



# Palisades Charter High School

## Board Meeting

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### **Date and Time**

Tuesday January 23, 2024 at 5:00 PM PST

### **Location**

Gilbert Hall, Palisades Charter High School  
15777 Bowdoin Street, Pacific Palisades, CA 90272

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*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:  
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

### **SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

### **ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

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### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Sara Margiotta	
<b>B.</b>	Record Attendance and Guests		2 m
<b>C.</b>	Public Comment		30 m
<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p><b>Google Form Public Comment Procedure:</b> A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <a href="https://forms.gle/kSsxkvL6T9GgXpdEA">https://forms.gle/kSsxkvL6T9GgXpdEA</a>. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p>			
<b>D.</b>	Approve Minutes	Approve Minutes Sara Margiotta	2 m
Approve minutes for Board Meeting on December 12, 2023			
<b>II. Organizational Reports</b>			<b>5:34 PM</b>
<b>A.</b>	Student Report	FYI Rustin Kharrazi	3 m

	Purpose	Presenter	Time
<b>B.</b> Parent Report	FYI	Melissa Schilling, Saken Sherkhonov, Kristina Irwin	3 m
<b>C.</b> Represented Classified Staff Report	FYI	Andrew Paris	3 m
<b>D.</b> Unrepresented Classified Staff Report	FYI	Karen Ellis	3 m
<b>E.</b> Faculty Report	FYI	Maggie Nance, David Pickard, Tyler Farrell	3 m
<b>F.</b> Human Resources Director (HR) Report	FYI	Dr. Martha Monahan	5 m
<b>G.</b> Director of Operations Report Report Stands as Submitted	FYI	Dr. Pam Magee	3 m
<b>H.</b> Admin. Safety and Security Team	FYI	Brooke King	3 m
<b>I.</b> Director of Development Report There is nothing to report at this time.	FYI	Juan Pablo Herrera	3 m
<b>J.</b> Chief Business Officer (CBO) Report	FYI	Juan Pablo Herrera	3 m
<b>K.</b> Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
<b>III. Academic Excellence</b>			<b>6:11 PM</b>
<b>A.</b> Academic Department Mid-Term Presentation	FYI	Academic Administrators	20 m
<b>B.</b> College Center Presentation	FYI	Karen Ellis	20 m
<b>IV. Board Committees (Stakeholder Board Level Committees)</b>			<b>6:51 PM</b>
<b>A.</b> Academic Accountability Committee Update There is nothing to report at this time. There will be an update at the next Board of Trustees meeting in February.  Next AAC Meeting: January 25, 2023	FYI	Tyler Farrell	5 m
<b>B.</b> Budget & Finance Committee Update	FYI	Sara Margiotta	5 m

	Purpose	Presenter	Time
<b>C.</b> Election Committee Update	FYI	David Pickard IV	5 m
<b>D.</b> Charter Committee Update	FYI	Sara Margiotta	5 m
<b>V. Board Committees (Board Members Only)</b>			<b>7:11 PM</b>
<b>A.</b> Board Members Only- Committee Updates	FYI	Various	5 m
		<ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Grade Appeal Committee</li> <li>• Risk Management</li> <li>• Survey Committee</li> </ul>	
<b>VI. School Emergency Operations Plan</b>			<b>7:16 PM</b>
<b>A.</b> School Emergency Operations Plan	Vote	Brooke King	10 m
<b>VII. PCHS Cafeteria Menu</b>			<b>7:26 PM</b>
<b>A.</b> Update on the Implementing a Meatless Monday	FYI	Maggie Nance	5 m
<b>VIII. Finance</b>			<b>7:31 PM</b>
<b>A.</b> 2023-24 Budget vs Actuals	FYI	Juan Pablo Herrera	5 m
<b>B.</b> 2024-25 Budget Development Calendar	Vote	Juan Pablo Herrera	5 m
<b>C.</b> 2024-25 Transportation Update	FYI	Juan Pablo Herrera	5 m
<b>D.</b> Virtual Curriculum Contract	Vote	Juan Pablo Herrera	5 m
<b>IX. Consent Agenda: Finance Items</b>			<b>7:51 PM</b>
<b>A.</b> School Organized Conferences/Trips	Vote	Sara Margiotta	5 m
		<ul style="list-style-type: none"> <li>• March 7 - March 10   Anaheim, CA - DECA Conference   Supervising Teacher: Mr. Kolavo</li> <li>• April 24 - April 26   Austin, TX - College Board Preparate Conference   Attendees: Ms. Cervantes, Ms. Ramzi, Ms. A. Pereyra, Ms. L. Pereyra, Mr. Buckman, Ms. Saxon, Ms. Martinez</li> </ul>	

	Purpose	Presenter	Time
<b>X. PCHS Self-Initiated Conference and Professional Development Requests</b>			<b>7:56 PM</b>
<b>A.</b> Self-Initiated Conference and Professional Development Requests	Vote	Sara Margiotta	5 m
<ul style="list-style-type: none"> <li>• February 6-February 10   Kansas City, MO: Association of Writers and Writing Programs Annual Conference   Attendee: Karen Perkins</li> </ul>			
<b>XI. New Business / Announcements</b>			<b>8:01 PM</b>
<b>A.</b> Announcements / New Business	FYI	Sara Margiotta	1 m
<ul style="list-style-type: none"> <li>• Date of the next regular Board Meeting: Tuesday, February 27, 2024 at 5:00pm</li> </ul>			
<b>B.</b> Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
<b>XII. Closed Session</b>			<b>8:03 PM</b>
<b>A.</b> Conference with Legal Counsel - Anticipated Litigation	Vote		5 m
<ul style="list-style-type: none"> <li>• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential cases)</li> </ul>			
<b>B.</b> Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Dr. Martha Monahan	5 m
<ul style="list-style-type: none"> <li>• (Govt. Code section 54957) (Education Code section 44929.21)</li> </ul>			
<b>C.</b> Potential Litigation	Vote		5 m
<ul style="list-style-type: none"> <li>• Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9</li> </ul>			
<b>XIII. Open Session</b>			<b>8:18 PM</b>
<b>A.</b> Return to Open Session	FYI	Sara Margiotta	1 m

	Purpose	Presenter	Time
<b>B.</b> Report Out on Action Taken In Closed Session, If Any.	FYI	Sara Margiotta	1 m
<b>XIV. Closing Items</b>			<b>8:20 PM</b>
<b>A.</b> Adjourn Meeting	FYI	Sara Margiotta	1 m