



Palisades Charter High School

Board Meeting

Date and Time

Tuesday March 19, 2024 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A.	Call the Meeting to Order	Sara Margiotta	
B.	Record Attendance and Guests		2 m
C.	Public Comment		30 m
<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p>			
D.	Approve Minutes	Approve Minutes Sara Margiotta	2 m
Approve minutes for Board Meeting on February 20, 2024			
II. Organizational Reports			5:34 PM
A.	Student Report	FYI Rustin Kharrazi	3 m

	Purpose	Presenter	Time
B. Parent Report	FYI	Melissa Schilling, Saken Sherkhanov, Kristina Irwin	3 m
C. Represented Classified Staff Report	FYI	Andrew Paris	3 m
D. Unrepresented Classified Staff Report	FYI	Karen Ellis	3 m
E. Faculty Report	FYI	Maggie Nance, David Pickard, Tyler Farrell	3 m
F. Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
"Approve the Employment Contract for the Director of Operations."			
G. Director of Operations Report Report Stands as Submitted	FYI	Dr. Pam Magee	3 m
H. Admin. Safety and Security Team	FYI	Brooke King	3 m
I. Director of Development Report There is nothing to report at this time.	FYI	Juan Pablo Herrera	3 m
J. Chief Business Officer (CBO) Report	FYI	Juan Pablo Herrera	3 m
K. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
III. Board Committees (Stakeholder Board Level Committees)			6:11 PM
A. Academic Accountability Committee Update	FYI	Tyler Farrell	5 m
B. Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C. Election Committee Update	FYI	David Pickard IV	5 m
IV. Board Committees (Board Members Only)			6:26 PM
A. Board Members Only- Committee Updates	FYI	Various	5 m
		<ul style="list-style-type: none"> • Audit Committee • Grade Appeal Committee • Risk Management 	

	Purpose	Presenter	Time
• Survey Committee			
V. Academic Excellence			6:31 PM
A. Proposed 2024-2025 School Calendar	Vote	Academic Administrators	5 m
VI. Finance			6:36 PM
A. 2023-24 Second Interim Financial Report	Vote	Juan Pablo Herrera	5 m
B. 2024-25 Food Service Management Company Contract Extension	Vote	Juan Pablo Herrera	5 m
"To approve Agreement # 2023001, Extension #2 - naming Chartwells as the Food Service Management Company (FSMC) for 2024-2025."			
C. 2023-24 Consolidated Application (CARS)	Vote	Juan Pablo Herrera	5 m
"To approve the 2023-2024 CARS Application"			
D. 2022-23 Actuarial Valuation	Vote	Juan Pablo Herrera	5 m
E. 2023-24 Audit Engagement Letter	Vote	Juan Pablo Herrera	5 m
VII. Consent Agenda: Finance Items			7:01 PM
A. School Organized Conferences/Trips	Vote	Sara Margiotta	5 m
<ul style="list-style-type: none"> • March 25 - March 28 San Diego, CA - Baseball Tournament Supervising Teacher: Mr. Voelkel • April 6 - April 7 Woodland Hills, CA - Political Activism Fair Supervising Teacher: Mr. Pickard • April 17 - April Pinecrest, CA - Forestry Challenge Supervising Teacher: Mr. Engelmann • April 27 - April 29 San Diego, CA - Triton Mun Conference Supervising Teacher: Mr. Sands 			
VIII. New Business / Announcements			7:06 PM
A. Announcements / New Business	FYI	Sara Margiotta	1 m

	Purpose	Presenter	Time	
	<ul style="list-style-type: none"> • Date of the next regular Board Meeting: Tuesday, April 16, 2024 at 5:00pm 			
B.	Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
IX.	Closed Session		7:08 PM	
A.	Conference with Legal Counsel - Anticipated Litigation	Vote		5 m
	<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases) 			
B.	Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Dr. Martha Monahan	5 m
	<ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) 			
C.	Potential Litigation	Vote		5 m
	<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 			
X.	Open Session		7:23 PM	
A.	Return to Open Session	FYI	Sara Margiotta	1 m
B.	Report Out on Action Taken In Closed Session, If Any.	FYI	Sara Margiotta	1 m
XI.	Closing Items		7:25 PM	
A.	Adjourn Meeting	FYI	Sara Margiotta	1 m