver

Reeve Chudd made a motion to approve the Board resolution for English Learners Authorization Waiver for Kelly Loftus.

Paula Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Leslie Woolley Aye
Adam Glazer Aye
Andrew Paris Aye
Sara Margiotta Aye
Rick Steil Aye
Brooke King Aye
Paula Anderson Aye
Dara Williams Aye
Larry Wiener Aye
Reeve Chudd Aye
Emily Hirsch Aye

IX. Consent Agenda: Finance Items

A. Approval of reimbursements for Executive Director/Principal

There is nothing to approve on the consent agenda. The credit card statement was included for informational purposes. Some refunds may be issued but it is not known if all activities that have been canceled will result in a refund.

X. New Business / Announcements

A. Announcements / New Business

Rick Steil inquired as to whether the Board was forming a task force with regard to opening in the fall. Dr. Magee thought the idea of a task force is a good idea.

In the middle of the Executive Director Principal's evaluation. Please let the committee know of any comments that they receive.

B. Announce items for closed session, if any.

XI. Open Session

A. Return to Open Session

B. Report Out on Action Taken In Closed Session, If Any.

Nothing to report out.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
Leslie Woolley

Documents used during the meeting

- HR Board Report March 31 2020.pdf
- PCHS Board Report for Operations for 2020-03-31 Board Meeting.pdf
- Development Report 03_31.pdf
- II.H - Credit Card_Feb 2020.pdf
- 03.31.2020 CBO Board Report.pdf
- EDPbdrpt 3.31.20 (1).pdf
- Budget_Finance_Board Report 3.31.2020.pdf
- 2020 Election Timeline - Revised 03-20.pdf
- VIII.A - 2ND INTERIM REPORT - PCHS_SACS.pdf
- VIII.A - 2nd Interim Summary and Detail.pdf
- RESOLUTION_OF_THE_BOARD_Charter_safe_opt_out_2020.docx
- RESOLUTION OF THE BOARD Waiver 3.26.2020.pdf

Coversheet

Human Resources Director (HR) Report

Section: II. Organizational Reports
Item: E. Human Resources Director (HR) Report
Purpose: FYI
Submitted by:
Related Material: HR Board Report April 21 2020.pdf



Human Resources Board Report

April 21, 2020

Retirement/Resignation/Leaves/Term:

Name	Classification/Position	Funding	Effective Date
Peter Johnson	Teacher - English	General	June 4, 2020
Olivia Castro	Teacher - English	General	June 4, 2020

Benefits:

The Arthur Gallagher Insurance proposal for all benefits has been delayed due to the COVID19 event. Gallagher had previously provided a benefit option for our retiree members.

The regional representative from Self Insured Schools of California (SISC), Armando Cabrera, has electronically submitted the proposed new rates from SISC for the 2020/2021 year. This 2020/2021 rates for active employees hold at an increase of just under 2%. The renewal rates for retirees is much higher.

Staffing and Recruitment:

Due to the COVID19 event HR will only be hiring replacement positions for classes and departments that have a demonstrated need for 2020/2021

OPEN POSITIONS

Faculty

- Teacher – Math
- Teacher - English
- Teacher – Spanish
- Teacher – Italian (one semester)
- Teacher - Science, Chemistry
- Teacher – Special Education SDP

Our Mission:

PCHS will empower our diverse population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth

Coversheet

Director of Operations Report

Section: II. Organizational Reports
Item: F. Director of Operations Report
Purpose: FYI
Submitted by:
Related Material: PCHS Board Report for Operations for 2020-04-21 Board Meeting.pdf



PALISADES CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report April 21, 2020

Security/Safety – Coronavirus Related in Some Manner:

Cleaning/Safety:

- While campus is being used sparingly by a handful of Faculty executing their Distance Learning from Campus, and Classified Staff coming 2-3 days a week Tue-Thu's for ongoing departmental operations, PCHS has our downsized Janitorial Staff doing daily disinfecting of the multi-person used areas, and the high-touch areas, such as: A-Bldg. 1st Floor Rooms/Offices, Library & AA Room, J120, Restrooms, etc. Disinfecting cleaning includes Door knobs/handles, light switches, railings, counters, conference tables, water fountains, etc.
- Additional disinfecting of Hallway Lockers (Combination Dials and Handles), all 2,700+ of them, has been done to compliment the disinfecting cleaning of all Classrooms, Dept. Rooms, Offices, Restrooms, Water Fountains and Public Railings that was done in March after 3/12/2020. PE Lockers cleaning to be done as well.
- Additional supplies were order to aid PCHS in both the extra cleaning and daily consumables. Thing like, but not limited to: Self-Pump Hand-Sanitizer, Dispenser Delivered Hand-Sanitizer, Disinfecting Wipes, Disinfecting Sprays, Additional TP, Paper Towels, Hand-Washing Soap, Protective Gloves, Masks, Eyewear, etc.
 - Disinfecting Wipes & Sprays we got some order fulfillment, but a rationed amount, and unfortunately still waiting for remaining order fulfillment
 - Hand-Sanitizer & Mask orders we are still backordered on, like most people, and still have no delivery timeframe available.
 - Paper Products, Soap and Glove orders fulfilled
 - PCHS looking to purchase machine and Product/Supplies to Fog/Mist Classrooms and Offices with disinfectant, similar to what Airlines and Busing companies do
- Additional Hand-Washing stations rented while students were still on campus have been returned. These can be reinstated once Faculty/Staff & Students are coming back on-campus.
- Janitorial personnel are still on-campus 5-Days a week (Mon thru Fri) to clean the regular use areas of campus, and are scheduled to continue until everyone is back on campus regularly.
- Once Students are permitted back on campus, hopefully for start of 2020-21 school year, the AM and PM Janitorial Crews will be staffed up and a complete campus re-disinfecting and cleaning will be done before everyone is collectively back on campus.



PALISADES

CHARTER HIGH SCHOOL

Security/Safety – Coronavirus Related in Some Manner (Continued):

Security/Safety:

- In response to the State/City essential services personnel to wear Masks, PCHS has instituted a requirement for all PCHS Personnel and Visitors to wear masks and adhere to proper Social Distancing rules while on campus.
- PCHS Security Guard coverage has been reduced to levels similar to Summer & Winter Break mode
- Campus is still accessible for Faculty 7-Days a Week as needed, but limited to 7am – 4pm
- Non-Faculty Staff that need to work on Campus has been focused to be at PCHS Tue/Wed/Thu 7am – 4pm, and working remotely on Mon & Fri.
- The front/flagpole walk-up entrance to campus is now fenced and lockable to help keep unwelcomed visitors out. While only temporary, and using temporary fencing, the campus perimeter is now fenced and lockable as needed.
- Primary Security Location has been shifted to the Main Campus Drive-In Entrance Gate, which is staffed continuously while Campus is Open (Mon-Fri 7am-4pm). Flagpole Area Walk-In Entrance remains staffed, but is now locked up when a guard is not on duty during breaks – All people coming to campus to report to/through drive-in entrance when Flagpole Area is locked up.
- Parking Lots and drive-in access to campus is closed on weekends and Holidays. Drive-In Entrance Gate closed from Fri 4:15pm through next workday at 7:00am. Faculty/Staff still able to come to campus on weekends for critical needs between 7am-4pm.
- Specific Emergency Days campus access rules in place for visiting Students, Families, 3rd-Parties, Vendors, etc. Accommodations exist for Students to pick-up items as needed, essential parent/PCHS meetings, deliveries, etc.
- All non-essential facilities closed, locked and not available for use, including but not limited to: Pool, Large/Small Gym, Baseball Field, Tennis Courts, Non-Faculty Occupied Classrooms, Mercer Hall, Gilbert Hall, Stadium, Stadium Parking Lot, etc.
- To practice quality Social Distancing, and minimize the introduction of possible COVID-19 Virus to campus, we are minimizing as much human traffic to campus as possible.



PALISADES

CHARTER HIGH SCHOOL

Security/Safety - Standard:

- Classroom & School-Wide safety supplies/materials re-checked and replenished as needed in anticipation of both potential need and upcoming safety inspections from the LAUSD Charter School Division.
- The Thu 3/5 Active Intruder Safety Drill was performed, and was a recap/review drill. The next scheduled 2019-20 Safety Drills of Wed 4/29 (a Shelter-in-Place recap/review drill), and May 18th Fire Drill, have been canceled due to the Safer-at-Home Order and Distance Learning mode. A 2020-21 Safety Calendar will be implemented this summer for the new school year.
- PCHS fundraising for Safety & Security is still needed to build up the necessary funds to implement well-established Safety Priorities as determined via multiple stakeholder surveys and assessments with 3rd-Party experts. Many important safety measures are currently not being pursued due to lack of funding, but are highly desired (in no particular order):
 - Additional Security Cameras
 - Additional Emergency Exit Gates
 - Additional Exterior Lighting
 - Additional Permanent Perimeter Fencing
 - Fence Breach Detection/Alerting System
 - Contracting local security company for on-call emergency support
 - Guard Staffing to proactively monitor cameras (or have service that does)
 - Intrusion Detection System
- With the increased concerns for student safety related to Active Intruders, PCHS expects all PCHS Personnel to visibly wear their current year PCHS IDs at all times. This is to help the Security Team to easily recognize who should be on campus, and more importantly, who should not. This simple to follow requirement will help ensure the safety of all Students/Faculty/Staff. Therefore, all PCHS Personnel, parents, adult visitors and stakeholders should be prepared for increased diligent on ensuring adults are visibly wearing their PCHS IDs/Badges during school days/hours.
- PCHS school safety training by 3rd-party professionals was determined by the Budget & Finance Committee to not be necessary/affordable in 2019-20. Therefore, no additional 3rd-Party expertise will help further/refine/enhance our 2018-19 practices/policies, and they will not provide Professional Development for Faculty/Staff at the start of each semester for 2019-20. The 3rd-Party professionals are willing and ready to help if needed should PCHS determine a reason to engage them.



PALISADES

CHARTER HIGH SCHOOL

Transportation:

- All Regular Ed (To/From PCHS), Special Ed, Athletic and Field Trip buses were canceled as of after Thu 3/12/2020. The resumption of school buses has now been cancelled for the remainder of the 2019-20 school year. We have been in contact with the ATS and YC Bus Companies regularly about ongoing events. ATS in particular is making plans and accommodations for a hoped for re-start of busing for the 2020-21 school year, including possible ways to aid in social distancing/shielding even while students are on the bus.
- The 2020-21 School Year PCHS School Bus Registration & Scholarship Application, which started on 2/18, was originally scheduled to conclude on Tue 3/24, but due to the COVID-19 Events has been pushed back to a 5/4 deadline. The timelines for all other post-registration activities in the process have also been pushed back roughly a month. The down-payment deadline has been moved from 5/31 to 6/30.
- As of the original deadline for 2020-21 PCHS School Bus Registration (3/24), 277 students have registered for the bus. We are currently at 304 registered riders. Please keep in mind that historically the last week of Registration is when a disproportionately large volume of registrations occurs for the typical 4-6 week Registration period, and the last week of this year period overlapped with the COVID-19 Events becoming very significant in Los Angeles. The Transportation Dept. is hoping the 5+-week extension will allow COVID-19 impacted families still to register over the next few weeks and will help increase our ridership for 2020-21.
- No other decisions have been made related to the PCHS School Bus Program for 2020-21 or future years. If the Board were looking to set a longer-term direction for the PCHS School Bus Program, it would be good to determine what that is sooner rather than later.
- The Special-Ed transportation program, Big Blue Bus Pali Express program and the Metro Mobile Customer Center (MCC) program have all also been put on hold due to the COVID-19 Events. These are all setup to continue at PCHS once we are back to a Students-on-Campus mode. It should be noted that Special Ed Transportation Services are exceedingly difficult to re-engage in times of high-demand, which is likely to be the case when the Safer-at-Home Order is lifted. The Transportation Dept. is in contact with our Special Ed transportation vendors, but they are making no guarantees of available vehicles/drivers when crisis ends.



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Permits & Setups:

- **Permit Revenue for March 2020 is ~\$32,775*:**

- ~\$16,300* from Facility Rentals
- ~\$700 from Banner Rentals
- ~\$7,000 from Filming (LuluLemon Commercial)
- ~\$8,775** from Misc. Events/One Time Permitters – Iverbe Summer Rental Deposit
- *Note – We’re anticipating some potential refund requests for pre-paid March rentals, which will be pro-rated, but if requested/granted will lower this somewhat number
- **Note – This deposit payment may need to be refunded in full if the PCHS’s Campus is not able to re-open this summer

- **[Just as a reminder of Permit Revenue for February 2020] - ~\$47,100:**

- ~\$34,500 from Facility Rentals
- ~\$750 from Banner Rentals
- ~\$8,500 from Filming
- ~\$3,350 from Misc. Events/One Time Permitters

- **April & Beyond Permits Revenue Alert:**

- To be expected, the revenue number for March is lower than expected/usual due to the impact of the COVID-19 Pandemic. We anticipate Permit revenues to be virtually non-existent for April, May & June unless the Stay-at-Home Orders are lifted AND LAUSD allows PCHS to re-open campus AND PCHS’s Board of Trustees & Administration all agree to re-open campus facilities this school year.
- At this point, it appears campus will remain closed through the start of 2020-21, which means July & August Permit Revenue to also be extremely low – some minor Banner revenue is all that is expected.
- Banner revenue also slowing down due to COVID-19 impact, but some remains and likely to be ongoing at lower levels than usual
- Filming has completely stopped and expected to stay so for a while.
- Overall Expected Lost Revenue due to COVID-19 is:
 - o 3/13 – 6/4: \$190,400
 - o 6/5 – 8/31 (if campus required to stay closed): \$184,600
 - o Potential Total Impact over Closure Period: \$375,000



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Information Technology:

- IT continues to work with teachers, staff, students and parents daily to support eLearning initiatives and daily execution.
- IT also continues to support the Administration and Classified Staff working at PCHS and remotely on a regular basis.
- A huge thank you to the Palisades Rotary Club and their donation of \$3,600 to aid students without internet.
- IT setup/supported PCHS's first Virtual Board Meeting on 3/31 and first Virtual Faculty Meeting on 4/17. Both went reasonably smoothly.
- IT is awaiting new hardware from Raptor before PCHS can migrate to the new Raptor platform.
- The ISP cutover from LACOE to Spectrum was completed on 3/11. Everything has been running smoothly and the old circuit will be disconnected.
- PCHS is having a number of issues with Schoology and problem resolution. PCHS has been working closely with Schoology on this and a few issues that were promised to be operational/live with the 2019-20 school year but will not be available until 20-21 school year.
 - The issue with Apple iOS devices continues. The last update of iOS causes a compatibility issue between the Schoology app and the Respondus Lockdown Browser. The issue is a Schoology issue, and the Schoology iOS App needs to be updated by Schoology and then downloaded by students in order to resolve the issue. Schoology has not released a time-period for this update to occur.
 - There have been a few bugs discovered when using the Schoology AMP for assessments. The most critical being a bug that impacts test security. The bug prevents teachers from printing assessments for students that do not have a device. If a teacher wishes to print assessments, they must disable randomized question order, which is a standard and necessary security practice in the modern classroom. If a teacher were to elect not to disable the randomized question order, all printed assessments are scored incorrectly.
- The Category 2 eRate funding has been released and the project has a green light to move forward after nearly 2 years of eRate Program bureaucratic delay - Finally! Unfortunately, the winning vendor must submit product update/replacement forms for approval to the Fed, as some of the hardware that was bid out in March of 2018 is no longer available. Ideally, this will not take longer than another 30 days before we can move forward.



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CHARTER HIGH SCHOOL

Information Technology (Continued):

- eRate Project highlights are:
 - Replace some of our aged and failing core network infrastructure
 - Replace some of our aged and/or failing classroom lab networks
 - Supplement wireless access points in some classrooms with insufficient infrastructure
 - Grow physical network where insufficient, non-existent, or otherwise problematic areas
 - Provide for or replace the battery backup to each network IDF
 - Replace some of the fiber runs that have stopped working
 - Install new fiber runs to all classroom labs IDF's
 - Add new Ethernet capacity where exhausted in lower A, B101, AA office, H, E, G, J, Mercer Hall, Cafeteria/Staff Cafeteria
- Due to a formula change in funding allocated per student, PCHS has access to \$176,912.78 of additional C2 funding. The expectation is to utilize the funding before it expires at the end of this 5-Year cycle. Additional equipment was added to our RFP, which closes on March 23rd.

MGAC/Pool:

- MGAC/Pool Closed as of 3/12/2020 and Until Further Notice due to COVID-19 Events
- Many permit groups moving to online Zoom coaching in interim as USA Swimming cancelled all aquatic competitions until further notice
- Operational Management/Maintenance of MGAC Equipment & Facilities occurring daily
- Jan-Mar MGAC Revenue anticipated to be ~\$120,000 (Actuals will be reported at May Meeting)
- Overall Expected Lost Revenue due to COVID-19 is:
 - 3/13 – 6/4: \$111,000
 - 6/5 – 8/31 (if campus required to stay closed): \$145,000
 - Potential Total Impact over Closure Period: \$256,000
- Facility applying to Los Angeles County EMS to offer Public Safety First Aid Class (target date Jan 2021)
- MGAC Aquatics Director attended SCPPOA conference 3/5/20 in Santa Monica (SoCal aquatic agencies Irvine to Ventura in attendance)
- MGAC Aquatics Director attending nationwide Aquatics Zoom conferences bi-weekly regarding COVID impact on facilities/ programming
- MGAC Handbook being Revised/Updated re Emergency Action Plan, Operational Standards, and SDS updates
- CA EMS-approved Public Safety First Aid Class is being delivered to staff when appropriate



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MGAC/Pool (Continued):

- General Pool/Equipment Preventative Maintenance ongoing
- Maintenance Repairs/Replacements Projects:
 - Pool Filter Preventative Maintenance & Water Quality Improvement
 - Replace 3 underwater pool LED lights
 - Install eye-wash station by chemical rooms
 - Re-grout locker rooms
 - Replace CO2 solenoids
 - Replace pool controller probes
 - Service surge pit
 - Preventative maintenance ongoing
- Proposals being solicited for new pool water heating system:
 - Received 3 bids for:
 1. Redundant system both pools
 2. Upgrade to energy efficient model
 3. Heater replacement (dated model)
 - Lowest option \$120,00, mid-range \$160,000 and top tier solution \$350,000 installed
 - 3-6 Month timeline to complete so looking to do sooner rather than later to replace 10 years old no-redundancy unit that has reached its recommended end of useful life
- PCHS should continue accruing/saving for major repairs in the 1-3 year timeframe as major pool components start to reach their useful life of 8-10 years.
 1. Replace Heaters (1-2) that serve all pools (~\$50-\$150k) – This is a 3-6 Months timeline
 2. Re-Plaster Both Pools (~\$160-\$200k)
 3. Replacement Competition Pool Pump (~\$35-\$50k)
- For MGAC News & Updates - Subscribe to pool newsletter on MGAC Website
- MGAC Policies Updated - Please see MGAC Website for details at www.palihigh.org/palipool



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Facilities/Projects:

- **Ongoing Day-to-Day Operations/Facilities Support via facilitieshelp@palihigh.org that included but is not limited to the following:**
 - **Custodial Staff** - Continued daily disinfecting of common areas in use daily by staff still working on campus plus a second round completed of campus-wide disinfecting of rooms/offices/gym/stadium/etc. using 60%+ alcohol wipes and Clorox bleach germicidal wipes on: door knobs/handles, handrails, light switches, desks, tables, chairs, keyboards/mouse, counters, elevator, water fountains and benches.
 - **A-Bldg./Flagpole/Mercer** – Moved, installed and secured flagpole area using PCHS owned temp fencing panels along with additional barricades to help mitigate incoming traffic as Security also has been scaled down.
 - **Stadium Home-Side Water Fountain** - Filter Replaced. Campus Annual 3M Aqua Pure filter replacing completed. Service next due in March 2021
 - **E-1-B & G-1-B and F-1G & E-2-GN** - Restroom Mirrors Installed & Adjusted
 - **Campus Gates** – Locks and chains maintenance, adjustments, welding, etc. of gates for: Stadium lot entrance, Stadium Press box (latch included), Stadium entrance via Flagpole tunnel, Stadium Visiting tunnel Temp entrance, PCHS Track/PA Pass through path, Faculty Lot Entrance/Exit Temp, (2) Faculty Lot Temp pedestrian gates, Faculty lot level 2 slope entrance, (2) Mercer Temp pedestrian gates, Baseball Outfield/Infield entrance and Sunset/El Medio emergency push-bar gate.
 - **U106 and U107/U108 Exterior Ramps** – Re-welded several bad spots to alleviate potential safety issue and the noise it caused anytime anyone walked up ramp.
 - **F204** - Addressed CharterSafe issues from our most recent *Loss Control & Safety Audit* report
 - **A-Bldg. Canopy Roof** - Roof repairs made to address leaks during last rainstorm.
 - **HR Office Door to Dolphin Tank** - Soundproofing door kits installed for added privacy when meeting with parents, students and/or staff.
 - **Attendance Office** - Replaced “Movie Magic” light bulbs that were common use throughout A-Bldg. but 2-3x the cost with new LED light bulbs.
 - **Cafeteria Outside Freezer** – De-Iced, Adjusted temperature, Cleaned Coils, etc.
 - **MGAC Chlorine Room** – Door threshold needed to be reset and secured in additional locations as rain/moisture had lifted it making securing the door difficult.
 - **Bird-Predator Call Device Replaced** – The faulty device replaced to keep swarms of pigeons and crows away from campus, especially during nutrition/lunch.
 - Power Washing of many areas of campus to help general cleanup of entire campus
 - Standard Ongoing Facilities Activities Suspended during Distance Learning”
 - Ongoing Door/Lock maintenance, repairs and adjustments as discovered
 - Delivery of daily onslaught of packages, paper and paper towels throughout campus
 - Ongoing Athletic Facilities Maintenance – Stadium & Baseball Field, Tennis Courts, etc.
 - Hallway & PE Locker fixes and adjustments as needed
 - Restroom faucet, sink, toilet/urinal repairs as needed



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Facilities/Projects (Continued):

- **Items in-progress and expected completion soon include:**
 - **Hand-Sanitizer Dispensers** – 10 new dispensers to be installed around campus once received
 - **Tennis Courts Drainage System** - Install set to begin Mon 4/20
 - **J110** – Main water line leak repair.
 - **Installation of Boosters Funded Hydration Stations** - Waiting on LAUSD Approval for ACCO installation of 7 new Elkay water fountains with bottle fillers
 - **Handrails at Cafeteria Loading Dock Stairs**
 - **G-2-B Mirror Install in Restroom** - This assures every student restroom has at least one mirror.
 - **A206 & A208:** Replace failed Occupancy Room Sensors for lights to continue to operate on/off automatically.
 - **HR/DT Pass through Door** – Install Soundproofing door kit for added privacy when meeting with parents and/or staff.
 - **Gilbert Hall** –Install (2) metered Push Top faucets to replace turn knobs.
 - **G-Bldg. Mechanical Room** - Replace corroded water main line pipes.
 - **MGAC Restrooms** – Re-Grouting Floor Tile
 - **Band Shed Doors @ Lower Blacktop** - Replace damaged doors. Awaiting ordered doors to arrive. Manufacture closed due to COVID-19
 - **Install Additional Signage Around Campus** - Boys/Girls restroom signs; building ODD/EVEN building signs; U-Bldg. Room# Signs, Office Nameplates, etc. - Awaiting order. Vendor closed due to COVID-19
 - **Halo Vape Detector** – Fine tune sensors and messaging when detection occurs
 - **Solar Lights in Parking Lot** – Continuing to troubleshoot all Faculty Parking Lot Solar fixtures to operate consistently (they're very temperamental)

Facilities Larger Scale Projects:

- **Long-Term Heating System Infrastructure Replacement “Utilities” Project (LAUSD Funded)** – Historical info follows this, but assuming COVID-19 Events does not impact the Contractors ability to work, this project is slated to start Late July or Early August 2020, and is scheduled as a 13-15 month project and therefore will exist during the entire 2020-21 School Year.

Project design phase of this project has been completed, and has been fast-tracked by LAUSD due to the ongoing heating system problems PCHS has been experiencing. Bond Oversight and LAUSD Board reviews/approvals have now been obtained. The estimated start date of this project is attempting to be moved up a year and therefore may start as soon as June 2020 (this summer). The project is estimated to be 12-15 months and therefore to have the new long-term heating system in place by November 2021 for the start of the 2021-22 winter season. Multiple milestones still to be cleared before confidence in project being started that quickly becomes high. Temporary heating solution to serve us until this new long-term system is ready. This Project funded by LAUSD.



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Facilities Larger Scale Projects (Continued):

- **Gym A/C Project (LAUSD Funded) –**

Historical info follows, but assuming COVID-19 Events do not affect Contractors ability to work, this project is slated to start Late Oct or Early Nov 2020, and planned as a 14-16 month project and therefore will exist during most of 2020-21 School Year and start of 2021-22.

Project was DSA Approved. LAUSD prepared bid packages for General Contractor bidding/selection. Projected estimates came in much higher than anticipated. Project reviewed for cost reduction via Value Engineering, reduction in scope, or both. Project was then modified again by LAUSD and had to be re-submitted to DSA for review/approval, and is back out of DSA with approval. Latest revised targeted start date is now August 2020, but I am told it is more likely to be later than that. Project will be ~15 months as planned once it actually starts. Original start date was August 2018.

- **Long-Term Temporary Heating System Repair (Primarily LAUSD Funded) –** Historical info follows this, but the last outstanding issue was the J-Bldg. leak issue, which was resolved in Mid-Feb 2020, and heat is working again in J-Bldg. and the rest of campus.

The water pipe portion of this Project was completed in late October and heat was flowing as needed until early December when the system sprung a gas leak. The gas pipe portion of this temporary solution has been worked on by LAUSD over Winter Break, is now completed, and was available for the start of spring semester. Additional issues (an Air-Handler problem hampering heat flow into Mercer Hall and valve/leak problems hindering J-Bldg.) have been addressed by LAUSD and were operational by the start of spring semester. However, ongoing leaking issue with piping inside J-Bldg. have caused issues with heat flowing into J-Bldg. classrooms. Work scheduled to be completed by Mon 2/10. This Project funded by LAUSD.

- **Security Fencing (Unfunded) –** LAUSD mandated Architectural & Structural Engineering plans created by Breen Engineering Inc. - Funding needed to complete plans and for fence purchase/installation.

- **Donor Brick Wall (Donor Funded) –** Completed installation of Donor Bricks from a campaign to raise funds. Wall installed in Sep 2019 on the home side walkway on the school-side of the Press Box. Additional bricks have already been commissioned and will be installed this summer. Additional bricks may be purchased if desired – Please contact Mike Rawson at mrawson@palihigh.org.

- **Administration Building Exterior Beautification Project (Unfunded) –** Beautification project designed by former PCHS Parent who is a Landscape Designer, who also designed the Garden Gateway Phase 3 beautification project at the corner of Temescal & Bowdoin. Plan calls for removal of old/stale bushes and plants and planting of new trees, bushes and landscaping elements as well as cosmetic repairs and painting of the front of the Building to enhance this front facing area of campus. ~\$20,000 is needed which is currently unfunded.

Coversheet

Director of Development Report

Section: II. Organizational Reports
Item: G. Director of Development Report
Purpose: FYI
Submitted by:
Related Material: Development Report.pdf



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Development Report Budget & Finance Committee Meeting April 20, 2020

Results to Date:

TOTAL FUNDS RAISED TO DATE:	Fund	Prior Report	YTD	Inc/Dec.	Budget
The PCHS Fund	General	\$351,401	\$353,358	\$1,957	\$500,000
Attendance Gift	General	\$2,295	\$2,295	\$0	
Pali Alumni Fund	General	\$1,627	\$1,627	\$0	
The Pali GO Fund	Pali GO	\$3,621	\$3,844	\$223	\$0
TOTAL UNRESTRICTED FUNDS RAISED		\$358,944	\$361,124	\$2,180	\$500,000
Donations to Athletic Teams	ASB	\$9,020	\$9,185	\$165	\$0
Donations to Classroom Teachers	ASB	\$52,312	\$52,312	\$0	\$0
Donations to Extra-Curriculars	ASB	\$53,610	\$53,610	\$0	\$0
Donations to Pali Cares	ASB	\$175	\$175	\$0	\$0
CTE Incentive Grant	General	\$171,045	\$171,045	\$0	\$0
Perkins V Grant	General	\$37,102	\$37,102	\$0	\$0
Foundation Grants	General	\$6,000	\$6,000	\$0	\$0
Rest. Donations/Pledges - Recd	General	\$49,468	\$49,468	\$0	0
Rest. Donations/Pledges	General	\$0	\$0	\$0	0
TOTAL RESTRICTED FUNDS RAISED		\$378,732	\$378,897	\$165	\$0
TOTAL FUNDS RECEIVED		\$737,676	\$740,021	\$2,345	\$500,000

TOTAL EXPENSES TO DATE:

Bacio Design	\$3,600	\$5,100
L.A. Press Printing	\$5,000	\$6,900
American Direct Mail	\$4,183	\$5,000
Postage	\$578	\$1,000
Subscriptions	\$5,086	\$10,000
SafeSave service fees	\$7,553	\$6,232
Salaries & Benefits (Campus Unification/Development Dir)	\$147,440	\$176,928
Office supplies	\$703	\$200
Videography	\$1,020	\$1,500



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Family Donor Banners	\$675	\$190
Career Day & Fair Breakfast/Lunch	\$0	\$0
Donor Bricks	\$743	\$500
Best of Palisades Magazine Ad	\$495	\$0
Donor Reception	\$0	\$1,500
Chamber Expo	\$0	\$200
New Parent Welcome Breakfast	\$1,400	\$1,162
TOTAL EXPENSES FOR UNRESTRICTED FUNDS	\$178,476	\$216,412

TOTAL NET FUNDS **\$561,545** **\$283,588**

CTE Incentive Grant Budget to Date:

	Budget	Actual	Balance
CTEIG Funds received:		\$172,705.00	
Mercer Upgrade	\$37,500.00	\$35,919.68	\$1,580.32
VEI/DECA Registration Fees	\$18,095.00	\$18,335.00	-\$240.00
VEI Color Printer	\$400.00	\$423.80	-\$23.80
VEI Class/Trade Show Supplies	\$4,000.00	\$3,707.26	\$292.74
MakerSpace Lab	\$23,150.00	\$10,136.84	\$13,013.16
MakerSpace IMA	\$2,500.00	\$1,913.71	\$586.29
Gilbert Hall Lighting Upgrade	\$4,440.19	\$0.00	\$4,440.19
Music Dept. Apple Cart	\$77,521.03	\$61,508.33	\$16,012.70
VEI Additional Classes	\$9,100.00	\$0.00	\$9,100.00
	\$176,706.22	\$131,944.62	\$44,761.60

Budget included \$4,000 from Perkins Grant for DECA

Comments and Action Steps:

- 1.) PCHS Fund is up 109% over the same period last year (\$168,782)
- 2.) Total unrestricted funds of \$361,124 is 72.2% of our goal for the year.
- 3.) Current participation is 371/2718 families (13.7%). Total families over the same period last year was 204.
- 4.) The marketing push for the Booster Gala Party and the impact of the coronavirus pandemic has stopped. Booster Club members will be encouraging parent participation for the remainder of the year.



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- 5.) Thank you email to all donors will be send to all families around 4/23/20 and discuss the good works during the pandemic and the current needs.
- 6.) Student led Thank You video will begin next week to include admin, students and teachers expressing their thanks to the families during this very difficult time and for the tremendous financial support they have offered to date.
- 7.) State of the School Video Address by Dr. Magee to go to all families around mid May or thereafter.
- 8.) FEMA/CalOES Grant application for COVID-19 was filed. Application deadline is April 17th. Applicants will be notified thereafter for the data needed to complete the application.
- 9.) The Pacific Palisades Rotary Club have donated \$3.600 to help with hot spot problems associated with connectivity with students and faculty

Grant Report to Date:

<u>Grants Submitted:</u>			<u>Submitted</u>
Mazda Foundation	\$10,000	Campus Unification Project	6/27/2019
Steinmetz Foundation	\$5,000	Campus Unification & Academic Equity	12/9/2019
William C. Bannerman	\$7,000	Academic Equity	10/17/2019
CTE Incentive			
Grant	\$173,107	CTE Grant for 2020-21 school year	11/15/2019
Cathay Bank Foundation	\$5,000	ELL Program	11/19/2019
		Program Support - Pali-	
Joseph Drown Foundation	\$25,000	>START	1/14/2020
Ralph M. Parsons Foundation	\$30,000	Pali->START science project	3/5/2020
	<u>\$255,107</u>		
<u>Grants Received:</u>			<u>Received:</u>
Lewis A. Kingsley Foundation	\$10,000	Program Support	7/30/2019
Target Foundation	\$1,000	Soccer equipment	12/27/2019
Mara W. Breech Foundation	\$5,000	Teacher professional development	1/7/2020
American Legion Post 283	\$1,500	AcaDec	2/24/2020
PPWC Foundation	\$800	Repair mosaic in quad	3/3/2020
	<u>\$18,300</u>		
<u>Grants to be Submitted:</u>			<u>Deadline</u>
J.P. Morgan Foundation	\$5,000	Entrepreneurship	TBD
U.S. Bank			
Foundation	\$5,000	Entrepreneurship	TBD
MUFG Union Bank			
Foundation	\$5,000	Special Population Support	TBD



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Georgia-Pacific Foundation Marc & Evan Stern Foundation	\$5,000	Entrepreneurship	TBD
Hugh & Hazel Darling Foundtion	\$2,500	Performing Arts Academic Equity/Pali- >START	3/15/2020
Braitmayer Foundation	\$5,000	Academic Equity/Pali- >START	3/15/2020
Alaska Airlines Foundation	\$10,000	Academic Equity/Pali- >START	3/30/2020
Sydney Stern Trust Joseph Stanley Leeds	\$5,000	Academic Equity/Pali- >START Pali->START/Video	4/1/2020
Motorola Solutions	\$10,000	Production	4/1/2020
Cognizant USA Foundation	\$30,000	Innovation Generation STEM Grant	4/30/2020
	\$25,000	MakerSpace Grant	5/1/2019
	\$112,500		

Coversheet

Chief Business Officer (CBO) Report

Section: II. Organizational Reports
Item: H. Chief Business Officer (CBO) Report
Purpose: FYI
Submitted by:
Related Material: CBO REPORT 04.21.2020.pdf
II.H - CBO REPORT ATTACHMENTS.pdf



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CBO REPORT BOARD OF TRUSTEES APRIL 21, 2020

2019-2020

CASH

PCHS has not closed its' Financials for March, as of the date of this report. However, tentative Cash Balances were combined cash balances of \$9.5 million (\$8.7 million Unrestricted Including Lifetime Health benefits designation) compared to \$8.1 million (\$5.8 million Unrestricted) in February 2020. The Quarterly Funding from EPA (Prop 30) of \$1.5 million & increased ADA Funding for the P-1 Attendance report was received in March.

Attendance

Month Six of our PCHS Attendance Reporting was used to submit our P-2 ADA. The COVID pandemic resulted in the CDE changing the ADA Reporting period from Month 8 to the closest perion of reporting to February 29,2020. For Pali, this is Month 6. Accordingly, the ADA reported was 2,907.28 and will be used by the CDE for Funding calculations for 2019-2020. While this reported ADA is more than our Budgeted ADA of 2,880, it is unclear whether the CDE may lower all Districts per ADA funding level for 2019-20 as a result of the other COVID related Fiscal issues.

FINANCIAL UPDATES

The post 2nd Interim 2019-2020 financial updates provided at the last meeting are in the process of being updated. The significance to the COVID pandemic's impact to Pali's can not be more impactful. The loss of revenue from Permits and Cafeteria cessation, as of March 12th is being recalculated, as well as additional COVID related revenues. Additionally, we are looking at the impact to the conversion of Pali's site based program to an E-Learning environment will impact a number of previously estimated expenses for areas such as SpED and Operations. We are working with both Administrators in this area to recalculate or projections. We will be sending separate updates on these projections. COVID related Funding or Loans have also either been made or offered. The various progrms will be covered on other Agenda items and discussed separately.



PALISADES

CHARTER HIGH SCHOOL

CBO REPORT BOARD OF TRUSTEES APRIL 21, 2020

FINANCIAL UPDATES (continued)

The COVID funding being provided by the State is expected to have a significant negative impact on the 2020-2021 Budget. The Legislature has already announced that the May Revise will not contain the updated Budget information normally used for Budget submissions by the Constitutional deadline of June 30, 2020. Since the State will not know the Revenue amounts for Personal & Business Income taxes until after the extended deadline of July 15th, there will now be an August revise that will be issued to all State entities for revise their 2020-2021 budget Adoption. I have attached a couple articles from our Financial Resource of School Services of California that suggest a return to either Deferrals and or Reduction in Funding will take place to fund the COVID programs currently being provided and loss of Revenue from other impacted Businesses.

The Administration is preparing potential contingency plans to address various levels of funding reductions or deferrals.

Cafeteria

The Cafeteria's Financials are attached separately for review and discussion. We are also in receipt of the Extension documents needed by the CDE for 2020-2021 Food Services renewal. In working with both the CDE and Chartwells' the per meal rate have been lowered from 4.4% to 3.2% and is being recommended for approval.

Tax Return

Our Auditors have finalized a Final Draft of the 2018-2019 Tax Return to be filed by May 15th. It is included in the board materials for review and comment before filing.

ASB

The following highlights for ASB:

- Refunds for activities such as prom/grad nite
- Budgeting for next school year with Covid-19 in mind
- Yearbook sales impacted by Covid-19



PALISADES

CHARTER HIGH SCHOOL

[Click Here for COVID-19 Related Resources](#)

FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Lessons from the Great Recession



BY SSC TEAM

Copyright 2020 School Services of California, Inc.

posted April 8, 2020

History has shown us that the economy is cyclical over time—it ebbs and flows. And, starting with former Governor Jerry Brown, our state policy makers have been warning us that the recovery from the Great Recession has been the longest in recorded history, and that a recession could be just around the corner.

Although never anticipated to happen so precipitously, all indications are that the COVID-19 pandemic is pushing us into a recession—worldwide, nationwide, and statewide. Our state policy makers are now saying that the State Budget for the coming year will be a workload budget—not only due to the lack of opportunity to vet proposals as usual due to suspension of this legislative session, but also because there will be fewer resources available. (For more information on the workload budget, see “[DOF Planning for Workload Budget in 2020–21](#)” in the March 2020 *Fiscal Report*.)

As we move into recession territory once again, there is much to learn from the past. Many of our current local school administrators were also leaders during the Great Recession, but many were not. Either way, we at School Services of California Inc. (SSC) thought it would be helpful to dredge our *Fiscal Report* articles and our workshop materials from the time of the Great Recession to help us all get prepared with what may happen as reduced state revenues are dealt with by Governor Gavin Newsom and our Legislature. What follows are discussions of what the state did to us and what the state did for us during the Great Recession.

What the State Did to Us

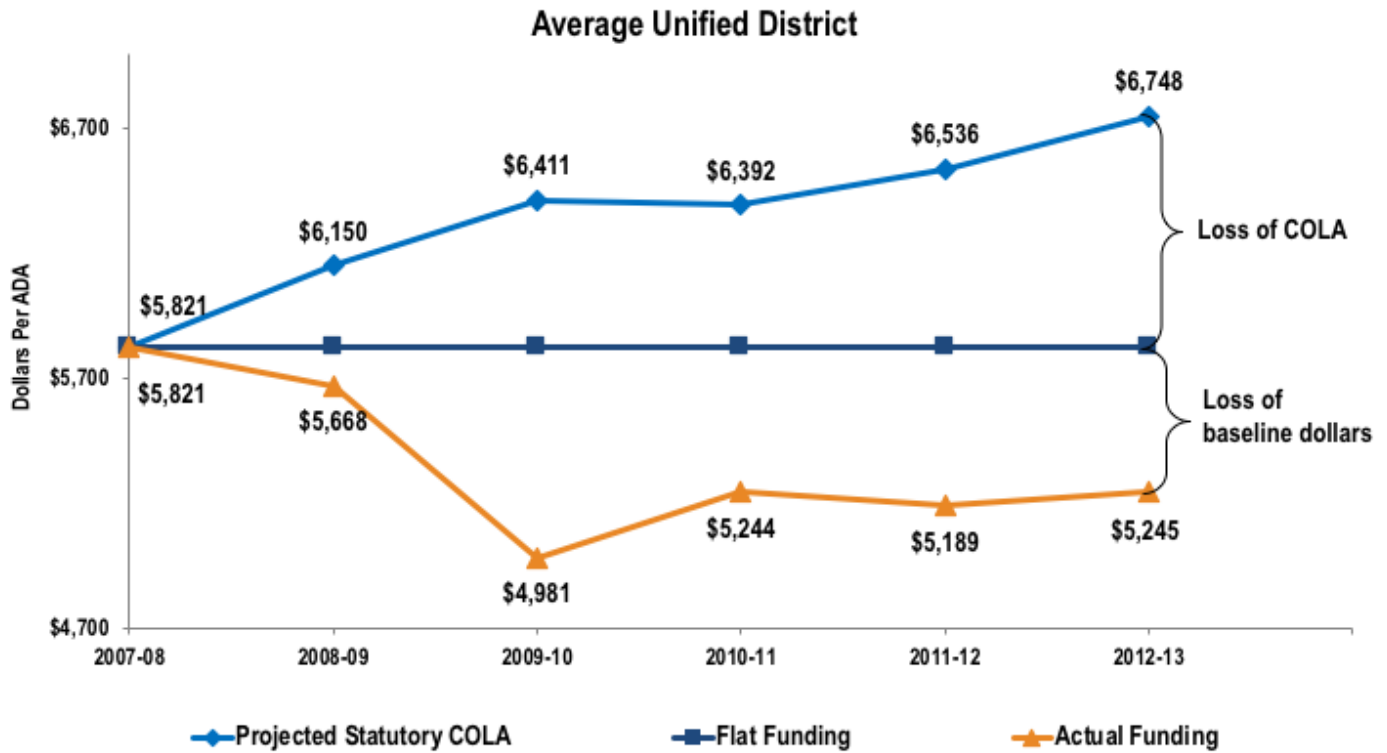
At the time of the Great Recession the main source of discretionary funds for local educational agencies (LEAs) was the revenue limit, the predecessor to the Local Control Funding Formula (LCFF). There were also dozens of state categorical programs that LEAs relied upon for many years as sources for instructional materials, programs for underserved students, professional development, school counselors, beginning teacher support, and other important initiatives.

As our state policy makers grappled with the reduced state revenues during the Great Recession, here are some of the solutions they implemented in the budgets for education during those years:

1. Not funding, or only partially funding, the statutory cost-of-living adjustment (COLA) on revenue limits and categorical programs

2. Changing the principal apportionment schedule to slow down cash to LEAs—this was a permanent change and still applies
3. In addition to changing the apportionment schedule the state also deferred (delayed) cash apportionments to LEAs, some within the same year and some to the next year
4. Cutting revenue limit funding—most of the time at the beginning of the year, but also in the middle of the year
5. Cutting categorical funding by almost 20% over two years
6. Deferring reimbursements for state-mandated programs—which still continues to this day, to a lesser degree

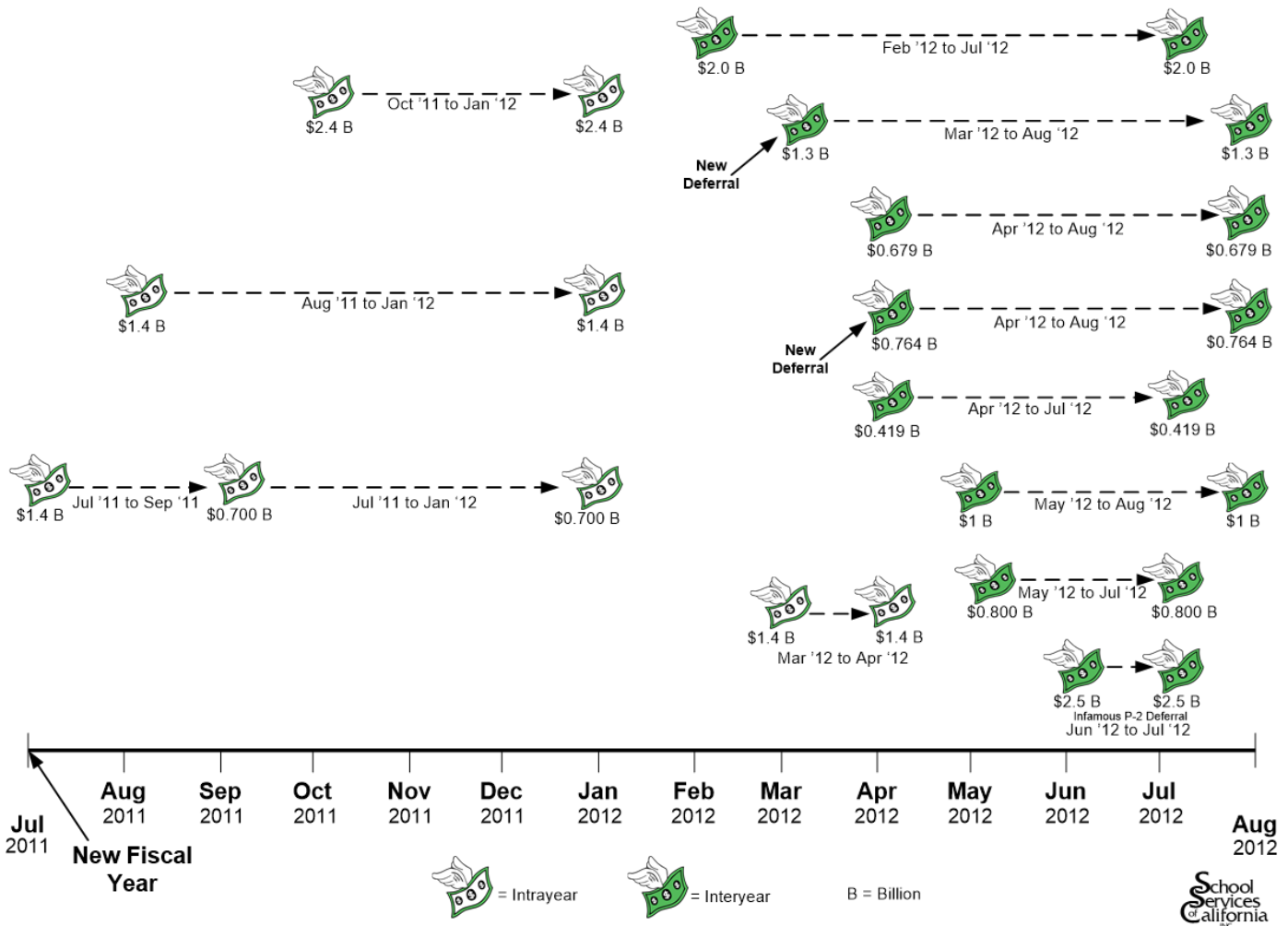
The unfunded or partially funded statutory COLAs, as well as the cuts that were made to revenue limit funding, were all tracked by the revenue limit deficit factor, which grew as high as 22.272% by the end of the Great Recession. As a result, we at SSC created what we called the “alligator chart” to track the per-average daily attendance (ADA) amount of revenue limit funding—the amount actually funded versus the amount that should have been funded—in each year. Here is the final alligator chart from 2012–13, the final year of revenue limit funding:



As we emerged from the Great Recession, the revenue limit deficit factor of 22.272% was restored through the implementation of the LCFF. Also, most of the reduced categorical programs were rolled into the LCFF going forward. By the time full funding of the LCFF targets was reached in 2018–19, LEAs were finally restored to the purchasing power of 2007–08. From this perspective, education already starts out behind the curve as we face the coming recession.

We at SSC also created a visual depiction of the cash deferrals that the state imposed during the Great Recession, which caused LEAs to bear the brunt of the borrowing costs to make ends meet. This is the illustration of cash deferrals at the peak of \$9.5 billion in 2011–12:

2011–12 Apportionment Deferrals



In essence, the state pushed its cash flow issues to all of the LEAs, who were required to borrow significant amounts of money—and to pay those borrowing costs—just to have cash to pay employees and to fund other operating costs. An unintended consequence of the cash deferrals was that the impact was much greater on those LEAs with higher needs populations, as the proportion of their LCFF funding that comes from state aid is higher (as opposed to the portion that comes from local property tax collections). Coming out of the Great Recession, the cash deferrals were eliminated over a number of years, with the last deferral having been eliminated in the 2014–15 fiscal year.

What the State Did *for* Us

Along with the funding cuts and deferrals of the Great Recession, the governor and the legislature at the time were able to agree on temporary changes in statutes to provide operational and financial flexibility for LEAs in dealing with the cuts and deferrals imposed upon them. What follows is a list of the most significant flexibility options provided:

1. Ability to transfer funds between most state categorical programs, along with great flexibility on the use of those funds (referred to as “Tier III flexibility”—these programs were later rolled into the LCFF)
2. Ability to sweep ending balances from some categorical programs and restricted funds to the unrestricted General Fund
3. Ability for LEAs to apply for an exemption from some cash deferrals
4. Delayed compliance with instructional materials adoptions (but the sufficiency requirements of Education Code Section [EC §] 60119 remained)
5. Relaxation of the penalty provisions of the K–3 Class Size Reduction program (this program no longer exists, but was replaced through the LCFF with the TK–3 grade span adjustment requirements)
6. Waiver of penalties for exceeding class sizes in grades K–8 (related to EC § 41376–41378)
7. Elimination of the required district match for the Deferred Maintenance program (this program was later rolled into the LCFF)
8. Reduced or eliminated (depending on the year) the required contribution to Routine Restricted Maintenance
9. Ability to reduce the instructional year by up to five days (from 180 days to 175 days), with a commensurate reduction in the instructional minute requirements, all with no penalties assessed
10. Reducing the local minimum reserve requirement—something we at SSC would never recommend (in other words, don’t eat the seed corn!)
11. Allow revenue from the sale of surplus property to be deposited into the General Fund (rather than being restricted for facilities only)

Even with the temporary flexibility above, LEAs found it necessary to implement massive layoffs of both certificated and classified staff, as well as reduce employer contributions to health benefits, freeze step and column movement, cut hours, and implement unpaid furlough days for remaining staff. These draconian actions were required because the cuts and deferrals were so significant, and because most of an LEA budget is made up of people.

Moving Forward

For LEAs that haven’t already, it’s time to batten down the hatches as we head into the storm in front of us. We do not know how serious it will be, nor do we know how long it will last. But we all need to draw on the experience of those that were around during the Great Recession and implement the policies of the past that worked to keep us solvent. There will also be strategies that weren’t used then but could be helpful now. As your partners in this, we at SSC will continue to keep you informed and provide our best advice.

[Click Here for COVID-19 Related Resources](#)

FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Assembly Budget Committee Chair Details Possible Changes to 2020-21 Assembly Budget Process



BY KYLE HYLAND

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posted April 8, 2020

With legislative leadership announcing late last week that the Legislature is extending its recess to Monday, May 4, 2020, (see "[Legislature Extends Recess to May 4](#)," in the current *Fiscal Report*) it is clear that the Legislature will need to make changes to the 2020 state budget process in order to approve the 2020-21 State Budget Act by the June 15 constitutional deadline.

On Monday, April 6, Assembly Budget Committee Chair Phil Ting (D-San Francisco) released a [memo](#) detailing how the budget process in the Assembly is likely to change due to the current environment under COVID-19, including the following three significant changes that will likely occur this year:

- **Workload Budget**—The Assembly now expects that Governor Gavin Newsom's May Revision will become a "workload" budget that reflects current year (2019-20) spending and service levels (see "[DOF Planning for Workload Budget in 2020-21](#)" in the March 2020 *Fiscal Report*). This means that the new proposals and investments from the Governor's January State Budget blueprint will not be vetted in Assembly budget subcommittees since they are not likely to be included in the Governor's revised Budget proposal. The memo also makes it clear that when the Assembly reconvenes, they will not be considering any new investments or priorities except for COVID-19 related costs, wildfire prevention, and homelessness funding. The Assembly may also need to revisit some reductions to existing programs depending on the state's fiscal condition.
- **August Revision**—Last month the Franchise Tax Board announced that they were postponing the 2019 tax filing and payment deadlines from April 15 to July 15, meaning the state will not have a complete picture of its current year revenues until later in the summer. For this reason, the Assembly expects to revisit the 2020-21 State Budget in August. The memo states that this second round of budget deliberations will allow the Legislature to consider issues that they couldn't discuss by the June 15 constitutional deadline, including issues related to the COVID-19 recovery. If current economic conditions persist, which is likely, then it's possible that the Legislature will also consider ongoing reductions to existing programs at that this time.
- **2020 Budget Promises**—The memo also addresses that the small ongoing surplus that the state was expecting at the beginning of the 2020 Budget process is no longer a possibility due to COVID-19. Despite not being able to invest in new programs and the increasing possibility that the state may need

to reduce funding to existing programs in order to balance the budget, the Assembly expresses optimism that California is in much better shape to weather a recession than at any other time in the state's history.

The details of the memo are not surprising considering that the economic impact of COVID-19 is being felt in real time. The silver lining in all of this is that the state currently has about \$17.5 billion in reserves, including \$16.5 billion in the Budget Stabilization Account, which can be accessed upon a fiscal emergency declaration by the Governor (see "[Legislative Analyst's Office Releases Report on Reserve Balances](#)" in the current *Fiscal Report*).

We will update you if there are any formal changes made to the 2020 budget process as lawmakers continue to grapple with how to construct the 2020-21 State Budget during these uncertain economic times.

Coversheet

Executive Director/Principal (EDP) Report

Section: II. Organizational Reports
Item: I. Executive Director/Principal (EDP) Report
Purpose: Vote
Submitted by:
Related Material: EDPbdrpt 4.21.20.pdf
PCHS eLearning Grade Policy_revised .pdf
4.17.2020 PCHS Staff Meeting_revised.pdf
4_17 English Placement Policy (1).pdf
4_17_2020 Math Placement Policy.pdf



PALISADES

CHARTER HIGH SCHOOL

Executive Director/Principal Report Board of Trustees Meeting April 21, 2020

Adjustment to School Closure Dates:

Since the last PCHS Board of Trustees meeting, school campus closures have been extended through the summer by the state, county, and district. PCHS will continue eLearning through second semester and summer. Summer School classes for credit recovery will continue through the eLearning model.

Future Considerations:

California Governor Gavin Newsom has begun signaling possible expectations for school sites to reopen in the fall. These potential requirements include staggered start times, smaller class sizes, and continued social distancing in hallways and common areas. These measures combined with anticipated reduction in state funding for schools resulting from COVID-19 emergency conditions are serious budgetary considerations. As PCHS moves into the annual budget cycle, it is understood that there are many uncertainties. The annual Governor's May Budget revision that ordinarily is a key determinant in the PCHS budget process will be revisited in August, 2020.

Academics – Launch of Phase 2 eLearning Policy:

Phase 2 of eLearning started on April 13. Adjustments to the daily schedule provide greater flexibility adding office hours and designated times for staff meetings. The plan addresses the length of class/screen time and probability of ending the school year remotely. Professional development and tech coaching focusing on eLearning tools and instructional strategies will continue throughout the semester.

Senior Activities and Graduation:

A PCHS Senior Class Council has been meeting to determine alternative end of year activities and graduation ceremony preferences for the Class of 2020. In addition, Nick Melvoin, LAUSD Board District 4 representative, has formed a student committee to hear from seniors and provide support for their preferred alternative commencement plans. A student representative from each of the BD4 high schools will participate in a round table zoom discussion sharing ideas for senior activities including proms and graduations – ranging from winter break in-person graduations to virtual graduations and beyond. Board District 4 high schools include: Alonzo Community; Animo Venice; Bernstein; APEX; Fairfax; Hollywood; McBride; Pali High, Phoenix Continuation; Stem Academy of Hollywood; Taft; Thoreau Continuation; Uni; Venice; Walt Whitman Continuation; West Hollywood Community Day; Westchester; and WISH.



PALISADES

CHARTER HIGH SCHOOL

Grade Policy for Spring 2020:

PCHS is proposing grading guidelines for second semester that take into consideration circumstances resulting from the COVID-19 pandemic and transition to eLearning. Stakeholder feedback as well as recommendations from the state, county, district, and from higher education have been given serious consideration throughout the development of this plan. Key points include:

- Costs and benefits of deciding on mandatory vs. optional letter grades;
- Policies that do not relate to requirements for academic programs; and
- Policies that do relate to requirements for academic programs, i.e., course qualification requirements, etc., and
- eLearning Final Assessments.

Grade proposal summary

- Universal Grading Scale
- Wider Bands with no letter grade of F
- Use of No Credit in lieu of F
- Final assessment format change
- Final assessment weight restriction
- Due Date for Final Assessment: May 15
- Instructional support until June 4

Senior Activities and Graduation:

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Student Support Services:

Two teams continue to monitor student needs during the pandemic. The Coordination of Services Team (COST) meets weekly to review cases and provide support for students. An Outreach Team was formed to contact students who are not participating in eLearning. Team members are calling students and parents to determine what they need to be able to engage in distance learning. Chromebooks, hot spots, tech support, COVID-19 resources and mental health counseling are some of the needs identified and provided for through the support teams.



PALISADES

CHARTER HIGH SCHOOL

Emergency Amendments to PCHS Mathematics and English Placement Policies:

PCHS is amending the Math and English Language Arts Placement Policies for Fall 2020 due to social distancing mandates and COVID-19 related school closures. PCHS will use multiple objective academic measures to determine appropriate math and ELA placement for incoming ninth-grade students including the following:

- 1) Course completion and grades earned in previous math classes (Fall Grade).
- 2) California Smarter Balanced Assessment Consortium (SBAC) 6th and 7th-grade test results.
- 3) CAASPP Interim Assessment Administration Blocks (IABs), (if they are available)
- 4) Spring course grades. (Spring Progress 1)

During the first week of school, PCHS will administer a Checkpoint Test in all classes to determine if a student's placement is appropriate. The test will also determine what educational gaps students may have after spring learning disruption.

The amended placement policies will be followed **only for fall 2020** and publicized and shared with all stakeholders, including Revere Middle School and other feeder schools from which our students regularly matriculate, via our website.

Attachments:

eLearning Phase 2

Grade Policy for Spring Semester 2020

Math Placement Policy – Emergency Amendment

ELA Placement Policy – Emergency Amendment



PCHS Spring 2020 eLearning Grading Policy

(revised from PCHS Faculty meeting on Friday, April 17, 2020)

PCHS has developed this temporary grading policy for eLearning in light of the extraordinary circumstances of the Spring of 2020. In an attempt to balance the need to help those in crisis and to support our most vulnerable students, with the need to carry on a rigorous and relevant education for our engaged and high achieving student body; PCHS has developed the following policy.

Taking into account feedback from all stakeholder groups on how to proceed, all PCHS departments will implement the following policy for Spring 2020.

1) TEMPORARY SCHOOL WIDE SPRING 2020 GRADING SCALE

A	88-100%
B	75-87%
C	60-74%
D	47-54%
NC (No Credit)	0-46%

2) No Credit (NC)

Fail grades will be eliminated and students earning below 47% in a class will be assigned a “No Credit” (NC) in the class with no penalty to the student’s Grade Point Average. However, students will need to retake the course in order to receive credit for the course.

3) INCOMPLETE GRADES

Students may apply for an Incomplete if they are in difficult, extreme, or emergency circumstances; but would like more time beyond June to finish the course to receive credit and a grade. In such extreme circumstances, the student and teacher will fill out

an Incomplete contract which will be approved by the Director of Academic Planning and Guidance Services, Dr. Lee. The students will have to make up the work in order to get the grade in accordance with the agreed-upon deadlines. If the turn-in deadlines are not met, the consequences could be a grade drop of 1 letter grade, grade retention before the Incomplete grade, or No Credit (NC) based upon the teacher's professional judgement.

The teacher will submit the original Incomplete form to the Counseling Office. A copy of this form must be sent to the parent/guardian and student and the teacher should retain a copy of the Incomplete form.

4) **FINAL ASSESSMENTS**

Traditional final exams will not be given. A traditional Final Bell Schedule will not be followed. In lieu of traditional final exams, teachers will assign Final Assessments that could include:

- a. Performance Tasks
- b. Essays
- c. Projects
- d. Comprehensive tasks in a presentation/video format.

Performance tasks and projects should have students explain their thinking in academic language and citing references when appropriate. It should be understood that these projects would be able to be completed with notes, research, and/or collaboration with others, when appropriate.

The final assessment cannot be worth more than 15% of the grade.

5) **SEMESTER END/FINAL EVALUATION PERIOD**

All new content instruction will end on and all new assignments **shall** be assigned by **May 22**. However, classes will still be held until June 3. PCHS will not be having a Final Exam Schedule, so teachers will not schedule class beyond their allotted time in the eLearning bell schedule. The last two weeks of school will be reserved for

- Presentation of final projects
- Grading
- Make-up work
- 1 on 1 intervention for students in crisis
- Peer reviews
- Teacher feedback
- Grade conferences
- Extended time for IEP/504 students

6) **eLearning ATTENDANCE POLICY**

eLearning Participation/Attendance Quizzes via Schoology will remain weighted at 0% of the overall grade.

All students will continue to check in each period with Participation/Attendance Quizzes via Schoology until June 3.

7) **MAKEUP POLICY**

Teachers are expected to carry on expectations of academic competence with the general student body, while understanding that students experiencing difficulties in this time may need assignments waived, extended deadlines, alternative or shortened assignments, more attention, and other forms of support, accommodations, and intervention. Students shall be given the opportunity to make up (or be excused from, at the teacher's discretion) schoolwork that was missed. The tests and assignments may differ from the tests and assignments that the pupil missed. **Should a student need to make-up an assignment/assessment for a class, this should not infringe on another teacher's class time.**

8) **504, ELL, SST, and IEP**

Accommodations included in a student's ELL, IEP, SST, or 504 plan shall continue to be provided throughout the eLearning instructional period. Students shall be provided alternatives (i.e. the opportunity to complete packets/alternative assignments) if unable to access instruction via eLearning.

9) **FALL 2020 PLACEMENT FOR DEPARTMENTS WITH SEQUENTIAL COURSES**

Departments that place students into sequential courses will follow amended departmental placement policies and acknowledge the amended grade scales when participating in recommendations for academic placement into Fall H/AP and Fall 2020 sequential classes.

Notes:*Pass/No Pass Consideration*

A P/NP solution was explored but eliminated as the high achieving students were dismayed at the loss of their grades, and it was felt that that move would be a blow to the motivation of the students to continue to strive for the highest levels of achievement. PCHS acknowledges the large majority of students who, despite challenges, continue to report to classes, participate in lessons, and submit assignments. PCHS does not want to discourage academic work in this difficult time but aims to balance the needs of all. Letter grades are beneficial to many kids for myriad reasons beyond the students' time at PCHS. No credit courses may be harmful to financial aid recipients and college admissions.

PCHS explored and reviewed the grading adjustments of the state, local districts, and charter schools, and took into account Pali's unique circumstances in order to meet the needs of our specific student body.

Legal Right to change a Grade Policy

From Atkinson, Andelson Loya, Ruud, and Romo:


A few weeks ago guidance by the CDE was issued, stating "Local Educational Agencies (LEAs) have the authority to determine how final grades will be assigned and teachers have final discretion when assigning grades." This guidance is consistent with our view of the law — PCHS has the authority to establish a grading policy, and to amend that policy temporarily or permanently, and teachers have final discretion regarding the assignment of grades within the parameters of that policy. Specifically, Education Code section 49067(a) authorizes boards to "prescribe regulations regarding the evaluation of each pupil's achievement," i.e. to adopt grading policies. Under this Code provision modifying PCHS's uniform grading system is a board or administrative function. Within this system whereby LEAs "prescribe regulations regarding the evaluation of each pupil's achievement," the Code is also clear that how the uniform grading system is applied to an individual student is the responsibility of the teacher — the grades for each course of instruction are determined by the teacher of the course, and cannot be changed unless there is evidence of clerical or mechanical mistake, fraud, bad faith or incompetency. (Educ. Code § 49066(a).)

The Academic Freedom article of the PCHS-UTLA contract reflects this and references both Code sections:

"The grade to be given to any individual student shall be determined in the good-faith professional judgment of the teacher and shall not be changed by PCHS except in situations of clerical or mechanical mistake, fraud, bad faith, incompetency, or failure to comply with


the then-current PCHS grading policies, procedures and criteria adopted in accordance with Education Code Sections 49066 and 49067.”

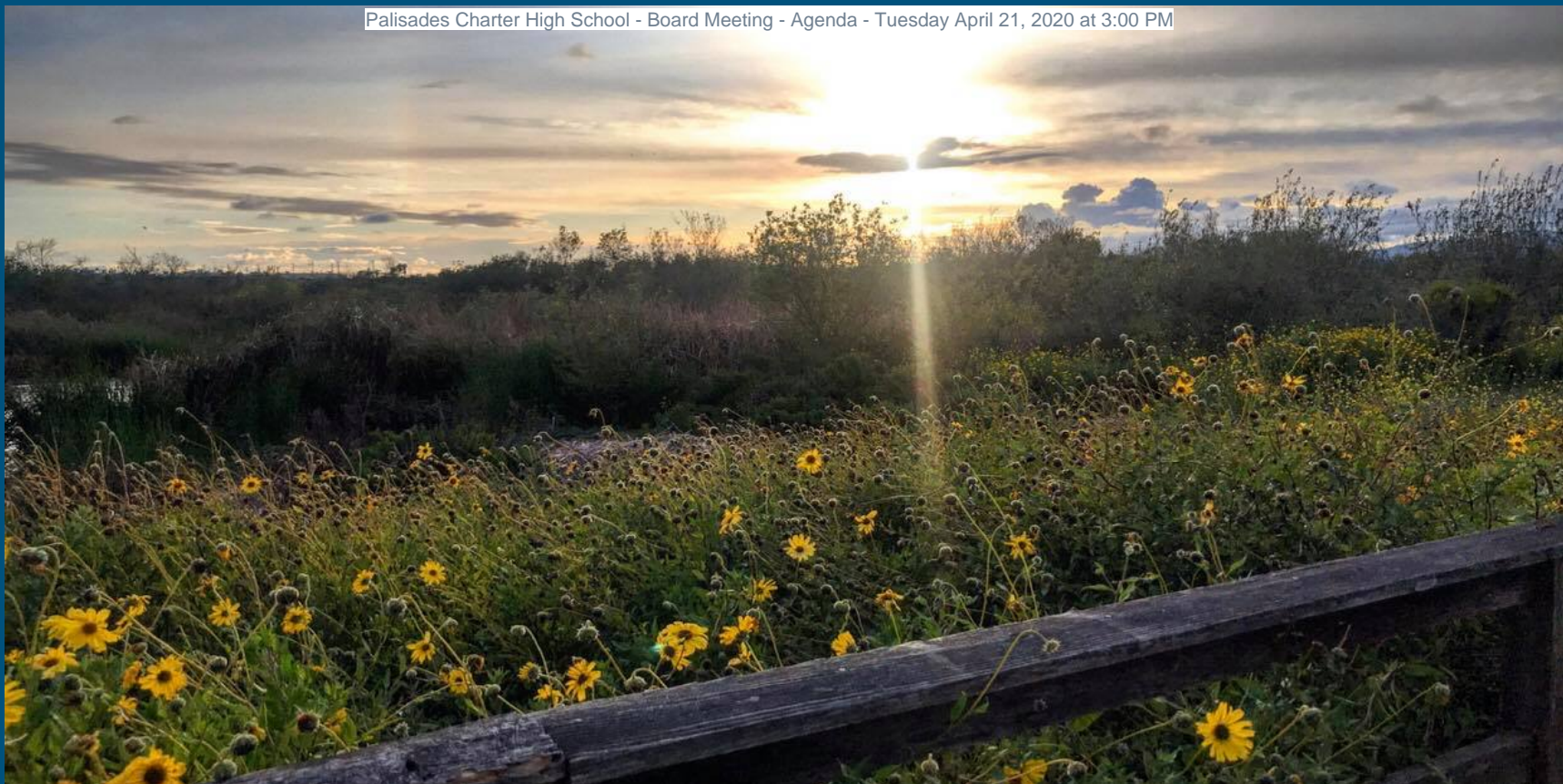
Given the extraordinary circumstances we currently face, bolstered by the recent CDE guidance on the subject, we consider it clear that PCHS has the authority to modify the grading policy to adapt to the realities of distance learning.”



PCHS Staff Meeting

April 17, 2020
1:45 PM - 3:15 PM





Welcome to the Faculty Meeting. Let's take a Pali Pause together!
Photo credit: Dr. Lee



Pali Pause: **Michaela Moerke**, senior, class of 2020

Agenda

1. Professional Development Menu (2:00 PM - 3:00 PM) for one:

- a) Ed Tech Tools
- b) Edpuzzle on SEL and Equity
Online Learning
- c) Hoonuit Learning Modules

2. eLearning Future Grading Policy (3:00 PM - 3:15 PM)

Professional Development: **Pick One**

Ed Tech Tools

1. You will go to www.paliedtech.org
2. Watch three short tutorials of your choice.
3. Send your supervising admin an outcome from the tutorials that you will use in one or more of your eLearning courses.

OR

EdPuzzle-Sign in w/Google!

1. Go to the Schoology course **Pali Ed Tech Enthusiasts**
2. Do Oprah EdPuzzle
3. Do one more Edpuzzle “trauma informed schools” or “employing equity”
4. Email miannessa@palihigh.org if you have problems.

OR

Hoonuit

1. Complete one Hoonuit training course.
2. Recommended courses are:

Teaching in a Virtual Classroom

& Leading and Engaging Remote Teams,

See you back
here at 3:00 PM



How are **you**?



How are our **kids**?



Grade Table: Students with D's and F's

Currently 1175 (40%) students have at least one D or F

618 students (21%) have multiple Ds/Fs

Count of students equals the number of students that currently have that particular score.

For example, currently in SCIENCE CLASSES, 183 students (6.68%) have a D. This number represents a decrease of 13 students (-13) from Progress 1 2020. That means FEWER students currently have a D in SCIENCE CLASSES than they did at Progress 1.

Curriculum Standard	Score	% of Students	Count of students	Change from Progress 1 2020	Change from Progress 2 2019
Elective	F	5.47%	58	13	-2
Elective	D	2.10%	29	3	1
English	F	9.65%	281	28	-9
English	D	6.87%	201	7	43
Health Education	F	9.10%	23	10	-3
Health Education	D	4%	10	4	-11
Mathematics	D	12.40%	283	30	57
Mathematics	F	9.85%	225	7	107
Physical Education	D	2.70%	42	-15	-14
Physical Education	F	2.30%	35	-5	-8
Science	D	6.68%	183	-13	-9
Science	F	6.15%	159	-15	30
Social Science	F	9.43%	240	2	28
Social Science	D	3.59%	96	5	-13
Special Education	F	6.42%	22	11	1
Special Education	D	5.50%	19	9	8
Technical Education	D	5.10%	54	13	-3
Technical Education	F	4.20%	45	0	-23
Visual/Performing Arts	F	4.50%	60	16	24
Visual/Performing Arts	D	4%	54	1	-3
World (Foreign) Language	D	6.76%	118	22	-17
World (Foreign) Language	F	4.20%	76	2	-1

Grade Policy Elements

1. Universal Grading Scale
2. Wider Bands with no letter grade of F
3. Use of no credit in lieu of F
4. Final assessment format change
5. Final assessment weight restriction
6. Due date for final assessments: May 15
7. Instructional support until June 3

Exit Ticket:

Go to **Schoology EdTech Enthusiasts** Course

Upcoming ·  17

[Add Event](#)

Monday, April 20, 2020



FACULTY MTG EXIT TICKET: PCHS eLearning
Proposed Grade Policy Discussion 12:00 am

Thank You.

The Pali Positive winners for the rest of
the year are....

ALL OF YOU!

PCHS English PLACEMENT POLICY: *EMERGENCY AMENDMENT for FALL 2020 (4.17.2020 draft)* Study Skills (Literacy Focus)

PCHS will use multiple objective academic measures to determine appropriate English placement for incoming ninth-grade students.

Incoming freshmen from public schools (access data from CalPads)

In order of preference:

- 1) Course completion and grades earned in previous English classes (Fall Grade).
- 2) California Smarter Balanced Assessment Consortium (SBAC) 6th and 7th-grade test results.
- 3) CAASPP Interim Assessment Administration Blocks (IABs), (if they are available) **(8th Grade Tests)**
- 4) Spring course grades. (Spring Progress 1)

Incoming freshmen from private schools

- 1) Course completion and grades earned in previous English classes. (Fall Grade)
- 2) Spring course grades. (Spring Progress 1)

Placement Using SBAC scores: Claim 1 Reading and Claim 2 Writing

Three scoring levels:

MET

NEARLY MET

BELOW

- 1- Students who scored BELOW without SPED will be placed in Study Skills (Literacy Focus).
- 2- Students who scored in the lower band on the NEARLY MET scale without SPED placement will be placed in Study Skills (Literacy Focus) as space allows.
- 3- Students with a D or F course grade (Fall 2019 in English) AND Nearly Met or Below on SBAC without SPED will be placed in Study Skills (Literacy Focus).

How can a student place out of Study Skills (Literacy Focus)?

-Earn a C or above in English 9A AND B or above in Study skills (Literacy Focus) Fall 2020 Semester 1 (Semester 2 room for Elective)

-Students with a D/F in English 9A MAY be moved into Study Skills (Literacy Focus) Spring 2021 (IF there is room, class capped at 25 students)

PCHS MATHEMATICS PLACEMENT POLICY: *EMERGENCY AMENDMENT for FALL 2020 (4.17.2020)*

PCHS will use multiple objective academic measures to determine appropriate math placement for incoming ninth-grade students.

Incoming freshmen from public schools

In order of preference:

- 1) Course completion and grades earned in previous math classes (Fall Grade).
- 2) California Smarter Balanced Assessment Consortium (SBAC) 6th and 7th-grade test results.
- 3) CAASPP Interim Assessment Administration Blocks (IABs), (if they are available)
- 4) Spring course grades. (Spring Progress 1)

Incoming freshmen from non-public schools

- 1) Course completion and grades earned in previous math classes. (Fall Grade)
- 2) Spring course grades. (Spring Progress 1)

Fall Semester Checkpoint Test

During the first week of school, PCHS will administer a Checkpoint Test in all

Algebra 1, Geometry, and Algebra 2 classes to determine if a student's placement is appropriate. The test will also determine what educational gaps students may have after spring learning disruption.

A report and analysis of the Checkpoint Testing results will be shared with the Math Department, Academic Accountability Committee, and the Board of Trustees.

This amended Math Placement Policy will be followed **only for fall 2020** and publicized and shared with all stakeholders, including Revere Middle School and other feeder schools from which our students regularly matriculate, via our website.

PCHS MATH PLACEMENT TEST ASSESSED STANDARDS AND SKILLS (CHECKPOINT TEST)

PCHS will use the Mathematics Diagnostic Testing Project (MDTP) diagnostic readiness tests, jointly formed and supported by California State University (CSU) and the University of California (UC). These tests are formative assessments that are used to promote and support student readiness and success in college preparatory mathematics courses

- **Algebra 1/Integrated 1 Readiness Test (AMR45A19)** - Assesses students' readiness in foundational topics necessary for success in a California Common Core entry-level Algebra I or Integrated Math 1 course as defined in the Mathematics Framework for California Schools. (Replaces the High School Readiness Test)
- **Geometry Readiness Test (GR45A19)** - Assesses students' readiness in foundational topics necessary for success in a California Common Core Geometry course as defined in the Traditional Pathway in the Mathematics Framework for California Schools.
- **Second Year Algebra Readiness Test (SR45A19)**- Assesses students' readiness in foundational topics necessary for success in a California Common Core second-year algebra course as defined in the Traditional Pathway in the Mathematics Framework for California Schools.

Course Completion: General Guidelines

8th-grade course	Grade (Fall)	Course Placement	Grade (Fall)	Course Placement
8th-grade Math	A, B, C	Algebra 1A	D,F	Algebra 1 support
Algebra 1	A, B, C	Geometry	D, F	Algebra 1
Geometry	A, B, C	Algebra 2	D, F	Geometry

Note: CAASPP, IABs scores, and Spring Progress 1 grades may be used in conjunction with course grades to place students appropriately for students who earned a D or an F.

Coversheet

Election Committee Updates

Section: III. Board Committees (Stakeholder Board Level Committees)
Item: B. Election Committee Updates
Purpose: FYI
Submitted by:
Related Material: 2020 Election Timeline - Revised 04-16-20.pdf



PALISADES

CHARTER HIGH SCHOOL

PCHS BOARD OF TRUSTEES 2020 ELECTION TIMELINE

Board Seats Open for Election for 2020-2021 School Year

- 1 – Community Seat (*Electorate: All PCHS Stakeholders*)
- 1 – Student-elected Teacher Seat (*1-Year Term – Electorate: Students*)
- 2 – Parent Seats (*Electorate: Parents*)
- 1 – Teacher Seat (*Electorate: Faculty*)
- 1 – Management Seat (*Electorate: Administration/Management*)

All terms begin on July 1st, 2020 and are 2-years in length unless otherwise noted

Questions regarding Board positions, please contact:
PCHS Board of Trustees Chair Leslie Woolley lwoolley@palihigh.org,
or Dr. Pam Magee pmagee@palihigh.org, PCHS Executive Director & Principal

Election Committee Timeline:

- **Week of 2/17/20: Candidate Packets Available [here](#).**
- **4/17/20: Deadline for Candidate Applications Due at 4:00pm** (via email to Karen Cox, PCHS Administrative Staff)
- **4/20/20: Election Committee Meeting, 1:30 pm** - Verify Candidate Applications
- **4/24/20: Parent Voter Information Verification closes. Parents need to register via Infinite Campus.**
- **4/27/20: Voting Window Opens at 8:00am** - Ballots sent via Election Buddy
*Student Elected Teacher Position ballot via Schoology the week of 4-13-20
- **5/01/20: Voting Window Closes at 11:59pm**
- **5/11/20-5/15/20: Run-off Election Window** (if necessary)
- **TBD: Election Committee Meeting, 3:30pm** - Verify Election Results
- **5/18/20: Notify Candidates** - Pending Board Approval
- **5/19/20: Board of Trustees Vote to Approve Seats**

Coversheet

Acellus Learning System

Section: IV. Academic Excellence
Item: A. Acellus Learning System
Purpose: Vote
Submitted by:
Related Material: Acellus Quote for Board Approval.pdf



Acellus Learning System

Acellus Quote

SCHOOL

Additional information can be found here: <https://www.acellus.com/schools/>



Please look over the information provided below carefully. Please do not activate this Quote unless local funds are available to cover the amount to be paid by the school.

Date of Approval: 04/10/2020
Quote Number: 898563

Senior Acellus Coordinator: [Dr. Marti Asay](#)

PREPARED FOR:

[Edit](#)

Requested By: Mary Bush - Asst. Principal
School: Palisades Charter High School
District: Palisades Charter High School
Contact: Ms. Mary Bush - Asst. Principal **Phone:** (310) 230-6623 x6550 **Email:** mbush@palihigh.org

BILLING ADDRESS:

[Edit](#)

Mary Bush - Asst. Principal
Palisades Charter High School
15777 Bowdoin Street
Pacific Palisades, CA 90272
USA

Phone: (310) 230-6623 x6550
Email: mbush@palihigh.org

SHIPPING ADDRESS:

[Edit](#)

Mary Bush
Palisades Charter High School
15777 Bowdoin Street
Pacific Palisades, CA 90272
USA

Phone: (310) 230-6623 x6550

QTY	DESCRIPTION	PRICE	EXTENDED PRICE
600	Acellus School-wide License \$35/student	\$ 35.00	\$ 21,000.00
	<ul style="list-style-type: none"> • \$8,750 minimum required to set up a School-wide program. • Each Master License allows a student to enroll in up to 6 courses. • Licenses valid until June 30, 2021 <p>To qualify for this funding program, the School must:</p> <ul style="list-style-type: none"> • Be accredited by a regional accreditation agency. • Maintain an Acellus Certified staff. <p>Note: School-wide pricing is reserved for brick and mortar schools.</p>		

International Academy of Science is the Sole Source for these items.
Terms & Conditions

Amount to be Paid by School: \$ 21,000.00

Upon activation of this quote, an invoice will be sent to the billing address above and any equipment will be scheduled for delivery to the school. Items may be returned within 30 days of receipt at school's expense, and are subject to a 10% restocking fee.

ACTIVATED BY:

NAME:

SHIPMENT AUTHORIZATION:

- Shipment authorized upon activation of this quote: No purchase order required.
- Purchase order required before shipment.

PO NUMBER:

Accept and Activate this Quote

Coversheet

Cal OES Form 130

Section: VII. Finance
Item: A. Cal OES Form 130
Purpose: Vote
Submitted by:
Related Material: Cal OES Form 130 - Designation of Applicant's Agent Resolution.pdf

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the _____, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20 _____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the _____
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20 _____.

(Signature)

(Title)

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130 - Instructions

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

Coversheet

2018-2019 PCHS Tax Return

Section: VII. Finance
Item: B. 2018-2019 PCHS Tax Return
Purpose: Discuss
Submitted by:
Related Material: PCHS 2018 Tax Returns - DRAFT 04-15-2020.pdf

CLIENT'S COPY

DRAFT

TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

JUNE 30, 2019

PREPARED FOR:

PALISADES CHARTER HIGH SCHOOL
15777 BOWDOIN STREET
PACIFIC PALASADES, CA 90272

PREPARED BY:

CHRISTY WHITE ASSOCIATES
348 OLIVE STREET
SAN DIEGO, CA 92103

AMOUNT DUE OR REFUND:

NOT APPLICABLE

MAKE CHECK PAYABLE TO:

NOT APPLICABLE

MAIL TAX RETURN AND CHECK (IF APPLICABLE) TO:

NOT APPLICABLE

RETURN MUST BE MAILED ON OR BEFORE:

NOT APPLICABLE

SPECIAL INSTRUCTIONS:

THIS RETURN HAS QUALIFIED FOR ELECTRONIC FILING. AFTER YOU HAVE REVIEWED THE RETURN FOR COMPLETENESS AND ACCURACY, PLEASE SIGN, DATE AND RETURN FORM 8879-EO TO OUR OFFICE. WE WILL TRANSMIT THE RETURN ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED. RETURN FORM 8879-EO TO US BY MAY 15, 2020

DRAFT

Form **8879-EO**

IRS e-file Signature Authorization for an Exempt Organization

OMB No. 1545-1878

For calendar year 2018, or fiscal year beginning JUL 1, 2018, and ending JUN 30, 2019

2018

Department of the Treasury
Internal Revenue Service

▶ **Do not send to the IRS. Keep for your records.**
▶ **Go to www.irs.gov/Form8879EO for the latest information.**

Name of exempt organization

Employer identification number

PALISADES CHARTER HIGH SCHOOL

92-0184898

Name and title of officer

**DR PAMELA MAGEE
EXECUTIVE DIRECTOR/PRINCIPAL**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a, 2a, 3a, 4a, or 5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, or 5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b <u>37,065,000.</u>
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b _____
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b _____

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2018 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize CHRISTY WHITE ASSOCIATES ERO firm name to enter my PIN 35211 Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ _____ Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

30316735211
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2018 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ CHRISTY WHITE Date ▶ _____

**ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

LHA For Paperwork Reduction Act Notice, see instructions.

Form **8879-EO** (2018)

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

A For the 2018 calendar year, or tax year beginning **JUL 1, 2018** and ending **JUN 30, 2019**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization PALISADES CHARTER HIGH SCHOOL Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 15777 BOWDOIN STREET City or town, state or province, country, and ZIP or foreign postal code PACIFIC PALASADES, CA 90272 F Name and address of principal officer: DR. PAMELA MAGEE SAME AS C ABOVE	D Employer identification number 92-0184898 E Telephone number 310-230-6623 G Gross receipts \$ 37,633,886. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 J Website: ▶ WWW.PALIHIGH.ORG K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: 2003 M State of legal domicile: CA		

Part I Summary

1	Briefly describe the organization's mission or most significant activities: PUBLIC CHARTER SCHOOL SERVING APPROX. 2,965 STUDENTS IN GRADES 9-12 FROM ALL OVER GREATER LA.	
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
3	Number of voting members of the governing body (Part VI, line 1a)	3 11
4	Number of independent voting members of the governing body (Part VI, line 1b)	4 6
5	Total number of individuals employed in calendar year 2018 (Part V, line 2a)	5 396
6	Total number of volunteers (estimate if necessary)	6 36
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
7b	Net unrelated business taxable income from Form 990-T, line 38	7b 0.
8	Contributions and grants (Part VIII, line 1h)	8 33,770,347. 35,798,503.
9	Program service revenue (Part VIII, line 2g)	9 552,501. 594,380.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	10 115,788. 141,121.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11 616,149. 530,996.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	12 35,054,785. 37,065,000.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	13 0. 0.
14	Benefits paid to or for members (Part IX, column (A), line 4)	14 0. 0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	15 28,472,599. 30,777,504.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	16a 0. 0.
16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 326,761.	16b
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	17 8,540,961. 8,241,873.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	18 37,013,560. 39,019,377.
19	Revenue less expenses. Subtract line 18 from line 12	19 -1,958,775. -1,954,377.
20	Total assets (Part X, line 16)	20 17,165,004. 16,463,588.
21	Total liabilities (Part X, line 26)	21 21,960,829. 23,213,562.
22	Net assets or fund balances. Subtract line 21 from line 20	22 -4,795,825. -6,749,974.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer DR. PAMELA MAGEE, EXECUTIVE DIRECTOR/PRINCIPAL Type or print name and title	Date
Paid Preparer Use Only	Print/Type preparer's name CHRISTY WHITE Preparer's signature Date Check if self-employed <input type="checkbox"/> PTIN P01297358 Firm's name ▶ CHRISTY WHITE ASSOCIATES Firm's EIN ▶ 27-2956198 Firm's address ▶ 348 OLIVE STREET SAN DIEGO, CA 92103 Phone no. (619) 270-8222	

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission: PALISADES CHARTER HIGH SCHOOL WILL EMPOWER OUR DIVERSE STUDENT POPULATION TO MAKE POSITIVE CONTRIBUTIONS TO THE GLOBAL COMMUNITY BY DEDICATING OUR RESOURCES TO ENSURE EDUCATIONAL EXCELLENCE, CIVIC RESPONSIBILITY, AND PERSONAL GROWTH.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 31,742,330. including grants of \$) (Revenue \$ 1,125,376.) AS A NON-PROFIT PUBLIC HIGH SCHOOL SERVING STUDENTS IN GRADES 9-12, PALISADES CHARTER HIGH SCHOOL SERVES IN EXCESS OF 2,900 STUDENTS FROM OVER 100 ZIP CODES IN THE GREATER LOS ANGELES AREA BY PROVIDING EDUCATION AND INSTRUCTION.

DRAFT

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.) (Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 31,742,330.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
	2a		396
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	X	
Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If "Yes," indicate the number of Forms 8282 filed during the year		
	7d		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state?	13a	
Note. See the instructions for additional information the organization must report on Schedule O.			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?		X
If "Yes," see instructions and file Form 4720, Schedule N.			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?		X
If "Yes," complete Form 4720, Schedule O.			

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year 11 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
b	Enter the number of voting members included in line 1a, above, who are independent 6		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **▶ CA**
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records **▶**
GREGORY WOOD, CBO - 310-230-6623
15777 BOWDOIN STREET, PACIFIC PALASADES, CA 90272

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

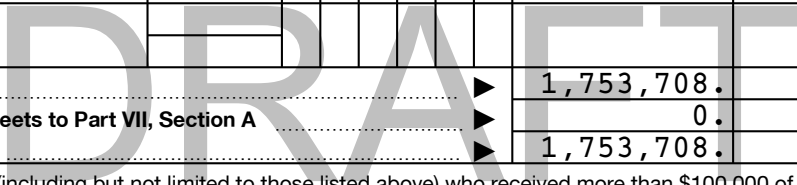
List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) LESLIE WOOLLEY CHAIR	2.00	X		X				0.	0.	0.
(2) CAMILLE SCHOENBERG VICE CHAIR	2.00	X		X				0.	0.	0.
(3) DARA WILLIAMS SECRETARY	2.00	X		X				0.	0.	0.
(4) SUSAN ACKERMAN TRUSTEE/FACULTY	40.00	X					111,068.	0.	32,100.	
(5) REEVE CHUDD TRUSTEE	2.00	X					0.	0.	0.	
(6) DAVID CARINI TRUSTEE/FACULTY	40.00	X					82,372.	0.	28,324.	
(7) BROOKE KING TRUSTEE/MANAGEMENT	40.00	X					73,185.	0.	23,767.	
(8) EMILY HIRSCH TRUSTEE	2.00	X					0.	0.	0.	
(9) SHAWN MCCLELLAN TRUSTEE	2.00	X					0.	0.	0.	
(10) ANDREW PARIS TRUSTEE/STAFF	40.00	X					51,673.	0.	19,643.	
(11) LARRY WIENER TRUSTEE/FACULTY	40.00	X					89,493.	0.	25,035.	
(12) ABBY FISHER STUDENT REPRESENTATIVE	2.00	X					0.	0.	0.	
(13) DR. PAMELA MAGEE EXECUTIVE DIRECTOR/PRINCIPAL	40.00			X			215,576.	0.	47,267.	
(14) GREGORY WOOD CHIEF BUSINESS OFFICER	40.00			X			149,169.	0.	40,230.	
(15) DAVID E. SUAREZ TEACHER	40.00					X	153,020.	0.	38,292.	
(16) MARY BUSH DIRECTOR OF SPECIAL EDUCATION	40.00					X	142,066.	0.	37,080.	
(17) RUSSEL HOWARD ASSISTANT PRINCIPAL	40.00					X	142,066.	0.	37,029.	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) MONICA IANNESSA ASSISTANT PRINCIPAL	40.00					X	139,990.	0.	37,083.	
(19) DONALD PARCELL DIRECTOR OF OPERATIONS	40.00					X	139,066.	0.	38,824.	
(20) MYSTIC THOMPSON TEACHER/FORMER TRUSTEE	40.00					X	132,226.	0.	35,262.	
(21) EMILIE LAREW TEACHER/FORMER CHAIR	40.00					X	73,751.	0.	22,431.	
(22) RICHARD MONTZ MANAGER/FORMER TRUSTEE	40.00					X	58,987.	0.	20,545.	
1b Sub-total							1,753,708.	0.	482,912.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							1,753,708.	0.	482,912.	



2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **60**

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	X	
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
UNISERVE FACILITIES SERVICES CORP. 2363 S. ATLANTIC BLVD , COMMERCE , CA 90040	CUSTODIAL	531,974.
CHARTWELLS DINING SERVICE PO BOX 50196, LOS ANGELES , CA 90074-0196	FOOD SERVICES	519,004.
VERDUGO HILLS AUTISM PROJECT 16600 SHERMAN WAY #165, VAN NUYS , CA 91406	SPECIAL EDUCATION	398,504.
SUMMIT VIEW WESTSIDE SCHOOL, 12101 W WASHINGTON BLVD, LOS ANGELES , CA 90066	SPECIAL EDUCATION	214,525.
KML GROUP , 149 BARRINGTON AVENUE , LOS ANGELES , CA 90011	GENERAL CONTRACTORS	205,607.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **11**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	35,427,940.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	370,563.				
	g Noncash contributions included in lines 1a-1f: \$						
	h Total. Add lines 1a-1f		35,798,503.				
	Program Service Revenue	2 a STUDENT ACTIVITIES	Business Code 611110	329,074.	329,074.		
b FOOD SERVICE SALES		722514	265,306.	265,306.			
c							
d							
e							
f All other program service revenue							
g Total. Add lines 2a-2f			594,380.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		141,121.			141,121.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	(i) Real	1,099,882.				
		(ii) Personal					
		b Less: rental expenses	568,886.				
		c Rental income or (loss)	530,996.				
	d Net rental income or (loss)		530,996.	530,996.			
	7 a Gross amount from sales of assets other than inventory	(i) Securities					
		(ii) Other					
		b Less: cost or other basis and sales expenses					
		c Gain or (loss)					
	d Net gain or (loss)						
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a					
b Less: direct expenses		b					
c Net income or (loss) from fundraising events							
9 a Gross income from gaming activities. See Part IV, line 19	a						
	b Less: direct expenses	b					
	c Net income or (loss) from gaming activities						
10 a Gross sales of inventory, less returns and allowances	a						
	b Less: cost of goods sold	b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11	a						
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions			37,065,000.	1,125,376.	0.	141,121.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	988,902.	702,551.	286,351.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	18,685,350.	15,349,468.	3,167,560.	168,322.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	5,329,800.	4,605,638.	681,903.	42,259.
9 Other employee benefits	4,970,648.	4,232,709.	703,105.	34,834.
10 Payroll taxes	802,804.	480,610.	309,727.	12,467.
11 Fees for services (non-employees):				
a Management				
b Legal	443,617.	170,789.	272,828.	
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch. O.)	3,276,069.	2,835,502.	374,763.	65,804.
12 Advertising and promotion	4,048.		4,048.	
13 Office expenses	354,055.	33,028.	317,952.	3,075.
14 Information technology	58,838.		58,838.	
15 Royalties				
16 Occupancy	1,047,030.	681,321.	365,709.	
17 Travel	47,843.	29,088.	18,755.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	53,262.	53,262.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	872,448.	872,448.		
23 Insurance	175,005.		175,005.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a BOOKS & SUPPLIES	767,974.	652,880.	115,094.	
b STUDENT TRANSPORTATION	557,783.	459,135.	98,648.	
c STUDENT ACTIVITIES	304,250.	304,250.		
d OVERSIGHT FEE	279,651.	279,651.	0.	
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	39,019,377.	31,742,330.	6,950,286.	326,761.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)
		Beginning of year		End of year
Assets	1 Cash - non-interest-bearing	942,326.	1	1,160,906.
	2 Savings and temporary cash investments	6,242,182.	2	5,613,704.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	1,156,573.	4	1,294,249.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	5,481.	8	12,568.
	9 Prepaid expenses and deferred charges	147,296.	9	180,514.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 14,217,643.		
	b Less: accumulated depreciation	10b 6,015,996.	8,671,146.	10c 8,201,647.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	17,165,004.	16	16,463,588.	
Liabilities	17 Accounts payable and accrued expenses	3,005,590.	17	2,814,057.
	18 Grants payable		18	
	19 Deferred revenue	92,829.	19	221,438.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	18,862,410.	25	20,178,067.
	26 Total liabilities. Add lines 17 through 25	21,960,829.	26	23,213,562.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	-5,527,940.	27	-7,530,200.
	28 Temporarily restricted net assets	443,486.	28	499,535.
	29 Permanently restricted net assets	288,629.	29	280,691.
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	-4,795,825.	33	-6,749,974.	
34 Total liabilities and net assets/fund balances	17,165,004.	34	16,463,588.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	37,065,000.
2	Total expenses (must equal Part IX, column (A), line 25)	2	39,019,377.
3	Revenue less expenses. Subtract line 2 from line 1	3	-1,954,377.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	-4,795,825.
5	Net unrealized gains (losses) on investments	5	228.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	-6,749,974.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____	X	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits _____	X	

Form 990 (2018)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2017 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2018. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2017. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2018. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2017. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2017 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2018 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2017 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2018. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2017. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2018 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2018	(iii) Distributable Amount for 2018
1 Distributable amount for 2018 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2018 (reasonable cause required- explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2018			
a From 2013			
b From 2014			
c From 2015			
d From 2016			
e From 2017			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2018 distributable amount			
i Carryover from 2013 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2018 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2018 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2019. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2014			
b Excess from 2015			
c Excess from 2016			
d Excess from 2017			
e Excess from 2018			

Schedule A (Form 990 or 990-EZ) 2018

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

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Schedule B

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

- ▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
- ▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2018)

Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
--	---

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	REEVE CHUDD & MARIAN MANN <hr/> <hr/>	\$ 101,506.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
2	DAVID & ELLIE ZUCKERMAN <hr/> <hr/>	\$ 15,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
3	DAN & MELINDA BERMAN <hr/> <hr/>	\$ 15,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
4	CHRISTOPHE & CHRISTELLE BALESTRA <hr/> <hr/>	\$ 9,562.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
5	MITCH & SUE MIRKIN <hr/> <hr/>	\$ 6,770.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
6	ROCKY BOWMAN <hr/> <hr/>	\$ 5,163.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)

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Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	RODRIC & ELIZABETH DAVID <hr/> <hr/>	\$ 5,010.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
8	JOSHUA & JENNIFER GORIN <hr/> <hr/>	\$ 5,010.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
9	ROBERT & KATHY RENE <hr/> <hr/>	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
10	GOLDBERG CHARITABLE TRUST <hr/> <hr/>	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
11	DAVID & AMY HOPPER <hr/> <hr/>	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
12	KEN & JENNIFER KASTNER <hr/> <hr/>	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)

Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
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Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
13	CHERYL TEBO 	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)
	 	\$ _____	Person Payroll Noncash (Complete Part II for noncash contributions.)

DRAFT

Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
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Part II **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$ _____	
		\$ _____	
		\$ _____	
		\$ _____	
		\$ _____	
		\$ _____	
		\$ _____	
		\$ _____	

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Name of organization PALISADES CHARTER HIGH SCHOOL	Employer identification number 92-0184898
--	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) ▶ \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**

▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization **PALISADES CHARTER HIGH SCHOOL** Employer identification number **92-0184898**

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (e.g., recreation or education) Preservation of a historically important land area

Protection of natural habitat Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

▶ \$ _____

(ii) Assets included in Form 990, Part X

▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1

▶ \$ _____

b Assets included in Form 990, Part X

▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	288,629.	311,002.	311,002.	324,892.	341,657.
b Contributions	4,562.	14,185.			
c Net investment earnings, gains, and losses					
d Grants or scholarships	12,500.	36,558.		13,890.	16,765.
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance	280,691.	288,629.	311,002.	311,002.	324,892.

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment .00 %
 - b Permanent endowment 100.00 %
 - c Temporarily restricted endowment .00 %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|-----|----|
| (i) unrelated organizations | | X |
| (ii) related organizations | | X |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		12,054,356.	4,915,166.	7,139,190.
c Leasehold improvements				
d Equipment		2,163,287.	1,100,830.	1,062,457.
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) 8,201,647.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) COMPENSATED ABSENCES	80,628.
(3) DUE TO STUDENT GROUPS	398,858.
(4) OTHER POST-EMPLOYMENT BENEFITS	19,698,581.
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	20,178,067.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	37,634,114.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	228.
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	228.
3	Subtract line 2e from line 1	3	37,633,886.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	-568,886.
c	Add lines 4a and 4b	4c	-568,886.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	37,065,000.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	39,588,263.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	568,886.
e	Add lines 2a through 2d	2e	568,886.
3	Subtract line 2e from line 1	3	39,019,377.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	39,019,377.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART V, LINE 4:

THE CHARTER SCHOOL IS REQUIRED TO USE ITS ENDOWMENT FUNDS FOR THE ADMINISTRATION OF SCHOLARSHIPS AND GRANTS TO STUDENTS OF PALISADES CHARTER HIGH SCHOOL.

PART X, LINE 2:

MANAGEMENT BELIEVES ALL SIGNIFICANT TAX POSITIONS WOULD BE UPHELD UNDER EXAMINATION; THEREFORE, NO PROVISION FOR INCOME TAX HAS BEEN RECORDED.

PART XI, LINE 4B - OTHER ADJUSTMENTS:

DIRECT RENTAL EXPENSES -568,886.

Part XIII Supplemental Information *(continued)*

PART XII, LINE 2D - OTHER ADJUSTMENTS:

DIRECT RENTAL EXPENSES 568,886.

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SCHEDULE E
(Form 990 or 990-EZ)

Schools

OMB No. 1545-0047

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for the latest information.**

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

Part I

- 1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?
 - 2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?
 - 3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain.
If you need more space, use Part II
- THE SCHOOL'S ENROLLMENT PACKAGES DISCLOSE THIS POLICY.
ADDITIONALLY, AS A PUBLIC CHARTER SCHOOL, A NONDISCRIMINATORY STATEMENT IS NOTED WITHIN THE SCHOOL'S CHARTER PETITION.**
- 4 Does the organization maintain the following?
 - a Records indicating the racial composition of the student body, faculty, and administrative staff?
 - b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?
 - c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?
 - d Copies of all material used by the organization or on its behalf to solicit contributions?
 If you answered "No" to any of the above, please explain. If you need more space, use Part II.
 - 5 Does the organization discriminate by race in any way with respect to:
 - a Students' rights or privileges?
 - b Admissions policies?
 - c Employment of faculty or administrative staff?
 - d Scholarships or other financial assistance?
 - e Educational policies?
 - f Use of facilities?
 - g Athletic programs?
 - h Other extracurricular activities?
 If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.
 - 6a Does the organization receive any financial aid or assistance from a governmental agency?
 - 6b Has the organization's right to such aid ever been revoked or suspended?
- If you answered "Yes" on either line 6a or line 6b, explain on Part II.
- 7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II

	YES	NO
1	X	
2	X	
3	X	
4a	X	
4b	X	
4c	X	
4d	X	
5a		X
5b		X
5c		X
5d		X
5e		X
5f		X
5g		X
5h		X
6a	X	
6b		X
7	X	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.

Schedule E (Form 990 or 990-EZ) 2018

Part II Supplemental Information. Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable.

Also provide any other additional information.

LINE 6 - EXPLANATION OF GOVERNMENT FINANCIAL AID:

AS A PUBLIC CHARTER SCHOOL, THE ORGANIZATION RECEIVES FUNDING FROM THE CALIFORNIA AND U.S. DEPARTMENTS OF EDUCATION AS WELL AS SPECIAL EDUCATION AND PROPERTY TAX PAYMENTS PASSED-THROUGH THE LOS ANGELES UNIFIED SCHOOL DISTRICT.

DRAFT

**SCHEDULE J
(Form 990)**

Compensation Information

OMB No. 1545-0047

2018

Open to Public Inspection

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees
 ▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
 ▶ Attach to Form 990.
 ▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization: **PALISADES CHARTER HIGH SCHOOL**
 Employer identification number: **92-0184898**

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan?
- c** Participate in, or receive payment from, an equity-based compensation arrangement?
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1a		
1b		
2		
3		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2018

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018

Open to Public
Inspection

Name of the organization

PALISADES CHARTER HIGH SCHOOL

Employer identification number

92-0184898

FORM 990, PART VI, SECTION A, LINE 1:

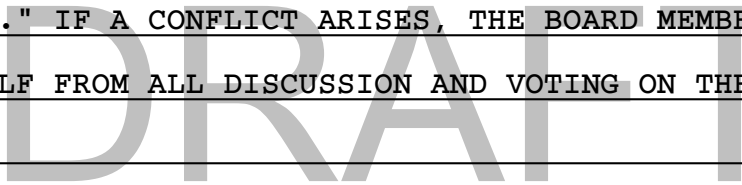
FIVE MEMBERS OF THE BOARD ARE PAID STAFF MEMBERS OF THE CHARTER SCHOOL.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS AVAILABLE TO ALL BOARD MEMBERS FOR REVIEW PRIOR TO FILING
THE RETURN.

FORM 990, PART VI, SECTION B, LINE 12C:

PALISADES CHARTER HIGH SCHOOL REQUIRES ALL KEY EMPLOYEES AND MEMBERS OF THE
BOARD OF TRUSTEES TO COMPLETE A CALIFORNIA FORM 700 "ANNUAL STATEMENT OF
ECONOMIC INTEREST." IF A CONFLICT ARISES, THE BOARD MEMBER IS ASKED TO
EXCUDED HIM/HERSELF FROM ALL DISCUSSION AND VOTING ON THE ISSUE.



FORM 990, PART VI, SECTION B, LINE 15:

THE SALARIES ARE REVIEWED AND APPROVED BY THE BOARD OF TRUSTEES.

FORM 990, PART VI, SECTION C, LINE 19:

THE REQUIRED DOCUMENTS ARE AVAILABLE AT THE BUSINESS ADDRESS DURING NORMAL
BUSINESS HOURS UPON REQUEST.

TAX RETURN FILING INSTRUCTIONS

CALIFORNIA FORM 199

FOR THE YEAR ENDING

JUNE 30, 2019

PREPARED FOR:

PALISADES CHARTER HIGH SCHOOL
15777 BOWDOIN STREET
PACIFIC PALASADES, CA 90272

PREPARED BY:

CHRISTY WHITE ASSOCIATES
348 OLIVE STREET
SAN DIEGO, CA 92103

TO BE SIGNED AND DATED BY:

NOT APPLICABLE

AMOUNT OF TAX:

TOTAL TAX	\$	0
LESS: PAYMENTS AND CREDITS	\$	0
PLUS: OTHER AMOUNT	\$	0
PLUS: INTEREST AND PENALTIES	\$	0
NO PAYMENT IS REQUIRED	\$	

OVERPAYMENT:

CREDITED TO YOUR ESTIMATED TAX	\$	0
OTHER AMOUNT	\$	0
REFUNDED TO YOU	\$	0

MAKE CHECK PAYABLE TO:

NOT APPLICABLE

MAIL TAX RETURN AND CHECK (IF APPLICABLE) TO:

THIS RETURN HAS QUALIFIED FOR ELECTRONIC FILING. PLEASE REVIEW THE RETURN FOR COMPLETENESS AND ACCURACY. WE WILL THEN TRANSMIT YOUR RETURN ELECTRONICALLY TO THE FTB. DO NOT MAIL THE PAPER COPY OF THE RETURN TO THE FTB.

RETURN MUST BE MAILED ON OR BEFORE:

NOT APPLICABLE

SPECIAL INSTRUCTIONS:

TAXABLE YEAR
2018

**California Exempt Organization
Annual Information Return**

828941 12-12-18
FORM

199

Calendar Year 2018 or fiscal year beginning (mm/dd/yyyy) **07/01/2018**, and ending (mm/dd/yyyy) **06/30/2019**

Corporation/Organization name
PALISADES CHARTER HIGH SCHOOL

California corporation number
2575043

Additional information. See instructions.
FEIN
92-0184898

Street address (suite or room)
15777 BOWDOIN STREET

City
PACIFIC PALASADES

State
CA

ZIP code
90272

Foreign country name
Foreign province/state/county
Foreign postal code

A First Return Yes No

B Amended Return Yes No

C IRC Section 4947(a)(1) trust Yes No

D Final Information Return?
 Dissolved Surrendered (Withdrawn) Merged/Reorganized
 Enter date: (mm/dd/yyyy) _____

E Check accounting method: (1) Cash (2) Accrual (3) Other

F Federal return filed? (1) 990T (2) 990PF (3) Sch H (990) (4) Other 990 series

G Is this a group filing? See instructions Yes No

H Is this organization in a group exemption Yes No
If "Yes," what is the parent's name? _____

I Did the organization have any changes to its guidelines not reported to the FTB? See instructions Yes No

J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. Yes No

K Is the organization exempt under R&TC Section 23701g? Yes No
If "Yes," enter the gross receipts from nonmember sources \$ _____

L If organization is a public charity exempt under R&TC Section 23701d and meets the filing fee exception, check box. No filing fee is required

M Is the organization a Limited Liability Company? Yes No

N Did the organization file Form 100 or Form 109 to report taxable income? Yes No

O Is the organization under audit by the IRS or has the IRS audited in a prior year? Yes No

P Is federal Form 1023/1024 pending? Yes No
Date filed with IRS _____

Part I Complete Part I unless not required to file this form. See General Information B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	1,835,383	00
	2	Gross dues and assessments from members and affiliates	2		00
	3	Gross contributions, gifts, grants, and similar amounts received STMT 1	3	35,798,503	00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B	4	37,633,886	00
	5	Cost of goods sold	5		00
	6	Cost or other basis, and sales expenses of assets sold	6		00
	7	Total costs. Add line 5 and line 6	7		00
	8	Total gross income. Subtract line 7 from line 4	8	37,633,886	00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	39,588,263	00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	-1,954,377	00
Filing Fee	11	Total payments	11		00
	12	Use tax. See General Information K	12		00
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13		00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14		00
	15	Filing fee \$10 or \$25. See General Information F	15	N/A	00
	16	Penalties and Interest. See General Information J	16		00
	17	Balance due. Add line 12, line 15, and line 16. Then subtract line 11 from the result	17		00

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign Here
Signature of officer **EXECUTIVE DIRE** Title
Date _____ Date
Telephone **310-230-6623**

Paid Preparer's Use Only
Preparer's signature _____ Date _____
Check if self-employed PTIN **P01297358**
Firm's name (or yours, if self-employed) and address **CHRISTY WHITE ASSOCIATES**
348 OLIVE STREET
SAN DIEGO, CA 92103
Telephone **27-2956198**
(619) 270-8222

May the FTB discuss this return with the preparer shown above? See instructions Yes No

PALISADES CHARTER HIGH SCHOOL

92-0184898

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

828951 12-12-18

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00	
	2	Interest	•	2	141,121	00	
	3	Dividends	•	3		00	
	4	Gross rents	•	4	1,099,882	00	
	5	Gross royalties	•	5		00	
	6	Gross amount received from sale of assets (See Instructions)	•	6		00	
	7	Other income SEE STATEMENT 2	•	7	594,380	00	
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	1,835,383	00	
	9	Contributions, gifts, grants, and similar amounts paid	•	9		00	
	10	Disbursements to or for members	•	10		00	
	11	Compensation of officers, directors, and trustees SEE STATEMENT 3	•	11	988,902	00	
	12	Other salaries and wages	•	12	18,685,350	00	
	Expenses and Disbursements	13	Interest	•	13	53,262	00
		14	Taxes	•	14	802,804	00
		15	Rents	•	15	1,047,030	00
		16	Depreciation and depletion (See instructions)	•	16	872,448	00
		17	Other Expenses and Disbursements SEE STATEMENT 4	•	17	17,138,467	00
		18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	39,588,263	00

Schedule L Balance Sheet	Beginning of taxable year		End of taxable year	
	(a)	(b)	(c)	(d)
Assets				
1 Cash		7,184,508		6,774,610
2 Net accounts receivable		1,156,573		1,294,249
3 Net notes receivable				
4 Inventories		5,481		12,568
5 Federal and state government obligations				
6 Investments in other bonds				
7 Investments in stock				
8 Mortgage loans				
9 Other investments				
10 a Depreciable assets	15,234,494		14,217,643	
b Less accumulated depreciation	(6,563,348)	8,671,146	(6,015,996)	8,201,647
11 Land				
12 Other assets STMT 5		147,296		180,514
13 Total assets		17,165,004		16,463,588
Liabilities and net worth				
14 Accounts payable		3,005,590		2,814,057
15 Contributions, gifts, or grants payable				
16 Bonds and notes payable				
17 Mortgages payable				
18 Other liabilities STMT 6		18,955,239		20,399,505
19 Capital stock or principal fund				
20 Paid-in or capital surplus. Attach reconciliation				
21 Retained earnings or income fund		-4,795,825		-6,749,974
22 Total liabilities and net worth		17,165,004		16,463,588

Schedule M-1 Reconciliation of income per books with income per return			
Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.			
1 Net income per books	• -1,954,149	7 Income recorded on books this year not included in this return STMT 7	• 228
2 Federal income tax	•	8 Deductions in this return not charged against book income this year	•
3 Excess of capital losses over capital gains	•	9 Total. Add line 7 and line 8	228
4 Income not recorded on books this year	•	10 Net income per return.	
5 Expenses recorded on books this year not deducted in this return	•	Subtract line 9 from line 6	-1,954,377
6 Total. Add line 1 through line 5	-1,954,149		

PALISADES CHARTER HIGH SCHOOL

92-0184898

CA 199

CASH CONTRIBUTIONS
INCLUDED ON PART I, LINE 3

STATEMENT 1

CONTRIBUTOR'S NAME	CONTRIBUTOR'S ADDRESS	DATE OF GIFT	AMOUNT
REEVE CHUDD & MARIAN MANN	401 ALMA REAL PACIFIC PALISADES, CA 90272		101,506.
DAVID & ELLIE ZUCKERMAN	18012 SEA REEF DRIVE PACIFIC PALISADES, CA 90272		15,000.
DAN & MELINDA BERMAN	607 MUSKINGUM AVENUE PACIFIC PALISADES, CA 90272		15,000.
CHRISTOPHE & CHRISTELLE BALESTRA	1008 AMALFI DRIVE PACIFIC PALISADES, CA 90272		9,562.
MITCH & SUE MIRKIN	2264 MANDEVILLE CANYON ROAD LOS ANGELES , CA 90049		6,770.
ROCKY BOWMAN	646 SWARTMORE AVENUE PACIFIC PALISADES, CA 90272		5,163.
RODRIC & ELIZABETH DAVID	12647 HOMEWOOD WAY LOS ANGELES, CA 90049		5,010.
JOSHUA & JENNIFER GORIN	1409 VIA ANITA PACIFIC PALISADES, CA 90049		5,010.
ROBERT & KATHY RENE	235 N. CARMELINA AVENUE LOS ANGELES, CA 90049		5,000.
GOLDBERG CHARITABLE TRUST	3428 MANDEVILLE CANYON ROAD LOS ANGELES, CA 90049		5,000.
DAVID & AMY HOPPER	212 ENTRADA DRIVE SANTA MONICA, CA 90402		5,000.
KEN & JENNIFER KASTNER	13686 MANDEVILLE CANYON ROAD LOS ANGELES, CA 90049		5,000.
CHERYL TEBO	531 DRYAD ROAD SANTA MONICA, CA 90402		5,000.

PALISADES CHARTER HIGH SCHOOL

92-0184898

TOTAL INCLUDED ON LINE 3

188,021.

CA 199

OTHER INCOME

STATEMENT 2

DESCRIPTION

AMOUNT

STUDENT ACTIVITIES

329,074.

FOOD SERVICE SALES

265,306.

TOTAL TO FORM 199, PART II, LINE 7

594,380.

DRAFT

PALISADES CHARTER HIGH SCHOOL92-0184898

CA 199 COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES STATEMENT 3

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HRS WORKED/WK</u>	<u>COMPENSATION</u>
LESLIE WOOLLEY 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	CHAIR 2.00	0.
CAMILLE SCHOENBERG 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	VICE CHAIR 2.00	0.
DARA WILLIAMS 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	SECRETARY 2.00	0.
SUSAN ACKERMAN 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE/FACULTY 40.00	143,168.
REEVE CHUDD 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE 2.00	0.
DAVID CARINI 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE/FACULTY 40.00	110,696.
BROOKE KING 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE/MANAGEMENT 40.00	96,952.
EMILY HIRSCH 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE 2.00	0.

DRAFT

<u>PALISADES CHARTER HIGH SCHOOL</u>		<u>92-0184898</u>
SHAWN MCCLELLAN 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE 2.00	0.
ANDREW PARIS 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE/STAFF 40.00	71,316.
LARRY WIENER 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	TRUSTEE/FACULTY 40.00	114,528.
ABBY FISHER 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	STUDENT REPRESENTATIVE 2.00	0.
DR. PAMELA MAGEE 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	EXECUTIVE DIRECTOR/PRINCIP 40.00	262,843.
GREGORY WOOD 15777 BOWDOIN STREET PACIFIC PALASADES, CA 90272	CHIEF BUSINESS OFFICER 40.00	189,399.
TOTAL TO FORM 199, PART II, LINE 11		<u>988,902.</u>

DRAFT

<u>CA 199</u>	<u>OTHER EXPENSES</u>	<u>STATEMENT 4</u>
<u>DESCRIPTION</u>		<u>AMOUNT</u>
BOOKS & SUPPLIES		767,974.
STUDENT TRANSPORTATION		557,783.
STUDENT ACTIVITES		304,250.
OVERSIGHT FEE		279,651.
DIRECT RENTAL EXPENSES		568,886.
PENSION PLAN CONTRIBUTIONS		5,329,800.
OTHER EMPLOYEE BENEFITS		4,970,648.
LEGAL FEES		443,617.
OTHER PROFESSIONAL FEES		3,276,069.
ADVERTISING AND PROMOTION		4,048.
OFFICE EXPENSES		354,055.
INFORMATION TECHNOLOGY		58,838.
TRAVEL		47,843.
INSURANCE		175,005.
TOTAL TO FORM 199, PART II, LINE 17		<u>17,138,467.</u>

PALISADES CHARTER HIGH SCHOOL

92-0184898

CA 199	OTHER ASSETS	STATEMENT 5
DESCRIPTION	BEG. OF YEAR	END OF YEAR
PREPAID EXPENSES AND DEFERRED CHARGES	147,296.	180,514.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	147,296.	180,514.

CA 199	OTHER LIABILITIES	STATEMENT 6
DESCRIPTION	BEG. OF YEAR	END OF YEAR
COMPENSATED ABSENCES	80,848.	80,628.
DUE TO STUDENT GROUPS	317,612.	398,858.
OTHER POST-EMPLOYMENT BENEFITS	18,463,950.	19,698,581.
DEFERRED REVENUE	92,829.	221,438.
TOTAL TO FORM 199, SCHEDULE L, LINE 18	18,955,239.	20,399,505.

CA 199	INCOME RECORDED ON BOOKS THIS YEAR NOT INCLUDED IN THIS RETURN	STATEMENT 7
DESCRIPTION		AMOUNT
UNREALIZED GAIN/FAIR VALUE ON INVESTMENTS		228.
TOTAL TO FORM 199, SCHEDULE M-1, LINE 7		228.

CA 199	FUND BALANCES	STATEMENT 8
DESCRIPTION	BEG. OF YEAR	END OF YEAR
UNRESTRICTED ASSETS	-5,527,940.	-7,530,200.
TEMPORARILY RESTRICTED ASSETS	443,486.	499,535.
PERMANENTLY RESTRICTED ASSETS	288,629.	280,691.
TOTAL TO FORM 199, SCHEDULE L, LINE 21	-4,795,825.	-6,749,974.

022

Date Accepted _____

DO NOT MAIL THIS FORM TO THE FTB

TAXABLE YEAR
2018

California e-file Return Authorization for Exempt Organizations

FORM
8453-EO

Exempt Organization name	Identifying number
PALISADES CHARTER HIGH SCHOOL	92-0184898

Part I Electronic Return Information (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	37,633,886
2 Total gross income (Form 199, line 8)	2	37,633,886
3 Total expenses and disbursements (Form 199, line 9)	3	39,588,263

Part II Settle Your Account Electronically for Taxable Year 2018

4 <input type="checkbox"/> Electronic funds withdrawal	4a Amount	4b Withdrawal date (mm/dd/yyyy)
---	------------------	--

Part III Banking Information (Have you verified the exempt organization's banking information?)

5 Routing number _____	7 Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
6 Account number _____	

Part IV Declaration of Officer

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, Box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2018 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements to be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

Sign Here Signature of officer _____ Date _____ Title **EXECUTIVE DIRECTOR/PRINCIPAL**

Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2018 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO ERO's signature	CHRISTY WHITE	Date	Check if also paid preparer <input checked="" type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN P01297358
Must Sign Firm's name (or yours if self-employed) and address	CHRISTY WHITE ASSOCIATES 348 OLIVE STREET SAN DIEGO, CA			FEIN 27-2956198	ZIP code 92103

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer Paid preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN
Must Sign Firm's name (or yours if self-employed) and address			FEIN
			ZIP code

For Privacy Notice, get FTB 1131 ENG/SP.

FTB 8453-EO 2018

Coversheet

Chartwells Cafeteria Contract Extension

Section: VII. Finance
Item: C. Chartwells Cafeteria Contract Extension
Purpose: Vote
Submitted by:
Related Material: VII.C - Chartwells Contract EXTENSION Form 2020-2021 (Palisades).pdf
VII.C - Cafeteria YTD 04.17.2020.pdf

CONTRACT EXTENSION (#1)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

Pages

Renewal (Extension Number) 3	Agreement Number (Base year) 2017
--	---

1. This Extension Agreement is entered into between the School Food Authority and Contractor named below:

SCHOOL FOOD AUTHORITY'S NAME

Palisades Charter High School

FOOD SERVICE MANAGEMENT COMPANY'S NAME

Compass Group USA, Inc. by and through its Chartwells Division

2. Base year contract term: Effective date: **July 1, 2017** Expiration date: **June 30, 2018**

Extension year: Effective date: **July 1, 2020** Expiration date: **June 30, 2021**

3. The maximum dollar amount of this contract is equal to the fixed cost per meal multiplied by the number of meals:
\$621,874.83 (maximum dollar amount)


4. The parties mutually agree to this extension as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein: **(Note: This section is used to indicate the current cost per meal. Please include your cost per meal table.)**

Cost Per Meal

Note: Prices must **not** include values of USDA Foods, and must include all meal programs.
All costs are based on the average daily participation of 900 students in the district and 175 days.

LINE ITEM	UNIT*	RATE	TOTAL
Breakfast	8,232	\$3.98	\$32,763.36
Lunch	8,265	\$3.98	\$32,894.70
Seamless Summer Feeding Option	-	\$	\$
Child and Adult Care Food Program Supper	-	\$	\$
Ala Carte	2,402	\$3.73	\$8,966.92
Total			\$74,624.98

*Units provided by SFA, based upon a 21 day meal cycle.

FOOD SERVICE MANAGEMENT COMPANY	
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Compass Groups USA, Inc. by and through its Chartwells Division	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING Belinda Oakley, Chief Executive Officer	
ADDRESS 2 International Drive, Rye Brook, NY 10573	
SCHOOL FOOD AUTHORITY	
SCHOOL FOOD AUTHORITY NAME	

Palisades Charter High School

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

15777 Bowdoin St., Pacific Palisades, CA 90272

INSTRUCTIONS FOR USE:

1. Enter renewal number (also known as extension number). The contract can only be extended four times. Indicate the extension by entering 1 for year 1 of the extension from the base year or 2, 3 or 4.
2. Enter agreement number. Every agreement (contract) should have a number assigned to identify that contract. If there is not an agreement number, identify the contract by the year of the contract also known as base year.
3. Item 1: Enter the contractor's and the school food authority's name.
4. Item 2: Enter the base year terms and the current extension terms. The term is the effective and expiration dates
5. Item 3: Enter the maximum dollar amount.
6. Item 4: Indicate **the current cost per meal**. Include the cost per meal table.
7. The contractor's and school food authority's authorized signer should be identified, and signatures provided.

Cafeteria Revenue/Expense 2019-2020

	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	Year To Date 19/20	Budgeted 19/20	Projected budget 20/21
Revenue															
Cash sales per day	\$ -	\$ 1,539.95	\$ 1,976.09	\$ 2,076.76	\$ 2,030.65	\$ 1,520.72	\$ 1,908.15	\$ 1,978.99	\$ 1,878.54	#DIV/0!	#DIV/0!	#DIV/0!			
A La Carte/Paid	\$ 1,944	\$ 21,559	\$ 37,546	\$ 37,382	\$ 30,460	\$ 21,290	\$ 24,806	\$ 37,601	\$ 16,907					\$ 299,276	\$ 314,240
Total Sales	\$ 1,944	\$ 21,559	\$ 37,546	\$ 37,382	\$ 30,460	\$ 21,290	\$ 24,806	\$ 37,601	\$ 16,907	\$ -	\$ -	\$ -	\$ 229,494	\$ 299,276	\$ 314,240
Catering Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -		
State Reimbursements	\$ 47	\$ 1,606	\$ 2,676	\$ 2,712	\$ 2,250	\$ 1,784	\$ 1,888	\$ 2,782	\$ 16,067				\$ 31,812	\$ 30,055	\$ 30,731
Federal Reimbursements	\$ 667	\$ 19,825	\$ 32,638	\$ 33,274	\$ 27,500	\$ 21,304	\$ 23,090	\$ 33,356	\$ 1,319				\$ 192,974	\$ 357,784	\$ 365,834
Total Revenue	\$ 2,658	\$ 42,991	\$ 72,859	\$ 73,368	\$ 60,209	\$ 44,379	\$ 49,784	\$ 73,739	\$ 34,293	\$ -	\$ -	\$ -	\$ 454,280	\$ 687,115	\$ 710,805
Cumulative	\$ 2,658	\$ 45,649	\$ 118,508	\$ 191,876	\$ 252,085	\$ 296,464	\$ 346,248	\$ 419,987	\$ 454,280	\$ 454,280	\$ 454,280	\$ 454,280			
Expenses															
Total Salaries & Benefits	\$ 1,338	\$ 1,820	\$ 7,047	\$ 7,048	\$ 7,634	\$ 6,500	\$ 7,108	\$ 7,403	\$ 6,979	\$ 7,194	\$ 7,194	\$ 8,657	\$ 75,921	\$ 72,740	\$ 75,278
Food Expense 44.27%	\$ 1,100	\$ 16,967	\$ 28,967.12	\$ 29,181.84	\$ 24,262	\$ 17,605	\$ 20,058	\$ 29,562.61	\$ 13,811.95	\$ -	\$ -	\$ -	\$ 181,515	\$ 268,754	\$ 275,304
Chartwells Management 55.73%	\$ 1,385	\$ 21,359	\$ 36,465.73	\$ 36,736.03	\$ 30,543	\$ 22,163	\$ 25,250	\$ 37,215.36	\$ 17,387.40	\$ -	\$ -	\$ -	\$ 228,504	\$ 336,180	\$ 346,571
Total Chartwells Expenses (Invoice)	\$ 2,484	\$ 38,326	\$ 65,432.85	\$ 65,917.87	\$ 54,804	\$ 39,767.84	\$ 45,308	\$ 66,777.97	\$ 31,199				\$ 410,019	\$ 604,934	\$ 621,875
Total Expenses (Before Commodity Credit)	\$ 3,823	\$ 40,146	\$ 72,480	\$ 72,966.01	\$ 62,438	\$ 46,268	\$ 52,416	\$ 74,180.75	\$ 38,179	\$ 7,194	\$ 7,194	\$ 8,657	\$ 485,940	\$ 677,674	\$ 697,153
Commodity Credit	\$ (15,647)	\$ (4,588)	\$ (5,037.57)	\$ (6,022)									\$ (15,647)	\$ (18,861)	\$ (19,000)
Net Expenses	\$ 3,823	\$ 35,558	\$ 72,480	\$ 67,928.44	\$ 62,438	\$ 46,268	\$ 46,395	\$ 74,181	\$ 38,179	\$ 7,194	\$ 7,194	\$ 8,657	\$ 470,293	\$ 658,813	\$ 678,153
Net Income/(Loss)	\$ (1,164)	\$ 7,433	\$ 380	\$ 5,439.15	\$ (2,229)	\$ (1,889)	\$ 3,389	\$ (442)	\$ (3,886)	\$ (7,194)	\$ (7,194)	\$ (8,657)	\$ (16,013)		
Operational Expenses	\$ -	\$ 4,649	\$ 8,179	\$ 316	\$ -	\$ 115	\$ -	\$ -	\$ 1,760				\$ 15,020	\$ 26,633	\$ 27,000
Net Income/(Loss) - After Operations	\$ (1,164)	\$ 2,784	\$ (7,799)	\$ 5,123	\$ (2,229)	\$ (2,005)	\$ 3,389	\$ (442)	\$ (5,646)	\$ (7,194)	\$ (7,194)		\$ (22,376)	\$ 1,669	\$ 5,652
Per day profit	\$ (89.56)	\$ 198.85	\$ (410.50)	\$ 284.62	\$ (148.59)	\$ (143.20)	\$ 260.71	\$ (23.24)	\$ (431.75)	#DIV/0!	#DIV/0!	#DIV/0!			
Operating Days	13	14	19	18	15	14	13	19	9						
Operating Days-Cumulative	13	27	46	64	79	93	106	125	134	134	134	134	134		
Free Students	26	631	717	693	695	686	682	680	690						
Reduced Students	11	248	203	191	201	190	190	187	189						
Total F & R-	37	879	920	884	896	876	872	867	879	-	-	-	-		
Enrollment (Per Infinite Campus)	77	3,094	3,102	3,047	3,029	3,012	3,000	2,993	2,982						
F & R %	0	28%	29.66%	29.01%	29.58%	29.08%	29.07%	28.97%	29.48%	#DIV/0!	#DIV/0!	#DIV/0!			
Meals Served:															
Breakfast															
Free	69	2,373	4,083	4,075	3,409	2,973	2,853	4,196	2,005				26,036		
Reduced	1	538	1,039	922	792	735	686	994	490				6,197		
Paid	33	810	1,506	1,353	1,117	1,007	954	1,477	723				8,980		
Lunch															
Free	106	2,889	4,553	4,874	3,996	2,887	3,374	4,816	2,307				29,802		
Reduced	18	769	1,270	1,222	1,004	702	807	1,152	594				7,538		
Paid	186	2,039	3,272	3,147	2,563	1,889	2,205	3,296	1,426				20,023		
Total Meals	413	9,418	15,723	15,593	12,881	10,193	10,879	15,931	7,545	0	0	0			
Participation:															
Free Breakfast	19%	23%	35%	45%	41%	34%	39%	42%	76%	#DIV/0!	#DIV/0!	#DIV/0!			
Lunch	12%	27%	39%	52%	47%	51%	43%	44%	80%	#DIV/0!	#DIV/0!	#DIV/0!			
Reduced Breakfast	1300%	8%	22%	26%	22%	24%	21%	22%	42%	#DIV/0!	#DIV/0!	#DIV/0!			
Lunch	72%	11%	27%	38%	32%	36%	32%	32%	56%	#DIV/0!	#DIV/0!	#DIV/0!			
Paid Breakfast & a la carte	39%	1%	2%	2%	2%	2%	1%	1%	3%	#DIV/0!	#DIV/0!	#DIV/0!			
Lunch	7%	10%	17%	15%	15%	16%	14%	15%	33%	#DIV/0!	#DIV/0!	#DIV/0!			

Coversheet

Payroll Protection Program

Section: VII. Finance
Item: D. Payroll Protection Program
Purpose: Discuss
Submitted by:
Related Material: payrollprotection.pdf

**Rayneck Protection Program****Borrower Application Form**

OMB Control No.: 3245-0407

Expiration Date: 09/30/2020

Check One:	<input type="checkbox"/> Sole proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> C-Corp <input type="checkbox"/> S-Corp <input type="checkbox"/> LLC <input type="checkbox"/> Independent contractor <input type="checkbox"/> Eligible self-employed individual <input checked="" type="checkbox"/> 501(c)(3) nonprofit <input type="checkbox"/> 501(c)(19) veterans organization <input type="checkbox"/> Tribal business (sec. 31(b)(2)(C) of Small Business Act) <input type="checkbox"/> Other	DBA or Tradename if Applicable	
Business Legal Name			
PALISADES CHARTER HIGH SCHOOL			
Business Address		Business TIN (EIN, SSN)	Business Phone
15777 BOWDOIN STREET		92-0184898	310 230-6650
PACIFIC PALISADES, CA 90272			
		Primary Contact	Email Address
		Gregory Wood	gwood@palihigh.org

Average Monthly Payroll:	\$ 1,517,000	x 2.5 + EIDL, Net of Advance (if Applicable) Equals Loan Request:	\$ 4,606,000	Number of Employees:	282
Purpose of the loan (select more than one):	<input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Lease / Mortgage Interest <input type="checkbox"/> Utilities <input type="checkbox"/> Other (explain): _____				

Applicant Ownership

List all owners of 20% or more of the equity of the Applicant. Attach a separate sheet if necessary.

Owner Name	Title	Ownership %	TIN (EIN, SSN)	Address
Not Applicable-	Board of Trustees			

If questions (1) or (2) below are answered "Yes," the loan will not be approved.

Question	Yes	No
1. Is the Applicant or any owner of the Applicant presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by any Federal department or agency, or presently involved in any bankruptcy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has the Applicant, any owner of the Applicant, or any business owned or controlled by any of them, ever obtained a direct or guaranteed loan from SBA or any other Federal agency that is currently delinquent or has defaulted in the last 7 years and caused a loss to the government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Is the Applicant or any owner of the Applicant an owner of any other business, or have common management with, any other business? If yes, list all such businesses and describe the relationship on a separate sheet identified as addendum A.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has the Applicant received an SBA Economic Injury Disaster Loan between January 31, 2020 and April 3, 2020? If yes, provide details on a separate sheet identified as addendum B.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If questions (5) or (6) are answered "Yes," the loan will not be approved.

Question	Yes	No
5. Is the Applicant (if an individual) or any individual owning 20% or more of the equity of the Applicant subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction, or presently incarcerated, or on probation or parole? Initial here to confirm your response to question 5 → _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Within the last 5 years, for any felony, has the Applicant (if an individual) or any owner of the Applicant 1) been convicted; 2) pleaded guilty; 3) pleaded nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgment)? Initial here to confirm your response to question 6 → _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Is the United States the principal place of residence for all employees of the Applicant included in the Applicant's payroll calculation above?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8. Is the Applicant a franchise that is listed in the SBA's Franchise Directory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



**Paycheck Protection Program
Borrower Application Form**

Purpose of this form:

This form is to be completed by the authorized representative of the Applicant and *submitted to your SBA Participating Lender*. Submission of the requested information is required to make a determination regarding eligibility for financial assistance. Failure to submit the information would affect that determination.

Instructions for completing this form:

With respect to "purpose of the loan," payroll costs consist of compensation to employees (whose principal place of residence is the United States) in the form of salary, wages, commissions, or similar compensation; cash tips or the equivalent (based on employer records of past tips or, in the absence of such records, a reasonable, good-faith employer estimate of such tips); payment for vacation, parental, family, medical, or sick leave; allowance for separation or dismissal; payment for the provision of employee benefits consisting of group health care coverage, including insurance premiums, and retirement; payment of state and local taxes assessed on compensation of employees; and for an independent contractor or sole proprietor, wage, commissions, income, or net earnings from self-employment or similar compensation.

For purposes of calculating "Average Monthly Payroll," most Applicants will use the average monthly payroll for 2019, excluding costs over \$100,000 on an annualized basis for each employee. For seasonal businesses, the Applicant may elect to instead use average monthly payroll for the time period between February 15, 2019 and June 30, 2019, excluding costs over \$100,000 on an annualized basis for each employee. For new businesses, average monthly payroll may be calculated using the time period from January 1, 2020 to February 29, 2020, excluding costs over \$100,000 on an annualized basis for each employee.

If Applicant is refinancing an Economic Injury Disaster Loan (EIDL): Add the outstanding amount of an EIDL made between January 31, 2020 and April 3, 2020, less the amount of any "advance" under an EIDL COVID-19 loan, to Loan Request as indicated on the form.

All parties listed below are considered owners of the Applicant as defined in 13 CFR § 120.10, as well as "principals":

- For a sole proprietorship, the sole proprietor;
- For a partnership, all general partners, and all limited partners owning 20% or more of the equity of the firm;
- For a corporation, all owners of 20% or more of the corporation;
- For limited liability companies, all members owning 20% or more of the company; and
- Any Trustor (if the Applicant is owned by a trust).

Paperwork Reduction Act – You are not required to respond to this collection of information unless it displays a currently valid OMB Control Number. The estimated time for completing this application, including gathering data needed, is 8 minutes. Comments about this time or the information requested should be sent to : Small Business Administration, Director, Records Management Division, 409 3rd St., SW, Washington DC 20416., and/or SBA Desk Officer, Office of Management and Budget, New Executive Office Building, Washington DC 20503.

Privacy Act (5 U.S.C. 552a) – Under the provisions of the Privacy Act, you are not required to provide your social security number. Failure to provide your social security number may not affect any right, benefit or privilege to which you are entitled. (But see Debt Collection Notice regarding taxpayer identification number below.) Disclosures of name and other personal identifiers are required to provide SBA with sufficient information to make a character determination. When evaluating character, SBA considers the person's integrity, candor, and disposition toward criminal actions. Additionally, SBA is specifically authorized to verify your criminal history, or lack thereof, pursuant to section 7(a)(1)(B), 15 USC Section 636(a)(1)(B) of the Small Business Act (the Act).

Disclosure of Information – Requests for information about another party may be denied unless SBA has the written permission of the individual to release the information to the requestor or unless the information is subject to disclosure under the Freedom of Information Act. The Privacy Act authorizes SBA to make certain "routine uses" of information protected by that Act. One such routine use is the disclosure of information maintained in SBA's system of records when this information indicates a violation or potential violation of law, whether civil, criminal, or administrative in nature. Specifically, SBA may refer the information to the appropriate agency, whether Federal, State, local or foreign, charged with responsibility for, or otherwise involved in investigation, prosecution, enforcement or prevention of such violations. Another routine use is disclosure to other Federal agencies conducting background checks but only to the extent the information is relevant to the requesting agencies' function. See, 74 F.R. 14890 (2009), and as amended from time to time for additional background and other routine uses. In addition, the CARES Act, requires SBA to register every loan made under the Paycheck Protection Act using the Taxpayer Identification Number (TIN) assigned to the borrower.

Debt Collection Act of 1982, Deficit Reduction Act of 1984 (31 U.S.C. 3701 et seq. and other titles) – SBA must obtain your taxpayer identification number when you apply for a loan. If you receive a loan, and do not make payments as they come due, SBA may: (1) report the status of your loan(s) to credit bureaus, (2) hire a collection agency to collect your loan, (3) offset your income tax refund or other amounts due to you from the Federal Government, (4) suspend or debar you or your company from doing business with the Federal Government, (5) refer your loan to the Department of Justice, or (6) foreclose on collateral or take other action permitted in the loan instruments.

Right to Financial Privacy Act of 1978 (12 U.S.C. 3401) – The Right to Financial Privacy Act of 1978, grants SBA access rights to financial records held by financial institutions that are or have been doing business with you or your business including any financial

Paycheck Protection Program (PPP) Estimated Maximum Loan Availability Amount

MAXIMUM LOAN AMOUNT			
<i>Represents the maximum amount a qualified borrower may apply for.</i>			
Maximum Loan Amount	Jan to Dec 31 2019	Average Monthly	
Payroll Costs			
1. Salaries, wages, commissions, vacation and sick pay (not to exceed \$100K per employee) other than qualified sick or family leave	\$ 18,210,227	\$ 1,517,519	
2. Group Health Insurance			
3. Retirement Benefit Costs	3,900,000	325,000	
4. State/Local Taxes on Employee Compensation (i.e., employer U.C. tax)			
5. Self-Employed Income (and subcontractors) not to exceed \$100K per self-employed prorated for the period February 15, 2020 to June 30, 2020			
Total Average Monthly Costs		1,842,519	
		2.5	
Subtotal	(A)	\$ 4,606,297	
Payoff Economic Injury Disaster Loan (EIDL)			
1. Outstanding amount of EIDL rec'd between January 31 and April 3, 2020.	(B)	\$ -	
MAXIMUM LOAN AMOUNT	(C)	\$ 4,606,297	

I/ We certify that our information is true and correct to the best of our knowledge and giving false information is a felony.

Signature:  Date: 4/14/2020

Name: Greg W. [unclear] Date: 4/14/2020

* The final loan amount will be determined by Bank & US SBA based on supporting documents provided.

Coversheet

COVID-19 SB 117 Grant

Section: VII. Finance
Item: E. COVID-19 SB 117 Grant
Purpose: Vote
Submitted by:
Related Material: IV.E - SSCAL_FEMA UPDATE.pdf

[Click Here for COVID-19 Related Resources](#)

FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

By the Way . . . FEMA Extends Due Date to Request Public Assistance

 [BY LEILANI AGUINALDO](#)

 [BY ROBERT MCENTIRE, EDD](#)

Copyright 2020 School Services of California, Inc.

posted April 15, 2020

As local educational agencies (LEAs) across the state struggle to meet the instructional demands of students and work to keep staff healthy and safe, the Federal Emergency Management Agency (FEMA) deadline to submit a Request for Public Assistance (RPA), originally Friday, April 17, 2020, has been extended. An RPA can now be completed up to thirty days after the incident period for the disaster event closes. As the current COVID-19 incident remains open, School Services of California Inc., will publish the effective deadline once it is known.

In accordance with section 502 of the Stafford Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. Before agencies can submit expenses for reimbursement, agencies first need to submit the RPA. With the application period extended, agencies have more time to prepare, train, respond, and collect data to file claims. LEAs need to complete the following steps in order to Request Public Assistance:

1. Board approval of Cal OES 130 (form) Designation of Applicant's Agent Resolution for Non-State Agencies found [here](#). This board-approved form must be submitted with the request through the grants portal. This can be accomplished at a normally scheduled board meeting, or at a special board meeting. Ensure this is done before the new deadline—once it is published.
2. LEAs need to create a FEMA Grants Portal Account. The information requested is straight forward, basic, and readily accessible. Details for completing this step are available on the California Office of Emergency Services (Cal OES) [website](#). Ensure this is done before the new deadline—once it is published.

What we have learned regarding the FEMA reimbursement process is that the sheer volume of work that goes into submitting a final claim is staggering. However, the extension of this initial deadline provides LEAs more time for the preliminary steps, which are considered relatively easy. Agencies will not have the opportunity to submit claims for federal FEMA funds unless the RPA is completed. We advise all LEAs to file the RPA so they

can consider seeking federal funds for COVID-related expenses later. The Cal OES is advising LEAs to submit sooner rather than later, and avoid waiting until the last minute.