



Palisades Charter High School

Board Meeting

Date and Time

Tuesday May 14, 2024 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

| | Purpose | Presenter | Time |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------|----------------|
| I. Opening Items | | | 5:00 PM |
| Opening Items | | | |
| A. | Call the Meeting to Order | Sara Margiotta | |
| B. | Record Attendance and Guests | | 2 m |
| C. | Public Comment | | 30 m |
| <p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p> | | | |
| D. | Approve Minutes | Approve Minutes Sara Margiotta | 2 m |
| Approve minutes for Board Meeting on April 16, 2024 | | | |
| II. Organizational Reports | | | 5:34 PM |
| A. | Student Report | FYI Rustin Kharrazi | 3 m |

| | Purpose | Presenter | Time |
|-------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|----------------|
| B. Parent Report | FYI | Melissa Schilling, Saken Sherkhonov, Kristina Irwin | 3 m |
| C. Represented Classified Staff Report | FYI | Andrew Paris | 3 m |
| D. Unrepresented Classified Staff Report | FYI | Karen Ellis | 3 m |
| E. Faculty Report | FYI | Maggie Nance, David Pickard, Tyler Farrell | 3 m |
| F. Human Resources Director (HR) Report | FYI | Dr. Martha Monahan | 5 m |
| G. Director of Operations Report | FYI | Rafael Negroe | 3 m |
| H. Director of Information Technology Report | FYI | Jeff Roepel | 5 m |
| I. Admin. Safety and Security Team | FYI | Brooke King | 3 m |
| J. Director of Development Report | FYI | Juan Pablo Herrera | 3 m |
| | | There is nothing to report at this time. | |
| K. Chief Business Officer (CBO) Report | FYI | Juan Pablo Herrera | 3 m |
| L. Executive Director/Principal (EDP) Report | FYI | Dr. Pam Magee | 5 m |
| III. Board Committees (Stakeholder Board Level Committees) | | | 6:16 PM |
| A. Academic Accountability Committee Update | Vote | Tyler Farrell | 5 m |
| | | Task to review current arrangement of instructional minutes to better address state compliance and professional development needs. | |
| B. Budget & Finance Committee Update | FYI | Sara Margiotta | 5 m |
| C. Election Committee Update | FYI | David Pickard IV | 5 m |
| IV. Board Committees (Board Members Only) | | | 6:31 PM |
| A. Board Members Only- Committee Updates | FYI | Various | 5 m |
| | | <ul style="list-style-type: none"> • Audit Committee • Grade Appeal Committee | |

- Risk Management
- Survey Committee

Purpose Presenter Time

V. Academic Excellence **6:36 PM**

A. Recommendation for Additional School Psychologist Vote Dr. Martha Monahan 5 m

Motion: "Approval of one additional School Psychologist to increase the existing staff by one full-time equivalent (FTE)."

B. Grading Policy Update FYI Maggie Nance 5 m

C. Attendance Policy Revision Vote Tyler Farrell 5 m

Motion: "To approve the PCHS Attendance Policy."

VI. Finance **6:51 PM**

A. 2023-24 Budget vs Actuals FYI Juan Pablo Herrera 5 m

B. 2024-25 IMA Budget Vote Juan Pablo Herrera 5 m

Motion: "To approve the 2024-25 IMA budget"

C. 2024-25 Textbook Budget Vote Juan Pablo Herrera 5 m

Motion: "To approve the 2024-25 Textbook budget"

D. 2022-23 Independent Audit Report Vote Juan Pablo Herrera 5 m

Motion: "To approve the 2022-23 independent audit report".

E. 2022-23 Audit Corrective Action Plan Vote Juan Pablo Herrera 5 m

Motion: "To approve the Corrective Action Plan for the 2022-23 Audit Report"

F. 2023-24 Audit Engagement Letter Vote Juan Pablo Herrera 5 m

Motion: "To approve the 2023-24 engagement letter from Christy White audit firm"

VII. Consent Agenda: Finance Items **7:21 PM**

A. School Organized Conferences/Trips Vote Sara Margiotta 5 m

| | Purpose | Presenter | Time |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------|----------------|
| <ul style="list-style-type: none"> • July 8 - July 12 Innovative Schools Summit, Las Vegas, NV Attendee: Perisha Bellinger/Deans Office | | | |
| VIII. New Business / Announcements | | | 7:26 PM |
| A. Announcements / New Business | FYI | Sara Margiotta | 1 m |
| <ul style="list-style-type: none"> • Date of the next Board Meeting: Tuesday, June 11, 2024 at 5:00pm (Budget) • Date of the next regular Board Meeting: Tuesday, June 18, 2024 at 5:00pm | | | |
| B. Announce items for closed session, if any. | FYI | Sara Margiotta | 1 m |
| IX. Closed Session | | | 7:28 PM |
| A. Conference with Legal Counsel - Anticipated Litigation | Vote | | 5 m |
| <ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases) | | | |
| B. Employee complaint/Assignment/Discipline/Dismissal/Release | Vote | Dr. Martha Monahan | 5 m |
| <ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) | | | |
| C. Potential Litigation | Vote | | 5 m |
| <ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 | | | |
| X. Open Session | | | 7:43 PM |
| A. Return to Open Session | FYI | Sara Margiotta | 1 m |
| B. Report Out on Action Taken In Closed Session, If Any. | FYI | Sara Margiotta | 1 m |
| XI. Closing Items | | | 7:45 PM |

| | Purpose | Presenter | Time |
|---------------------------|---------|----------------|------|
| A. Adjourn Meeting | FYI | Sara Margiotta | 1 m |