



Palisades Charter High School

Board Meeting

Date and Time

Tuesday April 16, 2024 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

| | Purpose | Presenter | Time |
|--|------------------------------|-----------------------------------|----------------|
| I. Opening Items | | | 5:00 PM |
| Opening Items | | | |
| A. | Call the Meeting to Order | Sara Margiotta | |
| B. | Record Attendance and Guests | | 2 m |
| C. | Public Comment | | 30 m |
| <p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p> | | | |
| D. | Approve Minutes | Approve Minutes Sara Margiotta | 2 m |
| Approve minutes for Board Meeting on March 19, 2024 | | | |
| E. | Approve Minutes | Approve Minutes Sara Margiotta | 2 m |
| Approve minutes for Special Board Meeting on March 19, 2024 | | | |

| | Purpose | Presenter | Time |
|--|---------|---|----------------|
| II. Organizational Reports | | | 5:36 PM |
| A. Student Report | FYI | Rustin Kharrazi | 3 m |
| B. Parent Report | FYI | Melissa Schilling, Saken Sherkhanov, Kristina Irwin | 3 m |
| C. Represented Classified Staff Report | FYI | Andrew Paris | 3 m |
| D. Unrepresented Classified Staff Report | FYI | Karen Ellis | 3 m |
| E. Faculty Report | FYI | Maggie Nance, David Pickard, Tyler Farrell | 3 m |
| F. Human Resources Director (HR) Report | FYI | Dr. Martha Monahan | 5 m |
| G. Director of Operations Report Report Stands as Submitted | FYI | Dr. Pam Magee | 3 m |
| H. Admin. Safety and Security Team | FYI | Brooke King | 3 m |
| I. Director of Development Report There is nothing to report at this time. | FYI | Juan Pablo Herrera | 3 m |
| J. Chief Business Officer (CBO) Report | FYI | Juan Pablo Herrera | 3 m |
| K. Executive Director/Principal (EDP) Report | FYI | Dr. Pam Magee | 5 m |
| III. Board Committees (Stakeholder Board Level Committees) | | | 6:13 PM |
| A. Academic Accountability Committee Update | FYI | Tyler Farrell | 5 m |
| B. Budget & Finance Committee Update | FYI | Sara Margiotta | 5 m |
| C. Election Committee Update "To approve the Board of Trustees Election Results." | Vote | David Pickard IV | 5 m |
| IV. Board Committees (Board Members Only) | | | 6:28 PM |
| A. Board Members Only- Committee Updates | FYI | Various | 5 m |

| | Purpose | Presenter | Time |
|---|---------|-------------------------|----------------|
| <ul style="list-style-type: none"> • Audit Committee • Grade Appeal Committee • Risk Management • Survey Committee | | | |
| V. Academic Excellence | | | 6:33 PM |
| A. PCHS Revised Attendance Policy | FYI | Academic Administrators | 5 m |
| VI. Finance | | | 6:38 PM |
| A. 2023-24 Budget vs Actuals | FYI | Juan Pablo Herrera | 5 m |
| B. RFP No 2023-24-1 Custodial Services Contract | Vote | Juan Pablo Herrera | 5 m |
| "To approve Khol Building Maintenance as the Custodial Service provider for 2024-2025. The maintenance agreement will be in accordance with the terms presented in the RFP bid" | | | |
| C. RFP No 2023-24-2 Safety & Security Services Contract | Vote | Juan Pablo Herrera | 5 m |
| "To approve St. Moritz Security as the security services provider for 2024-2025. The agreement will be in accordance with the terms presented in the RFP bid." | | | |
| D. RFP No 2023-24-3 Transportation Services Contract | Vote | Juan Pablo Herrera | 5 m |
| "To approve American Transportation System (ATS) as the transportation services provider for 2024-25. The contract will be in accordance with the terms in the RFP bid." | | | |
| E. 2024-25 MOU for LAUSD School Police Services | Vote | Juan Pablo Herrera | 5 m |
| "To approve the 2024-2025 MOU for LAUSD school police services in the amount \$183,936." | | | |
| F. PCHS Retirement Healthcare Benefits Trust Agreement | Vote | Juan Pablo Herrera | 5 m |
| "To approve the PCHS Retirement Healthcare Benefits Trust and establish an irrevocable trust." | | | |
| G. Lab/Classroom Modernization Proposal | Vote | Juan Pablo Herrera | 5 m |

| | Purpose | Presenter | Time |
|--|--|-----------|--------------------|
| | "To approve the Lab/Classroom Modernization Proposal." | | |
| VII. Governance | | | 7:13 PM |
| A. | 2024-2025 Board Meeting Calendar | Vote | Sara Margiotta |
| | "To approve the 2024_2025 Board Meeting Calendar." | | |
| VIII. Consent Agenda: Finance Items | | | 7:18 PM |
| A. | School Organized Conferences/Trips | Vote | Sara Margiotta |
| | <ul style="list-style-type: none"> • April 7 - April 10 Link Crew Training, Phoenix, AZ Attendee: Tyler Farrell • July 24 - July 27 AP Annual Conference, Las Vegas, NV Attendees: Alex Landaverde and Karen Ellis | | |
| IX. New Business / Announcements | | | 7:23 PM |
| A. | Announcements / New Business | FYI | Sara Margiotta |
| | <ul style="list-style-type: none"> • Date of the next regular Board Meeting: Tuesday, May 14, 2024 at 5:00pm | | |
| B. | Announce items for closed session, if any. | FYI | Sara Margiotta |
| X. Closed Session | | | 7:25 PM |
| A. | Conference with Legal Counsel - Anticipated Litigation | Vote | |
| | <ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases) | | |
| B. | Employee complaint/Assignment/Discipline/Dismissal/Release | Vote | Dr. Martha Monahan |
| | <ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) | | |
| C. | Potential Litigation | Vote | |

Purpose

Presenter

Time

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9

XI. Open Session

7:40 PM

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| A. Return to Open Session | FYI | Sara Margiotta | 1 m |
| B. Report Out on Action Taken In Closed Session, If Any. | FYI | Sara Margiotta | 1 m |

XII. Closing Items

7:42 PM

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| A. Adjourn Meeting | FYI | Sara Margiotta | 1 m |
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