



# Palisades Charter High School

## Board Meeting

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### Date and Time

Tuesday February 25, 2025 at 5:00 PM PST

### Location

Join from PC, Mac, iPad, or Android:

<https://go.palihigh.org/BoardOfTrusteesLive>

Phone one-tap:

+16694449171,,86302920528# US

+16699009128,,86302920528# US (San Jose)

Join via audio:

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

Webinar ID: 863 0292 0528

International numbers available: <https://palihigh-org.zoom.us/j/kcyrtlGMJ1>

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**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:**

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

**SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

**ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Sara Margiotta	
<b>B.</b> Record Attendance and Guests			2 m
<b>C.</b> Public Comment			30 m
<i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice</i>			

Purpose                      Presenter                      Time

*the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).*

**Google Form Public Comment Procedure:** A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <https://forms.gle/kSsxkvL6T9GgXpdEA>. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

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|-----------|---|-----------------|----------------|-----|
| <b>D.</b> | Approve Minutes<br><br>Approve minutes for Special Board Meeting on February 11, 2025 | Approve Minutes | Sara Margiotta | 2 m |
| <b>E.</b> | Approve Minutes<br><br>Approve minutes for Board Meeting on January 28, 2025          | Approve Minutes | Sara Margiotta | 2 m |

**II. Organizational Reports 5:36 PM**

- |           |                                       |     |  |     |
|-----------|---------------------------------------|-----|--|-----|
| <b>A.</b> | Student Report                        | FYI | Charlie Speiser                                | 3 m |
| <b>B.</b> | Parent Report                         | FYI | Kristina Irwin, Roger Crystal, Jessica Recinos | 3 m |
| <b>C.</b> | Represented Classified Staff Report   | FYI | Andrew Paris                                   | 3 m |
| <b>D.</b> | Unrepresented Classified Staff Report | FYI | Dr. Martha Monahan                             | 3 m |
| <b>E.</b> | Faculty Report                        | FYI | Maggie Nance, Nicholas Albonico, Minh Ha Ngo   | 3 m |
| <b>F.</b> | Human Resources Director (HR) Report  | FYI | Dr. Martha Monahan                             | 5 m |

	Purpose	Presenter	Time
<b>G.</b> Director of Operations Report	FYI	Rafael Negroe	3 m
<b>H.</b> Director of Information Technology Report	FYI	Jeff Roepel	5 m
<b>I.</b> Director of Development Report	FYI	Rene Rodman	3 m
<b>J.</b> Chief Business Officer (CBO) Report	FYI	Joseph Lin	3 m
<b>K.</b> Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
<b>III. Board Committees (Stakeholder Board Level Committees)</b>			<b>6:15 PM</b>
<b>A.</b> Academic Accountability Committee Update	FYI	Dr. Minh Ha Ngo	5 m
<b>B.</b> Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
<b>C.</b> Election Committee Update	FYI	Sara Margiotta	5 m
There is nothing to report at this time.			
<b>D.</b> Charter Committee Update	FYI	Sara Margiotta	5 m
<b>IV. Board Committees (Board Members Only)</b>			<b>6:35 PM</b>
<b>A.</b> Board Members Only - Committee Updates	FYI	Various	5 m
<ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Grade Appeal Committee - There is nothing to report at this time.</li> <li>• Survey Committee</li> </ul>			
<b>V. Academic Excellence</b>			<b>6:40 PM</b>
<b>A.</b> Proposed 2025-2026 School Calendar	Vote	Academic Administrators	5 m
<b>B.</b> Facility and Temporary Relocation Planning Updates	FYI	Dr. Pam Magee, Joe Lin, and Rafael Negroe	20 m
<b>VI. Finance</b>			<b>7:05 PM</b>
<b>A.</b> 2024-25 Budget vs Actual	FYI	Joseph Lin	10 m

	Purpose	Presenter	Time
<b>B.</b> Executive Director Executive Orders	FYI	Joseph Lin	10 m
<b>C.</b> 2025-2026 Proposed Budget Calendar	Vote	Joseph Lin	10 m
"Approval of the FY 25/26 Budget Calendar as recommended by the Budget Finance Committee."			
<b>VII. Consent Agenda</b>			<b>7:35 PM</b>
<b>A.</b> Finance Items: School Organized Conferences/Trips	Vote	Sara Margiotta	5 m
April 9 - April 11   Denver, CO - College Board Preparate Conference   Attendees: Ms. Cervantes, Ms. Navarrete, Mr. Buckman, and Mr. Gonzalez			
April 24 - April 26   Seattle, WA - National High School Journalism Convention   Attendee: Ms. Saxon			
<b>B.</b> Personnel Items	FYI	Dr. Martha Monahan	5 m
<b>VIII. New Business / Announcements</b>			<b>7:45 PM</b>
<b>A.</b> Announcements / New Business	FYI	Sara Margiotta	1 m
Monthly Board Meeting: Tuesday, March 18, 2025 at 5:00pm via Zoom			
<b>B.</b> Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
<b>IX. Closed Session</b>			<b>7:47 PM</b>
<b>A.</b> Conference with Real Property Negotiators Property	Vote		5 m
Colorado and 4th Street, Santa Monica Agency Negotiators: Pam Magee Negotiating Parties: Seritage Growth Properties and INVESCO Under Negotiation: Price and Terms of Payment			
<b>B.</b> Potential Conference with Legal Counsel	Vote		5 m
• Potential Temporary Lease Contracts			

	Purpose	Presenter	Time
<b>C. Conference with Legal Counsel - Anticipated Litigation</b>	Vote		5 m
	<ul style="list-style-type: none"> <li>• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases)</li> </ul>		
<b>D. Employee complaint/Assignment/Discipline/Dismissal/Release</b>	Vote	Dr. Martha Monahan	5 m
	<ul style="list-style-type: none"> <li>• (Govt. Code section 54957) (Education Code section 44929.21)</li> </ul>		
<b>E. Potential Litigation</b>	Vote		5 m
	<ul style="list-style-type: none"> <li>• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9</li> </ul>		
<b>X. Open Session</b>			<b>8:12 PM</b>
<b>A. Return to Open Session</b>	FYI	Sara Margiotta	1 m
<b>B. Report Out on Action Taken In Closed Session, If Any.</b>	FYI	Sara Margiotta	1 m
<b>XI. Closing Items</b>			<b>8:14 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Sara Margiotta	1 m