



Palisades Charter High School

Board Meeting

Date and Time

Tuesday February 28, 2023 at 5:00 PM PST

Location

Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A.	Call the Meeting to Order	Sara Margiotta	
B.	Record Attendance and Guests		2 m
	<p>Karen Ellis is attending remotely. Sheraton Syracuse University Hotel & Conference Center 800-804 University Syracuse, NY 13210</p>		
C.	Public Comment		30 m
	<p><i>"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</i></p> <p>Google Form Public Comment Procedure: A Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link https://forms.gle/kSsxkvL6T9GgXpdEA. Your comment will be read aloud by the Board Vice Chair. Public comments submitted through the Google form will be read after the public comments presented live at the meeting. General public comments not read after 60 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).</p>		
D.	Approve Minutes	Approve Minutes Sara Margiotta	2 m
	Approve minutes for Special Board Meeting on February 14, 2023		

	Purpose	Presenter	Time
E. Approve Minutes	Approve Minutes	Sara Margiotta	2 m
Approve minutes for Board Meeting on January 24, 2023			
II. Organizational Reports			5:36 PM
A. Student Report	FYI	Peter Garff	5 m
B. Parent Report	FYI	Monica Batts-King, Melissa Schilling, Saken Sherkhanov	5 m
C. Classified Staff Report	FYI	Andrew Paris	5 m
D. Faculty Report	FYI	Maggie Nance, David Pickard	5 m
E. Human Resources Director (HR) Report	Vote	Dr. Martha Monahan	5 m
F. Director of Operations Report	FYI	Don Parcell	5 m
G. Admin. Safety and Security Team	Vote	Brooke King	10 m
• Motion: "To approve the School Emergency Operations Plan."			
H. Director of Development Report	FYI	Mike Rawson	5 m
I. Chief Business Officer (CBO) Report	FYI	Juan Pablo Herrera	5 m
J. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m
III. Board Committees (Stakeholder Board Level Committees)			6:31 PM
A. Academic Accountability Committee Update	FYI	David Pickard IV	5 m
B. Budget & Finance Committee Update	FYI	Sara Margiotta	5 m
C. Election Committee Update	FYI	David Pickard IV	5 m
IV. Board Committees (Board Members Only)			6:46 PM
A. Board Members Only- Committee Updates	FYI	Various	5 m
• Grade Appeal Committee			

	Purpose	Presenter	Time
• Survey Committee			
V. PCHS Staffing Update			6:51 PM
A. Staff and Substitutes Update	FYI	Dr. Martha Monahan	10 m
VI. Academic Excellence			7:01 PM
A. Proposed 2023-2024 School Calendar	Vote	Various	10 m
B. School Accountability Report Card (SARC)	FYI	Dr. Pam Magee/Monica Iannessa	10 m
C. PCHS Testing Policy	FYI	Peter Garff	10 m
• Feedback from ASB			
D. PCHS Grading Policy	FYI	Dr. Pam Magee	10 m
E. PCHS Math Placement Policy	FYI	Dr. Pam Magee	10 m
F. Special Education Presentation	FYI	Tammie Wilson/Paula Anderson	30 m
G. Student/Campus Culture and Climate	FYI	Brian Banducci	30 m
• Addresses student discipline and attendance			
VII. PCHS Transportation Update			8:51 PM
A. PCHS Transportation Scholarship/Fees	Vote	Don Parcell	10 m
Motion: "To approve the proposed 2023-24 school year Scholarship funding of \$171,000 and the annual school year cost per student to be no more than \$2,850 for the 2023-24 school year."			
VIII. Finance			9:01 PM
A. Budget vs Actuals Update Materials	FYI	Juan Pablo Herrera	5 m

	Purpose	Presenter	Time
B. 2021-2022 Independent Audit	Vote	Juan Pablo Herrera	10 m
Motion: "To approve the 2021-2022 Financial Audit Report"			
C. 2021-2022 Audit Corrective Action Plan	Vote	Juan Pablo Herrera	10 m
Motion: "To approve the 2021-22 Audit Corrective Action Plan"			
D. 2022-2023 Audit Engagement Letter	Vote	Juan Pablo Herrera	10 m
Motion: "To approve the 2022-23 Audit Engagement from Christy White Audit Firm"			
E. 2023-2024 Budget Development Calendar	Vote	Juan Pablo Herrera	10 m
Motion: "To approve the 2023-2024 budget development calendar"			
IX. PCHS Cafeteria Menu			9:46 PM
A. Feasibility and Necessary Steps to Implement a Meatless Monday	Discuss	Maggie Nance	10 m
X. Consent Agenda: Finance Items			9:56 PM
A. School Organized Trip(s)	Vote	Sara Margiotta	5 m
<ul style="list-style-type: none"> • March 3-March 6: DECA State Conference, Anaheim, CA - Brad Kolavo • April 3-April 6: Baseball Tournament, San Diego, CA - Mike Voelkel • April 14-April 16: Moot Court Competition, Santa Barbara, CA -John Rauschuber 			
XI. New Business / Announcements			10:01 PM
A. Announcements / New Business	FYI	Sara Margiotta	1 m
<ul style="list-style-type: none"> • Date of the next Board Meeting: Tuesday, March 21, 2023 at 5pm 			
B. Announce items for closed session, if any.	FYI	Sara Margiotta	1 m
XII. Closed Session			10:03 PM
A. Conference with Legal Counsel	Vote		5 m

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> • (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9) 		
B.	Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	5 m
	<ul style="list-style-type: none"> • (Govt. Code section 54957) (Education Code section 44929.21) 		
C.	Potential Litigation	Vote	5 m
	<ul style="list-style-type: none"> • Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9 		
XIII.	Open Session		10:18 PM
A.	Return to Open Session	FYI	1 m
B.	Report Out on Action Taken In Closed Session, If Any.	FYI	1 m
XIV.	Closing Items		10:20 PM
A.	Adjourn Meeting	FYI	1 m